

# **CORNING UNION HIGH SCHOOL**

## **JOB DESCRIPTION**

### **SCHOOL PSYCHOLOGIST**

#### **DEFINITION:**

Under the supervision of the District Administrator of Support Services, coordinate and provide psychological services to students with learning difficulties including assessment, counseling, and consulting activities; assist administration, school districts, staff, and parents in meeting the educational needs of students.

#### **ESSENTIAL FUNCTIONS AND JOB DUTIES:**

Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Assess difficulties of referred students through appropriate testing, diagnostic practices, and observation in learning and interpersonal situations.
- Conduct individual, group counseling to enhance personal and school adjustment.
- Assist in identifying, within the school, all types of exceptional children; see that those who qualify are placed in special education classes, and consult with teachers on meeting the particular needs of those who remain predominantly in regular classes.
- Participate in IEP meetings with parents to assist in understanding the developmental, learning, and adjustment processes of children.
- Make referrals to agency resources for further assistance to parents and serve as a consultant to facilitate and coordinate efforts.
- Consult with teachers in the development and implementation of classroom methods and procedures designed to facilitate pupil learning and to overcome learning and behavior disorders.
- Write reports interpreting and summarizing educational assessments, observations, and make recommendations based thereon.
- Maintain case records on all referred students.
- Prepare workshops to assist teachers in understanding concepts and theories of test construction and interpretation.
- Keep abreast of new research and developments in the field.
- Assist in the development and implementation of behavior intervention plans.
- Participate in professional meetings and conferences.
- Travel to school where students are located.
- Provide contracted services to Associate Districts as assigned.
- Performs other duties normally required to be performed by certificated employees as adjunct to the regular assignment.

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QUALIFICATIONS and REQUIREMENTS:

- Valid California credential authorizing service as a School Psychologist or ability to obtain one.
- Valid California driver's license and evidence of insurance.

KNOWLEDGE OF and ABILITY TO:

- Develop curriculum and strategies for implementation.
- Implement modern counseling techniques and methodology, psychological and educational techniques, tests, materials, methods, theories, and trends in assessing and identifying atypical student learning and behavior characteristics.
- Implement prescriptive educational learning strategies, behavior management theories and techniques, program assessment, design, and evaluation techniques.
- Understand and apply California Education Code and California Code of Regulations community resources for referrals.
- Use advanced techniques in research and development in the field of psychological evaluation and the application of evaluation methods.
- Develop appropriate prescriptive learning and behavioral management program assist in the implementation of programs to remediate learning, behavior and emotional problems.
- Successfully counsel parents, students, and agency staff.
- Coordinate and direct a variety of activities, meetings and conferences requiring the cooperation and participation of several diverse parties.
- Identify problems areas of programs, introduce or recommend effective measures for problem resolution.
- Communicate effectively, orally and in writing.
- Plan, organize, and schedule the master calendar to meet deadlines, goals, and objectives.
- Conduct psycho-educational assessments in accordance with District, State, and Federal requirements.
- Use assessments tools with a variety of techniques that are functional and based on the reason for the referral. e.g., standardized, curriculum based, portfolio, and authentic assessments in accordance with child find laws.
- Conduct assessments that address behavioral interventions, assists teachers in designing behavior plans including functional analysis assessments, functional behavior assessments, and manifestation determinations.
- Complete all assessments within the IDEA timelines.
- Present a comprehensive report about assessment results at the subsequent IEP team meetings.
- Accurately diagnose learning behavior and emotional disorders.

- Make recommendations to the IEP team based on the findings of each assessment specific to the identified disability as it relates to the core curriculum and the District's Content and Performance Standards.

PHYSICAL DEMANDS:

- Persons performing service in this position classification will exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves sitting most of the time, but may involve walking or standing for brief periods.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment , and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.