

# Corning Union High School

## Regular School Board Meeting

**DATE** September 15, 2022

**TYPE OF MEETING:**  
Regular

**TIME:** 5: 45 P.M.

**MEMBERS ABSENT:**  
Larry Glover

**PLACE:** Corning Union High School  
Library

**VISITORS:**  
Aurora Barrigan, Crystal Wooten  
Megan Galantine

**MEMBERS PRESENT:**  
William Mache  
Jim Bingham, Todd Henderson  
Scott Patton

### **SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Jason Armstrong, CUHS Principal  
Justine Felton, CUHS Associate Principal  
Heather Felciano, Director of Special Education  
Audri Bakke, Director of Alternative Education  
Dave Messmer, Director of Technology  
Jessica Marquez, Administrative Assistant to Superintendent

### **THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Bill Mache asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- William Mache
- Jim Bingham
- Todd Henderson
- Scott Patton

Absent:

- Larry Glover

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the agenda with the following changes:

Switching the order of 5.1 and 5.2 to allow Jason Armstrong to attend Admin Duty at this evening's game.

The vote is as follows:

Larry Glover	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**5. REPORTS:**

**5.1 SUPERINTENDENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

Attendance

Current Enrollment 1135

CUHS 1034

Centennial 74

ISP 27

One year ago, comparisons:

CUHS .5%

Centennial doubled

ISP down .25%

Superintendent, Jared Caylor is keeping an eye at the numbers at Centennial and the staff is managing well considering the staff to student ratio.

- Rotary- President for 2022-23- Olive Festival is in October
- Corning Recreation- Support with facilities, input, service for basketball
- CTE County Leadership Team- Other K12 Educators, Workforce Development, Shasta College
- Meeting with New District 4 Supervisor- Workforce and Economic Development
- ACSA Region 1 VP/Legislative Action State Council- Meet with state legislators from our region
- Rural Education Leaders Community (Western U.S.) – Selected as “veteran” Superintendent



### **Construction Update:**

- Quad bid approved and work should begin before the end of the month
- Design phase of field, parking, bus loading and athletic relocation
- Pursuing filed completion with Beynon thru CMAS contract
- Parking, loading and field movement to be designed by Architect and then put out to bid

### **5.2 PRINCIPAL REPORT:**

CUHS Principal, Jason Armstrong reported on the following:

- Video presentation of the first day of school
- Traditional Senior Breakfast was a hit
- Assembly and routines are going well
- School Song
- Gym is packed with rallies

#### **Back to school night- (changed the flow of things last year)**

1. Free Flowing
2. Attendance- 250 families
3. Feedback from Teachers
4. Adjustments

#### **New Teachers**

1. Whitney Armstrong- SPED
2. Olivia Jaargui- English
3. Ismael Mercado- ILab
4. Shane Myers- Band/Choir
5. Neikka Peterson- Integrated Math

#### **Student Teachers**

Daisy Flores- Math

JC Conrad- Math

Emily Paz-AG

Mike Alexander-Social Science

Eva Islas-PE

Christian Loera- PE

#### **Security**

1. Vape Sensors are working
2. Hired a campus supervisor
3. Football supervision

#### **Testing Data**

	<b><u>18/19</u></b>	<b><u>20/21</u></b>	<b><u>21/22</u></b>
ELA	45.10%	38.85%	30.95%
Math	12.94%	15.46%	14.75%
Science	16.48%	15.46%	14.78%

### **Homecoming- October 7<sup>th</sup> vs Gridley**

Theme- Cards through the ages  
Seniors – Mesozoic (Cavemen)  
Juniors- Present times  
Sophomores- Egyptians  
Frosh- Medieval

Homecoming Parade is at 3:00 pm

#### **5.3 FALL COACHES REPORT:**

#### **5.4 STUDENT BOARD MEMBER:**

Board President, Bill Mache gave the oath of office to the new Student Board Member.

#### **6. PUBLIC COMMENT ON CLOSED SESSION ITEMS NOT ON THE AGENDA:**

There was none.

#### **7. ADJOURN TO CLOSED SESSION:**

The Board adjourned to closed session at 6:22 p.m.

#### **8. REOPEN TO PUBLIC SESSION:**

The Board reopened to public session at 6:40 p.m.

#### **9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:**

Board President, shared that no action was taken.

#### **10. CONSENT AGENDA ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the consent agenda items. Board Member, Jim Bingham Is requesting an update of the production in kilowatts for the solar system.

The vote is as follows:

Larry Glover	Aye:	_____	No:_____	Absent: <u>  X  </u>	Abstain:_____
William Mache	Aye:	<u>  X  </u>	No:_____	Absent:_____	Abstain:_____
Todd Henderson	Aye:	<u>  X  </u>	No:_____	Absent:_____	Abstain:_____
Scott Patton	Aye:	<u>  X  </u>	No:_____	Absent:_____	Abstain:_____
Jim Bingham	Aye:	<u>  X  </u>	No:_____	Absent:_____	Abstain:_____

**10.1 APPROVAL  
OF REGULAR  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Regular School Board Minutes of August 18, 2022

**10.2 APPROVAL  
OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Special School Board Minutes of September 1, 2022

**10.3 APPROVAL  
OF WARRANTS:**

30136794-40234923, 40234924-40234949, 40234950-40235321  
40235321-40235340, 40235340-40235611, 40235611-40235633  
40235634-40235839, 40235839-40235982, 40235982

Check # 40236612 \$7,648.40

**10.4 INTERDISTRICT  
REQUEST:**

Kamryn Ayers, Keely Moyer, Cindy Camacho, Emily Fox  
Coalby Freeman, Mia Griego, Kelsie Parker

**10.5 HUMAN  
RESOURCES**

Human Resources Reports is as follows:

Human Resources Report					
Board Meeting Date:		9/15/22			
<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Probationary	Yracheta, Thomas	Custodial Maintenance	8/1/22	Range 12, Step 4
New Hire	Probationary	Myers, Shane	CUHS Music Teacher	8/17/22	Column 0, Step I
New Hire	Probationary	Johnson, Rachel	CUHSD Bus Driver	8/17/22	Range 21, Step 1
Re- Hire	Voluntary	Stacie Magee	Food Service Supervisor	8/10/22	Range C, Step 7
New Hire	Probationary	Loera, Christian	Campus Supervisor at CUHS	1/19/22	Range 15, Step 2
New Hire	Probationary	Fennell, Elliott	Centennial English Teacher	8/17/22	Class I, Step I
Extra					

Duty/Stipend/Temporary/Coaching Authorizations					
8/26/22	Extra Duty	Sanchez, Mario	Football Supervision Position	8/26, 9/9, 10/7 & 10/28	Range 15, Step 2
8/26/22	Extra Duty	Tomas, Kim	Football Supervision Position	8/26, 9/9, 10/7 & 10/28	Range 15, Step 18
9/6/22	Extra Duty	Islas, Eva	Lunch Supervision Stipend	Monthly	Appendix A-4 Special Assignments
8/18/22	Extra Duty	Myers, Shane	STARS Academic Facilitator	Monthly	STARS After School Program
8/18/22	Extra Duty	Lopez Rivera, Alicia	STARS Assets Facilitator	Monthly	STARS After School Program

**10.6 SURPLUS/  
EQUIPMENT FORM:**

1. TV Cart with VCR on cart- Dispose
2. Steel Pip H-braces at Farm Possible Auction Item

**10.7 DONATION  
INTAKE FORM/  
REPORT:**

Gaynor Telesystems donated some phone wire valued at \$210

**10.8 MOU BETWEEN  
CUHSD & LOS  
MOLINOS FOR  
SPECIAL EDUCATION  
SERVICES:**

This agreement is between CUHSD and Los Molinos Unified for the provision of Special Education Services to student  
The term of the agreement is August 1, 2022 – June 30, 2023.

**10.9 MOU BETWEEN  
CUHSD & TCDE  
FOR SCHOOL  
NURSING  
SERVICES:**

This agreement is between TCDE and CUHSD for the provision of school nursing services. This agreement is July 1, 2022-June 30, 2023. TCDE will provide .600 FTE of nursing services during this time period.

**10.10 MOU BETWEEN  
CUHSD & TCDE  
SUPERINTENDENT:**

This MOU is between the Superintendent of Tehama County Dept. of Education and the Corning Union High School District. The term of this agreement is July 1, 2022 – June 30, 2023. The district requires relevant information concerning its student population in order to aid the district in securing entitlement to funds under applicable federal and state programs.

**10.11 APPROVAL OF  
UPDATED CUHS &  
CENTENNIAL SCHOOL  
BOARD CALENDARS:**

The calendars have 2 collaboration days removed which were in August and 2 collaboration days added in February.

**10.12 CUHS SOLAR PLAN  
ANNUAL INSPECTION  
REPORT:**

This is the annual inspection report for the Corning Union High School District Solar Plant. IEC performed the annual inspection at all solar sites in accordance with the Operation and Maintenance Agreement with CUHSD. This report shows summaries of the inspection logs for each site. The purpose of the report is to transmit the inspection logs and to identify any action items for CUHSD.

**11. ITEMS FOR  
DISCUSSION:**

**11.1 PUBLIC HEARING  
FOR  
RESOLUTION NO. 448:**

Public Hearing opened at 6:42 p.m. and closed at 6:43 p.m. with no public comment.

**11.2 RODGERS  
COMMITTEE  
UPDATE:**

Superintendent, Jared Caylor updated the Board on the following:

- Stifel Update
- Rodgers Scholarships
- Walnut Orchard
- Olive Orchard
- Greenhouse
- Student Summer Employment
- Cow Plan
- Gate
- Ranch Calendar
- Future Development

**11.3 LIST OF  
COMPLETED  
EVALUATIONS  
BY DEPARTMENT:**

Superintendent, Jared Caylor shared the following information:

**Total evaluations by Classification**

<b>Classification</b>	<b>Evaluation Cycle</b>	<b>Number of Evals Due</b>	<b>Number of Evals Completed</b>
Certificated Admin	Annual	4	4
Classified Manager	Annual	4	4
Confidential	Annual	5	3
Certificated	Annual for 2 yrs, then every 2-5 yrs	31	28
Classified	2 in first six months, then annual	59	56
<b>Total</b>		103	95

**11.4 UPCOMING  
PROFESSIONAL  
DEVELOPMENT  
OPPORTUNITIES  
FOR TRUSTEES:**

Superintendent, Jared Caylor shared the following:

LCAP/Budget/Strategic Planning Workshop- CUHS Library 11/15  
\*CSBA Annual Conference- San Diego 12/1-12/3

Special Education and Alternative Education Workshop- Library  
December 6, 2022 from 12:30-3:30

CUHS Athletics, Activities, Safety Workshop- CUHS Library  
December 13, 2022 from 12:30-3:30

Brown Act Training- CUHS Library  
January 24, 2023 from 5:30-7:30 p.m.

SSDA Annual Conference – Sacramento CA  
Dates- TBA

The Board is looking forward to possibly attending the SSDA Annual Conference in Sacramento. The Board did not want to attend the CSBA conference this year.

**11.5 POLICY  
UPDATE  
WORKSHOP:**

Superintendent, Jared Caylor shared the following proposal:

Schedule for March

- After Board Election
- After other Board PD
- After Strategic Planning

**11.6 SCHEDULING  
AVID, ELD,M AND  
SUPPORT SERVICES  
WORKSHOP:**

Superintendent, Jared Caylor shared the following:

AVID & ELD Study Session(s)

On the “To Do” List this year

1. Probably 2-3-hour workshop
2. Option 1
  - a. Schedule early Spring Semester (Jan/Feb)  
Other Workshops scheduled in January  
Brown Act
  - b. Two Workshops in December (geared toward potential new Board members, but encouraged for the entire board)
3. Option 2
  - a. Schedule for late Spring or Early Summer
    - i. After Strategic Planning

The Board is fine with either option.

## **12. ITEMS FOR ACTION:**

### **12.REQUEST FOR CUHS SWIM TEAM FOR THE 2022-23 SCHOOL YEAR:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve that CUHSD does not have a swim team at this time.

Based on public comment at the last board meeting, Superintendent, Jared Caylor met with parents on 8/23 for about 1 ½ hour. In the course of the conversation, the barriers were communicated and there were things to consider. The next steps are to have an action plan. There will be a student survey going out which will help students voice their interest in sports that they would be interested in participating in.

#### **Public Comment:**

Aurora Barrigan spoke at the last meeting. She does not have kids in this district. The communication at the meeting with the Superintendent was good but the reason that her kids don't come here is due to the sports. There are 5 kids that are very involved in the summer swim program and they would really like to swim here. There is even one kid that would like to take this to the collegian level. There was some miscommunication at the beginning and she understands that now after speaking with Superintendent, Jared Caylor. There have been exceptions in the past and what she and the others are requesting now is to allow the 5 students to participate under the Corning Union High School name. This would be under the radar this year in hopes that next year the team would be established through the proper channels. The budget is the budget and the parents understand this. They would like to have the possibility this year and hopefully grow the program for the future years.

Superintendent, Jared Caylor shared that the district wants to do everything possible for the students but need to be careful of how the board answers to every item that is on the agenda. There is a lot of energy and work that goes into establishing an athletic team and this is not the proper way. President, Bill Mache stated that if this is worth the endeavor, then it should be worth doing it the proper way. Board Member, Todd asked if there were any other options for these 5 students at this time. The only other option is to transfer the students out of the district momentarily and then enroll them back in Corning.

President, Bill Mache does not want there to be transfers in and out due to sports. Superintendent, Jared Caylor asked if there was further discussion needed or if the board was ready to take a vote to have a swim team this school year.

There being no further discussion, the Board voted not to have a swim team at CUHS this school year.

The vote is as follows:

Larry Glover	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: <u>X</u>	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

## 12.2 RESOLUTION NO. 448:

A motion was made by Todd Henderson and seconded by Bill Mache to approve Resolution No. 448. This resolution is an annual resolution for the sufficiency of instructional materials for the 2022-23 school year.

There being no further discussion, the Board voted unanimously to approve Resolution No. 448.

The vote is as follows:

Larry Glover	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

## 12.3 ADOPTION OF RESOLUTION NO. 449:

A motion was made by Todd Henderson and seconded by Jim Bingham to approve Resolution No. 449. This allows Wells Fargo to open, and Maintain banking, asset management, brokerage, and other accounts and relationships. This shall continue in effect until revoked by the Organization by a written notice addressed to WFA and received by WFA.

The vote is as follows:

Larry Glover	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

## 12.4 SHADE STRUCTURE CHANGE ORDER:

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the Shade Structure Change Order Quote # Q22-3408 from Park Planet. The total cost of this quote is \$275,836.65.

There being no further discussion, the Board voted unanimously to approve the change order. This was the quickest and easiest way to move forward and the most cost effective.



The vote is as follows:

Larry Glover	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

## **12.5 APPROVAL OF NEW LIBRARY BOOKS:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the new library books for the 2022-23 school year. Some are listed below:

1. The Rise By: Mike Sielski
2. The Hurricane of Weakerville By: Chris Rylander
3. Beasts of Ruin Nu: Ayana Gray
4. A Thousand Steps into Midnight By: Traci Chee
5. Arden Grey By: Ray Stoeve
6. Little Thieves by: Margaret Owen
7. When You Get the Chance by: Emma Lord
8. Hometown Victory by: Keanon Lowe
9. Fearbook club by: Richard Ashley Hamilton
10. Sense & Second Degree Murder by: Tirzah Price

Board Clerk, Jim Bingham asked why these are brought to the Board each year and Superintendent, Jared Caylor shared that this was requested by the Board a few years ago and this just adds a level of transparency. Admin oversees the books that come and go, but the Board also is able to approve them at the recommendation of Administration.

There being no further discussion, the Board voted unanimously to approve the new library books.

The vote is as follows:

Larry Glover	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

## **12.6 APPROVAL OF AGREEMENT FOR ARCHITECTURAL SERVICE:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the agreement for architectural services. The project is dated August 1, 2022 Project No. 22-2015.

The vote is as follows:

Larry Glover	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**12.7 APPROVAL OF  
AGREEMENT  
BETWEEN  
CUHSD AND NMR FOR  
THE  
CUHS 2022 STADIUM  
IMPROVEMENTS:**

A motion was made by Bill Mache and seconded by Scott Patton approve the contract between CUHSD and NMR for the CUHS 2022 stadium improvements. The district proposes to undertake construction of improvement projects which require the services of a duly qualified and licensed architect. The Architect represents that Architect is licensed in the State of California and is specially qualified to provide the services required by the District, specifically the design and construction oversight of public schools. The parties have negotiated the terms pursuant to which Architect will provide such services and reduce such terms to writing by this agreement.

The vote is as follows:

Larry Glover	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**12.8 FUTURE AGENDA  
ITEMS:**

There were none.

**13. ADJOURNMENT:**

A motion was made by Todd Henderson and seconded by Scott Patton to adjourn the meeting. All in favor to adjourn and the meeting adjourned at 7:22 p.m.

**Approved**

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William Mache, President

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James Bingham, Clerk

# Corning Union High School District Regular School Board Meeting

Date of Meeting: September 15, 2022

Time of Meeting: 5:45P.M.

Place of Meeting: CUHS Library

## Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS      Action
5. REPORTS

5.1	Superintendent Report - Jared Caylor	Information
5.2	Principal Report- Jason Armstrong	Information
5.3	Fall Coaches Reports	Information
5.4	Student Board Member-Mckynzie Huntley	Information

## 6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

*Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

## 7. ADJOURN TO CLOSED SESSION

### 7.1 PUBLIC EMPLOYEE EVALUATION

Title: Classified Management/Confidential Employees

### 7.2 PUBLIC EMPLOYEE EVALUATION

Title: Superintendent

## 8. REOPEN TO PUBLIC SESSION

## 9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY



## 10. CONSENT AGENDA ITEMS

## Action

*All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.*

- 10.1 Approval of Regular Board Meeting Minutes of August 18, 2022
- 10.2 Approval of Special Board Meeting Minutes of September 1, 2022
- 10.3 Approval of Warrants
- 10.4 Interdistrict Attendance Requests
- 10.5 Human Resources Report
- 10.6 Surplus Equipment/Obsolete Equipment Form
- 10.7 Donation Intake Form
- 10.8 MOU between CUHSD & Los Molinos for Special Education Services
- 10.9 MOU between CUHSD & TCDE for school nursing services
- 10.10 MOU between CUHSD & TCDE Superintendent
- 10.11 Approval of updated CUHS & Centennial school board calendars
- 10.12 CUHSD Solar Plan Annual Inspection Report

## 11. ITEMS FOR DISCUSSION

- 11.1 Public Hearing for Resolution No. 448 - Instructional Materials

*Public Input will be heard on Resolution No. 448*

- 11.2 Rodgers Committee Update

*Superintendent Jared Caylor will update the Board on the Rodgers Committee.*

- 11.3 List of Completed Evaluations by Department

*Superintendent Caylor will review a list of completed evaluations for the 21-22 school year.*

- 11.4 Upcoming Professional Development Opportunities for Trustees

*Superintendent Caylor will review professional development opportunities for Board Trustees for the 2022-23 school year and ask them to feedback on whether they plan to attend the CSBA annual conference in December.*

- 11.5 Policy Update Workshop

*The Board will discuss a timeline for scheduling and completing a Board Policy update workshop.*

**11.6 Scheduling AVID, ELD, and Support Services Workshops**

*The Board will discuss when they would like these workshops scheduled.*

**12. ITEMS FOR ACTION**

**12.1 Request for CUHS Swim Team for the 2022-23 school year**

*The Board will consider whether any action is necessary on initiating a swim team at CUHS for the 2022-23 school year.*

**12.2 Resolution No. 448 -Instructional Material for the 2022-23 school year**

*The Board will consider approving Resolution No.448 and the textbooks list for the 2022-23 school year.*

**12.3 Adoption of Resolution No.449**

*The Board will consider a resolution adopting the Non-Corporate Resolution No. 449 For authorization of Wells Fargo Advisors and their affiliates to maintain banking, asset management brokerage and other accounts and relationship with CUHSD*

**12.4 Shade Structure Change Order**

*The Board will consider approving a change order on the cost of the shade structures of \$47,099.46. This increase is due to selecting hip roofs instead of gable roofs for a better aesthetic in the quad.*

**12.5 Approval of New Library Books**

*The Board will consider approving the list of new library books for the 2022-23 school year.*

**12.6 Approval of Agreement for Architectural Services**

*The Board will consider approving the agreement for Architectural Services for project No. 22-2015.*

**12.7 Approval of Agreement between CUHSD and Nichols, Melburg & Rossetto for the Corning High School 2022 Stadium Improvements**

*The Board will consider approving the agreement for Architectural Services between CUHSD and NMR for the 2022 stadium improvements.*

**12.8 Future Agenda Items**

*The Board will discuss the need for any future agenda items.*



## 13 ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

# Corning Union High School Regular School Board Meeting

**DATE** August 18, 2022

**TYPE OF MEETING:**  
Regular

**TIME:** 5: 45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**VISITORS:**

**MEMBERS PRESENT:**

William Mache  
Jim Bingham, Todd Henderson  
Scott Patton, Larry Glover

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Diana Davisson, Chief Business Official  
Justine Felton, CUHS Associate Principal  
Charlie Troughton, CUHS Associate Principal  
Heather Felciano, Director of Special Education  
Audri Bakke, Director of Alternative Education  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Bill Mache asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- William Mache
- Jim Bingham
- Todd Henderson
- Scott Patton
- Larry Glover



**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Bill Mache and seconded by Scott Patton to approve the agenda with no changes.

The vote is as follows:

Larry Glover	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**5. REPORTS:**

**5.1 ASSOCIATE  
PRINCIPAL  
REPORT:**

Associate Principal, Justine Felton reported on the following:

First day of school was great  
Students are excited for school  
People, Passion and Purpose is the focus for the school year

New SRO Matt Hewitt is on campus and plans to conduct a safety report. The last report was in 2017 so this will be finalized within the next 60 days and brought to the board for review.

Discipline (people) – the goal is to provide resources for students as needed.

Attendance (purpose) – the goal for the year is to get numbers up. Numbers are down since 2019 and we were at 92% last year so the school is working at getting that number up. We are using credit based attendance which was not being enforced with Covid but things are now getting back to normal.

Athletics (passion) – the goal is to continue to build the culture. There is a great foundation, tradition and culture already established and Ms. Felton would like to see that continue.

Board President, Bill Mache asked about the state average and Ms. Felton shared that we are sitting okay but do not want to decline anymore.

**5.2 SUPERINTENDENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

Attendance 1018

Current Enrollment 1140  
CUHS 1052  
Centennial 62  
ISP 26

Pending Enrollment CUHS 6  
Centennial 3  
ISP 0

The budget enrollment projection was 1113



1018+26+9 pending & 62 Centennial= 1113

Overall if it stays, the district will be at 1113 which was the exact projection. It may change before October 1<sup>st</sup> (CBEDS DAY).

In-Service went well. The theme shared with the staff was People, Purpose and Passion.

- Highlighted past 2 years that people have been the focus
- Return to what we all do as educators
- Mission and vision
- Care for each other and execute based on our passion. This may be different for everyone and even based on the different departments.
- The goal is to have individuals at this school to have a good opportunity.
- Facilities Master Plan

**6. PUBLIC  
COMMENT  
ON CLOSED  
SESSION  
ITEMS  
NOT ON THE  
AGENDA:**

Sarah Chambers is a parent of a senior and a freshman. She shared the following:

1. Request for a swim team at Corning Union High School
2. Spoke with Kristina Miller from the City for the use of the pool
3. Red Bluff & Orland would like to team up to make it happen
4. There is a facility in Red Bluff that would allow use of the pool.
5. She spoke with the Athletic Director. However, was told that it would not be a possibility at this time.

Parent #1 (no name given) – shared that the kids are already conditioned and that there would be no obstacles. The insurance is not a problem, they are ranging B times and these 5 swimmers are here today because they really would like to have a swim team.

Parent #2 (no name given) – shared that she is a Corning resident however her 3 boys went elsewhere due to athletics. If there was a swim team, they would have remained at Corning. The kids and families are willing to pay and Red Bluff has a facility that they can use and are even willing to give a discounted rate. They would car pool and there would be no cost to the district.

The CUHS Governing Board shared that they believe it is a good idea however, there are a lot of details that would need to be discussed. The Board asked when the season was and the parents shared that it begins in August and ends in October.

Superintendent, Jared Caylor shared with the Board and audience that this item is not currently on the agenda however, so no action could be taken at this time.



Board Clerk, Jim Bingham shared that this is a good idea however the Board does not know the entire picture. Thanked them for their time and input.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:23 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 6:42 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Board President, shared that no action was taken.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Larry Glover to approve the consent agenda items.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

**10.1 APPROVAL  
OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Special School Board Minutes of June 15, 2022

**10.2 APPROVAL  
OF REGULAR  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Regular School Board Minutes of June 16, 2022

**10.3 APPROVAL  
OF WARRANTS:**

40232206-40232229, 40232230-40232579, 4023579-40232677  
40232678-40232681, 40232681-40233157, 40233158-40233180  
40233180-40233293, 40233293-40233478

**10.4 INTERDISTRICT  
REQUEST:**

James Brooksher, Gavin Dutra  
Diego Hernandez, Tyler Linder  
Nicholas Mackintosh

**10.5 HUMAN  
RESOURCES**

Human Resources Reports is as follows:



Human Resources Report					
Board Meeting Date:		8//18/2022			
<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Resignation	Voluntary	Hale, Patric	CUHS Bilingual Para	6/24/2022	Voluntary Resignation
Resignation	Voluntary	Prouty, Susan	Centennial High School Teacher	7/1/22	Voluntary Resignation- Declined acceptance of the position offered to her
New Hire	Probationary	Lopez Rivera, Alicia	CUHS Bilingual Para	8/17/22	Range 13, Step 5
Resignation	Voluntary	Murphy, James	Centennial High School Teacher	7/1/22	Voluntary Resignation
Resignation	Voluntary	Hone, Jannis	CUHS Para II	7/6/22	Voluntary Resignation
New Hire	Probationary	Medrano, Carlos	CUHS Campus Supervisor	8/17/22	Range 15, Step 6
Change	Range	Ortega, Michelle	CUHS Para II	8/17/22	Range 15, Step 5
New Hire	Probationary	Tim DeVries	CUHS Para I	8/17/22	Range 13, Step 1
New Hire	Probationary	Waldron, Claire	Centennial High School Teacher	7/1/22	Class III, Step IV
Resignation	Voluntary	Stacie Magee	Food Service Supervisor	8/10/22	Voluntary Resignation
Probationary Termination	Probationary	Christian Avitia	Custodian I	7/26/22	Termination of Probationary Period
<b>Extra Duty/Stipend/Temporary/Coaching Authorizations</b>					
7/1/22	Stipend	McBride, Shawni	Prom Advisor Stipend Removal	Monthly	Will no longer serve as the prom advisor - Appendix A-4 Special Assignments
7/1/22	Stipend	Thuemler, Ana	Prom Advisor Stipend Award	Monthly	Will no longer serve as the prom advisor - Appendix A-4 Special Assignments
7/1/22	Stipend	Borer, Natalie	Prom Advisor Stipend Removal	Monthly	Will no longer serve as the prom advisor - Appendix A-4 Special Assignments
7/1/22	Stipend	Buran, Lou	Prom Advisor Stipend Removal	Monthly	Will no longer serve as the prom advisor - Appendix A-4 Special Assignments
7/1/22	Stipend	Riddle, Cassie	Promise Neighborhood Stipend	Monthly	Reinstate PN stipend through December 2022

**10.6 MOU BETWEEN TCDE & CUHSD FOR CALWORKS ADULT BASIC EDUCATION SERVICES:**

The agreement is entered into by and between Tehama County Department of Education and Corning Union High School from July 1, 2022 through June 30, 2025. TCDE will provide reimbursement for actual cost incurred for an adult education teacher, not to exceed \$36, 000.000 annually.

**10.7 MOU BETWEEN TEHAMA COUNTY SUPERINTENDENT OF SCHOOLS & CUHSD FOR TEHAMA COUNTY TEACHER INDUCTION PROGRAM:**

This MOU is between Tehama County Superintendent of Schools and Corning Union High School District for the teacher induction program.



**10.8 MOU BETWEEN  
CUHSD & SAN DIEGO  
COUNTY OFFICE OF  
EDUCATION:**

This agreement is entered into July 5<sup>th</sup> between San Diego County Office of Education and Corning Union High School District from 7/1/22-6/30/25. This is for the designated subjects program.

**10.9 WILLIAMS  
QUARTERLY REPORT:**

There were no complaints filed for the submission reporting date of July 2022.

**10.10 MOU BETWEEN  
CUHSD & RBJUHS FOR  
SPEECH SERVICES FOR  
2022-23:**

This MOU is between Red Bluff Joint Union High School District and Corning Union High School District for the provision of speech and language services from July 1, 2022 through June 30, 2023.

**10.11 AGREEMENT  
WITH INTERQUEST  
CANINES  
FOR 2022-23 SCHOOL  
YEAR:**

This agreement is between Interquest Detection Canines of North Valley Counties and Corning Union High School District for substance awareness and detection services for the period of August 2022 through June 2023.

**11. ITEMS FOR  
DISCUSSION:**

**11.1 PROFESSIONAL  
DEVELOPMENT  
PLAN  
FOR THE  
CBO:**

The Chief Business Official will receive the following as part of her Professional Development Plan:

Weekly support from Tehama County Department of Education  
Outside Consulting Assistance  
California Association of School Business Officials (CASBO)  
Association of California School Administrators (ACSA)

**11.2 PROFESSIONAL  
DEVELOPMENT  
PLAN FOR  
SUPERINTENDENT:  
MEETING  
MINUTES:**

The Superintendent will receive the following as part of his Professional Development Plan:

ACSA Superintendents Symposium -January 2022  
CBSA Annual Conference - Fall 2022  
ACSA Superintendent Symposium- Winter 2023  
ACSA Region 1 Conference- Spring 2023  
SSDA Roundtable- Monthly throughout school year

**11.3 GOVERNANCE  
HANDBOOK REVIEW:**

Superintendent, Jared Caylor shared that this is the handbook which was created and approved by the board however, reminded them that this could be revisited and updated as needed.  
There were a few modifications that the board felt could be updated.



Some highlights include:

1. Page #4 Changing above all to be at the top and then we agree to all at the bottom of that
2. Page #6- The meetings times in the summer can be modified because Fridays do not typically work for anyone
3. Page #7 – Mr. Mache shared that all could do a better job at that.
4. Page #7- Superintendent, Jared Caylor modified the design of the agenda this month to separate out discussion items from action items

Superintendent, Jared Caylor will make the updated discussed and bring back to the Board for review and approval.

:  
**12. ITEMS FOR  
ACTION:**

**12.1 STRATEGIC  
PLANNING  
PROPOSAL:**

A motion was made by Todd Henderson and seconded by Larry Glover to approve the proposal. Board Member, Larry Glover thinks this is a great proposal but would like to see if the price could be a bit lower. This plan is facility by the National Center and ranks the objectives by the Board and the creation of expected annual measurable outcomes used to assess the continuous improvement of the district. Board Member, Todd Henderson asked if there were others using and if so, what was the outcome. Superintendent, Jared Caylor shared that he has had other feedback from other schools and the feedback was all very positive. There being no further discussion, the Board voted unanimously to approve the Strategic Planning Proposal.

The vote is as follows:

Larry Glover	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**12.2 UPDATED  
INDEPENDENT  
STUDY  
POLICY (BP/AR 6158):**

A motion was made by Todd Henderson and seconded by Larry Glover to approve the Independent Study Policy (BP/AR 6158). The following was removed:

- Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in person instruction.
- A student with disabilities, as defined in Ed Code 56026, shall not participate in independent study unless the students individualized education program specifically provides for such participation (Ed Code 51745).



There being no further discussion, the Board voted unanimously to approve the updated Independent Study Policy.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

### 12.3 RESOLUTION

#### NO. 447

#### ELECTRIC BUS GRANT:

A motion was made by Todd Henderson and seconded by Larry Glover to approve the resolution. This is the for the electric bus grant. After some discussion, the Board approved the resolution however Requested that Superintendent, Jared Caylor look into the following:

1. Battery Disposal
2. Charging Station
3. How far do the new buses go
4. What can we repair

Superintendent, Jared Caylor will bring this information back to the board at the next meeting. If the Board is not comfortable, they will revoke the Resolution.

There being no further discussion, the Board voted unanimously to approve Resolution No. 447.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

### 12.4 FACILITIES

#### MASTER PLAN:

A motion was made by Scott Patton and seconded by Bill Mache to approve the Facilities Master Plan.

The needs have been identified and there has been discussion of the summary of things that have been completed and that the district would like to complete.

- General Fund - \$3.15 million
- Modernization Grant - \$750,000
- New Construction - \$3.5 million
- Capital Facilities-\$100,000
- State Energy Grants- TBD
- Total Current Budget - \$7.5 million



## Master Program Schedule

Phase I – CUHS Quad Completion  
Phase II- Parking, Loading, Athletics Relocation  
Phase III- Shops & Ag Classrooms  
Phase IV- Transportation Facility  
Phase V- Kitchen, Ranch, Energy/Water, District Office, Campus Fencing

Funding sources to be determined, timelines for bids depend on future unidentified revenue. These projects to be completed after all others or with special funding streams that cannot be used on projects listed in other phases. At some point the Board will need to determine on whether to do partial projects for Phase III or wait until there is enough funding to do it all. This does not need to be determined now.

There being no further discussion, the Board voted unanimously to approve the Master Facilities Plan.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

### **12.5 ADULT EDUCATION CONSORTIUM REPRESENTATIVES:**

A motion was made by Todd Henderson and seconded by Larry Glover to approve the Consortium Representative being Audri Bakke.

Audri will be added as a proxy for Superintendent, Jared Caylor at Consortium meetings. There being no further discussion, the Board voted unanimously to approve this item.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

### **12.6 TITLE IX ASSESSMENT:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the Title IX Assessment. Superintendent, Jared Caylor Shared the following:

Proactive approach to providing equitable athletic programs  
Allows for assessment of all kinds of data on athletics  
Provides ongoing action plan to improve any areas that are not equitable



There being no further discussion, the Board voted unanimously to approve the Title IX Assessment.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**12.7 CONTRACT WITH  
MUSCO FAMILY  
OLIVE CO.:**

A motion was made by Bill Mache and seconded by Scott Patton to approve the contract with Musco Family Olive Co. This is stating that once the harvest is completed, Musco would like to purchase the olives.

There being no further discussion, the Board voted unanimously to approve the contract.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**12.8 FUTURE AGENDA  
ITEMS:**

There were none.

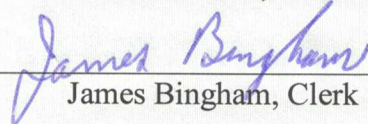
**13. ADJOURNMENT:**

A motion was made by Todd Henderson and seconded by Jim Bingham to adjourn the meeting. All in favor to adjourn and the Meeting adjourned at 7:31 p.m.

**Approved**



William Mache, President



James Bingham, Clerk



# Corning Union High School Special School Board Meeting

**DATE** September 1, 2022

**TYPE OF MEETING:**  
Special

**TIME:** 4:00 P.M.

**MEMBERS ABSENT:**  
Scott Patton , Todd Henderson

**PLACE:** Corning Union High School  
Library

**VISITORS:**

**MEMBERS PRESENT:**  
William Mache  
Jim Bingham, Larry Glover

**SCHOOL DISTRICT REPRESENTATIVES:**  
Jared Caylor, District Superintendent

## THE CORNING UNION HIGH SCHOOL -

1. **CALL TO ORDER:** The meeting was called to order at 4:00 p.m. by Superintendent Jared Caylor.
2. **PLEDGE OF ALLEGIANCE:** Board President, Bill Mache asked the Board and audience to stand for the flag salute.
3. **ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- William Mache
- Jim Bingham
- Todd Henderson

Absent:

- Scott Patton
- Larry Glover

4. **APPROVAL OF LOW BID FOR QUAD SHADE STRUCTURE SITE WORK:**

A motion was made by Bill Mache and seconded by James Bingham to approve the low bid from Ginno Construction. The bid information:

NMR # 22-2003  
Bid Date: August 25, 2022  
Bid Time: 200 p.m.  
Bid Amount: \$554,613



5. ADJOURNMENT:

The meeting adjourned at 4:02 p.m.

**Approved**

*William Mache*

William Mache, President

*James Bingham*

James Bingham, Clerk



## 2022-2023 FALL COACHES - CONTACT INFORM

CROSS COUNTRY	POSITION	PHONE
SCOTT BUTTON <i>Yes ✓</i>	HEAD COACH	530-736-0395
LUIS HERNANDEZ	ASST. COACH	
VARSITY FIELD HOCKEY	POSITION	PHONE
MELINDA ROBBINS <i>No-Game</i>	HEAD COACH	
CARISIA GARCIA	ASST. COACH	
JV FIELD HOCKEY	POSITION	PHONE
ISMAEL MERCADO	HEAD COACH	
NATALIE WELSH	HEAD COACH	530-864-8770
VARSITY FOOTBALL	POSITION	PHONE
JOHN STUDER	HEAD COACH	530-228-2539
JEFF NELSON	ASST. COACH	
JOSH JACKSON	ASST. COACH	530-526-3012
JULIO GARCIA	ASST. COACH	530-680-0349
NICK THUEMLER	ASST. COACH	530-588-8468
CHANCE NELSON	ASST. COACH	530-586-9078
J.V. FOOTBALL	POSITION	PHONE
TIM NELSON	HEAD COACH	530-586-0100
RJ JOHNSON	ASST. COACH	530-838-0674
TONY CARRILLO	ASST. COACH	530-586-9270
JAMES DODGE	ASST. COACH	530-586-1062
LEVI ROSS	ASST. COACH	209-629-0141
GIRLS TENNIS	POSITION	PHONE
PAUL LEQUIA <i>No-Match</i>	HEAD COACH	530-586-2265
LINDA DAVIS	ASST. COACH	
VARSITY VOLLEYBALL	POSITION	PHONE
JESSICA FLORES <i>Yes ✓</i>	HEAD COACH	530-680-9905
JULIE ARMSTRONG	ASST. COACH	530-586-1763
KAYLA DANIELSON	ASST. COACH	
J.V. VOLLEYBALL	POSITION	PHONE
THER XIONG	ASST. COACH	530-592-9333
PAUL KANNER	ASST. COACH	
FROSH VOLLEYBALL	POSITION	PHONE
DUANE HERSHBERGER	HEAD COACH	954-658-2973
APRIL HENRY	ASST. COACH	

5 Organizations  
Teams

2 AWAY  
Games/Match

3 Reporting

-Cross Cantry  
-Football  
-Volleyball



## 5.1 - Superintendent Report - Enrollment

2022-23							
	August	% of enrollment (dist)	% change last Aug	September	% of enrollment	% change last Sep	
<b>CUHS</b>		#DIV/0!	-100.00%	1034	91.1%	0.6%	
<b>CENTENNIAL</b>		#DIV/0!	-100.00%	74	6.5%	100.0%	
<b>ISP</b>		#DIV/0!	-100.00%	27	2.4%	-27.0%	
<b>DISTRICT TOTAL</b>	0		-100.00%	1135		3.0%	
% off Oct Projections			#DIV/0!			1.98%	
Projection for Oct 2022	1113	.008% increase over last year					



## 5.2 - Superintendent Report - Community Engagement

- **Rotary** - President for 2022-23 - Olive Festival, WFA Festival
- **Corning Recreation** - Support w/ facilities, input, service for basketball
- **CTE County Leadership Team** - Other K12 Educators, Shasta College, JTC, Industry Partners
- **Meeting w/ New District 4 Supervisor** - Workforce & Economic Development
- **ACSA Region 1 VP/Legislative Action State Council** - Meet w/ state legislators from our region to advocate for policy
- **Rural Education Leaders Community (Western U.S.)** - Selected as “veteran” Superintendent



## 5.2 - Superintendent Report - Construction

- Quad bid approved, working starting before the end of this month
- Design phase of field, parking, bus loading, and athletic relocation underway
- Pursuing field completion with Beynon thru CMAS contract
- Parking, loading, and field movement to be designed by Architect then put out to bid



# Principal's Report

September 15, 2022



# School Year Start Up

<https://www.tiktok.com/t/ZTR5JCpWQ/>



# Back To School Night

- Format: Assembly, then “free flowing”
- Attendance: Approximately 250 Families
- Feedback from Teachers
- Adjustments/Ideas for 2023: Add in food/beverage, “market feel” and community event.



# New Teachers

-Whitney Armstrong-SPED/Skills Center

-Olivia Jauregui-English I and III

Ismael Mercado- ILab

Shane Myers-Band/Choir

Neika Peterson-Integrated Math



# Student Teachers-6

Math:

Gary Pope: Daisy Flores

Jessica Flores: J.C. Conrad

Agriculture:

Emily Brown: Emily Paz

Social Science:

Studer/Xiong: Mike Alexander

PE:

Natalie Hicks: Eva Islas

Jared Stearns: Cristian Loera



# Security

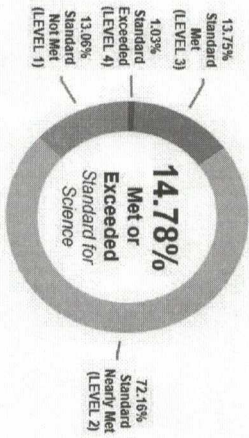
- Vape Sensors- Working well.
- Campus Supervisor Addition-Finally!
- Football Supervision: Use of our people=Great!



# Testing Data

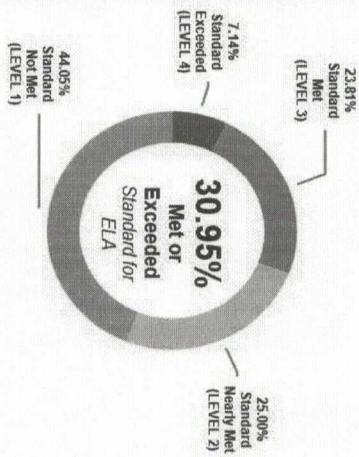
## Science

Percent of students within each achievement level



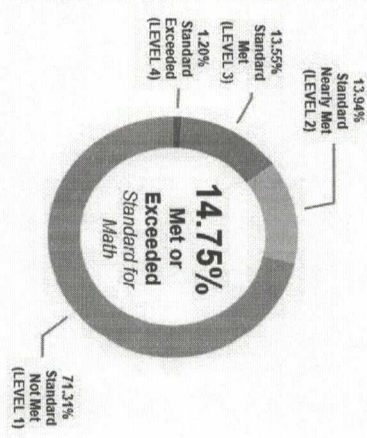
## ELA

Percent of students within each achievement level



## Mathematics

Percent of students within each achievement level



	18-19	20-21	21-22
ELA	45.10%	38.85%	30.95%
Math	12.94%	15.46%	14.75%
Science	16.48%	15.46%	14.78%



# Homecoming! October 7th!

"Cards Through the Ages"

- Seniors-Mesozoic (Caveman)
- Juniors- Present Times
- Sophomores- Egyptian
- Frosh- Medieval

Opponent: Gridley

Parade-3pm



## ReqPay12c

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
30136794	08/10/2022	EVE BURROWS	Cancelled			337.50*
Cancelled on 08/10/2022						
40234758	08/01/2022	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES		550.97
40234759	08/01/2022	AMAZON CAPITAL SERVICES, INC	01-4300	2 WAY RADIOS PART 2 SUMMER WORKABILITY	118.49 2,715.16	
40234760	08/01/2022	ARAMARK	01-4400	SPEED TESTING IPADS	3,278.68	6,112.33
40234761	08/01/2022	AVID CENTER	01-5500	TRANS LAUNDRY SVC		57.27
40234762	08/01/2022	DELTA BLUE GRASS CO.	01-5300	22/23 AVID MEMBERSHIP FEES		4,809.00
40234763	08/01/2022	HCI AUDIOMETRICS GORDON N. STOWE & ASSOCIATES	01-6170	V BASEBALL DRAINAGE		8,674.71
			01-5800	AUDIOMETER CALIBRATION		165.00
40234764	08/01/2022	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	365.69	
40234765	08/01/2022	JUSTINE FELTON	01-4312	TRANS FUEL-DIESEL	1,583.57	1,949.26
			01-5200	J FELTON 7/22 SCHOOL CULTURE BY DESIGN		46.44
40234766	08/01/2022	LES SCHWAB	01-5600	TRANS TIRES/SERVICE		531.05
40234767	08/01/2022	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	RANCH-VARIOUS MATERIALS/SUPPLIES		157.01
40234768	08/01/2022	MT. SHASTA SPRING WATER CO. INC	01-5800	TRANS - WATER SERVICE		67.33
40234769	08/01/2022	OFFICE DEPOT	01-4300	ENVELOPES ALL DEPARTMENTS/SCHOOL		103.01
40234770	08/01/2022	P G & E	19-5503	RANCH 4916 & 7250 ELECTRIC		1,579.86
40234771	08/01/2022	PACIFIC POWER ELECT. SVC LLC	14-6200	FOOTBALL FIELD LIGHT POLES		20,652.00
40234772	08/01/2022	PARKER & COVERT LLP	01-6145	PROFESSIONAL SVC JUNE 2022		825.00
40234773	08/01/2022	ROMERO FARM AND LABOR	19-5800	WALNUT PRUNING		3,847.10
40234774	08/01/2022	ROTARY CLUB OF CORNING CALIFORNIA	01-5300	21/22 ROTARY MEMBERSHIP-CAYLOR		200.00
40234775	08/01/2022	SCHOOL LOOP	01-5833	SCHOOL LOOP WEB HOSTING		937.50
40234776	08/01/2022	TEHAMA CO DEPT OF EDUCATION	01-5830	FINGERPRINTING SERVICE		222.00
40234777	08/01/2022	TEHAMA COUNTY DEPT OF ENVIRONMENTAL HEALTH	13-5800	SCHOOL CAFE SNR PROG/SCHOOL SAT FOOD		265.00
40234778	08/01/2022	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		450.45
40234918	08/04/2022	AGPARTS	01-4300	CHROMEBOOK SCREENS		1,048.50
40234919	08/04/2022	AMAZON CAPITAL SERVICES, INC	01-4300	CABLING SUPPLIES		99.82
40234920	08/04/2022	ARAMARK	01-5500	TRANS LAUNDRY SVC	49.27	
			01-5508	TRANS UNIFORMS	163.03	
40234921	08/04/2022	AT&T	01-5901	UNIFORMS	1,521.51	1,733.81
40234922	08/04/2022	BEACON FIRE ALARM & SEC	01-5507	CALNET 3 - TELEPHONE SVC		356.41
40234923	08/04/2022	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	ALARM SVC		800.00
				PEST SVC (CENT.)		50.00

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40234924	08/04/2022	CALIFORNIA CAREER INFORMATION SYSTEM EUREKA	01-5833	EUREKA CAREER SOFTWARE		1,895.00
40234925	08/04/2022	CALIFORNIA FFA CENTER REGISTRATION	01-5800	GLC REGISTRATION		1,210.00
40234926	08/04/2022	CDW GOVERNMENT	01-5833	GOGUARDIAN		13,480.50
40234927	08/04/2022	COASTAL BUSINESS SYSTEMS, INC.	01-5620	COPY CENTER COPIERS	2,247.41	
				CUHSD COPIERS	3,181.79	
				CUHSD COPIERS	44.92	5,474.12
40234928	08/04/2022	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		529.70
40234929	08/04/2022	GAYNOR TELESYSTEMS, INC	01-6170	RANCH GATE ENTRY SYSTEM		3,437.55
40234930	08/04/2022	GERLINGER STEEL & SUPPLY	01-4300	TILT TRAILER		811.43
40234931	08/04/2022	GREEN WASTE OF TEHAMA	01-5506	DISPOSAL R-FARM 4018-2763626	190.29	
				DISPOSAL FARM-RANCH 4018-2783982	190.29	380.58
40234932	08/04/2022	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE		997.57
40234933	08/04/2022	IEC POWER, LLC	01-5699	SOLAR MAINTENANCE		1,330.11
40234934	08/04/2022	ITSAVVY LLC	01-4400	MS SURFACE FOR AUDRI		1,411.23
40234935	08/04/2022	JACK SCHREDER & ASSOCIATES	01-6250	MODERNIZATION - SCHOOL FACILITY PROGRAM		462.50
40234936	08/04/2022	LA RUE COMMUNICATIONS	01-5900	COMMUNICATION/REPEATER SERVICE		300.00
40234937	08/04/2022	LES SCHWAB	01-5600	TRANS TIRES/SERVICE		116.88
40234938	08/04/2022	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	1,760.11	
				VARIOUS SUPPLIES	49.74	
				PAINT SUPPLIES	208.46	2,018.31
40234939	08/04/2022	MODERN CLEANERS	01-5800	UNIFORM DRY CLEANING		456.25
40234940	08/04/2022	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	TRANS PARTS/SUPPLIES	42.91	
40234941	08/04/2022	NORTH STATE AV, INC	01-5600	TRANS PARTS/SUPPLIES	700.00	742.91
				CVD NORTH GYM PROJECTOR AND SCREEN	32,306.87	
				Unpaid Sales Tax	149.92-	32,156.95
40234942	08/04/2022	OFFICE DEPOT	01-4400	OFFICE FURNITURE- FELCIANO	1,421.20	
				OFFICE SUPPLIES FOR KITCHEN	96.06	1,517.26
40234943	08/04/2022	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	MATERIALS/SUPPLIES		169.74
40234944	08/04/2022	P G & E	01-5503	R FARM 3914 ELECTRIC/GAS		362.81
40234945	08/04/2022	P G & E	01-5503	CUHS ELECTRIC/GAS 6218	14,327.68	
				CUHS ELECTRIC/GAS 6218	593.23	14,920.91
40234946	08/04/2022	PITNEY BOWES PURCHASE POWER	01-5904	22/23 PURCHASE POWER 4538		465.41
40234947	08/04/2022	REDDING FREIGHTLINER, INC.	01-4300	MATERIALS/SUPPLIES		36.81
40234948	08/04/2022	SUPERIOR REGION FFA	01-5800	COLC REGISTRATION		270.00
40234949	08/04/2022	TARGET SUCCESS, INC	01-5800	21/22 EDJOIN INTERVIEW SCREENING		1,350.00

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40234950	08/04/2022	TEHAMA CO DEPT OF EDUCATION	01-4300	HEALTH FOLDERS	192.00	
			01-5800	DTS NOV 21-NOV22	826.47	
				SARB MOU	7,303.00	8,321.47
40234951	08/04/2022	THE PAPE' GROUP INC.	01-4300	M&O SUPPLIES	113.77	
			01-4400	MOWER PARTS	89.90	203.67
40234952	08/04/2022	THOMAS MENDOSA	01-5200	AVID PATH TO SCHOOLWIDE CONFERENCE		35.75
40234953	08/04/2022	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		9.60
40234954	08/04/2022	W.W. GRAINGER, INC.	01-4300	MAINTENANCE SUPPLIES	2,339.65	
				MISC/ VARIOUS M&O SUPPLIES	130.24	2,469.89
				ELBOW FITTING SHARK BITE	55.87	
40235187	08/10/2022	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4300	SKILL CENTER- START UP	57.57	
				SUMMER WORKABILITY	542.75	
				TECH. OFFICE SIDINGS	1,161.07	
			01-5200	10/1-1-14 CSC 2022 SAN DIEGO	713.85	
				7/20-22 CASTO MECH WRKSHIP 2022	249.00	
				AVID PATH TO SCHOOLWIDE CONFERENCE	3,373.78	
				B. LENGIAT CASBO 09.13-09.16 LAKE TAHOE	137.94	
				CA MTSS PROF LEARNING CONF 7/1-7/14	1,501.93	
				E BROWN CATI A SUMMER CONF 6/18-6/23	171.88	
				SAN LUIS OBISPO		
			01-5800	STN EXPO 7/15-7/19/22 RENO	586.56	
				ASSETS- OTAKU SF TRIP	12.00	
				CPR/FIRST AID CIF REQUIRED FOR COACHES	1,050.00	
				PRO ACT TRAINING	2,195.00	
				SSL CERT RENEWAL WIFI	189.98	
			01-5833	TEMPERATURE MONITORING SUBSCRIPTION	45.00	12,044.18
40235318	08/15/2022	A&M CHURCH AND SCHOOL FURN	14-4300	STUDENT DESKS		24,896.92
40235319	08/15/2022	ALL SPORTS EQUIPMENT & APPAREL	01-4300	EMPLOYEE SHIRTS		4,282.50
40235320	08/15/2022	ALPHA AND OMEGA DRAIN CLEANING	01-5600	PLUMBING REPAIRS		300.00
40235321	08/15/2022	AMAZON CAPITAL SERVICES, INC	01-4300	30' HDMI CABLE AND PRESENTATION REMOTES	139.76	
				66 BLOCK AND MIC STAND	65.72	

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40235321	08/15/2022	AMAZON CAPITAL SERVICES, INC	01-4300	FELCIANO DESK GOHPER GAS R BAMBULA DESK CHAIR SCREEN FOR HEATHER'S LAPTOP	91.54 480.56 172.39 71.22	
40235322	08/15/2022	ARAMARK	01-5500 01-5508	SKILL CENTER- START UP LAUNDRY CLEANING SVC UNIFORMS	592.09 640.46 361.39	1,613.28
40235323	08/15/2022	ASSOC. OF CALIF. SCHOOL ADMIN ATTN: MEMBERSHIP PROCESSING	01-5800	A BAKKE- ADMINISTRATIVE CREDENTIAL PROG		1,000.00
40235324	08/15/2022	AT&T	01-5901	CALNET 3 -TELEPHONE SVC		267.66
40235325	08/15/2022	AXNER EXCAVATING, INC	14-4300	ATHLETICS INFIELD MIX		4,150.57
40235326	08/15/2022	BAKER DISTRIBUTING COMPANY	01-4300	HVAC SUPPLIES		271.10
40235327	08/15/2022	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	PEST SVC	200.00	
				PEST SVC (CENT.)	50.00	
				PEST SVC (RANCH)	50.00	
				TRANS PEST CONTROL	50.00	350.00
40235328	08/15/2022	CDW GOVERNMENT	01-5833	RUCKUS SUPPORT RENEWAL (P22-00442)		700.00
40235329	08/15/2022	CONSOLIDATED ELECTRICAL DIST.	01-4300	M&O SUPPLIES		157.01
40235330	08/15/2022	CORNING CARPET	01-5800	CARPET INSTALLATION (MAIN ENTRYWAY)	371.19	
40235331	08/15/2022	CORNING LUMBER COMPANY	14-5800 19-4300	ADULT ED CENT. CARPET RANCH - VARIOUS MATERIALS & SUPPLIES	2,007.47	2,378.66 36.88
40235332	08/15/2022	CUHS ASB	01-4307	REIMBURSE ASB FOR 8TH GRADE INVASION		1,921.82
40235333	08/15/2022	ERIC LEE OLSON	14-5600	OFFICE REMODEL		16,101.00
40235334	08/15/2022	EWING IRRIGATION	01-4300	M&O SUPPLIES		910.63
40235335	08/15/2022	GOODHEART-WILCOX PUBLISHER	01-4200	FOODS/NUTRITION TEXTS		2,896.64
40235336	08/15/2022	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	1,619.87	
40235337	08/15/2022	ITSAVVY LLC	01-4312	TRANS FUEL-DIESEL	717.36	2,337.23
40235338	08/15/2022	LAUREL AG AND WATER - LODI	01-5833 01-4300	BARRACUDA BACKUP RENEWAL GROUNDS SUPPLIES		5,820.23
40235339	08/15/2022	LES SCHWAB	19-4300 01-4300 01-5600	ORCHARD - MATERIALS/SUPPLIES TRANS TIRES/SERVICE TRANS TIRES/SERVICE	46.43 300.28 43.68	358.58
40235340	08/15/2022	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	JOSH JACKSON LWP CLASS M&O SUPPLIES	301.85 357.52	343.96

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40235340	08/15/2022	MCCOY'S HARDWARE & FARM SUPPLY	14-4300	PAINT SUPPLIES	132.41	
40235341	08/15/2022	MT. SHASTA SPRING WATER CO. INC	19-4300	RANCH-VARIOUS MATERIALS/SUPPLIES	12.46	804.24
40235342	08/15/2022	NEWSOLA, INC	01-5800	WATER SERVICES		45.25
40235343	08/15/2022	NORTHERN FIRE PROTECTION	01-5833	NEWSOLA SOFTWARE		8,800.00
40235344	08/15/2022	OFFICE DEPOT	01-5800	KITCHEN FIRE SUPPRESSION TEST		190.00
40235345	08/15/2022	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	PAPER / FACIAL TISSUE		1,519.60
			01-4300	M&O SUPPLIES	139.81	
40235346	08/15/2022	P G & E	01-4315	TRANS DETAILING SUPPLIES	223.01	362.82
40235347	08/15/2022	PROGRESS ADVISER	19-5503	RANCH 4916 & 7250 ELECTRIC		1,225.33
40235348	08/15/2022	PTM DOCUMENT SYSTEMS	01-5833	PROGRESS ADVISOR SITE LICENSE		1,000.00
			01-5600	SHIPPING MATERIALS FOR REPORT CARD MACH.	339.42	
			01-5904	SHIPPING MATERIALS FOR REPORT CARD MACH.	145.46	484.88
40235349	08/15/2022	RED BLUFF UNION ELEM. DIST.	01-5200	J FELTON 7/22 SCHOOL CULTURE BY DESIGN		100.00
40235350	08/15/2022	REDDING FREIGHTLINER, INC.	01-4300	MATERIALS/SUPPLIES		130.68
40235351	08/15/2022	REDDING PAINT MART INC	14-4300	PAINT SUPPLIES	2,951.81	
				Unpaid Sales Tax	6.85-	2,944.96
40235352	08/15/2022	S&K SEAL & STRIPE	14-6170	BUS BARN PARKING LOT	6,465.00	
				MAIN OFFICE PARKING LOT	8,535.00	15,000.00
40235353	08/15/2022	SMARTTRASH	01-5800	COMPACTOR MONITOR		80.00
40235354	08/15/2022	TERESA MOYER	01-5200	CA MTSS PROF LEARNING CONF 7/11-7/14		69.99
40235355	08/15/2022	THE PAPE' GROUP INC.	01-4300	M&O SUPPLIES	414.58	
				Unpaid Sales Tax	1.92-	412.66
40235356	08/15/2022	THOMSON REUTERS/BARCLAYS	01-5800	22-23 CA CODE OF REGS SUBSCRIPTION		474.21
40235357	08/15/2022	VEX ROBOTICS, INC	01-4400	VEX ROBOTICS		1,131.33
40235358	08/15/2022	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	223.13	
				MAINTENANCE SUPPLIES	2,137.73	
				P-TRAP C-9	2,084.46	4,445.32
40235359	08/15/2022	WASTE MANAGEMENT	01-5506	CUHS DISP 13-88262-43003/4-02058-75004	190.00	
				CUHS DISPOSAL 4-02058-65006	483.26	673.26
40235481	08/17/2022	RED BLUFF UNION ELEM. DIST.	01-5200	J FELTON 7/22 SCHOOL CULTURE BY DESIGN		100.00
40235611	08/22/2022	AMAZON CAPITAL SERVICES, INC	01-4300	DESK CHAIRS	280.12	
				Dual monitor stand for admin desk	53.33	

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40235611	08/22/2022	AMAZON CAPITAL SERVICES, INC	01-4300	M&O SUPPLIES OFFICE SUPPLY SOCIAL SCIENCE BINDERS	152.76 118.06 1,216.21	1,820.48
40235612	08/22/2022	ARAMARK	01-5500	LAUNDRY CLEANING SVC TRANS LAUNDRY SVC	320.23 47.27	
40235613	08/22/2022	CALIFORNIA SCHOOL BOARDS ASSOC C/O WESTAMERICA BANK	01-5508 01-5800	UNIFORMS 22/23 GAMUT ONLINE	169.64	537.14 2,190.00
40235614	08/22/2022	CARDINAL COPY CENTER	01-4300	PE CLOTHES FOR SPED STUDENTS	4,404.66	95.00
40235615	08/22/2022	CITY OF CORNING	01-5502	COR 154,155,194 CUHSD WATER/SEWER COR 157 TRANS WATER/SEWER COR 37,176 CENT WATER/SEWER	87.32 740.86	5,232.84
40235616	08/22/2022	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES	49.17	
40235617	08/22/2022	CUHS ASB	01-4300	PE CLOTHES FOR LOW INCOME	195.00	
40235618	08/22/2022	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	1,838.95	
40235619	08/22/2022	JASON QUILLEN	19-4300	8/8/22 GRASS HAY SMALL BALES	1,677.50	
40235620	08/22/2022	JOHNSTONE SUPPLY	01-4300	HVAC SUPPLIES	207.39	
40235621	08/22/2022	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES MCCOYS OPEN SUMMER WORKABILITY PROGRAM	411.27 46.99 284.86	
40235622	08/22/2022	MT. SHASTA SPRING WATER CO.INC	14-4300 01-5800	PAINT SUPPLIES TRANS - WATER SERVICE	113.36 97.13	856.48
40235623	08/22/2022	O'REILLY AUTO PARTS	01-4300	WATER SERVICES MATERIALS/SUPPLIES	52.70	149.83
40235624	08/22/2022	OFFICE DEPOT	01-4300	BUS OFC SUPPLIES OFFICE SUPPLIES ADMIN M&O SUPPLIES MATERIALS/SUPPLIES	116.20 39.93 228.45 498.29	261.04 156.13
40235625	08/22/2022	OLIVE CITY AUTO PARTS DERODA,INC	01-4300			
40235626	08/22/2022	P G & E	01-5503	TRANS ELECTRIC/GAS 1749-6	639.01	
40235627	08/22/2022	P G & E	01-5504	TRANS ELECTRIC/GAS 1749-6	21.23	660.24
40235628	08/22/2022	SYSCO SACRAMENTO, INC.	19-5503	NON REFUNDABLE 50% DISC GAS/ELE		5,178.94
40235629	08/22/2022	TEHAMA CO DEPT OF EDUCATION	01-4307 01-5800	STAFF INSERVICE MEALS MATERIALS/SUPPLIES	288.93 575.00	
40235630	08/22/2022	THE DANIELSEN COMPANY	01-4307	FROSH ORIENATATION LUNCH	1,717.31	
40235631	08/22/2022	TURNITIN, LLC	01-5833	2022/23 LICENSE - ONLINE TOOL	5,750.00	
40235632	08/22/2022	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142	450.45	
40235633	08/22/2022	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES MAINTENANCE SUPPLIES	96.40 576.79	673.19

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE  
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## ReqPay12c

## Board Report

Checks Dated 08/01/2022 through 08/25/2022

Board Meeting Date September 15, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40235634	08/22/2022	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008		334.43
40235635	08/22/2022	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES	584.93	
				GYM FLOORS	368.53	953.46
40235636	08/22/2022	WURTH USA, INC	01-4300	TRANS PARTS/SUPPLIES	144.20	
				DETAIL EQUIPMENT	83.96	228.16
40235823	08/24/2022	360 DUMPSTER RENT JOSE TREJO	01-5506	STUDENT DESK REMOVAL		1,500.00
40235824	08/24/2022	ACCREDITING COMMISSION	01-5300	22/23 ANNUAL ACCREDITING MEMBERSHIP FEES		1,130.00
40235825	08/24/2022	AMAZON CAPITAL SERVICES, INC	01-4200	FLORAL TEXTBOOKS	804.30	
				CAT 6 BULK CABLE	196.42	
				CLASSROOM SUPPLIES/PAPER ROLL HOLDER	56.04	
				OFFICE/CAREER CENTER FURNITURE	584.79	1,641.55
40235826	08/24/2022	ARAMARK	01-5500	LAUNDRY CLEANING SVC	320.23	
				TRANS LAUNDRY SVC	47.27	
				UNIFORMS	610.29	977.79
40235827	08/24/2022	CA ASSOC OF SCHOOL PSYCH.	01-5200	T. MOYER CASP CONF 10/11-10/15 UNIVERSAL CITY		536.00
40235828	08/24/2022	CDW GOVERNMENT	01-4300	PROJECTOR MOUNTS AND CEILING PLATES	637.81	
				RUCKUS SUPPORT RENEWAL (P22-00442)	945.00	1,582.81
40235829	08/24/2022	CORNING CARPET	14-5600	A-8 CARPET		5,553.74
40235830	08/24/2022	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		67.29
40235831	08/24/2022	FULCRUM MGMT SOLUTIONS, INC	01-5833	THOUGHT EXCHANGE SOFTWARE		25,200.00
40235832	08/24/2022	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	674.19	
				TRANS FUEL-DIESEL	941.38	1,615.57
40235833	08/24/2022	ITSAVVY LLC	01-4400	LAPTOP FOR JARED	1,367.97	
				VIEWSONIC BOARDS FOR MATH DEPARTMENT	22,386.97	23,764.94
40235834	08/24/2022	LOZANO SMITH, LLP	01-5801	JULY 31 PROF/LEGAL SVCS RENDERED		737.50
40235835	08/24/2022	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES		354.96
40235836	08/24/2022	MID-VALLEY VETERINARY HOSPITAL	19-5800	BOVINE EXAMINATION 8/4/22		113.62
40235837	08/24/2022	NATIONAL STUDENT CLEARINGHOUSE	01-5800	STUDENT NATIONAL CLEARINGHOUSE SUBSCRIPT		595.00
40235838	08/24/2022	O'REILLY AUTO PARTS	01-4300	MATERIALS/SUPPLIES		55.12
40235839	08/24/2022	OFFICE DEPOT	01-4300	BUS OFC SUPPLIES	6.45	
				OFFICE SUPPLIES ADMIN	14.86	

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ESCAPE ONLINE

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## ReqPay12c

## Board Report

Checks Dated 08/01/2022 through 08/25/2022

Board Meeting Date September 15, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40235839	08/24/2022	OFFICE DEPOT	01-4300	OFFICE SUPPLIES ASB	59.33	80.64
40235840	08/24/2022	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	M&O SUPPLIES	34.39	
				MATERIALS/SUPPLIES	92.65	
40235841	08/24/2022	PRO PACIFIC FRESH	19-4300	RANCH-VARIOUS MATERIALS/SUPPLIES	131.87	258.91
40235842	08/24/2022	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	13-4700	CACFP FRUIT/VEGETABLES		736.28
40235843	08/24/2022	SAV-MOR FOODS	01-5200	10/11-14 CSC 2022 SAN DIEGO		1,500.00
40235844	08/24/2022	TEHAMA CO DEPT OF EDUCATION	01-4300	SAVEMORE OPEN		8.56
40235845	08/24/2022	THE DANIELSEN COMPANY	01-5800	BUSINESS MENTOR		78.40
			13-4300	NSLP SUPPLIES	454.00	
40235846	08/24/2022	THE PAPE' GROUP INC.	13-4700	NSLP FOOD	957.84	1,411.84
			01-4400	SEAT KIT MOWER	1,079.13	
				Unpaid Sales Tax	5.01-	1,074.12
40235847	08/24/2022	TRIDENT BEVERAGE, INC	13-4700	SNACK BAR BEVERAGE		925.00
40235848	08/24/2022	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5800	SERIES A BOND 2016, 2017 ADMIN FEES	990.00	
				SERIES C BOND 2016 ADMIN FEE	1,207.50	2,197.50
40235849	08/24/2022	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	104.77	
				MAINTENANCE SUPPLIES	50.89	155.66
40235850	08/24/2022	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		226.79
40235982	08/25/2022	CALIFORNIA'S VALUED TRUST	01-3402	SEPTEMBER 2022 - B. MACHE // MDV	1,413.66	
				SEPTEMBER 2022 - J. BINGHAM // MDV	2,163.66	
				SEPTEMBER 2022 - L. GLOVER //MDV	2,063.66	
				SEPTEMBER 2022 - S. PATTON //MDV	1,593.66	
				SEPTEMBER 2022 - T. HENDERSON //	163.59	
				DENTAL		
			01-3701	SEPTEMBER 2022 - D. SCHLOM	1,753.97	
				SEPTEMBER 2022 - J. BEARDSLEY	1,041.97	
				SEPTEMBER 2022 - J. NELSON	1,666.97	
				SEPTEMBER 2022 - L. ROMO	2,192.86	
				SEPTEMBER 2022 - M. ALBEE	1,807.86	
				SEPTEMBER 2022 - M. BEARDSLEY	1,041.97	
				SEPTEMBER 2022 - M. WILLIAMS	1,521.86	
				SEPTEMBER 2022 - T. LAMB	2,882.86	
				SEPTEMBER 2022 - W. VADER	1,041.97	
			01-3702	SEPTEMBER 2022 - G. THURMAN	1,043.56	
				SEPTEMBER 2022 - L. MINTO	1,652.51	
				SEPTEMBER 2022 - S. HOAG	958.51	
				SEPTEMBER 2022 - D. HAMILTON	1,267.68	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## ReqPay12c

## Board Report

Checks Dated 08/01/2022 through 08/25/2022

Board Meeting Date September 15, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40235982	08/25/2022	CALIFORNIA'S VALUED TRUST	76-9513	SEPTEMBER 2022 MEDICAL	140,956.00	
			76-9551	SEPTEMBER 2022 LIFE	100.70	
			76-9552	SEPTEMBER 2022 DENTAL	18,928.29	
			76-9553	SEPTEMBER 2022 VISION	2,272.33	189,532.10
Total Number of Checks					158	574,523.96

Cancel	Count	Amount
	1	337.50
Net Issue		574,186.46

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	138	302,646.71
13	CAFETERIA SPEC REV	6	3,479.10
14	DEFERRED MAINTENANCE	11	91,767.74
19	FOUNDATION SPECIAL	12	14,197.29
76	WARRANT/PASS-THRU	1	162,259.32
Total Number of Checks		157	574,350.16
Less Unpaid Sales Tax Liability			163.70
Net (Check Amount)			574,186.46

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## ReqPay04b

## Check Register with Accounts

Register 00101075 - 09/08/2022

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40236612	01					
0693-0804	10/5 & 10/22 J FELTON ACSA TRAINING	7,648.40			01-0000-0-0000-2700-5200-410-000-000	199.00
0693-0808	SAFETY SIGNAGE				01-0000-0-0000-3130-4300-410-000-010	123.04
0693-0815-001	COACHES PRESEASON DINNER				01-0000-0-1110-4200-4307-410-000-000	31.65
0693-0815-002	COACHES PRESEASON DINNER				01-0000-0-1110-4200-4307-410-000-000	105.15
0693-0816	COACHES PRESEASON DINNER				01-0000-0-1110-4200-4307-410-000-000	74.71
0735-0725	SERVS/SAFE BOOK AND EXAM				01-7029-0-0000-3700-5200-410-000-000	406.10
0735-0811-001	COSTCO - SNACK BAR ITEMS				13-5310-0-0000-3700-4700-410-000-000	115.31
0735-0811-002	US FOODS CHEF STORE				13-5310-0-0000-3700-4700-410-000-000	69.82
0735-0811-003	COSTCO - SNACK BAR ITEMS				13-5310-0-0000-3700-4700-410-000-000	243.08
0735-0811-004	COSTCO - SNACK BAR ITEMS				13-5310-0-0000-3700-4700-410-000-000	614.64
3114-0815	ETSY HISTORY POSTERS				01-6300-0-1170-1000-4200-410-000-000	305.15
3114-0818	WWI PROPAGANDA SET FROM TEACHER DISCOVER				01-6300-0-1170-1000-4200-410-000-000	73.98
3130-0804	MOUNTS FOR RANCH GATE CONTROLLER KEYPAD				01-0000-0-0000-7200-4300-410-000-603	334.18
3148-0725	7/20-22 CASTO MECH WRKSH 2022				01-0723-0-0000-3600-5200-410-000-000	523.00
3148-0822	T. MOYER CASP CONF 10/11-10/15 UNIVERSAL CITY				01-0000-0-0000-3110-5200-410-000-000	117.95
5779-0727	STRIVE-AAC DEVICES				01-3310-0-5760-1110-4400-410-000-402	2,499.95
6342-0804	ADOBE SUBSCRIPTION - MENDONSA YEARBOOK				01-0650-0-6181-1000-5800-410-000-312	359.88
6342-0810	9/23/22 CSU HIGH SCHOOL COUNSELOR SACTO				01-0000-0-0000-3110-5200-410-000-000	384.38
6342-0815-001	GEOGRAPHY COMPOSITION BOOKS FROM WALMART				01-1100-0-1170-1000-4300-410-000-000	90.48
6342-0815-002	Student Notebooks for 2 classrooms				01-1100-0-1150-1000-4300-410-000-000	117.12
6342-0815-004	GEOGRAPHY COMPOSITION BOOKS FROM WALMART				01-1100-0-1170-1000-4300-410-000-000	45.23
6342-0818-003	Student Notebooks for 2 classrooms				01-1100-0-1150-1000-4300-410-000-000	7.51
6342-0822	SPIRAL NOTEBOOKS - FOR 3 MORE TEACHERS				01-1100-0-1150-1000-4300-410-000-000	60.06
8563-0803	FACULTY ROOM COFFEE/DISHES				01-0000-0-0000-7200-4300-410-000-000	185.69
8563-0804	FACULTY ROOM COFFEE/DISHES				01-0000-0-0000-7200-4300-410-000-000	64.34
8563-0815	J. CAYLOR STAFF BACK TO SCHOOL SOCIAL 8/12/22				01-0000-0-0000-7200-4307-410-000-000	497.00

Number of Items

1

7,648.40

Totals for Register 001075

## 2023 FUND-OBJ Expense Summary / Register 001075

01-4200	379.13
01-4300	1,027.65
01-4307	708.51
01-4400	2,499.95
01-5200	1,630.43
01-5800	359.88
01-9110*	6,605.55-

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40236612, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

905 - Corning Union High School

Generated for DIANA DAVISSON (DDAVISSON905), Sep 9 2022

12:03PM

ESCAPE ONLINE

Page 1 of 2



## Register 001075 - Fund/Obj Expense Summary

Bank Account COUNTY - COUNTY

## 2023 FUND-OBJ Expense Summary / Register 001075 (continued)

Totals for Fund 01	6,605.55	6,605.55-
13-4700	1,042.85	
13-9110*		1,042.85-
Totals for Fund 13	1,042.85	1,042.85-
Totals for Register 001075	7,648.40	7,648.40-

\* denotes System Generated entry

Net change to Cash 9110

7,648.40-Credit

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40236612, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

ESCAPE ONLINE

Page 2 of 2

905 - Corning Union High School

Generated for DIANA DAVISSON (DDAVISSON905), Sep 9 2022

12:03PM



2022-2023 School Year				Incoming	Updated: 08/19/22
Last Name	First	Grade	To	Code	Reason / Date
Ayers	Kamryn	11th	Los Molinos	1	Established 8/19/22
Brady	Karson	10th	Red Bluff	1	Renewal Established 11/2/21
Brookscher	James	11th	Red Bluff	1	Established 6/6/22
Brown,	Christopher	12th	Red Bluff	1	Renewal Established 08/01/2022
Brown,	Madison	10th	Red Bluff	1	Renewal Established 08/01/2022
Carter	Hayden	11th	Orland Unified	1	Renewal 8/2/22
Carter	Lily	10th	Orland Unified	1	Renewal 8/2/22
Castellanos	Steven	11th	Los Molinos	1	Revoked 08/04/2022
Dutra	Gavin	9th	Orland Unified	1	Established 6/18/22
Feelio	George	12th	Red Bluff	1	Renewal Established 5/25/22
Feelio	Nicholas	9th	Red Bluff	1	Established 5/25/22
Gallardo	Joanna	10th	Willows		Denied 08/03/2022
Godinez Ceja	Artemio	10th	Red Bluff	1	Renewal CUHS Approval 6/29/22
Guillen	Jairo	10th	Red Bluff	1	Renewal CUHS Approval 07/27/2022
Guillen	Maicello	10th	Red Bluff	1	Established 07/25/2022
Hernandez	Diego	10th	Red Bluff	1	Renewal Established 7/1/22
Hernandez	Natalia	10th	Red Bluff	1	Established 7/19/22
Houchins	Anthynie	11	Red Bluff	1	Renewal 8/15/22
Jones	Kayden	9th	Orland Unified	1	Established 8/2/22
Jones	Tristan	12th	Orland Unified	1	Renewal 8/2/22
Linder	Taylor	10th	Red Bluff	1	Established 6/27/22
Mackintosh	Nicolas	11th	Red Bluff	1	Established 7/1/22
Mirdanda	Judith	12th	Red Bluff	1	Established 7/12/22
Moyer	Keely	12th	Red Bluff	1	Established 8/18/22
Ochs	Cade	10th	Los Molinos	1	Renewal from 2022- 23 school year Established 8/14/20
Reid	Emily	10th	Red Bluff	1	Renewal from 2020-21 school year Established 8/14/20
Santos	Vladimir	12th	Red Bluff	1	Renewal/Paperwork Established 5/19/22 & 5/25/22
Williams	Devin	11th	Los Molinos	1	Established 12/8/21



2022-23 School Year -				Outgoing	Updated 8/29/22
Last Name	First	Grade	To	Code	Reason / Date
Barry	Akiva	9th	Chico Unified	1	Established 2/4/22
Camacho	Cindy	9th	Anderson	1	Established 8/16/22
Fox	Luke	9th	Hamilton	1	Established 8/4/22
Fox	Emily	12th	Durham	1	Established 8/16/22
Freeman	Coatly	9th	Orland Unified	1	Established 8/18/22
Galvan	Daisy	12th	Red Bluff	1	Established 3/21/22
Galvan	Kassandra	10th	Red Bluff	1	Established 3/21/22
Gamboa	Julian	9th	Orland Unified	1	Established 7/20/22
Gilbert	Taylor	9th	Los Molinos	1	Established 6/14/22
Griego	Mia	11th	Los Molinos	1	Established 8/23/22
Madrigal	Jocelyn	10th	Los Molinos	1	Established 4/5/22
Maloney	Arien	9th	Hamilton	1	Established 8/5/22
Parker	Kelsie	12th	Red Bluff	1	Established 8/15/22
Perez	Omar	9th	Chico Unified	1	Established 1/20/22
Rico	Marisa	11th	Orland Unified	1	Renewal from 2019-20 school year Established 5/16/19
Rosales	Zulema	11th	Los Molinos	1	Renewal Established 07/28/22
Salazar	Maylynn	9th	Red Bluff	1	Pending RB approval
Shields-Beall	Colin	12th	Paradise Unified	1	Pending Paradise Approval
Shields-Beall	Hunter	11th	Paradise Unified	1	Pending Paradise Approval
Kampmann	Tucker	10th	Orland Unified	1	Renewal from 2020-21 school year Established 6/25/20
Staton	Rosehannah	9th	Chico Unified	1	Established 4/11/22
Toney	Conley	9th	Orland Unified	1	Established 3/11/22



## Human Resources Report

Board Meeting Date:

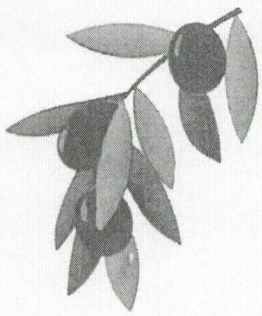
9/15/22

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Probationary	Yracheta, Thomas	Custodial Maintenance	8/1/22	Range 12, Step 4
New Hire	Probationary	Myers, Shane	CUHS Music Teacher	8/17/22	Column 0, Step I
New Hire	Probationary	Johnson, Rachel	CUHSD Bus Driver	8/17/22	Range 21, Step 1
Re- Hire	Voluntary	Stacie Magee	Food Service Supervisor	8/10/22	Range C, Step 7
New Hire	Probationary	Loera, Christian	Campus Supervisor at CUHS	1/19/22	Range 15, Step 2
New Hire	Probationary	Fennell, Elliott	Centennial English Teacher	8/17/22	Class I, Step I

### Extra Duty/Stipend/Temporary/Coaching Authorizations

8/26/22	Extra Duty	Sanchez, Mario	Football Supervision Position	8/26, 9/9, 10/7 & 10/28	Range 15, Step 2
8/26/22	Extra Duty	Tomas, Kim	Football Supervision Position	8/26, 9/9, 10/7 & 10/28	Range 15, Step 18
9/6/22	Extra Duty	Islas, Eva	Lunch Supervision Stipend	Monthly	Appendix A-4 Special Assignments
8/18/22	Extra Duty	Myers, Shane	STARS Academic Facilitator	Monthly	STARS After School Program
8/18/22	Extra Duty	Lopez Rivera, Alicia	STARS Assets Facilitator	Monthly	STARS After School Program





# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: William Mache, James Bingham, J. Scott Patton, Todd Henderson, and Larry Glover

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 8/25/22Site Corning H.S.

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
TV cart with VCR on cart. \$0 quantity = 1	trash/disposal
→ not used, outdated technology	

\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval: \_\_\_\_\_

Signature

Date

Site Administrator: \_\_\_\_\_

Signature

Date

Superintendent Approval \_\_\_\_\_

Signature

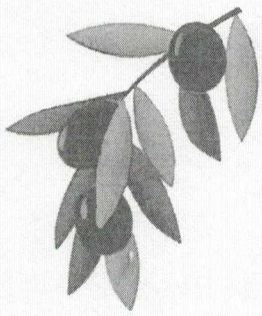
Date

Board Meeting Date \_\_\_\_\_

9/15/22Approved ☒Denied ☐

Disposition:





# CORNING UNION HIGH SCHOOL DISTRICT

Emily Brown

Jared Caylor, Superintendent

Board Members: William Mache, James Bingham, J. Scott Patton, Todd Henderson, and Larry Glover

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 8/25/22

Site Corning HS.

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Steel pipe H-braces at Farm (In trash piles)	Auction?
\$50, quantity <input type="checkbox"/>	
→ H braces were removed + are sitting in trash piles at farm.	

\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval: [Signature]

Signature

8.26.22

Date

Site Administrator: \_\_\_\_\_

Signature

Date

Superintendent Approval [Signature]

Signature

9/15/22

Date

Board Meeting Date 9/15/22

Approved ☒

Denied ☐

Disposition:





## DONATION INTAKE FORM

Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021  
(530) 824-8000  
(530) 824-8005 fax

### Office Use Only

Received by: J. Marquez  
Date: 9/7/22  
Donation Report: 9/15/22  
Board Meeting: 9/21/22

**F  
R  
O  
M**

Business/  
Individual Gaynor Telesystems  
  
Contact Name Maureen Gaynor  
  
Street 9650 Tanqueray Ct  
  
City, ST Zip Redding, CA 96003

Date Sept. 7, 2022

Phone (530) 224-9225

Fax (530) 224-9205

Email mgaynor@gaynorteleSYS.com

### PLEASE ATTACH ANY APPLICABLE SUPPORTING DOCUMENTATION

Qty	Item	Description	(if applicable)	se (if specified)	Amount/ Value
2		1000' roll of 3 pair cross connect phone wire			\$140
1		500' roll of 3 pair cross connect phone wire			\$40
1		500' roll of 2 pair cross connect phone wire			\$30

At 12 inches per wire, enough wire for 17,000 float flowers.

### Instructions:

- 1) Complete information regarding who the donation is from, including contact information.
- 2) Complete information regarding what has been donated. Donations from the same individual and/or business can be listed on one form.

Item - Cash, Check, Vehicle, Book, Computer, etc.

Description - Brief description of the item if other than a cash or check donation. (Year, make, model etc.)

Reference # - Check number, Vehicle VIN#, unit model, etc.

Purpose - Specify any identified program or purpose for the item being donated.

Amount/Value - Specify estimated value if item is not cash or check with a stated value amount.

- 3) Send completed form, with any supporting documentation attached, to Diana Davisson, CBO.

**Note regarding vehicles:** Attach a copy of registration, but keep original along with any manuals etc. with the vehicle.

### DISTRICT OFFICE USE ONLY

Account

Amount


☒ Board Agenda  
Donation Report

9/15/22  
Board Meeting

☒ Approved

D.D. 9.21.22  
Chief Business Official Date



# Corning Union High School District

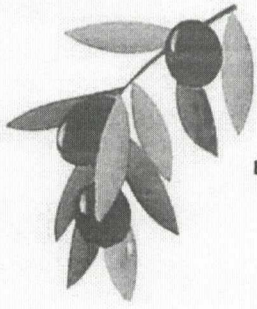
## Donations Report

Board Meeting Date:

9/15/22

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount/Value</u>	<u>Description</u>	<u>Purpose</u>
Gaynor Telesystems	Phone Wire		\$140.00	1000' roll of 3 pair cross connect phone wire	
Gaynor Telesystems	Phone Wire		\$40.00	500' roll of 3 pair cross connect phone wire	
Gaynor Telesystems	Phone Wire		\$30.00	500' roll of 2 pair cross connect phone wire	





# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, District Superintendent

Board Members: William Mache James Scott Patton, Jim Bingham, Todd Henderson, Larry Glover

This Agreement is entered into by and between the **Corning Union High School District** herein referred to as the Program Operator/District of Service, and **Los Molinos Unified School District**, herein referred to as the District of Special Education Accountability, for the provision of **Special Education Services** to Triston Van Aelst, (DOB 11.08.2007). The parties agree as follows:

The term of this agreement is August 01, 2022 through June 30, 2023.

A. The Program Operator/District of Service agrees to:

1. Provide Special Education Services during the period of August 01, 2022 through June 30, 2023
2. Provide the following services:
  - ***Specialized Academic Instruction*** at the agreed upon SELPA rate of **\$4,728.15 (2021-2022 established rate; 2022-2023 will be re-benched in the fall by the SELPA budget committee and this rate could change)**
  - (Add additional services as necessary):

○ Language and Speech (415)	\$ 1,884.43
○ Health and Nursing (435 or 436)	\$ N/A
○ Psychological Services (530)	\$ N/A
○ Counseling Services (510, 515, 520, or 525)	\$ N/A
○ Behavior Intervention (535)	\$ N/A

3. Invoice DISTRICT OF SPECIAL EDUCATION OF ACCOUNTABILITY the sum of \$ 4,728.15 plus \$1,884.43. Payment shall be due and payable thirty (30) days after receipt of the invoice by DISTRICT OF SPECIAL EDUCATION OF ACCOUNTABILITY

B. The DISTRICT OF ACCOUNTABILITY agrees to:

1. Pay (Program Operator/District of Service) for the costs of services at the invoiced rate specified above.



Extraordinary Costs:

Costs resulting from due process filings, state compliance complaints or other judicial proceedings are the responsibility of the District of Special Education Accountability, unless agreed to otherwise or if the claim which precipitated the charge was determined to be due to the actions of the Program Operator/District of Service. This includes costs associated with any type of settlement agreement.

Costs resulting from the need for special circumstance instructional aides (SCIA) must go through the SELPA agreed upon SCIA procedure in order to be reimbursed by the District of Special Education of Accountability, for any new recommendations of this service.

District of Special Education Accountability must participate in any IEP meetings in which Extraordinary Costs to the District of Residence are being considered.

Dispute Resolution:

In the event that a disagreement arises between districts relative to this agreement, the parties are referred to the dispute resolution procedures contained in the local plan.

Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement.

Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

Both parties as certified by the signatures below agree to the provisions of this agreement:

\_\_\_\_\_  
Jared Caylor, Superintendent  
Corning Union High School District

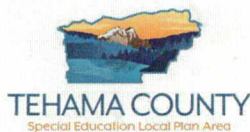
\_\_\_\_\_  
Date

\_\_\_\_\_  
Joey Adame, Superintendent  
Los Molinos Union School District

\_\_\_\_\_  
Date

8/15/22





## MEMORANDUM OF UNDERSTANDING

This Agreement is entered into by and between the **Tehama County Department of Education**, herein called DEPARTMENT, and **Corning High School District**, herein called DISTRICT, for the provision of **school nursing services** to the District. The parties agree as follows:

The term of this agreement is **July 1, 2022** through **June 30, 2023**.

A. The DEPARTMENT agrees to:

1. Provide 0.600 full-time equivalent (FTE) of school nursing service during the period of July 1, 2022 through June 30, 2023. The individual(s) providing the service shall remain an employee of the DEPARTMENT.
2. Invoice DISTRICT the sum of **\$76,447** based on the projected rate of **\$127,412.25** per one (1.0) FTE. This rate is based on the average cost for salary and benefits for the pupil personnel services staff and average cost of 4000, 5000, and 6000 object code expenditures for the pupil personnel service program that is allocated to the district. Additionally, the district will be invoiced for actual usage of services that exceed their allocated FTE. The rate is based on the average cost for one day per week of salary and benefits for the pupil personnel services staff and the "shared" average cost of 4000, 5000, and 6000 object code expenditures for the pupil personnel service program. Additionally, as this is general education nursing, an indirect cost will be included (Tehama County Department of Education 2021-2022 Indirect rate 7.03%). An estimate of the amount to be invoiced will be made in June and the billing will occur after the Department has "closed the books" for the 2022-23 fiscal year. Payment shall be due and payable **thirty (30) days** after receipt of the invoice by DISTRICT.

B. The DISTRICT agrees to:

1. Provide adequate facilities and support including technology, materials and supplies, and access to a computer and printer for district and state reporting requirements and other reports to enable the pupil personnel service provider to perform services.
2. Pay the DEPARTMENT for the costs of services at the invoiced rate specified in Item A-2 and A-3, above.


*Payment will be adjusted accordingly in the case of any change in the rate resulting from cost of living adjustments or re-negotiated rates to the appropriate salary schedule or the Department's contributions for the employee benefits.*


Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement.

Either party not intending to continue or intending to revise this Agreement for the succeeding year shall give written notice of such intent no later than **January 06, 2023**.

Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

The provisions of this agreement are agreed to by both parties as certified by the signatures below:

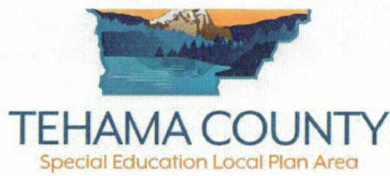
  
\_\_\_\_\_  
Richard DuVarney, Superintendent  
Tehama County Department of Education

  
\_\_\_\_\_  
Jared Caylor, Superintendent  
Corning Union High School District

**8/3/22**  
\_\_\_\_\_  
Date

**9/15/22**  
\_\_\_\_\_  
Date





August 16<sup>th</sup>, 2022

Re: **Memorandum of Understanding**

Jared Caylor  
Corning Union High School District  
643 Blackburn Ave.  
Corning, CA 96021

Dear Jared Caylor,

Enclosed are your MOU documents for the 22-23 Fiscal Year. It is imperative to know that our initial budget is done prior to negotiations, these numbers are projections and subject to change. Please sign, date, and return to:

Attn: KC Middleton  
Tehama County Department of Education, SELPA  
900 Palm Street  
Red Bluff, CA 96080

If you have any questions, please feel free to reach out to KC Middleton at [kmiddleton@tehamaschools.org](mailto:kmiddleton@tehamaschools.org), or Veronica Coates at [vcoates@tehamaschools.org](mailto:vcoates@tehamaschools.org).

Sincerely,

KC Middleton  
Budget Analyst

Enclosure (1)



## 2022-2023 Corning Union High School Calendar

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
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23	24	25	26	27	28	29
30	31					

November 2022						
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December 2022						
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25	26	27	28	29	30	31

Corning Union High School  
643 Blackburn Ave.  
Corning, CA 96021  
530-824-8000 (Fax) 530-824-8005

July 4	Independence Day Holiday
Aug. 12	Freshman Orientation
Aug. 17 & June 9	Inservice
Aug. 18	1st Day of School
Aug. 24	Back-To-School Night
Sept. 5	Labor Day
Oct. 7	Homecoming
Nov. 11	Veteran's Day
Nov. 21-25	Thanksgiving Vacation
Dec. 23 - Jan. 6	Christmas Break
Jan. 16	Dr. Martin Luther King, Jr. Day
Feb. 20-24	Presidents Week
April 7	Holiday in lieu of Admission Day
April 10-14	Easter Break
May 29	Memorial Day
June 9	Graduation Day

Grade Reporting Period	
9/23/2022	Progress Grade 1 - 26 Days
11/4/2022	Progress Grade 2 - 30 Days
12/23/2022	1st Semester Grade - 28 Days
3/3/2023	Progress Grade 4 - 34 Days
4/21/2023	Progress Grade 5 - 29 Days
6/8/2023	2nd Semester Grade - 33 Days
	180 Days

January 2023						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

February 2023						
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26	27	28				

March 2023						
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April 2023						
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May 2023						
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June 2023						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Non Instructional  
Minimum Days  
Freshman Orientation

Collaboration Days  
Legal Holiday

Inservice Days  
First & Last Days of School



# Board Approval: 9/15/22

## 2022-2023 Centennial High School & Corning ISP Calendar

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
August 2022						
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September 2022						
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October 2022						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
November 2022						
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20	21	22	23	24	25	26
27	28	29	30			
December 2022						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Centennial High School	
250 E. Fig Ln.	
Corning, CA 96021	
530-824-7400 (Fax) 530-824-7405	
July 4	Independence Day Holiday
Aug. 18	Registration
Aug. 17 & June 9	Inservice
Aug. 18	1st Day of School
Sept. 5	Labor Day
Nov. 11	Veteran's Day
Nov. 21-25	Thanksgiving Vacation
Dec. 23-Jan 6	Christmas Break
Jan. 16	Dr. Martin Luther King, Jr. Day
Feb. 20-24	Presidents Week
April 7	Holiday in lieu of Admission Day
April 10-14	Easter Break
May 29	Memorial Day
June 8	Graduation Day
Grade Reporting Period	
10/14/2022	1st Quarter - 41 Days
12/22/2022	2nd Quarter - 43 Days
3/24/2023	3rd Quarter - 49 Days
6/8/2023	4th Quarter - 47 Days
180 Days	

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
February 2023						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				
March 2023						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
April 2023						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
May 2023						
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
June 2023						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Non Instructional  
Minimum Days

Collaboration Days  
Legal Holiday

Inservice Days  
First & Last Days of School





# Tehama County Department of Education

Richard DuVarney  
Tehama County  
Superintendent of  
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

## MEMORANDUM OF UNDERSTANDING 2022-2023

This Memorandum of Understanding is entered into by and between the Superintendent of the **Tehama County Department of Education** (Superintendent) and the **Corning High School District** (District).

The term of the agreement is **July 1, 2022** through **June 30, 2023**.

**Whereas, District** requires relevant information concerning its student population in order to aid **District** in securing entitlement to funds under applicable federal and state programs, and

**Whereas, Superintendent** agrees to act as **District's** authorized representative for the purpose of receiving confidential information; and

**Whereas, Superintendent** maintains computerized programs which may facilitate the use of such information by **District**,


**Now, therefore**, the parties hereto agree as follows:

1. **District** shall use the information provided by the **Superintendent** only for the purposes of securing entitlement funds under applicable federal and state programs.
2. **District** agrees that its use of information provided by the **Superintendent** shall be consistent with the confidentiality provisions contained in Welfare and Institutions Code, Section 10850 and Chapter 19-004 of the State Department of Social Services Policies and Procedures Manual.
3. **District** acknowledges that there are criminal penalties for improper release or use by **District** of the information and agrees to advise all **District** personnel and agents who have access to or use of such information of this fact.
4. **District** agrees that such information shall not be used to identify program applicants or recipients to school teachers, administrators, or any persons not required to have access to such information for the purpose of securing entitlement to federal and state funds.
5. **District** agrees to indemnify, defend and hold harmless **Superintendent**, the County of Tehama Social Services Agency, and their officers, agents and all persons, corporations, or entities which arise in whole or in part from the **District's** access to or use of such confidential information.
6. This memorandum of understanding shall be reviewed annually.

  
Richard DuVarney, Superintendent  
Tehama County Department of Education

Date

6/15/22

  
Clerk/Authorized Agent  
Corning High School District

Date

9/15/22



## AGREEMENT TO IMPLEMENT DIRECT CERTIFICATION

☐ Check if recertifying prior year Agreement. Indicate year \_\_\_\_\_

Agreement Number	
School/Agency Name	
Street Address, City, Zip Code	

The above-named agency agrees to comply with the following direct certification procedures:

1. Submit or recertify the school's/agency's plan on how direct certification will be implemented to the School Nutrition Programs Unit for approval prior to starting direct certification.
2. Maintain as confidential, documentation of children certified as eligible by direct certification, including a list of names of children within the school/agency from households currently certified to receive food stamps or Aid to Families with Dependent Children (AFDC), specific identifying information about the child, a welfare official's signature and date of certification. This documentation must be retrievable by site, as well as by track, for year round schools. If a directly certified student transfers to a new school, the documentation that established eligibility is also transferred.
3. Provide eligibility materials to all households at the beginning of the school year. These materials do not have to be distributed to directly certified children if eligibility materials are distributed to households through the mail or by individualized student packets. In this case, only the Eligibility Notification Letter will be sent. If materials are distributed in any other way, then submit for advance approval, a plan describing how overt identification of directly certified children will be prevented.
4. Notify directly certified households in the Eligibility Notification Letter that:
  - a. Their children are eligible for free meals/milk and that no further application is required.
  - b. The school/agency must be advised if their children's free benefits are to be declined.
  - c. Households must inform the school/agency when food stamp or AFDC eligibility ceases.
5. For all other families, include statements in the Letter to Households-Direct Certification to:
  - a. Advise that households currently certified to receive food stamps or AFDC will be notified of eligibility and their children will be provided free benefits, unless the household notifies the school/agency that they wish to decline benefits.
  - b. **Notify food stamp and AFDC households to submit an Application for Free and Reduced Meals or Free Milk unless they are notified of their direct certification by a specified date, as determined by the school/agency.**

Signature of School/Agency Official	Date
Printed Name and Title of School/Agency Official	Telephone No.
Contact Person (if other than School/Agency Official)	Telephone No.
Signature of CDE Official, School Nutrition Programs Unit	Date



## NATIONAL SCHOOL LUNCH/BREAKFAST PROGRAM

### ELIGIBILITY NOTIFICATION LETTER

Direct Certification of Eligibility for Free Meals  
Based on CalFresh, CalWORKs, or FDPIR for the  
2022-2023 School Year

Dear Parent/Guardian:

Any children in your household for whom you are currently receiving CalFresh, CalWORKs, or FDPIR benefits are automatically eligible for free school meals during the 2022-2023 school year. As long as your child's name appears on the eligibility list at your local school, you will not be required to fill out an Application for Free and Reduced Price Meals.

**If your child's name does not appear on the eligibility list at your local school or you have children who are not eligible for CalFresh, CalWORKs, or FDPIR, but wish for that child to have meal benefits, you must complete an Application for Free and Reduced Price Meals and return it to your school.**

If you do not want your child to receive free meals or have any questions, please contact your school or the district office for your school.

You must notify the school when you are no longer eligible to receive CalFresh, CalWORKs, or FDPIR.

**This notice of eligibility affects any students who will be attending the following school districts:**

Antelope	Kirkwood	Richfield
Corning Elementary	Lassen View	
Corning High	Los Molinos Unified	
Evergreen	Red Bluff Elementary	
Flournoy	Red Bluff High	
Gerber	Reeds Creek	

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age, or handicap. If you believe you have been discriminated against, write immediately to the Secretary of Agriculture, Washington, D.C. 20250.

**QUESTIONS?** Call your local school district. **DO NOT** call your eligibility worker.



**School Year 2022–2023**  
**Public Media Release for Free and Reduced-Price Meals**

**Tehama County Schools** announce their policy to serve nutritious meals every school day under the National School Lunch Program, School Breakfast Program. Effective July 1, 2022 through June 30, 2023, children are eligible for free or reduced-price meals if the household income is less than or equal to the federal guidelines.

Free and Reduced-Price Scales										
Household size	Free Eligibility Scale for Breakfast, Lunch, and Milk					Reduced-Price Eligibility Scale for Breakfast and Lunch				
	Year	Month	Twice Per Month	Every Two Weeks	Week	Year	Month	Twice Per Month	Every Two Weeks	Week
1	\$17,667	\$1,473	\$737	\$680	\$340	\$25,142	\$2,096	\$1,048	\$967	\$484
2	\$23,803	\$1,984	\$992	\$916	\$458	\$33,874	\$2,823	\$1,412	\$1,303	\$652
3	\$29,939	\$2,495	\$1,248	\$1,152	\$576	\$42,606	\$3,551	\$1,776	\$1,639	\$820
4	\$36,075	\$3,007	\$1,504	\$1,388	\$694	\$51,338	\$4,279	\$2,140	\$1,975	\$988
5	\$42,211	\$3,518	\$1,759	\$1,624	\$812	\$60,070	\$5,006	\$2,503	\$2,311	\$1,156
6	\$48,347	\$4,029	\$2,015	\$1,860	\$930	\$68,802	\$5,734	\$2,867	\$2,647	\$1,324
7	\$54,483	\$4,541	\$2,271	\$2,096	\$1,048	\$77,534	\$6,462	\$3,231	\$2,983	\$1,492
8	\$60,619	\$5,052	\$2,526	\$2,332	\$1,166	\$86,266	\$7,189	\$3,595	\$3,318	\$1,659
For each additional family member, add:										
	\$6,136	\$512	\$256	\$236	\$118	\$8,732	\$728	\$364	\$336	\$168

Households do not need to turn in an application when the household receives a notification letter saying that all children automatically qualify for free meals when any household member receives benefits from CalFresh, CalWORKs, or FDPIR. Children who meet the definition of foster, homeless, migrant, or runaway, and children enrolled in their school's Head Start program are eligible for free meals. Contact school officials if any child in the household is not on the notification letter. The household must let school officials know if they do not want to receive free or reduced-price meals.

Applications will be given to each household, by the school district, with a letter about the free and reduced-price meal program. Households that want to apply for meal benefits, must fill out one application for all children in the household and give it to the nutrition office at your school site/district office. The school will let you know if your application is approved or denied for free or reduced-price meals.

Households may turn in an application at any time during the school year. If you are not eligible now, but your household income goes down, household size goes up, or a household member starts receiving CalFresh, CalWORKs, or FDPIR, you may turn in an application at that time. Information given on the application will be used to determine eligibility and may be verified at any time during the school year by school officials. The last four digits of the Social Security number from any adult household or checking that you do not have a Social Security number is required if you include income on the application.

Households that receive Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) benefits, may be eligible for free or reduced-price meals by filling out an application.



Foster children are eligible for free meals and may be included as a household member if the foster family chooses to also apply for the non-foster children on the same application. Including foster children as a household member may help the non-foster children qualify for free or reduced-price meals. If the non-foster children are not eligible, this does not keep foster children from receiving free meals.

Your child's eligibility status from last school year will continue into the new school year for up to 30 school days or until the school processes your new application, or your child is otherwise certified for free or reduced-price meals. After the 30 school days, your child will have to pay full price for meals, unless the household receives a notification letter for free or reduced-price meals. School officials do not have to send reminder or expired eligibility notices.

If you do not agree with the decision or results of verification, you may discuss it with school officials. You also have the right to a fair hearing, which may be requested by calling or writing the hearing official at your school site/district office.

### **Nondiscrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

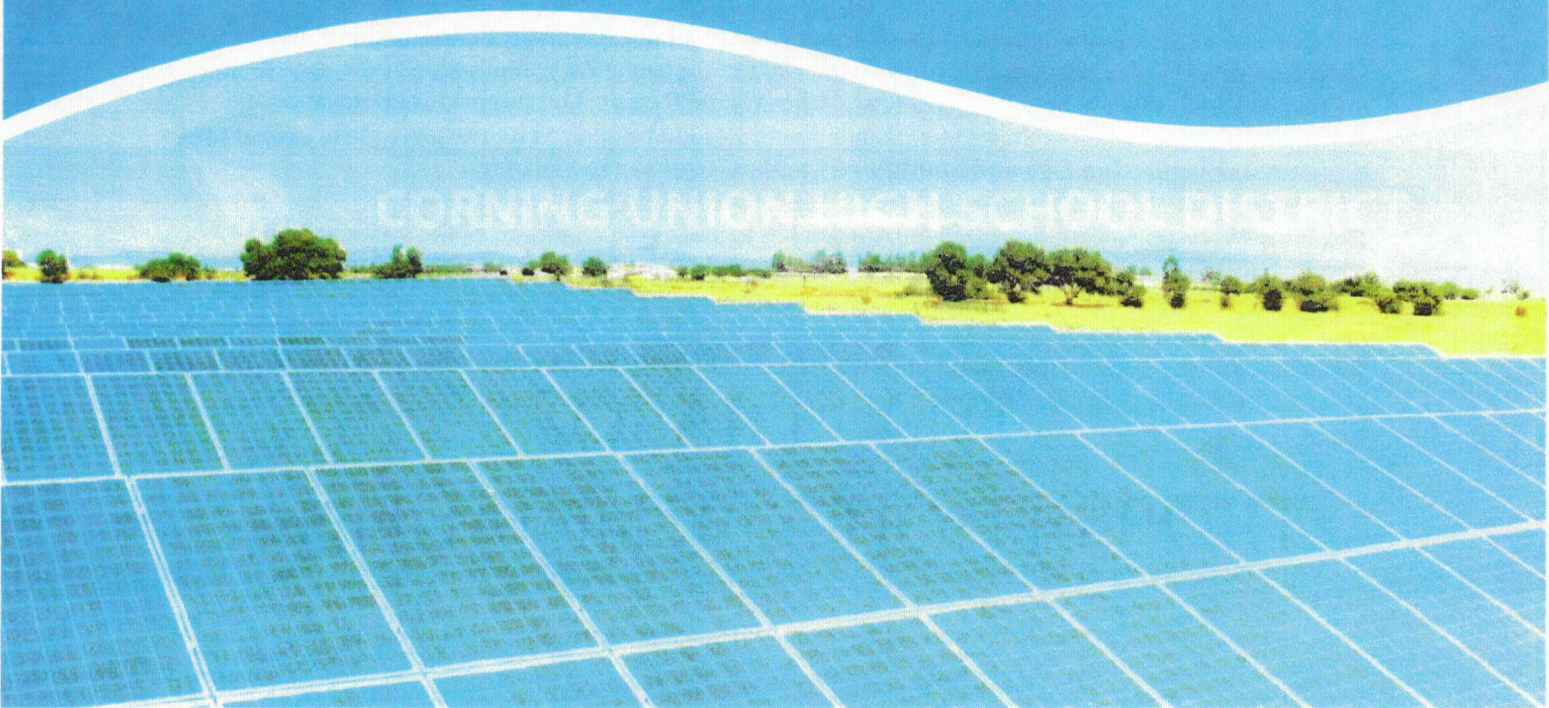


August 2022



CORNING UNION HIGH SCHOOL DISTRICT

# SOLAR PLANT ANNUAL INSPECTION REPORT



**SUBMITTED TO:**

Mr. Jared Caylor  
Superintendent  
Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021

**SUBMITTED BY:**

IEC Power, LLC  
8795 Folsom Boulevard, Suite 205  
Sacramento, CA 95826  
Phone: 916.383.6000



[iec-corporation.com](http://iec-corporation.com)





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September 1, 2022

Mr. Jared Caylor  
Superintendent  
Corning Union High School District  
643 Blackburn Ave.  
Corning, CA 96021

Subject: Solar Plant Annual Inspection Report Corning Union High School District  
Inspection Date: August 31, 2022

Dear Mr. Caylor:

IEC Power recently performed our **Annual Inspection** at all the solar sites in accordance with our Operation and Maintenance Agreement with the District. Attached are summaries of the inspection logs for each solar site. Please note this report is not the Annual Report. The summary maintenance and inspection logs provided herein will be included in the Annual Report. **The purpose of this report is to transmit our inspection logs and identify any action items for the District.**

The solar PV systems were inspected on August 31<sup>st</sup> to assess the condition of the system and all components to ensure the installation is fully functional and properly serviced. Structural and electrical components of the PV system were inspected in accordance with the attached inspection checklists. The results of the inspections for each site are provided in the attached Inspection Report. Please also note that the system is continuously monitored via PowerTrack web interface. Any operational issues are corrected as needed throughout the year and we do not wait for the annual inspections to take action.

In general, all solar PV sites inspected are operating normally. During the maintenance inspections, we discovered the following issues that we would like to bring to your attention:

- *One PV panel was found broken at CUHS. This is not affecting production at this time.*
- *One inverter at CUHS and one at Centennial HS are currently out for repair under warranty. These will be replaced as soon as the repaired units are received from the manufacturer.*

#### **District Action Requested**

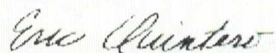
Below is summary of action items for the District.

1. Replace broken PV panel. A quote is available from IEC upon request.



Please feel free to contact Brandon Doering at (916) 383-6000 if you have any questions.

Sincerely,



Eric Quintero, PE  
Manager

Enclosure

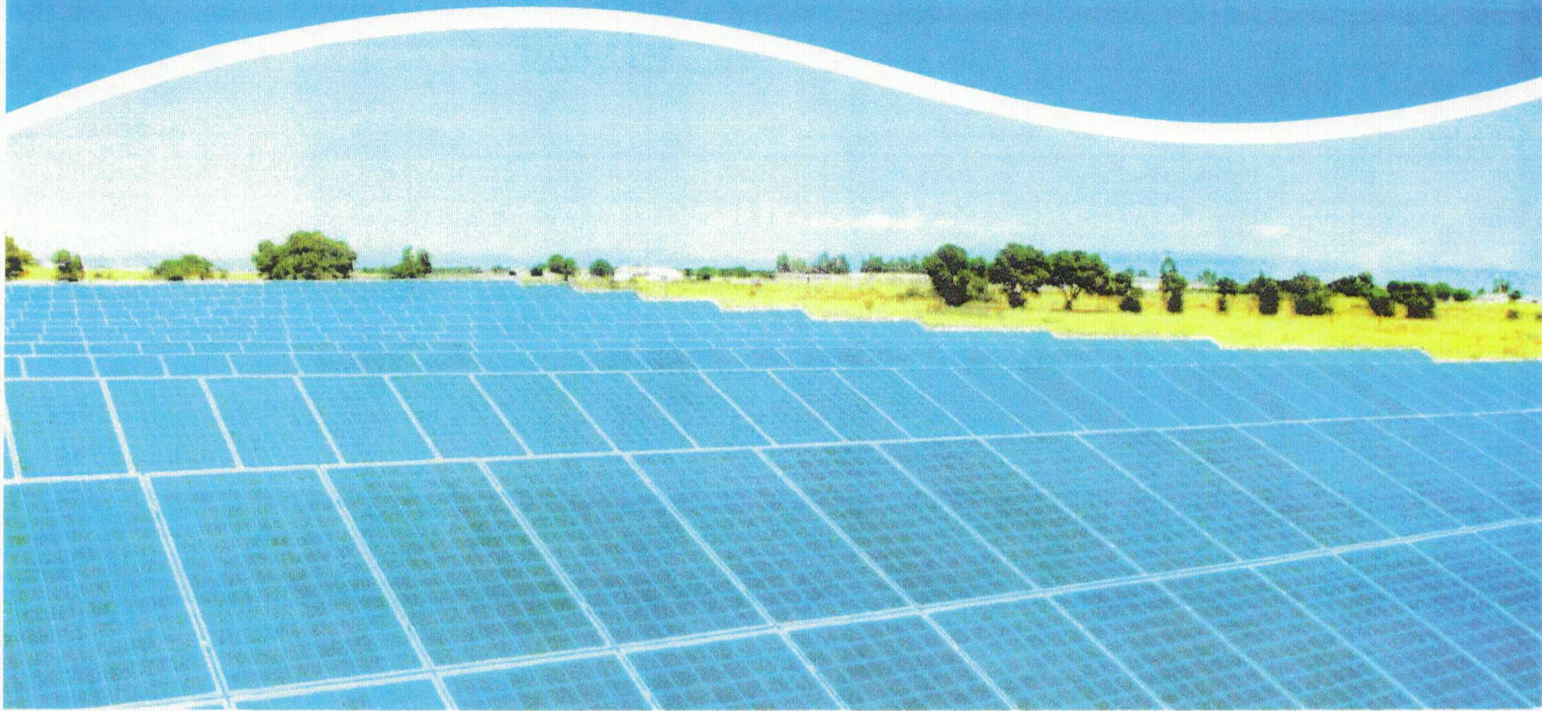
1. Solar Project Inspection Reports





Corning Union High School

# SOLAR PLANT ANNUAL INSPECTION REPORT



[iec-corporation.com](http://iec-corporation.com)



## SOLAR PLANT INSPECTION REPORT

**CLIENT:** Corning Union High School District  
**SITE:** Corning Union High School  
**INSPECTION DATE:** August 31, 2022  
**INSPECTION TYPE:** Annual Inspection

---

*The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.*

### Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no major problems found.

The following items were noted during the inspection:

- One PV panel was found broken on Row 11. This is not affecting production at this time but could with eventual deterioration.
- Inverter #6 is being repaired under warranty and has been removed from service.

### District Actions and Due Dates:

**Critical:**

- (none)

**Non Critical:**

- Replace broken PV panel. A quote is available from IEC upon request.

### IEC Actions and Due Dates

**Critical:**

- Replace inverter when new unit received from the manufacturer.

**Non Critical:**

- (none)

### Next Steps

- The next tentative routine inspection will be conducted in August of 2023
- This annual inspection will be included in the Annual Report



## Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Inverter Inspection Record(s)
4. Annual Inspection Report Photo Checklist
5. Photos Taken During Inspection



<b>Annual Maintenance Checklist</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
	<b>Date:</b>	8-31-22
	<b>Technician:</b>	ED

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

### Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓		✓	weeds growing up to panels - five feet high
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	NA			
1.10	Inspect lighting systems and sensors	NA			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

### Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

### Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets	✓			

### Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	✓			
4.2	Inspect splice condition, if present	✓			
4.3	Confirm lids/enclosures secured	✓			



Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

### Section 5 - Transformers

5.1	Inspect for damage/water intrusion	NA			
5.2	Inspect for secure mounting	NA			
5.3	Perform thermal scan, all connections	NA			
5.4	Obtain oil sample, if applicable	NA			
5.5	Complete inspection record sheet	NA			

### Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

### Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			no oil
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	NA			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed	✓			

### Section 8 - Combiners

8.1	Inspect for damage/water intrusion	NA			
8.2	Check termination torque	NA			
8.3	Perform thermal scan, all connections	NA			
8.4	Check Voc as required	NA			
8.5	Complete inspection record sheet	NA			
8.6	Vacuum enclosure, if needed	NA			

### Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			1 broken R 11
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			mfr or



Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

#### Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	NR			
10.5	Check calibration, generation meter	NR			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

#### Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			<i>none</i>
11.3	Prepare Work Orders for open items	✓			<i>none</i>
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:



<b>Disconnect Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Type:</b> AC	<b>Date:</b>	8-31-22
<b>Disconnect ID #:</b> AC-1	<b>Technician:</b>	SA

**General Information:**

Manufacturer:	Eaton		
Model:	DH364NRK		
Disconnect Rating:	200	Amps	
Fuse Rating:	200	Amps	
Voltage:	480	Volts	
Conductor, Line Side:	Size: 3/0	Torque: 31 ft-lb	
Conductor, Load Side:	Size: 3/0	Torque: 31 ft-lb	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	—

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	—	Max temp, °F:
Hot spots/anomalies present?	✓	
Line side torque checked?	Hot	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	—	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

**Notes:**



<b>Disconnect Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Type:</b> AC	<b>Date:</b>	8-31-22
<b>Disconnect ID #:</b> AC-2	<b>Technician:</b>	BO

**General Information:**

Manufacturer:	Eaton	
Model:	DH364NRK	
Disconnect Rating:	200	Amps
Fuse Rating:	175	Amps
Voltage:	480	Volts
Conductor, Line Side:	Size: 2/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 2/0	Torque: 31 ft-lb

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	—

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	—	Max temp, °F:
Hot spots/anomalies present?	✓	
Line side torque checked?	Not	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	—	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-01</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 14000 3597</b>	<b>Technician:</b>	BD

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:			kW
Output meets expectation?	<u>Yes</u>	No	
Output Voltage:	480		Volts
Communication checked ok?	<u>Yes</u>	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	N	
Corrosion or water intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	N	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-02</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 3102</b>	<b>Technician:</b>	BJ

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-03</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 3088</b>	<b>Technician:</b>	BJ

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	0.8		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	—	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	—	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	—	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-04</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 14800 3703</b>	<b>Technician:</b>	SP

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #:</b> INV-05	<b>Date:</b>	8-31-22
<b>Inverter Serial #:</b> 090001436	<b>Technician:</b>	BD

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	—	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-06</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 2639</b>	<b>Technician:</b>	ED

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**

Explosion damage upper section. Still runs but pulled for warranty repair.



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #:</b> INV-07	<b>Date:</b>	8-31-22
<b>Inverter Serial #:</b> 09000 14000 2782	<b>Technician:</b>	BJ

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.		
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-08</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 2793</b>	<b>Technician:</b>	BD

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	<del>off</del>		kW
Output meets expectation?	<u>Yes</u>	No	
Output Voltage:	480		Volts
Communication checked ok?	<u>Yes</u>	No	

**Exterior Inspection:**

Signage present, correct, legible?	<u>✓</u>
Corrosion present?	<u>✓</u>
Paint/finish condition?	<u>✓</u>
Mounting hardware condition?	<u>✓</u>
Conduit connection condition?	<u>✓</u>
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	<u>✓</u>	
Corrosion or water intrusion present?	<u>✓</u>	
Thermal scan completed?	<u>✓</u>	Max temp, °F:
Hot spots/anomalies present?	<u>✓</u>	
Conductor termination torque required, DC side:	<u>✓</u>	
DC side torque checked?	<u>✓</u>	
Conductor termination torque required, AC side:	<u>✓</u>	
AC side torque checked?	<u>✓</u>	
Other hardware/fasteners secure?	<u>✓</u>	
Check all fuses, replace as necessary	<u>✓</u>	
Check circuit board condition	<u>✓</u>	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	<u>✓</u>	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #:</b> INV-09	<b>Date:</b>	8-31-22
<b>Inverter Serial #:</b> 09000 4170	<b>Technician:</b>	BD

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	—	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	—	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	—	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #:</b> INV-10	<b>Date:</b>	8-31-22
<b>Inverter Serial #:</b> 09000 3280	<b>Technician:</b>	BJ

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #:</b> INV-11	<b>Date:</b>	8-31-22
<b>Inverter Serial #:</b> 09000 140006136	<b>Technician:</b>	FD

**General Information:**

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	24		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



Annual Inspection Report Photo Checklist	
Client:	Corning UHSD
Site:	Corning Union HS
Date:	8-31-22
Technician:	BD

Photo Description	File or image #	Pic. for Report
-------------------	-----------------	-----------------

#### Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	✓	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	✓	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	NA	
Each combiner box interior	NA	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	NA	
Transformers interior	NA	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	✓	
Conduit and connections, sample of general condition	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Detailed Photos

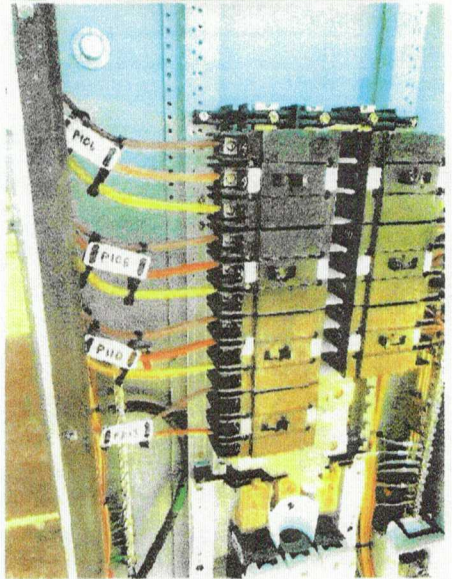
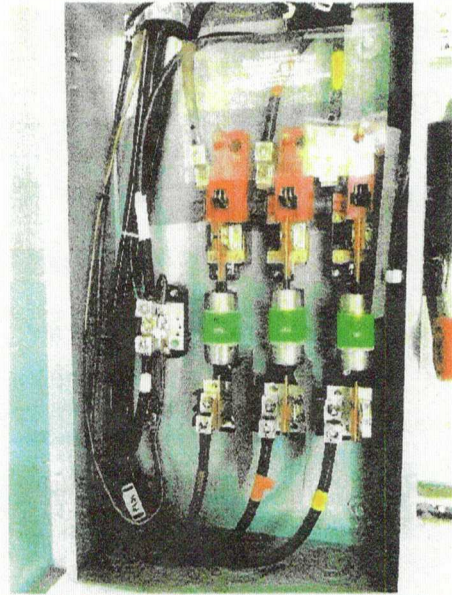
Any excessive corrosion	✓	
Any water intrusion points or damage	✓	
Any excessive debris collection, array or inverter areas	✓	
Any debris collection, enclosure or cabinet interiors	✓	
Any poor conduit or exposed wiring connections	✓	
Any defective or worn equipment and components	✓	
All DC switchgear terminations	NA	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Repair Work

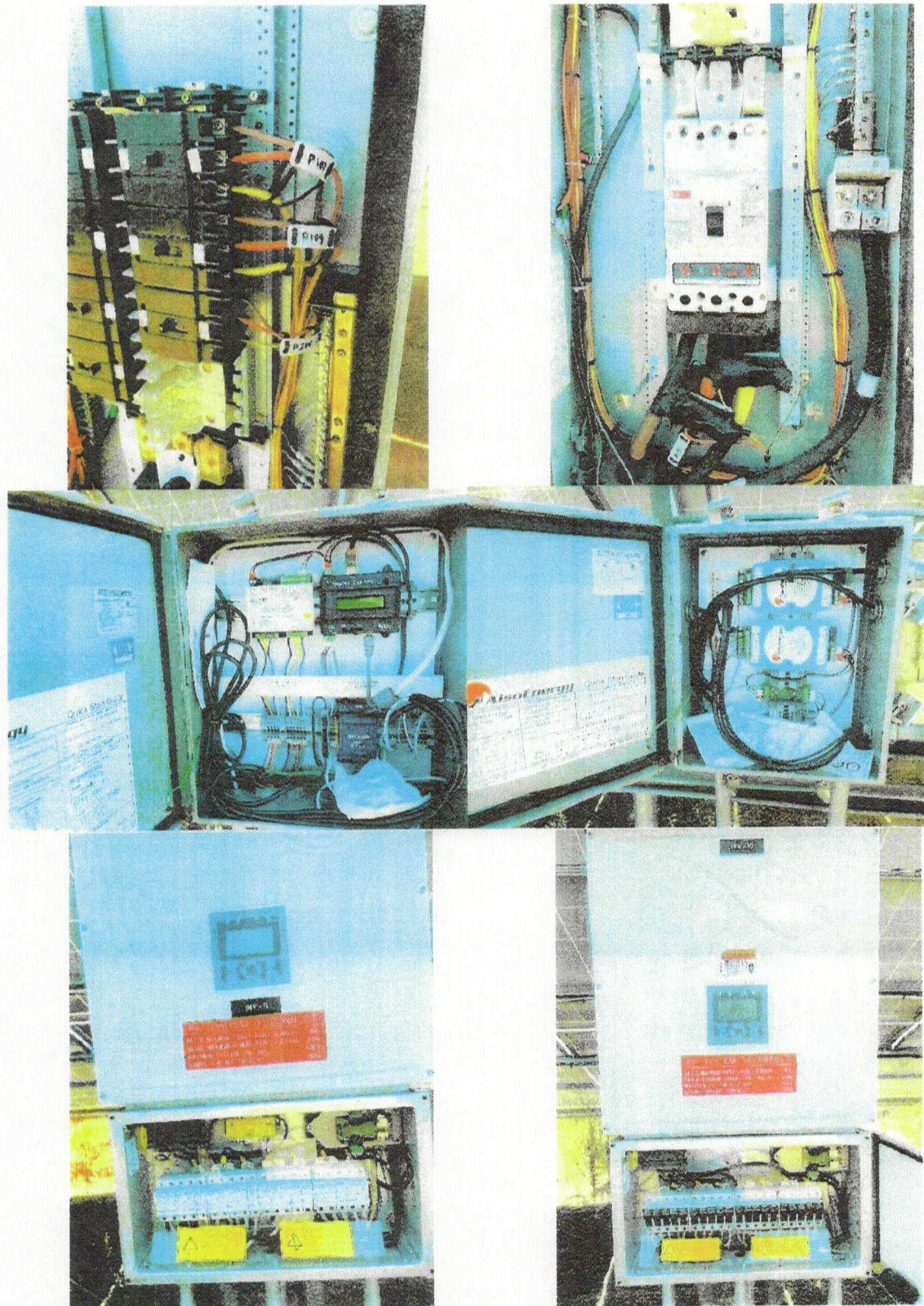
Before and after photos of repairs and replacements	✓	
Photos during repairs to document cause, method, etc.	✓	
Photos of any items to be repaired by others or at later date	✓	

Notes:

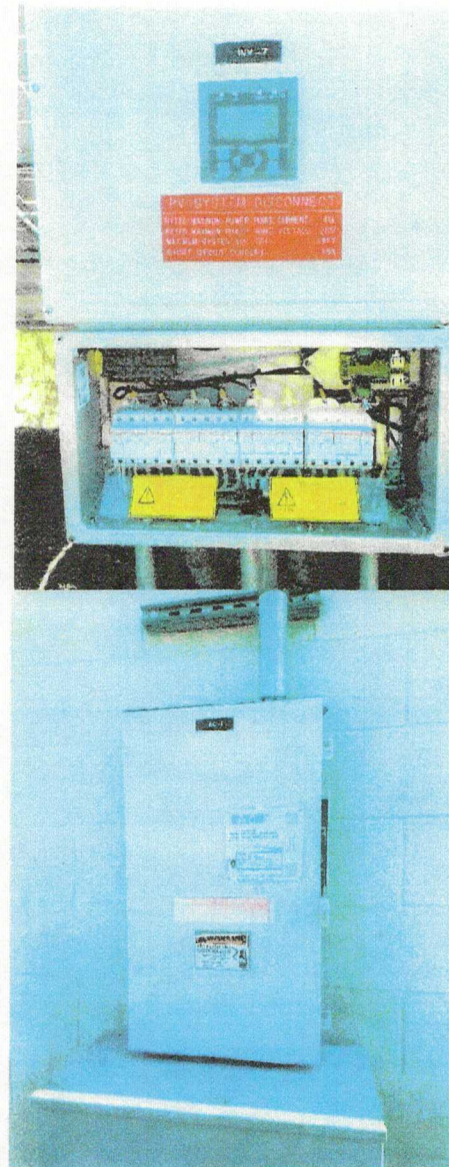
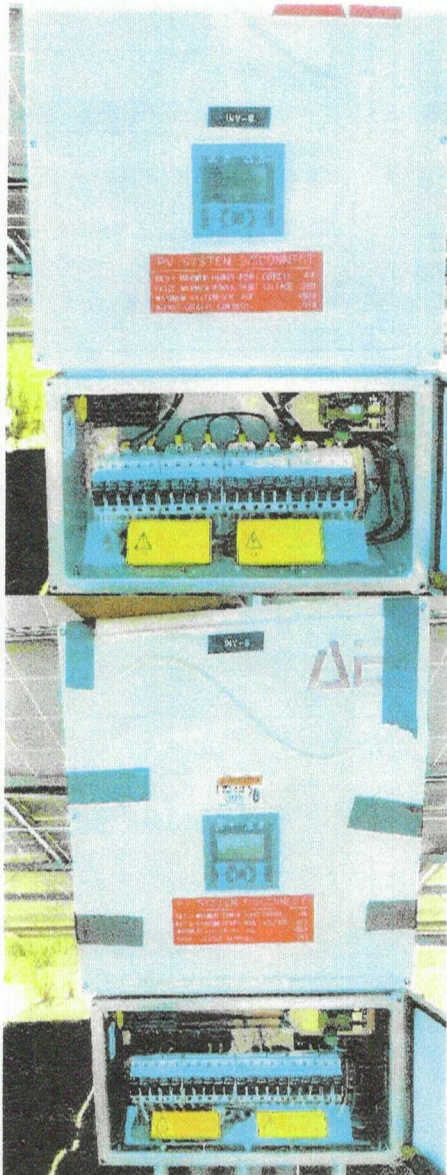




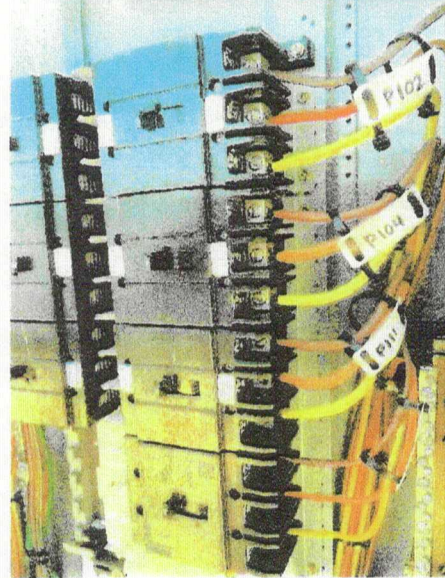
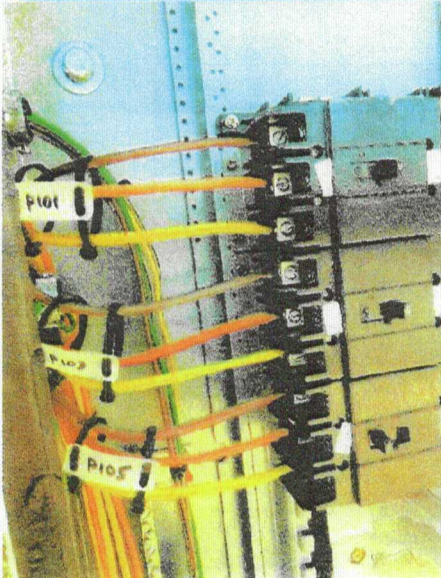
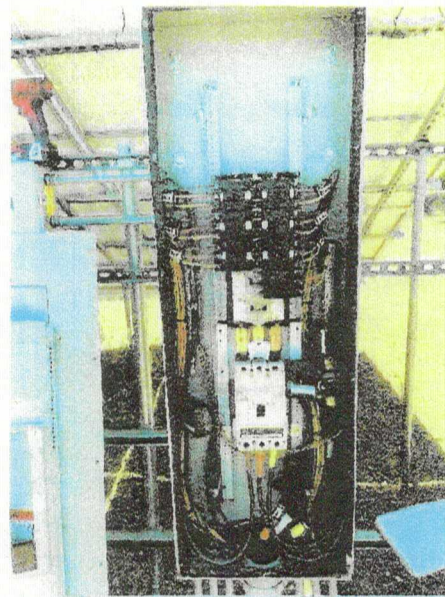
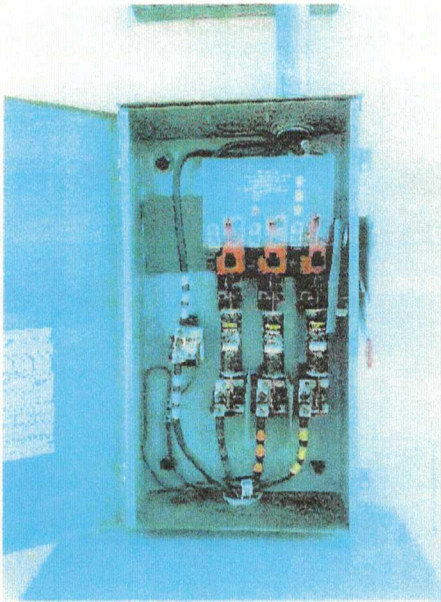




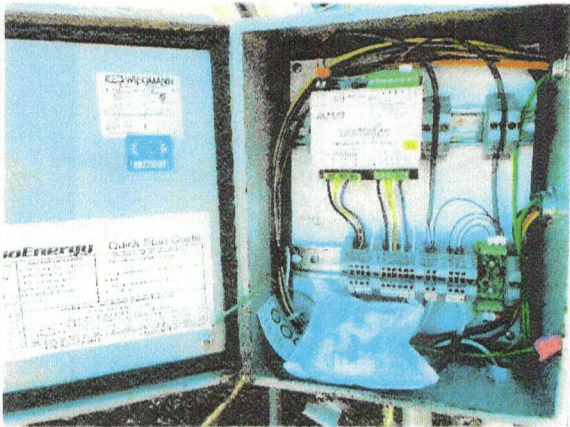
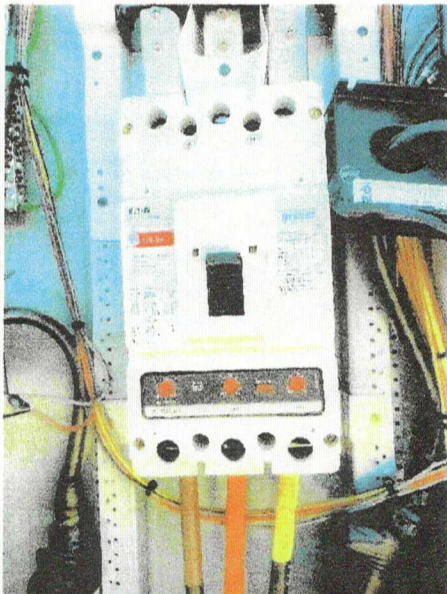




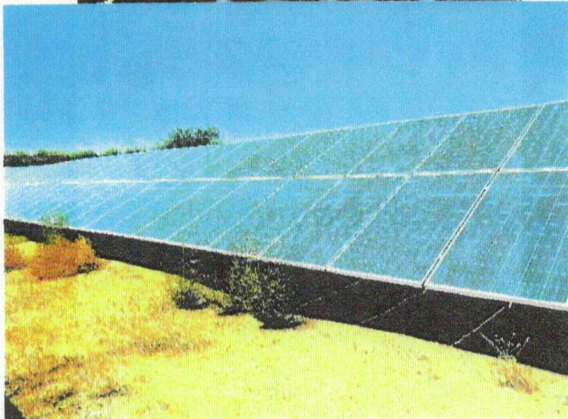
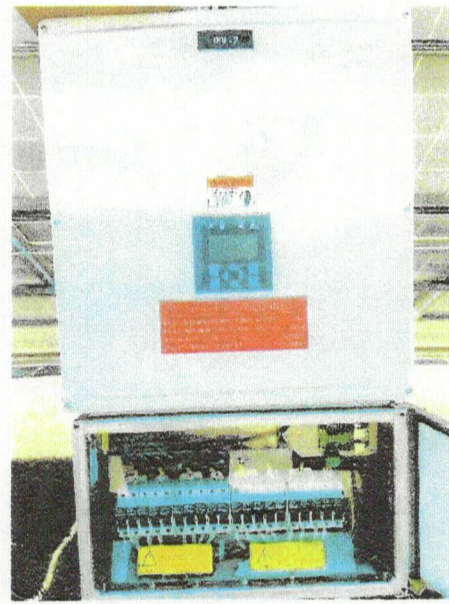
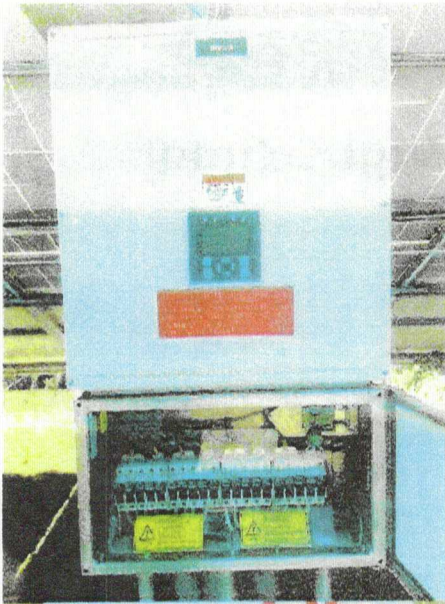
















Centennial High School

# SOLAR PLANT ANNUAL INSPECTION REPORT



[iec-corporation.com](http://iec-corporation.com)



## SOLAR PLANT INSPECTION REPORT

**CLIENT:** Corning Union High School District  
**SITE:** Centennial High School  
**INSPECTION DATE:** August 31, 2022  
**INSPECTION TYPE:** Annual Inspection

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*The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.*

### Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no problems found.

The following items were noted during the inspection:

- Inverter #1 was found damaged and removed from service for warranty repair.

### District Actions and Due Dates:

**Critical:**

- (none)

**Non Critical:**

- (none)

### IEC Actions and Due Dates

**Critical:**

- Replace inverter when repaired unit is received from the manufacturer.

**Non Critical:**

- (none)

### Next Steps

- The next tentative routine inspection will be conducted in August of 2023
- This annual inspection will be included in the Annual Report



## Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Transformer Inspection Record(s)
4. Inverter Inspection Record(s)
5. Annual Inspection Report Photo Checklist
6. Photos Taken During Inspection



<b>Annual Maintenance Checklist</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Centennial HS
	<b>Date:</b>	8-31-22
	<b>Technician:</b>	SP

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

### Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓			
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	NA			
1.10	Inspect lighting systems and sensors	NA			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

### Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

### Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets	✓			

### Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	NA			
4.2	Inspect splice condition, if present	NA			
4.3	Confirm lids/enclosures secured	NA			



Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

### Section 5 - Transformers

5.1	Inspect for damage/water intrusion	✓			
5.2	Inspect for secure mounting	✓			
5.3	Perform thermal scan, all connections	✓			
5.4	Obtain oil sample, if applicable	NA			
5.5	Complete inspection record sheet	✓			

### Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

### Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			naul
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	N/A			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed	✓			

### Section 8 - Combiners

8.1	Inspect for damage/water intrusion	NA			
8.2	Check termination torque	NA			
8.3	Perform thermal scan, all connections	NA			
8.4	Check Voc as required	NA			
8.5	Complete inspection record sheet	NA			
8.6	Vacuum enclosure, if needed	NA			

### Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			minor



Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

### Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	NR			
10.5	Check calibration, generation meter	NR			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

### Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			none
11.3	Prepare Work Orders for open items	✓			none
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:



<b>Disconnect Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Centennial HS
<b>Type:</b> AC	<b>Date:</b>	8-31-22
<b>Disconnect ID #:</b> AC-1	<b>Technician:</b>	BO

**General Information:**

Manufacturer:	Eaton		
Model:	DH364NRK		
Disconnect Rating:	200	Amps	
Fuse Rating:	150	Amps	
Voltage:	480	Volts	
Conductor, Line Side:	Size: 1/0	Torque: 31 ft-lb	
Conductor, Load Side:	Size: 2/0	Torque: 31 ft-lb	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	✓

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Line side torque checked?	✓	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	✓	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	✓	

**Notes:**



<b>Transformer Inspection Record</b>	Client:	Corning UHSD
	Site:	Centennial HS
	Date:	8-31-22
Transformer ID #: TR-1	Technician:	BD

**General Information:**

Manufacturer:	HPS	
Model:	211500	
Line (Grid) Side Voltage:	208	Volts
Load (Solar) Side Voltage:	480	Volts
Conductor, Line Side:	Size: 2/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 3 AWG	Torque: 15 ft-lb

**Exterior Inspection:**

Corrosion present?	2
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Other	1

**Interior Inspection:**

Debris present?	2	
Corrosion or water intrusion present?	2	
Evidence of animal intrusion present?	2	
Thermal scan completed?	1	Max temp, °F:
Hot spots/anomalies present?	2	
Line side torque checked?	✓	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Clean, vacuum enclosure as necessary.	✓	
Other	1	

**Notes:**



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-01</b>	<b>Date:</b>	8-31-22
<b>Inverter Serial #: 09000 3038</b>	<b>Technician:</b>	BN

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**

Explosion damage upper section -  
removed for repair.



<b>Inverter Inspection Record</b>	<b>Client:</b>	Corning UHSD
	<b>Site:</b>	Corning Union HS
<b>Inverter ID #: INV-02</b>	<b>Date:</b>	6-31-22
<b>Inverter Serial #: 09000 3041</b>	<b>Technician:</b>	BJ

**General Information:**

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	<del>0.8</del>		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

**Exterior Inspection:**

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

**Interior Inspection:**

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F:
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

**Notes:**



Annual Inspection Report Photo Checklist	
Client:	Corning UHSD
Site:	Centennial HS
Date:	8-31-22
Technician:	BD

Photo Description	File or image #	Pic. for Report
-------------------	-----------------	-----------------

#### Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	✓	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	✓	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	NA	
Each combiner box interior	NA	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	✓	
Transformers interior	✓	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	✓	
Conduit and connections, sample of general condition	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Detailed Photos

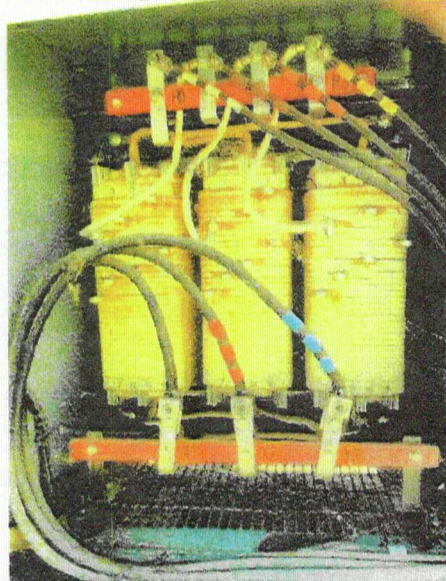
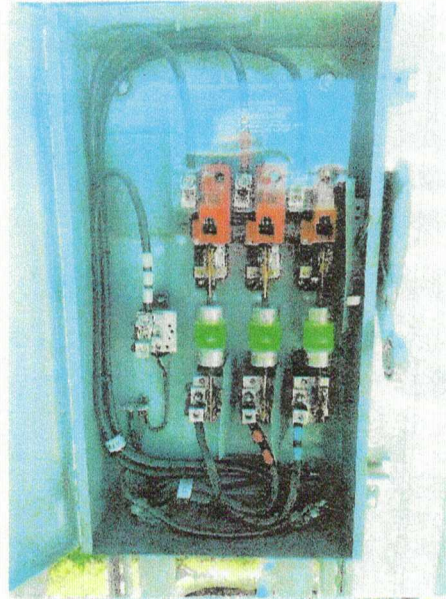
Any excessive corrosion	✓	
Any water intrusion points or damage	✓	
Any excessive debris collection, array or inverter areas	✓	
Any debris collection, enclosure or cabinet interiors	✓	
Any poor conduit or exposed wiring connections	✓	
Any defective or worn equipment and components	✓	
All DC switchgear terminations	NA	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

#### Repair Work

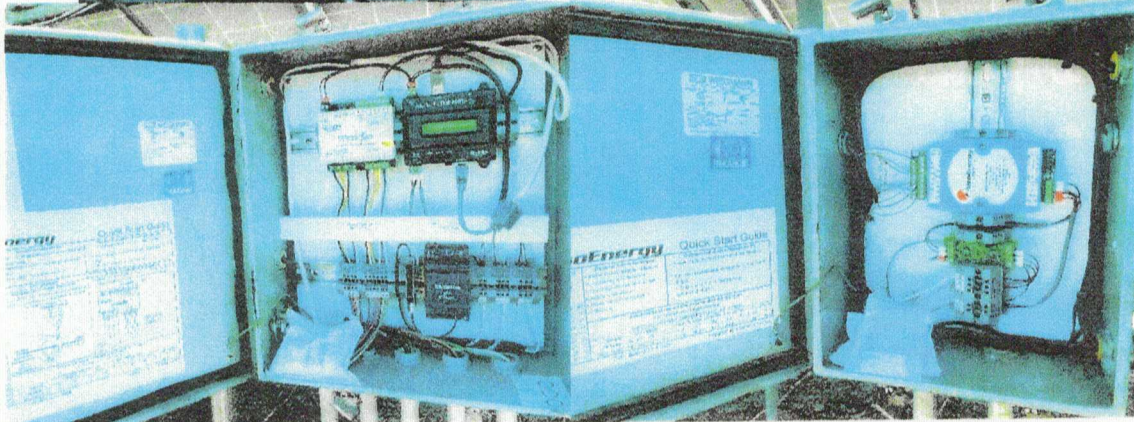
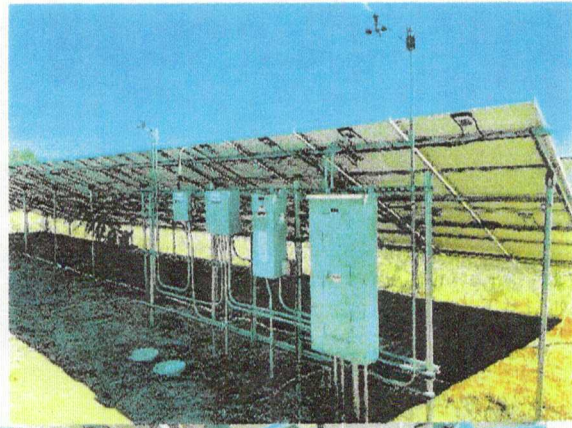
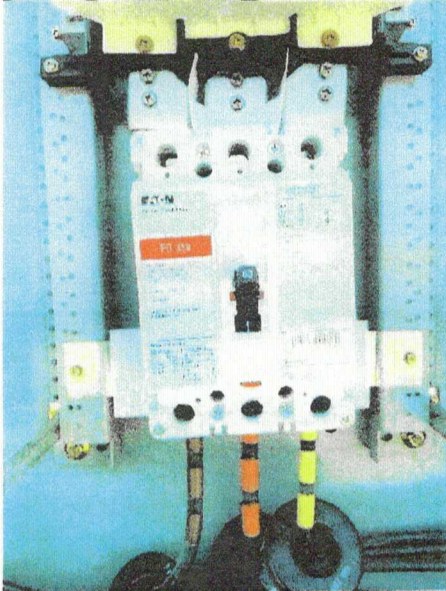
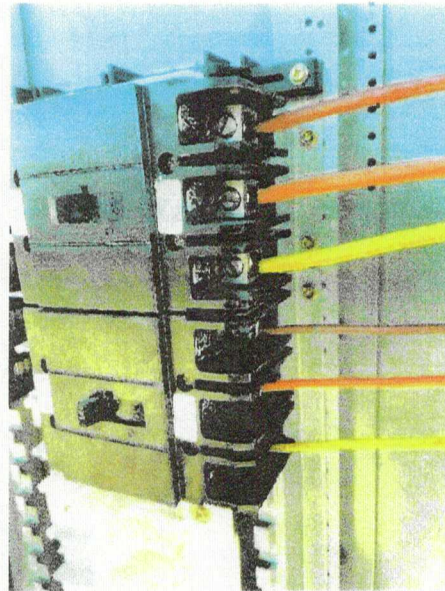
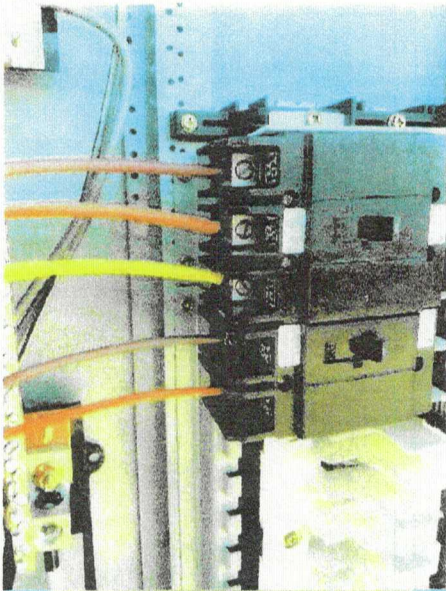
Before and after photos of repairs and replacements	✓	
Photos during repairs to document cause, method, etc.	✓	
Photos of any items to be repaired by others or at later date		

Notes:

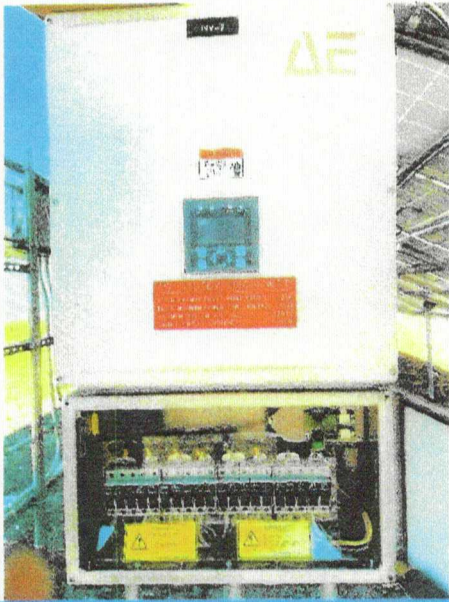


















Corning Union High School District

**Notice of Public Hearing**  
Sufficiency of Instructional Materials

This hearing is scheduled during the regular meeting of the Corning Union High School District Board of Education as follows:

**Thursday, September 15, 2022**

**5:45 p.m.**

Corning Union High School  
Library

643 Blackburn Avenue

Corning, CA 96021

(530) 824-8000

Posted: September 2, 2022  
Corning Union High School  
Centennial High School  
Corning Library



**CORNING UNION HIGH SCHOOL DISTRICT**  
**RESOLUTION NO. 448**  
**RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL**  
**MATERIALS FOR 2022-23**

Education Code Section 60119  
(as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531)

WHEREAS, the governing board of Corning Union High School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 20, 2018, at 5:45 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials are provided to all students, including English learners, in the District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials are provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: math, science, history-social science, English/language arts, including the English language development component of an adopted program.

WHEREAS, sufficient textbooks or instructional materials are provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

NOW THEREFORE, BE IT RESOLVED, that for the 2021-22 school year, the Corning Union High School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.



PASSED AND ADOPTED by said Board of Trustees on this 15th day of September, 2022, by the following vote:

AYES:

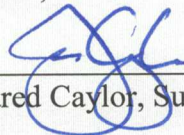
NOES:

ABSENT:

ATTEST:

  
\_\_\_\_\_  
William Mache President

I, Jared Caylor, certify that the foregoing is a correct copy of a resolution passed and adopted by the Corning Union High School District on September 15, 2022.

  
\_\_\_\_\_  
Jared Caylor, Superintendent



# Non-Corporate Resolution

No. 449

Account Number

2199-0598

The undersigned, CORNING UNION HIGH SCHOOL,

(Name of Non-Corporate Organization ("Organization"))

acting by WILLIAM MACHE, BOARD PRESIDENT

(Name and Title)

pursuant to the following duly certified resolutions, hereby authorizes Wells Fargo Advisors and their affiliates (Hereinafter "WFA") to open, in the name of the Organization, and maintain banking, asset management, brokerage, and other accounts and relationships ("Accounts"). This authorization shall continue in effect until revoked by the Organization by a written notice addressed to WFA and received by WFA.

Organization hereby further certifies that the following is a full, true, and correct copy of Resolutions duly adopted by the vote of the

CORNING UNION HIGH SCHOOL BOARD OF TRUSTEES

(Name of Governing Body of the Organization)

of the Organization, that such Resolutions have not been rescinded or modified and are in full force and effect, and the Organization further represents and warrants that: (i) Organization is duly organized and existing; (ii) Organization is empowered to engage in the actions called for by the Resolutions; (iii) the Resolutions are in accord with and pursuant to the Organization's underlying charter and by-laws; (iv) the Resolutions are in accord with all constitutional, statutory, and regulatory provisions pertaining to Organization; and (v) the persons designated below ("Authorized Individuals") have been duly installed and now hold the offices in Organization set forth by their respective names and their signatures.

JARED CAYLOR

SUPERINTENDENT

X

Print Name

Title

Signature

DIANA DAVISSON

CBO

X

Print Name

Title

Signature

X

Print Name

Title

Signature

X

Print Name

Title

Signature

IN WITNESS WHEREOF, I have hereunto affixed by hand and the Seal of the Organization on this date.

WILLIAM MACHE

BOARD PRESIDENT

X

Print Name

Title

Signature

## Office Use Only - Client Identification/Signature Validation

(Check one of the four Validation Options)

1. ☐ Client Personally Known to Me
2. ☐ Validated Government-Issued Photo ID (when client is present).
3. ☐ Compared signature to imaged documents.
4. Verbally confirmed two of the following (when client is not present):
  - ☐ Social Security Number or Tax Identification Number
  - ☐ Date of Birth
  - ☐ Home Telephone Number
  - ☐ Recent Account Activity

Signature Guarantee

I certify that I validated the client's identity and/or signature via the method indicated above. I further certify that the client has the authority to execute the transaction.

Name (Print)

Signature

Date

## Investment and Insurance Products are:

- Not Insured by the FDIC or Any Federal Government Agency
- Not a Deposit or Other Obligation of, or Guaranteed by, the Bank or Any Bank Affiliate
- Subject to Investment Risks, Including Possible Loss of the Principal Amount Invested

Wells Fargo Advisors is a trade name used by Wells Fargo Clearing Services, LLC, a registered broker-dealer and non-bank affiliate of Wells Fargo & Company.



RESOLVED, that the Organization is authorized and empowered to open banking, asset management, brokerage (including, without limitation, margin, options, and commodities) accounts with WFA.

RESOLVED, that each of the Authorized Individuals is hereby authorized in the name and on behalf of this Organization to open and maintain such Accounts with WFA as he or she may deem necessary or appropriate, in his or her sole discretion, including, without limitation, checking, savings, safe deposit, lock box, night depository, asset management, and brokerage (including, without limitation, margin, options, and commodities) accounts and relationships.

RESOLVED, FURTHER, that each of the Authorized Individuals is hereby authorized in the name and on behalf of this Organization to (i) issue any and all instructions, and WFA is authorized to accept such instructions, with respect to the Accounts including, but not limited to, deposit and withdrawal, the purchase, sale or other disposition of stocks, bonds, and other securities or commodities, deliver and receive monies, stocks, bonds, and other securities or commodities, and (ii) receive and acknowledge the correctness of all statements of the Accounts, enter into agreements (whether oral or written) with respect to the Accounts, execute any and all documents with respect to the Accounts, and otherwise act with respect to the Accounts as if the Accounts were his or her Accounts only.

RESOLVED, FURTHER, that all matters relating to the Accounts shall be governed by these Resolutions, by the terms of any agreements entered into with respect to the Accounts, and by such internal and external rules and regulations as may be applicable thereto.

RESOLVED, FURTHER, that WFA is hereby authorized to honor, receive, certify, or pay all checks, drafts, and other evidences of indebtedness bearing or purporting to bear the signature or the facsimile signature of any Authorized Individual, regardless of whether the purported signature is genuine or resembles the signature or facsimile signature of such Authorized Individual and regardless of who affixed the actual or purported facsimile signature thereon, or by what means the signature or the facsimile thereon may have been affixed thereto.

RESOLVED, FURTHER, that WFA is authorized to honor, receive, certify, or pay all checks, drafts, and other evidences of indebtedness even though drawn or endorsed to bearer or to the order of any individual, or any officer, representative or employee of this Organization, including, without limitation, any Authorized Individual, or for the payment of the individual obligations of such officer, representative, or employee, or for deposit to his or her personal account; and that WFA shall not be expected or be required or under any obligation to inquire as to the circumstances of the issuance or use of any document or item signed or endorsed in accordance with the foregoing Resolutions, or the application or disposition of such documents or items or the proceeds thereof.

RESOLVED, FURTHER, that the Secretary (or other duly designated officer) of this Organization is hereby authorized to furnish a certified copy of these Resolutions to WFA, and WFA is authorized to deal with the Authorized Individuals under the authority of these Resolutions, unless and until it shall be expressly notified in writing to the contrary by this Organization.

RESOLVED, FURTHER, that all transactions by officers, representatives, employees, or agents of this Organization, on its behalf and in its name prior to the delivery of a certified copy of these Resolutions, are, in all respect, hereby ratified, confirmed, and adopted, nunc pro tunc.



## CUHS Textbooks & Supplemental Materials List

**English Language Arts:** **English I:** Golding, Lord of the Flies; Lee, To Kill a Mockingbird; Shakespeare, Romeo and Juliet; Bradbury, A Medicine for Melancholy; Bradbury, All Summer in a Day; Cisneros, The House on Mango Street. The Lottery, Jackson; **English 1A:** Text: Zutell, Word Wisdom (Zaner-Bloser); DuPrau, City of Ember; other new books/novels are selected each year due to repeat students (w/admin approval); National Geographic Explorer Magazine **English II:** *ID Anthology Scholastic*: Shakur, The Rose That Grew From Concrete; Stokes, Students on Strike; Korman, The Juvie Three; Myers, Sunrise Over Fallujah; Soto, Accidental Love; Saldana, The Whole Sky Full of Stars; *Other Novels*: Hansberry, A Raisin in the Sun; Knowles, A Separate Peace; Collins, Hunger Games; Upfront Magazine (Scholastic). **English III:** Miller, Death of a Salesman; Fitzgerald, The Great Gatsby; Grande, The Distance Between Us. ---**English III AP:** Twain, The Adventures of Huckleberry Finn; Beals, Warriors Don't Cry; Steinbeck, The Grapes of Wrath; Miller, Death of a Salesman; Shakespeare, A Mid-Summer Night's Dream; Fitzgerald, The Great Gatsby; Grande, The Distance Between Us; college board resources. **English IV:** Kennedy & Gioia, Literature: An Introduction to Fiction, Poetry, and Drama; Shakespeare, Hamlet, The Prince of Denmark; McCarthy, All the Pretty Horses; Jim Burke, Uncharted Territory, A High School Reader; Sophocles, Oedipus Rex; Multiple online sites & articles. **English IV AP\*:** Kennedy & Gioia, Literature: An Introduction to Fiction, Poetry, and Drama; Stoppard, Rosencrantz and Guildenstern Are Dead; Albee, The Zoo Story; Shelly, Frankenstein; Faulkner, The Sound and the Fury; Hardy, Tess of D'Urbervilles; college board resources; **English IV Non-Fiction:** Scholastic's Upfront Magazine; New books/novels each year, often connected to a movie or live performance. Some English teachers also tap into the online resource of NewsELA to provide particular articles for students to read. Other online articles are accessed for stand-alone reading & interaction around various themes.

**Mathematics:** **Integrated I, II, III:** Core Connections Integrated 1, Second Edition, Version 6.0, CPM Inc., 2013; Spanish Book 2015; Core Connections Integrated 2, second edition, version 6.0, 2015; Core Connections Integrated 3, second edition, version 5.0, 2015; **Advanced Math:** Pre-Calculus with Trigonometry, second edition, version 4.0, CPM, Inc. 2009; **AP Statistics:** The Practice of Statistics, Fourth Edition, Starnes, Yates, Moore, W.H. Freeman & Co., 2012; **Elementary Stats:** Statistics through Applications, Starnes, 2015; Financial Algebra: Advanced Algebra with Financial Applications, Gerver & Sgroi, South-Western, Cengage Learning, 2014; multiple other online and teacher-created materials are being used to supplement the various textbooks; CPM online resources also utilized by teachers & students.

**Science:** **Life Science:** Biology: The Study of Life, Schraer & Stiltze, 7<sup>th</sup> Ed. Prentice Hall, 1999. **Biology & Medical Biology:** Biology, Stephen Nowicki, Holt McDougal, 2015; HASPI curriculum and kits for medical bio; **AP Biology:** Campbell Biology in focus Urry, L. A., Cain, M. L., Wasserman, S. A., Minorsky, P. V., & Orr, R. B: 2020, Pearson. **Physics:** Holt Physics (Serway and Faughn 2009). **Earth Science:** Earth Science, California Edition, Allison, DeGaetano & Pasachoff, Holt Rinehart Winston, 2007. **Chemistry:** Modern Chemistry, Holt, Rinehart & Winston, 1999. **AP Chemistry:** Chemistry, fifth edition, Zumdaho, 2000. **Natural Resources:** Managing Our Natural Resources, William G. Camp, 2016. **Natural Resources 2:** Introduction to Forestry Science, I. Devere Burton, 2013. **Nutritional Science:** Food, Nutrition & Wellness, McGraw Hill, 2016. **Health Science:** Glencoe Health, McGraw-Hill Co., 2018 Digital;

**Social Science:** **Geography:** The Human and Physical World, McGraw Hill, 2018; Atlas of the World Rand McNally online 13<sup>th</sup> edition, 2018; **World History:** The Modern World, California Edition, Prentice Hall 2007/9; **U.S. History:** The American Nation, Holt, Rinehart & Winston, 2001; NewsELA articles; History.com resources; **History 17B/Pols II** Shasta College dual enrollment: The Unfinished Nation: Volume II; Alan Brinkley, Out of this Furnace, Thomas Bell, 2003; The Girls Who Went Away: The Hidden History of Women Who Surrendered Children for Adoption in the Decades Before Roe v. Wade, Ann Fessler, 2007; Dispatches, Michael Herr, 1991; Under the Rising Sun: Memories of a Japanese Prisoner of War, Mario Machi, 1995; Native American Testimony, Peter Nabokov, 1991; The Complete Maus, Art Spiegelman, 1996; Hard Times: An Oral History of the Great Depression, Studs Terkel, 2005; Desert Exile: The Uprooting of a Japanese-American Family, Yoshiko Uchida, 1982; Principles of American Government, 11th Edition,



Edward Sidlow & Beth Henschen, Cengage Learning, 2022. **American Government:** United States Government, McGraw Hill, 2018; **Economics:** Economics, Holt, Rinehart & Winston, 1999. All Social Science teachers have created or adapted many different supplemental curricula and instructional materials from a variety of digital resources for literacy-based purposes that students access through Google Classroom.

**ELD/Foreign Language: Spanish 1 & 2:** Realidades, Pearson, 2014; Fluency Matters: Esperanza (Span.2) **Spanish 3 & 4** Fiorot-Peek: teacher-created materials plus El Mundo en Tus Manos, (news summaries for Sp. Students; **Spanish 5 & AP Spanish:** Primarily teacher-created materials and Spanish novels; Sendas Literarias Levels 1 & 2, Heinle and Heinle 1994/1995; plus online college board resources. **ELD Emerging, Expanding & Bridging:** teacher-created materials; Hampton Brown, National Geographic, 2009 & 2010. Get Ready Grades 6-12, (online curriculum access), Vista Higher Learning, 2022; (student & teacher access to digital texts & materials); EL Teen Literacy Library, ISBN:9781680214321, Saddleback Ed. Publishing, 2022; (student & teacher access to digital texts & materials) All Spanish and ELD designated teachers also generate curriculum that is teacher-created to supplement identified texts.

**Visual Arts:** **Art History:** Art In Focus, Gene A. Mittler Ph-D, Glencoe McGraw-Hill 1986 & Fourth Edition 2000. The Annotated Mona Lisa, Carol Strickland, Ph.D. Andrews McMeel Publishing, LLC 2007 (personal reference text); Zuni Fetishes, Hal Zina Bennett, 1993 (personal reference text) The Story of Art, E.H. Gombrich, Sixteenth Edition 2003. **Art 1, Art 2, Advanced Art:** Art In Focus, Gene A Mittler, Teacher Wraparound Edition, 2006----**History of Ceramics:** former texts serve only as teacher references in this course.

### **Career Technical Ed.:**

**Careers in Education:** The First Days of School, Harry Wong, 2009. **Life & Work Prep:** Job Hunting Handbook, Dahlstrom & Co., 2017.; CNN News, Digital Media, CNN.com. **Media & Design:** Adobe Photoshop CC, classroom in a book, Adobe Press, 2012.; Beginners Guide to Photoshop & Beginners Guide to Illustrator, Digital Media, Tasytuts.com. **Construction Tech:** Home Repair & Improvement, 2017: Paxton & Patterson curriculum. **College Career Readiness:** AVID curriculum resources; **Cardinal Nest/Marketing/Copy Center:** Glencoe Marketing Essentials, McGraw-Hill Co. Inc., 2006; Skills USA Customer Service Training Program, Intelite/SkillsUSA online, Paradigm Publishing, 2010 to present. **Foods & Nutrition:** Guide to Good Food, Goodheart Wilcox, 15<sup>th</sup> edition, c. 2022. **Culinary Arts:** Culinary Arts, Pearson, 2015. **Child Development:** Children: The Early Years, Goodheart Wilcox, 2020.

### **Agriculture:**

**Ag Core I:** Agriscience: Fundamentals and Applications, 6th edition, L.DeVere Burton. **Sustainable Ag Biology:** Modern Biology, Towle, 1999. **Ag & Soil Chemistry:** Modern Chemistry, Holt, 1990. **Ag Mechanics:** Agricultural Mechanics-Fundamentals and Applications, Thomas Delmar Publishing, 2006; **Ag Welding:** NCCER Welding Level One, Prentice Hall, 2010. **Ag Metal Fabrication:** Agricultural Mechanics Fundamentals, Cengage Learning, 2006.; Butte College Welding curriculum, Courses 20 & 21. **Floral Design:** The Art of Floral Design, 3rd edition Noah T. Hunter

**Special Education: Reading Intervention:** Rewards curriculum by Voyager Sopris; Newsela online reading resource, 2019. **Course 1A RSP:** Core Connections Integrated 1 CPM, 2013. **Course 1B RSP:** Core Connections Integrated 2, CPM, 2013. **Life Skills:** Attainments: Aligning Life Skills to Academics, Ellen McPeck Glisan, 2008. Basics—Three curriculum frameworks for Students with Moderate to Severe Disabilities. 2015. Courseware online learning resources thru Edmentum Company. Misc. other teacher-created materials and activities.



## 11.2 - Rodgers Committee Update

- Stifel Update
- Rodgers Scholarships
- Walnut Orchard
- Olive Orchard
- Greenhouse
- Student Summer Employment
- Cow Plan
- Gate
- Ranch Calendar
- Future Development



**CUHSD EVALUATIONS COMPLETED IN 2021-22 SCHOOL YEAR**

<b>Classification</b>	<b>Evaluation Cycle</b>	<b>Number of Evals Due</b>	<b>Number of Evals Completed</b>
Certificated Admin	Annual	4	4
Classified Manager	Annual	4	4
Confidential	Annual	5	3
Certificated	Annual for 2 yrs, then every 2-5 yrs	31	28
Classified	2 in first six months, then annual	59	56
<b>Total</b>		<b>103</b>	<b>95</b>



**CORNING UNION HIGH SCHOOL DISTRICT**  
**Governing Board Professional Development Opportunities**  
**2022-23**

11.4

**LCAP/Budget/Strategic Planning Workshop - CUHS Library**  
November 15, 2022 from 12:30-3:30 pm

*Description: Overview of District Budget and LCAP, Discussion of Development Process Moving Forward*

**\* CSBA Annual Conference - San Diego, CA \***  
Depart 11/30 - Flight to San Diego  
Conference 12/1 thru 12/3  
Return 12/3 (afternoon/evening)

*Description: State conference for the California School Boards Association. Targeted professional development for school board members on a variety of topics related to school governance.*

**Special Education and Alternative Education Workshop - CUHS Library**  
December 6, 2022 from 12:30-3:30

*Description: Overview of Special Education and Alternative Education programs in the District.*

**CUHS Athletics, Activities, Safety Workshop - CUHS Library**  
December 13, 2022 from 12:30-3:30

*Description: Overview of CUHS Athletic and Extracurricular programs, School Safety.*

**Brown Act Training - CUHS Library**  
January 24, 2023 from 5:30-7:30 pm

*Description: Overview training on Brown Act conducted by our legal counsel.*

**SSDA Annual Conference - Sacramento, CA**  
Dates TBA (likely first weekend in March, Fri thru Sun)

*Description: Professional development in school governance specifically targeted toward governance teams in small school districts.*



## 11.5 - Policy Update Workshop

- Proposal: Schedule for March
  - After Board Election
  - After other Board PD
  - After Strategic Planning



11.6

## 11.6 - AVID & ELD Study Session(s)

- On "To Do" List this year
  - Probably 2-3 hour workshop
  - Option 1
    - Schedule Early Spring Semester (Jan/Feb)
  - Other Workshops scheduled in January
    - Brown Act
  - Two Workshops in December (Geared toward potential new Board members, but encouraged for all Board)
- Option 2
  - Schedule for late Spring or Early Summer
  - After Strategic Planning



**Park Planet**

a Division of Park Associates Inc  
415 Elm Street  
Red Bluff California 96080  
(530) 244-6116

**QUOTE**

Quoted To:

**Corning Union High School District**

643 Blackburn Avenue  
Corning, CA 96021

Contact: Jared Caylor

Phone: 530.824.8000 / Email: jcaylor@corninghs.org

**Quote #:** Q22-3408  
**Date:** August 31, 2022  
**Project:** Corning High School  
**City:** Corning  
**Sales Rep - Email:** Kyle Knox -  
kyle@parkplanet.com  
**Terms:** Net 30dys / Shipment

#	Description	Vendor	Item No	Qty	Rate	Amount
<b>ICON DSA 40'X44' DSA HIP OPTION</b>						
1	DSARG40X44M-P4 Rectangular Hip Shelter Steel (8) Column Design 24 Ga. Standing Seam Roofing 4:12 Roof Slope Electrical Cutouts (6 Total) 12' Eave Height Ecoat/Powdercoat Frame Standard Roof & Frame colors (Upcharge for Custom Colors) Anchor Bolts & Templates Rebar Cages NOT included  INCLUDES: - GUTTERS AND DOWNSPPOUTS	ICON	IC-DSA	2	131,645.00	263,290.00
<b>NPP DISCOUNT</b>						
2	National Purchasing Partners Contract #PS21050 Customer Member ID#: 392999 *NPP Discount not valid unless customer is an NPP member	National Purchasing Partners	Discount- NPP-TX	1	-18,430.00	-18,430.00
<b>SHIPPING</b>						
3	ICON Freight	ICON	ICF	1	12,000.00	12,000.00
<b>EXCLUSIONS</b>						
4	Equipment only. Installation to be supplied by others.	Park Planet	Equip-Only	1	0.00	0.00
5	Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more is recommended.	Park Planet	Offloading	1	0.00	0.00
6	Site Drawings, Welding Inspection, Special Field Inspection Fees & Submission To DSA By Others  Fabrication cannot begin until customer has provided supplier with proof of DSA approval	Park Planet	DSA	1	0.00	0.00

QUOTE GOOD FOR 30 DAYS - DUE TO THE CURRENT INDUSTRY WIDE VOLATILITY OF STEEL, AFTER 30 DAYS STEEL PRICES MAY ADJUST. CURRENTLY EXPERIENCING SIGNIFICANTLY EXTENDED LEAD TIMES DUE TO NATIONWIDE TRANSPORTATION DELAYS - LEAD TIMES MAY EXCEED 14 WEEKS, PLEASE DISCUSS WITH A PARK PLANET REPRESENTATIVE.

Sub Total	256,860.00
CA-Tehama-Corning (7.75%)	18,976.65
<b>Total</b>	<b>\$275,836.65</b>

**ORDER / DELIVERY INFORMATION:**

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Authorized Signature: 

Date: 9.21.22



\*\*Purchasing agent who is authorized to enter into binding agreement for quoted entity.

\*\*By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following 2 pages.



# TERMS & CONDITIONS

## 1. General Notes

- \*Assembly and Installation NOT included unless otherwise noted
- \*Payment and Performance bonds are NOT included unless otherwise stated. If required, additional charges will apply. Please call for details!
- \*Customer responsible for quoted quantities and model numbers, please check!
- \*Price reflects quoted quantity. Please request revision if alternate quantity is desired.

## 2. Payment / Ordering

- \*Most repeat customers are given the terms of 50% Deposit with order; Remainder within 30 Days from Delivery.
- \*Others require a onepage credit application or payment with order
- \*TO ORDER, please sign quote and return via email or fax to avoid any shipping delays. Fax or email copy deemed to be legal equivalent of original. If Payment with Order is required, please sign quote below and return with payment. All past due accounts subject to 1 ½% monthly finance charge. In the event legal action is required to effect collection venue shall be Red Bluff, CA.

## 3. Shipping / Unloading

- \*Shipped by Common Carrier – Customer will need 2 to 4 people to unload. Liftgate NOT included. Items will be boxed and / or stretch wrapped to pallets and customer is responsible for offloading. Delivery Drivers do NOT unload
- \*\*IMPORTANT: Customer is responsible for receiving and checking quantities and condition at time of delivery Please note any shortages or damages on delivery copy.
- \*Notwithstanding anything to the contrary in any Contract Documents, Customer understands that estimated shipment times for materials are an estimate only. We have no control over shipment dates. We thus make no guarantee to Owner or Customer regarding the projected shipment dates for materials and shall not be liable for any loss caused by the timing of shipments.

## 4. Engineered Wood Fiber

- \*Customer to provide access for Engineered Wood Fiber delivery with tractor truck and 53' trailer.
- \*Compaction of the Engineered Wood Fiber is NOT included in the installation cost, if desired, please request an updated proposal.

## 5. General Notes for Purchased Installation

- \*Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders, prep work, flat work, grading, rerouting of water, electric, drainage or sprinkler lines unless otherwise noted in the proposal
- \*Demo of existing equipment or safety surfacing is NOT included unless otherwise stated in the proposal
- \*ROCK CLAUSE: Pricing is based on normal soil conditions which would allow an auger on a tractor to dig footings. If rocks/boulders interfere with the progress of the excavation, additional fees may apply.
- \*ACCESS CLAUSE: Installation based on clear access to area. Crane service is NOT included. Customer to provide access for bobcat to work area, bobcat will be provided by installer. Minimum access shall be 7' wide and 7' high. If adequate access is not provided additional charges may apply and repairs to landscape and irrigation may be required. Customer is responsible for any repairs to landscape if proper access is not provided.
- \*UTILITY CLAUSE: Unless stated in writing in the quote proposal, installation does not include marking of utilities by Dig Alert or other similar entities. Customer can, however, call Dig Alert directly. Dig Alert CANNOT locate any private lines, PVC or plastic water lines. Installation does NOT include repair or relocating any underground utilities, such as drainage, irrigation, live water lines, main low voltage lines, gas, electrical, communication, or sewer etc. Customers responsibility to provide locations of any utilities prior to commencement of work.
- \*Customer is responsible for all landscape repairs such as, but not limited to damaged trees, bushes, lawn, curbing, sidewalks and/or asphalt paving caused by materials truck and/or 2ton bobcat needed to complete project.
- \*Installation does NOT include ground preparation, excavation, safety surfacing, and/or safety surfacing borders unless otherwise noted
- \*Before we proceed with the playground installation, the playground area MUST be compacted, be free of debris, and excavated accordingly. Please call for details.
- \*Concrete pad for surface mount items NOT included and MUST be provided by customer unless otherwise stated.
- \*Surface mount anchoring to asphalt and paver areas is NOT included unless otherwise stated.
- \*Private Utility Locator is NOT included unless otherwise noted. Private Utility Locator CANNOT locate any PVC or plastic water lines
- \*Installation does NOT include saw cutting and/or core drilling unless otherwise noted
- \*Installation does NOT include jackhammering. Please call for details.
- \*Area MUST have normal soil conditions and be level.
- \*All Athletic Equipment Goals such as soccer, football, etc, install location MUST be marked out by customer prior to installation, if installation was purchased.

## 6. Temporary Fencing

- \*Security guards and/or temporary fencing to prevent injuries, vandalism and/or accidental damage to install area or to the rubberized surface while it sets is NOT included unless noted on quote. If desired, the installers can put up caution tape, but Temporary Fencing is recommended. Although the fencing, if provided, is intended to provide this security, the overall security of the property is ultimately the responsibility of customer. We are not responsible for any vandalism or injuries even with the provision of the fencing.

## 7. ADA Access

- \*Play Equipment MUST be installed over an impactabsorbing surface such as ADA compliant Engineered Wood Fiber or Rubber Surfacing. If not quoted, please call for details.
- \*This area is NOT ADA compliant without the installation of compliant surfacing and an accessible route up to and into the playground area. Please call for details.

## 8. PouredinPlace Rubber Surfacing

- \*Rubber Surfacing cure time is normally 4872 hours and can vary depending on weather conditions.
- \*Rubber Surfacing cannot be installed during extreme weather conditions and may also not be installed if rain or frost is forecast during the cure time.
- \*48Hour Manned Security is NOT included for rubber.

## 9. Shade Shelters (non DSA)

- \*Shade Shelter installation price EXCLUDES – unless otherwise stated in this quote engineering, drawings, calculations, permits, permit submittal, site plans, special inspections, soil reports, impact fees, special assessment fees. Customer is responsible for any and all of these items if required by the City/County.
- \*Shade Shelter manufacture time is 8 weeks. Permitting can add 24 weeks or more to lead time. PLEASE NOTE: Shade Orders are NOT released into production until permit is issued!
- \*Shade Shelter installation price EXCLUDES concrete pad, footings, masonry columns, electrical wiring and lights unless otherwise noted.



## TERMS & CONDITIONS (Continued)

### **10. Shade Shelters (DSA)**

\*\*8-10 Week lead time is AFTER DSA approval by your architect of choice

\* Customer to receive shade shelter. If receiving by us is needed, please call for pricing and details!

\* Job to be completed in one mobilization. Additional moves will be additional pricing if we are required to remobilize due to schedule issues, stop work or a delay in work not caused by us.

\*Pricing does NOT include, architectural drawings, site/plot plans, DSA submittal fees, job site inspector fees, shop welding inspection fees, and/or permits

\*DSA inplant Welding Inspector to be hired by the School District. Welding Inspector fee has NOT been quoted.

\*School District / Architect responsible for submission of plans to DSA for DSA approval

\*Fabrication cannot start until inspections have been coordinated, colors have been selected, and approved plans received.

\*Pricing does NOT include footings, steel cages, anchor bolts, or erecting of shade shelter unless otherwise noted.

### **11. Prevailing Wages**

\*Prevailing Wages NOT included unless otherwise noted. (ie: Davis Bacon, TERO, ect.) If this is a Prevailing Wage project, please request alternate pricing.

\*If Prevailing Wages / Davis Bacon Wages were INCLUDED, all other special work fees NOT included. Additional Labor Charges may apply if alternate labor is required.

\*If DIR Project Registration is required, work may not begin until we receive DIR Project ID number.

\*Park Planet does not meet the Skilled & Trained Workforce Requirements and will not participate in same. Park Planet will not sign any PLA's for Union Work and is not signatory to any unions.

### **12. Indemnity Provision**

\*Notwithstanding anything to the contrary in any Contract Documents we shall have no duty to defend or indemnify Owner, Customer, or any other party we agree to defend or indemnify in any Contract Documents for that portion of any claim arising out of the comparative fault of any party we agree to defend or indemnify in any Contract Documents.

### **13. Park Planet General Insurance**

Call for Proof of Insurance & W-9



The Rise By: Mike Sielski	Non F	Kobe Bryant
Agents of S.L.A.M. By: Dave Scheidt	GN	Cartoonn Wrestling
Devotion By: Adam Makos	Non F	True story of Tom Hudson and Jesse Brown and how they overcame racial prejudice to survive the Korean War
Finding Jupiter By: Kelis Rowe	F	Dating Customs, African Americans, secrets
Katzenjammer By: Francesca Zappia	F	High Schools, Bullies
A Secret Princess By: Margaret Stohl	F	Fantasy, Revolutionaries, Queens, Kings, soldiers
The Hurricane of Weakerville By: Chris Rylander	F	Grandfathers, baseball stories
Remember Me Gone By Stacy Stokes	F	Sixteen-year-old Lucy Miller's family has been erasing people's heartaches and tragic memories for decades, but after an encounter with Marco Warman--a local boy Lucy has always wondered about and who seems to know more than he should
Beasts of Ruin By: Ayana Gray	F	Now separated, sixteen-year-old indentured beastkeeper Koffi and seventeen-year-old warrior candidate Ekon will have to find their way back to each other as they face off against the god of death
Gideon Green in blk and Wht By Katie Henry	F	Humour, high school friendships
Scout is not Band Kid By: Jade Armstrong	GN	Scout joins her middle school's band in order to go on the band's annual trip and meet her favorite author, but she is forced to face the music when the trombone section leader realizes Scout does not know how to play.
A Thousand Steps into Midnight By: Traci Chee	F	When a girl who's never longed for adventure is hit with a curse that begins to transform her into a demon, she embarks on a quest to reverse the curse and return to her normal life, but along the way is forced to confront her true power within
Flirting w/ Fate By: J.C. Cerrantos	F	Grandmothers, magic, supernatural



Rima's Rebellion By : Margarita Engle	F	In 1920s Cuba, Rima is bullied and shunned for her illegitimacy, but finds solace in riding her horse and forges unexpected friendships with others who share her dreams of freedom and suffrage
Daughters of a Dead Empire By: Carolyn O'Neil	F	Survival, Social Classes, Communism, Soviet Union
The Overwood By: Gabrielle Prendergast	PB	Fantasy, Magic, Missing Persons
Swim Team By: Johnnie Christmas	GN	Fear of swimming, friendships
Arden Grey By: Ray Stoeve	F	Sixteen-year-old Arden Grey finds escape in her love of film photography as she navigates toxic relationships and how they influence her identity
The Race of the Century by: Neal Bascomb	Non F	Looks at how Roger Bannister, John Landy, and Wes Santee sought to run a mile under four minutes.
Debating Darcy by: Sayantani Dasgupta	F	Relationships, Winning and Losing, Debating, Social Issues
Falling Short by: Ernesto Cisneros	F	Friendships, basketball stories
Little Thieves by: Margaret Owen	F	Fantasy, Teenage Girls, Nobles
Travelers Along the Way by: Aminah Mae Safi	F	Retelling of Robin Hood
I Must Betray You by: Ruth Sepetys	F	In a country governed by isolation, fear, and a tyrannical dictator, seventeen-year-old Cristian Florescu is blackmailed by the secret police to become an informer, but he decides to use his position to try to outwit his handler, undermine the regime, give voice to fellow Romanians, and expose to the world what is happening in his country
Beast by: Walt Key	F	Adventure Stories, Sasquach, Supernatural
Tristan Strong Keeps Punching By: Kwame Mbalia	F	Magic, Monsters
Willpower by: Marty Chan	PB	<u>Psychokinesis, Father / Daughters, Rescues</u>
Red Scare by: Liam Francis Walsh	GN	Historical fiction- The fear of catching and overcoming polio
Escape From by: Elaine Berkowitz	F	Spet 11th, Survival Skills, Field Trips
When You Get the Chance by: Emma Lord	F	Domestic fiction- Families



Coming up Short by Laurie Morrison	F	Stealing, Forgiveness, Friendships, Softball
The Silence that Binds Us by: Joanna Ho	F	Brothers and Sisters, Suicide, Racism
Echoes of Grace by: Guadalupe Garcia McCall	F	On the Texas-Mexico border, eighteen-year-old Grace's relationship with her older sister Mercy is fractured when Mercy's two-year-old son dies in an accident, bringing to the surface old family traumas and literal ghosts as the family struggles to heal.
Gold Mountain by: Betty Yee	F	Fifteen-year-old Tam Ling Fan disguises herself as her twin brother, journeys from her village in China to California, and works as a laborer on the Transcontinental Railroad--where she faces danger on multiple fronts--to earn the money her family desperately needs.
Ashes of Gold by: J. Elle	F	African American Teenagers, Identity, Good and Evil
Live, Laugh, Kidnap by: Gabby Noone	F	Three teen girls get caught up in a real estate battle between a commune and an exploitative megachurch in their small Montana town, and they devise a plot to exact revenge and make a profit by kidnapping the pastor's son and demanding ransom money.
Hometown Victory by: Keanon Lowe	Non F	Shares the author's story--as an NFL coach--of returning home after losing a friend to coach a team of struggling high school students on a 23-game losing streak.
You are a Champion by: Marcus Rashford	Non F	Marcus Rashford- Famous soccer Player
The Deep Blue Between by: Ayesha Harruma Attah	F	Sisters, Slavery, Separation
The Last Laugh by: Mindy McGinnis	F	High School ,Missing Persons, Revenge
Hazard by: Frances O'Rourke	F	Families of Military Personnel, Post Traumatic Stress, Amputees
Love & Other Great Expectations by: Becky Dean	F	Competitive Scavenger Hunts, Relationships
My Sister's Big Fat Indian Wedding by Sajini Patel	F	Gifted violinist Zurika Damani tries to juggle the obligations of her sister's extravagant wedding week while secretly preparing for a prominent music contest all while trying to dodge her family's matchmaking schemes



Little Monarchs by : Jonathan Case	GN	Dystopias, Monarch Butterfly Cycle and Survival
Fearbook Club by: Richard Ashley Hamilton	GN	Paranormal Fiction, Societies and Clubs, Missing Persons, Ghosts
Sense & Second Degree Murder by: Tirzah Price	F	Eighteen-year-old aspiring chemist Elinor Dashwood and her younger sister Marianne, a budding detective, work together to solve the mystery of their father's murder.



## AGREEMENT FOR ARCHITECTURAL SERVICES

**PROJECT NAME:** CORNING HIGH SCHOOL FOOTBALL FIELD RENOVATION

Scope of work to include: Installation of new all-weather field, related sideline elect and cold water, new goal posts, and one accessible ramp to long jump pit.

**PROJECT NO.:** 22-2015

**DATE:** 8.1.22

AGREEMENT is hereby made between Nichols, Melburg & Rossetto, Architects, 300 Knollcrest Drive, Redding, CA 96002, hereinafter referred to as ARCHITECT and the following firm or individual, hereinafter referred to as CLIENT. This Agreement is subject to the provisions listed on page 2-3 and any attachments.

**CLIENT INFORMATION:** CORNING UNION HIGH SCHOOL DISTRICT  
643 Blackburn Avenue, Corning Ca 96021

**SERVICES PROVIDED:** The ARCHITECT will provide only the following services marked:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Schematic design             | <input type="checkbox"/> Mechanical engineering services            |
| <input checked="" type="checkbox"/> Design development           | <input checked="" type="checkbox"/> Electrical engineering services |
| <input checked="" type="checkbox"/> Construction documents       | <input type="checkbox"/> Structural engineering services            |
| <input checked="" type="checkbox"/> Bidding or negotiation phase | <input checked="" type="checkbox"/> Survey/topographic mapping      |
| <input checked="" type="checkbox"/> Construction observation     | <input checked="" type="checkbox"/> Civil engineering Services      |
| <input type="checkbox"/> Energy calculations                     | <input type="checkbox"/> Landscape design services                  |

**SERVICES EXCLUDED:** The following services are specifically excluded from the scope of services and are available for an additional cost, which shall be negotiated separately.

- |  |   |
|--|---|
| <input type="checkbox"/> Schematic design  | <input checked="" type="checkbox"/> Mechanical engineering services |
| <input type="checkbox"/> Design development  | <input type="checkbox"/> Electrical engineering services            |
| <input type="checkbox"/> Construction documents  | <input checked="" type="checkbox"/> Structural engineering services |
| <input type="checkbox"/> Bidding or negotiation phase                                    | <input type="checkbox"/> Survey/topographic mapping                 |
| <input type="checkbox"/> Construction observation  | <input type="checkbox"/> Civil engineering Services                 |
| <input checked="" type="checkbox"/> Energy calculations                                  | <input checked="" type="checkbox"/> Landscape design services       |
| <input checked="" type="checkbox"/> Soils investigations and other geotechnical services |   |

**BASIS OF COMPENSATION:**

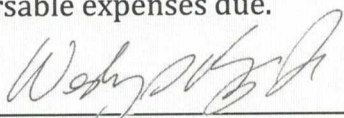
- ☒ 8.5 % of Construction Cost

- ☐ Billed monthly based on accumulated charges  
☐ Billed at completion of services rendered  
☒ Billed monthly according to total percentage complete  
☐ Billed monthly according to percentage complete in each phase

For additional services provided outside of the scope of this Agreement, services shall be billed on an hourly basis in accordance with the attached schedule or by separate written Agreement.

The CLIENT agrees to pay ARCHITECT within thirty days after the date of billing. Payments due the ARCHITECT and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month which is an annual percentage rate of 18%. ARCHITECT may, at his discretion, stop work until payment is received.

This Agreement may be terminated by either party upon fifteen days written notice. Should this occur, ARCHITECT shall be compensated for all services performed to termination date, together with reimbursable expenses due.

Signed:   
Wesley G. King, Architect  
License No. C-29216

Accepted:   
Jared Caylor, Superintendent

Date: 9.21.22



### **SERVICES DEFINED:**

1. **SCHEMATIC DESIGN AND DESIGN DEVELOPMENT:** The ARCHITECT shall review with the CLIENT alternative approaches to design and construction of the Project. Based on the mutually accepted design program and project budget requirements, the ARCHITECT shall prepare, for approval by the CLIENT, Design Documents consisting of drawings and other documents appropriate for the Project.
2. **CONSTRUCTION DOCUMENTS:** Based on the approved Design Documents, the ARCHITECT shall prepare Construction Documents consisting of Drawings and Specifications setting forth, in detail, the requirements for the construction of the Project. The ARCHITECT shall assist the CLIENT in connection with the CLIENT's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.
3. **BIDDING OR NEGOTIATION PHASE:** The ARCHITECT shall assist the CLIENT in obtaining bids or negotiated proposals in awarding contracts for construction.
4. **CONSTRUCTION PHASE:** The ARCHITECT shall be a representative of the CLIENT during the Construction Phase. Instructions to the Contractor shall be forwarded through the ARCHITECT. The ARCHITECT shall visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. However, the ARCHITECT shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of such on-site observations, the ARCHITECT shall keep the CLIENT informed of the progress and quality of the Work, and shall endeavor to guard the CLIENT against defects and deficiencies in the Work of the Contractor. The ARCHITECT shall not have control of or be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, for the acts or omissions of the Contractor, Subcontractors or any other persons performing any of the Work, or for the failure of any of them to carry out the Work in accordance with the Contract Documents. The ARCHITECT shall review the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for general conformance with the design concept of the Work and with the information given in the Contract Documents. Such action shall be taken with reasonable promptness so as to cause no delay.

**CONSTRUCTION COST:** It is recognized that neither the ARCHITECT nor the CLIENT has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the ARCHITECT cannot and does not represent that bids or negotiated prices will not vary from any opinions of cost or evaluation prepared by the ARCHITECT.

**OWNERSHIP AND USE OF DOCUMENTS:** Drawings and Specifications, as instruments of service, are and shall remain the property of the ARCHITECT whether the Project for which they are made is executed or not. The Drawings and Specifications shall not be used by the CLIENT on other projects, for additions to the Project, or for completion of this Project by others except by written agreement and with appropriate compensation to the ARCHITECT.

**MISCELLANEOUS PROVISIONS:** Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:

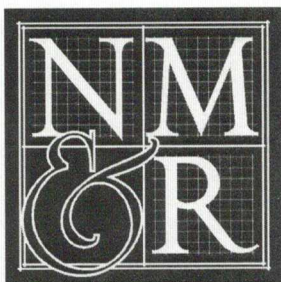
1. Constituting a guarantee, warranty or assurance, either express or implied, that the Architectural Services will yield or accomplish a perfect outcome for the Project; or
2. Obligating the Consulting Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other architect under like circumstances; or
3. An assumption by the Consulting Architect of the liability of any other party.
4. The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Architect, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.



5. In the event of any litigation or other dispute resolution arising from or related to this agreement or the services provided under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.
6. If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable."
7. This Agreement shall be governed by the laws of the State of California, except it will be conclusively presumed that both parties had an equal part in the drafting of this Agreement.

**LIMITATION OF LIABILITY:** The CLIENT agrees to limit the ARCHITECT's liability to the CLIENT and to all construction contractor and subcontractors on the Project, due to the ARCHITECT's breach of contract, negligent acts, errors, or omissions, such that the total aggregate liability of the ARCHITECT to all those named shall not exceed \$100,000, or the amount of the ARCHITECT's fee, whichever is greater. The CLIENT further agrees to require of the Contractor a similar limitation of liability of the ARCHITECT and of the CLIENT to the Contractor and Subcontractors due to the ARCHITECT's negligent acts, errors or omissions. It is understood and agreed that the ARCHITECT has no constructive use of CLIENT's site; has no control or authority over the means, methods, and sequences of construction; and therefore has no ongoing responsibility whatsoever for construction site safety, a responsibility that has been wholly vested in the general contractor. Notwithstanding the above, ARCHITECT has a duty to preserve and protect public health, safety, and welfare. Accordingly, it is ARCHITECT's professional responsibility to take what ARCHITECT believes are prudent measures should ARCHITECT encounter situations that ARCHITECT believes create a danger to public health, safety, or welfare. OWNER understands this situation and agrees to defend ARCHITECT and hold ARCHITECT harmless from claims arising from ARCHITECT's exercise of professional responsibility in this regard.





NICHOLS  
MELBURG  
ROSSETTO  
ARCHITECTS/ENGINEERS

HOURLY RATE & REIMBURSABLE RATE SCHEDULE | REGION 1  
(EFFECTIVE JANUARY 1, 2022)

**ARCHITECTURAL SERVICES**

**HOURLY RATES**

Principal Architect .....	\$265/hour
Associate Principal Architect .....	\$215/hour
Senior Associate Architect .....	\$200/hour
Associate Architect .....	\$195/hour
Senior Project Architect .....	\$180/hour
Architect, CASp .....	\$175/hour
Project Architect / Manager .....	\$165/hour
Architect .....	\$160/hour
Project Technician III .....	\$140/hour
Project Technician II .....	\$130/hour
Project Technician I .....	\$120/hour
Medical Equipment Planner .....	\$130/hour
Architectural Intern .....	\$100/hour
Technical Assistant .....	\$90/hour
Administrative .....	\$65/hour

**INTERIOR DESIGN SERVICES**

Interior Design Director .....	\$185/hour
Senior Interior Designer .....	\$160/hour
Interior Designer .....	\$140/hour
Junior Interior Designer .....	\$120/hour
Interior Design Intern .....	\$100/hour

**STRUCTURAL ENGINEERING SERVICES**

Principal Structural Engineer .....	\$265/hour
Associate Principal Structural Engineer .....	\$240/hour
Senior Associate Structural Engineer .....	\$210/hour
Associate Structural Engineer .....	\$190/hour
Structural Engineer .....	\$180/hour
Senior Project Engineer .....	\$175/hour
Project Engineer .....	\$160/hour
Structural Technician .....	\$145/hour
Structural Intern .....	\$100/hour

Consultants .....	Direct Cost + 10%
Reimbursable Expenses .....	Direct Cost + 10%
<i>Prints, Copies, Shipping, Plotting, Renderings, Travel Expenses, Project Website, Agency Fees, etc.</i>	
Mileage .....	per IRS Standard Rate



**AGREEMENT  
FOR  
ARCHITECTURAL SERVICES  
BETWEEN  
CORNING UNION HIGH SCHOOL DISTRICT  
AND  
NICHOLS, MELBURG & ROSSETTO  
FOR THE  
  
CORNING HIGH SCHOOL  
2022  
STADIUM  
IMPROVEMENTS**

September 1, 2022

CORNING UNION HIGH SCHOOL DISTRICT  
643 Blackburn Avenue  
Corning, CA 96021



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**AGREEMENT  
FOR  
ARCHITECTURAL SERVICES**

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This Agreement for Architectural Services ("Agreement") is made and entered into by and between the Corning Union High School District, a California public school district (the "District"), and Nichols, Melburg & Rossetto (the "Architect"), with respect to the following recitals:

- A. District proposes to undertake the construction of improvement projects which require the services of a duly qualified and licensed architect.
- B. Architect represents that Architect is licensed to provide architectural/engineering services in the State of California and is specially qualified to provide the services required by the District, specifically the design and construction oversight of public school(s).
- C. The parties have negotiated the terms pursuant to which Architect will provide such services and reduce such terms to writing by this Agreement.

The Parties therefore agree as follows:

**ARTICLE 1  
DEFINITIONS**

- 1.1 **Additional Services.** "Additional Services" shall mean those services in addition to the Basic Services that are provided by Architect and authorized in writing by the District, and as further defined in Article 6 herein.
- 1.2 **Agreement.** "Agreement" shall mean this Agreement for Architectural Services.
- 1.3 **Architect.** "Architect" shall mean Nichols, Melburg & Rossetto, and its officers, shareholders, owners, partners, employees, agents and authorized representatives.
- 1.4 **Basic Services.** Architect's Basic Services consist of the design services, including civil, structural, mechanical, and electrical engineering services, normally required to complete the Project, as further defined in Article 5.
- 1.5 **Contract Documents.** "Contract Documents" shall mean those documents which are required for the actual construction of the Project, including but not limited to the Agreement between Owner and Contractor, complete working drawings and specifications setting forth in detail sufficient for construction the work to be done and the materials, workmanship, finishes and equipment required for the architectural, structural, mechanical, electrical system and utility-service-connected equipment and site work.
- 1.6 **Contractor.** "Contractor" shall mean one or more contractors ultimately selected to perform work on the Project or any replacement.
- 1.7 **District.** "District" shall mean the Corning Union High School District, and its governing board members, employees, agents and authorized representatives.
- 1.8 **Project.** "Project" shall mean the work of improvement described in Article 3, and construction thereof, including the Architect's services thereon, as described in this Agreement.



1.9 **Project Construction Cost.** "Project Construction Cost" shall mean the estimate of total construction costs to the District as initially submitted by the Architect pursuant to this Agreement and accepted by the District, and as subsequently revised in these manners: (a) Revised by changes to the Project Construction Cost under Article 5 of this Agreement; (b) revised at the time the District enters a construction contract, to equal the construction contract amount, (c) increased by the dollar amounts of all approved additive contract change order items, with the exception of (i) items resulting from Wrongful Acts or Omissions on the part of the Architect, including but not limited to those items covered by Section 5.7.19.2, below, (ii) payments to Architect or consultants for costs of inspections, surveys and tests not included in the Project, and (iii) items where Architect and District agreed to compensate the Architect for its services on an hourly basis, pursuant to Section 5.7.19.1, below; and (d) decreased by the dollar amounts of all approved deductive contract change order items.

1.10 **Wrongful Acts or Omissions.** "Wrongful Acts or Omissions" shall mean Architect's acts or omissions in breach of this Agreement, the applicable standard of care, or law.

## **ARTICLE 2 RETENTION OF ARCHITECT: STANDARD OF CARE**

2.1 District retains Architect to perform, and Architect agrees to provide to District, for the consideration and upon the terms and conditions set forth below, the architectural and engineering services specified in this Agreement and related incidental services. The Architect agrees to perform such services as expeditiously as is consistent with professional skill and care and the orderly progress of the Project and in accordance with a mutually acceptable project schedule as set forth in Attachment One to each Project Authorization. The schedule shall include reasonable allowances for review and approval of deliverables under the Master Agreement by the District and governmental entities having jurisdiction over the Project. The schedule may be adjusted by the Parties, in writing, as the Project progresses, to address circumstances beyond the Architect's reasonable control.

2.2 All services performed by the Architect under and required by this Agreement shall be performed (a) in compliance with this Agreement and (b) in a manner consistent with the level of care and skill ordinarily exercised by architects in the same discipline, on similar projects in California with similar complexity and with similar agreements, who are specially qualified to provide the services required by the District; and all such services shall be conducted in conformance to, and compliance with, all applicable Federal, State and local laws, including but not limited to statutes, decisions, regulations, building or other codes, ordinances, charters, and the Americans with Disabilities Act ("ADA") that are in effect as of the date of this Agreement. Architect shall be responsible for the completeness and accuracy of the plans and specifications.

## **ARTICLE 3 DESCRIPTION OF PROJECT**

3.1 The Project concerning which such architectural services shall be provided is described as:

**Construction of the Corning High School Stadium Improvements project, including but not limited to: Construction of one Toilet and Concession building, one ticket booth building, one 220+ stall parking lot, paving improvements for a bus lane with student drop off areas, concrete paving, fencing and other site improvements.**

The project is not intended to be split into multiple prime contracts.

## **ARTICLE 4 COMPENSATION**

### **4.1 Basic Services**

4.1.1 For all "Basic Services" satisfactorily performed as defined in Articles 1 and 5 of this Agreement, the total compensation paid to the Architect for the Project shall be:

**Fixed Fee of Two Hundred Fifty Two Thousand Dollars (\$252,000)**



The project is not intended to be split into multiple prime contracts.

This compensation shall be paid pursuant to the following schedule:

Initial Payment	None
Upon Completion of:	
Schematic Design	20%
Design Development Phase	25%
Contract Documents Phase	25%
DSA Back Check	5%
Bidding Phase	5%
Construction Phase	18%
Close Out	<u>2%</u>
TOTAL BASIC COMPENSATION	100%

Upon any adjustment (increase or decrease) to the Project Construction Cost as contemplated by section 1.9, including but not limited to any adjustment made at such time as bids are received, the Architect's total compensation for Basic Services for the Project shall also be increased or decreased, including retroactively for Basic Services already performed and payments already made. Such adjustments may be effected by the District by either (a) adjusting any future payment due under the payment schedule immediately above, or (b) issuing a revision notice to Architect that either tenders any additional payment owed or demands reimbursement from the Architect of any overpayment to date.

#### **4.2 Additional Services**

4.2.1 For all "Additional Services," as defined in Articles 1 and 6 of this Agreement, compensation shall be a fee to be agreed upon by the parties in writing prior to performance of such services by Architect. Unless expressly stated in the written authorization to proceed with the additional services, the fee for such additional services shall be an amount computed by multiplying the hours to be worked by Architect's staff or Architect's consultants by their standard billing rates as shown in Exhibit A, or as otherwise specifically approved in writing in advance by District

4.2.2 Architect shall keep complete records showing all hours worked and all costs and charges applicable to work not covered by the basic fee. Architect will be responsible for Architect's consultants keeping similar records. District shall be given reasonable access to those records for audit purposes.

**4.3 Reimbursable Expenses.** Reimbursable Expenses are in addition to the Compensation for Basic and Additional Services and include actual expenditures made by the Architect and the Architect's employees and consultants in the interest of the Project for the expenses listed below:

4.3.1 Expense of transportation in connection with the Project; living expenses in connection with out-of-town travel; and long distance communications.

4.3.2 Expense of reproductions; fax, postage and messenger for transmission of drawings, specifications and other documents (excluding reproductions for the office use of the Architect and the Architect's consultants).

4.3.3 Expenses of Alliance2Build project management software.

4.3.4 Expense of data processing and photographic production techniques when used in connection with Additional Services.

4.3.5 If authorized in advance by the District, expenses of overtime work requiring higher than regular rates.



4.3.6 Expense of renderings, models and mock-ups requested by the District; expense of publishing pursuant to section 5.6.5.

Reimbursable Expenses do not include indirect costs, such as general overhead (for example, home office overhead [including technology hardware and software] or insurance premiums), for which Architect must pay out of its compensation for services under Section 4.1, above; nor do they include expenses incurred in connection with Basic or Additional Services that result from Wrongful Acts or Omissions. Architect may not charge a mark-up on Reimbursable Expenses. Payment for all Reimbursable Expenses incurred in connection with either Basic or Additional Services shall be made on a monthly basis. Invoices, receipts or other documentation to establish the validity of all reimbursable expenses shall be a prerequisite to District payment of such expenses.

#### **4.4 Payment**

4.4.1 Each payment to Architect for Basic and Additional Services satisfactorily performed, and Reimbursable Expenses reasonably incurred, shall be made in the usual course of District business after presentation by Architect of a properly documented and submitted monthly invoice approved by District's authorized representative designating the services performed, or Reimbursable Expenses incurred, the method of computation of the amount payable, and the amount payable. District shall pay approved invoices within sixty (60) days after proper submission by Architect, and Architect otherwise waives all rights and remedies under law related to receipt of payment. To be properly submitted, an invoice shall be timely, be accompanied by all necessary documentation, list all activities performed, and for each activity performed list the person performing it and the person's rate of compensation. Architect's invoice shall be submitted within ten (10) days of the end of the monthly billing period. If District disputes a portion of a properly submitted invoice, it shall notify Architect of the dispute and, upon Architect's written request, arrange for a meeting to confer about, and potentially resolve the dispute. Prior to this meeting, Architect shall provide all documentation requested to support disputed portions of properly submitted invoice. Regardless of any such dispute about an invoice or payment, Architect shall continue to provide all services required by this Agreement and law until the end of the Project, even if District and Architect cannot resolve all such disputes.

4.4.2 The Architect's compensation shall be paid at the time and in the amount noted, where the amount due to the Architect is not disputed, notwithstanding a Contractor-caused delay in completion of the project or reduction of final construction cost by reason of penalties, liquidated damages, or other amounts withheld from the Contractor. However, District may withhold from payments to Architect to the extent that (i) Basic and Additional Services remain to be performed, including but not limited to those required for project closeout and payments to Contractor, and (ii) Wrongful Acts or Omissions caused District to incur damages, losses, liabilities or costs, including but not limited to withholding any amounts for which Architect is responsible under Section 5.7.20.

4.4.3 Should District cancel the Project pursuant to section 12.1 of this Agreement at any time during the performance of this Agreement, Architect shall, upon notice of such cancellation, immediately cease all work under this Agreement. In such event, Architect's total fee for all services performed shall be computed as set forth in Section 12.1.

4.4.4 Architect shall not accept compensation or other benefits from other persons related to the Project, including payments from manufacturers of construction materials that are specified in the design.

### **ARTICLE 5 BASIC SERVICES TO BE RENDERED BY ARCHITECT**

#### **5.1 General**

5.1.1 Architect's Basic Services consist of the design services, including civil, structural, mechanical, and electrical engineering services, normally required to complete the Project. The Basic Services also include the services described in this Article 5, below, including but not limited to bid package



preparation, bid handling, preparation and processing of change orders, requests for information, and other contract administration duties. The District shall have the right to add or delete from the Architect's scope of services as it may determine is necessary for the best interests of the Project and/or the District. Architect shall expeditiously and diligently perform all of its work and obligations under this Agreement. Architect may not cease, delay or reduce, or threaten to cease, delay or reduce, its performance based on a payment dispute with District under Section 4.4, above. The Architect acknowledges that its priority is to complete the Project and the Architect's services, and that any payment disputes with the District under Section 4.4, if not resolved during the Project, must wait for resolution after the Project.

5.1.2 The Architect shall review the estimate described more fully hereinafter at each phase of Architect's services, also as defined hereinafter. If such estimates are in excess of the project budget, the Architect shall revise the type or quality of construction to come within the budgeted limit.

5.1.3 Whenever the Architect's services include the presentation to the District of Project Construction Cost, the Architect shall include a reasonable amount for contingency costs arising from, among other things, higher bids than anticipated, future increase in construction costs, and change orders based on unforeseen site conditions. However, any such contingency for change orders shall not affect Architect's compensation.

5.1.4 The Architect shall notify the District if there are any indicated adjustments in previously provided Project Construction Cost arising from market fluctuations or approved changes in scope or requirements based upon a mutually agreed upon index. Any such adjustments shall not affect Architect's compensation until bids are received and accepted.

5.1.5 At the District's request, the Architect and Architect's consultants shall cooperate with District and the District's consultants in verifying that Architect's plans, specifications, studies, drawings, estimates or other documents relating to the Project are constructible and otherwise comply with the Contract Documents. If there are project meetings during the design and construction phases, Architect shall attend those meetings.

5.1.6 The Architect shall investigate existing conditions of facilities and thoroughly account for and list in the construction documents any pertinent conditions of such facilities, all in a manner that satisfies the standard of care and level of performance required by this Agreement. Architect's investigation required by this provision shall be limited to non-destructive evaluation.

5.1.7 Architect is an agent of District and shall reasonably represent the District at all times in relation to the Project.

5.1.8 Architect shall be fully licensed as required by law at all times when providing services under this Agreement.

## **5.2 Consultants**

5.2.1 Architect's Consultants. The Architect shall employ or retain at Architect's own expense, engineers and other consultants necessary to Architect's performance of this Agreement and licensed to practice in their respective professions in the State of California. Engineers and consultants employed by Architect for this Project shall be approved by District prior to their commencement of work. The Architect's consultants shall be employed to provide assistance during all aspects of the Project and will include, in addition to design services: review of schedules, shop drawings, samples, submittals, and requests for information. The Architect's Consultants shall also conduct periodic inspections of the site to determine conformance with the Project design and specifications and shall participate in the final inspections and development of any "punch list" items. Architect must disclose to District all such consultants retained, and the compensation paid to them.



### Schedule of Consultants

Civil Engineering  
Structural Engineering  
Mechanical Engineering  
Electrical Engineering

Robertson & Erickson  
Nichols Melburg & Rossetto  
Frontier Consulting Engineers  
Pace Engineering

5.2.2 District's Consultants. Architect shall confer and cooperate with consultants retained by District as may be requested by District or as reasonably necessary. District may retain a construction manager to assist District in performance of District's duties for the Project.

5.2.3 The Architect shall assist the district in procuring a certified survey of the site if required, including grades and lines of streets, alleys, pavements, adjoining properties and structures; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the building site, locations, dimensions and floor elevations of existing buildings, other improvements and trees; and full information as to available utility services and lines, both public and private above and below grade, including inverts and depths. All the information on the survey customarily referenced to a project benchmark shall be referenced to a Project benchmark. The cost of any such survey shall be borne by the District, and the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect any designs, plans, specifications, studies, drawings, estimates or other documents prepared as part of the survey.

5.2.4 Architect shall procure chemical, mechanical or other tests required for proper design, tests for hazardous materials and borings or test pits necessary for determining subsoil conditions. The cost of any such tests shall be borne by the District, and the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect any designs, plans, specifications, studies, drawings, estimates or other documents prepared as part of the testing.

5.2.5 Architect shall assist the District and its consultants to apply for funding for the Project from the State Allocation Board. Architect shall be responsible for all submittals required of the Architect by the Division of the State Architect ("DSA"), OPSC and California Department of Education in connection therewith.

### **5.3 Schematic Design Phase**

5.3.1 The Architect shall review all information concerning the Project delivered or communicated by the District to the Architect to ascertain the requirements of the Project and shall arrive at a mutual understanding of such requirements with the District.

5.3.2 The Architect shall provide a preliminary evaluation of the District's Project, schedule and construction budget requirements, each in terms of the other.

5.3.3 The Architect shall review with the District alternative approaches to the design and construction of the Project, and shall include alternatives that may reduce the cost of the Project.

5.3.4 Based on a mutual understanding of the District's budget and scope of work requirements, the Architect shall prepare for the District written approval, schematic design documents, which include but are not limited to, schematic design studies, site utilization plans, a description of the Project showing, among other things, the scale and relationship of the components of the Project, preparation of a written estimated statement of Project Construction Cost and a written time schedule for the performance of the work that itemizes constraints and critical path issues. The schematic design documents shall represent a 15% complete design. The Project Construction Cost shall be based on current area, volume and other unit costs, shall conform to District's total construction cost budget, and shall include reasonable contingencies for all construction and construction management work. The written schedule shall conform to District's milestone and completion deadline requirements. Nevertheless, Architect is encouraged to make



recommendations to District regarding additional benefits that could be realized by increasing the District's total construction cost budget, or by altering the District's completion deadlines. If District incorporates any recommended changes, then Architect shall revise the schematic design documents, including but not limited to the written statement of Project Construction Cost and written schedule for the performance of work, as necessary until District approves them in writing. Architect shall attend, and present at, as many meetings of the District's governing board as may be necessary to obtain written approval of the schematic design documents.

5.3.5 The Architect shall submit to the District a preliminary Project Construction Cost based on current area, volume and other unit costs.

#### **5.4 Design Development Phase**

5.4.1 Following District's written approval of the schematic design documents, including the estimate of Project Construction Cost and schedule, Architect shall provide all necessary architectural and engineering services to prepare design development documents for the District's governing board's written approval, which fix and describe the size and character of the project and which shall include, but are not limited to, site and floor plans, elevations and other approved drawings and shall outline the specifications of the entire Project as to kind and quality of materials, categories of proposed work such as architectural, structural, mechanical and electrical systems, types of structures and all such other work as may be required. During the design development phase, Architect will keep the Project within all budget and scope constraints set by the District. The design development documents shall represent a 50% complete design. The design development documents shall include a revised Project Construction Cost, and a revised construction schedule. The revised Project Construction Cost shall be based on current area, volume and other unit costs. The revised Project Construction Cost shall conform to District's total construction cost budget and shall include reasonable contingencies for all construction and construction management work, and the revised construction schedule shall conform to District's milestone and completion deadline requirements. Nevertheless, Architect is encouraged to make recommendations to District regarding additional benefits that could be realized by altering the District's total construction cost budget or completion deadlines. If District incorporates any recommended changes or otherwise does not approve the submitted design development documents, then Architect shall revise the design development documents, including but not limited to the written statement of Project Construction Cost and written schedule for the performance of work, as necessary until District approves them in writing. Architect shall attend, and present at, as many meetings of the District's governing board as may be necessary to obtain written approval of the design development documents.

5.4.2 The Architect shall assist the District and its consultants in the preparation and/or modification of the Storm Water Pollution Prevention Plan if any such plan is required for this Project.

5.4.3 Architect shall prepare necessary documents for and oversee the processing of District's application for and obtaining of required approvals from the DSA, the OPSC (if applicable), the Department of Education, the State Fire Marshall and other agencies exercising jurisdiction over the Project. Architect shall also be responsible for the preparation and submission of any required applications, notices or certificates to public agencies as required by law. Architect shall provide a copy of all such documents to the District.

5.4.4 The Architect shall advise the District of any adjustments to the preliminary Project Construction Cost.

5.4.5 Architect shall identify areas of construction for which unit pricing shall be required as part of the Contractor's bid.

5.4.6 Architect shall provide at no expense to the District one complete set of preliminary plans for the review and written approval of the District and one set for each public agency having approval authority over such plans for their review and approval at no expense to the District.



## **5.5 Contract Documents Phase**

5.5.1 Following the District's written approval of the design development documents, including the Project Construction Cost and construction schedule, the Architect shall prepare Contract Documents for the written approval of District's governing board consisting of 100% complete working drawings and specifications setting forth the work to be done in detail sufficient for construction, including but not limited to the materials, workmanship, finishes and equipment required for the architectural, structural, mechanical, electrical system and utility service-connected equipment and site work. Architect shall ensure that the drawings and specifications are, among other things, complete, accurate, and coordinated so as to eliminate errors, omissions and conflicts, especially between the work of a sub consultant and other sub consultants or the Architect; and Architect may not shift its responsibility for completeness, accuracy and coordination to the Contractor, except on a clearly designated design-build project. Architect shall also update the construction schedule and the Project Construction Cost for written approval of District's governing board. The Contract Documents shall conform to, comply with, and satisfy all applicable Federal, State and local laws, including but not limited to statutes, decisions, regulations, building or other codes, ordinances, charters, and the Americans with Disabilities Act ("ADA"). As part of the Contract Documents, Architect shall prepare an accurate set of drawings indicating dimensions and locations of existing buried utility lines, which shall be included in the bid packages. If the project is intended to be split into multiple prime contracts, then the Contract Documents shall be structured in order to maximize the ability to create multiple prime bid packages for the Project, and shall identify the bid packages to be created.

5.5.2 Architect shall consult with and involve the District in development of the bid documents and bid package, and shall forward them to the District for written approval prior to their use. If the District is using a multiple prime delivery method for the Project with multiple bid packages, then Architect shall consult with and involve the District in identification and development of the bid documents and bid packages, and shall forward them to the District for written approval prior to their use.

5.5.3 Prior to submission of the Contract Documents to DSA for plan check, the Architect shall submit the Contract Documents to the District for an opportunity to review them for various issues, including but not limited to constructability, scheduling, general completeness, clarity, consistency, coordination, cost-effectiveness, value engineering, identification of possible add/delete bid alternatives, time of construction, and suitability for separation of the Project design, plans and specifications into bid packages for various categories and/or portions of the work. However, such review by District is not required.

5.5.4 After approval by the District and any constructability review, the Architect shall submit the Contract Documents to DSA for plan check, and make the necessary corrections to secure DSA approval.

5.5.5 The Architect shall give the District, at the time of DSA approval of the final form of the Contract Documents, Architect's final estimate of Project Construction Cost and construction schedule, which shall be given final written approval by District's governing board along with the Contract Documents. The revised Project Construction Cost shall be based on current area, volume and other unit costs, and on a mutually acceptable recognized building cost index, and shall include a reasonable contingency. In preparing the revised estimate of Project Construction cost and construction schedule for the Contract Documents, the Architect shall consult with and involve the District in the process to maximize accuracy and completeness. If the District is intending to enter multiple prime contracts, the Project Construction Cost shall include separate bid estimates for each bid package, plus a reasonable contingency; and the construction schedule shall reflect the fact that multiple contractors will be performing separate bid packages, including a general conditions bid package. The revised Project Construction Cost estimate shall conform to District's total Project budget, and the revised construction schedule shall conform to District's milestone and completion deadline requirements. Architect shall attend, and present at, as many meetings of the District's governing board as may be necessary to obtain written approval of the Contract Documents.

## **5.6 Bidding and Negotiations Phase**



5.6.1 Following DSA's and District's written approval of Contract Documents and District's written acceptance of Architect's final estimate of Project Construction Cost and Construction schedule, Architect shall continue to work with the District in finalizing the bid documents and bid package, as described in Section 5.5.2, above. Architect shall reproduce the bid documents and bid package in the number requested by the District and distribute them among interested contractors. Architect shall also assist the District in obtaining of bids, and shall assist the District in evaluating contract proposals or bids and substitutions proposed by contractors, and in awarding the bids. All sets of Contract Documents, which does not include those for the use of the Architect or its consultant, requested by the District shall be reproduced at District's expense.

5.6.2 Architect's estimate of Project Construction Cost at the time of DSA approval of the Contract Documents shall be current as of that date. Should bids be received more than ninety (90) days after the date of that Project Construction Cost, the Architect's total construction cost shall be escalated by the cost-of-construction in the then current mutually agreed upon recognized building cost index.

5.6.3 Should the lowest responsible and responsive bid received on a bid package exceed Architect's most recent approved estimate of Project Construction Cost for that bid package (or amount adjusted according to the then current mutually agreed upon recognized building cost index) as accepted by District by more than ten percent (10%), Architect shall, on request by District and as part of Architect's Basic Services, make such changes in the plans and specifications as shall be necessary to bring new bids within ten percent (10%) of such Project Construction Cost. In making such changes, Architect will exercise Architect's best judgment in determining the balance between the size of the Project, the type of construction, and the quality of the construction to achieve a satisfactory project within ten percent (10%) of Architect's Project Construction Cost. To avoid the potential for bids to exceed the estimate by more than 10% at bid opening, the Architect may, as an alternative, include in the Contract Documents one or more deductive alternatives so that Architect and District may evaluate different means to achieve a satisfactory project within ten percent (10%) of the Architect's Project Construction Cost.

5.6.4 Either on its own or in cooperation with the District, the Architect shall review the qualifications of all bidders for the construction of the Project, and shall make recommendations to the District as to whether, in the Architect's professional opinion, a bidder meets the minimum requirements.

5.6.5 If, in the District's discretion, the District will seek total or partial State funding for this Project, the Architect shall, in addition to the above, publish the invitation to bid in the appropriate regional trade papers and publications devoted to Disabled Veteran Business Enterprises. The Architect shall also prepare and submit the appropriate documentation to the OPSC.

## **5.7 Construction Phase**

5.7.1 The construction phase shall begin on the date stated in the official Notice to Proceed and, solely for purposes of payment of the Architect, shall be deemed complete upon District's written approval of Architect's final certificate for payment to Contractor, provided that such certification and payment shall not constitute an admission by Architect or District that the Project has been completed in accordance with Contract Documents or in conformance with this Agreement.

5.7.2 All instructions to the Contractor shall be forwarded through the Architect unless otherwise directed by the District. The Architect shall advise and consult with the District in the general administration of the Project. The Architect will have authority to act on behalf of the District only to the extent provided in the Contract Documents, unless the District grants additional authority in writing.

5.7.3 The Architect shall timely provide District with copies of all of its correspondence with the Contractors.

5.7.4 The Architect shall provide prompt and timely direction to the District's Project inspectors and/or contractors as to the interpretation of Contract Documents. Architect shall respond to all requests for information ("RFI's") from a Contractor within fourteen (14) calendar days of receipt, unless the subject



of the RFI is impacting, or may impact, the critical path of the project and is causing, or may cause, delay, in which case the Architect shall respond as soon as reasonably possible, if not immediately. If the Architect is not able to take action within the time required due to reasons beyond Architect's control, the Architect may take action within a reasonable period of time under the circumstances; however, the Architect shall make such determination within seven (7) calendar days of receipt of the RFI, and shall notify the District and Contractor immediately after such determination with an explanation as to why the Architect cannot take action within the time required, what the Architect is doing to expedite its response, when the Architect expects to be able to issue a response, and what action, if any, should be taken by District or Contractor in the meantime to mitigate delays and/or costs.

5.7.5 Based on information provided by the Contractor and Architect's own knowledge of the Project (including documents in Architect's possession or reasonably available to it), Architect shall prepare an accurate set of as-built record drawings indicating dimensions and locations of all work, including but not limited to buried utility lines and mechanical, electrical and plumbing layouts, which shall be forwarded to the District upon completion of the Project. While Architect cannot guarantee precise accuracy of such drawings, Architect shall exercise reasonable care in reviewing such drawings to determine their general compliance with the Contract Documents. Architect shall have no responsibility for their conformity to field conditions. Except that in the event that the Architect, consistent with standards of due care, becomes aware of non-conformity with field conditions, Architect shall have a duty immediately to notify the District in writing. Architect shall also assemble and deliver to District all written guarantees, instruction books, operation and maintenance manuals, diagrams, charts and other documents required of Contractors.

5.7.6 The Architect shall be responsible for the preparation and submission of any notifications regarding excavation in areas which are known or suspected to contain subsurface installations pursuant to Government Code section 4216, *et seq.* The Architect may delegate this responsibility to a Contractor if such power to delegate was included in the Contract Documents and bid package, but Architect shall remain responsible for supervising such Contractor to ensure performance of this task. Architect shall provide a copy of all such notifications to the District.

5.7.7 The Architect shall, at all times, have access to the Project wherever it is in preparation and progress. To the extent reasonably possible given Contractor's work in progress, the District shall provide such access so that the Architect may perform its functions under the Agreement and Contract Documents.

5.7.8 In the discharge of its duties of observation and interpretation, the Architect shall require Contractors to comply with the Contract Documents, and shall guard the District against defects and deficiencies in the work of the Contractor. The Architect shall advise and consult with the District and inspectors concerning the Contractor's compliance with the Contract Documents and shall assist the District and inspectors in securing the Contractor's compliance. Architect has the primary responsibility for the Project to supervise, coordinate and manage the compliance of all parties, including the District's Inspector of Record/Project Inspector ("IOR"), Contractor, any Construction Manager, laboratories, District and Architect itself, with the DSA Construction Oversight Process. The Architect must comply with the applicable requirements of the DSA Construction Oversight Process, including but not limited to (a) submitting the inspection card request form (DSA 102-IC), (b) providing a verified report (DSA 6-AE) at the completion of each block and section of each inspection card, and (c) directing and monitoring the IOR and laboratories of record, and (d) coordinating with the Owner, Contractor, any Construction Manager, laboratories, and the IOR to meet the DSA Construction Oversight Process requirements without delay or added costs to the Project. The Architect shall be responsible for any additional DSA fees and delay damages related to review of proposed changes to the DSA-approved construction documents, to the extent Architect's negligence, recklessness or willful misconduct caused the additional DSA fees, and for delay damages to the extent required under Section 5.7.20.2 below.

5.7.9 The Architect shall visit the site, both as the Architect deems necessary and as requested by the District, to maintain familiarity with the quality and progress of the Project, to determine that the Contractor's work substantially complies with all documents, drawings, plans and specifications and that the Project is progressing in substantial accordance with the Contract Documents. Such observations are



to be distinguished from the continuous inspection provided by the Project Inspector unless Architect has agreed in writing to serve as the District's Project Inspector.

5.7.10 The Architect shall notify the District promptly of any significant defect in materials, equipment or workmanship, and of any default by any Contractor in the orderly and timely prosecution of the Project. Architect will exercise reasonable care in the discharge of Architect's obligation to discover significant defects and faults.

5.7.11 The Architect shall review and approve, take exception to, or take other appropriate action upon all schedules, shop drawings, samples and other submissions of the Contractor to determine general conformance with the Project design and specifications as set forth in the Contract Documents. All such action shall be taken within fourteen (14) days of receipt of the submittals, unless the critical path of the Project is impacted in which case Architect shall take such action as soon as possible. If Architect is not able to take such action within the required time due to reasons beyond Architect's control, the Architect may take action within a reasonable period of time under the circumstances; however, the Architect shall make such determination within four (4) calendar days of receipt of the submission, and shall notify the District and Contractor immediately after such determination with an explanation as to why the Architect cannot take action within the time required, what the Architect is doing to expedite its response, when the Architect expects to be able to issue a response, and what action, if any, should be taken by District or Contractor in the meantime to mitigate delays and/or costs. The Architect will have the authority to reject work and materials which do not conform to the Contract Documents. The Architect's approval of a specific item shall not be an approval of an assembly of which the item is a component. Whenever, in the Architect's reasonable judgment, it is considered necessary or advisable for the implementation of the intent of the Contract Documents, the Architect will have authority to require special inspection or testing of the work or materials in accordance with the Contract Documents whether or not such work or materials be then fabricated, installed or completed. The Architect will also recommend substitution of materials or equipment when, in the Architect's reasonable judgment, such action is necessary to the accomplishment of the intent and purpose of the Contract Documents. Such actions as are described in this paragraph shall be taken with reasonable promptness.

5.7.12 Architect shall assist the District in requiring Contractor to provide assistance in the utilization of any equipment or system such as initial start-up or testing, adjusting and balancing, preparation of operation and maintenance manuals and training personnel for operation and maintenance.

5.7.13 The Architect shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions or programs in connection with the work. The Architect shall not be responsible for acts or omissions of the Contractor, subcontractors, or their agents or employees or of any other persons performing portions of the Project not employed or retained by Architect, unless due to Wrongful Acts or Omissions.

5.7.14 The Architect shall make such regular reports as shall be required by agencies having jurisdiction over the Project and keep the District informed in writing of the progress of the Project.

5.7.15 The Architect will, consistent with standards of due care, make reasonable professional efforts to exclude hazardous materials from new construction. In the event the District or Architect is or becomes aware of the presence of, or exposure of persons to, asbestos, polychlorinated biphenyl (PCB) or any other toxic or hazardous contaminants, materials, air pollutants or water pollutants at the Project site ("Hazardous Substances"), or the substantial risk thereof, each shall have a duty immediately to notify the other in writing. The parties recognize, however, that neither Architect nor the District is trained or licensed in the recognition or remediation of Hazardous Substances. With respect to asbestos and asbestos containing materials, the parties acknowledge that the Architect has recommended and the District has agreed to retain a qualified consultant to evaluate the presence of such materials at certain District facilities which are included in the scope of this Agreement. In the event that said consultant recommends a procedure to deal with such materials, said consultant shall have the responsibility to draft specification language for the removal or other remediation of such materials, and subsequently may be required to certify that they have been properly removed or otherwise remediated. Architect shall include consultant's



recommendations and specifications in the appropriate design documents for modernization and shall, as part of its Basic Services, provide designs and other bid documents consistent therewith. When construction is properly completed, Architect shall provide such certification as to Hazardous Substances as is required of architects for such projects by the OPSC.

5.7.16 Based on the Architect's observations, and an evaluation of each Project Application for Payment, the Architect will estimate the amount of work completed by Contractor, and assist the District in (a) determining the amount owing to the Contractor, and (b) issuing Project Certificates for Payment incorporating such amount, all in accordance with the Contract Documents. The Architect's estimation of the amount of work completed by Contractor shall constitute representations by the Architect to the District that the quality of the completed work is in accordance with the Contract Documents based upon Architect's observations of the completed work and that the Contractor is entitled to payment for the completed work.

5.7.17 Notwithstanding anything else in this Agreement, as a part of its Basic Services, the Architect shall assist the District in evaluating and responding to claims, disputes and other matters in question between the Contractor and the District, including but not limited to claims made against the District as a result of alleged or claimed Wrongful Acts or Omissions, and shall in all instances provide such truthful testimonial assistance as may be required by the District at no cost to the District. Architect agrees to toll all statutory periods of limitations for District's claims, lawsuits or other proceedings against Architect which arise out of, or related to, any claims by Contractors against District until Contractors' claims are fully and finally resolved. This tolling period commences upon a Contractor's initial submission of a notice of claim, change order request or claim. At any time, District may terminate the tolling period effective ten (10) days after written notice to Architect, and after such termination, District may pursue claims, lawsuits or other proceedings against Architect.

5.7.18 The Architect will provide construction advice to the District on apparent deficiencies in construction, both during construction and after acceptance of the Project.

5.7.19 The Architect shall recommend, prepare and process the necessary change orders. Payment of fees to the Architect as a result of change orders shall be handled as follows:

5.7.19.1 District-initiated change orders. If a change order is initiated by the District, the Architect's fee for such change order shall be calculated on a percentage or hourly basis as agreed in writing by the District and the Architect prior to commencement of work on the change order. If a change order is solicited by the District but not subsequently authorized by the District, the Architect shall be paid for time spent on the proposed change order as an Additional Service.

5.7.19.2 Change orders due to Architect. When a change order is necessitated as a result of Wrongful Acts or Omissions, the Architect's fees shall not be calculated by reference to the cost of any change order work which would not have been necessary in the absence of such Wrongful Acts or Omissions.

5.7.19.3 Change orders beyond District or Architect control. If a change order is necessitated as a result of changes in law, in-field changes required by governing agencies after document approval, unknown, unforeseeable or hidden conditions, or actual conditions inconsistent with available drawings of existing conditions, such change orders shall be handled in the same manner as District-initiated change orders.

5.7.20 Notwithstanding any other provision of this Agreement, in the event a change order is caused by, or necessitated as a result of Wrongful Acts or Omissions, or the District otherwise incurs costs or damages as a result of Wrongful Acts or Omissions, the Architect shall be responsible for the cost of the following:

5.7.20.1 In the event of such a change order, Architect shall be responsible for the difference between (a) what the contractor would have added to its original bid for the Project if the Wrongful Act or



Omission had not occurred (i.e., the "added value" portion of the change order), and (b) what the contractor charges the District in the change order. The amount of added value of any change order work shall be based on the circumstances of the Architect's Wrongful Act or Omission and the change order work necessitated by the Wrongful Act or Omission. It is the parties' intent that the District should pay no more than what the District would have paid if the Wrongful Act or Omission had not occurred.

5.7.20.2 In addition, Architect shall be responsible for any other costs or damages which the District incurs as a result of Wrongful Acts or Omissions including but not limited to any delay damages the District pays to, or cannot collect from, Contractor or any third party. The District may backcharge, and withhold payment from, the Architect for these costs and damages, and may seek reimbursement for any amount which exceeds any retention of the contract amount at the time of collection. When District so backcharges and withholds, upon Architect's request District and Architect shall meet and confer in good faith in an effort to reach agreement on (a) whether a Wrongful Act or Omission occurred, (b) whether it caused the change order expense, (c) what damages have been incurred by District, and (d) what portion of the damages are attributable to Architect as described above. If District and Architect do not reach agreement on all four of these items when meeting and conferring, then District and Architect shall use mediation in good faith to resolve the dispute. If mediation fails, then either District or Architect can initiate a court action to resolve the dispute.

5.7.21 The Architect shall provide a color schedule of all finish materials in the Project for the District's review and approval.

5.7.22 The Architect shall assist the District in determining the date of final completion and make a final detailed on-site review of the job with representatives of the District and the Contractor. Architect shall also perform a warranty review with District 30-60 days before expiration of the specified warranty on the Project

5.7.23 The Architect shall assist the District in issuing the final certificate for payment and any other documents required to be recorded by law or generally accepted architectural or construction contract practice upon compliance with the requirements of the Contract Documents, provided that such certification shall not constitute an admission that the Project has been completed in accordance with Contract Documents or in conformance with this Agreement.

5.7.24 Architect shall make reasonable professional efforts so that the finished project complies with all standards imposed by the Americans with Disabilities Act, section 504 of the Rehabilitation Act of 1973, disability access requirements of the State Building Code and any other laws applicable to disability access. If a court, administrative agency or other trier of fact later determines that Architect has violated any of the above-referenced laws, or District, because of Wrongful Acts or Omissions, has violated any of the above-referenced laws, Architect shall remedy the violation at its own cost. Architect shall indemnify, defend and hold the District harmless pursuant to Article 18.1 of this Agreement for any breach of this paragraph due to Architect's negligence, recklessness or willful misconduct. The Architect shall not be responsible for acts or omissions of the Contractor or of any other persons performing portions of the Project not employed or retained by Architect, nor shall Architect be responsible for any subsequent changes in the law or any regulation applicable to disabled access or any subsequent differing interpretation of the laws or regulations applicable at the time Architect's design is reviewed by DSA. In the event that the Architect is or becomes aware of possible non-compliance with the foregoing standards, Architect shall have a duty immediately to notify the District in writing of the possible non-compliance.

## **5.8 Close Out Phase**

5.8.1 Architect will assist the District with securing and submitting all documents from the Contractor and any third parties necessary to achieve DSA certification and formal close out of Project.

5.8.2 Architect shall submit a written checklist to the District identifying any work completed on the Project that satisfies work required under the District's ADA Transition Plan.



**ARTICLE 6**  
**ADDITIONAL SERVICES TO BE RENDERED BY ARCHITECT**

6.1 "Additional Services" shall be provided by Architect if authorized in writing by District. No additional compensation shall be paid to Architect for performing these Additional Services unless the District and the Architect agree in writing as to the amount of compensation for such services prior to such services being rendered. Such compensation shall be computed as set forth in Article 4.2.1 and as otherwise set forth in this Agreement. Any work performed by Architect without written authorization OR without written agreement on compensation shall be presumed to be Basic Services.

6.2 The following is a list of services that are not included in the Basic Services to be provided under this Agreement, and will be performed only in accordance with Article 6.1, above:

6.2.1 Providing financial feasibility or other special studies;

6.2.2 Providing services relative to future facilities, systems and equipment which are not intended to be constructed during the Construction Phase;

6.2.3 Providing coordination of Project performed by separate contractors or by the District's own forces;

6.2.4 Providing analyses of owning and operating costs, or detailed quantity surveys or inventories of material, equipment and labor;

6.2.5 Making revisions in drawings, specifications or other documents when such revisions are inconsistent with written approvals or instructions previously given, are required by the enactment or revision of codes, laws or regulations subsequent to the District's approval of Contract Documents or are due to other causes not within the control of the Architect;

6.2.6 Providing consultation concerning replacement of any work damaged by fire or other cause during construction of the Project, and furnishing services as may be required in connection with the replacement of such work;

6.2.7 Providing services made necessary by the default of the Contractor;

6.2.8 Preparing to serve or serving as an expert witness in connection with any public hearing, arbitration proceeding or legal proceeding, other than when resulting from Architect's or its consultants' alleged Wrongful Acts or Omissions;

6.2.9 Providing services of consultants for other than those listed as Basic Services in Sections 1.4 and 5.1.1.;

6.2.10 At the District's request, selecting moveable furniture, equipment or articles which are not included in the Contract Documents;

6.2.11 Providing services related to change orders requested by the District but which are not subsequently authorized (see the second sentence of Section 5.7.19.1, above); and

6.2.12 Providing any other services not otherwise included in the Agreement and not customarily furnished in accordance with generally accepted architectural practice.

**ARTICLE 7**  
**RESPONSIBILITIES OF DISTRICT**

It shall be the duty of District to:



- 7.1 Pay all fees required by any reviewing or licensing agency;
- 7.2 Designate a representative authorized to act as a liaison between the Architect and the District in the administration of this Agreement and the Contract Documents;
- 7.3 Furnish, at the District's expense, the services of a Project Inspector;
- 7.4 Review all documents submitted by the Architect and advise the Architect of decisions thereon within a reasonable time after submission;
- 7.5 Issue appropriate orders to Contractors through the Architect;
- 7.6 Furnish existing soil investigation or geological hazard reports, which the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by Architect;
- 7.7 Furnish the services of a hydrologist or other consultants not routinely provided by the Architect when such services are reasonably required by the scope of the Project and are requested by the Architect;
- 7.8 Provide asbestos review and abatement, identifying materials which may qualify for same;
- 7.9 Furnish available as-built drawings for buildings and utilities systems related to the Project, which the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by the Architect. The District will also provide information regarding programmatic needs and specific equipment selection data;
- 7.10 Furnish structural, mechanical, chemical and other laboratory tests, inspections and reports as required by law or the Contract Documents, which the District shall own and, upon termination of this Agreement or completion of the Project, shall have returned to it by the Architect; and
- 7.11 Furnish prompt notice of any fault or defects in the Project or nonconformance with the Contract Documents of which the District becomes aware (however, the District's failure to do so shall not relieve the Architect of Architect's responsibilities under Title 21, Title 24, and the Field Act for this Project and under this agreement).

## **ARTICLE 8**

### **PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE**

8.1 Prior to the commencement of services under this Agreement, the Architect shall furnish to the District a certificate of insurance, Additional Insured Endorsement and Declarations Page for the period covered by this Agreement, for public liability and property damage with an insurance carrier satisfactory to the District, under forms satisfactory to the District, to protect the Architect and District against loss from liability imposed for damages (1) on account of bodily or personal injuries, including death, disease and sickness, accidentally suffered or alleged to have been suffered by any person or persons that may be caused directly or indirectly by the performance of this Agreement, and (2) on account of injury to or destruction of property, including the resultant loss of use of the Project or other District facilities or equipment, resulting from acts of commission or omission by the Architect, or otherwise resulting directly or indirectly from the Architect's operations in the performance of this Agreement. The District shall be named as an additional insured on all such policies.

8.2 The following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less Two Million Dollars (\$2,000,000) General Aggregate, Two Million Dollars (\$2,000,000) Products/Completed Operations Aggregate, One Million (\$1,000,000) Person & Advertising Injury, One Million (\$1,000,000) Each Occurrence/Two Million Dollars (\$2,000,000) aggregate; Automobile liability



insurance covering motor vehicles shall be in an amount not less than One Million Dollars (\$1,000,000) combined single limit.

8.3 The Architect's insurance policies shall contain a provision for thirty (30) days written notice to the District of cancellation or reduction of coverage. The Architect shall name, on any policy of insurance required, the District as an additional insured. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance which is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the insurer's liability shall not be reduced by the existence of such other insurance. Architect shall not commence work under this Agreement until all required insurance certificates, declarations pages and additional insured endorsements have been obtained and delivered in duplicate to the District for approval subject to the following requirements. Thereafter Architect shall produce a certified copy of any insurance policy required under this section upon written request of the District.

8.4 At the time of making application for any extension of time, Architect shall submit evidence that insurance policies will be in effect during the requested additional period of time.

8.5 If the Architect fails to maintain such insurance, the District may, but shall not be required to, take out such insurance to cover any damages of the above-mentioned classes for which the District might be held liable on account of the Architect's failure to pay such damages, and deduct and retain the amount of the premiums from any sums due the Architect under this Agreement.

8.6 Nothing contained in this Agreement shall be construed as limiting, in any way, the extent to which the Architect may be held responsible for the payment of damages resulting from the Architect's operations.

8.7 Each of Architect's consultants shall comply with this Article, and Architect shall include such provisions in its contracts with them.

## **ARTICLE 9 WORKER'S COMPENSATION INSURANCE**

9.1 Prior to the commencement of services under this Agreement, the Architect shall furnish to the District satisfactory proof that the Architect and all engineers, experts, consultants and subcontractors the Architect intends to employ have taken out, for the period covered by this Agreement, workers' compensation insurance with an insurance carrier satisfactory to the District for all persons whom they may employ in carrying out the work contemplated under this Agreement in accordance with the Workers' Compensation Laws of the State of California.

9.2 If the Architect employs any engineer, expert, consultant or subcontractor which it did not intend to employ prior to commencement of services, it must furnish such proof of workers' compensation insurance to the District immediately upon employment. Such insurance shall be maintained in full force and effect during the period covered by this Agreement including any extensions of time. If the Architect is self-insured, the Architect shall furnish a Certificate of Permission to Self-Insure and a Certificate of Self-Insurance satisfactory to the District.

9.3 Prior to the commencement of services under this Agreement, the Architect shall furnish to the District satisfactory proof that the Architect and all engineers, experts, consultants and subcontractors the Architect intends to employ have taken out employer's liability insurance with an insurance carrier satisfactory to the District. During the course of Architect's services, if Architect ever intends to employ additional or different engineers, experts, consultants or subcontractors, before so employing them Architect shall furnish such satisfactory proof of insurance to the District. Such insurance shall be maintained in full force and effect during the period covered by this Agreement including any extensions of time. If the Architect is self-insured, the Architect shall furnish a Certificate of Permission to Self-Insure and a Certificate of Self-Insurance satisfactory to the District.



## **ARTICLE 10 ERRORS AND OMISSIONS INSURANCE**

10.1 Prior to the commencement of services under this Agreement, the Architect shall furnish to the District satisfactory proof that the Architect has, for the period covered by this Agreement, errors and omissions insurance on an occurrence basis with limits of at least Two Million Dollars (\$2,000,000) per claim, \$2,000,000 annual aggregate, with a deductible in an amount not to exceed the sum of Seventy-Five Thousand Dollars (\$75,000).

10.2 Each of Architect's professional sub-consultants (including consultants of Architect s) shall comply with this Article, and Architect shall include such provisions in its contracts with them.

## **ARTICLE 11 COMPLIANCE WITH LAWS**

11.1 Architect shall be familiar with, and Architect and Architect's design shall comply with all State and Federal laws and regulations applicable to the Project or lawfully imposed upon the Project by agencies having jurisdiction over the Project, including but not limited to statutes, decisions, regulations, building or other codes, ordinances, charters, prevailing wage law, and the Americans with Disabilities Act ("ADA").

## **ARTICLE 12 TERMINATION OF AGREEMENT**

**12.1 Termination by District** - This Agreement may be terminated or the Project may be canceled by the District at the District's convenience and without cause at any time immediately upon written notice to the Architect. In such event, the Architect shall be compensated for (a) all Basic and Additional services completed, and Reimbursable Expenses incurred, pursuant to this Agreement through the date of termination, (b) such Basic or Additional Services performed, and Reimbursable Expenses incurred, after termination which are authorized by the District, and (c) any costs incurred by reason of such termination; but less any amounts the District is entitled to withhold under law or this Agreement. Upon the District's request and authorization, Architect shall perform any and all Basic and Additional Services necessary to complete the work in progress as of the date of termination. For any material breach of contract by the Architect, the District may also terminate the Agreement for cause by delivering written Notice of Intent to Terminate to the Architect. Such Notice shall include the following: (1) A description of such material breach, and (2) a date not less than fourteen days (14) after delivery of the notice by which the Architect must cure such breach, in response to such Notice, if the Architect fails to cure, and fails to reasonably commence to cure, the breach(es) by the deadline set by the Notice, then the District may terminate the Agreement by written notice delivered to the Architect, which shall be effective upon such delivery. In such event, the Architect shall be compensated for all services completed pursuant to this Agreement through the date of termination, together with compensation for such services performed after termination which are authorized by the District, but less any amounts the District is entitled to withhold under law or this Agreement. Upon the District's request and authorization, Architect shall perform any and all services necessary to complete the work in progress as of the date of the termination.

**12.2 Termination by Architect** - For any material breach of contract by the District other than one related to a payment or invoice dispute as described in Section 4.4 of this Agreement, the Architect may terminate the Agreement by delivering written Notice of Intent to Terminate to the District. Such Notice shall include the following: (1) A description of such material breach, (2) a date not less than fourteen (14) days after delivery of the notice by which the District must cure such breach or reasonably commence to cure such breach, (3) the status of work completed as of the date of the Notice of Intent to Terminate, and (4) a description and cost estimate of the effort necessary to complete the work in progress. In response to such Notice, if the District fails to cure, and fails to reasonably commence to cure, the breach by the deadline set by the Notice, then Architect may terminate the Agreement by written notice delivered to the District within ten (10) days of the cure deadline, which shall be effective upon such delivery. In the event of such termination by Architect, Architect shall be compensated for all Basic and Additional Services completed,



and Reimbursable Expenses incurred, pursuant to this Agreement through the date of termination, together with compensation for such Basic and Additional Services performed, and Reimbursable Expenses incurred, after termination which are authorized by the District. Upon the District's request and authorization, Architect shall perform any and all Basic and Additional Services necessary to complete the work in progress as of the date of termination.

### **12.3 Miscellaneous Termination Provisions**

12.3.1 Following the termination of this Agreement for any reason whatsoever, the District shall have the right to utilize any designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared under this Agreement by the Architect, not only as they relate or may relate to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) but as they relate or may relate to other projects, provided that any invalidity of such license in relation to such other projects shall not affect the validity of such license in relation to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) under Education Code Section 17316. Architect shall promptly make any such documents or materials available to the District upon request without additional compensation.

12.3.2 In the event of the termination of this Agreement for any reason whatsoever, all designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect or any of its agents pursuant to this Agreement shall immediately upon request by the District be delivered to the District. Architect may not refuse to provide such writings or materials for any reason whatsoever, including but not limited to a possessory interest lien for any claim the Architect may have against the District or a claim by the Architect to an ownership interest in the intellectual property embodied in the documents or materials.

## **ARTICLE 13 ARCHITECT AN INDEPENDENT CONTRACTOR**

13.1 It is specifically agreed that in the making and performance of this Agreement, the Architect is an independent contractor and is not and shall not be construed to be an officer or employee of the District.

## **ARTICLE 14 STANDARDIZED MANUFACTURED ITEMS**

14.1 The Architect shall consult and cooperate with the District in the use and selection of manufactured items to be used in the Project. Manufactured items, including but not limited to paint, finish hardware, plumbing fixtures and fittings, mechanical equipment, electrical fixtures and equipment, roofing materials, and floor coverings, shall be standardized to the District's criteria so long as the same does not interfere seriously with the building design or cost.

## **ARTICLE 15 OWNERSHIP OF DOCUMENTS**

15.1 All designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement shall be and shall remain the property of the District for all purposes, not only as they relate or may relate to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) but as they relate or may relate to any other project, provided that any invalidity of such ownership in relation to any other project shall not affect the validity of such ownership in relation to this Project (including but not limited



to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) under Education Code Section 17316.

15.2 The Architect will provide the District with a complete set of reproducible designs, plans, specifications, studies, drawings, estimates and other documents or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement, and will retain, on the District's behalf, the original documents or reproducible copies of all such original documents, however stored, in the Architect's files for a period of no less than fifteen (15) years. Architect shall promptly make available to District any original documents it has retained pursuant to this Agreement upon request by the District.

15.3 Use of Previously Prepared Materials. In the event that there exist previously prepared designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings, that were prepared by design professionals other than Architect, whether supplied by District or by Architect, which are relied upon, altered or otherwise utilized by Architect, Architect shall be responsible for giving appropriate recognition to such other design professionals in any materials prepared by Architect pursuant to this Agreement.

## **ARTICLE 16**

### **LICENSING OF INTELLECTUAL PROPERTY**

16.1 This Agreement creates a non-exclusive and perpetual license for the District to copy, use, modify, reuse or sublicense any and all copyrights, designs and other intellectual property embodied in plans, specifications, studies, drawings, estimates and other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared by the Architect pursuant to this Agreement, not only as they relate or may relate to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) but as they relate or may relate to other projects, provided that any invalidity of such license in relation to such other projects shall not affect the validity of such license in relation to this Project (including but not limited to any repair, maintenance, renovation, modernization or other alterations or revisions to this Project) under Education Code Section 17316. The Architect shall require any and all subcontractors and consultants to agree in writing that the District is granted a similar non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.

16.2 The compensation for this Project includes compensation not only for any use in connection with this Project and use or re-use for repair, maintenance, renovation, modernization or other alterations or revisions to this Project, but also for any re-use by the District in relation to other projects. The only other term or condition of such re-use shall be that if the District re-uses the plans prepared by the Architect and retains another certified architect or structural engineer for the preparation of those plans for the re-use, the District shall indemnify and hold harmless the Architect and its consultants, agents, and employees from and against any claims, damages, losses, and expenses, including attorney's fees, arising out of or resulting from, in whole or in part, the re-use to the extent required by Education Code section 17316, subdivision (c).

16.3 Architect represents and warrants that Architect has the legal right to license any and all copyrights, designs and other intellectual property embodied in plans, specifications, studies, drawings, estimates or other documents that Architect or its consultants prepares or causes to be prepared pursuant to this Agreement. Architect shall indemnify, defend and hold the District harmless pursuant to Article 18.1 of this Agreement for any breach of Article 16 due to Architect's negligence, recklessness or willful misconduct. The Architect makes no such representation and warranty in regard to previously prepared designs, plans, specifications, studies, drawings, estimates or other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to physical drawings, data



magnetically or otherwise recorded on computer disks, or other writings, that were prepared by design professionals other than Architect and provided to Architect by the District.

## **ARTICLE 17 ACCOUNTING RECORDS OF ARCHITECT**

17.1 Architect's records of accounts regarding the Project shall be kept in accordance with generally accepted accounting principles and shall be available to the District or its authorized representative at mutually convenient times.

## **ARTICLE 18 INDEMNITY**

18.1 Architect Indemnification. To the extent permitted by law, including California Civil Code section 2782.8, the Architect shall indemnify, but shall have no obligation to defend, the District, the governing Board of the District, each member of the Board, and their officers, and employees ("District Indemnitees") against liability for drawings to the extent actually caused by the negligence, recklessness or willful misconduct of the Architect, the Architect's officers, employees, subcontractors, or consultants in performing or failing to perform any work, services, or functions to be performed under this Agreement. Indemnity shall extend to such claims, liability, or loss occurring after completion of the work, as well as during the work's progress. Notwithstanding the above, the Architect has no obligation to pay for any indemnitees defense related cost prior to a final determination of its liability. Following any such determination of its liability, Architect shall be responsible to pay an amount of such costs equal to the finally determined percentage of liability based upon the comparative fault of the Architect.

18.2 District Indemnification of Architect. The District shall defend, indemnify, and hold harmless the Architect and its employees against any and all copyright infringement claims by any design professional formerly retained by the District arising out of Architect's completion, use or re-use of that former design professional's designs or contract documents in performing this Master Agreement. Architect shall be entitled to such indemnification only if each of the following conditions are met: (a) Architect actually re-draws or completes such other designs or contract documents; (b) Architect complies with the provisions of Article 5.8 regarding use of materials prepared by other design professionals; (c) District has supplied Architect with the previously prepared documents or materials; and (d) District expressly requests that the Architect utilize the designs or contract documents in question. By providing this or any other indemnification in this Master Agreement, District does not waive any immunities.

## **ARTICLE 19 TIME SCHEDULE**

19.1 Time for Completion. Time is of the essence of this Agreement. The Architect shall timely complete its Basic and Additional Services as expeditiously as possible and according to the schedule as shown on Exhibit B.

19.2 Delays. The District recognizes that circumstances may occur beyond the control of either the District or the Architect and extensions for such delays may be made to the schedule if approved by the District. Any time during which the Architect is delayed in the Architect's work by acts of District or its employees or those in a direct contractual relationship with District or by acts of nature or other occurrences which were not or could not have been reasonably foreseen and provided for, and which are not due to any Wrongful Acts or Omissions, shall be added to the time for completion of any obligations of the Architect. District shall not be liable for damages to the Architect on account of any such delay.

## **ARTICLE 20 MISCELLANEOUS PROVISIONS**

20.1 This Agreement shall be governed by and construed in accordance with the laws of the State of California excluding its choice of law rules. Any action or proceeding seeking any relief under or



with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County in which the District maintains its district office, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.

20.2 The Architect shall not assign or transfer any or all of its rights, burdens, duties or obligations under this Agreement without the prior written consent of the District.

20.3 All notices, certificates, or other communications hereunder shall be deemed given when personally delivered or mailed by certified mail, postage prepaid, to the parties at the addresses set forth below:

**District:** Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021  
Attention: Jared Caylor

**Architect:** Nichols, Melburg & Rossetto  
300 Knollcrest Drive  
Redding, CA 96002  
Attention: Wesley King

20.4 This Agreement shall inure to the benefit of and shall be binding upon the Architect and the District and their respective successors and assigns.

20.5 If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

20.6 The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties.

20.7 Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either the District or the Architect.

20.8 This Agreement constitutes the entire agreement between the parties, and supersedes any prior agreement or understanding. There are no understandings, agreements, representations or warranties, expressed or implied, not specified in this Agreement. The Architect, by the execution of this Agreement, acknowledges that the Architect has read this Agreement, understands it, and agrees to be bound by its terms and conditions

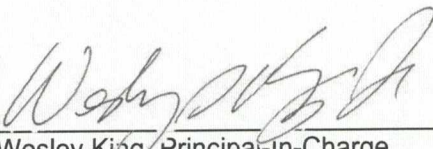
20.9 The Architect shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Architect's professional materials. The Architect's materials shall not include the District's confidential or proprietary information if the District has previously advised the Architect in writing of the specific information considered by the District to be confidential or proprietary.

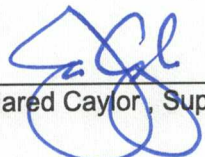
20.10 Prior to executing this agreement, the Architect shall submit a certification if required by Public Contract Code section 3006(b) for roofing projects.

\*\*\*\*\*

**ARCHITECT:**  
NICHOLS, MELBURG & ROSSETTO

**DISTRICT:**  
CORNING UNION HIGH SCHOOL DISTRICT

By:   
Wesley King, Principal-In-Charge

By:   
Jared Caylor, Superintendent



## EXHIBIT A - RATE SCHEDULE

### HOURLY RATE & REIMBURSABLE RATE SCHEDULE | REGION 1 (EFFECTIVE JANUARY 1, 2022)



NICHOLS  
MELBURG  
ROSSETTO  
ARCHITECTS + ENGINEERS

#### **ARCHITECTURAL SERVICES**

#### **HOURLY RATES**

Principal Architect .....	\$265/hour
Associate Principal Architect .....	\$215/hour
Senior Associate Architect .....	\$200/hour
Associate Architect .....	\$195/hour
Senior Project Architect .....	\$180/hour
Architect, CASp .....	\$175/hour
Project Architect / Manager .....	\$165/hour
Architect .....	\$160/hour
Project Technician III .....	\$140/hour
Project Technician II .....	\$130/hour
Project Technician I .....	\$120/hour
Medical Equipment Planner .....	\$130/hour
Architectural Intern .....	\$100/hour
Technical Assistant .....	\$90/hour
Administrative .....	\$65/hour

#### **INTERIOR DESIGN SERVICES**

Interior Design Director .....	\$185/hour
Senior Interior Designer .....	\$160/hour
Interior Designer .....	\$140/hour
Junior Interior Designer .....	\$120/hour
Interior Design Intern .....	\$100/hour

#### **STRUCTURAL ENGINEERING SERVICES**

Principal Structural Engineer .....	\$265/hour
Associate Principal Structural Engineer .....	\$240/hour
Senior Associate Structural Engineer .....	\$210/hour
Associate Structural Engineer .....	\$190/hour
Structural Engineer .....	\$180/hour
Senior Project Engineer .....	\$175/hour
Project Engineer .....	\$160/hour
Structural Technician .....	\$145/hour
Structural Intern .....	\$100/hour

Consultants .....	Direct Cost + 10%
Reimbursable Expenses .....	Direct Cost + 10%
<i>Prints, Copies, Shipping, Plotting, Renderings, Travel Expenses, Project Website, Agency Fees, etc.</i>	
Mileage .....	per IRS Standard Rate



**EXHIBIT B - PROJECT SCHEDULE**

**CORNING HIGH SCHOOL STADIUM IMPROVEMENTS**

**MILESTONE SCHEDULE**

Project Kickoff	SEPTEMBER 2022
Programming	SEPTEMBER 2022
Schematic Design	OCTOBER 2022
District Approval of Scope and Approach and Authorization to proceed to Design Development	OCTOBER 2022
Design Development	OCTOBER 2022 – NOVEMBER 2022
District Approval to proceed to Construction Documents	NOVEMBER 2021
Construction Documents	NOVEMBER 2021 – DECEMBER 2021
DSA Submittal	Late DECEMBER 2022
DSA Review	JANUARY 2023 – MARCH 2023
DSA Approval	APRIL 2023
Bidding/Negotiating	APRIL 2023 – MAY 2023
Construction	MAY 2023 – AUGUST 2023
Move In / Occupancy	SEPTEMBER 2023







PLEASE PRINT 😊

**Board Meeting 9/15/22**

Aurora Barrigan

Crystal Wooten

Megan Galantine

**You are not required to sign but it would be appreciated if you did!**