

Corning Union High School District Regular School Board Meeting

Date of Meeting: September 17, 2020

Time of Meeting: 5:45 P.M.

Place of Meeting: TELECONFERENCE FOR PUBLIC, Corning Union High School Library

*Meeting can be viewed live on District Website – www.cuhsdistrict.org

*Members of the public wishing to make public comment:

Step 1: Dial 1 (262) 427-6220

Step 2: Enter Pin: 517 124 315#

Step 3: Pressing *6 to mute or unmute your phone

Public Comment: Members of the public wishing to address the Board of Trustees should call in and listen to the meeting. The Superintendent will unmute all phones and ask for public comment during the appropriate time on the agenda.

Agenda

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS Discussion/Action

5. REPORTS

5.1 Superintendent Report - Superintendent Jared Caylor Information

6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

7. ADJOURN TO CLOSED SESSION

7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

7.2 CONFERENCE WITH LABOR NEGOTIATORS

District Representative: Superintendent
Employee Organizations: ESP and CITA

7.3 CONFERENCE WITH LEGAL COUNSEL

Anticipated Litigation-No. of Cases: One

7.4 CONFERENCE WITH LABOR NEGOTIATIONS

District Representative: Board President
Unrepresented Employee: Superintendent

8. REOPEN TO PUBLIC SESSION**9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY****10. CONSENT AGENDA ITEMS****Discussion/Action**

All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.

- 10.1 Approval of Regular Board Minutes of August 20, 2020
- 10.2 Approval of Special Board Minutes of August 7, 2020
- 10.3 Approval of Special Board Minutes of August 4, 2020
- 10.4 Approval of Warrants
- 10.5 Interdistrict Attendance Requests
- 10.6 Human Resources Report
- 10.7 Donation Intake Form
- 10.8 Surplus Equipment/Obsolete Equipment Form
- 10.9 Multi-Craft Core Curriculum Online Format Licensing Agreement
- 10.10 EZE Compaction Estimate
- 10.11 Office of Public School Construction Application Grant Agreement

11 ITEMS FOR ACTION AND DISCUSSION

- 11.1 Approval of 2019-20 Unaudited Actual Financial Statements **Info/Action**

The 2019-20 actual budget figures will be disclosed and the Board will be asked to approve them.

- 11.2 Approval of Learning Continuity & Attendance Plan **Info/Action**

The Board will be asked to approve the Local Continuity Accountability Plan (LCAP) for the 2020-21 school year.

- 11.3 Budget/LCAP Update from TCDE **Info/Discussion**

The Board will receive information from Tehama County Department of Education on the submission of the 2020-21 Adopted Budget and LCAP.

- 11.4 Corning Solar Annual Inspection Report Info/Discussion**
- The Board will receive information from the Corning Solar Annual Inspection Report.*
- 11.5 English Learners Master Plan Info/Action**
- The Board will be asked to approve the English Learners Master Plan for the 2020-21 school year.*
- 11.6 Public Hearing for Resolution No. 428 - Instructional Material Info/Discussion**
- Public Input will be heard on Resolution No. 428*
- 11.7 Resolution No. 428 -Instructional Material for the 2020-21 school year Info/Action**
- The Board will consider approving Resolution No. 428.*
- 11.8 Adoption of Gann Limit Resolution No. 429- Info/Action**
- The Board will consider a resolution adopting this year's Gann Limit.
This is a yearly action adopts the amount of state funding under state law.*
- 11.9 Update District Calendars Info/Action**
- The Board will consider approving the newly updated district calendars for the 2020-21 school year.*
- 11.10 CUHSD IIPP and Addendums Info/Action**
- The Board will consider approving the Corning Union High School District Injury & Illness Prevention Program (IIPP) and required addendum.*
- 11.11 Rodgers Committee Update Info/Discussion**
- Superintendent Jared Caylor will update the Board on the Rodgers Committee.*
- 11.12 Bond Oversight Committee Update Info/Discussion**
- Superintendent Jared Caylor will update the Board on the Bond Oversight Committee.*
- 11.13 Future Agenda Items Discussion**
- The Board will discuss the need for any future agenda items.*
- 12. ADJOURNMENT**

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

5.1 - Superintendent Report: Enrollment

Corning Union High School

On Campus	625 (62%)
Distance Learning	383 (38%)
TOTAL	1008

Centennial High School

On Campus	9 (24%)
Distance Learning	29 (76%)
TOTAL	38

Corning Union High School District

**Projections for 2020-21 District Enrollment were 1058*

On Campus	634 (58%)
Distance Learning	412 (38%)
Independent Study	36 (3%)
TOTAL	1082

Corning Union High School Regular School Board Meeting Livestream for public

DATE August 20, 2020

TYPE OF MEETING:
Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:
None

PLACE: Corning Union High School
Library

VISITORS:
None

MEMBERS PRESENT:

Jim Bingham, Scott Patton
Todd Henderson, Ken Vaughan
William Mache

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:47 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Superintendent, Jared Caylor asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Scott Patton
- William Mache
- Ken Vaughan

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the agenda with the exception of removing item 7.4 from closed session. This item was on the last board agenda.

There being no further discussion, the Board voted unanimously to approve the agenda items with the removal of item 7.4.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

5. REPORTS:

**5.1 SUPERINTENDENT
REPORT:**

Superintendent, Jared Caylor shared the following:

District Enrollment is:

CUHS 667 on campus 33% 351 Distance Learning 34%
Centennial 12 on campus 29% 29 Distance Learning 71%

Total of 1096 in the district 62 % on campus, 34% distance learning and 3% on ISP.

Of 1096 total enrollment, there are approximately 40-50 students that have not been to school. The district has tried to contact them and have not been able to make contact. The district has an appeal process for distance learning. The request needs to be justified and approved. The district is willing to work with the families when the need is there.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 5:54 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 6:23 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**10.1 REGULAR
MINUTES:**

Approval of Board Minutes of June 18, 2020

**10.2 REGULAR
MINUTES:**

Approval of Board Minutes of July 1, 2020

**10.3 SPECIAL
MINUTES:**

Approval of Special Board Minutes of July 22, 2020

**10.4 APPROVAL
OF WARRANTS:**

40203189-40203212, 40203213-40203442, 40203443-40203773
40203774-40203785, 40203785-40203798

**10.5 INTERDISTRICT
ATTENDANCE
REQUEST:**

Interdistrict Attendance Request:

Maria Cerna, Jason Fuller, Isiah Nava, Khloe Fleming

**10.6 HUMAN
RESOURCE
REPORT:**

Human Resources Reports is as follows:

Change	Schreiber, Brad	ELD Specialist	7/1/2020	New Position - One year - Grant funded through Promise Neighborhood
Resignation	Taylor, Alanna	Para Educator	8/6/2020	Voluntary Resignation
New Hire	Vidales, Adrian	Teacher (Art)	7/1/2020	Fill vacant position (M. Beardsley) 7 hours/182 days/Class 1, Step 1
New Hire	Viveros- Zarco, Victoria	Intensive Behavior Interventionist (IBI) Centennial	8/1/2020	Fill vacant position (D. Proctor) 7 hours/182 days/Range 23, Step 3

Extra Duty/Stipends/Coaching Authorizations

<u>Effective</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
8/1/2020	Jardin, Kelley	Masters Degree	Monthly	Per CITA Contract - Article 11.6.9
8/1/2020	Pope, Gary	Masters Degree	Monthly	Per CITA Contract - Article 11.6.9

**10.5 DONATIONS
REPORT:**

Donations are as follows:

Power Wagon Rodgers Ranch \$1400 value

**10.8 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

Various Child Development / Teen Parenting
Outdated Curriculum
Outdated Textbooks
Outdated Child Care Supplies
Magruder's American Government PH

**10.9 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM
REVOKED:**

Wood Canoe from Centennial Woodshop

**10.10 MOU BETWEEN
CUHSD & DAVIS:**

MOU between CUHSD and Davis for California Agricultural Teachers' Induction Program. This is from September 1, 2020- June 30, 2021.

**10.11 MOU BETWEEN
CUHSD & TCDE FOR
SCHOOL NURSING
SERVICES:**

MOU between CUHSD and TCDE for school nursing services from July 1, 2020 through June 30, 2021.

**10.12 TEHAMA COUNTY
COOPERATIVE
AGREEMENT 2020-2021:**

This agreement is entered into on July 1, 2020 with the district contract amount of \$4,000. This agreement is for the 2020-2021 fiscal year.

**10.13 SARB PROGRAM
PARTICIPATION
CONTRACT FOR
2020-21
SCHOOL YEAR:**

This agreement is entered into on July 1, 2020 for the 2020-21 fiscal year. The cost for this service is \$6,314.

**10.14 MOU BETWEEN
CUHSD & TCDE FOR
PURPOSE OF
SECURING
ENTITLEMENTS**

MOU between CUHSD & TCDE for purpose of securing entitlement funds. This agreement is July 1, 2020 through June 30, 2021.

FUNDS:

10.15 QUARTERLY REPORT FOR JULY 2020:

This quarterly report is for July 2020 with no complaints filed.

10.16 CARS FUNDING:

Consolidated application for funding for the 2020-21 school year.

10.17 AGREEMENT BETWEEN CUHSD & UCLA CURTIS CENTER:

This agreement is dated August 1, 2020 between UCLA Curtis Center and CUHSD.

10.18 SHASTA COLLEGE DUAL ENROLLMENT:

Dual enrollment partnership MOU between CUHSD and Shasta College.

10.19 AGREEMENT BETWEEN LOZANO SMITH & CUHSD:

This agreement is effective July 1, 2020 between CUHSD and Lozano Smith, LLP for legal services for the 2020-21 school year.

10.20 GRANT AGREEMENT WITH SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT:

This agreement is between CUHSD and San Joaquin Valley Air Pollution control district for the 2020-21 school year.

11. PUBLIC COMMENT:

There was no public comment.

11.1 COVID UPDATE:

Health Issues- Data related to COVID from the State and County level have caused a bit of confusion. The State had some wrong data and had to freeze everything until they could remedy the problem. As of Monday, August 17th the data has been corrected and is now accurate. This data will not match the county data. The local data indicates how the county is doing and this will coordinate with keeping off of the State watch list. The data looks good for us as of right now with a 5% positivity rate.

Close Contact

- Confirmed Covid cases
- 15+ minutes
- Within 6ft.
- No mask on infected person
- "contact of contracts" are not required quarantine

Tehama Focus- There has been great support from Tehama County

- Generally the numbers are good
- Positivity rate is well below State threshold on the County website
- Need to maintain high levels of testing

School Information

- Master Schedule – classes (45+ students)
- PE- Paid to add classed during their prep (3 teachers) 1/7 of their salary.
- English- a new position will be added.
- Elective- Currently the district has 3 sections of odysseyware and 1 section of media and design.
- Social Science/Science/Math- Full time teachers on distance learning- can we load other ones based on the average (load those extra students).
- On Campus- 25 students is CDC recommendation
- Social Science- potentially paying up to two teachers to add classes on prep period.
- Math- potentially paying up to two teachers to add classes on their prep periods.
- Paying one ELD teacher

11.2 STATE BUDGET PRESENTATION:

Deferral in 19/20 – June 2020-July 2020

Deferred in 2020-21 from May 2020 - August 2021

March 2021 - October 2021

April 2021 - September 2021

February 2021- November 2021

LCFF Calculations increased revenue \$982,432. This will increase ending fund balance. This is good news.

Superintendent, Jared Caylor shared that CBO, Christine Fears wanted to remind the Board Members that the sound fiscal planning that the Board has allowed the district to be in the great position that we are currently in during this uncertain time.

No need for the district to borrow money to maintain adequate cash balances.

11.3 APPROVAL OF CHANGE ORDER FOR AMERICAN MODULAR SYSTEMS:

A motion was made by Scott Patton and seconded by Todd Henderson to approve change order #3 6/18/20 AMS Project 1554-19. The total amount increased is \$3,840.00. There being no further discussion, the Board voted unanimously to approve the change order.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.4 APPROVAL OF
CORNING ADULT
SCHOOL CALENDAR:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the 2020-21 Corning Adult School Calendar. There being no further discussion, the Board voted unanimously To approve the Corning Adult School Calendar.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.5 REVIEW OF
BP AND AR 61641:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the BP & AR 6141 as is. There was a discussion shared with the Board that the curriculum has to be aligned with the academic content standards. This is something the California requires the district to teach. There is a review cycle to regularly evaluate. Superintendent, Jared Caylor brings to them but we can modify that, if the Board is interested. Board Member, Scott Patton is interested in seeing the books. Board Member, Todd Henderson would be interested to ask the students their opinion on the book. The Board has the option to decide what is acceptable and what is not. The Board likes the idea of the input of students, department, heads, administration, parents and community members. There being no further discussion, the Board voted unanimously to approve.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.6 APPROVAL OF
TEXTBOOKS FOR
THE 2020-21 SCHOOL
YEAR:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the textbooks being used for the 2020-21 school year. There being no further discussion, the Board voted unanimously to approve the textbooks.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.7 APPROVAL OF
SINGLE PLAN
FOR STUDENT
ACHIEVEMENT**

A motion was made by Todd Henderson and seconded by Ken Vaughan to approve the Single Plan for Student Achievement. Board Member, Scott Patton asked if this had anything to do with the district agreement between Shasta College. Superintendent Jared Caylor shared that this is a document mandated many years ago tied to funding, which most of that funding is now gone. This is a report of what the district is doing.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.8 FUTURE
AGENDA ITEMS:**

The two items are as follows:

1. New Hires to be introduced to the Board.
2. BR and AR Regarding Textbooks- coordinate a committee and bring this item back for evaluation.

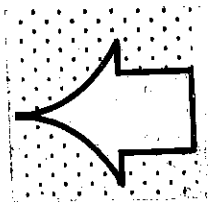
12. ADJOURNMENT:

The meeting adjourned at 7:10 p.m.

Approved

William Mache, President

James Bingham, Clerk



Corning Union High School District Special Board Meeting - Minutes

Date: Friday, August 7, 2020

Time: 5:45 pm

Location: TELECONFERENCE

1. **Call to Order** – Superintendent Jared Caylor called the meeting to order at 5:45 pm.
2. **Flag Salute** – The flag salute was not performed due to this being a remote meeting.
3. **Roll Call** – Bill Mache, Scott Patton, Ken Vaughan, and Jim Bingham were present via teleconference. Todd Henderson was not present.
4. **School Reopening Issues & Updates**

Superintendent Caylor updated the Board on the District's reopening status. As of this meeting, plans continue to open school to in person instruction and distance learning on August 12th. No board action was taken.

5. **Closed Session**
 - a. **Conference w/ Legal Counsel – Potential Litigation**
No. of Cases: 1

6. **Reopen to Public Session**

7. **Announcement of Decisions Made in Closed Session, if any**

Superintendent Caylor announced that no reportable action was taken in closed session.

8. **Adjourn** – 6:40 pm

Approved

William Mache, President

James Bingham, Clerk

Corning Union High School Regular School Board Meeting Teleconference

DATE August 4, 2020

MEMBERS ABSENT:

Jim Bingham

PLACE: Corning Union High School
Teleconference

VISITORS:

MEMBERS PRESENT:

Jim Bingham, Scott Patton
Todd Henderson, William Mache

Board Members were in the STARS room and this was a teleconference meeting for the public

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Superintendent, Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** The Board did salute and pledge.
- 3. ROLL CALL:** Superintendent, Jared Caylor shared:

Attendance is as follows:
 - Scott Patton
 - Ken Vaughan
 - William Mache
 - Todd Henderson
- 4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS:** A motion was made by Scott Patton and seconded by Ken Vaughan to approve the agenda.
- 5. PUBLIC COMMENT:** There was none.

6. ITEMS FOR ACTION

6.1 APPROVAL OF REOPENING PLAN FOR 2020/2021 SCHOOL YEAR:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the plan to reopen school if the district is not placed on the watch list.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____

Superintendent Jared Caylor shared the following:

- General information from the County Office- approval by Dr. Wickenheiser, Tehama County Health Services.
- County template based on guidelines.
- Mask will be required for 3rd grade students and above. Those with health restrictions may have modifications.
- Social distancing- back in June it was 6 ft. apart and now it is 6ft apart or wear a mask. This gives the district flexibility to have students on campus.
- Transportation has been a concern but will continue. Temp screens will be administered before getting on the bus. If a student runs a temp, they will be sectioned off at site to be transported home.
- Parent survey has 700 responses with 30% students to have distance learning.
- Students will receive a mask – 1 per month and if they forget it, a surgical mask will be provided.
- Food Service- CUHS is going from 2 serving sites to 4. Currently Juniors and Seniors have staggered release times and possibly will have all 4 grade levels staggered.
- Start date is not concrete- some considerations and the district would like to be aligned with the feeder districts.
- Currently the district can accommodate approximately 40% distance learning but there is some work to be done, if the district has to go 100% distance learning.
- Currently, CUHSD is not on the watch list.
- The Governing Board needs to make a decision if the district is not on the watch list, does the district move forward with normal opening?
- Health office has been moved to a location closer to the East Parking lot for easy access when parents need to pick up their student(s).

- Data drives whether or not the district can open. There are 3 different places where the data is monitored and the data does not match. The websites are as follows:
 - State Website
 - LA times
 - County Website
- The County states that it is the most up to date and accurate. The difference is a concern because technically right now we should be on the watch list and we are not.
- There is strong support from the staff and Mr. Caylor would like to have concrete answers for them and the concerned parents who are watching the numbers and are concerned.
- 58% of the staff want to come back.
- 50% of teachers want to be on campus and want to teach the students on campus. They feel it is better for them and the students.
- Approximately 23% of teachers would like ½ at a time and 25% would like distance learning.
- ADA- P2 moved from March or April to February.

The Board discussed the following:

- Face Mask- if students do not want to wear them.
- Students that are sick and need to go home.
- Data from County and State
- Transportation- when students need to be sent back home.
- Food Service- available for students.
- Staff and Students wanting to be on campus.
- ADA – increase or decrease.
- Other districts that were not reopening.

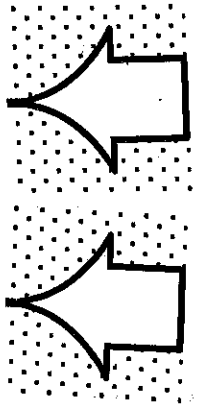
12. ADJOURNMENT:

The meeting adjourned at 6:35 PM

Approved

William Mache, President

James Bingham, Clerk



ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204338	08/04/2020	AMAZON CAPITAL SERVICES, INC	01-4300	COMPUTER DUSTER DRYER NETWORK AND PHONE JACKS WALL BOXES	57.11 124.39	
				PATCH PANEL FOR NEW MAINTENANCE OFFICE	29.93	
				SPEED ESY/ FALL 2020	104.51	
				BARCODE SCANNER STANDS AND CABLE	68.44	384.38
40204339	08/04/2020	AMERIPRIDE UNIFORMS SERVICES	01-5500	CUSTODIAL LAUNDRY SVC	301.48	
				TRANS LAUNDRY SVC	35.84	
				UNIFORMS M&O	431.37	
				CAFE LAUNDRY SERVICE	35.00	
				SUMMER LAUNDRY SERVICE	35.00	838.69
40204340	08/04/2020	ARMA COATINGS	01-4300	DRINK FOUNTAINS COAT		779.37
40204341	08/04/2020	AT&T	01-5901	CALNET 3 - TELEPHONE SVC		603.42
40204342	08/04/2020	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CENT PEST CONTROL	50.00	
				CJHS PEST CONTROL	200.00	
				REFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	350.00
40204343	08/04/2020	BOB'S TIRE CENTER	01-4313	TIRES	619.57	
				TIRES	75.10	694.67
				AIRMAGNET WIFI ADAPTER	204.73	
				DISTRICT PRINTER INK	102.60	
40204344	08/04/2020	CDW GOVERNMENT	01-4300	MANAGEMENT LICENSE FOR EXTRA CHROMEBOOK	25.00	
				I WING PROJECTORS/SCREENS MOUNTS ETC	254.45	586.78
40204345	08/04/2020	CORNING LUMBER COMPANY	01-4300	MISC/VARIOUS SUPPLIES		818.44
40204346	08/04/2020	CRYSTAL CREAMERY	13-4700	MILK - JULY		646.20
40204347	08/04/2020	EWING IRRIGATION	01-4300	GROUNDS SUPPLIES		363.64
40204348	08/04/2020	GOLD STAR FOODS, INC	13-4700	FOOD - JULY		2,793.00
40204349	08/04/2020	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE - PAID OFF 11/19/20	26.04	
				PHONE SYSTEM LEASE - PAID OFF 11/19/20	1,485.20	1,511.24
40204350	08/04/2020	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE		543.41
40204351	08/04/2020	IEC POWER, LLC	01-5699	SOLAR MAINT		1,253.76
40204352	08/04/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	VARIOUS SUPPLIES		537.05

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 6

ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204353	08/04/2020	MILLER GLASS ORLAND	01-4300	COVID PLEXI GLASS		2,370.50
40204354	08/04/2020	MT. SHASTA SPRING WATER CO. INC	01-5800	OFFICE WATER 119115		87.34
40204355	08/04/2020	OFFICE DEPOT	01-4300	CHAIRS/KEYBOARD HOLDER	341.35	
				OFFICE SUPPLIES/ENVELOPES	157.53	
				MISC/VARIOUS SUPPLIES	57.85	498.88
40204356	08/04/2020	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	TRANS PARTS/SUPPLIES	89.54	147.39
40204357	08/04/2020	P G & E	01-5503	R FARM 3914 ELECTRIC/GAS	312.42	
			19-5503	R RANCH 4916 & 7250 ELECTRIC/GAS	521.53	833.95
40204358	08/04/2020	PRO PACIFIC FRESH	13-4700	PRODUCE/FAST ITEMS - JULY		432.26
40204359	08/04/2020	S&K SEAL & STRIPE	14-6200	TRANS-ASPHALT/STRIPES		16,000.00
40204360	08/04/2020	TITAN SCHOOL SOLUTION	13-5833	2020/21 SOFTWARE SUBSCRIPTION		8,465.00
40204361	08/04/2020	TKO ELECTRONICS, INC	01-4400	COMPUTERS FOR TINKER		6,463.50
40204362	08/04/2020	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40204363	08/04/2020	VALLEY TRUCK & TRACTOR	01-4300	GROUPS EQUIP PARTS		699.43
40204364	08/04/2020	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		10.66
40204365	08/04/2020	W.W. GRAINGER, INC.	01-4300	BATTERY FOR THERMOMETERS	62.83	
				CUSTODIAL SUPPLIES	184.70	
				MISC/VARIOUS M&O SUPPLIES	698.24	945.77
				CUSTODIAL SUPPLIES		1,534.31
40204366	08/04/2020	WAXIE SANITARY SUPPLY	01-4300	PLAQUE - ALVARADO		35.48
40204367	08/04/2020	WOODCRAFT SUPPLY, LLC	Reissued	REPLACEMENT CAMERA FOR RANCH		1,130.82
				WATER GRANT PROJECT		1,423.81
40204368	08/04/2020	ZELMAS	01-4300			
40204369	08/04/2020	GAYNOR TELESYSTEMS, INC	01-4400			
40204370	08/04/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6200			
40204371	08/04/2020	OLIVE CITY AUTO PARTS DERODA, INC	19-4300	RANCH SUPPLIES 19/20		23.68
40204372	08/04/2020	UNIVERSITY OF CALI. REGENTS	01-5800	JUNE CONTRACT SVC		10,500.00
40204373	08/04/2020	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES 19/20		207.48
40204374	08/04/2020	WALBERG, INC.	14-4400	CONTAINER		3,500.00
40204456	08/10/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4300	CHROMEBOOK REPLACEMENT KEYS	15.18	
				THERMOMETERS - SCHOOLWIDE	5,366.42	
				FIRST AID/CPR TRAINING COACHES (AM RED CROSS)	800.00	
				CAFETERIA FREEZER/FRIDGE		
				TEMPERATURE MONITORING	39.00	
				REPLACE AC - FACULTY/FRONT OFFICE		1,413.67

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Aug 26 2020

1:45PM

ESCAPE ONLINE

Page 2 of 6

ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204456	08/10/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	19-5800	RANCH/FARM TESTING DRINKING WATER	84.00	7,738.27
40204505	08/10/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5800	WATER TESTING	84.00	
			01-5904	FEDEX POSTAGE	34.54	
			14-4300	J-9 SIDING PROJECT	1,120.58	
40204525	08/12/2020	ACCREDITING COMMISSION	14-4400	S GYM AC - EBAY	1,853.28	3,092.40
			01-5300	2021 ANNUAL ACCREDITING MEMBERSHIP FEES		1,070.00
40204526	08/12/2020	AVID CENTER	01-5800	INSTRUCTIONAL LEADERSHIP PROGRAM - AVID		7,650.00
40204527	08/12/2020	CALIFORNIA'S VALUED TRUST	01-3402	AUG 2020 BINGHAM M/DV	2,010.58	
				AUG 2020 HENDERSON M/DV	167.61	
				AUG 2020 MACHE M/DV	1,320.58	
				AUG 2020 PATTON M/DV	1,485.58	
				AUG 2020 VAUGHN DV	186.58	
			01-3701	AUG 2020 CE RET CONSTANZ	1,193.40	
				AUG 2020 CE RET LROMO	2,008.48	
				AUG 2020 CE RET MBEARDS	1,193.40	
				AUG 2020 CE RET TLAMB	2,544.48	
				AUG 2020 RET STOLLISON	1,455.41	
			01-3702	AUG 2020 RET AALVARADO	1,759.77	
				AUG 2020 RET DCASTLE	862.33	
				AUG 2020 RET DHAMILTON	1,111.22	
				AUG 2020 RET GTHURMAN	926.09	
				AUG 2020 RET LMINTO	1,470.33	
				AUG 2020 RET PPELLKOF	1,673.09	
				AUG 2020 RET SHOAG	862.33	
				AUG 2020 RET TJOHNSON	1,673.09	
				AUG 2020 RET KVASQUEZ	862.33	
				AUG 2020 MEDICAL	127,327.00	
				REMOVE MB MEDICAL	1,042.00-	
				AUG 2020 LIFE	96.90	
				AUG 2020 DENTAL	17,516.40	
				REMOVE MB DENTAL	167.61-	
				AUG 2020 VISION	2,174.31	
				REMOVE MB VISION	18.97-	
				I WING PROJECTORS/SCREENS MOUNTS		170,652.71
				ETC		83.98
40204528	08/12/2020	CDW GOVERNMENT	21-6200			

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 6

905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Aug 26 2020 1:45PM

ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204529	08/12/2020	CHAVAN & ASSOCIATES LLP	01-5802	AUDIT FEES		1,950.00
40204530	08/12/2020	GAYNOR TELESYSTEMS, INC	21-6200	I WING - VALCOM CLOCK/SPEAKERS		3,083.82
40204531	08/12/2020	GREEN WASTE OF TEHAMA	01-5506	DISPOSAL R-FARM 4018-2763626		170.87
40204532	08/12/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6200	WATER GRANT PROJECT		253.50
40204533	08/12/2020	MT. SHASTA SPRING WATER CO. INC	01-5800	TRANS - WATER SERVICE		87.94
40204534	08/12/2020	NEWSOLA, INC	01-5833	NEWSOLA SOFTWARE		8,800.00
40204535	08/12/2020	RCAC	01-6200	CONTRACT FEES - WATER GRANT PROJECT		375.00
40204536	08/12/2020	ROMERO FARM AND LABOR	01-5800	ORCHARD - LABOR		1,156.32
40204537	08/12/2020	THOMES CREEK SAND & GRAVEL	14-6170	CONCRETE - M&O STORAGE BUILDING		356.71
40204538	08/12/2020	TURNITTIN, LLC.	01-5833	2020/21 LICENSE - ONLINE TOOL		5,645.00
40204539	08/12/2020	U.S. BANK EQUIPMENT FINANCE	01-5620	PAYOFF COPIER-500-04819747-000		6,888.80
40204540	08/12/2020	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		109.32
40204541	08/12/2020	ZANE SCHREDER DBA SCHREDER & ASSOCIATES	21-6250	REIMBURSE - STOTTS AND SONS - RELOCATE CLASSROOMS	7,200.00	
40204800	08/18/2020	WOODCRAFT SUPPLY, LLC	21-6272	MODERNIZATION PROJ MGR FEES	49,627.25	56,827.25
40204801	08/19/2020	AMAZON CAPITAL SERVICES, INC	01-4400	SPINDLE SANDER CUHS		588.74
			01-4300	COVID-PORTABLE SINK	562.65	
				PROCTOR - CLASS SUPPLIES	638.90	
				WIPEABLE KEYBOARD SKINS	1,098.96	
40204802	08/19/2020	AMERIPRIDE UNIFORMS SERVICES	01-5500	CUSTODIAL LAUNDRY SVC	202.97	2,300.51
				TRANS LAUNDRY SVC	71.68	
				UNIFORMS M&O	137.08	
40204803	08/19/2020	AVID CENTER	01-5508	CAFE LAUNDRY SERVICE	95.56	507.29
				INSTRUCTIONAL LEADERSHIP PROGRAM - AVID		8,679.00
40204804	08/19/2020	CDW GOVERNMENT	01-4300	AC STRIPS	215.50	
				GOGUARDIAN DISTRICT WIDE	10,089.00	10,304.50
40204805	08/19/2020	CITY OF CORNING	01-5833	COR 154,155,194 CUHSD WATER/SEWER	4,189.36	
				COR 157 TRANS WATER/SEWER	88.80	
				COR 37,176 CENT WATER/SEWER	837.10	5,125.26
40204806	08/19/2020	COASTAL BUSINESS SYSTEMS, INC.	01-5620	COPY CENTER COPIERS	2,240.42	
				CUHSD COPIERS	3,479.71	
				CUHSD COPIERS	43.97	5,764.10
40204807	08/19/2020	CORNING LUMBER COMPANY	01-4300	MISC/VARIOUS SUPPLIES		547.89
40204808	08/19/2020	CRYSTAL CREAMERY	13-4700	NSLP DAIRY		1,186.98
40204809	08/19/2020	GOLD STAR FOODS, INC	13-4700	NSLP FOOD		7,349.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 6

ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204810	08/19/2020	HUE & CRY INC.	01-5507	ALARM/FIRE SERVICE		1,164.24
40204811	08/19/2020	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE		699.81
40204812	08/19/2020	JACK SCHREDER & ASSOCIATES	21-6250	BOND - I WING -JULY SCHOOL FACILITY PROJ		247.50
40204813	08/19/2020	LIVESTOCKJUDGING.COM	01-5800	RENEWAL FEE		100.00
40204814	08/19/2020	LODI IRRIGATION	19-4300	ORCHARD - MATERIALS/SUPPLIES		16.66
40204815	08/19/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	MATERIALS/SUPPLIES R FARMHOUSE SUPPLIES - INSTRUCTIONAL MATERIALS VARIOUS SUPPLIES	48.40 16.23 607.40	
40204816	08/19/2020	MID PACIFIC ENGINEERING, INC	21-6280	BOND - TESTING/FIELD TECH		672.03
40204817	08/19/2020	MJB WELDING SUPPLY	01-5800	CYLINDER EXCHANGE		887.60
40204818	08/19/2020	NUTRIEN AG SOLUTIONS	01-4300	ORCHARD - CHEMICALS/FERTILIZER		19.00
40204819	08/19/2020	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	MISC/VARIOUS SUPPLIES	72.83	1,219.97
40204820	08/19/2020	P G & E	01-5503	TRANS PARTS/SUPPLIES	295.74	368.57
			01-5504	CENT GAS/ELECTRIC 0308-1	40.70	
				TRANS ELECTRIC/GAS 1749-6	232.58	
				CENT GAS/ELECTRIC 0308-1	58.15	
				TRANS ELECTRIC/GAS 1749-6	31.72	
				R RANCH 4916 & 7250 ELECTRIC/GAS	1,486.89	1,850.04
40204821	08/19/2020	PRO PACIFIC FRESH	19-5503	CACFP FRUIT/VEGETABLES		1,829.06
40204822	08/19/2020	RAY DALTON CONST. CONSULTING	21-6290	BOND-MOD INSPECTION SVC		30,000.00
40204823	08/19/2020	SYSCO SACRAMENTO, INC.	13-4300	NSLP SUPPLIES	1,213.85	
				NSLP FOOD	448.44	1,662.29
40204824	08/19/2020	THE DANIELSEN COMPANY	13-4300	NSLP SUPPLIES	588.22	
				NSLP FOOD	945.09	1,533.31
40204825	08/19/2020	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		423.11
40204826	08/19/2020	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	368.94	
				MISC/VARIOUS M&O SUPPLIES	160.69	529.63
40204827	08/19/2020	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	535.13	
				CUHS DISPOSAL 13-88262-43003	967.00	
				CUHS DISPOSAL 4-02058-65006	135.61	1,637.74
40204828	08/19/2020	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES	457.50	386.71
40204829	08/19/2020	DANNIS WOLIVER KELLEY	01-5801	LEGAL LEGAL - CONSTRUCTION LEGAL - GENERAL LEGAL - NEGOTIATIONS	759.00 305.00 305.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 6

ReqPay12c

Board Report

Checks Dated 08/01/2020 through 08/31/2020

Board Meeting Date 9/17/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40204830	08/19/2020	PATTERSON ELECTRIC	01-6170	RANCH - GENERATOR/PERMIT/MATERIALS		15,310.42
40204831	08/19/2020	SHASTA UNION HSD	01-5800	19/20 COLLEGE CONNECTIONS		22,988.72
40204832	08/19/2020	U.S. BANK CM-9690	21-5800	ANNUAL BOND ADMINISTRATIVE FEES		990.00
40204925	08/19/2020	VALLEY TRUCK & TRACTOR	01-6400	ORCHARD - EQUIPMENT		17,423.18

Total Number of Checks

90

490,959.68

Count	Amount
Reissue 1	588.74
Net Issue	490,370.94

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	68	198,656.53
13	CAFETERIA SPEC REV	15	27,076.78
14	DEFERRED MAINTENANCE	5	24,244.24
19	FOUNDATION SPECIAL	5	2,132.76
21	BUILDING FUND	8	92,374.60
76	WARRANT/PASS-THRU	1	145,886.03
Total Number of Checks		89	490,370.94
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			490,370.94

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 6 of 6

Income

Income

Table 1

[illegible]

**Corning Union High School
Interdistrict Transfers
Districts of Choice**

Outgoing

2020-21 School Year -

Updated 8/20/20

Last Name	First	Grade	To	Code	Reason / Date
Baez	Luis	9th-12th	Orland Unified	1	Established 5/27/20
Benitez	Ashley	12th	Los Molinos	1	Established 6/16/20
Benitez	Zulema	10th	Los Molinos	1	Established 6/16/20
Carillo	Aranzo	9th	Hamilton Unified	1	Established 8/4/20
Christensen	Indigo	9th	Chico Unified	1	Denied per Chico on waiting list.
Fleming	Kloe	11th	Orland Unified	1	Established 8/10/20
Gamboa	Jazmin	9th	Orland Unified	1	Established 8/10/20
Gamboa	Vanessa	12th	Orland Unified	1	Established 8/0/20
Hagan	Madisyn	9th	Orland Unified	1	Established 5/27/20
Harrah	Celia	9th	Orland Unified	1	Established 4/1/20
Hernandez	Alexis	9th	Los Molinos	1	Established 6/3/20
Hoffman	Cody	9th	Orland Unified	1	Pending Orland's Approval
Jackson	Alexis	9th	Chico Unified	1	Established 3/2/20
Johnson	Kamryn	11th	Orland Unified	1	Established 7/14/20
Kampmann	Tucker	9th	Orland Unified	1	Established 7/14/20
Lizama-Story	Jenna	10th	Chico Unified	1	Pending Chico's approval
Mason	Hunter	12th	Los Molinos	1	Established 8/19/20
Meredith	Laurn	11th	Orland Unified	1	Established 6/4/20
Nava	Isaiah	9th	Hamilton Unified	1	Established 7/23/20
Padilla	Johnathan	9th	Chico Unified	1	Pending Chico's approval
Pano	Andrea	11th	Los Molinos	1	Established 6/3/20
Robbins	Jeremy	9th	Orland Unified	1	Established 5/12/20
Rodriguez	Anareli	11th	Los Molinos	1	Established 6/3/20
Shirer	Cameron	10th	Red Bluff	1	Established 8/18/20

[illegible][illegible]

Corning Union High School District
Human Resources Report

Board Meeting Date: 9/17/2020

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Probationary	Martinez, Diaz, Natalie	Para Educator	9/1/2020	Fill vacant position (M. Polanco) 7 hours/182 days Range 12, Step 1
New Hire	Probationary	Hone, Jannis	Para Educator	9/1/2020	Fill vacant position (A. Taylor) 7 hours/182 days Range 12, Step 1
New Hire	Probationary	Hall, Brenna	Centennial Teacher	9/14/2020	Replace Vacancy- T. Lamb Class IV, Step 9
New Hire	Probationary	Lumsden, Andrew	CUHS English Teacher	9/8/2020	English Teacher- Additional need for English Department due to COVID-19 Class I, Step I

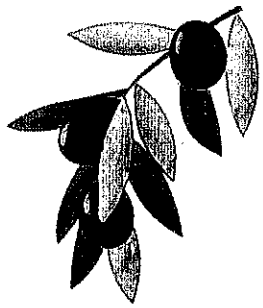
Extra Duty/Stipend/Temporary/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
9/1/2020	Stipend	Hone, Jannis	BA Stipend	Monthly	Classified Contract Article 8.14
9/1/2020	Stipend	Martinez-Diaz, Natalie	Bilingual	Monthly	Classified Contract Article 8.1.1
9/1/2020	Stipend	Caylor, Natalia	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/13/2020	Stipend	Correa, Christy	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/13/2020	Stipend	Dale, Emily	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
9/1/2020	Stipend	Mendonsa, Thomas	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/13/2020	Stipend	Nelson, Jeffrey	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/13/2020	Stipend	Savage, Alisha	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
9/1/2020	Stipend	Stearns, Jared	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/13/2020	Stipend	Schreiber, Brad	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
9/1/2020	Stipend	Hicks, Natalie	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
8/17/2020	Stipend	Maday, Corina	Temperature Screening	Monthly	\$20 per hour paid on time cards
8/17/2020	Stipend	Thuemler, Ana	Temperature Screening	Monthly	\$20 per hour paid on time cards
8/17/2020	Stipend	Tomas, Kim	Temperature Screening	Monthly	\$20 per hour paid on time cards
8/17/2020	Stipend	Richardson, Robert	Temperature Screening	Monthly	\$20 per hour paid on time cards

Corning Union High School District Donation Report

Board Meeting: September 17, 2020

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount / Value</u>	<u>Description</u>	<u>Purpose</u>
All Metals (Steve Hopper)	Round Stock		\$371.00	A36 and 1018	Student materials



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: William Mache, James Bingham, J. Scott Patton, Todd Henderson, and Ken Vaughan

September 2, 2020

Dear Steve Hopper,

Corning Union High School District would like to thank you for your generous donation of Round stock A36 and 1018. The Board accepted this donation at its meeting on September 17, 2020. The CUHSD tax ID number is 68-0185248. Please feel free to use this number as needed to document your donation for tax purposes. Thank you again for your generosity towards our students.

Sincerely,

Jared Caylor

Superintendent

Corning Union High School District



DONATION INTAKE FORM

Corning Union High School District
643 Blackburn Avenue
Corning, CA 96021
(530) 824-8000
(530) 824-8005 fax

Office Use Only

Received by:	
Date:	
Donation Report:	
Board Meeting:	

Business/
Individual

Contact Name
Street
City, ST Zip

All Metals
Steve Hopper
600 ophir Road
Oroville CA, 95966

Date 9/2/2020
Phone (530) 8533-3445
Fax ()
Email

PLEASE ATTACH ANY APPLICABLE SUPPORTING DOCUMENTATION

Qty	Item	Description	Ref # (if applicable)	Purpose (if specified)	Amount/ Value
675		Round stock		Lathe practice	\$371
		A36 and 1018		for students	

Instructions:

- 1) Complete information regarding who the donation is from, including contact information.
- 2) Complete information regarding what has been donated. Donations from the same individual and/or business can be listed on one form.

Item - Cash, Check, Vehicle, Book, Computer, etc.

Description - Brief description of the item if other than a cash or check donation. (Year, make, model etc.)

Reference # - Check number, Vehicle VIN#, unit model, etc.

Purpose - Specify any identified program or purpose for the item being donated.

Amount/Value - Specify estimated value if item is not cash or check with a stated value amount.

- 3) Send completed form, with any supporting documentation attached, to Christine Fears, CBO.

Note regarding vehicles: Attach a copy of registration, but keep original along with any manuals etc. with the vehicle.

DISTRICT OFFICE USE ONLY

Account

Amount

☒ Board Agenda
Donation Report

9/17/20
Board Meeting

☐ Approved

Chief Business Official

Date

ALL METALS SUPPLY, INC.
 600 OPHIR ROAD
 OROVILLE, CA 95966
 (530) 533-3445 FAX (530) 533-3453

SHIPPER	NUMBER	PAGE	SHIP DATE
	#934692	1/1	08/31/2020
SALESPERSON:			
STEVE HOPPER			
CUST PO#:	BUYER:	CUST ID:	
DONATION	GARY	3122	
SHIP VIA:	W/C TIME:	ORDERED:	
O/T NORTH		08/27/2020	

SOLD TO:
 CORNING UNION HIGH SCHOOL
 643 BLACKBURN AVE
 CORNING, CA 96021

SHIP TO:
 SAME
 WELDING SHOP
 NORTHEAST BUILDING
 NOLAN KEE

LINE	QUANTITY TO SHIP	SHIPPED TO DATE	QTY THIS SHIPMENT	QTY ON B/O	ITEM ID	WIDTH	LENGTH	WEIGHT	UNIT PRICE	AMOUNT
1	675 LBS	0	<u>675</u>		SCRAP-SOLID REMNANT - SOLID STEEL SCRAP IS NON-RETURNABLE (NON-REFUNDABLE)			675	0.0000/LBS	0.00
DONATION = VALUE \$337.50										

[END ORDER]

SHIP WT:	675	LBS	SUBTOTAL	0.00
			SALES TAX	0.00
			TOTAL	0.00
			PREPAID	0.00
			AMOUNT DUE	0.00

SIGN _____ CHECK/CASH/CARD # _____
 PROP 65 CANCER CAUSING CHEMICALS SOLD HERE
 CREDIT APP. "TERMS & CONDITIONS" TO APPLY

PHONE: 530-824-8092



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William M

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date

7/14/20

Site

CUHS

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Holt Economics (Holt, Rinehart & Winston)	Dispose
1999, ISO, Too old	

For additional items, check here and attach list.

Supervisor Approval:

Signature

Date

Site Administrator:

Signature

Date

Superintendent Approval

Signature

Date

9/17/20

Board Meeting Date

September 17, 2020

Approved



Denied



Disposition:

MULTI-CRAFT CORE CURRICULUM ONLINE FORMAT LICENSING AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into effective as of August 25, 2020 (the "Effective Date"), by and between North America's Building Trades Unions (the "Licensor"), and Corning Union High School District (the "Licensee").

RECITALS:

A. Licensor owns all proprietary rights in and to the copyrightable and/or copyrighted material known as the Multi-Craft Core Curriculum ("MC3"), including, but not limited to all text, editorial content, images, graphics, logos, illustrations, photographs, video, audio and other materials, as well as the designs, icons, layout, "look and feel," and all other graphical elements and all related code and software, hereinafter collectively known as the "Work", and has the exclusive right to license to others the right to produce, copy, make, sublicense or sell the Work.

B. Licensor owns all rights in and to the Work and retains all rights to the Work, which are not transferred herein, and retains all common law copyrights and all federal copyrights which have been, or which may be, granted.

C. Licensee desires to obtain, and Licensor has agreed to grant, a license authorizing the use of the Work by Licensee in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration as set forth herein, Licensor and Licensee agree as follows:

1. Grant of License.

A. Licensor hereby grants to Licensee, in accordance with the terms and conditions of this Agreement, a non-exclusive, non-transferrable license to use the Work in the course of teaching the MC3 and for no other purpose whatsoever without the express written permission of the Licensor.

B. No part of the MC3 may be sold, sub-licensed, reproduced or distributed in any form or by any means, or stored in a database or retrieval system by the Licensee without the prior written permission of the Licensor.

C. Licensee will respect the Licensor's copyright protections of the Work by utilizing only original MC3 materials and will not reproduce or digitize the MC3 materials for distribution or classroom use without the prior written permission of the Licensor.

D. Licensee hereby accepts such license and agrees that Licensee shall not use the Work except in accordance with the terms and conditions of this Agreement. Licensee

acknowledges and agrees that the license granted herein is non-exclusive and that Licensor may license others to use the Work.

E. Licensee agrees to provide Licensor with placement data regarding each student utilizing the Work by entering into the "Trade Choice" field in the MC3 Learning Management System database the name of the specific trade the student has selected and in the "Apprenticeship Placement" field the name of the apprenticeship program the student has enrolled in. Licensee shall have a continuing obligation to enter such information into the database as it becomes available.

2. Ownership of the Work.

A. Licensee acknowledges that Licensor is the sole and exclusive owner of the Work and of all associated federal intellectual property rights and Licensee shall do nothing inconsistent with such ownership. Licensee further agrees that it will not claim ownership rights to the Work, or any derivative, compilation, sequel or series, or related Work owned by or used by Licensor. Licensee agrees that nothing in this Agreement shall give Licensee any right, title, or interest in the Work other than the right to use the same in accordance with the terms of this Agreement. Licensee agrees not to make similar derivatives of the Work. Licensee admits the validity of all copyrights for the Work and all associated intellectual property rights and acknowledges that any and all rights that might be acquired by Licensee because of its use of the Work shall inure to the sole benefit of Licensor.

B. Licensee expressly acknowledges Licensor's ownership of all rights, title and interest, including copyrights, in the Work, except where the copyright of another party is expressly noted. All materials, including but not limited to all text, editorial content, images, graphics, logos, illustrations, photographs, video, audio, and other materials, as well as the designs, icons, layout, "look and feel," and all other graphical elements and all related code and software, and all copyrights, trademarks, service marks, tradenames, patents and other intellectual property rights in any of the foregoing are the sole and exclusive property of Licensor and are protected by U.S. laws and international treaties.

3. Term and Termination.

A. This Agreement shall commence as of the Effective Date and shall continue in full force and effect for a period of one year, and shall automatically renew for additional one-year periods, unless either party provides written notice of non-renewal to the other party, not less than sixty days prior to the expiration of any one year term.

B. In the event that Licensee fails to pay when due the fees provided for in this Agreement, Licensor, at its discretion, may immediately terminate this Agreement.

C. In the event that Licensee sells all of its assets to a third party, or otherwise ceases to exist in its current form, Licensor, at its discretion, may immediately terminate this Agreement.

D. Upon termination or expiration of the license granted under this Agreement by operation of law, the terms of this Agreement or otherwise, all rights, including the right to use the Work, privileges and obligations arising from this Agreement shall cease to exist and all copies of the Work shall be destroyed or promptly returned to Licensor.

E. The following provisions shall survive any termination or expiration of this Agreement: Section 1.E. (Entry of Placement Data); 2 (Ownership of the Work); Section 6 (Indemnification); Section 9 (Dispute Resolution); and Section 10 (Governing Law, Jurisdiction, Venue)

4. Fees.

Licensee agrees to pay Licensor a fee of seventy-five dollars (\$75.00) for each student utilizing the Work prior to July 1st, 2018, and a fee of one-hundred dollars (\$100.00) for each student utilizing the work on or after July 1st, 2018. If in subsequent years, Licensor uniformly raises the per student fee for all Licensees, Licensee agrees to pay the new fee or at its option terminate this Agreement. The per student fee shall be due and payable no later than ten (10) business days from the start of each class in which the Work is to be used. If a student attends more than one class, a new licensing fee must be paid for each class a student attends. Renewals or extensions of this Agreement are subject to increases in the fee and/or additional fees, to be agreed upon by the Parties prior to renewal or extension. Once a class begins and a student is registered, Licensee shall be responsible for payment of the student fee and no refunds will be made regardless of whether a student completes the course.

5. Use of the Work.

A. Licensor shall have control over the quality of use of the Work. At the option of Licensor, Licensor will provide to Licensee an approved End User License Agreement that must be accepted prior to Licensor allowing students online access to the Work. For any portion of the Work that Licensee is authorized to download and distribute to students, Licensee agrees to mark such parts of the Work with any reasonable copyright and/or trademark notices provided by Licensor and comply with any reasonable standards promulgated by Licensor that relate to the intellectual property protection and use of the Work by Licensee and its instructors and students.

B. Licensee shall provide Licensor, upon Licensor's request, with representative samples of how Licensee is using the Work. If, at any time, any use of the Work fails to conform to Licensor's standards, Licensor may provide to Licensee notice of said failure. Licensee shall cure said failure within fifteen days from the date of such notice. In the event that said failure is not cured within the period described in the preceding sentence, Licensor may then terminate this Agreement immediately and all non-conforming copies of the Work destroyed or promptly submitted to Licensor.

C. Licensee shall be solely responsible for all logistical details in connection with

presenting the Work, including, but not limited to, classroom facilities, hiring and compensation of instructors, audio-visual equipment, computers and internet access.

6. Indemnification.

A. Licensee shall fully indemnify, defend, and hold harmless Licensor, its officers, employees, agents and affiliated organizations from and against any and all claims, losses, damages, expenses, and liability, other than those for infringement, including without limitation, suits arising from offering, promoting, advertising, sale, or use by Licensee, or any of its authorized sublicenses, of the Work, whether or not such use conforms to standards set by Licensor, provided that such claim, loss, damage, expense, or liability does not arise from the negligence of Licensor.

B. In the event that Licensee becomes aware of any claimed or alleged infringement of the Work by a third party, Licensee shall promptly advise Licensor in writing of the nature and extent of such infringement or dilution. Licensor has no obligation to take any action whatsoever in the event that any infringement or dilution occurs with respect to the Work, but Licensor shall have the sole right to determine whether any action shall be taken. In the event Licensor sues or takes other action, legal, equitable, administrative, or otherwise, to stop an infringement or dilution of the Work, Licensee shall cooperate fully with Licensor. Licensee has no right to enforce the Work through litigation without prior written authorization of Licensor. In any legal action arising from use, or ownership rights of the Work, where both Licensor and Licensee are co-parties, Licensor retains the right to control the litigation, including any and all settlement negotiations.

7. Assignment.

This Agreement (including, without limitation, the license granted hereunder) is personal to Licensee and shall not be assigned or transferred by Licensee, including, without limitation, by operation of law except upon written approval by the Licensor. Any attempt on the part of Licensee to assign, sub-license, or transfer Licensee's rights under this Agreement, except as provided herein, shall be invalid and void. Licensor shall have the right to assign and/or license its rights and obligations under this Agreement and all its right, title and interest in the Work without the consent of Licensee.

8. Notices.

Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and delivered by courier, reputable overnight delivery service or by registered or certified mail, return receipt requested, with postage prepaid and addressed to the following persons and addresses, or to such other addresses or persons as any party may subsequently request by notice in writing to the other party:

Licensors:

Tom Kriger
North America's Building Trades Unions
815 16th Street, NW, Suite 600, Washington, DC 20006
202-756-4672
tkriger@buildingtrades.org

Licensee:

Jared Caylor, Superintendent
Corning Union High School District
643 Blackburn Ave. Corning, Ca. 96021
530-824-8000
jcaylor@corninghs.org

Any such notice shall be effective when received.

9. Dispute Resolution.

Prior to initiating a lawsuit involving a dispute arising out of or relating to this Agreement, the initiating party shall deliver such party's disputed position(s) in a written notice to the other party, and the parties shall attempt in a good faith effort to arrive at a mutual resolution of any such dispute, *provided, however*, that if no resolution is reached within ten (10) business days of delivery of such notice, then neither party shall be restricted from initiating legal proceedings.

10. Governing Law; Jurisdiction; Venue.

The validity, interpretation, construction and performance of this Agreement will be governed by the laws of the District of Columbia without regard to its conflict or choice of law principles. Each party hereby irrevocably consents and submits to the personal jurisdiction of, and to the exclusive venue for any legal proceedings or actions arising out of this Agreement in the local and federal courts located in the District of Columbia. The parties agree that this Agreement is deemed to have been made in the District of Columbia. Each party waives a jury trial in any matter arising out of or relating to this Agreement.

11. Independent Business Relationship.

Licensors and Licensee are independent entities and are not and shall not be construed as joint venturers, partners, employer/employee, or agents of the other, and neither shall have the power to bind or obligate the other, except as set forth in this Agreement.

12. Miscellaneous.

A. If the Family Educational Rights and Privacy Act (FERPA), 20 USC § 1232g, and rules and regulations promulgated under this law, is applicable to any identifiable data on students utilizing the MC3 pursuant to this Agreement, Licensor shall comply with the requirements of FERPA and its implementing regulations.

B. The waiver by either party of any provision of this Agreement on any occasion and under any particular circumstances will not operate as a waiver of such provision on any other occasion or under any other circumstances.

C. This Agreement constitutes the entire agreement and understanding of the Licensor and Licensee with respect to the subject matter hereof, superseding any and all prior agreements, understandings, negotiations, and discussions. No amendment, alteration, modification, or waiver of this Agreement shall be effective or binding unless it is set forth in writing and signed by both parties.

D. If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this Agreement, or the application of such provisions to any other persons or circumstances, shall not be affected thereby.

E. This Agreement may be executed in several counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document.

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

For the Licensor: North America's Building Trades Unions

Name] Date: _____

For the Licensee: Jared Caylor

[Name] Date: 8/25/20

Estimate

Number E143

Date 3/12/2020

Bill To

Corning High School
Farm Site
23341 Loleta Ave.
Corning, CA, 96021

PO Number

Terms

Date	Description	Amount
	Galvanized (2x4)x5) sheet screen installed on existing gates (to prevent unwanted animals entry) and on existing fencing. There will be hinges on steel installed on gates to prevent bending/warping the wrong direction.	\$800.00
	10 panels (panels- \$1000) (Labor\$800)	\$1,800.00
	34x5 gate for front of barn (includes same galvanized screen & rollers) Also, concrete slab to run the rail for gate to slide along.	\$2,800.00
	Approx 69 ft x 2.5 ft galvanized screen with sq tubing horizontal support, along front of barn to finish sealing/closing off gap left.	\$1,500.00
	On side of the barn, another 20 ft of screen to seal off and install 4 ft access man gate.	\$700.00

Amount Due

\$7,600.00

Notes

\$7,600.00

Rodgers Committee

Office of Public School Construction Application Number: 55/71506-00-001

GENERAL INFORMATION

Grantee Name: **Corning Union High School District**

School Name: **Corning High**

Grant Amount: **\$676,000.00**, and **\$0** is a loan in lieu of the Grantee's matching share

Authority: **Proposition 51**

SFP Program Funding Source: **Career Technical Education Facilities Program**

Future Priority Funding Rounds: **May 8, 2019 – June 6, 2019; November 13, 2019 – December 12, 2019**

PROJECT DESCRIPTION

Type of Work: **Career Technical Education Facilities Program – New Construction**
[Education, Child Development, Family Service Industry Sector; Education Pathway]

New School or Addition to an Existing Site: **Addition to an Existing Site**

Number of Classrooms: **2**

Financial Hardship Approval Date: **Not Applicable**

Financial Hardship Status is valid until: **Not Applicable**

Agreement includes Grants for: **Not Applicable** (Site Acquisition; Department of Toxic Substances Control fees and hazardous waste removal; etc.)

Agreement includes Grants for: **N/A** (Site Development, if appropriate)

Facilities being newly constructed, modernized, replaced, or rehabilitated: **Two Early Childhood Education Classrooms**

Square Footage being replaced: **Not Applicable** Toilet Area sq. ft.
Not Applicable Other Area sq. ft. (all non-toilet area)

For purposes of Facility Hardship and Seismic Mitigation Program projects, shower/locker area is considered "toilet area."

Approved rehabilitation cost estimate: **Not Applicable**

Office of Public School Construction Application Number: 55/71506-00-001

This project scope and resulting funding determination relied on the following documentation and state agency approvals:

- **Not Applicable** The Funding Application (Form SAB 50-04), executed by the District Representative on _____
- **Not Applicable** The Application for Charter School Preliminary Apportionment (Form SAB 50-09), executed by the District Representative on _____
- The Application for Career Technical Education Facilities Funding (Form SAB 50-10), executed by the District Representative on **April 17, 2019**
- **Not Applicable** Site Approval letter from the California Department of Education dated _____
- Plan Approval letter from the California Department of Education dated **August 25, 2020**
- Division of the State Architect Approval letter(s) dated **February 5, 2018** for DSA Application Number(s) **02-116489**
- **Not Applicable** Financial Hardship Approval Letter from the Office of Public School Construction dated _____
- **Not Applicable** Bridge Financing Approval Letter from the Office of Public School Construction dated _____
- **Not Applicable** The industry specialist report prepared by _____ (insert name of specialist or firm), dated _____ that details the minimum work necessary to mitigate the _____ (health and safety or seismic) threat in this _____ (rehabilitation or replacement) application
- **Not Applicable** Written concurrence dated _____ from _____ (enter name of governmental agency) agreeing with the _____ (health and safety or seismic) threat and the minimum work to mitigate the threat in the industry specialist report

A copy of the documentation listed here is available as part of the project file maintained by OPSC, and is also retained by the District for purposes of the project audit.

Grants are to be used in accordance with the provisions contained in the Leroy F. Greene School Facilities Act of 1998 (Education Code, Title 1, Division 1, Part 10, Chapter 12.5, commencing with Section 17070.10) and this Agreement.

The Grantee shall not make any change to the Project that would require a Change of Scope, without the State Allocation Board first approving the change to the Project.

Office of Public School Construction Application Number: 55/71506-00-001

TERMS AND CONDITIONS OF GRANT

A. Definitions

Terms not defined below shall have the same meaning as set forth in SFP Regulation Section 1859.2.

"Act" means the Leroy F. Greene School Facilities Act of 1998 (Education Code, Title 1, Division 1, Part 10, Chapter 12.5, commencing with Section 17070.10).

"Agreement" means a contract to do or not to do a certain thing and refers to this Grant Agreement.

"Application" means a request pursuant to the Act to receive funding for a school project.

"Apportionment" shall have the meaning set forth in Education Code Section 17070.15(a).

"Audit report" means the annual compliance reviews and fiscal reviews of the Grantee's finances, in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting.

"Board" means the State Allocation Board as established by Section 15490 of the Government Code.

"Capital Outlay," for the purposes of the Grantee using Savings, pursuant to School Facility Program Regulation Section 1859.103, means capital assets in accordance with Section G of this Agreement.

"Change of Scope" means the addition or deletion of any work that would change the approved Grant amount for the Project or require updated state agency approval(s). This includes, but is not limited to, changes to site acquisition acres, or buildings, including but not limited to classrooms, multipurpose rooms, gymnasiums, administration buildings, restrooms, and libraries/media centers, and any changes to the size of those buildings, the type of building (e.g. portable, modular, or permanent), or the location on the school site of those buildings.

"Charter School Agreements" mean a memorandum of understanding, a funding agreement, and a use agreement as established by the California School Finance Authority.

"Classroom" means a teaching station that has the same meaning as the term used in Education Code Section 17071.25(a)(1).

"Expenditure Report" means the Form SAB 50-06 *Expenditure Report* and all required supplementary documentation, including but not limited to a detailed listing of project expenditures organized by fund source and provided at an object-code-level of accounting detail, pursuant to the California School Accounting Manual, that shall include fields to identify information including, but not limited to dates, payees, warrant numbers, and the description and purpose of the expenditures as described in California Code of Regulations, Title 2, Regulation Section 1859.104.

"Financial Hardship" means State funding for all or a portion of the Grantee's matching share required by School Facility Program Regulation Section 1859.77.1 or 1859.79.

"Funding Application" means the Form SAB 50-04, *Application for Funding*, or the Form SAB 50-09, *Application for Charter School Preliminary Apportionment*, or the Form SAB 50-10, *Application for Career Technical Education Facilities Funding*, and all required supplementary documentation pursuant to the Act and California Code of Regulations, Title 2, Regulation Sections 1859.70, 1859.161 or 1859.191, as applicable.

"Fund Release Application" means the Form SAB 50-05, *Fund Release Authorization*, and all required supplementary documentation, which includes but is not limited to this Agreement, pursuant to the Act and the Regulations.

Office of Public School Construction Application Number: 55/71506-00-001

"Grants" means all eligible program grants provided by the Board to the Grantee in this Agreement.

"Grantee" means the school district (as defined in California Code of Regulations, Title 2, Regulation Section 1859.2), charter school, or joint powers authority, as applicable, whose representative has signed this Agreement for Grants.

"Grantee Representative" means the authorized representative of a school district (as defined in California Code of Regulations, Title 2, Regulation Section 1859.2), charter school, or joint powers authority, as applicable, who signed this Agreement for Grants.

"Hazardous Material/Waste Removal Fund" shall mean the fund established pursuant to California Code of Regulations, Title 2, Regulation Section 1859.163.3(b).

"In Escrow, Governmental Entities" means the approval and signature of instrument(s) that will convey a specified school parcel or site from the public/government entity including the federal government for a determinable sum, and for a determinable date of acquisition which may be based on the Grantee's receipt of funding from the Board.

"In Escrow, Non-Governmental Entities" means the deposit of signed instrument(s) and/or funds with instructions with a title company or escrow agent to carry out the provisions of an agreement or contract to acquire a specified school parcel or site for a determinable sum, and for a determinable date of acquisition which may be based on the Grantee's receipt of funding from the Board.

"Ineligible Expenditure" means an expenditure of Grants not in accordance with this Agreement or the applicable laws and regulations governing the use of Grants.

"Local auditor" means an auditor hired at the Grantee's expense who conducts annual compliance reviews and fiscal reviews of the Grantee's finances, in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting.

"Material Inaccuracy" means a finding of falsely certified eligibility or Funding Application related information submitted by Grantees, architects, or other design professionals that allowed the Grantee an advantage in the funding process. For penalties associated with Material Inaccuracy findings, see Education Code Section 17070.51.

"Modernization" means projects that are eligible for Grants based on Education Code Title 1, Division 1, Part 10, Chapter 12.5, Articles 6 (commencing with Section 17073.10) and 7 (commencing with Section 17074.10).

"Most Vulnerable Category 2 Buildings" means the building meets the criteria outlined in Section 1859.82(a)(1)(C) and is one of the following building types:

C1 – Concrete Moment Frame

C1B – Reinforced Concrete Cantilever Columns with Flexible Diaphragms

C2A – Concrete Shear Wall with Flexible Diaphragms

C3A – Concrete Frame with Infill Masonry Shear Walls and Flexible Diaphragms

PC1 – Precast/Tilt-up Concrete Shear Wall with Flexible Diaphragms

PC1A – Precast/Tilt-up Concrete Shear Wall with Rigid Diaphragms

PC2 – Precast Concrete Frame without Concrete Shear Walls and with Rigid Diaphragms

URM – Unreinforced Masonry Bearing Wall with Flexible Diaphragms

RM1 – Reinforced Masonry Bearing Wall with Flexible Diaphragms

URMA – Unreinforced Masonry Bearing Wall with Rigid Diaphragms

S1B – Steel Cantilever Columns with Flexible Diaphragms

S3 – Steel Light Frame Metal Siding and/or Rod Bracing, or

M – Mixed construction containing at least one of the above structure types.

Office of Public School Construction Application Number: 55/71506-00-001

"New Construction" means projects that are eligible for Grants based on Education Code Title 1, Division 1, Part 10, Chapter 12.5, Articles 3 (commencing with Section 17071.75), 4 (commencing with Section 17072.10), and 5 (commencing with Section 17072.20).

"Occupancy" means the point at which pupils occupy a classroom as evident by district documents such as the school board's adopted calendar, classroom attendance rosters, fire marshal approval of the classroom, etc.

"Office of Public School Construction (OPSC)" means the office within the California Department of General Services that assists the Board as necessary and administers the Act on behalf of the Director of General Services.

"Other Sources of Funds" means cash, the Grantee's matching funds, or in-kind contributions that are required or used to complete the project beyond the Grants provided by this Agreement.

"Preliminary Funding Application" means the Form SAB 50-09, *Application for Charter School Preliminary Apportionment*, and all required supplementary documentation pursuant to the Act and the Regulations.

"Project" means the purposes for which the Grantee has applied for the Grants detailed in this Agreement.

"Regulations" means the School Facility Program regulations (California Code of Regulations, Title 2, Division 2, Chapter 3, Subchapter 4, Group 1, Subgroup 5.5, commencing with Regulation Section 1859).

"Relocation/DTSC Fee Fund" shall mean the fund established pursuant to Regulation Section 1859.163.3, in order to set aside funding at the time Preliminary Charter School Apportionments are approved by the Board for relocation expenses and/or DTSC fees that will be provided at the Final Charter School Apportionment upon submission of actual costs.

"Savings" means Grants not used by the Grantee for the Project, pursuant to Regulation Section 1859.103, achieved by the Grantee's efficient and prudent expenditure of Grants.

"School District" shall have the meaning set forth in Education Code Sections 17070.15(m) and 17073.25.

"School Facility Program (SFP)" means the programs implemented under the Act.

"State" means the state of California.

"Unfunded List (Lack of AB 55 Loans)" means an information list of unfunded projects that was created due to the state's inability to provide interim financing from the Pooled Money Investment Account (AB 55 loans) to fund school construction project as declared in the Department of Finance Budget Letter #33 issued on December 18, 2008.

(Authority: SFP Regulation 1859.2)

B. Term of Grant Agreement

The Grantee and the Executive Officer, or designee, of the Office of Public School Construction shall be the parties to this Agreement. This Agreement must be entered into by both parties prior to, and as a condition of, the release of any funding for the Project. This Agreement becomes effective on the date the Board approves the Project for placement on the Unfunded List (Lack of AB 55 Loans). This Agreement terminates once (1) all Grants and the Grantee's matching funds, including interest generated by the Grants, is expended, and when all of the Parties' obligations under this Grant Agreement are fully satisfied, or (2) if the Board rescinds the unfunded approval or apportionment, or (3) if the Grantee withdraws its Funding Application.

Office of Public School Construction Application Number: 55/71506-00-001

C. Project Execution

1. The Board hereby awards to the Grantee a sum of money (Grants) **\$676,660.00** in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the Terms and Conditions set forth in this Agreement. Grants may also be expended for the purposes of a future high priority Capital Outlay project as the result of Savings, or for the purposes of reimbursement, pursuant to SFP Regulation Section 1859.90.4.

(Authority: New Construction: Education Code Sections 17072.20 and 17070.63; New Construction and Modernization: SFP Regulations Article 8 commencing with Section 1859.70; Charter School Facilities Program: Article 14 commencing with Section 1859.160; Career Technical Education Facilities Program: Article 16 commencing with Section 1859.190)

2. Prior to the release of any funding for the Project, Office of Public School Construction staff has completed the following steps to finalize the Project funding amount outlined in this Agreement, as necessary:

- i. The Funding Application was accepted on **February 14, 2019** and deemed to meet the definition of an Approved Application. The Grantee was provided written notification of any deficiencies and given 24 hours to remedy the identified deficiency(s) in order to retain the date upon which it was received.

- ii. Upon confirmation of an Approved Application, Office of Public School Construction staff reviewed the Funding Application for compliance with School Facility Program Regulations and verified eligibility for all available program grants. The Grantee was provided written notification of all deficiencies and/or changes necessary and given 15 calendar days to respond and remedy the identified deficiencies and/or changes necessary.

- iii. Upon review of the submitted corrections, Office of Public School Construction staff provided the Grantee written notification of any final deficiencies and required a response within four business days.

- iv. Upon receipt of the final amendments to the Funding Application, the Office of Public School Construction staff and the Grantee agreed that the Project was ready for presentation to the Board for placement on the Unfunded List (Lack of AB 55 Loans).

(Authority: SFP Regulation Sections 1859.2, 1859.70, 1859.93, 1859.93.1; and Office of Public School Construction process)

3. Grantee certifies that the Project complies with all laws and regulations applicable to the Project.

(Authority: Form SAB 50-04 certifications)

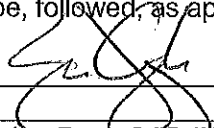
Office of Public School Construction Application Number: 55/71506-00-001

4. Grantee certifies that the Project complies with all labor and public contract laws, as applicable, including, but not limited to:
- i. Public Contract Code Section 20111.6, as added by Chapter 808, Statutes of 2012 (Assembly Bill 1565), which became effective on September 30, 2012. Beginning January 1, 2014 through December 31, 2018, new contracting requirements are effective for school districts with an average daily attendance of 2,500 or more for construction projects with estimated expenditures of at least \$1,000,000 that will be funded through the SFP or any future state school bonds. These new Public Contract Code requirements require a standardized prequalification questionnaire and financial statement to be verified under oath from all bidders.
 - ii. Labor Code Section 1773.3, as amended by Senate Bill 854, Chapter 28, Statutes of 2014, which requires school districts that have School Facility Program projects with an initial public works contract awarded on or after January 1, 2012, to notify the Department of Industrial Relations (DIR). The DIR must provide prevailing wage monitoring services for all such projects, except in the cases of: (1) the district operates a DIR-approved internal wage monitoring program; or (2) the district has entered into a collective bargaining agreement that includes the requirements specified in Labor Code section 1771.4(b)(2).
 - iii. Chapter 378, Statutes of 2011 (Assembly Bill 436), which required the Department of Industrial Relations to monitor and enforce prevailing wage requirements for every State bond funded project, including School Facility Program projects, pursuant to Labor Code Section 1771.7 for projects in which the initial public works construction contract was awarded before January 1, 2012. The Project must have also been apportioned from either Proposition 47 or 55 and the construction phase of the Project commenced on or after April 1, 2003.
 - iv. Chapter 868 Statutes of 2002 (Assembly Bill 1506), which made projects funded from either Proposition 47 (2002) or Proposition 55 (2004) with a notice to proceed date on or after April 1, 2003 subject to Labor Compliance Program requirements as outlined in Labor Code Section 1771.5.

Project Execution Signature

All laws and regulations noted in Sections (i), (ii), (iii), and (iv) above have been, and will be, followed, as applicable.

X



Date

9/9/20

(Authority: Form SAB 50-04 certifications)

Office of Public School Construction Application Number: 55/71506-00-001

D. Receiving Board Approval

- 1.¹ Grantee must have (1) title, (2) leasehold, or (3) other interest to Project lands. Title may include an order for pre-judgment possession issued by a court in an eminent domain proceeding.

(Authority: Education Code Section 17070.70; SFP Regulation Sections 1859.74 and 1859.74.1)

2. Grantee understands and agrees that the Grants, combined with local funds, shall be sufficient to complete the Project.

(Authority: Education Code Section 17070.63(a))

3. The Grantee has established a "Restricted Maintenance Account" for the exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an ongoing and major maintenance plan that complies with and is implemented under the provisions of Education Code Section 17070.75 and 17070.77 (refer to Regulation Sections 1859.100 through 1859.102).

(Authority: SFP Regulation Section 1859.100 and Form SAB 50-04 certifications)

4. The Grantee has or will comply with Education Code Section 17076.11 regarding at least a three (3) percent expenditure goal for disabled veteran business enterprises.

(Authority: Form SAB 50-04 certifications)

5. The Grantee understands and agrees that (1) Grants required to be adjusted for site acquisition for both New Construction and Charter School Facilities Program projects, and (2) Grants not used by the Grantee that failed to meet substantial progress and (3) unspent Financial Hardship Grants, (4) unspent Charter School Facilities Program Grants, or (5) unspent Career Technical Education Facilities Program Grants must be returned to the state school facilities fund from which the Grants were apportioned as a result of an audit, pursuant to Education Code Section 17076.10 and Education Code Section 41024, as applicable.

6. The Grantee understands and agrees that, if it does not remit the amount of Ineligible Expenditures identified in the audit report within 120 days of being invoiced by the California Department of Education, and if no repayment plan has been approved pursuant to paragraph (d) of Section 41024 of the Education Code, then the Controller shall deduct the total amount of any Ineligible Expenditures from apportionments pursuant to paragraph (d) of Section 41024 of the Education Code. The Grantee may request a payment plan pursuant to paragraph (d) of Section 41024 of the Education Code.

¹ For purposes of the Career Technical Education Facilities Program, Grantee may be a district, county office of education, or joint powers authority, pursuant to Education Code Section 17078.72.

Office of Public School Construction Application Number: 55/71506-00-001

7. If the Grants will be used for the construction or modernization of school facilities on leased land, the Grantee has entered into a lease agreement for the leased property that meets the requirements of School Facility Program Regulation Section 1859.22.

8. The Grantee has established a facilities inspection system to ensure that each of its schools is maintained in good repair.

[Authority: Education Code Section 17070.75(f)]

9. The statutorily-required Grantee matching funds have either been expended by the Grantee, have been deposited by the Grantee in the county fund, or will be expended by the Grantee prior to notice of completion of the project.

(Authority: Education Code Sections 17072.30, 17074.16, 17078.72(g)(1), 17078.54(d), and 17075.10(b)(2); Form SAB 50-04 certifications)

10. The Grantee has considered the feasibility of using designs and materials for the new construction or modernization project that promote the efficient use of energy and water, maximum use of natural light and indoor air quality, the use of recycled materials and materials that emit a minimum of toxic substances, the use of acoustics conducive to teaching and learning, and the other characteristics of high performance schools.

(Authority: Education Code Section 17070.96)

11. Financial Hardship Review Process **Not Applicable**

i. If the Grantee has requested Financial Hardship Grants, the Financial Hardship approval from the Office of Public School Construction was valid (Financial Hardship approvals are valid for 180 days) on the date the Approved Funding Application was received by the Office of Public School Construction.

[Authority: SFP Regulation Section 1859.81(e)]

ii.

a) If the Grantee has requested Financial Hardship Grants and has a bridge financing debt instrument in place, or will have a bridge financing debt instrument in place in the future in order to move the Project forward until Grants become available, then the Grantee agrees that it has received, or will receive, bridge-financing approval from the Office of Public School Construction.

b) The Grantee also agrees to retire all bridge financing debt within 60 calendar days of receiving Grants. Failure to retire all bridge financing debt within 60 calendar days of receiving Grants will result in the amount of the Financial Hardship Grants in this Agreement being reduced by the amount of the bridge financing that was not retired.

iii. If the Project remained on the Unfunded List (Lack of AB 55 Loans) for more than 180 days, the Grantee understands and agrees that the Office of Public School Construction shall conduct a review to determine if the Grantee has additional funds available to contribute to the Grantee's matching funds.

[Authority: SFP Regulation Section 1859.81(e) and (f)]

Office of Public School Construction Application Number: 55/71506-00-001

- iv. If the additional Office of Public School Construction review, pursuant to Section (iii) above, determined that the amount of the Financial Hardship Grant required an adjustment, pursuant to Financial Hardship rules detailed in SFP Regulation Section 1859.81, the amount of the Grants detailed in this Agreement will be amended.

[Authority: SFP Regulation Section 1859.81(a)]

12. [Instructions: The following sections only apply to the program, or other circumstance, that is detailed in this Agreement.]

New Construction **Not Applicable:**

- i. The Grantee has received approval of the site and the plans from the California Department of Education and the Division of the State Architect. Plan approval is not required if request is for separate design Apportionment.

(Authority: SFP Regulation Section 1859.81.1)

- ii. The Grantee agrees to submit Project Information Worksheets pursuant to School Facility Program Regulation Section 1859.104.

Seismic Mitigation Program Replacement or Facility Hardship Replacement
Not Applicable:

The Grantee agrees that the scope of this Project is the minimum work necessary to obtain approval by the Division of the State Architect and/or the federal, state, or local governmental entity with authority over of the work being performed to mitigate the _____ (health and safety or seismic) threat.

The Project must have an industry specialist report to substantiate the _____ (health and safety or seismic) threat and that details the minimum work necessary to mitigate the threat.

The Project must have concurrence by an appropriate governmental agency agreeing with the _____ (health and safety or seismic) threat and the minimum work necessary to mitigate the threat.

The Project must have the approval letter from DSA verifying that the building(s) in the Project qualify as one of the "Most Vulnerable Category 2 Buildings".

Site Acquisition **Not Applicable:**

The Grantee has complied with Sections 1859.74 through 1859.75.1, as appropriate. The Grantee shall provide all applicable county assessor parcel numbers for the land being acquired for the Project. Grantee understands and agrees that Grants for site acquisition (i.e. site purchase, hazardous materials mitigation, relocation, etc.) as described in Section F (Accounting for Spent Funds) of this Agreement are limited to actual eligible expenditures. Therefore, the audit report may result in an adjustment (increase or decrease) to the Grant amount based on the final approved expenditures related to site acquisition separate and apart from all other Grants.

Office of Public School Construction Application Number: 55/71506-00-001

Modernization of Portable Classrooms **Not Applicable:**

If this Agreement includes the modernization of portable classrooms eligible for an additional Apportionment pursuant to Education Code Section 17073.15, the Grantee certifies that either:

- i. The Grants will be used to replace the portable classrooms and permanently remove the displaced portables from the classroom use within six months of the filing of the Notice of Completion for the project; or,
- ii. It has provided documentation to the Office of Public School Construction which indicates that modernizing the portable classrooms eligible for an additional Apportionment is better use of public resources than the replacement of these facilities.

(Authority: SFP Regulation Section 1859.78.8)

Modernization or Charter School Facilities Program Rehabilitation **Not Applicable:**

If this Agreement includes the modernization or Charter School Facilities Program Rehabilitation funding, the Grantee has received approval of the plans for the project from the California Department of Education and the Division of the State Architect. Plan approval is not required if request is for separate design Apportionment or advance release of funds for design from a Preliminary Charter School Apportionment.

(Authority: Modernization: SFP Regulation Section 1859.81.1; Charter: SFP Regulation Section 1859.163)

Seismic Mitigation Program Rehabilitation or Facility Hardship Rehabilitation
Not Applicable:

The Grantee agrees that the scope of this Project is the minimum work necessary to obtain approval by the Division of the State Architect and/or the federal, state, or local governmental entity with authority over of the work being performed to mitigate the _____ (health and safety or seismic) threat.

The Project must have an industry specialist report to substantiate the _____ (health and safety or seismic) threat and that details the minimum work necessary to mitigate the threat.

The Project must have concurrence by an appropriate governmental agency agreeing with the _____ (health and safety or seismic) threat and the minimum work necessary to mitigate the threat.

The Project must have the approval letter from DSA verifying that the building(s) in the Project qualify as one of the "Most Vulnerable Category 2 Buildings".

The Project must have the approval letter from DSA indicating that the work in the project plans is the minimum work required to mitigate the _____ (health and safety or seismic) threat, which includes any other work triggered by the _____ (health and safety or seismic) mitigation work and that is required in order to obtain DSA approval.

Office of Public School Construction Application Number: 55/71506-00-001

Charter Not Applicable:

- i. Facilities to be rehabilitated under the Charter School Facilities Program previously funded with School Facility Program funds meet the requirements of Regulation Section 1859.163.
- ii. The Grantee agrees to submit Project Information Worksheets pursuant to School Facility Program Regulation Section 1859.104.

Charter- Preliminary Charter School Apportionment Not Applicable:

- i. The Grantee agrees that failure to submit a Final Charter School Apportionment within the timelines prescribed for a Preliminary Charter School Apportionment (four years with a possible one-year extension subject to Board approval) shall be cause for rescission of the Preliminary Charter School Apportionment; and,

(Authority: SFP Regulation Section 1859.166)

- ii. The Grantee agrees that when the Preliminary Charter School Apportionment is converted to a Final Charter School Apportionment, the funding available for the Final Charter School Apportionment is subject to the provisions of Section 1859.167; and,

(Authority: SFP Regulation Section 1859.167)

- iii. The Grantee agrees that the California School Finance Authority must determine that the Grantee is financially sound at the time of the Preliminary Charter School Apportionment, advance release of design and/or site funds, and at the time of conversion to a Final Charter School Apportionment or the Preliminary Charter School Apportionment will be rescinded; and,

(Authority: SFP Regulation Section 1859.163)

- iv. The Grantee agrees that in addition to this grant agreement, the Grantee must also enter into the Charter School Agreements.

(Authority: SFP Regulation Section 1859.90.2)

Career Technical Education Facilities Program:

The Grantee has complied with the Career Technical Education Facilities Program (CTEFP) eligibility criteria as outlined in Section 1859.192; and,

For Projects that received an Apportionment pursuant to SFP Regulation Section 1859.193(d) (CTEFP reservation of funds):

- i. The Grantee understands and agrees that by reserving funds in advance of obtaining the necessary approvals from California Department of Education and the Division of the State Architect, the Grantee must submit the necessary approvals and/or plans and specifications within one year of Apportionment; otherwise the Apportionment will be rescinded without further Board action.

Office of Public School Construction Application Number: 55/71506-00-001

ii. Upon approval for placement on the Unfunded List (Lack of AB 55 Loans), the Grantee will receive a template of the Project Grant Agreement. OPSC will provide the Grantee the final Grant Agreement for the Project upon receipt of the necessary approvals from the Division of the State Architect and California Department of Education.

iii. The Grantee understands and agrees that the executed the Grant Agreement must be submitted prior to fund release.

(Authority: SFP Regulation Section 1859.197)

Office of Public School Construction Application Number: 55/71506-00-001

E. Receiving an Apportionment and Receiving Funds

The Grantee and the Executive Officer, or designee, of the Office of Public School Construction shall enter into this Agreement prior to, and as a condition of, the release of any funding for the Project.

(Authority: proposed SFP Regulation Sections 1859.90 and 1859.90.2)

Additionally:

- 1.² The Grantee understands and agrees that, pursuant to School Facility Program Regulation Sections 1859.90.2 and 1859.90.3:
 - i. The Grantee shall participate in the priority funding process by submitting a valid priority funding request during a 30-day filing period after being placed on the Unfunded List (Lack of AB 55 Loans) in order to receive an Apportionment in accordance with Regulation Section 1859.90.3.
 - ii. Failure to submit a valid request within the filing period or failure to submit a valid *Fund Release Authorization* (Form SAB 50-05) after the Board approves an Apportionment shall result in an occurrence of non-participation.
 - iii. The Grantee understands and agrees that Grants may not be available for this Project after the Grantee has submitted a valid priority funding request. When the Grantee submits a valid priority funding request and Grants are not available, the Grantee shall not be charged with an occurrence of non-participation.
 - iv. After the second occurrence of non-participation, the funding for the Project shall be rescinded without further action by the Board.

2. Any Grants provided to Grantee under this Agreement will be disbursed upon receipt of a complete Fund Release Application, and shall not exceed **\$676,660.00** except for **Not Applicable**. (site-related exceptions)

(Authority: Education Code Sections 17072.13, 17072.14, and 17072.18)

3. Supplementary documentation submitted with, or prior to, a Fund Release Application must include this Agreement as well as documentation that proves the following:
 - i. **Not Applicable** The Grantee has entered into a binding contract(s) for at least 50 percent of the construction included in the plans and specification applicable to this Project.
 - ii. **Not Applicable** Notice to Proceed dates.
 - iii. For Career Tech projects where the Grantee received an Apportionment without needing Division of State Architect approval, evidence of Division of the State Architect approval date.

(Authority: Form SAB 50-05 certifications)

² Career Technical Education Facilities Program projects with reservations of funds must also comply with fund release requirements pursuant to SFP Regulation Section 1859.197(c).

Office of Public School Construction Application Number: 55/71506-00-001

4. If the Office of Public School Construction finds that the Fund Release Application is incomplete, inadequate or inaccurate, it will notify the Grantee that the Grantee has ten (10) business days to address the issue(s). If the issue(s) has not been addressed after ten (10) business days, the Office of Public School Construction will consider the submittal to be invalid and the request will be returned to the Grantee. The Grantee will retain the opportunity to submit a valid Fund Release Application within 90 days of Apportionment. However, if the Grantee does not submit a valid Fund Release Application within 90 days of the Apportionment the Grantee will receive a non-participation occurrence as described in (1.)(ii) above. The Grantee will not receive Grants at that time. Furthermore, any penalties imposed on the Grantee by a contractor, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this Agreement.
(Authority: proposed amendment to School Facility Program Regulations)

Office of Public School Construction Application Number: 55/71506-00-001

F. Accounting for Spent Funds

1. For purposes of completing the Expenditure Reports required pursuant to Education Code Section 17076.10, over the course of the project, the Grantee shall maintain a general ledger at a Project-specific level that includes fund, resource, project year, goal, function, and object codes for all expenditures for the Project, including furniture and equipment, as they are described in the *California School Accounting Manual, Procedure 301: Overview of the Standardized Accounting Code Structure and Procedure 345: Illustrations Using Account Code Structure*.
(Authority: Education Code Section 17076.10)
2. Annual Expenditure Reports
Pursuant to Education Code 17076.10, beginning 12 months from the first fund release, and continuing annually for a period of up to **four** years after the final fund release, as described in SFP Regulation Section 1859.104, the Grantee shall submit an Expenditure Report to the Office of Public School Construction.
3. Substantial Progress Compliance Reviews
 - i. Pursuant to Education Code Section 17076.10, the Grantee shall be subject to a substantial progress review by the Office of Public School Construction under this Agreement with respect to all matters connected with this Agreement. The Grantee shall provide substantial progress documentation 18 months from the latest fund release. The Office of Public School Construction will consider the requirements of substantial progress met if the Grantee submits its Expenditure Report for a completed project up to 18 months from the latest fund release. The Office of Public School Construction must notify the Grantee within 60 days of receiving the documentation if a review and analysis of the information will be conducted.
(Authority: SFP Regulation Section 1859.105)
 - ii. For Grantees That Have Received Grants for Construction:
The substantial progress documentation required shall include evidence that either 75 percent of the site development work is complete, or 90 percent of the building work is under contract, or 50 percent of all construction activities are complete.
(Authority: School Facility Program Regulation Section 1859.105)

The documentation that the Grantee shall provide shall include, but is not limited to:
 - a) The fund source indicated, for each project cost,
 - b) Assessor's parcel number, for site acquisition costs,
 - c) Qualification Appraisal(s) for Architect/Engineer/Construction Manager,
 - d) Architect/Engineer/Construction Management Agreement(s),
 - e) Evidence the Grantee has met Disabled Veteran Business Enterprise contractual requirements,
 - f) Construction Contract Agreements to date,
 - g) Construction Bid Summaries,
 - h) Construction Delivery Method,

Office of Public School Construction Application Number: 55/71506-00-001

- i) Project expenditures, to date, submitted on Detailed Listing of Project Expenditures (DLOPE) worksheet or in an equivalent format [the Office of Public School Construction will review expenditure totals for purposes of determining compliance with substantial progress requirements but will not review expenditures to determine eligibility under the program (this will be done by the local auditor)],
- j) General ledger report that details project expenditures to date
- k) Submittal of written policy and procedures that documents processes for accounting of School Facility Program project activities.
- l) Construction schedule of values or Continuation Sheet
- m) Project cost estimate

(Authority: Education Code Section 17071.10 and SFP Regulation Section 1859.105)

iii. For Grantees That Have Received Advanced Financial Hardship Site Grants or Environmental Hardship Grants **Not Applicable:**

The documentation that the Grantee shall provide if requested by the Office of Public School Construction shall include, but is not limited to:

- a) The final site appraisal,
- b) The California Department of Education final approval letter, evidence of the completion of any and all California Environmental Quality Act requirements
- c) Final escrow instructions or evidence the Grantee has filed condemnation proceedings including intent to request an order of possession of the site, as applicable.

(Authority: SFP Regulation Section 1859.105 or 1859.105.1, as applicable)

iv. For Grantees That Have Received Advanced Financial Hardship Grants for Design **Not Applicable:**

The documentation that the Grantee shall provide if requested by the Office of Public School Construction shall include, but is not limited to:

- a) An Approved New Construction or Modernization Adjusted Grant Application; or,
- b) A certification that the final building plans have been submitted to and accepted by the Division of the State Architect for review and approval.

(Authority: SFP Regulation Section 1859.105)

v.

- a) Should the Office of Public School Construction determine that the Grantee has not made substantial progress as described in (F)(3)(i), (ii), (iii), and (iv), it will inform the Grantee of its findings and require the Grantee to submit a final expenditure report within 60 days of notification, pursuant to SFP Regulation Section 1859.105. If no Grants have been expended by the Grantee, then the Office of Public School Construction will recommend to the Board that the project be rescinded.
- b) If Grants have been expended by the Grantee, then
 - l. The Project shall be subject to an audit pursuant to Section 41024 of the Education Code and the applicable provisions outlined in Section (F)(4) of this Agreement. The audit shall identify Grants expended in accordance with program requirements and the amount of any unspent Grants and the amount of any Ineligible Expenditures.

Office of Public School Construction Application Number: 55/71506-00-001

- II. Once the amount of unspent Grants has been determined in the audit report described in (I) to be repaid and the Grantee repays the Grants, the Office of Public School Construction shall take an item to the State Allocation Board make a corresponding baseline eligibility adjustment, when applicable.

(Authority: SFP Regulation Section 1859.105)

4. Final Project Audit

The Grantee understands and agrees to the following:

- i. Upon Project completion pursuant to SFP Regulation Section 1859.104, the Office of Public School Construction may notify the Grantee, the Grantee's County Office of Education, and the State Controller's Office that the Grantee is subject to an audit of the Project by a local auditor that is in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. The Grantee shall retain all financial accounts, documents, and records necessary for an audit pursuant to Education Code Section 41024(a)(4) and shall provide Project documentation, if requested by the local auditor.

[Authority: proposed amendment to School Facility Program Regulation Section 1859.104(a)]

- ii. Project documentation that the Grantee shall provide when requested by the local auditor, for the purposes of the audits described in Education Code Section 41024, shall include, but is not limited to:
- a) Proof of acreage purchased
 - b) Proof of site costs and adjusted site grants, where applicable
 - c) Copy of Form SAB 50-04
 - d) Copy of SAB Board item(s) (Approval of project Apportionment)
 - e) DSA Approval Letter
 - f) Final CDE Approval Letter
 - g) Architect Final Billing
 - h) Proof of Routine Restricted Maintenance Account Deposit or documentation demonstrating district's facilities are maintained in good repair
 - i) Project-specific accounting records, such as a general ledger, as described in Spending Funds (Section F, paragraph 1), for all sources of funding
 - j) Final construction billing and invoices,
 - k) Any and all change orders
 - l) Proof of date of Occupancy
 - m) If the Grantee's matching funds have already been expended for this Project or have been deposited in the County School Facility Fund, the Grantee shall provide accounting records, such as a general ledger, for all sources of funding, verifying those previous expenditures or deposits. If the matching funds have been or will be spent from a Certificate of Participation (COP), then the Grantee shall indicate the fund that the proceeds from the COP were originally deposited into or will be deposited into. The Grantee shall also include a copy of the COP booklet. Providing the official notice of intent to sell bonds may be provided to prove that the Grantee will expend the Grants prior to the time the project is completed, as described complete pursuant to SFP Regulation Section 1859.104. If the Grantee

Office of Public School Construction Application Number: 55/71506-00-001

has funds from another source not listed here, the Grantee shall provide the accounting records, such as a general ledger verifying the expenditures and deposits.

(Authority: Education Code Section 17076.10 and SFP Regulation Section 1859.106)

iii. During the local auditor's audit and/or upon completion of the audit report, the Grantee understands and agrees that its Expenditure Report is final and may not be subsequently adjusted or amended.

iv. The Grantee understands and agrees that:

- (a) Should the audit report determine that the Grantee spent Grants on Ineligible Expenditures, the local auditor will inform the California Department of Education of the amount of the Ineligible Expenditure. The amount to be remitted will be limited to the proportionate percentage of Grants and Financial Hardship Grants. Grantees will not be required to provide the state with payments related to the amount of their matching funds. Ineligible Expenditures funded by Grants will not be considered Savings.
- (b) The Grantee may appeal the finding of any Ineligible Expenditures, as described in Education Code Section 41024(d).
- (c) The California Department of Education will recover Grants spent on Ineligible Expenditures, pursuant to Education Code Section 41024(d)(1).
- (d) The Grantee may request a repayment plan from the California Department of Education related to the recovery of Grants described in (c).
- (e) In order to recover funds as part of a repayment plan described in (d), the California Department of Education will notify the State Controller of the repayment plan and the State Controller will withhold funds from the Grantee's principal apportionment or Education Protection Account payments, pursuant to Education Code Section 41024(d).

(Authority: Education Code Sections 17070.63(c), 17076.10, and 41024; SFP Regulation Section 1859.106)

v. The Grantee shall provide its Expenditure Report for a Project deemed complete pursuant to SFP Regulation Section 1859.104, and any and all audit reports, including the audits of Savings, to the Office of Public School Construction.

(Authority: Education Code Section 17076.10)

vi. The Grantee shall also provide site access to the local auditor to determine if the project work is in accordance with the Board-approved project scope, including a final inspection for a Project deemed complete pursuant to SFP Regulation Section 1859.104.

(Authority: Education Code Section 17076.10)

Office of Public School Construction Application Number: 55/71506-00-001

5. Savings Audit(s)

Grantees may retain Savings for expenditure for other high priority Capital Outlay with the exception of when Savings are generated:

- (1) in the Charter School Facilities Program, or
- (2) in the Career Technical Education Facilities Program, or
- (3) in advance of a site adjustment, or
- (4) for Financial Hardship Grants.

(Authority: Education Code Section 17070.63 and SFP Regulation Section 1859.103)

If the Grantee uses Savings to contribute to the Grantee's matching share on other SFP projects, then those SFP projects may only be funded from the same program (e.g. New Construction, Modernization), that this Project is funded from.

(Authority: SFP Regulation Section 1859.103)

The Grantee understands and agrees to the following:

- i. Upon the Grantee declaring Savings pursuant to SFP Regulation Section 1859.103, the Office of Public School Construction may notify the Grantee, the Grantee's County Office of Education, and the State Controller's Office, that the Grantee is subject to annual audits of the Savings by a local auditor that is in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting until the Grantee has expended all Savings. The Grantee shall retain all financial accounts, documents, and records necessary for an audit pursuant to Education Code Section 41024(a)(4) and shall provide documentation related to the use of Savings, when requested by the local auditor.

[Authority: proposed amendment to School Facility Program Regulation Section 1859.104(a)]

- ii. Savings documentation that the Grantee shall provide when requested by the local auditor, for the purposes of the audits described in Education Code Section 41024, shall include, but is not limited to:
 - a) The Grantee's final expenditure report submitted to the Office of Public School Construction, and
 - b) Project-specific accounting records, such as a general ledger, as described in Spending Funds (Section F, paragraph 1), and
 - c) General ledger report verifying that the Savings has been deposited to county school facilities fund and detail verifying the expenditure of the funds for high priority Capital Outlay, and
 - d) Construction billing and related invoices.

(Authority: Education Code Section 17076.10 and SFP Regulation Section 1859.106)

- iii. The Grantee understands and agrees that its Savings expenditure reports submitted to the local auditor are final and may not be subsequently adjusted or amended.

Office of Public School Construction Application Number: 55/71506-00-001

iv. The Grantee understands and agrees that:

- (a) Should the audit report determine that the Grantee spent Savings on Ineligible Expenditures, the local auditor will inform the California Department of Education of the amount of the Ineligible Expenditure. The amount to be remitted will be limited to the Savings. Grantees will not be required to provide the state with payments related to the amount of their matching funds.
- (b) The Grantee may appeal the finding of any Ineligible Expenditures, as described in Education Code Section 41024(d).
- (c) The California Department of Education will recover Grants spent on Ineligible Expenditures, pursuant to Education Code Section 41024(d)(1).
- (d) The Grantee may request a repayment plan from the California Department of Education related to the recovery of Grants described in (c).
- (e) In order to recover funds as part of a repayment plan described in (d), the California Department of Education will notify the State Controller of the repayment plan and the State Controller will withhold funds from the Grantee's principal apportionment or Education Protection Account payments, pursuant to Education Code Section 41024(d).

(Authority: Education Code Sections 17070.63(c), 17076.10, and 41024; SFP Regulation Section 1859.106)

v. The Grantee shall provide its Savings expenditure reports, and any and all audit reports, to the Office of Public School Construction, pursuant to Education Code Section 17076.10.

vi. The Grantee shall also provide site access to the local auditor to determine if the project work is in accordance with eligible uses of Savings.

(Authority: Education Code Section 17076.10)

6. Site Adjustments **Not Applicable**

Should the audit report determine that the amount of Grants received for site acquisition requires adjustment, then, upon receipt of the audit, the Office of Public School Construction will present the Project to the State Allocation Board for an adjustment to the Apportionment, in accordance with Education Code Section 41024 (c)(2).

7. Charter School Facilities Program and Career Technical Education Facilities Program
Unspent Grants, plus Interest

Should the audit report determine that the Grantee completed either the Charter Schools Facilities Program Project or the Career Technical Education Facilities Program Project without using all the Grants provided for eligible expenditures, the Office of Public School Construction will present the Project to the State Allocation Board for an adjustment to the Apportionment, in accordance with Education Code Section 41024 (c)(2).

Office of Public School Construction Application Number: 55/71506-00-001

8. Financial Hardship **Not Applicable**

Should the audit report determine that there are unspent Financial Hardship Grants, then the Grantee agrees to either (1) repay the unspent Financial Hardship Grants pursuant to Education Code Section 41024(c)(2) or (2) use the unspent Financial Hardship Grants on a future project(s), provided the Grantee qualifies for Financial Hardship Grants when it applies for funding for the future project(s).

i. Upon receipt of the audit report, the Office of Public School Construction will notify the Grantee to determine whether the Grantee will repay the unspent Financial Hardship Grants immediately or use them for a future project(s). The Grantee will have 30 days to respond to the request.

ii. If the Grantee intends to use unspent Financial Hardship Grants on a future project(s), it must do so within three years of the audit report's determination that not all Financial Hardship Grants were expended for this Project or from the date that Savings was declared by the Grantee, whichever comes first. Failure to use unspent Financial Hardship Grants on a future project(s) within that time will result in the Grantee repaying the unspent amount plus interest.

(Authority: Education Code Section 41024 and SFP Regulation Section 1859.81)

Office of Public School Construction Application Number: 55/71506-00-001

G. Advisory Listing Detailing Common Eligible Project Expenditures

Project expenditures not listed in this document will not be considered eligible for funding under the School Facility Program.*

Project expenditures will only be considered eligible if:

- The expenditures are within the Project scope that was approved by the State Allocation Board
- The expenditures are substantiated with contracts, invoices, final billings, and verification of payment
(*Authority: Education Code Section 41024*)
- The expenditures are expended or encumbered prior to the time a project is deemed complete, pursuant to SFP Regulation Section 1859.104
(*Authority: Education Code Section 17076.10*)

The Grantee may seek written clarification from OPSC for items not included in the lists of eligible and ineligible project expenditures. The local auditor may use the written response from OPSC to guide the audit of the project expenditures.

*Project expenditures not listed in the following tables may be considered if those expenditures are reasonable and appropriate site development work pursuant to SFP Regulation Section 1859.76.

(*Authority: SFP Regulation Section 1859.76*)

Office of Public School Construction Application Number: 55/71506-00-001

**6. Career Technical Education Facilities Program - New Construction
 Common Eligible Project Expenditures**

To be considered eligible, a cost must be part of the detailed project cost estimate approved by Office of Public School Construction.

PLANNING COSTS		
	Type of Expenditure	Authority
a.	Advertising for Construction Bids	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)
b.	Architect's Fee for Plans	
c.	CDE Plan Check Fee	
d.	California Environmental Quality Act (CEQA) Associated Costs	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)
e.	Consultant Fees – specific to SFP project (prorate if necessary)	
f.	Division of the State Architect (DSA) Plan Check Fee	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)
g.	Energy Analysis Fee	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)
h.	Legal Fees associated with: <ul style="list-style-type: none"> The review of the SFP project-related lease agreements. The review of the SFP project-related contracts between districts and contractors, architects, construction managers or engineers. The review of the SFP project-related bid documents and bid responses. 	
i.	Local Agency Plan Check Fees	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)
j.	Preliminary Site Tests	

Office of Public School Construction Application Number: 55/71506-00-001

ENGINEERING COSTS		
Type of Expenditure		Authority
k.	Engineering Fees	Ed Code Section 17078.72(a) & SFP Reg. Section 1859.193(a)&(b)

CONSTRUCTION COSTS		
	Type of Expenditure	Authority
l.	Construction Management Fees	Ed Code Section 17078.72 & SFP Reg. Section 1859.193(a)&(b)
m.	Building Construction Costs	
n.	Construction Security (Campus Security not eligible and administrative overhead – not eligible)	
o.	Construction Tests	
p.	Costs incurred to initiate, enforce and maintain a LCP, which may include school district “third party providers” costs, district’s own Force Account labor costs, or construction manager costs.	Labor Code Section 1771.1(a) & (b) & SFP Reg. Section 1859.193(a)(4) & (b)(5)
q.	Energy Conservation Costs	Ed Code Section 17078.72(a)
r.	Force Account Labor – complies with the Public Contract Code and is specific to the project, adhering to the following criteria outlined in Section 20114: <ul style="list-style-type: none"> For school districts with an average daily attendance less than 35,000, the total number of hours on the job does not exceed 350 hours For school districts with an average daily attendance of 35,000 or greater, the total number of hours on the job does not exceed 750 hours or when the cost of material does not exceed \$21,000. Must be work that involves a skilled trade. 	PCC Section 20114

Office of Public School Construction Application Number: 55/71506-00-001

	To be eligible must be supported by time cards or time logs.	
s.**	<p>General Site Development (<i>Not allowed as part of Career Technical Educational Facilities Project included in a New Construction Grant</i>) within school property lines (Including but not limited to):</p> <ul style="list-style-type: none"> • Finish Grading • Roads and Driveways • Sidewalks, stairs, & Ramps • Parking Area • Curbs and Gutters • Turfed/Paved Play Area • Playground Equipment • Surface Drains & Play Area • V-Gutters at Parking Lot • Landscaping & Irrigation System • Site Lighting • Fencing & Outdoor Walls 	<p>Ed Code Section 17078.72 & SFP Reg. Section 1859.193(a)&(b)</p>
t.	Inspections	
u.**	<p>Off-Site Development costs on up to two immediately adjacent sides of the site (<i>Not allowed as part of Career Technical Educational Facilities Project included in a New Construction Grant</i>) (see SFP Regulation Section 1859.76(b) for detail). Including:</p> <ul style="list-style-type: none"> • Curbs & Gutters • Sidewalks • Street Light, Planting Areas, Street Signs, Traffic Signals, Etc., Mandated by Local Ordinances • Special District Fees • Storm Drains to Point of Connection • Safety Paths 	
v.**	<p>Service Site Development (<i>Not allowed as part of Career Technical Educational Facilities Project included in a New Construction Grant</i>) costs within school property lines (see SFP Regulation Section 1859.76(a) for detail). Including:</p> <ul style="list-style-type: none"> • Site Clearance • Demolition • Rerouting Utility Lines 	<p>SFP Reg. Section 1859.193(a)&(b)(3)</p>

Office of Public School Construction Application Number: 55/71506-00-001

	<ul style="list-style-type: none"> • Rough Grading • Soil Compaction • Storm Drains • Erosion Control • Outside Stairs & Retaining Walls • Relocation of Existing Portables • Fire Code Requirements • Multi-Level Parking 	
w.**	<p>Utility Service costs associated with the CDE approved site size that are necessary to serve the master planned capacity of the site – Prorated, if necessary for any excess capacity not needed by a Career Technical Education Facilities Program project <i>(Not allowed as part of Career Technical Educational Facilities Project included in a New Construction Grant)</i> (see SFP Regulation Section 1859.76(c) for more information) as follows:</p> <ul style="list-style-type: none"> • Water • Sewage • Gas • Electric • Communication systems 	SFP Reg. Section 1859.193(a)&(b)(4)
x.	<p>Equipment expenditures for Career Technical Education Facilities Program projects – as approved by the California Department of Education (CDE). The CDE approved equipment list must be submitted with the application for funding and later approved by the SAB. Equipment must also have an average life expectancy of at least 10 years.</p>	Approved by CDE & Ed Code Section 17078.72(a)

**Eligible expenditures in these sections may exceed the amounts requested on the Funding Application.

Office of Public School Construction Application Number: 55/71506-00-001

H. Advisory Listing Detailing Common Ineligible Project Expenditures

The following tables are intended to provide advisory listings of common, but not exhaustive, ineligible Project expenditures.

In addition to the ineligible Project expenditures listed on the following tables, any costs associated with the Grantee's local debt issuance or interest on the Grantee's local bond(s) are also ineligible Project expenditures.

The Grantee may seek written clarification from OPSC for items not included in the lists of eligible and ineligible project expenditures. The local auditor may use the written response from OPSC to guide the audit of the project expenditures.

Office of Public School Construction Application Number: 55/71506-00-001

**6. Career Technical Education Facilities Program – New Construction
 Common Ineligible Project Expenditures**

	Type of Expenditure	Authority
a.	Acquisition and development of real estate.	Ed Code Section 17078.72 & SFP Reg. Sections 1859.193(a)&(b) & 1859.199
b.	Administrative and overhead costs including indirect costs for general management.	
c.	Campus supervision going beyond construction site security (such as campus security and administrative overhead).	
d.	Repair of damages incurred during construction are not eligible	
e.	Expenditures associated with Facility Hardship SAB approvals which were not constructed as originally approved (see Regulation Section 1859.82).	
f.	Operational costs (such as service contracts and maintenance expenses or commissioning).	
g.	Supplies as described in the California School Accounting Manual (CSAM), Procedure 770.	
h.	Items not considered Furniture and Equipment because they are considered operational or supplies in nature, including: <ul style="list-style-type: none"> • Computers • Printers • Computer Carts • Teacher and student text books. • Athletic Team supplies/training equipment/uniforms. • Classroom supplies/consumables Bunsen Burners, test tubes, chemicals, mechanic wrenches, etc. • Golf Carts • Trailers • Trucks/Tractors and cars 	Ed Code Section 17078.72 & SFP Reg. Sections 1859.193(a)&(b) & 1859.199

Office of Public School Construction Application Number: 55/71506-00-001

	Type of Expenditure	Authority
	<ul style="list-style-type: none">• Landscape equipment Mowers, etc.• School maintenance equipment Floor polisher/scrubber, etc.• Cleaning & janitorial supplies• Band equipment/Uniforms• Mascot Uniforms	
i.	Career Technical Education Facilities Program expenditures for equipment which does not have an average life expectancy of at least 10 years.	Ed Code Section 17018.72(a) & SFP Reg. Sections 1859.193(a)&(b) & 1859.199

Office of Public School Construction Application Number: 55/71506-00-001

I. Record Retention

Grantee shall maintain satisfactory financial accounts, documents, and records for the Project, at a Project-specific level of detail. Grantee shall also retain such financial accounts, documents, and records necessary for an audit, pursuant to Education Code Section 41024(a)(4).

Financial accounts, documents, and records may be retained electronically.
(Authority: Government Code Section 12275(a) and (b), and Education Code Section 41024)

J. Material Inaccuracy

If a failure by the Grantee to comply with the terms of this Agreement, or an audit report determination that the Grantee has violated applicable state or federal law as it relates to this Project, stems from falsely certified information on the Funding Application or Fund Release Application (including certifications made by architects or other design professionals), then Material Inaccuracy findings and penalties, as described in Education Code 17070.51 and SFP Regulation Section 1859.104.1, may apply.

K. Conflict of Interest

All Grantees are subject to State and Federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent contract being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code, Section 1090 and Public Contract Code, Sections 10410 and 10411, for State conflict of interest requirements.

1. Employees of the Grantee: Employees of the Grantee shall comply with all applicable provisions of law pertaining to conflicts of interest, including, but not limited to any applicable conflict of interest provisions of the California Political Reform Act, Cal. Gov't Code § 87100 et seq.
2. Employees and Consultants to the Grantee: Individuals working on behalf of the Grantee may be required by the Department to file a Statement of Economic Interests (Fair Political Practices Commission Form 700) if it is determined that an individual is a consultant for Political Reform Act purposes.

Office of Public School Construction Application Number: 55/71506-00-001

L. Severability

If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

M. Disputes

1. Any claim that the Grantee may have regarding performance of this agreement including, but not limited to, claims for additional compensation or extension of time, shall be submitted to the Office of Public School Construction. The Office of Public School Construction and Grantee shall then attempt to negotiate a resolution of such claim and process an amendment to this Agreement to implement the terms of any such resolution.
2. Any claim that the Grantee may have regarding the audit report's project expenditure determination shall be adjudicated by the Education Audit Appeals Panel, consistent with Education Code Section 41344.

N. Electronic Filing

Any communication under this Grant Agreement shall be in writing and may be transmitted by electronic means. Communication sent electronically will be effective on the date of transmission.

O. Supplement, Not Supplant

The terms and conditions of this Agreement are intended to supplement, not supplant, the laws and regulations that apply to this Project. The Grantee understands and agrees to adhere to all laws and regulations that apply to this Project, even if those laws and regulations are not specifically cited in this Agreement.

P. Exact Duplicate

This Agreement is an exact duplicate (verbatim) of the Agreement provided by the Office of Public School Construction. In the event a conflict should exist, the language in the Agreement provided by the Office of Public School Construction will prevail.

Office of Public School Construction Application Number: 55/71506-00-001

SIGNATURES

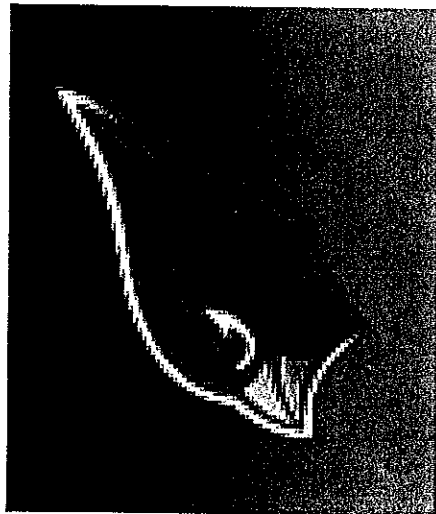
The statements set forth in this Agreement are true and correct to the best of my knowledge and belief. IN WITNESS WHEREOF, this Agreement has been executed by the parties.

NAME OF GRANTEE REPRESENTATIVE (PRINT) <i>Jared Caylor</i>	PHONE NUMBER <i>530-824-8000</i>
SIGNATURE OF GRANTEE REPRESENTATIVE <i>[Signature]</i>	DATE <i>9/9/20</i>
SIGNATURE OF EXECUTIVE OFFICER OF THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION, OR DESIGNEE <i>[Signature]</i>	DATE

September 17, 2020

2019/20

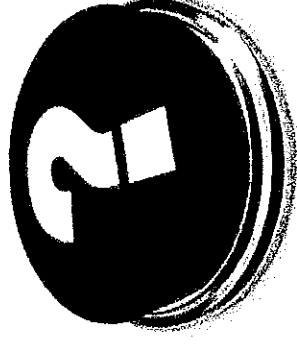
Unaudited Actuals



CORNING UNION HIGH SCHOOL DISTRICT

What are Unaudited Actuals?

- Year-end financial statements as of June 30th
- SACS Reports for all District Funds
- Report of activities in all District funds in 2019/20
- Identifying unspent funds or reserves that are carried forward into future years
- Used by external auditors to prepare the official Audit Report
- All actual fiscal transactions of the District.



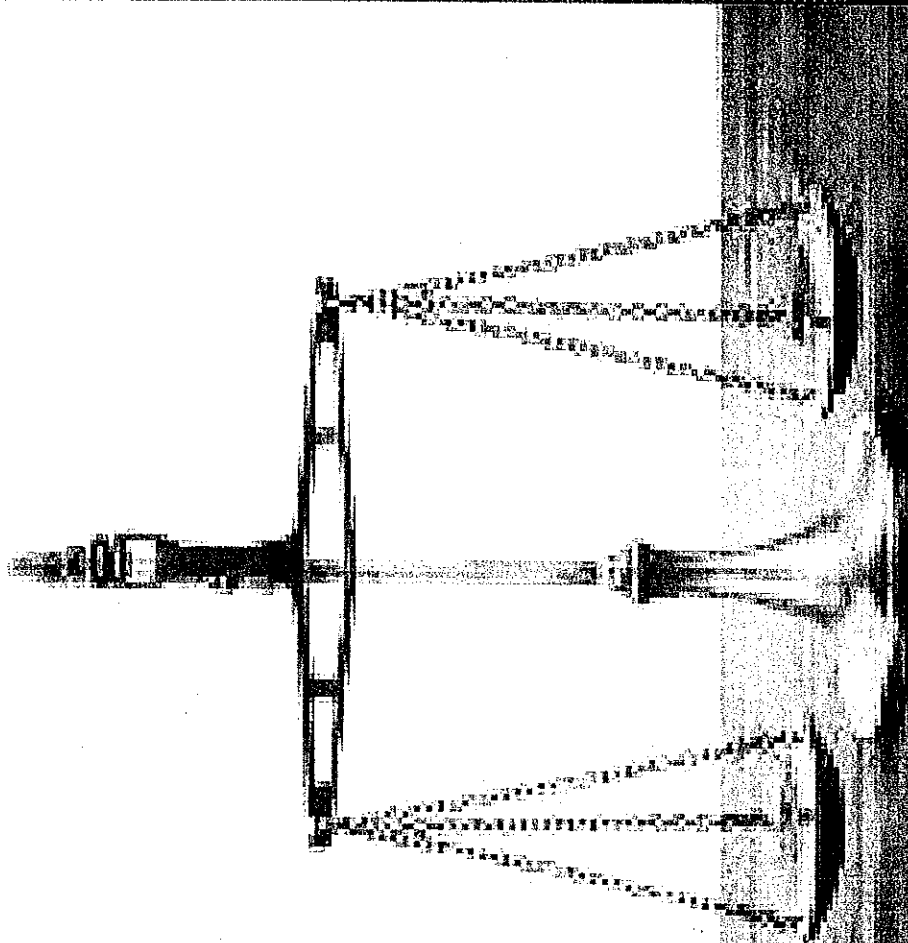
What has changed since June?

- The financial books of the District have been closed
- Year-end closing entries are prepared and posted
- Unspent allocations have been identified and reserved or assigned
- Unaudited Actuals are compared to Estimated Actuals as presented with the 2020/21 Adopted Budget



September 17, 2020

COMPARISON
ESTIMATED
ACTUALS AT
BUDGET
ADOPTION
TO
UNAUDITED
ACTUALS



COMPARISON

Unrestricted/Restricted Revenues

	Estimated Actuals	Unaudited Actuals	Difference
LCFF Sources	12,104,958	12,103,194	-1,764
Federal Revenue	0	54,015	54,015
Other State Revenue	226,122	210,610	-15,512
Other Local Revenue	384,427	513,612	129,185
Total Revenues	12,715,507	12,881,432	165,925

COMPARISON

Unrestricted/Restricted Expenditures

	Estimated Actuals	Unaudited Actuals	Difference
Certificated Salaries	4,511,995	4,554,840	42,845
Classified Salaries	1,444,175	1,450,101	5,926
Employee Benefits	2,468,060	2,490,838	22,778
Books & Supplies	317,719	278,506	-39,213
Services	881,290	936,945	55,655
Capital Outlay	1,187,327	1,023,858	-163,469
Other Outgo	399,064	322,433	-76,631
Total Expenditures	11,209,630	11,057,521	-152,109

Why are Projections Different than Expected?

- School districts use conservatively estimated revenue and expenditures during the budget and interim reporting processes

What are Common Reasons for Differences?

- Revenue is received that was not anticipated
- Expenditure allocations or budgets were not completely used
- Purchase Orders (PO) issued before 6/30 – work completed or goods received after 7/1 (Rollover PO's)

COMPARISON

Unrestricted/Restricted Fund Balance, Reserves

	Estimated Actuals	Unaudited Actuals	Difference
Beginning Fund Balance	3,917,300	3,917,300	0
Increase/Decrease to Fund Balance	-24,737	345,275	
Ending Fund Balance	3,892,563	4,262,575	370,012

September 17, 2020

**Other Funds
Corning Union High School District
2019/20 Unaudited Actuals**

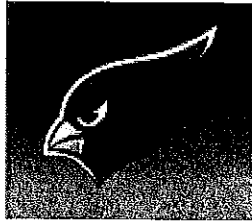
	Adult Education Fund 11	Cafeteria Fund 13	Deferred Maint. Fund 14	Ranch Fund 19	BOND Fund 21	Capital Facilities Fund 25	Scholarships Fund 73
Revenue & Sources	\$131,457	\$752,341	\$210,000	\$146,502	\$10,643	\$163,516	\$17,085
Expenditures & Uses	\$129,726	\$656,247	\$235,025	* \$146,502	* \$1,478,810	\$154,261	\$16,750
*Planned Expenditures							
Other Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Change	\$1,730	\$96,094	(\$25,025)	\$0	(\$1,468,167)	\$9,255	\$335
Beginning Balance	\$0	\$26,311	\$105,402	\$3,907,101	\$1,541,012	\$330,238	\$333,022
		*\$44,030 stores		*FMV Change			*FMV Change
Ending Balance	\$1,730	\$122,405	\$80,377	* \$4,031,724	* \$72,845	\$339,493	\$333,357

September 17, 2020

QUESTIONS & COMMENTS
BOARD OF TRUSTEES
SUPERINTENDENT

September 17, 2020

2019/20 Unaudited Actuals



CORNING UNION HIGH SCHOOL DISTRICT

1

September 17, 2020

What are Unaudited Actuals?

- Year-end financial statements as of June 30th
- SACS Reports for all District Funds
- Report of activities in all District funds in 2019/20
- Identifying unspent funds or reserves that are carried forward into future years
- Used by external auditors to prepare the official Audit Report
- All actual fiscal transactions of the District.

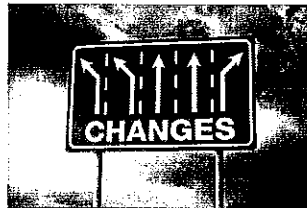


2

September 17, 2020

What has changed since June?

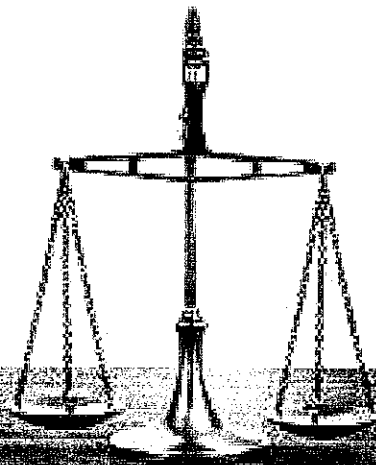
- The financial books of the District have been closed
- Year-end closing entries are prepared and posted
- Unspent allocations have been identified and reserved or assigned
- Unaudited Actuals are compared to Estimated Actuals as presented with the 2020/21 Adopted Budget



3

September 17, 2020

COMPARISON
ESTIMATED
ACTUALS AT
BUDGET
ADOPTION
TO
UNAUDITED
ACTUALS



4

September 17, 2020

COMPARISON
Unrestricted/Restricted Revenues

	Estimated Actuals	Unaudited Actuals	Difference
LCFF Sources	12,104,958	12,103,194	-1,764
Federal Revenue	0	54,015	54,015
Other State Revenue	226,122	210,610	-15,512
Other Local Revenue	384,427	513,612	129,185
Total Revenues	12,715,507	12,881,432	165,925

5

September 17, 2020

COMPARISON
Unrestricted/Restricted Expenditures

	Estimated Actuals	Unaudited Actuals	Difference
Certificated Salaries	4,511,995	4,554,840	42,845
Classified Salaries	1,444,175	1,450,101	5,926
Employee Benefits	2,468,060	2,490,838	22,778
Books & Supplies	317,719	278,506	-39,213
Services	881,290	936,945	55,655
Capital Outlay	1,187,327	1,023,858	-163,469
Other Outgo	399,064	322,433	-76,631
Total Expenditures	11,209,630	11,057,521	-152,109

6

September 17, 2020

Why are Projections Different than Expected?

- School districts use conservatively estimated revenue and expenditures during the budget and interim reporting processes

What are Common Reasons for Differences?

- Revenue is received that was not anticipated
- Expenditure allocations or budgets were not completely used
- Purchase Orders (PO) issued before 6/30 – work completed or goods received after 7/1 (Rollover PO's)

7

September 17, 2020

COMPARISON

Unrestricted/Restricted Fund Balance, Reserves

	Estimated Actuals	Unaudited Actuals	Difference
Beginning Fund Balance	3,917,300	3,917,300	0
Increase/Decrease to Fund Balance	-24,737	345,275	
Ending Fund Balance	3,892,563	4,262,575	370,012

8

September 17, 2020

Other Funds
Corning Union High School District
2019/20 Unaudited Actuals

	Adult Education Fund 11	Cafeteria Fund 13	Deferred Mainl. Fund 14	Ranch Fund 19	BOND Fund 21	Capital Facilities Fund 25	Scholarships Fund 73
Revenue & Sources	\$131,437	\$752,341	\$210,000	\$146,502	\$10,643	\$163,514	\$17,085
Expenditures & Uses	\$129,726	\$656,247	\$235,025	* \$146,502	* \$1,478,810	\$154,261	\$16,750
*Planned Expenditures							
Other Sources (Uses)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Change	\$1,730	\$96,094	(\$25,025)	\$0	(\$1,468,167)	\$9,255	\$336
Beginning Balance	\$0	\$26,311	\$105,402	\$3,907,101	\$1,541,012	\$330,238	\$333,022
		*\$44,030 stores		*IMV Change			*IMV Change
Ending Balance	\$1,730	\$122,405	\$80,377	* \$4,031,724	* \$72,845	\$339,493	\$333,357

9

September 17, 2020

QUESTIONS & COMMENTS
BOARD OF TRUSTEES
SUPERINTENDENT

10

Corning Union High School District

2019/20 Unaudited Actuals

SACS Forms

- Fund 01 – General Fund
- Fund 11 –Adult Education
- Fund 13 – Cafeteria
- Fund 14 – Deferred Maintenance
- Fund 19 – Ranch
- Fund 21 – Bond
- Fund 25 – Capital Facilities
- Fund 51 – Bond Interest & Redemption
- Fund 73 – CUHSD Managed Scholarships

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
REVENUES									
1) LCFF Sources		8010-8099	12,103,194.00	0.00	12,103,194.00	11,352,861.00	0.00	11,352,861.00	-6.2%
2) Federal Revenue		8100-8299	54,015.00	997,480.25	1,051,495.25	0.00	1,284,192.00	1,284,192.00	22.1%
3) Other State Revenue		8300-8599	210,610.07	1,392,833.56	1,603,443.63	218,924.00	704,402.00	923,326.00	-42.4%
4) Other Local Revenue		8600-8799	513,612.46	582,737.55	1,096,350.01	225,431.00	715,029.00	940,460.00	-14.2%
5) TOTAL, REVENUES			12,881,431.53	2,973,051.36	15,854,482.89	11,797,216.00	2,703,623.00	14,500,839.00	-8.5%
EXPENDITURES									
1) Certificated Salaries		1000-1999	4,554,840.37	718,158.88	5,272,999.25	4,591,732.00	838,526.00	5,430,258.00	3.0%
2) Classified Salaries		2000-2999	1,450,100.74	1,081,101.18	2,531,201.92	1,449,579.00	1,080,639.00	2,530,218.00	0.0%
3) Employee Benefits		3000-3999	2,490,838.22	1,354,202.02	3,845,040.24	2,580,023.00	1,298,753.00	3,878,776.00	0.9%
4) Books and Supplies		4000-4999	274,611.07	365,076.79	639,687.86	206,448.00	331,261.00	537,709.00	-15.9%
5) Services and Other Operating Expenditures		5000-5999	940,839.47	593,555.40	1,534,394.87	621,395.00	551,121.00	1,172,516.00	-23.6%
6) Capital Outlay		6000-6999	1,023,858.06	165,708.09	1,189,566.15	0.00	20,000.00	20,000.00	-98.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299							
		7400-7499	436,207.24	89,235.36	525,442.60	338,425.00	214,736.00	553,161.00	5.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(124,445.96)	94,957.34	(29,488.62)	(51,462.00)	49,312.00	(2,150.00)	-92.7%
9) TOTAL, EXPENDITURES			11,046,849.21	4,461,985.06	15,508,834.27	9,736,140.00	4,384,348.00	14,120,488.00	-9.0%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			1,834,582.32	(1,488,943.70)	345,638.62	2,061,076.00	(1,680,725.00)	380,351.00	10.0%
OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(1,483,394.36)	1,483,394.36	0.00	(1,645,502.00)	1,645,502.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,483,394.36)	1,483,394.36	0.00	(1,645,502.00)	1,645,502.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals			2020-21 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			351,187.96	(5,549.34)	345,638.62	415,574.00	(35,223.00)	380,351.00	10.0%
FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	3,917,299.95	78,761.66	3,996,061.61	4,268,487.91	73,212.32	4,341,700.23	8.6%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,917,299.95	78,761.66	3,996,061.61	4,268,487.91	73,212.32	4,341,700.23	8.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,917,299.95	78,761.66	3,996,061.61	4,268,487.91	73,212.32	4,341,700.23	8.6%
2) Ending Balance, June 30 (E + F1e)			4,268,487.91	73,212.32	4,341,700.23	4,684,061.91	37,989.32	4,722,051.23	8.8%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9718	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	73,212.32	73,212.32	0.00	41,891.32	41,891.32	-42.8%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	2,612,677.00	0.00	2,612,677.00	New
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	0.00	0.00	0.00	1,694,460.00	0.00	1,694,460.00	New
Unassigned/Unappropriated Amount		9790	4,267,487.91	0.00	4,267,487.91	375,924.91	(3,902.00)	372,022.91	-91.3%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	25,945.00	22,940.00	-11.6%
3) Other State Revenue		8300-8599	16,325.97	18,461.00	13.1%
4) Other Local Revenue		8600-8799	89,185.84	88,038.00	-1.3%
5) TOTAL REVENUES			131,456.81	129,439.00	-1.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	26,375.46	23,229.00	-11.9%
2) Classified Salaries		2000-2999	71,398.01	64,251.00	-10.0%
3) Employee Benefits		3000-3999	29,248.96	38,495.00	31.6%
4) Books and Supplies		4000-4999	270.00	1,314.00	386.7%
5) Services and Other Operating Expenditures		5000-5999	595.21	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	1,838.83	2,150.00	16.9%
9) TOTAL EXPENDITURES			129,726.47	129,439.00	-0.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,730.34	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,730.34	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	1,730.34	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	1,730.34	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	1,730.34	New
2) Ending Balance, June 30 (E + F1e)			1,730.34	1,730.34	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	1,730.34	1,730.34	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	588,718.31	552,000.00	-2.9%
3) Other State Revenue		8300-8599	33,806.54	33,500.00	-0.9%
4) Other Local Revenue		8600-8799	149,815.68	149,700.00	-0.1%
5) TOTAL, REVENUES			752,340.53	735,200.00	-2.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	180,938.44	214,620.00	18.6%
3) Employee Benefits		3000-3999	119,111.91	149,493.00	25.5%
4) Books and Supplies		4000-4999	313,723.32	334,357.00	6.6%
5) Services and Other Operating Expenditures		5000-5999	14,823.19	10,122.00	-31.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	27,649.79	0.00	-100.0%
9) TOTAL, EXPENDITURES			656,246.65	708,592.00	8.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			96,093.88	26,608.00	-72.3%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			96,093.88	26,608.00	-72.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	26,310.83	122,404.71	365.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			26,310.83	122,404.71	365.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			26,310.83	122,404.71	365.2%
2) Ending Balance, June 30 (E + F1e)			122,404.71	149,012.71	21.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	500.00	0.00	-100.0%
Stores		9712	44,030.14	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	77,874.57	164,186.64	110.8%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(15,173.93)	New

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	210,000.00	33,000.00	-84.3%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	(53.42)	700.00	-1410.4%
5) TOTAL, REVENUES			209,946.58	33,700.00	-83.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	31,936.12	17,000.00	-46.8%
5) Services and Other Operating Expenditures		5000-5999	19,105.38	0.00	-100.0%
6) Capital Outlay		6000-6999	183,930.44	41,500.00	-77.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			234,971.94	58,500.00	-75.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(25,025.36)	(24,800.00)	-0.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(25,025.36)	(24,800.00)	-0.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	105,402.34	80,376.98	-23.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			105,402.34	80,376.98	-23.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			105,402.34	80,376.98	-23.7%
2) Ending Balance, June 30 (E + F1e)			80,376.98	55,576.98	-30.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	45,162.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	80,376.98	10,414.98	-87.0%

Unaudited Actuals
Foundation Special Revenue Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	750.00	0.00	-100.0%
4) Other Local Revenue		8600-8799	270,375.26	175,380.00	-35.1%
5) TOTAL, REVENUES			271,125.26	175,380.00	-35.3%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	6,500.04	6,800.00	4.6%
2) Classified Salaries		2000-2999	34,725.00	51,765.00	49.1%
3) Employee Benefits		3000-3999	19,748.39	28,902.00	46.4%
4) Books and Supplies		4000-4999	14,481.02	15,655.00	8.1%
5) Services and Other Operating Expenditures		5000-5999	71,047.50	31,237.00	-56.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			146,501.95	134,359.00	-8.3%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			124,623.31	41,021.00	-67.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Unaudited Actuals
Foundation Special Revenue Fund
Expenditures by Object

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			124,623.31	41,021.00	-67.1%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,907,101.33	4,031,724.64	3.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,907,101.33	4,031,724.64	3.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,907,101.33	4,031,724.64	3.2%
2) Ending Balance, June 30 (E + F1e)			4,031,724.64	4,072,745.64	1.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	4,043,589.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	4,031,724.64	29,156.64	-99.3%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,642.83	9,130.00	-14.2%
5) TOTAL REVENUES			10,642.83	9,130.00	-14.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,990.00	4,000.00	-19.8%
6) Capital Outlay		6000-6999	1,473,820.36	2,605,130.00	76.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			1,478,810.36	2,609,130.00	76.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,468,167.53)	(2,600,000.00)	77.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	2,600,000.00	New
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	2,600,000.00	New

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,468,167.53)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,541,011.99	72,844.46	-95.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,541,011.99	72,844.46	-95.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,541,011.99	72,844.46	-95.3%
2) Ending Balance, June 30 (E + F1e)			72,844.46	72,844.46	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	72,844.46	72,844.46	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	163,515.81	1,000.00	-99.4%
5) TOTAL, REVENUES			163,515.81	1,000.00	-99.4%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,689.19	0.00	-100.0%
6) Capital Outlay		6000-6999	149,572.18	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			154,261.37	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,254.44	1,000.00	-89.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

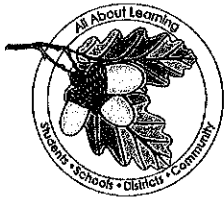
Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			9,254.44	1,000.00	-89.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	330,238.47	339,492.91	2.8%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			330,238.47	339,492.91	2.8%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			330,238.47	339,492.91	2.8%
2) Ending Balance, June 30 (E + F1e)			339,492.91	340,492.91	0.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	339,492.91	340,492.91	0.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	1,023.00	511.00	-50.0%
4) Other Local Revenue		8600-8799	104,493.46	276,489.00	164.6%
5) TOTAL, REVENUES			105,516.46	277,000.00	162.5%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	419,125.02	420,000.00	0.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			419,125.02	420,000.00	0.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(313,608.56)	(143,000.00)	-54.4%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	143,000.00	New
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	143,000.00	New

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(313,608.56)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	473,737.48	160,128.92	-66.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			473,737.48	160,128.92	-66.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			473,737.48	160,128.92	-66.2%
2) Ending Balance, June 30 (E + F1e)			160,128.92	160,128.92	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	160,128.92	160,128.92	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	17,084.79	0.00	-100.0%
5) TOTAL, REVENUES			17,084.79	0.00	-100.0%
B. EXPENSES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	16,750.00	0.00	-100.0%
6) Depreciation		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENSES			16,750.00	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			334.79	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2019-20 Unaudited Actuals	2020-21 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			334.79	0.00	-100.0%
F. NET POSITION					
1) Beginning Net Position					
a) As of July 1 - Unaudited		9791	333,022.11	333,356.90	0.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			333,022.11	333,356.90	0.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			333,022.11	333,356.90	0.1%
2) Ending Net Position, June 30 (E + F1e)			333,356.90	333,356.90	0.0%
Components of Ending Net Position					
a) Net Investment in Capital Assets		9796	0.00	0.00	0.0%
b) Restricted Net Position		9797	0.00	0.00	0.0%
c) Unrestricted Net Position		9790	333,356.90	333,356.90	0.0%



Tehama County Department of Education

Richard DuVarney
Tehama County
Superintendent of
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

August 17, 2020

Superintendent and Board of Trustees
Corning Union High School District

RE: 2020-21 Budget Approval

The Tehama County Department of Education thanks you for the timely submission of 2020-21 Adopted Budget. Our office has completed its review of the District's Adopted Budget pursuant to Education Codes 42127.

The County Superintendent is required to approve, conditionally approve or disapprove the Adopted Budget after verifying that:

The budget report complies with the criteria and standards established pursuant to Education Code 33127.

The adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Based on our review, the 2020-21 Adopted Budget has been approved.

Our office has worked directly with the Chief Business Official during the district budget review. We appreciate this collaboration and are committed to continuing this work as we approach unprecedented times due to the COVID-19 pandemic. Additional changes, including attendance, state and federal programs, and the states 2020/2021 budget will be addressed as more solid information becomes available. A complete listing of any technical corrections relating to the adopted budget has been sent directly to the Chief Business Official. Immediate fiscal concerns are listed below.

Cash Flow

Due to the adopted state budget implementing cash deferrals beginning February 2021, cash monitoring is now more critical than ever. As a result, at 1st Interim our office will require districts to submit cash flow projections through 2021-22 as part of our AB1200 review process. If a district runs out of cash they are immediately fiscally insolvent so it is essential to be prepared ahead of time.

The District's 2020-21 cash flow projection indicates the District will have positive cash in its general fund at June 30, 2021 and if needed, the District has some options for temporary borrowing from other funds. Furthermore, our office has reached out to our county treasurer to implement procedures for temporary loans for 2020-21. They most likely will not have the capacity for the 2021-22 fiscal year. In the event, the district will need to secure a Tax

Revenue Anticipation Note (TRAN), keep in mind, borrowing from an external source requires advance planning, sound budget assumptions, and accurate cash flow projections. We encourage the District to monitor its cash often and plan accordingly.

Deficit Spending

The district's budget reflects deficit spending in years two and three of the unrestricted multi-year projection; however, the District budget was adopted prior to the adopted state budget, which removed the budget reduction and instead implemented deferrals to offset the state budget shortage. Furthermore, districts are still working with local health officials and bargaining units to determine the operations for the 2020-21 fiscal year. The 1st Interim reporting period will give the district the opportunity to update the budget with more accurate assumptions.

Negotiations

The District has not settled negotiations at this time. Government Code 3547.5 requires the district to publicly disclose costs related to any bargaining agreement prior to approval. This includes additional MOUs that result in an increased cost to the District. Please provide a Disclosure of Collective Bargaining Agreement and multiyear projection to our office ten days prior to Board approval.

We are committed to working closely with the District to support efforts to maintain the sound financial condition of the Corning Union High School District. To that end, our office will continue to provide the latest available information and budget guidance in a timely manner. Our goal is to assist the District in proactively identifying potential fiscal problems, as early identification is the most effective mitigation technique available to us. Once the District's books are closed for the 2019-20 school year and we move into the 1st Interim reporting period, the budget can be updated for the actual beginning balances and any other known changes such as opening school enrollment, operations due to COVID-19 and additional Federal and State revenue due to COVID-19.

We have updated the trend analysis of your general fund to include the recently approved Budget Adoption, the Estimated Actuals for the 2019-20 year as well as the actual data for the previous seven years.

If our office can be of further assistance, please contact Debbie Towne at 528-7351.

Sincerely,



RICHARD DUVAORNEY
Tehama County Superintendent of Schools

cc: Christine Towne, Chief Business Official

Enclosure: Trend Analysis

Trend Analysis
Corning Union High School District
General Fund Unrestricted/Restricted

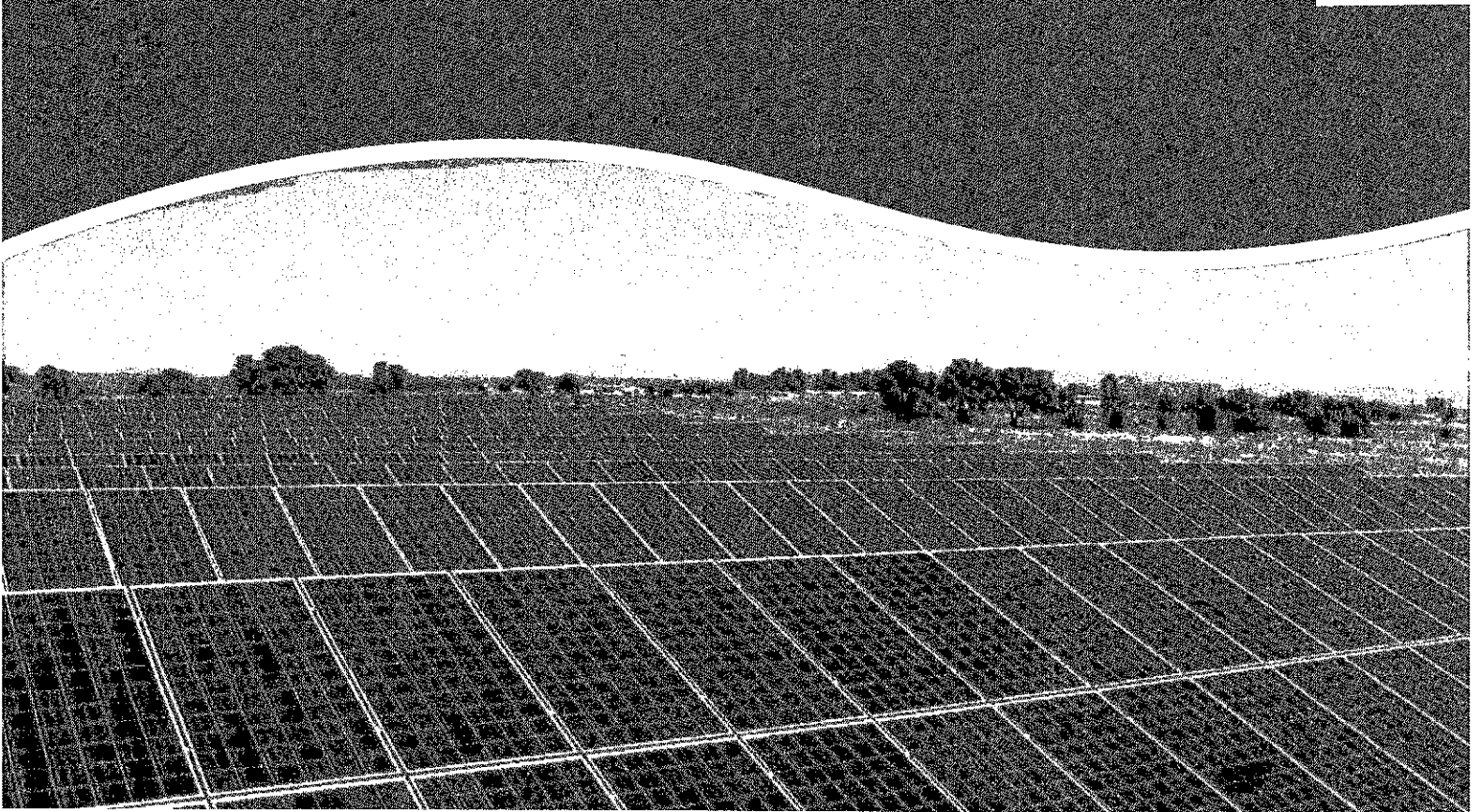
	ACTUALS 13/14	ACTUALS 14/15	ACTUALS 15/16	Actuals 16/17	Actuals 17/18	Actuals 18/19	Estimated Actuals 19/20	Budget Adoption 20/21
Total Revenue	\$9,117,093	\$10,133,326	\$12,031,512	\$12,156,376	\$12,804,048	\$14,759,995	\$15,548,926	\$14,500,839
Total Expenditures	\$10,363,835	\$13,755,961	\$11,542,543	\$11,776,183	\$12,029,931	\$13,140,118	\$15,582,088	\$14,120,488
Excess (Deficiency) of Revenue & Expense	-\$1,246,742	-\$3,622,635	\$488,969	\$380,193	\$774,117	\$1,619,877	-\$33,162	\$380,351
Total Other Financing Sources/Uses	\$0	\$2,806,720	\$76,144	-\$15,513	\$30,805	-\$17,039	\$0	\$0
Change in Fund Balance	-\$1,246,742	-\$815,915	\$565,113	\$364,680	\$804,922	\$1,602,838	-\$33,162	\$380,351
Beginning Balance	\$2,666,966	\$1,450,542	\$742,730	\$1,305,276	\$1,588,303	\$2,393,224	\$3,996,061	\$3,962,899
Audit Adjustment	\$30,319	\$108,103	-\$2,566	-\$81,655				
Ending Balance	\$1,450,543	\$742,730	\$1,305,277	\$1,588,301	\$2,393,224	\$3,996,062	\$3,962,899	\$4,343,250
Components of Ending Fund Balance								
Restricted/Reserved 9711, 9740	\$161,955	\$91,595	\$279,288	\$262,394	\$210,898	\$82,605	\$71,336	\$36,113
Committed 9760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assigned 9780	\$0	\$0	\$0	\$854,861	\$1,192,648	\$2,300,093	\$2,021,711	\$2,612,677
Reserve for Economic Uncertainty 9789	\$0	\$550,238	\$461,701	\$471,047	\$957,687	\$1,578,859	\$1,869,852	\$1,694,460
Unassigned/Unappropriated 9790	\$1,288,587	\$100,897	\$564,289	\$0	\$31,991	\$34,505	\$0	\$0
CBEDS - Oct Enrollment	964	949	923	946	974	1010	1076	
	900.88	891.90	868.30	884.91	918.90	961.48	1020.49	992.54
	93.45%	93.98%	94.07%	93.54%	94.34%	95.20%	94.84%	

August 2020



CORNING UNION HIGH SCHOOL DISTRICT

SOLAR PLANT ANNUAL INSPECTION REPORT



SUBMITTED TO:

Mr. Jared Caylor
Superintendent
Corning Union High School District
643 Blackburn Avenue
Corning, CA 96021

SUBMITTED BY:

IEC Power, LLC
8795 Folsom Boulevard, Suite 205
Sacramento, CA 95826
Phone: 916.383.6000



iec-corporation.com



IEC Power, LLC
8795 Folsom Boulevard
Suite 205
Sacramento, CA 95826

916-383-6000 Main
916-383-6010 Fax

www.iec-corporation.com

August 31, 2020

Mr. Jared Caylor
Superintendent
Corning Union High School District
643 Blackburn Ave.
Corning, CA 96021

Subject: Solar Plant Annual Inspection Report Corning Union High School District
Inspection Date: August 27, 2020

Dear Mr. Caylor:

IEC Power recently performed our **Annual Inspection** at all the solar sites in accordance with our Operation and Maintenance Agreement with the District. Attached are summaries of the inspection logs for each solar site. Please note this report is not the Annual Report. The summary maintenance and inspection logs provided herein will be included in the Annual Report. **The purpose of this report is to transmit our inspection logs and identify any action items for the District.**

The solar PV systems were inspected on August 27th to assess the condition of the system and all components to ensure the installation is fully functional and properly serviced. Structural and electrical components of the PV system were inspected in accordance with the attached inspection checklists. The results of the inspections for each site is provided in the attached Inspection Report. Please also note that the system is continuously monitored via PowerTrack web interface. Any operational issues are corrected as needed throughout the year and we do not wait for the annual inspections to take action.

In general, all solar PV sites inspected are operating normally. During the maintenance inspections, we discovered the following issues that we would like to bring to your attention:

- *Light soiling of PV modules, washing not required at this time.*
- *Three inverters at CUHS are currently being repaired under warranty, and will be reinstalled when the repairs are completed.*

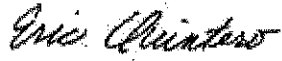
District Action Requested

Below is summary of action items for the District.

1. (none)

Please feel free to contact Blake Heinlein at (916) 383-6000 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eric Quintero". The signature is written in a cursive, flowing style.

Eric Quintero, PE
Manager

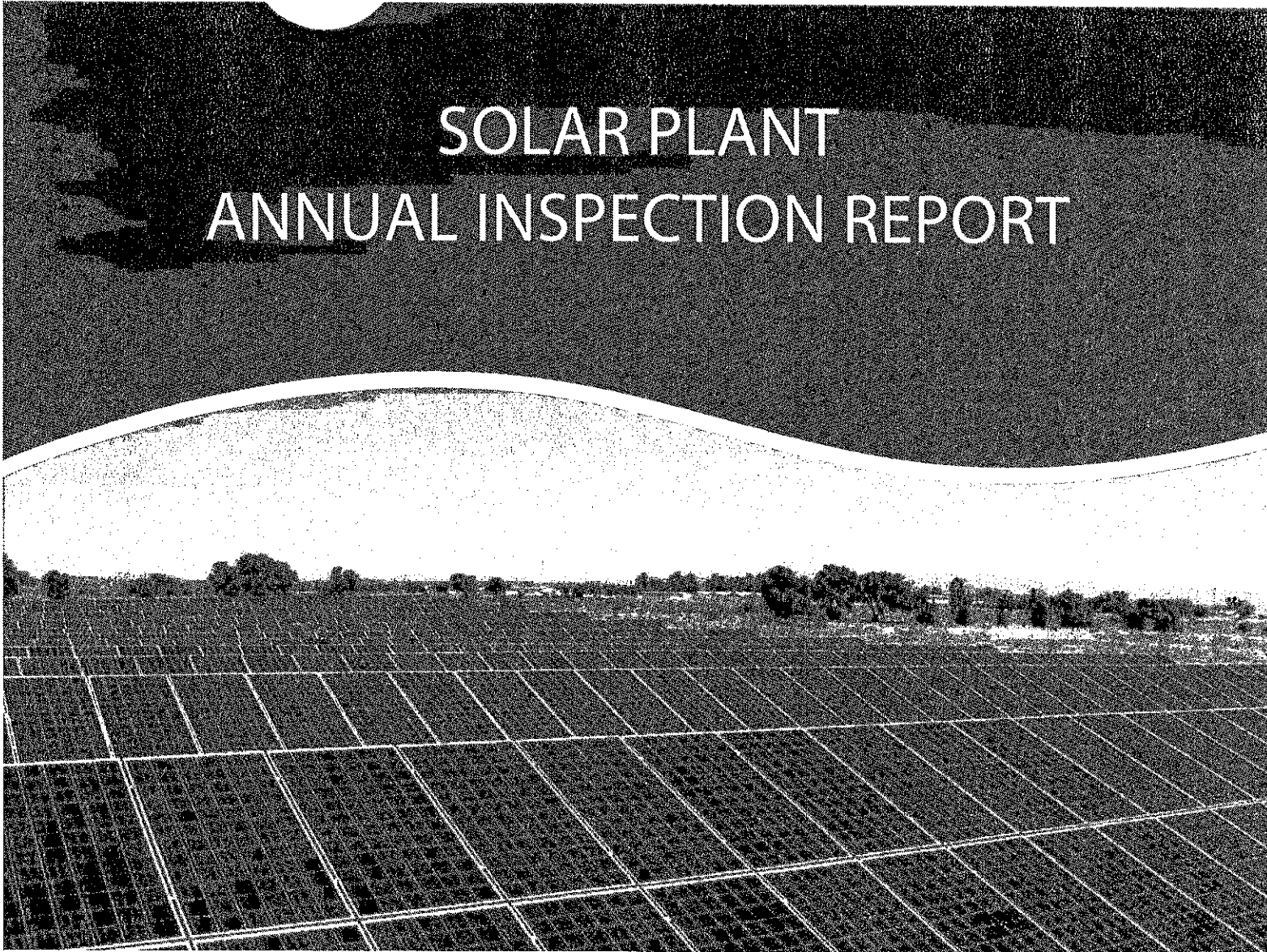
Enclosure

1. Solar Project Inspection Reports



Corning Union High School

SOLAR PLANT ANNUAL INSPECTION REPORT



iec-corporation.com

SOLAR PLANT INSPECTION REPORT

CLIENT: Corning Union High School District
SITE: Corning Union High School
INSPECTION DATE: August 27, 2020
INSPECTION TYPE: Annual Inspection

The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.

Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no major problems found.

The following items were noted during the inspection:

- Light soiling of PV modules, washing not required at this time.
- Inverters #1, #4, and #7 are being repaired under warranty.

District Actions and Due Dates:

Critical:

- (none)

Non Critical:

- (none)

IEC Actions and Due Dates

Critical:

- Replace inverters when repairs completed.

Non Critical:

- (none)

Next Steps

- The next tentative routine inspection will be conducted in August of 2021
- This annual inspection will be included in the Annual Report

Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Inverter Inspection Record(s)
4. Annual Inspection Report Photo Checklist
5. Photos Taken During Inspection

Annual Maintenance Checklist	Client:	Corning UHSD
	Site:	Corning Union HS
	Date:	8-27-20
	Technician:	BD

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓			
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	NA			
1.10	Inspect lighting systems and sensors	NA			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets				

Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	✓			
4.2	Inspect splice condition, if present	✓			
4.3	Confirm lids/enclosures secured	✓			

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 5 - Transformers

5.1	Inspect for damage/water intrusion	NA			
5.2	Inspect for secure mounting	NA			
5.3	Perform thermal scan, all connections	NA			
5.4	Obtain oil sample, if applicable	NA			
5.5	Complete inspection record sheet	NA			

Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			none
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	NA			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed				

Section 8 - Combiners

8.1	Inspect for damage/water intrusion	NA			
8.2	Check termination torque	NA			
8.3	Perform thermal scan, all connections	NA			
8.4	Check Voc as required	NA			
8.5	Complete inspection record sheet	NA			
8.6	Vacuum enclosure, if needed	NA			

Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			RII, 1 broken
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			minor

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	NR			
10.5	Check calibration, generation meter	NR			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			none
11.3	Prepare Work Orders for open items	✓			none
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:

Disconnect Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Type: AC	Date:	8-27-20
Disconnect ID #: AC-1	Technician:	BD

General Information:

Manufacturer:	Eaton	
Model:	DH364NRK	
Disconnect Rating:	200	Amps
Fuse Rating:	200	Amps
Voltage:	480	Volts
Conductor, Line Side:	Size: 3/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 3/0	Torque: 31 ft-lb

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	✓

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F: 68
Hot spots/anomalies present?	✓	
Line side torque checked?	Hot	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	✓	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	✓	

Notes:

Disconnect Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Type: AC	Date:	8-27-20
Disconnect ID #: AC-2	Technician:	BSA

General Information:

Manufacturer:	Eaton	
Model:	DH364NRK	
Disconnect Rating:	200	Amps
Fuse Rating:	175	Amps
Voltage:	480	Volts
Conductor, Line Side:	Size: 2/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 2/0	Torque: 31 ft-lb

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	—

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F: 65
Hot spots/anomalies present?	✓	
Line side torque checked?	Hot	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	✓	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-01	Date:	8-27-20
Inverter Serial #: 09000	Technician:	BA

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	
Corrosion present?	
Paint/finish condition?	
Mounting hardware condition?	
Conduit connection condition?	
Lock present, in use?	NA

Interior Inspection:

Debris present?	
Corrosion or water intrusion present?	
Thermal scan completed?	Max temp, °F:
Hot spots/anomalies present?	
Conductor termination torque required, DC side:	
DC side torque checked?	
Conductor termination torque required, AC side:	
AC side torque checked?	
Other hardware/fasteners secure?	
Check all fuses, replace as necessary	
Check circuit board condition	
Check and lubricate disconnects as necessary	NA
Check/change filters, if present.	NA
Clean, vacuum enclosure as necessary.	
Remove debris from pad enclosure, if applicable.	NA

Notes:

out for service

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-02	Date:	8.27.20
Inverter Serial #: 09000 3102	Technician:	BSO

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 68
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-03	Date:	8-27-20
Inverter Serial #: 09000 3068	Technician:	BO

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		KW
Output as found:			KW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 67
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-04	Date:	8-27-20
Inverter Serial #: 09000	Technician:	BP

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	
Corrosion present?	
Paint/finish condition?	
Mounting hardware condition?	
Conduit connection condition?	
Lock present, in use?	NA

Interior Inspection:

Debris present?	
Corrosion or water intrusion present?	
Thermal scan completed?	Max temp, °F:
Hot spots/anomalies present?	
Conductor termination torque required, DC side:	
DC side torque checked?	
Conductor termination torque required, AC side:	
AC side torque checked?	
Other hardware/fasteners secure?	
Check all fuses, replace as necessary	
Check circuit board condition	
Check and lubricate disconnects as necessary	NA
Check/change filters, if present.	NA
Clean, vacuum enclosure as necessary.	
Remove debris from pad enclosure, if applicable.	NA

Notes:

out for repair

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-05	Date:	8-27-20
Inverter Serial #: 09000 1436	Technician:	BN

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	25		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 67
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-06	Date:	8-27-20
Inverter Serial #: 09000 2639	Technician:	BA

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 66
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-07	Date:	8-27-20
Inverter Serial #: 09000	Technician:	BD

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	X
Corrosion present?	X
Paint/finish condition?	X
Mounting hardware condition?	X
Conduit connection condition?	X
Lock present, in use?	NA

Interior Inspection:

Debris present?	X	
Corrosion or water intrusion present?	X	
Thermal scan completed?		Max temp, °F:
Hot spots/anomalies present?		
Conductor termination torque required, DC side:		
DC side torque checked?		
Conductor termination torque required, AC side:		
AC side torque checked?		
Other hardware/fasteners secure?		
Check all fuses, replace as necessary		
Check circuit board condition		
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.		
Remove debris from pad enclosure, if applicable.	NA	

Notes:

out for repair

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-08	Date:	8-27-20
Inverter Serial #: 09000 2793	Technician:	JD

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	24		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 63
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-09	Date:	8-27-20
Inverter Serial #: 09000 4170	Technician:	BD

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:			kW
Output meets expectation?	(Yes) Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	(Yes) Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F: 62
Hot spots/anomalies present?	N	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-10	Date:	8-27-20
Inverter Serial #: 09000 7200	Technician:	JD

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:			kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 62
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-11	Date:	8-27-20
Inverter Serial #: 09000 14000 6136	Technician:	BD

General Information:

Manufacturer:	AE		
Model:	864R024		
Output Rating:	24		kW
Output as found:	off		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 61
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Annual Inspection Report Photo Checklist	
Client:	Corning UHSD
Site:	Corning Union HS
Date:	8-27-20
Technician:	DD

Photo Description	File or image #	Pic. for Report
-------------------	-----------------	-----------------

Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	✓	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	✓	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	NA	
Each combiner box interior	NA	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	NA	
Transformers interior	NA	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	✓	
Conduit and connections, sample of general condition	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

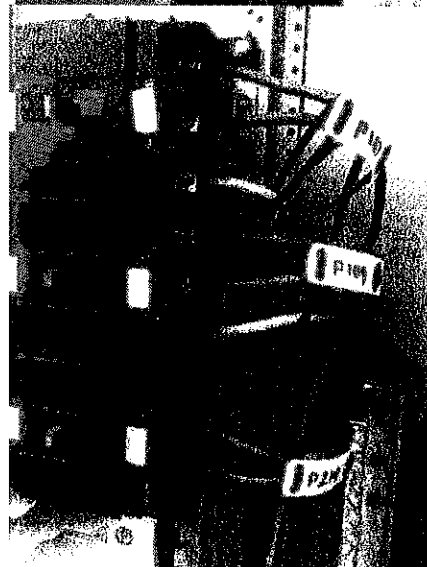
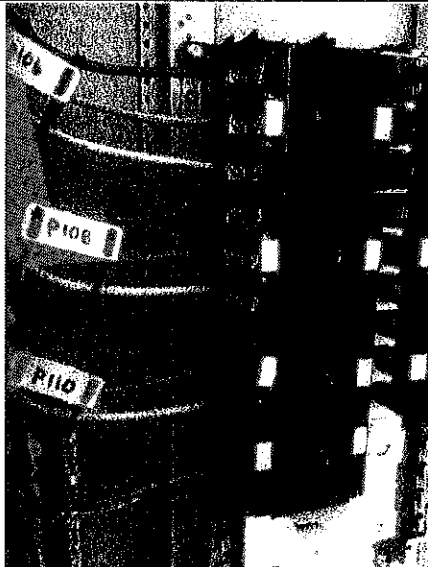
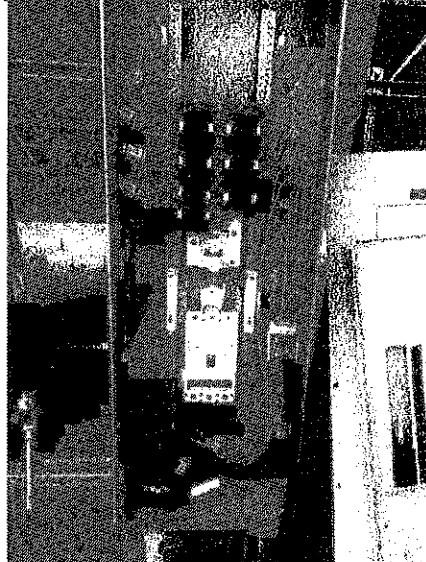
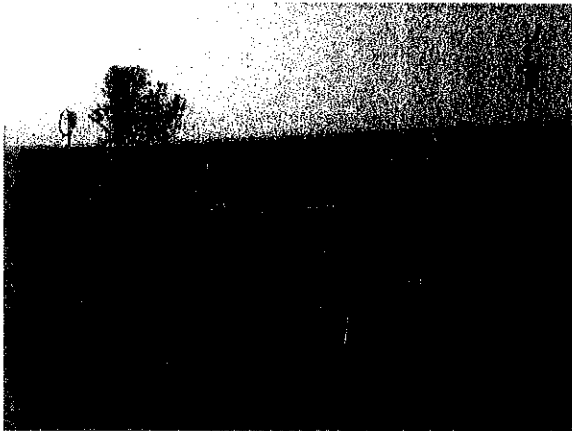
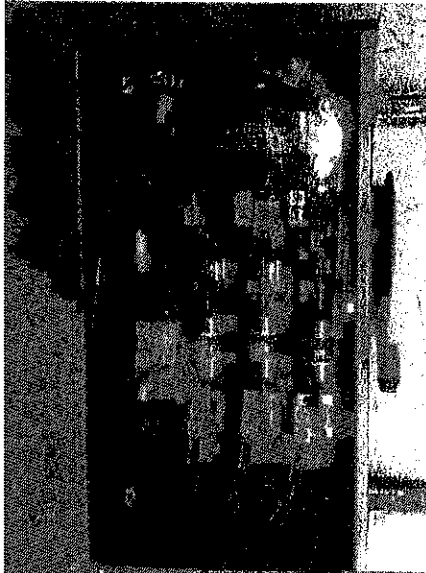
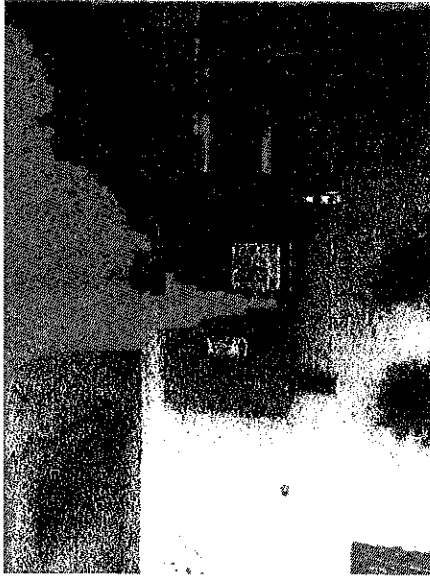
Detailed Photos

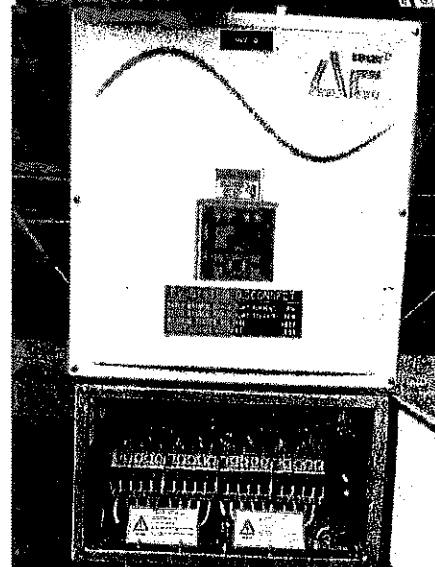
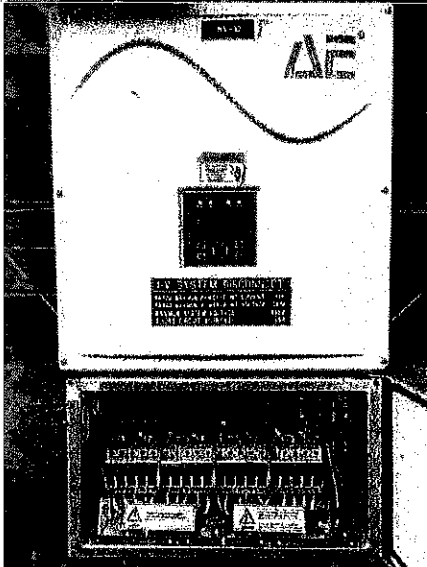
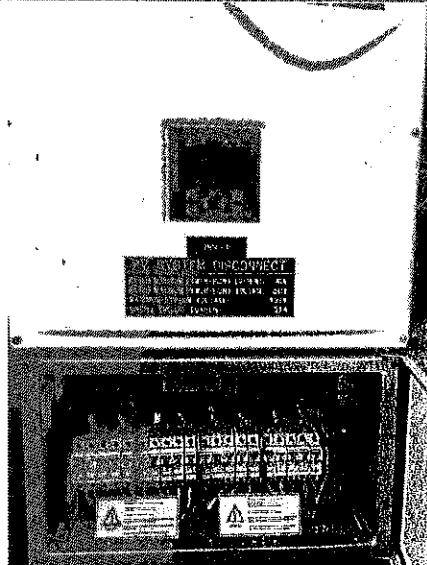
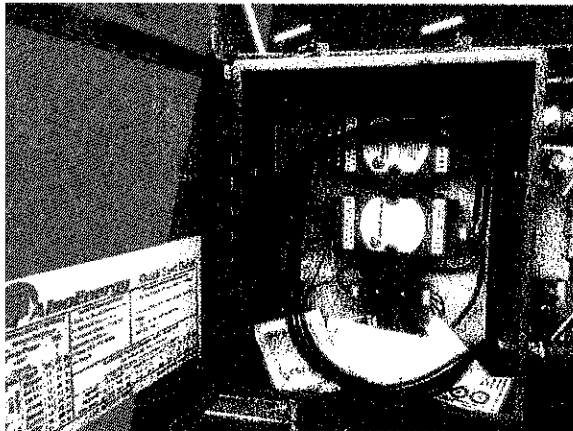
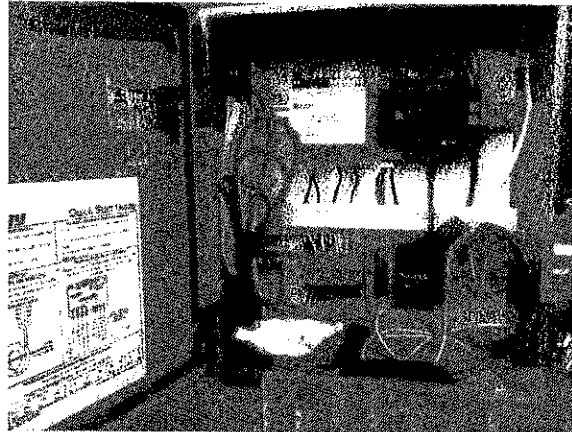
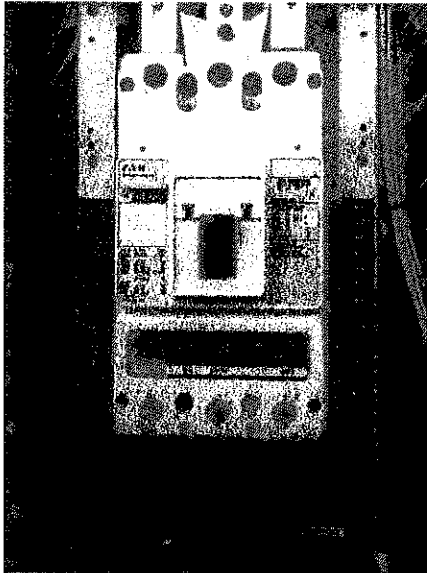
Any excessive corrosion	✓	
Any water intrusion points or damage	✓	
Any excessive debris collection, array or inverter areas	✓	
Any debris collection, enclosure or cabinet interiors	✓	
Any poor conduit or exposed wiring connections	✓	
Any defective or worn equipment and components	✓	
All DC switchgear terminations	NA	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

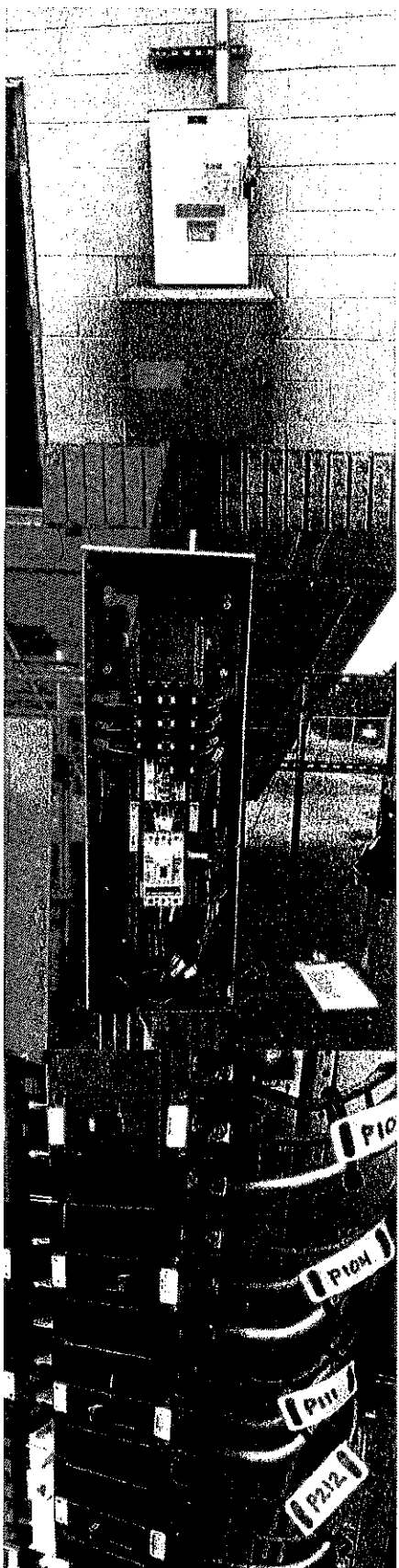
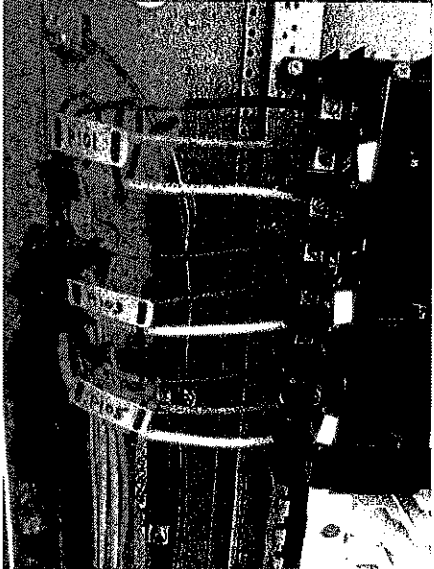
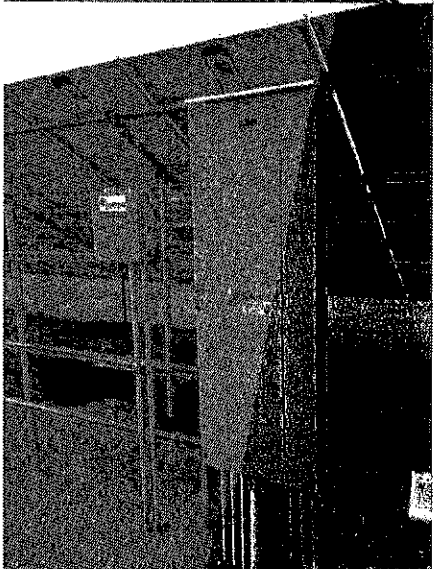
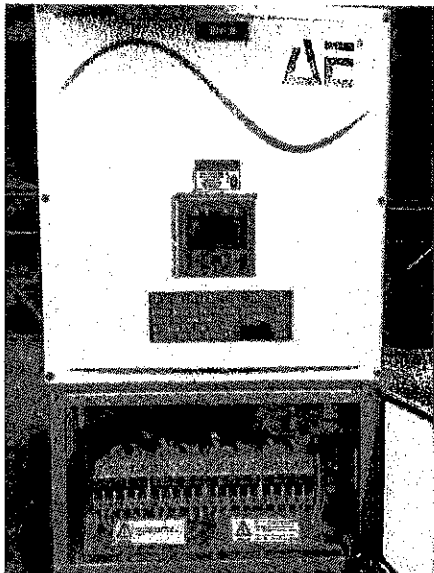
Repair Work

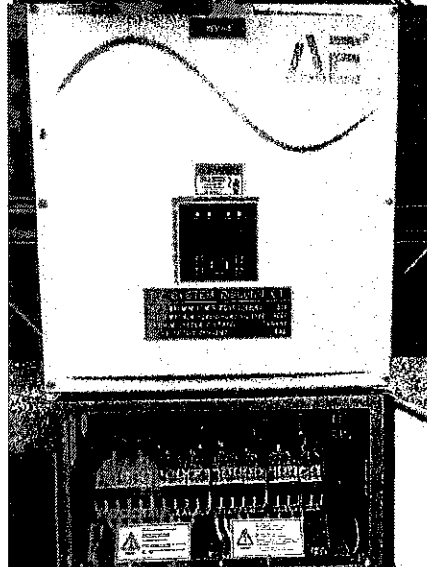
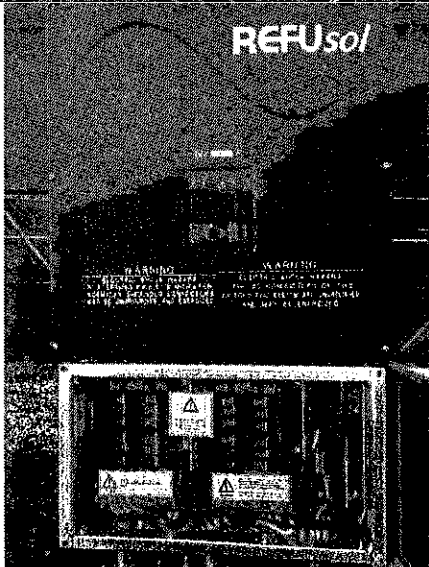
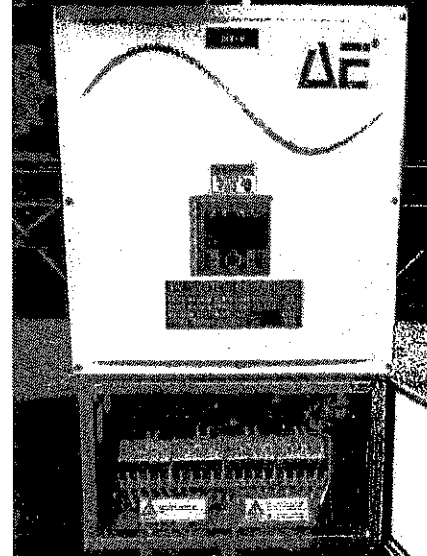
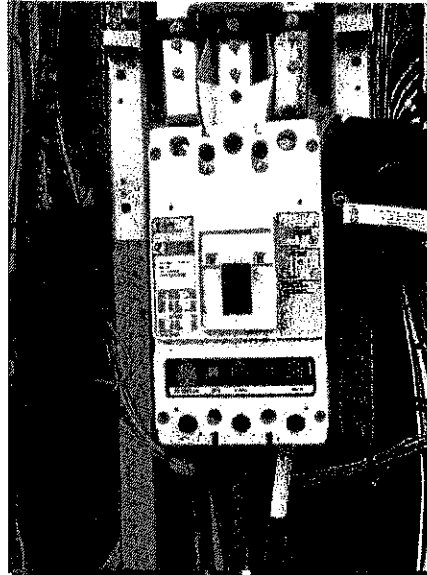
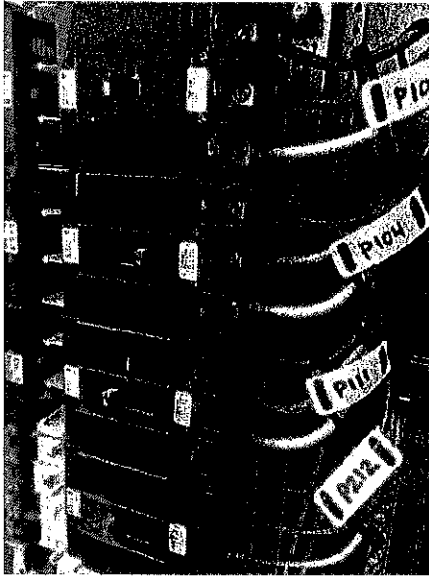
Before and after photos of repairs and replacements	✓	
Photos during repairs to document cause, method, etc.	✓	
Photos of any items to be repaired by others or at later date	✓	

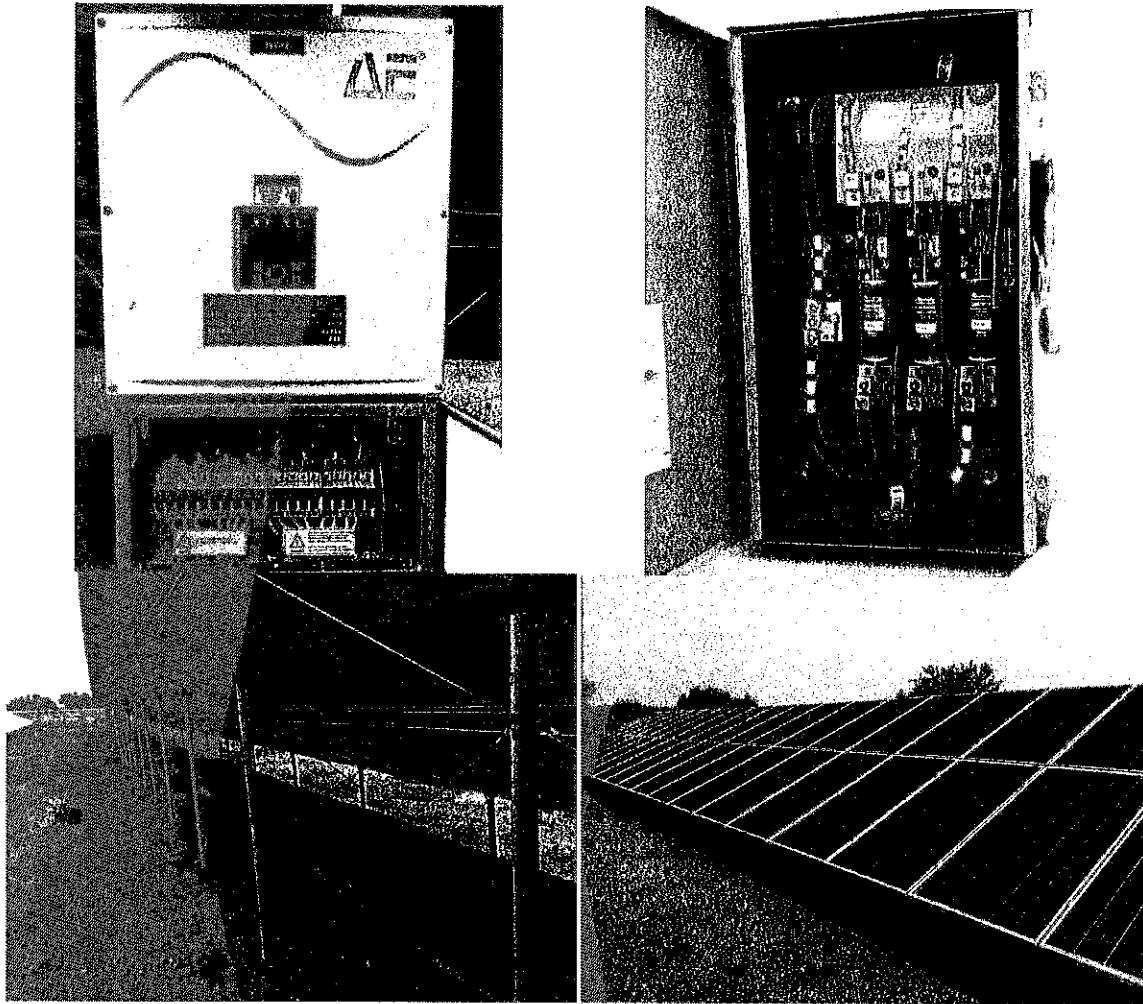
Notes:







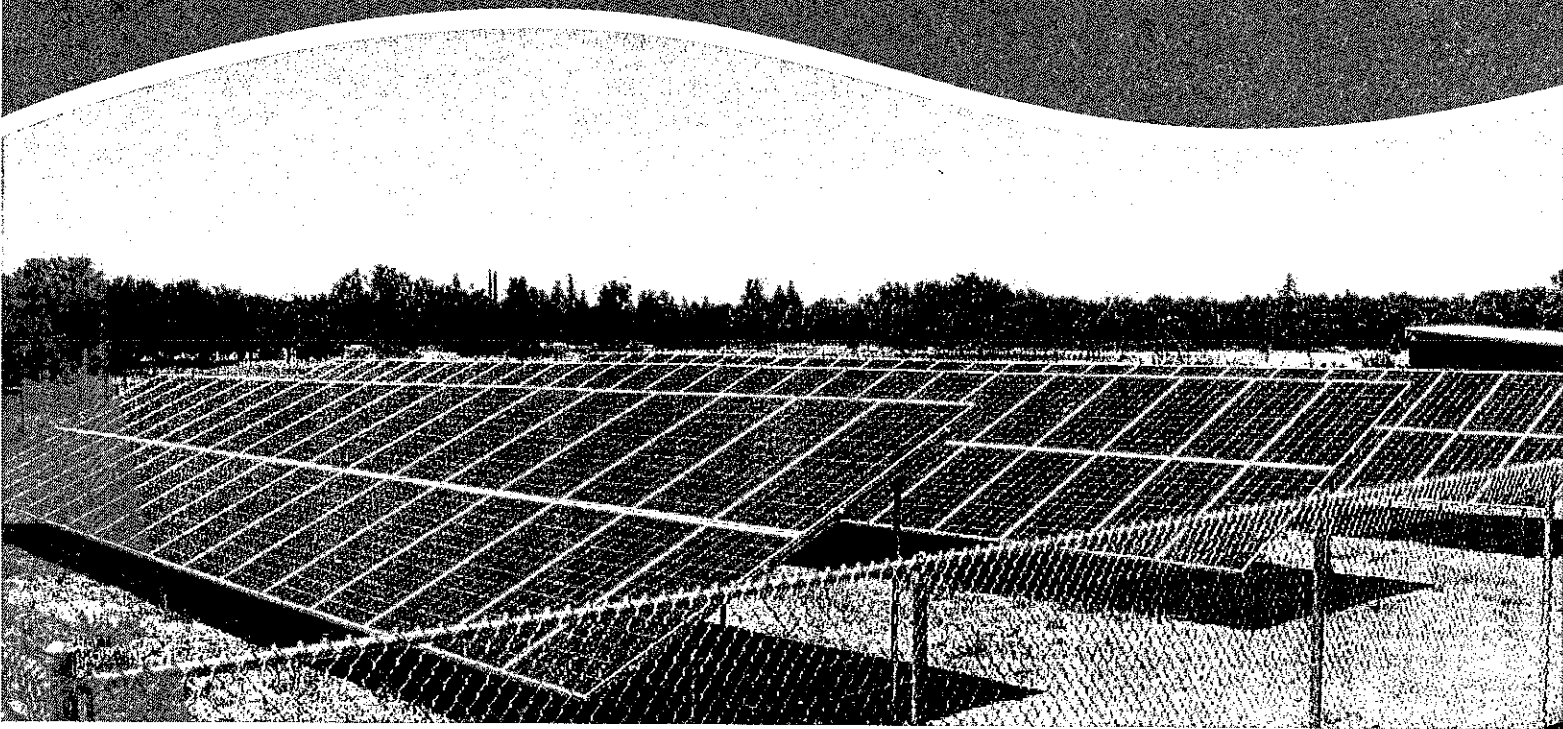






Centennial High School

SOLAR PLANT ANNUAL INSPECTION REPORT



iec-corporation.com

SOLAR PLANT INSPECTION REPORT

CLIENT: Corning Union High School District
SITE: Centennial High School
INSPECTION DATE: August 27, 2020
INSPECTION TYPE: Annual Inspection

The following is a summary of the inspection findings and action items for the above solar site(s). Actual inspection records and photographs are attached.

Summary of Inspection Findings

Onsite inspection of the site found the system in good condition, with no problems found.

The following items were noted during the inspection:

- Light soiling of PV modules, washing not required at this time.

District Actions and Due Dates:

Critical:

- (none)

Non Critical:

- (none)

IEC Actions and Due Dates

Critical:

- (none)

Non Critical:

- (none)

Next Steps

- The next tentative routine inspection will be conducted in August of 2021.
- This annual inspection will be included in the Annual Report

Attachments

1. Annual Maintenance Checklist
2. Disconnect Inspection Record(s)
3. Transformer Inspection Record(s)
4. Inverter Inspection Record(s)
5. Annual Inspection Report Photo Checklist
6. Photos Taken During Inspection

Annual Maintenance Checklist	Client:	Corning UHSD
	Site:	Centennial HS
	Date:	8-27-20
	Technician:	BP

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 1 - Site Conditions and Security

1.1	Inspect for hazardous conditions	✓			
1.2	Inspect grading/drainage/erosion	✓			
1.3	Inspect for adverse animal impacts	✓			
1.4	Inspect for adverse vegetation impact	✓			
1.5	Inspect for array shading impacts	✓			
1.6	Inspect fencing/gate conditions	✓			
1.7	Confirm locks/security devices in use	✓			
1.8	Inspect for theft/vandalism/graffiti	✓			
1.9	Inspect security system condition	NA			
1.10	Inspect lighting systems and sensors	NA			
1.11	Inspect signage legibility/condition	✓			
1.12	Remove trash	✓			

Section 2 - Rack and Structural Components

2.1	Inspect for broken/missing parts	✓			
2.2	Inspect for loose/missing fasteners	✓			
2.3	Inspect for corrosion/rust	✓			
2.4	Inspect for foundation cracks/damage	✓			
2.5	Inspect/tighten grounding/bonding	✓			
2.6	Perform random module torque tests	✓			

Section 3 - Utility and System Disconnects

3.1	Inspect for damage/water intrusion	✓			
3.2	Inspect for proper operation	✓			
3.3	Perform thermal scan, all connections	✓			
3.4	Check termination torque	✓			
3.5	Vacuum enclosure, if needed	✓			
3.6	Complete inspection record sheets	✓			

Section 4 - Handholes and Pullboxes

4.1	Inspect for damage/water intrusion	NA			
4.2	Inspect splice condition, if present	NA			
4.3	Confirm lids/enclosures secured	NA			

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 5 - Transformers

5.1	Inspect for damage/water intrusion	✓			
5.2	Inspect for secure mounting	✓			
5.3	Perform thermal scan, all connections	✓			
5.4	Obtain oil sample, if applicable	NA			
5.5	Complete inspection record sheet	✓			

Section 6 - AC Panelboard

6.1	Inspect for damage/water intrusion	✓			
6.2	Inspect for proper breaker operation	✓			
6.3	Perform thermal scan, all connections	✓			
6.4	Check termination torque	✓			
6.5	Vacuum enclosure, if needed	✓			

Section 7 - Inverters

7.1	Inspect for damage/general condition	✓			
7.2	Perform all mfr PM tasks and updates	✓			none
7.3	Check termination torque	✓			
7.4	Check/change filters, if needed	N/A			
7.5	Inspect for secure mounting	✓			
7.6	Complete inspection record sheet	✓			
7.7	Check and clean heat sink, if needed	✓			
7.8	Vacuum enclosure, if needed	✓			

Section 8 - Combiners

8.1	Inspect for damage/water intrusion	NA			
8.2	Check termination torque	NA			
8.3	Perform thermal scan, all connections	NA			
8.4	Check Voc as required	NA			
8.5	Complete inspection record sheet	NA			
8.6	Vacuum enclosure, if needed	NA			

Section 9 - Modules and String Wiring

9.1	Inspect for damaged/broken modules	✓			
9.2	Inspect for loose/missing hardware	✓			
9.3	Inspect for corrosion, seal problems	✓			
9.4	Inspect for damaged/deteriorated wire	✓			
9.5	Inspect for proper wire straps/support	✓			
9.6	Inspect for module soiling impact	✓			minor

Item	Inspection Task	Action			Notes:
		OK / None	Comp @Site	Follow Up	

Section 10 - Performance Monitoring and Reporting System (PMRS)

10.1	Inspect PMRS box for condition	✓			
10.2	Inspect weather station/sensors	✓			
10.3	Verify alignment of pyranometers	✓			
10.4	Check calibration, IR sensors	NR			
10.5	Check calibration, generation meter	NR			
10.6	Check desiccant, change as needed	✓			
10.7	Vacuum enclosure, if needed	✓			

Section 11 - General Items

11.1	Complete all inspection record sheets	✓			
11.2	Complete all Mfr service and updates	✓			none
11.3	Prepare Work Orders for open items	✓			none
11.4	Complete photos per checklist	✓			
11.5	Verify all fuses/breakers closed	✓			
11.6	Verify all enclosures closed/secured	✓			
11.7	Verify all systems back online	✓			

Additional Notes:

Disconnect Inspection Record	Client:	Corning UHSD
	Site:	Centennial HS
Type: AC	Date:	8-27-20
Disconnect ID #: AC-1	Technician:	BD

General Information:

Manufacturer:	Eaton	
Model:	DH364NRK	
Disconnect Rating:	200	Amps
Fuse Rating:	150	Amps
Voltage:	480	Volts
Conductor, Line Side:	Size: 1/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 2/0	Torque: 31 ft-lb

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	✓
Other	—

Interior Inspection:

Debris present?	N	
Corrosion or water intrusion present?	N	
Switch component condition?	✓	
Thermal scan completed?	✓	Max temp, °F: 75
Hot spots/anomalies present?	N	
Line side torque checked?	Hot	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Blade/jaw lubricant condition, as found:	✓	
Clean and re-lubricate blades/jaws as necessary.	—	
Arrestor condition, if present?	N/A	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

Notes:

Transformer Inspection Record	Client:	Corning UHSD
	Site:	Centennial HS
	Date:	8-27-20
Transformer ID #: TR-1	Technician:	ESD

General Information:

Manufacturer:	HPS	
Model:	211500	
Line (Grid) Side Voltage:	208	Volts
Load (Solar) Side Voltage:	480	Volts
Conductor, Line Side:	Size: 2/0	Torque: 31 ft-lb
Conductor, Load Side:	Size: 3 AWG	Torque: 15 ft-lb

Exterior Inspection:

Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Other	—

Interior Inspection:

Debris present?	N	
Corrosion or water intrusion present?	N	
Evidence of animal intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F: 107
Hot spots/anomalies present?	N	
Line side torque checked?	✓	
Load side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Clean, vacuum enclosure as necessary.	✓	
Other	—	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-01	Date:	8-27-20
Inverter Serial #: 09000 3038	Technician:	EB

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	0.75		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	N
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	N	
Corrosion or water intrusion present?	N	
Thermal scan completed?	✓	Max temp, °F: 74
Hot spots/anomalies present?	N	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Inverter Inspection Record	Client:	Corning UHSD
	Site:	Corning Union HS
Inverter ID #: INV-02	Date:	8-27-20
Inverter Serial #: 09000 3041	Technician:	BD

General Information:

Manufacturer:	AE		
Model:	864R020		
Output Rating:	20		kW
Output as found:	OK		kW
Output meets expectation?	Yes	No	
Output Voltage:	480		Volts
Communication checked ok?	Yes	No	

Exterior Inspection:

Signage present, correct, legible?	✓
Corrosion present?	✓
Paint/finish condition?	✓
Mounting hardware condition?	✓
Conduit connection condition?	✓
Lock present, in use?	NA

Interior Inspection:

Debris present?	✓	
Corrosion or water intrusion present?	✓	
Thermal scan completed?	✓	Max temp, °F: 70
Hot spots/anomalies present?	✓	
Conductor termination torque required, DC side:	✓	
DC side torque checked?	✓	
Conductor termination torque required, AC side:	✓	
AC side torque checked?	✓	
Other hardware/fasteners secure?	✓	
Check all fuses, replace as necessary	✓	
Check circuit board condition	✓	
Check and lubricate disconnects as necessary	NA	
Check/change filters, if present.	NA	
Clean, vacuum enclosure as necessary.	✓	
Remove debris from pad enclosure, if applicable.	NA	

Notes:

Annual Inspection Report Photo Checklist	
Client:	Corning UHSD
Site:	Centennial HS
Date:	8 - 27 - 20
Technician:	BD

Photo Description	File or image #	Pic. for Report
-------------------	-----------------	-----------------

Site Photos

General site overview, multiple for entire array	✓	
Inverter pad area	✓	
Disconnect areas	✓	
Rack or structure, general view	✓	
Objects affecting shading	✓	
Other items affecting project (graffiti, vandalism, fence damage, etc.)	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

Equipment Photos

All disconnects exterior	✓	
All disconnects interior	✓	
All panelboards exterior	✓	
All panelboards interior	✓	
Each combiner box exterior	NA	
Each combiner box interior	NA	
Each inverter exterior	✓	
Each inverter interior	✓	
PMRS equipment and weather station	✓	
PMRS enclosure interior	✓	
Transformers exterior	✓	
Transformers interior	✓	
Array modules, sample of general condition, multiple photos	✓	
Exposed string wiring, sample of general condition, multiple photos	✓	
Conduit and connections, sample of general condition	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

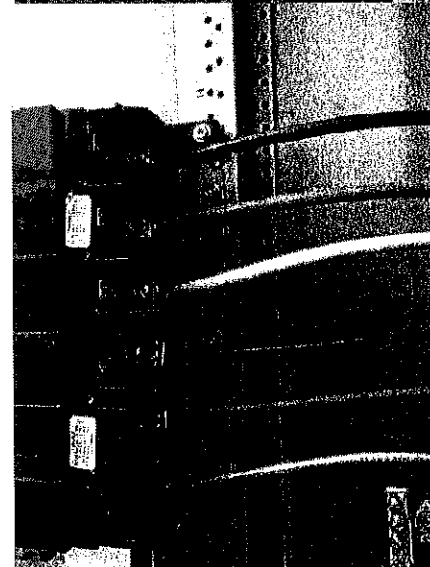
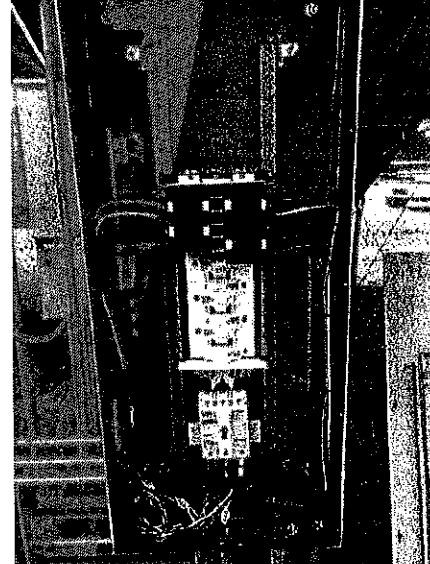
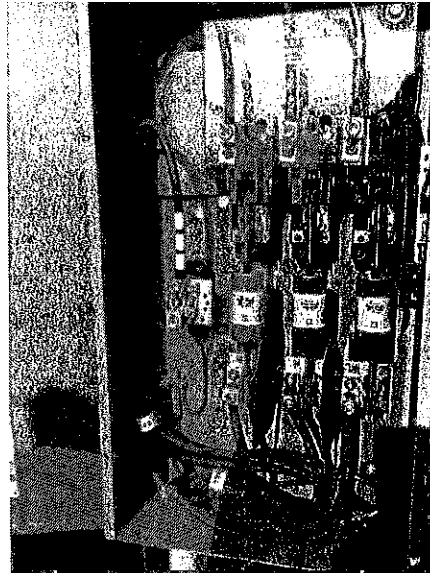
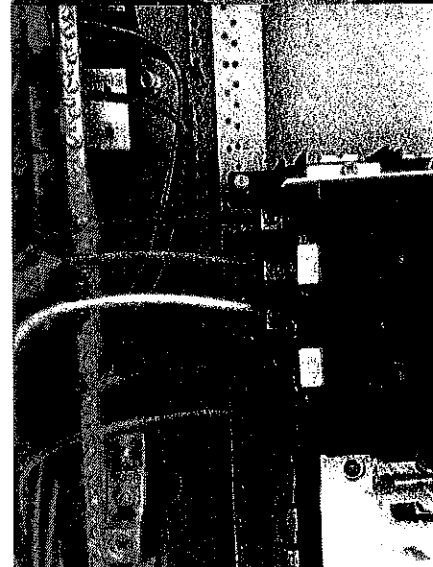
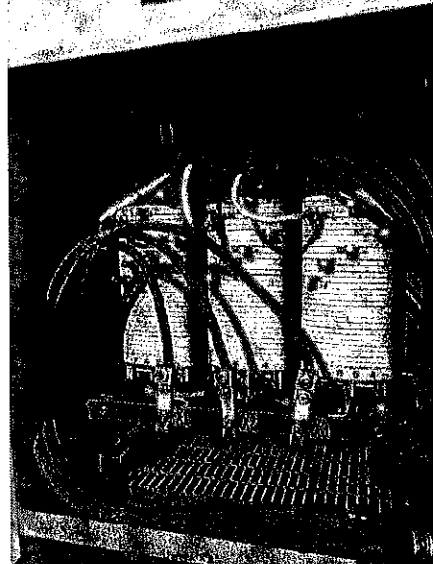
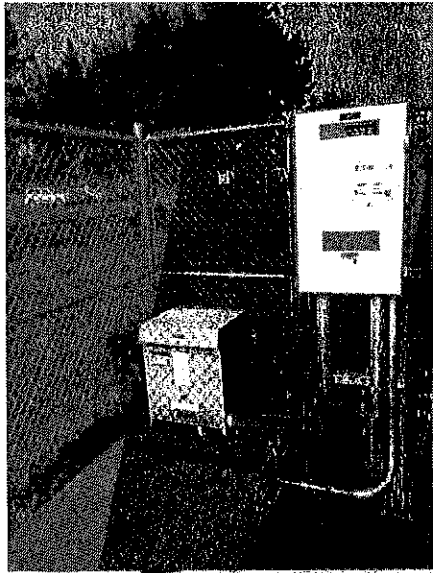
Detailed Photos

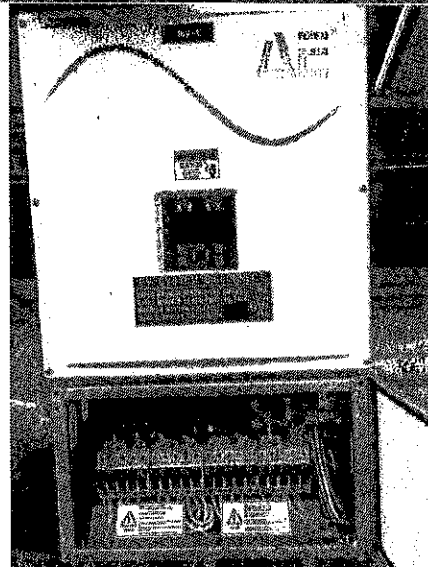
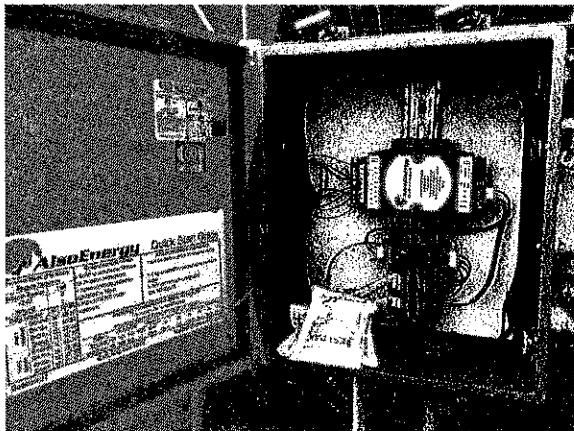
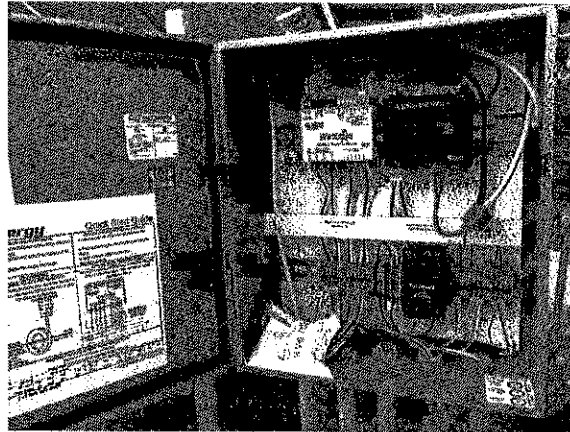
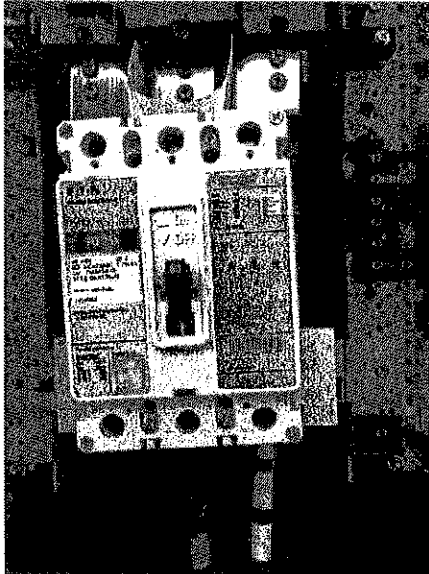
Any excessive corrosion	✓	
Any water intrusion points or damage	✓	
Any excessive debris collection, array or inverter areas	✓	
Any debris collection, enclosure or cabinet interiors	✓	
Any poor conduit or exposed wiring connections	✓	
Any defective or worn equipment and components	✓	
All DC switchgear terminations	NA	
All AC switchgear terminations	✓	
As left photos of above, if changes, cleanup, etc. performed	✓	

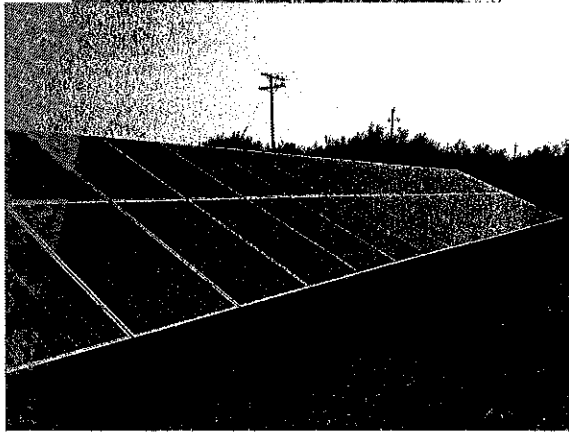
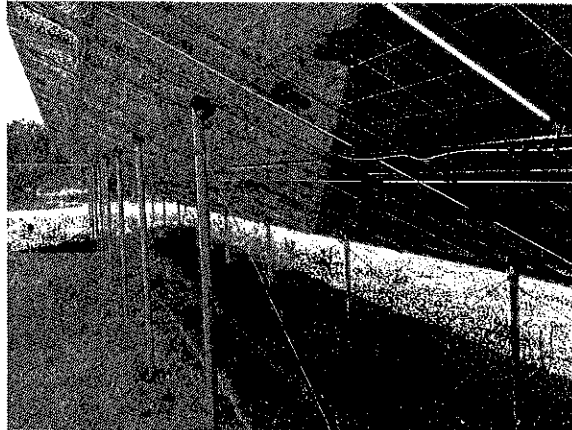
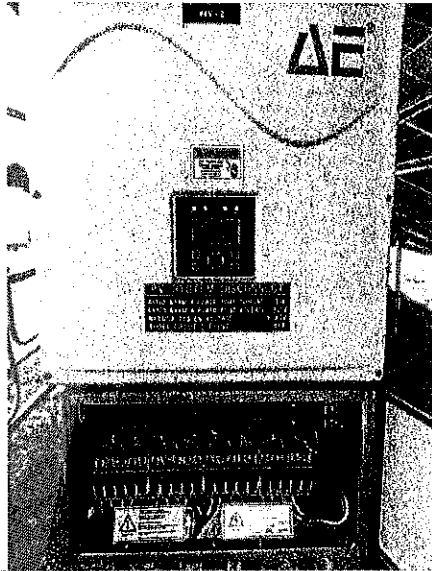
Repair Work

Before and after photos of repairs and replacements	✓	
Photos during repairs to document cause, method, etc.	✓	
Photos of any items to be repaired by others or at later date	✓	

Notes:







English Learner Master Plan

Corning Union High School District

2020-2021

PURPOSE STATEMENTS & GOALS SUMMARY

The purpose of this program is for English Learners (ELs) to develop fluency in speaking, listening, reading English, to promote cross-cultural understanding, and to provide equal opportunity for academic achievement. The purpose includes academic instruction using the primary language only when necessary. Regular education staff are included in the MASTER PLAN to ensure the commitment of all personnel to provide the best possible educational services for English Learner students. EL students will have equal access to the curriculum provided to all students. These students will make normal progress through the curriculum, experience success and will successfully make adequate social-emotional and behavioral adjustments. The fundamental goal of the program is that EL students will successfully learn English and be in a position to graduate from CUHS with a high school diploma. Where it is not feasible due to age or other factors, we will provide language and life skills as the next best alternative.

At Corning Union High School we also want to ensure that English learners fully and meaningfully access and participate in a twenty-first century education through grade twelve that results in their attaining high levels of English proficiency, mastery of grade level standards, and opportunities to develop other proficiencies in various pursuits.

We affirm, welcome, and respond to a diverse range of English Learner strengths, needs, and identities. We prepare graduates with the linguistic, academic, and social skills and competencies they require for college, career, and civic participation in a global society. We value diversity and bilingualism as a meaningful asset of a thriving Corning community.

Section One: Assets-Oriented and Needs-Responsive Schools

CUHS is responsive to different EL strengths, needs, and identities and supports the social-emotional health and development of English learners. Our programs value and build upon the cultural and linguistic assets students bring to their education in safe and affirming school climates. Educators value and build strong family, community, and school partnerships.

We believe:

- A. The **languages and cultures** English learners bring to their education are **assets** for their own learning and are important contributions to learning communities. These assets are valued and built upon in culturally responsive curriculum and instruction and in programs that support, wherever possible, the development of proficiency in multiple languages.
- B. Recognizing that there is no universal EL profile and that no one-size-fits-all approach works for all English learners, our programs, curriculum, and instruction must be responsive to different EL student characteristics and experiences. EL students entering school at the beginning/foundation levels of English proficiency have different needs and capacities than do students entering at intermediate or advanced levels. The needs of long-term English learners are vastly different from recently arrived students (who in turn vary in their prior formal education).
- C. The **school climate** and campus are affirming, inclusive, and safe.
- D. Our school values and builds strong **family and school partnerships**.
- E. We have developed a collaborative framework for identifying English learners with disabilities and use valid assessment practices. We have developed appropriate individualized education programs (IEPs) that support culturally and linguistically inclusive practices and provide appropriate training to teachers, thus leveraging expertise specific to English learners. The IEP addresses academic goals that take into account student language development, as called for in state and national policy recommendations.

1. PARENT NOTIFICATION: Parents of all assessed students will annually be given written notification, in the primary language, of the results of their student's English language assessment (ELPAC). They will be given the opportunity to refuse the placement of their child in a Designated English Language Development program.

2. PARENTAL INVOLVEMENT: The District supports the involvement of all parents of English Learners in the educational process of their children. Research continues to show evidence of benefits that parent involvement brings to the academic achievement of students. The DELAC Coordinator is also responsible to facilitate the **District English Learner Advisory Committee (DELAC)** at CUHSD. Composition requirements, elections, major tasks, and training must meet state requirements. The DELAC's role is to review and advise on three tasks:

- a. The development of a Master Plan for English Learners which includes the school's EL needs assessment
- b. Identify ways to make parents aware of the importance of regular school attendance for learning
- c. Provide information to parents about the culture of school, the process of language learning, the resources available to them and their students, and the general operation of CUHS in this community.

3. SPECIAL NEEDS: EL students shall be provided with fair and equal access to special services such as: Special Education, Title I, Alternative Education, after-school programs, and extra-curricular activities. There are a growing number of EL students who also have an IEP who may need specific programs or accommodations to make their language learning experience the most beneficial and effective. Considerations are also made for the appropriate testing to be done for any students who have both learning and language-skill deficits. We have a number of bilingual para-educators who work in our Special Education department every day to assist any students who may need both language and learning-capacity support.

Section Two: Intellectual Quality of Instruction and Meaningful Access

English learners engage in intellectually rich, developmentally appropriate learning experiences that foster high levels of English proficiency. These experiences integrate language development, literacy, and content learning as well as provide access for comprehension and participation through native language instruction and scaffolding. English learners have meaningful access to a full standards-based and relevant curriculum and the opportunity to develop proficiency in English and other languages, namely Spanish.

We believe:

- A. Language development occurs in and through subject matter learning and is **integrated** across the curriculum, including integrated ELD and designated content-based ELD (per the ELA/ELD Framework pages 891–892).
- B. Students are provided a rigorous, **intellectually rich, standards-based curriculum** with instructional scaffolding that increases comprehension and participation and develops student autonomy and mastery.
- C. Teaching and learning emphasize engagement, interaction, discourse, inquiry, and critical thinking with the same **high expectations** for English learners as for all students in each of the content areas.
- D. English learners are provided **access to the full curriculum** along with the provision of appropriate EL supports and services.
- E. Students' **home language** is understood as a means to access subject matter content, as a foundation for developing English, and, where possible, is developed to high levels of literacy and proficiency along with English.
- F. Rigorous **instructional materials** support high levels of intellectual engagement. Explicit scaffolding enables meaningful participation by English learners at different levels of English language proficiency. Integrated language development, content learning, and opportunities for bilingual/biliterate development are appropriate according to the program model.
- G. English learners are provided choices of research-based language support and development programs (including options for developing skills in multiple languages) and are enrolled in programs designed to overcome language barriers and provide access to the curriculum.

PLACEMENT OF STUDENTS

Designated ELD Program: EL students will be placed in a Designated English Language Development course. When the student's language designation is "EL" on the Initial ELPAC score, he/she is recommended to be placed into a Designated ELD classroom for the amount of time necessary until course progress demonstrates movement to a higher level course, placement into a mainstream English course, or reclassification occurs. CUHS currently has three levels of designated English language development (ELD): Level 1 Emerging (Foundations class), Level 2 Expanding (Intermediate class), and Level 3 Bridging (Advanced class). Students who are placed into the emerging level course will be provided two periods of direct, designated language instruction and practice. The students who are placed into the expanding and bridging level ELD courses are provided one period of direct, designated instruction, but are also given a mainstream English course in English 1, English 2, English 3, or English 4 Non-Fiction in order to accelerate English language instruction and learning for those making such transitions.

Integrated ELD Instruction: In addition to the designated courses targeting specific ELD levels, students in the emerging or possibly the lower expanding level of designated ELD will also be provided with a bilingual para-educator to assist with content-learning development through target-language and first-language assistance. Students will be clustered into the content-areas of math, science, social science and appropriate elective courses where students in ELD would not be successful without the support. The bilingual para-educators are expected to promote English language learning by limiting the amount of constant, direct translation of teacher talk or material provided. Content teachers and bilingual para-educators will work together collaboratively to provide the most effective instruction that first facilitates language learning and then provides access to the content of the course. All Expanding and Bridging level ELD students will not be provided bilingual para-educators in content courses, but will be pushed out into the mainstream content courses with some additional support through their expanding or bridging level instructors in ELD, effectively using academic content subjects as building blocks for genuine content academic language.

English Learner Mainstream Instruction: English Language learners who reach the Expanding or Bridging levels of language development designation will continue to be placed into their respective ELD course levels AND into a mainstream English course until the student scores a 3 or a 4 on the Summative ELPAC. LTELs that score a 3 are likely to be moved out of an ELD Bridging class since multiple years of a designated ELD course has not led to reclassification. Those ELPAC 3-4 students need multiple opportunities to improve their reading and writing scores. A parent may request to have a student moved out of an ELD course placement and placed solely into an English Language Arts mainstream classroom at any time regardless of language proficiency level. However, such a change would follow a thorough conversation with the ELD professionals at CUHS consisting of the ELD teachers, the EL counselor, the EL Coordinator, and the administrator with oversight of the EL program at CUHS. The teachers in the English Department are committed to identifying and supporting any ELD Expanding or Bridging students. They will also provide support to any former ELD students who have not yet been formally reclassified. The EL Counselor continues to monitor all previously reclassified students for the four years following their re-designation.

Section Three: System Conditions That Support Effectiveness

Corning Union High School has leaders and educators who are knowledgeable of and responsive to the strengths and needs of English learners in our community and we utilize valid assessment and other data systems that inform instruction and continuous improvement. Each level of the school system provides resources and tiered support to ensure strong programs and build the capacity of teachers and staff to leverage the strengths and meet the needs of English learners. CUHS hired four new teachers this year who are all bilingual.

We believe:

- A. **Leaders** establish clear goals and commitments to English learners by providing access, growth toward English proficiency, and academic engagement and achievement. Leaders maintain a systemic focus on continuous improvement and progress toward these goals —over and above compliance identified in the EL Master Plan and District English Learner Advisory Committee (DELAC) regulations.
- B. The school system invests **adequate resources** to support the conditions required to address EL needs.

- C. A **system of culturally and linguistically valid and reliable assessment** supports instruction, continuous improvement, and accountability for attainment of English proficiency, biliteracy, and academic achievement.
- D. **Capacity building** occurs at all levels of the system, including **leadership development** to understand and address the needs of English learners. **Professional learning** and **collaboration time** are afforded to teachers. The system makes robust efforts to address the teaching shortage and build a **recruitment and development pipeline** of educators skilled in addressing the needs of English learners, including bilingual teachers.

1. INITIAL IDENTIFICATION: Registration in the Corning Union High School District will include the completion of the state mandated Home Language Survey. If the answer to any of the first three questions on the Home Language Survey is a language other than English, the student will be referred for English language assessment (initial ELPAC). (E.C. 62002)

2. ASSESSMENT OF STUDENTS: Students with a language other than English as indicated on the Home Language Survey in grades 9-12 will be tested by a designated staff member who administers the initial English Language Proficiency Assessments for California (ELPAC) and consults with the EL Coordinator, the EL Counselor and the ELD instructors for best placement. Based on test results, parent conversations, and staff consultations, students will receive a language designation that is considered for placement, instruction, and further assessment.

An EL student folder shall be maintained for each EL student by the EL Counselor. This EL folder shall be established as soon as initial testing is completed. The purpose of the folder is to assist the teacher, parent, school and district administrators with program placement and development, student monitoring, and reclassification. The following items will be placed in the EL folder:

- A copy of the Home Language Survey
- A copy of testing results from all initial and annual summative assessments (ELPAC, etc.)
- copies of parent notification letters
- other pertinent information related to the student's background and experiences at the time of reclassification, the completed reclassification form & verification data (form created)

3. PROGRESS EVALUATION: The progress of English Learners will be measured by means of the following assessment instruments when appropriate:

- Grades 9-12: Initial and Summative ELPAC results
- The Mainstream English Language Reading Assessment scores (Star Renaissance grade-level or raw score)
- A writing sample in the ELD or mainstream English course scored against the English department rubric
- Other Academic Performance indicators such as student grades, GPAs, internal course assessments, and advancement to higher level designated courses, etc. will be used to further evaluate the progress of EL students. The administrative team will also review these results in consultation with members of the EL team.

4. APPROACHES & INSTRUCTIONAL DELIVERY MODELS for ELD Grades 9-12: Schools implement an instructional approach in accordance with legal requirements. School sites choose one or more approaches which best meet the needs of the student population as defined below. A variety of effective language acquisition strategies and scaffolding are used in all classrooms across the campus. Our teachers at the Emerging level and at the Expanding level of instruction are creating materials, activities, assignments and assessments from multiple sources using effective language-acquisition strategies and approaches to build ELD student language and literacy skills. Our teachers identify meaningful, effective, appropriate types of text that expose our students to a variety of topics and ideas that are interesting to students and facilitate motivation in language learning. The Bridging level curriculum is currently anchored in the Edge program supplemented by other teacher-created materials and activities. An intentional effort will be made to improve the Bridging (advanced level) curriculum through the integration of other content and practices such as found in ERWC and others. All three levels heavily promote student talk to lay the groundwork for more in-depth reading and writing in English. Schools employ a variety of models in serving the needs of their EL population. Three main models are identified below:

A. REGULAR MAINSTREAM CLASSROOM MODEL: Any current or former ELD students participating in a regular, mainstream classroom program receive common-core, literacy-based teaching techniques that are beneficial not only to former EL students, but also for all students. These various CCSS strategies are intended to provide equal access to the core curriculum and to be supportive of additional integrated language development inside the various content-area courses. A variety of mainstream teachers receive training in effective language-development strategies to be used through their content materials, activities, assignments and assessments. In this model, mainstream teachers are charged with the task of helping build language skills on a daily basis and no other separate, designated time is allotted to student learning of the English language. Activities and assignments that promote cross-cultural understanding in addition to language learning are provided.

B. INTEGRATED CONTENT AREA CLASSROOM MODEL (9-12 Core Content Classes): An integrated content class consists of mainstream students and clusters of ELD students who are acquiring English proficiency and need the support to access the core curriculum and prevent academic failure. ELD students are provided with equal access to the core curriculum through the integrated instruction of the content-area classroom teachers and/or through the bilingual para-educators strategically placed to assist beginning and intermediate level students with exposure to English and the fundamental content topics. The content area class curriculum is made accessible through different teacher instructional strategies and practices employing effective universal instruction. Many schools do not use bilingual para-educators to assist content teachers. Others provide bilingual para-educators in content-area classrooms to assist teachers with content and language learning. Content teachers along with para-educators need additional training and practice in providing language support to EL students within their respective content courses.

C. DESIGNATED ELD MODEL (9-12 English Language Specific at Appropriate Levels): Specialized ELD programs focus on developing speaking, listening, reading and writing skills for EL students who are in the beginning stages of English Language acquisition based on their respective placement into an Emerging, Expanding, or Bridging level ELD course. Bilingual paraprofessionals are also made available when possible to support the second-language acquisition process inside the designated classroom, especially for the emerging ELD students.

Corning Union High School attempts to employ both a designated and an integrated content model into our regular master schedule of courses. We offer three levels of designated instruction and our core curriculum content-area teachers blend language-building activities and assignments into the process of students learning content on a regular basis. All of our other elective course teachers integrate literacy and language-building activities and assignments into their curriculum and instruction. CUHS is most committed to the Designated ELD Model with elements of the Integrated Content-area Classroom Model to supplement what happens in the designated classroom. More collaboration between the designated and integrated teachers is a constant, ongoing work in progress which is required to facilitate and make meaningful and effective the efforts of both types of teachers working with the same students.

Additional Instructional Support

Grades 9-12 ELs who are not meeting content standards will be provided additional academic support in order to improve academic achievement. This support will be provided in the appropriate language according to program placement. Additional tutoring for academic success will be provided not only through regular content-area classrooms through bilingual para-educators, but also through the AST program and the after-school STARS program through the use of bilingual tutors as needed. Targeting the students who are no longer in a designated ELD class, but have not been reclassified because they have not met all of the criteria for re-designation, are also a significant concern for our school. Our English teachers, many of our integrated content teachers, our EL counselor/coordinator, and our principal are committed to building schoolwide efforts to structure an effective EL program that meets the needs of our second language learners.

5. STAFFING AND PROFESSIONAL GROWTH: State and Federal laws require that all teaching personnel assigned to provide instruction to ELD students be qualified to provide the appropriate instructional services using CLAD credential training, bilingual skills, sheltered instruction, and other ELD language-acquisition approaches.

A. STAFFING:

1. ELD and content-area classes will be taught by teachers who possess a bilingual credential, a CLAD certificate, or have been trained in accordance with SB1969 or SB 395.
2. Bilingual Para-Educators will also support the content-area classrooms with first-language and target-language assistance to not only learn content, but also build literacy and language skills through the content subjects being learned.
3. The EL students will all have one counselor who targets and follows up on all EL students to ensure they are staying on track and meeting the expectations to learn language and content and ultimately earn their diplomas.

B. TRAINING:

The State requires teachers of ELD students to meet specific credential requirements. These include skills in language acquisition methodology, knowledge of the culture of the students that they teach, and strategies for making content accessible to all levels of EL students. Teachers entering the profession in California schools are now required to receive the appropriate EL training through a CLAD certificate which expects teachers to integrate language development into their curriculum and instruction. Additional training for current teachers is available through various county office or subject-specific professional development opportunities, as well as through a local ELD consultant who advises us on an as-needed basis. All content-area teachers must be able to provide integrated language instruction in the academic courses. All teachers will be provided with on-going training opportunities that include, but are not limited to, the following:

- Strategies to assist students in the development of a growth mindset.
- CABE Conferences & Workshops along with Cross-cultural understanding PD
- English language development teaching methodology (ELD)
- Sheltered instruction using strategically designed lessons
- Bilingual cross-cultural teaching methodology
- Training with a specialized ELD Consultant on our site regularly
- Knowledge of the State ELD Standards
- Integration of AVID strategies and practices that positively support English learners

NOTE: A special grant has enabled us to utilize a Spanish/ELD teacher to work this 2020-21 academic year on special assignment to coach our teachers and deliberately assess our EL program's practices and protocols. The TOSA will inform the site team about our next steps for improvement moving forward.

Section Four: Alignment and Articulation Within and Across Systems

English learners experience a coherent, articulated, and aligned set of practices and pathways across grade levels and educational segments. We support students through reclassification, graduation, higher education, and career opportunities. These pathways foster the skills, language(s), literacy, and knowledge students need for college- and career-readiness and participation in a global, diverse, and multilingual, twenty-first century world.

We believe:

- A. EL educational approaches and programs are designed for continuity, **alignment, and articulation** across grade levels and system segments.
- B. Schools plan schedules and resources to **provide extra time** in school (as needed) and build partnerships with after-school and other entities to provide additional support for English learners, to accommodate the extra challenges they face in learning English and accessing/mastering all academic subject matter.
- C. EL educational approaches and programs are designed to be **coherent** across schools within districts, across initiatives, and across the state.

1. Assisting Students in Recovering Academic Deficits: State and Federal regulations require that an intervention plan be implemented to assist English Learners while they are acquiring English. The District-developed intervention plan must be implemented to assist English Learners to recover academic deficits incurred while learning English. Schools must utilize a variety of extended learning opportunities to provide additional support. At CUHS, the extended learning opportunities will include one or more of the following:

before school/after school programs, extended day activities, summer school, and night school using strategies that facilitate student acquisition of the necessary credits required for graduation. CUHS will ensure that all EL students have access to the programs and services needed to earn a high school diploma while learning English. We will have a bilingual counselor dedicated to direct responsibility for all EL students at CUHS. We will also have a staff member who will serve as the EL Coordinator to direct the programs and services provided to EL students. Additionally, we will have a staff member who will plan and implement the DELAC meetings for parents with the help of student and parent volunteers.

2. Reclassification: Students will be considered for reclassification when they are achieving at or above the state and local recommended guidelines for reclassification. CUHS has established a set of reclassification criteria to meet the goals of our EL Program and overall instructional expectations. Teacher and administrator recommendations and parent consultation and notification are necessary for reclassification to be conducted with English Learners. Reclassified students will be monitored to ensure that they are making adequate academic progress throughout their entire high school career once reclassified. These potential students will be considered Re-Designated Fluent English Proficient (RFEP) once the initial criteria is met to trigger the process by meeting the first criterion below. Then, the reading scores and the writing rubric must be administered early in the fall semester to all those students who scored a 4 on the ELPAC. All English teachers will need to assist with this process.

- **English Language Proficiency Levels:** Overall proficiency level total of 4 on the summative English Language Proficiency Assessment for California (ELPAC). The scores for the areas of listening, speaking, reading, and writing are recorded and provide a profile of each student, but the total overall ELPAC result is what matters for reclassification.
- **Basic Skills Proficiency Levels (grades 9-12)** A minimum grade-level score of 5.0 on the Renaissance Learning STAR Reading Test. Several administrations may be necessary.
- **English Teacher Evaluation** based on students' writing skill level against the English Department rubric (4 pts. minimum on 8-pt. writing rubric; 6/12 or 8/16). Several administrations may be necessary.
- **Parent/Guardian Consultation & Notification** (conversation with the EL Counselor and Coordinator, in cooperation with the ELD and/or English teacher of the student).

3. Reclassification Team: The EL Reclassification Team will consist of the EL Coordinator, the EL Counselor, the site principal, the English department head, the EL department head, and one bilingual para-educator. They will meet following each semester grading period to review EL students' progress and recommend reclassification or other necessary options as required to maintain or improve the student's academic progress. The reclassification team facilitated by the EL Coordinator will:

1. Monitor a follow-up plan for each reclassified student.
2. Review each reclassified student's progress using the six-week grade reports as needed.
3. Document and make recommendations for support, intervention or class/grade placement as needed.

CORNING UNION HIGH SCHOOL DISTRICT

**RESOLUTION NO. 428
RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL
MATERIALS FOR 2020-21**

Education Code Section 60119
(as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531)

WHEREAS, the governing board of Corning Union High School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 20, 2018, at 5:45 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials are provided to all students, including English learners, in the District, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials are provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects: math, science, history-social science, English/language arts, including the English language development component of an adopted program.

WHEREAS, sufficient textbooks or instructional materials are provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

NOW THEREFORE, BE IT RESOLVED, that for the 2020-21 school year, the Corning Union High School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by said Board of Trustees on this 17th day of September, 2020, by the following vote:

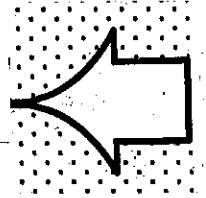
AYES:

NOES:

ABSENT:

ATTEST:

William Mache President



I, Jared Caylor, certify that the foregoing is a correct copy of a resolution passed and adopted by the Corning Union High School District on September 17, 2020.

Jared Caylor, Superintendent

HERE

RESOLUTION # 429 FOR ADOPTING THE "GANN" LIMIT

(Normal, no increase to Limit pursuant to G.C. 7902.1 [nothing on line K {COE line P}])

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the Corning Union High School District must establish a revised Gann limit for the 2019/20 fiscal year and a projected Gann Limit for the 2020/21 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the calculations and documentation of the Gann limits for the 2019/20 and 2020/21 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2019/20 and 2020/21 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

September 17, 2020
Date

Clerk, Board of Trustees

AYES: _____

NOES: _____

ABSENT: _____

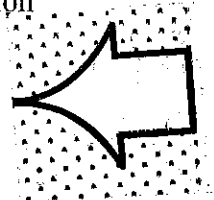
CERTIFICATION:

I, Jared Caylor,

Certify that the foregoing is a correct copy of a resolution passed and adopted by the Corning Union High School District Board of Trustees

Dated: _____

Superintendent



HERE

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2018-19 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2018-19 Actual			2019-20 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	7,368,583.61		7,368,583.61			8,089,218.93
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	965.41		965.41			1,020.49
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2018-19			Adjustments to 2019-20		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2019-20 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2019-20 P2 Report			2020-21 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	1,020.49		1,020.49	992.54		992.54
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,020.49			992.54
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2019-20 Actual			2020-21 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	36,722.42		36,722.42	0.00		0.00
2. Timber Yield Tax (Object 8022)	6,699.68		6,699.68	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	2,483,194.95		2,483,194.95	2,741,033.00		2,741,033.00
5. Unsecured Roll Taxes (Object 8042)	103,205.22		103,205.22	0.00		0.00
6. Prior Years' Taxes (Object 8043)	3,220.45		3,220.45	0.00		0.00
7. Supplemental Taxes (Object 8044)	60,567.40		60,567.40	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	34,248.94		34,248.94	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	107.88		107.88	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	2,727,966.94	0.00	2,727,966.94	2,741,033.00	0.00	2,741,033.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	2,727,966.94	0.00	2,727,966.94	2,741,033.00	0.00	2,741,033.00

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			105,618.78			108,254.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			105,618.78			108,254.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	9,601,720.00		9,601,720.00	8,653,877.00		8,653,877.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(1,764.00)		(1,764.00)	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	9,599,956.00	0.00	9,599,956.00	8,653,877.00	0.00	8,653,877.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	15,854,482.89		15,854,482.89	14,500,839.00		14,500,839.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	78,794.23		78,794.23	15,000.00		15,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2019-20 Actual			2020-21 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			7,368,583.61			8,089,218.93
2. Inflation Adjustment			1.0385			1.0373
3. Program Population Adjustment (Lines B3 divided by (A2 plus A7)) (Round to four decimal places)			1.0571			0.9726
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			8,089,218.93			8,161,034.85
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			2,727,966.94			2,741,033.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			122,458.80			119,104.80
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			5,466,870.77			5,528,255.85
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			5,466,870.77			5,528,255.85
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			40,930.44			8,562.80
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			2,768,897.38			2,749,595.80
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			5,425,940.33			5,519,693.05
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			2,768,897.38			
b. State Subventions (Line D8)			5,425,940.33			
c. Less: Excluded Appropriations (Line C23)			105,618.78			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			8,089,218.93			

	2019-20 Calculations			2020-21 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero)			0.00			
If not zero report amount to: Keely Bosler, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814						
SUMMARY						
11. Adjusted Appropriations Limit (Lines D4 plus D10)			8,089,218.93			8,161,034.85
12. Appropriations Subject to the Limit (Line D9d)			8,089,218.93			

* Please provide below an explanation for each entry in the adjustments column.

Christine Fears
Gann Contact Person

530-824-8002
Contact Phone Number

Board Approved 11/21/19

Updated: 9/9/20

2020-2021 Corning Union High School Calendar

Corning Union High School

643 Blackburn Ave.

Corning, CA 96021

530-824-8000 (Fax) 530-824-8005

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 3	Independence Day Holiday
Aug. 7	Freshman Orientation
Aug. 12 & June 3	Inservice
Aug. 13	1st Day of School
Aug. 19	Back-To-School Night
Sept. 7	Labor Day
Oct. 16	Homecoming
Nov. 11	Veteran's Day
Nov. 23-27	Thanksgiving Vacation
Dec. 18 - Jan. 1	Christmas Break
Jan. 18	Dr. Martin Luther King, Jr. Day
Feb. 15-19	Presidents Week
April 2	Holiday in lieu of Admission Day
April 5-9	Easter Break
May 31	Memorial Day
June 4	Graduation Day

Grade Reporting Period	
9/18/2020	Progress Grade 1 - 26 Days
10/30/2020	Progress Grade 2 - 30 Days
12/18/2020	1st Semester Grade - 28 Days
2/12/2021	Progress Grade 4 - 29 Days
4/2/2021	Progress Grade 5 - 29 Days
6/3/2021	2nd Semester Grade - 38 Days
	180 Days

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Non Instructional
Minimum Days
Freshman Orientation

Collaboration Days
Legal Holiday

Inservice Days
First & Last Days of School

Board Approved: 11/21/19

Updated: 9/9/20

2020-2021 Centennial High School Calendar

Centennial High School

250 E. Fig Ln.

Corning, CA 96021

530-824-7400 (Fax) 530-824-7405

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2020						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 3	Independence Day Holiday
Aug. 11 & June 4	Inservice
Aug. 12	1st Day of School
Aug. 19	Back-To-School Night
Sept. 7	Labor Day
Oct. 16	Homecoming
Nov. 11	Veteran's Day
Nov. 23-27	Thanksgiving Vacation
Dec. 18 - Jan. 1	Christmas Break
Jan. 18	Dr. Martin Luther King, Jr. Day
Feb. 15-19	Presidents Week
April 2	Holiday in lieu of Admission Day
April 5-9	Easter Break
May 31	Memorial Day
June 3	Graduation Day

Grade Reporting Period	
###	1st Quarter - 42 Days
###	2nd Quarter - 43 Days
###	3rd Quarter - 48 Days
###	4th Quarter - 47 Days

180 Days

January 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Non Instructional
Minimum Days
Freshman Orientation

Collaboration Days
Legal Holiday

Inservice Days
First & Last Days of School

Corning Union High School District

**Injury & Illness
Prevention Program
(IIPP)**

Last Updated: 8/2/2018

INTRODUCTION

The Corning Union High School District is committed to providing a safe and healthful workplace for all employees and to providing a safe and healthful facility for employees and visitors. To achieve this goal, the Corning Union High School District has implemented this Injury and Illness Prevention Program (IIPP). The program is designed to comply with the requirements contained in Title 8 of the California Code of Regulations, § 3203 and consists of the following eight elements:

- Responsibility
- Compliance
- Communication
- Hazard Assessment
- Accident/Exposure Investigation
- Hazard Correction
- Training and Instruction
- Recordkeeping

RESPONSIBILITY

The Injury and Illness Prevention (IIP) Program administrator, Jared Caylor, District Superintendent, has the authority and the responsibility for implementing and maintaining this IIP Program for the Corning Union High School District.

Managers and supervisors are responsible for implementing and maintaining the IIP Program in their work areas and for answering worker questions about the IIP Program. A copy of this IIP Program is available from each manager and supervisor and is posted at the District Office, the Maintenance Shop, the Transportation Building, and Centennial High School.

COMPLIANCE

All workers, including managers and supervisors, are responsible for complying with safe and healthful work practices. Our system of ensuring that all workers comply with these practices include the following practices:

- Informing workers of the provisions of our IIP Program.
- Providing training to workers whose safety performance is deficient.

COMMUNICATION

All managers and supervisors are responsible for communicating with all workers about occupational safety and health in a form readily understandable by all workers. Our communication system encourages all workers to inform their managers and supervisors about workplace hazards without fear of reprisal.

Our communication system includes the following items:

- New worker orientation including a discussion of safety and health policies and procedures.
- Review of our IIP Program.
- Training programs.
- Regularly scheduled safety meetings.
- Posted or distributed safety information.
- A system for workers to anonymously inform management about workplace hazards.

HAZARD ASSESSMENT

Inspections to identify and evaluate workplace hazards shall be performed by a competent observer.

Inspections are performed monthly and, in addition, when the following occur:

1. Establishment of our IIP Program;
2. New substances, processes, procedures, or equipment which present potential new hazards are introduced into our workplace;
3. New, previously unidentified hazards are recognized;
4. Occupational injuries and illnesses; and
5. Workplace conditions warrant an inspection.

ACCIDENT / EXPOSURE INVESTIGATIONS

Procedures for investigating workplace accidents and hazardous substance exposures include:

1. Interviewing injured workers and witnesses;
2. Examining and photographing the workplace for factors associated with the accident/exposure;
3. Determining the cause of the accident/exposure;
4. Taking corrective action to prevent the accident/exposure from reoccurring; and
5. Recording the findings and actions taken.

HAZARD CORRECTION

Unsafe or unhealthy work conditions, practices or procedures shall be corrected in a timely manner based on the severity of the hazards. Hazards shall be corrected according to the following procedures:

1. When observed or discovered; and
2. When an imminent hazard exists which cannot be immediately abated without endangering employee(s) and/or property, all exposed workers will be removed from the area except those necessary to correct the existing conditions. Workers who are required to correct the hazardous condition shall be provided with the necessary protection.

TRAINING AND INSTRUCTION

All workers, including managers and supervisors, shall have training and instruction on general and job-specific safety and health practices. Training and instruction is provided:

1. When the IIP Program is first established;
2. To all new workers;
3. To all workers given new job assignments for which training has not been previously provided;
4. Whenever new substances, processes, procedures, or equipment are introduced to the workplace and represent a new hazard;
5. Whenever the employer is made aware of a new or previously unrecognized hazard;
6. To supervisors to familiarize them with the safety and health hazards to which workers under their immediate direction and control may be exposed; and
7. To all workers with respect to hazards specific to each employee's job assignment.

General workplace safety and health practices include, but are not limited to, the following:

1. Implementation and maintenance of the IIP Program.
2. Written emergency action and fire prevention plan.
3. Provisions for medical services and first aid including emergency procedures.
4. Prevention of musculoskeletal disorders, including proper lifting techniques.
5. Proper housekeeping, such as keeping stairways and aisles clear, work areas neat and orderly, and promptly cleaning up spills.
6. Prohibiting horseplay, scuffling, or other acts that adversely influence safety.
7. Proper storage to prevent stacking goods in an unstable manner and storing goods against doors, exits, fire extinguishing equipment, and electrical panels.
8. Proper reporting of hazards and accidents to supervisors.
9. Written hazard communication, including worker awareness of potential chemical hazards, proper labeling of containers, and maintaining MSDS information binders.
10. Proper storage and handling of toxic and hazardous substances including prohibiting eating or storing food and beverages in areas where they can become contaminated.
11. See department safety binder for additional information on job specific hazards.

RECORDKEEPING

We are a local governmental entity (county, city, district, or and any public or quasi-public corporation or public agency) and we are not required to keep written records of the steps taken to implement and maintain our IIP Program. While written records are not required we will endeavor to maintain the following records:

1. Records of hazard assessment inspections; and
2. Documentation of safety and health training.

REPORT OF UNSAFE CONDITION OR HAZARD

Optional: Employees may submit this form anonymously

Employee's Name: _____

Job Title: _____

Location of condition believed to be unsafe or hazardous: _____

Date and time condition or hazard observed: _____

Description of unsafe condition or hazard:

What changes would you recommend to correct the condition or hazard? _____

Optional:

Signature of Employee: _____

Date: _____

Corning Union High School District Office's Response:

Name of Person Investigating Report: _____

Results of investigation (what was found? was condition unsafe or a hazard?): *(attach additional sheets if necessary)*

Action taken to correct hazard or unsafe condition, if appropriate (or, alternative, information provided to employees as to why condition was not unsafe or hazardous): *(attach additional sheets if necessary)*

Signature of Person Investigating Report: _____

Corning Union High School District

Jared Caylor, Superintendent

643 Blackburn Avenue, Corning, CA 96021 (530) 824-8000 FAX (530)824-8005

HAZARD ASSESSMENT AND CORRECTION RECORD

Date of Inspection:

Person Conducting Inspection:

Unsafe Condition or Work Practice:

Corrective Action Taken:

Date of Inspection:

Person Conducting Inspection:

Unsafe Condition or Work Practice:

Corrective Action Taken:

Date of Inspection:

Person Conducting Inspection:

Unsafe Condition or Work Practice:

Corrective Action Taken:

Corning Union High School District

Jared Caylor, Superintendent

643 Blackburn Avenue, Corning, CA 96021 (530)824-8000 FAX (530)824-8005

**INJURY ASSESSMENT
AND CORRECTION RECORD**

(First section to be filled out by Safety Administrator and then sent to injured employee's supervisor)

Employee Name: _____ Position: _____

Type of Injury: _____ Date of Injury: _____

Location of Injury: _____

Explain How Injury Happened: _____

Date of Inspection: _____ Person Conducting Inspection: _____

Unsafe Condition or Work Practice: _____

Corrective Action Taken: _____

Signature: _____ Date: _____

SAFETY TRAINING AND INSTRUCTION RECORD

Training Date: _____

Topic and/or Type of Training: _____

Trainer(s): _____

(Employee's need to sign-in.)

<i>Employee Signature</i>	<i>Employee Signature</i>

Attach any and all topic and/or training materials and submit to Jared Caylor at the District Office.

CORNING UNION HIGH SCHOOL DISTRICT INJURY AND ILLNESS PREVENTION PROGRAM COVID-19 ADDENDUM

Purpose

It is the policy of the CUHSD (Corning Union High School District) to ensure a safe and healthy environment for employees, staff, and students. Communicable and infectious diseases such as COVID-19 are minimized by providing prevention, education, identification through examination, surveillance, immunization, treatment and follow-up, isolation, and reporting.

Due to the spread of COVID-19 in the community, CUHSD has implemented the following infection control measures, including applicable and relevant recommendations from the Centers for Disease Control and Prevention (CDC) and our state and local guidelines.

Introduction

What is Covid-19?

On February 11, 2020, the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan China. The new name of this disease is Coronavirus disease 2019, abbreviated as COVID-19. In COVID-19, 'CO' stands for 'corona,' 'VI' for 'virus,' and 'D' for disease. Formerly, this disease was referred to as "2019 novel coronavirus" or "2019-nCoV". There are many types of human coronaviruses including some that commonly cause mild upper-respiratory tract illnesses. COVID-19 is a new disease, caused by a new coronavirus that has not previously been seen in humans. There is currently no vaccine to prevent COVID-19.

What are the Symptoms of Covid-19?:

Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Cough
- Shortness of breath or difficulty breathing
- Fever
- Chills
- Muscle pain
- Sore throat
- New loss of taste or smell

Procedures to Help Prevent the Spread of COVID-19

Protect Yourself

Older adults and people who have severe underlying medical conditions like heart or lung disease or diabetes seem to be at higher risk for developing serious complications from COVID-19 illness.

How does it spread?

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19). The best way to prevent illness is to avoid being exposed to this virus.

- The virus is thought to spread mainly from person-to-person.
- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person coughs, sneezes or talks.
- Through respiratory droplets that can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.

Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

To prevent the spread of respiratory infections from one person to the next, frequent hand washing is recommended.

Germs can spread from other people or surfaces when:

- Touching eyes, nose, and mouth with unwashed hands
- Prepare or eat food and drinks with unwashed hands
- Touch a contaminated surface or objects
- Blowing nose, coughing, or sneezing into hands and then touching other people's hands or common objects.
- Touching an item or surface in a public area that may be frequently touched by other people, such as door handles, tables, etc.

Hand Hygiene

Hand hygiene procedures include the use of alcohol-based hand rubs and hand washing with soap and water. Washing hands with soap and water is the best way to get rid of germs in most situations, and it's one of the most effective ways to prevent the spread of germs. If soap and water are not readily available, use an alcohol-based hand sanitizer (containing at least 60% alcohol).

Properly hand wash with soap and water by:

- Wet hands first with water (avoid using hot water).
- Apply soap to hands.
- Rub hands vigorously for at least 15 seconds, covering all surfaces of hands and fingers.
- Rinse hands with water and dry thoroughly with a paper towel.

- Use a paper towel to turn off the water faucet.

Alcohol-based hand rub is an ideal method for decontaminating hands, except when hands are visibly soiled (e.g., dirt, blood, body fluids), and may not remove harmful chemicals from hands like pesticides and heavy metals, in which case soap and water should be used. Hand hygiene stations should be strategically placed to ensure easy access.

Using Alcohol-based Hand Rub (follow manufacturer's directions):

- Dispense the recommended volume of product;
- Apply product to the palm of one hand; and
- Rub hands together, covering all surfaces of hands and fingers until they are dry (no rinsing is required), this should take around 20 seconds.

Handwashing facilities will be maintained to provide adequate supply of hand washing soap and paper towels.

Coughing and Sneezing Etiquette

Covering coughs and sneezes and keeping hands clean can help prevent the spread of serious respiratory illnesses.

Germs can be easily spread by:

- Coughing, sneezing, or talking
- Touching your face with unwashed hands after touching contaminated surfaces or objects
- Touching surfaces or objects that may be frequently touched by other people
- Covering coughs and sneezes and washing hands are especially important for infection control measures in healthcare settings, such as emergency departments, doctor's offices, and clinics.

To help stop the spread of germs:

- Cover mouth and nose with a tissue when coughing or sneezing.
- Throw used tissues in the trash
- If a tissue is not available, cough or sneeze into the elbow, not in hands.
- Immediately wash hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean hands with a hand sanitizer that contains at least 60% alcohol.

Avoid Close Contact – Distancing

Physical distancing is an effective method that can help stop or slow the spread of an infectious disease by limiting the contact between people. For COVID-19, the recommended distance is at least 6 feet. To help prevent the spread of respiratory disease, employees should avoid close contact with people who are sick.

Each site will have a plan in place to ensure social distancing at their location. The plan will include, but is not limited to the following:

- Implementing flexible work hours by rotating or staggering shifts to limit the number of employees on site at the same time
- Increasing physical space between employees by modifying the workspace.
- Avoiding shared work spaces (desks, offices, and cubicles) and work items (phones, computers, other work tools, and equipment) when possible. If they must be shared, following the cleaning and disinfecting the building and facility guidelines to clean and disinfect shared workspaces and work items before and after use.
- Increasing physical space between employees and public by offering drive-through service or physical barriers such as partitions.
- Using signs, tape marks, or other visual cues on the floor, placed 6 feet apart, to indicate where to stand when physical barriers are not possible.
- Close or limited access to common areas where employees are likely to congregate and interact.
- Delivering services and holding meetings remotely by phone, video or internet.
- Limiting any unnecessary travel with passenger(s) from one site to another in work vehicles and personal employee vehicles.
- Eliminating all non-essential and non-related services, such as entertainment activities.
- Using videoconferencing or teleconferencing when possible for work-related meetings and gatherings.
- Canceling, adjusting, or postponing large work-related meetings or gatherings that can only occur in-person in accordance with state and local regulations and guidance.
- When videoconferencing or teleconferencing is not possible, holding meetings in open, well-ventilated spaces, continuing to maintain a distance of 6 feet apart and wear cloth face coverings.

Employees will also be asked to practice social distancing outdoors including, but not limited to the following:

- When working in sports fields, playgrounds, assembly areas, and/or other outdoor areas
- Before starting the work shift
- After the work shift
- Coming and going from vehicles
- Entering, working and exiting physical buildings or other structures
- During breaks and lunch periods

If an Employee Is Sick

Employees will be asked to monitor their health each day, and are asked to notify their supervisor before their scheduled shift and prior to arriving at the site, if they have been exposed to someone with COVID-19 or you have a temperature of 100.4 or more, tiredness, chills, shortness of breath, difficulty breathing, nausea, vomiting, diarrhea, sore throat, loss of taste or smell, cough, or muscle pain.

If an employee is not feeling well and is exhibiting symptoms that may be attributed to COVID-19, such as acute respiratory symptoms or a fever, CUHSD will:

- Immediately send employees with acute respiratory illness symptoms home or to medical care as soon as possible
- Actively encourage sick employees to stay home.

- If an employee goes home because they are sick, follow the cleaning and disinfecting the building and facility guidelines to disinfect the area/room/office where the person worked, the tools and equipment they used prior to use by others.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and follow CDC-recommended precautions.

Personal Protective Equipment

While engineering and administrative controls are considered more effective in minimizing exposure to COVID-19, PPE may also be needed to prevent certain exposures. While correctly using PPE can help prevent some exposures, it should not take the place of other prevention strategies. Examples of PPE include: gloves, goggles, face shields, face masks, and respiratory protection, when appropriate. During an outbreak of an infectious disease, such as COVID-19, recommendations for PPE specific to occupations or job tasks may change depending on geographic location, updated risk assessments for workers, and information on PPE effectiveness in preventing the spread of COVID-19.

Unless otherwise directed by your supervisor, all employees must cover their mouth and nose with a cloth face cover when around others.

- You could spread COVID-19 to others even if you do not feel sick.
- Everyone should wear a cloth face cover.
 - Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- The cloth face cover is meant to protect other people in case you are infected.
- Do NOT use a facemask meant for a healthcare worker.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

Washing Facilities

Notify your supervisor if any washing facilities do not have an adequate supply of suitable cleansing agents, water and single-use towels or blowers.

Cleaning and Disinfecting

CUHSD will establish routine schedules to clean and disinfect common surfaces and objects in the workplace. This includes, but is not limited to, classroom technology devices, containers, counters, tables, desks, chairs, benches, door handles, knobs, drinking fountains, refrigerators, vending machines, portable restroom and bathroom surfaces, automobiles and buses – inside and out, and trash cans.

The process of disinfecting includes providing disinfecting products that are EPA approved for use against the virus that causes COVID-19 and following the manufacturer's instructions for all cleaning and disinfection products (e.g., safety requirements, PPE, concentration, contact time.)

Coronaviruses on surfaces and objects naturally die within hours to days. Warmer temperatures and exposure to sunlight will reduce the time the virus survives on surfaces and objects. Normal routine

cleaning with soap and water removes germs and dirt from surfaces. It lowers the risk of spreading COVID-19 infection.

Disinfectants kill germs on surfaces after cleaning, that can further lower the risk of spreading infection. Employees will need to follow the District's approved disinfecting products and procedures when using disinfectants. Disinfecting procedures include:

- Some surfaces only need to be cleaned with soap and water. For example, surfaces and objects that are not frequently touched should be cleaned and do not require additional disinfection.
- Clean and disinfect frequently touched surfaces daily and shared workspaces and work items before and after use.
- Store and use disinfectants in a responsible and appropriate manner according to the label.
- Keep all disinfectants out of the reach of children. Disinfectants should typically not be applied on items used by children, especially any items that children might put in their mouths. Many disinfectants are toxic when swallowed.
- Do not overuse or stockpile disinfectants or other supplies.
- Always wear gloves appropriate for the chemicals being used when you are cleaning and disinfecting. Additional personal protective equipment (PPE) may be needed based on setting and product.
- Areas unoccupied for 7 or more days need only routine cleaning.
- Outdoor areas generally require normal routine cleaning and do not require disinfection.

Electronics

For electronics, such as tablets, touch screens, keyboards, remote controls, and ATM machines:

- Consider putting a wipeable cover on electronics.
- Follow manufacturer's instruction for cleaning and disinfecting.
- If no guidance, use alcohol-based wipes or sprays containing at least 70% alcohol. Dry surface thoroughly.

Cleaning and Disinfecting Building or Facility if Someone is Sick:

- Close off areas used by the sick person.
- Open outside doors and windows to increase air circulation in the area.
 - Wait 24 hours before you clean or disinfect.
 - If 24 hours is not feasible, wait as long as possible.
- Clean and disinfect all areas used by the sick person, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls.
- Always wash immediately after removing gloves and after contact with a sick person.
- If more than 7 days since the sick person visited or used the facility, additional cleaning and disinfection is not necessary.
- Continue routine cleaning and disinfection

Employee Training

CUHSD will provide regular training for employees on the following topics:

- What is COVID-19 and how is it spread
- Signs and symptoms of COVID-19
- When to seek medical attention if not feeling well
- Prevention of the spread of COVID-19 if you are sick
- Physical and social distancing guidelines
- Importance of washing hands with soap and water or use of hand sanitizer if soap and water are not readily available.
- Reminders and methods to avoid touching eyes, nose and mouth
- Coughing and sneezing etiquette
- Safely using cleansers and disinfectants

Compliance

This addendum will be reviewed regularly and according to federal, state and local requirements. These guidelines and written addendum are subject to change as information is received and the situation evolves.