

Corning Union High School District

Bond Citizen's Oversight Committee

Meeting was called to order at 6:00 PM

- I. Introduction of New Members- Interim Superintendent Jared Caylor shared that there are no new members yet. The minutes from April 13th and from tonight will both be approved at our next scheduled meeting. At that time, there will hopefully be 2 additional members on the committee. Jared Caylor will work to fill those vacancies and will more than likely have 1 member commit to a one year term and the other for a two year term. The group went over specific people that were asked to be part of the committee based on the bond terms. For example: PTO, Parent of a Student, Business Person, and Senior Citizen etc. This will give Mr. Caylor a better idea of who he may approach to be on this committee.
- II. Reviewing of Responsibilities- Interim Superintendent shared with everyone as a reminder that the reason for this committee is to discuss the following:
 - Spending of the bond funds
 - Sharing information with the community
 - No salaries or other costs are to be spent with the bond money for the school district
 - Expenditures on the bond projects
- III. Selection of terms for new members- This item was tabled and Mr. Caylor will hopefully have two replacement members at the next scheduled meeting.
- IV. Overview of Projects-
 - a. Stadium Renovation- There is a lot of equipment still down in the area so a walk thru right now is not a good idea. Once the project is closer to being finished, the committee will walk thru the area to see the progress in its last stages. Corning Union High School was able to host the first home game. There were a few set backs that occurred over the summer which held the project back approximately 3 weeks. The issues were due to the moisture. The irrigation had seepage which required a lime treatment. Additionally, the drainage system was also on back order so this took a bit longer than expected. Now the drainage is done, leveled and the concrete work is done and almost ready for the pavement work.

The workers are in the process of assembling the visitor bleachers. Then paving and the surface will be put down.

Zane Schreder is the project manager and he shared that it should be cleaned up by Homecoming which is the 29th. It is looking close to being finished. The goal is to have it done before the raining season. Budget wise, the details will be discussed later. There was 1.6 budgeted for this and due to the lime treatment and the double sidewalk at additional 8-10K the budget went over 60K total.

Committee President Tony Cardenas asked if there was a cushion for this type of situation. Jared shared that yes, basically anything we spend over now is simply less that we have for projects later. This eats away at funding for other projects. As long as the projects are approved, we can complete them, if proper funds are available.

Sherri Davy's asked if the projects were going to be prioritized and Jared shared that yes, the classrooms are a priority for the Governing Board and they are going to look at the finances once the stadium is complete. That way they will have a firm plan on what type of structures they will be using. They need to have a solid plan on what to do depending on which direction the Board would like to go.

The North Parking Lot is still on the list but basically is on hold for now until the other priorities are taken care of. There was a survey which was completed and the district was looking into leasing the property across the street for the parking structure but this is on hold for now.

- b. Surveillance Cameras- This project has been completed. There are 34 or 35 cameras on campus and this was all under budget. The overall coverage and quality is fantastic and the school is safe. A group came in and gave the district some tips and advice when putting these in. This has shown significant improvement.

Loretta Price asked who monitors these cameras and Jared shared that nobody does full time but Admin and Corning PD views them periodically. Lorenzo Casia asked if anyone can be seen and yes, they can. They are also located in the main offices for the protection of the office staff as well. Crystal Weston wanted to know if the footage was recorded and saved. Jared Caylor shared with the committee that the information is stored for 16 days then it can be saved on a storage drive. After 16 days the information will dropped off unless needed otherwise. This is also battery backed up as well.

- c. North Parking Lot- Tabled and on hold for now.

- d. North Gym Roof- Interim Superintendent Shared that there have been three companies that have done a walk thru and there was an inspection also done to see if the water damage was significant. Seems to be that we have isolated about 50% of the roof that needs pretty extensive work. The district is waiting on proposals and would like this to be completed before the rainy season hits.

V. Overview of Financial Expenditures to Date- Interim Superintendent Jared Caylor shared a packet with the committee which shared details of expenditures from 1/1/17-9/30/17. The report shows every check that is written that time for Fund21 which is the bond fund code used. This shows General, Café and Building in the recap. Certain items are paid out of this fund so that is why those show up on page 1 of this report. Mr. Caylor will go through each page one by one and asked the committee to please feel free to stop him at any time if there were any questions or concerns.

1. DWK- early phases of bond paperwork, contracts & architect.
2. Division of State Architect- invoice is attached to report for viewing.
3. Invoice for drainage for the track and field.
4. Global ratings- this is the bond ratings and the invoice shows a \$500 adjustment which was refunded back to the district.
5. DWK- Student, Personnel and Construction issues.
6. Tri-County Papers- this was for advertisement of the bid.
7. Standards in gym for volleyball. This was a long time need and this fell under Physical Education for the bond.
8. US Bank- charges are not for the bond.
9. Bond Safety- this was for the cameras to be installed.
10. Not Bond Info.
11. Not Bond Info.
12. Not Bond Info.
13. Not Bond Info.
14. DWK- This is not itemized and Mr. Caylor will bring this back at the next meeting.
15. Delta Blue Grass- sod for the field.
16. Ewing Irrigation- irrigation supplies for the football field.
17. Jack Schreder & Associates-They explore eligibility for modernization and new construction funds. They help find offers through the state for funds on a matching basis. This was to prepare the application. Mr. Caylor is meeting with Zane tomorrow to get more information. The last time the district applied for funding like this was seventeen years ago. Only certain building are eligible for modernization so Mr. Caylor will find out more details soon.

18. Soil Testing- this is for the track and the invoice is attached.
19. NMR- Architect on the stadium project. The contract is shared and shows the fees.
20. Pacific building Consultants - \$5,000 charge for survey on the north gym to assess moisture damage.
21. Daily News- Bid Ads.
22. Credit Card Statement- Miscellaneous bond charges for cameras, software and an additional cameras. There is also a small charge for meetings supplies (water).
23. Isom Advisors- Financial Advisors that walk us thru the bond process. Attached is the invoice. This reflects 72K and 25K which is how the funds were taken out. Of the building and general funds.
24. H4 & H5 remodel- part of the classroom H & I wings were worked on because this was usable space. This space is being used this school year.
25. Corning Carpet- H wing remodel.
26. Corning Lumber- H wing remodel.
27. Ewing Irrigation- Fertilizer for the field.
28. Gaynor- This is for the cameras and the quote was attached also which was pretty close to the actual payment amount.
29. Higgins Pest & Weed- this is for the issue with weeds at the field. This was suggested to get the lawn off to a good start.
30. Schreder & Associates- Modernization for investment now to hopefully pay off later.
31. McCoy's Hardware- Mis items for track and field.
32. NMR- Minor changes on plans- approx. 6K.
33. Norcal Environ Management Inc.- Asbestos inspection on I & J wing for demolition project.
34. Ray Dalton Construction- Inspector of reports who approved the plans and confirms that all is being built as stated.
35. Survey for parking lot- which is on hold for now but still hoping to complete if possible.
36. SNL- Contract for stadium – this is the first large invoice.
37. Zane Schreder-Project manager is Zane and these are his fees based on a %. Jared will bring his invoices next time.

Jared Caylor asked if there were any questions or feedback from the committee.

Lorenzo Casia asked about the fertilizer and if this was just to get the field started. Mr. Caylor did confirm that it was advised to get the field started and off to a good start.

Jared Caylor asked for feedback and if there was anything to add to the agenda. There were no replies. There are no additional items to be added per the committee.

He will do a running total for each project and bring that to the next meeting. There will be an important discussion with the board on prioritizing and what are the next phases. The district does not want to wait too long and perhaps miss out on some funding with the state. The goal is to have some more direction on projects and phases of the projects by October 1st.

President Tony Cardenas asked about the drainage and if this was communicated with the City of Corning. Wanted to be sure that this new drainage would not have any additional impact. Director of Maintenance and Operations, Brandon Lengtat confirmed that the drainage runs North to South and there would be no additional impact.

- VI. Adjournment- The meeting was adjourned at 6:45 PM. There is no scheduled meeting at this time but an email will be sent out to update everyone on our next upcoming meeting.