

**Corning Union High School District
Bond Citizen's Oversight Committee
June 6, 2018**

Meeting was called to order at 6:00 p.m. by Superintendent Jared Caylor

Committee members present: Lorezo Casia, Crystal Weston, Tony Cardenas, Loretta Price, Sherry Davis, Denea Hope

School District Representatives: Jared Caylor, Superintendent
Jessica Marquez, Administrative Assistant to Superintendent

- I. Call to order-Meeting was called to order at 6:00 p.m.
- II. Roll Call- The sign in sheet will act as the roll call for this meeting. All present except for:

Kelley Dodge.
- III. Review/Update to Minutes- All minutes were fine. No changes needed.
- IV. Public Comment: None
- V. Project Update:
 - a. Stadium: The stadium is close to being complete. The throwing areas have been the major focus since last meeting. There has been decomposed granite placed in the shot put throwing area. There is not a lot left to complete on the stadium. The turf that was donated from the City of Orland and Red Bluff Joint Union High School District is needing to be installed. The quote given was 40K so the district is going to install. This will require some equipment to be rented in order to do so. Installation of the gate timing mechanism is close to being completed. The wrong key pad was sent to the manufacturer so the district is waiting a few more days. This will allow for public access with controlled timing. There was a discussion from the committee about whether or not signs would be posted for the public. There will be signs posted with the time of use. In the meantime, gate keys have been distributed to the fire and police departments.
 - b. Classrooms: The timelines have remained the same since the last meeting. Documents were sent via email to each committee member and provided at the meeting as well. These include rough sketches of the plans. Superintendent, Jared Caylor shared that there are two different pools of money:

1. Local Bond Funds (this is what the committee oversees)
2. State Funds (new construction and modernization)

Plans are approved for classroom construction and the district is trying to work through the application for new construction and modernization. The district tried to apply for an exemption but since the H wing was built in 1972, the district had to go through some soil sampling.

Timeline includes that the J wing will be the upcoming project

- 3 million was received in 2017.
- 3 million will be received next Spring.
- 2.3 will be received 1-2 years after that.

Hopefully the district will have received some more information on State funding before the J Wing construction begins.

c. North Gym Roof:

The North Gym Roof project was completed 2 weeks ago. The inspection on the roof will be held on 6/11. There were very few issues with the project. Originally when this was out to bid it stated that 50% ISO Board would be replaced but then the district modified this to 25% and then the company would quote per square foot for anything over that percentage. The project had a drain issue so there was an additional 8K spent in total on the project.

VI. Review Annual Report, Audit and Expenditures

The Annual Report highlights the following:

1. Background information – in November 2016, the voters of the Corning Union High School District approved Measure K. The measure asked voters to allow the District to issue \$8, 3000,000 of bonds to repair/replace leaky roofs, make health, safety and security improvements, update infrastructure electrical and technology infrastructure, modernize/renovate outdated classrooms, restrooms and school facilities and replace temporary portables. Measure K passed with over 64% of voters approving.
2. Construction summary to date- Stadium renovation began in June 2017 and the track was finished prior to the rainy season and officially presented to the community at a ceremony preceding the Gary Burton Invitational Track Meet on May 4, 2018.
3. Photos of Stadium Renovation, Surveillance, North Gym Roof project and Classroom plans for H, I and J Wings.
4. Financial Summary by project

The J Wing will have 8 portables with 7 classrooms. 1 classroom will be extended for Severe Special Education. Two old portables will be kept and used for Maintenance and Technology.

The Hope Center is fairly new so that will remain. There is a possibility of salvaging one more portable to be used for athletic storage.

The J wing is phase I

The H & I wings are phase II

The Financials were discussed line by line. There were only 11 new items on the report since the last meeting.

Items discussed at this meeting:

• HIGGINS PEST & WEED FERTILIZER/HERBICIDE STADIUM	\$760.00
• NICHOL MELBURG & ROSS. J WING PLANS	\$30,922.48
• UNIVERSAL ATHLETICS SERVICES TRACK EQUIPMENT	\$5,223.72
• DWK LEGAL COUNSEL	\$376.00
• HARBERT ROOFING, INC FIRST PAYMENT ON NEW ROOF	\$115,000.00
• JACK SCHREDER & ASSOC. MODERNIZATION/NEW CONST.	\$247.50
• NICHOL MELBURG & ROSS. J WING PLANS	\$2,122.50
• PRO AGGREGATE INC. DG FOR SHOT PUT	\$2,522.99
• RED TRUCK ROCK YARD CONCRETE FOR DISCUS	\$139.75
• US BANK LUMBER FOR THROWING PITS	\$853.68
• W.W. GRAINGER, INC AUTOMATIC GATE PARTS	\$1,435.59

Committee Member, Lorenzo Casia asked about the warranty on the Gym Roof Project and Superintendent Jared Caylor shared that the inspection is soon and this is key for maintaining the warranty.

Superintendent, Jared Caylor shared that the Board made it very clear on the priorities of Bond money and classrooms are most important before anything else. The parking lot has been pushed back on the list of priorities.

VII. Discuss Development of Bylaws

Superintendent, Jared Caylor shared that there are no specific bylaws set with this committee. The committee is designed to ensure that the public accountability of bond funds are used appropriately. Having bylaws for this committee would be a good idea and all agreed.

Bylaws may include:

Terms (length of each term)

Replacing vacancies

Meeting times (how often)

Completion of terms as a whole committee (when does the committee stop meeting)

Anything else that the committee feels necessary, could be added to this list. Superintendent, Jared Caylor will email everyone some ideas and gather feedback in hopes to bring back a draft of bylaws at the next scheduled meeting.

VIII. Next Meeting Date- September 5, 2018 at 6:00 p.m.

- a. Agenda
 - i. Classroom Plan Update
 - ii. Other?

There was a discussion about whether or not technology is a priority for the district. It was communicated by Superintendent, Jared Caylor that everything is pretty much web based now and the chrome books have made technology for the students efficient, easily accessible and affordable. Technology is not a priority to the district with regard to the use of bond funds at this time.

IX. Adjournment: The meeting was adjourned at 6:50 p.m.