

# Corning Union High School

## Regular School Board Meeting

**DATE** February 16, 2023

**TYPE OF MEETING:**

Regular

**TIME:** 5: 45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**MEMBERS PRESENT:**

Todd Henderson  
Jim Bingham, Larry Glover  
Tony Turri, Cody Lamb

**VISITORS:**

John Studer, Ben Myhre  
Ruth Myhre, Megan  
Luke Alexander, Alisha Savage  
Pebbles Lomeli, Cash Carter  
Shawni McBride, Ana Thuemler  
Mark Messmer, Lynette Messmer  
Corine Maday, Myndee Albers  
Julie Johnson

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Jason Armstrong, CUHS Principal  
Justine Felton, CUHS Associate Principal  
Charlie Troughton, CUHS Associate Principal  
Heather Felciano, Director of Special Education  
Audri Bakke, Director of Alternative Education  
Dave Messmer, Director of Technology  
Brandon Lengtat, Director of Maintenance and Operations  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

**1. CALL TO ORDER:**

The meeting was called to order at 5:45 p.m. by Board President, Larry Glover.

**2. PLEDGE OF ALLEGIANCE:**

Board President, Larry Glover asked the Board and audience to stand for the flag salute.

**3. ROLL CALL:**

Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Jim Bingham
- Larry Glover
- Todd Henderson
- Cody Lamb

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Tony Turri and seconded by Jim Bingham to approve the agenda as is.

The vote is as follows:

|                |               |                   |                       |                        |
|----------------|---------------|-------------------|-----------------------|------------------------|
| Larry Glover   | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Tony Turri     | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Todd Henderson | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Cody Lamb      | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Jim Bingham    | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |

**5 .REPORTS**

**5.1 ACADEMIC  
REPORT  
ENGLISH  
DEPT:**

CUHS English Department Chair, Shawni McBride reported on the following:

**Staff**

Andrea Beaumont

- English I, English II

Natalie Borer

- English I, English IV

Lou Buran

- English I, English IV, English IVAP

Shawni McBride

- English III, English III AP

Sherri Peterson

- English I, English II, English IV NF

Olivia Gross-Jauregui

- English I, English III

**English I**

*House on Mango Street* (Sandra Cisneros)

*Lord of the Flies* (William Golding)

*Romeo and Juliet* (Shakespeare)

*To Kill a Mockingbird* (Harper Lee)

**English II**

*A Separate Peace* (John Knowles)

*ID; Voice: Vision: Identity* (Scholastic)

Book group choices: *The Juvie Three* (Korman), *A Whole Sky Full of Stars* (Saldana), *Accidental Love* (Soto), *The Hunger Games* (Collins), *Sunrise over Fallujah* (Meyers), *Students on Strike* (Stokes)

*Upfront Magazine* (Scholastic)



### English III

*Death of a Salesman* (Arthur Miller)  
*The Distance Between Us* (Reyna Grande)  
*The Great Gatsby* (F. Scott Fitzgerald)  
Multiple Text Sets on a Variety of Topics

#### English III AP (Language and Composition)

*The Adventures of Huckleberry Finn* (Mark Twain)  
*Warriors Don't Cry* (Melba Beals)  
*The Distance Between Us* (Reyna Grande)  
*The Grapes of Wrath* (John Steinbeck)  
*A Midsummer Night's Dream* (Shakespeare)  
A wide selection of essays, articles, and speeches

College Board lessons, videos, progress checks in preparation for the AP Exam.

### English IV

*Hamlet* (Shakespeare)  
*Oedipus Rex* (Sophocles)  
*Uncharted Territory - A High School Reader* (Burke)  
*All the Pretty Horses* (McCarthy)  
*Masque of the Red Death* (Poe)  
*Of Mice and Men* (Steinbeck)

#### English IV (Non-Fiction)

*Living up the Street* by Gary Soto  
*Upfront* Magazines  
*NewsELA* Articles  
*The Miracle Worker* by William Gibson

Book choices vary based on current events and available films

#### **English IV AP (Literature and Composition)**

*Tess of d'Urbervilles* (Thomas Hardy)  
*Frankenstein* (Mary Shelley)  
*Zoo Story* (Edward Albee)  
*Oedipus Rex* (Sophocles)  
*Hamlet* (Shakespeare)  
*The Red Badge of Courage* (Crane)  
*The Sound and the Fury* (William Faulkner)  
*The Metamorphosis* (Kafka)  
*A Doll's House* (Ibsen)  
A wide variety of poems and short stories

**The Common Core State Standards for English Language Arts & Literacy** are integrated into all of our units and lessons.

We also use the **School Wide Learning Objectives (SLOs)** for guidance.

### **Teaching Writing**

#### English Department Common Rubric

#### Gathering Data from Common Assessments

We are also working with Google Sheets this year, learning to create bar graphs which compare one round to the next.

#### Goals:

- To graduate students who are literate, who have the confidence and skills to pursue whatever post-secondary pathway they choose.

#### Challenges:

- Apathy
- Behavior issues
- Low skills
- Mental health problems

## **5.2 ACADEMIC REPORT CTE DEPT:**

CTE Department Chair, Corine Maday reported on the following:

#### Department/Staff

12 Pathways

34 Courses

14 Teachers

91 Tassel Graduates for the Class of 2022

In the 2022-23 school year there are 774 students enrolled in at last 1 CTE course= 77%

- Health Careers- medical, nursing, dentistry, EMT and more
- Construction Technology- electrical, drywall, plumbing and more
- Child Development- 30 lb. babies and empathy bellies are used
- Culinary Arts- A gift was given to each board member
- College and Career Readiness
- Foods and Nutrition
- Manufacturing App
- Life and Work Prep- Josh Jackson
- Careers in Education and Business – out in the community  
The board asked if the students were compensated and they cannot get compensated during school.
- Cardinal Nest- Natalia Caylor
- Copy Center- Stephanie Zagal is a great asset in this class
- Advanced Media and Design



**5.3 ACADEMIC  
REPORT  
SOCIAL  
SCIENCE:**

Social Science Department Head, John Studer shared the following highlights:

1. Employees in the department- 7 teachers in the department
2. Geography-Foundations, Western & Eastern Hemisphere, State Reports
3. World History- Early Democracies, Enlightenment, Industrial Age Imperialism, 20<sup>th</sup> Century
4. U.S. History- US Expansionism, World War II, Cold War, Political/Economic/Social Issues from 1865 to present
5. American Government/Economics- Origins of Democracy, Constitution, Branches of Government, Economics and Senior Project
6. Points of Emphasis (WICOR)- Note taking, Organization, Writing to Learn, Identifying Bias
7. Successes- FEWER D's and F's., organization and planners
8. Challenges- Groups needing support, study skills, creating balance

**5.4 STUDENT  
BOARD  
MEMBER:**

Student Board Member Mckynzie Huntly reported on the following:

- Spring Sports
- FFA Week
- Dress up days
- BBQ Friday
- 8<sup>th</sup> Grade Invasion Planning
- FFA traveling to Ontario in March- over 6,000 FFA Members
- ASB Meeting on the 28<sup>th</sup> to discuss Football Homecoming
- 8<sup>th</sup> Grade Ag Day

**5.5 SUPERINTENDENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

Current Enrollment Districtwide 1116  
CUHS 987  
Centennial 90  
ISP 39

Enrollment looks good overall. The district is down 9 from last month and right now, the numbers are very high at Centennial.

**6. PUBLIC  
COMMENT  
ON CLOSED  
SESSION  
ITEMS  
NOT ON THE  
AGENDA:**

Board President, Larry Glover shared that people can fill out a public comment card if they are here to give a comment.

Ben Myhre shared that his daughter will be a senior and would hate to see the timing of a new turf field being put in affect her senior year. He shared that construction takes time and cannot see it being completed by the fall. He doesn't want to see her senior experience wrecked and would rather see this being completed after football season next year. Sports is a huge part of high school memories and also commented that it

is frowned upon that the board holds closed session during the middle of the meeting.

Brook Myhre commented that she wants to have a field hockey field. It means a lot to have a regular senior year and although turn would be a great asset, she hates to think of having her senior year ruined due to construction if it doesn't get finished on time as it is supposed to.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:35p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 6:59 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Board President, shared that the following action was taken:

Resolution No. 453 was passed by a vote of 5-0 for non-reelection of certificated employees for the 2023-24 school year.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Tony Turri to approve the consent agenda items.

The vote is as follows:

|                |      |          |     |               |         |               |          |               |
|----------------|------|----------|-----|---------------|---------|---------------|----------|---------------|
| Larry Glover   | Aye: | <u>X</u> | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Tony Turri     | Aye: | <u>X</u> | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Todd Henderson | Aye: | <u>X</u> | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Cody Lamb      | Aye: | <u>X</u> | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Jim Bingham    | Aye: | <u>X</u> | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |

**10.1 APPROVAL  
OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Special Board Meeting Minutes of January 10, 2023.

**10.2 APPROVAL  
OF REGULAR  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Regular Board Meeting Minutes of January 19, 2023.



**10.3 APPROVAL  
OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Special Board Meeting Minutes of January 24, 2023.

**10.4 APPROVAL  
OF WARRANTS:**

40242574-40242596, 40242597-40242908, 40242909-40242931  
40242932-40243161, 40243161-40243175, 40243176-40243188  
40243188-40243191

TOTAL NUMBER OF CHECKS 119

NET AMOUNT 534,818.32

CHECK # 40243188 1/23/23 REG. 001103 \$8,827.52 FUND01

**10.5 INTERDISTRICT  
REQUEST:**

Madeline Lacitinola  
Anthony Murillo

**10.6 HUMAN  
RESOURCES  
COMPLAINTS:**

Human Resources Reports is as follows:

| <u>Action</u>   | <u>Type</u> | <u>Name</u>          | <u>Position</u>            | <u>Effective</u> | <u>Background</u>            |
|---|-------------|----------------------|----------------------------|------------------|------------------------------|
| Resignation   | Voluntary   | Loera, Cristian      | Campus Supervisor          | 2/16/23          | Voluntary Resignation        |
| <b>Extra Duty/Stipend/Temporary/Coaching Authorizations</b> |             |                      |                            |                  |                              |
| 1/1/2023  | Stipend     | Islas, Eva           | STARS Academic Facilitator | Monthly          | Changing STARS duties        |
| 1/27/23   | Stipend     | Stearns, Jared       | ISP Stipend                | Annually         | 1/7 of salary for 4 students |
| 1/16/23   | Stipend     | Fiorot-Peek, Martina | STARS Academic Facilitator | Monthly          | Italian Club                 |

**10.7 SURPLUS/  
EQUIPMENT FORM:**

Fog Machine \$400- 2 are not being used - surplus  
Magnetic car signs \$70- no longer use during homecoming- surplus  
Guide to good food 2006- 30 books no longer being used- discard

**10.8 APPROVAL OF  
2022-23 1<sup>ST</sup> INTERIM  
BUDGET REPORT:**

Approval of 2022-23 1<sup>st</sup> Interim Budget Report- Letter from Tehama County Department of Education was received.



**10.9 CUHSD  
SOLAR  
PLANT ANNUAL  
REPORT:**

December 31, 2022 marked the completion of the eighth Annual Production Period of the CUHSDS solar PV system. IEC Power has prepared the Solar Plant Annual Report which consists of system production summaries, maintenance logs, and inspection reports for the complete year. The purpose is to report the performance and annual Energy production of the system, and to identify any action items for the District.

**11. ITEMS FOR  
DISCUSSION:**

**11.1 REQUEST TO  
DISCUSS THE  
CUHS  
ELECTRONIC  
DEVICE  
POLICY:**

Parent of a student, Pebble Lomeli has a senior at CUHS and she would like to talk about the electronic device policy. She sent the board a letter sharing that her son had received his 3<sup>rd</sup> notice and suspension. He is an athlete and she feels that the consequences are a bit excessive because students already serve in house and then are also eliminated from sports. There are several surrounding schools that allow cell phone use during lunch time. She is all for discipline and rules but they need to be followed by everyone and it would have been nice if he was properly informed. She shared that parents weren't properly notified and were not given the proper right to file for an appeal. She emailed Admin, met with Ms. Felton and her son still received Saturday school after meeting with her. Mrs. Lomeli would like for the board to look into the handbook and consider updating the policy.

**12. ITEMS FOR  
ACTION:**

**12.1. APPROVAL  
OF  
BID FOR SITE  
WORK:  
FOR STADIUM FIELD  
RENNOVATION:**

A motion was made by Cody Lamb and seconded by Tony Turri to reject all bids. There being no further discussion, the Board voted unanimously to reject all bids.

The vote is as follows:

|                |      |          |     |       |         |       |          |       |
|----------------|------|----------|-----|-------|---------|-------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Cody Lamb      | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |

CUHSD Project Manager, Zane Shrader shared the following:

- If the parking lot was across the street the street would need to be closed.
- A full traffic study would need to be conducted
- Improvements to the streets around the school may need to be made
- Environmental impact report is costly and timely
- Safety concerns were discussed but the materials are organic and not health concern
- Data from other schools using turf
- 45/50 in North Coast



- 46/50 in San Joaquin section
- 9/19 in North Section
- 8/9 are in our division

#### **Timeline:**

Delaying bid award affects the timeline

Trying to get job completed by August

Until we have a bid awarded, it is tough to give specifics

Board Member, Cody Lamb shared a letter from Dean from the CDE refusing to approve the theater building, and that this may happen to the school as well. Cody's concern is that if it's a huge safety issues, wouldn't CDE make all schools comply with the rules and laws set forth. Zane shared that he spoke with John Gordon of CDE and looking at Google Earth, he feels the district will have to close the street and complete a traffic study. Zane mentioned some schools that had to shut down such as Shasta High School, Schools in Gridley. Zane shared that Angel and John Gordon feel the best spot is the grass spot behind the football field. Board Clerk, Jim Bingham needs to be clear that everyone understands that the parking and field are not happening at the same time and are not tied to each other. There was a discussion that another option might be the JV Softball field. It is easy to monitor and not close to the street. Board Member, Cody Lamb agrees that the parking lot is a trigger to the other fields but that the parking lot is the main priority. He is not happy about putting in a field and having to continue to put more money into it every so many years. He shared an example of needing siding or getting a pool at your house. The wants vs. the needs. Board Clerk, Jim Bingham shared that the parking on the filed hockey field would be an asset to elderly but the focus here is the students and every day, not just 3-5 times per year. Board Member, Tony Turri shared that PV has had turf for 8 years and have had to do a lot of maintenance during that time to upkeep it.

There was a brief discussion as to whether CUHSD charges a user fee, which we don't. Also, discussion if we did get turf to get the logs printed because the glue can become problematic over time.

#### **Public comment:**

CUHS Athletic Director, John Studer shared that the parking issue is a concern and hopes that when it comes down to it, it is not based off of nostalgia. There are 91 schools who have turf. Those schools have the ability to use it every day. PE, Drill team, band and other school organizations are able to use it every day. This is not a health concern and hopes that the board makes the right decision.

Parent, Ben Myhre commented that he feels the district should get rid of the JV Softball field and make it a parking lot. If we need more time to practice why don't we look into lights. It is a one-time investment and nobody has brought that up.



Parent, Ruth Myhre likes the idea of using the girls JVB Field a lot more, not much to it and hates to lose the shade by the hockey field. Turf is hot and she loves real grass. She is not sure why we can just use the soccer field.

Megan is present on behalf of Corning Youth Football, they have concerns about safety. They have read studies from doctors with different results. She is not in favor of the turf and lot of parents from her organization feel the same. She asked why the district doesn't consider the soccer field areas or the south parcel by the town houses behind the school?

Luke Alexander commented- 1.3 million, does that include Zane's fees? Spend some money on CTE stuff is a suggestion and make improvements to the school and use money for instruction, not a new field. He feels the district hasn't explored closing Marguerite. Have we don't a traffic study and there are some options like the JV Softball field. Let's not spend 1.5 million and just find a better spot and save the money. We need to look at the big picture and not just spend money. The board need to look at the money as a tax payer.

Teacher, Alisha Savage shared the we have allocated money for CTE and on behalf of drill team, turf would be a good option. Right now, drill team cannot use the football field often and if we had turn drill team and other organizations would be able to use it much more.

There was discussion on where this was rated in the strategic planning process. There was further discussion that the Board built up a reserve and also that the district received some money that the district applied for a while back specifically to use on facilities. Board Member, Cody Lamb shared that he doesn't think we should spend it on a turf field. Lighting is a good idea. The lights that were recently replaced at the football field were 130K and poles approximately 800K. Board Member, Tony Turri feels that we are doing into a recession and have some declining enrollment in the future so we should focus on the parking lot. Board President, Larry Glover agrees that the parking lot is the main concern but what are the other options. We lose a JV Softball field and lose a soccer field. We don't have enough space and not enough fields. He is not sure that the best solution is but we need parking. There was discussion as to why the district doesn't use Yost park. Board Member, Todd Henderson shared that his was a discussion years ago but it is not a good option for safety and Superintendent, Jared Caylor feels the board would receive some real criticisms with that idea.

Board Member, Cody Lamb shared that the letter received from Rich DuVarney shared that the district should carefully monitor their funds and he feels that this is why we shouldn't go spending money on a turf field. Board Member, Tony Turri feels the board needs to focus on the traffic issue, explore other options and in a year or so, maybe we can decide. The final discussion was that the consequences of not approving this were that the project is dead and the district would have to go out to bid again at a later time.



**12.2 APPROVAL  
OF CMAS  
CONTRACT  
FOR FIELD  
TURF:**

A motion was made by Cody Lamb and seconded by Todd Henderson to not enter into a contract. There being no further discussion, the board voted unanimously not to enter into a contract at this time.

The vote is as follows:

|                |      |          |     |       |         |       |          |       |
|----------------|------|----------|-----|-------|---------|-------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Cody Lamb      | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |

**12.3 CUHS,  
CENTENNIAL  
HIGH SCHOOL  
AND  
CUHS ISP  
SAFETY PLAN  
2022-23:**

A motion was made by Todd Henderson and seconded by Cody Lamb to approve the safety plans for the 2022-23 school year. There being no further discussion, the Board voted unanimously to approve the safety plans. There being no further discussion, the Board voted unanimously to approve the safety plans.

The vote is as follows:

|                |      |          |     |       |         |       |          |       |
|----------------|------|----------|-----|-------|---------|-------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Cody Lamb      | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |

**12.4 ANNUAL  
BOARD  
RETREAT:**

A motion was made by Jim Bingham and seconded by Tony Turri to pass on having a Board Retreat this year. There have been a lot of workshops the past few months to help get the new board members up to speed with Governance, Brown Act, Strategic Planning, Department Goals etc. and there is no need to hold a retreat. Board Member, Tony Turri shared that the workshops have been great and very helpful. There being no further discussion, the Board voted unanimously to approve that there is no annual board retreat this year.

The vote is as follows:

|                |      |          |     |       |         |       |          |       |
|----------------|------|----------|-----|-------|---------|-------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Cody Lamb      | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____ | Abstain: | _____ |

**12.5 SUPERINTENDENT  
OBJECTIVES:**

A motion was made by Cody Lamb and seconded by Todd Henderson to approve the Superintendent Objectives. A few updates were made and this is only to fall in line with the most recent discussions and decisions made during the Strategic Planning Process. There being no further discussion, the Board voted unanimously to approve the Superintendent, Objectives.

**12.6 TRUSTEE  
INSURANCE  
EXPENSE  
ALTERNATIVE  
USE:**

The vote is as follows:

|                |               |                   |                       |                        |
|----------------|---------------|-------------------|-----------------------|------------------------|
| Larry Glover   | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Tony Turri     | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Todd Henderson | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Cody Lamb      | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Jim Bingham    | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |

A motion was made by Todd Henderson and seconded by Cody Lamb to approve to keep things the same way as they have always been. If a Board Member chooses not to take the insurance, the money would just go back into the general fund. There was a discussion of whether this money could or should go to another fund, such as ASB or Scholarships. After discussion, the Board agreed to keep it as is.

The vote is as follows:

|                |               |                   |                       |                        |
|----------------|---------------|-------------------|-----------------------|------------------------|
| Larry Glover   | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Tony Turri     | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Todd Henderson | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Cody Lamb      | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Jim Bingham    | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |

**12.7 RODGERS  
SCHOLARSHIP  
ALLOCATIONS:**

A motion was made by Tony Lamb and seconded by Todd Henderson to approve the Rodgers Scholarship fund Option #2. The options were shared and discussed. Some discussion was that this is a strong senior class and COVID made many opportunities for the students so the numbers are a bit higher than usual. There are 2 new scholarship that the Rodger Ranch Committee has wanted to add which only equals to 4K more. Option # 2 is basically going back to the older model with a little lower cost. Only 51K would need to be contributed from the general fund rather than Option #1 which would be 97K total from the general fund.

**Option #2**

\$1500x4

\$1000x4

\$1000 one time

Ranch \$2000 one time

\$126,0000 total and General Fund Cost is \$51,000

Scholarship amounts from prior to last year, plus the 2 Ranch Scholarships.

The vote is as follows:

|                |               |                   |                       |                        |
|----------------|---------------|-------------------|-----------------------|------------------------|
| Larry Glover   | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Tony Turri     | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Todd Henderson | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Cody Lamb      | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |
| Jim Bingham    | Aye: <u>X</u> | No: <u>      </u> | Absent: <u>      </u> | Abstain: <u>      </u> |



**12.8 FUTURE AGENDA  
ITEMS:**

There were none.

**13. ADJOURNMENT:**

A motion was made by Cody Lamb and seconded by Tony Turri to adjourn the meeting at 8:16 p.m.

**Approved**

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Larry Glover, President

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Jim Bingham, Clerk

# Corning Union High School District Regular School Board Meeting

Date of Meeting: February 16, 2023

Time of Meeting: 5:45P.M.

Place of Meeting: CUHS Library

## Agenda

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS      Action**

**5. REPORTS**

|     |  |             |
|-----|--|-------------|
| 5.1 | Academic Report English Dept Chair Shawni McBride      | Information |
| 5.2 | Academic Report CTE Dept Chair Corine Maday            | Information |
| 5.3 | Academic Report- Social Science Dept Chair John Studer | Information |
| 5.4 | Student Board Member-Mckynzie Huntley                  | Information |
| 5.5 | Superintendent Report - Jared Caylor                   | Information |

**6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA**

*Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

**7. ADJOURN TO CLOSED SESSION**

**7.1 PUBLIC EMPLOYEE/DISCIPLINE/DISMISSAL/RELEASE/ RESIGNATION**

**7.2 CONFERENCE WITH LABOR NEGOTIATOR**

District representative: Superintendent Jared Caylor

Represented Employees: ESP/CITA/Unrepresented

**8. REOPEN TO PUBLIC SESSION**

**9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**



## **10. CONSENT AGENDA ITEMS**

## **Action**

*All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.*

- 10.1 Approval of Special Board Meeting Minutes of January 10, 2023**
- 10.2 Approval of Regular Board Meeting Minutes of January 19, 2023**
- 10.3 Approval of Special Board Meeting Minutes of January 24, 2023**
- 10.4 Approval of Warrants**
- 10.5 Interdistrict Attendance Requests**
- 10.6 Human Resources Report**
- 10.7 Surplus Equipment/Obsolete Equipment Form**
- 10.8 Approval of 2022-23 1<sup>st</sup> Interim Budget Report**
- 10.9 CUHSD Solar Plant Annual Report**

## **11. ITEMS FOR DISCUSSION**

- 11.1 Request to Discuss the CUHS Electronic Device Policy Pursuant to Board Bylaw 9322**

*The Board will have the opportunity to discuss the CUHS Electronic Device Policy.*

## **12. ITEMS FOR ACTION**

- 12.1 Approval of Bid for Site Work for Stadium Field Renovation**

*The Board will consider whether to approve the low bid for the site work for the stadium field renovation. The bid is for \$680,000 from R&R Horn.*

- 12.2 Approval of CMAS Contract for Field Turf**

*The Board will consider approving a contract for the installation of Field Turf in the stadium through a CMAS Contract in the amount of \$755,564.58*

- 12.3 CUHS, Centennial High School & CUHS ISP Safety Plan 2022-23**

*The Board will consider approval of the 2022-23 Safety Plan.*

- 12.4 Annual Board Retreat**

*The Board will discuss and choose the dates for the Annual Board Retreat.*

- 12.5 Superintendent Objectives for 2023**

*The Board will review and consider approving objectives for Superintendent Caylor for 2023. The objectives will be the basis for the Superintendent Evaluation to be completed by 11/1/23 per the Superintendent's contract.*

**12.6 Trustee Insurance Expense Alternative Use**

*The Board will discuss whether to allocate funds that are not being used for Board Trustee Insurance to specific other costs or programs in the District or whether to continue to put them back into the general fund.*

**12.7 Rodgers Scholarship Allocations**

*The Board will consider approving a plan for scholarship allocations from the Rodgers Fund for the Class of 2023.*

**12.8 Future Agenda Items**

*The Board will discuss the need for any future agenda items.*

**13. ADJOURNMENT**

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.



**CORNING UNION HIGH SCHOOL DISTRICT**

Resolution No. 453 (Closed Session)

**IN THE MATTER OF:**     Non-reelection of Certificated Employees

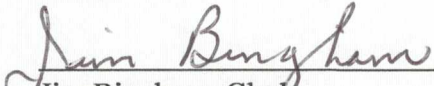
The following RESOLUTION was duly passed by the Board of Trustees at a regular meeting held on February 16, 2023, by the following roll call vote:

|                |              |
|----------------|--------------|
| Jim Bingham    | <u>  X  </u> |
| Tony Turri     | <u>  X  </u> |
| Todd Henderson | <u>  X  </u> |
| Cody Lamb      | <u>  X  </u> |
| Larry Glover   | <u>  X  </u> |

Signed and approved by me after its passage:

  
\_\_\_\_\_  
Larry Glover, President

Attest:

  
\_\_\_\_\_  
Jim Bingham, Clerk

-----  
WHEREAS, Education Code section 44929.21 provides that a governing board may determine to not reelect a first or second-year probationary employee; and

WHEREAS, the following employees were first or second-year probationary employees in the 2022-23 school year:

Claire Waldron

WHEREAS, the Board of Trustees hereby determines that the employees listed above shall not be reelected as certificated employees of the District for the 2023-24 school year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that:

1. Employees shall be notified, in writing, of this decision to not reelect him/her as a certificated employee for the 2023-24 school year; and
2. The foregoing notice shall be served upon employees pursuant to Education Code section 44929.21.

# Corning Union High School Special School Board Meeting

**DATE** January 10, 2023

**TYPE OF MEETING:**

Special

**TIME:** 12:31 P.M.

**MEMBERS ABSENT:**

Todd Henderson

Jim Bingham

**PLACE:** Corning Union High School  
Conference Room

**VISITORS:**

**MEMBERS PRESENT:**

Tony Turri  
Cody Lamb, Larry Glover

**SCHOOL DISTRICT REPRESENTATIVES:**

Superintendent, Jared Caylor Caylor, District Superintendent

Diana Davisson, Chief Business Official

Jessica Marquez, Admin. Assistant to the Superintendent

**THE CORNING UNION HIGH SCHOOL -**

**1. CALL TO ORDER:** The meeting was called to order at 12:31 p.m. by Larry Glover.

**2. PLEDGE OF ALLEGIANCE:** Board President, Larry Glover asked the Board and audience to stand for the flag salute.

**3. ROLL CALL:** Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Cody Lamb
- Larry Glover

**4. PUBLIC COMMENT ON STUDY SESSION ITEM:** None.



## 5. STUDY SESSION

### 5.1 LCAP and LCFF

Superintendent, Jared Caylor shared the following 5 key points and defined the difference between LCFF (main State funding) and other funding (everything else) that is received.

1. LCAP and LCFF Definition and Background
2. State Priorities in the LCAP
3. LCFF “Grants” - How does the state fund us?
4. Key Components of the LCAP
  - a. LCFF Budget Overview for Parents
  - b. Supplement to the Annual Update to the 2021–22 LCAP
  - c. Plan Summary
  - d. Engaging Educational Partners
  - e. Goals and Actions
  - f. Increased or Improved Services for Foster Youth, English Learners, and Low income students
  - g. Action Tables
5. Accountability
  - a. California School Dashboard
  - b. Local Indicators

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. (emphasis added)

-California Department of Education Website, 2023

#### Background- LCFF and LCAP

##### LCFF

- Initiated in 2013-14, replacing previous K-12 finance system in place for approx. 40 years.
- Set targets to increase funding to schools, specifically targeting more funds to Districts with large numbers of high needs students (EL, Low Income, Foster Youth)
- Multi- year implementation, funding goals met in 2018-19
- Key part of Governor Brown’s platform: Local Control of school districts.

Fully funded in 2018 and district received COLAS and increases to LCFF

1. Funding improved
2. Fully funded only increases COLA (back to a COLA environment)

##### LCAP

The district creates a plan and this doesn’t have to fit state template. 4-5-year window no state testing- state held us accountable. The plan has to describe how districts will use the funding. % of students is referred to as unduplicated count. # of students who fit into categories (EL< LOW Income,

Foster Youth). Board Member Tony Turri asked how many students this was approximately and Superintendent Jared Caylor shared that this is over 80% here and approximately around 90% at the elementary school in Corning.

- Coincided with initiation of LCFF
- Legislature required a level of accountability for Districts with LCFF since they lost control of funding with categorical going away
- This was prior to the state Dashboard, new CAASPP testing
- Describes how the District will utilize LCFF funds for their intended use (supporting high needs students).

#### STATE Priorities Must be addressed in LCAP

1. Conditions of Learning (Basic Services)  
Basic Aid- some local tax base is enough to exceed what allotment is allowed so certain districts don't receive state funding.
2. State Standards- other than salary and benefits the board can decide how they want the district to spend the money following the state priorities.
3. Parental Involvement- required by law
4. Pupil Achievement
5. Pupil Engagement
6. School Climate
7. Course Access
8. Other Pupil Outcomes (Equity, Professional Development)

### LCFF GRANTS

#### BASE

Uniform base grant for each school district and charter school based on the grade span of pupils, i.e. kindergarten through grade 3 (K-3), grades 4-6, grades 7-8, grades 9-12, multiplied by units of average daily attendance (ADA). For school districts, funded ADA is equal to the greater of current or prior year ADA.

#### SUPPLEMENTAL

Equal to 20 percent of the adjusted base grant multiplied by ADA and the unduplicated percentage of targeted disadvantaged pupils. Targeted pupils are those classified as English learners (EL), meet income requirements to receive a free or reduced-price meal (FRPM), foster youth, or any combination of these factors (unduplicated count).

#### CONCENTRATION

Equal to 65 percent of the adjusted base grant multiplied by ADA and the percentage of targeted pupils exceeding 55 percent of a school district's or charter school's enrollment. The primary drive is low income. Every student receives free lunch and this can be problematic with the challenges to have the free and reduces paperwork turned in. That is how the district is reimbursed and receives the funding.



Superintendent, shared how to locate the information on the CUHSD Website. Initially the intent was to be a short document but found that many had 100 + pages so the state realized this and now there is a budget overview for parents and people can see the total expenditures.

### **Key Components of LCAP**

- LCFF Budget Overview for Parents
- Supplement to the Annual Update to the 2021–22 LCAP
- Plan Summary

Board Member, Tony Torri asked to define co-curricular- Superintendent Jared Caylor shared that this is FFA, Choir, Band and Drill Team. He also shared that the district has board policy that we need to check grades to make sure the student has a 2.0 to perform or attend an event. Board President, Larry Glover shared that this should be partially the teacher's responsibility to check, because coaches do.

Administration has discussed measurement and tracking scores. There was further discussion on whether assessment reflects what teachers are teaching and are if they are teaching to the standards. Teachers are concerned that the outside test doesn't reflect their teaching. Also, teachers change tests so often so it is very hard to compare from year to year.

Board Member, Cody Lamb shared that accountability as the board is important too but we definitely need the data to track in order for the board to allocate where the money should be going. Board Member, Tony Turri shared that although we have some student who are testing below average, we also have some students who are above level. Superintendent, Jared Caylor shared that this is a challenge, now more than ever.

- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables

### **Supplement to the annual update to the 2021-22 LCAP**

- Added for one year to account for lack of updates during the pandemic
- Required District to outline how we used LCFF and one-time federal funding to provide education through the pandemic and moving forward.

### **Plan Summary**

- General Information about the District
- Successes\*
  - Supporting families and students in returning to school
  - Addressing learning loss and mental health concerns left over from pandemic
  - Robust academic, CTE, athletic, extracurricular, and co-curricular programs
  - Data System for EL Needs

- Data on student achievement (more than once every four years during state tests)
- Credit and skill remediation
- Math and English supports for incoming 9th graders

### **Engaging Educational Partners**

- CUHS Site Council
- DELAC
- Staff Meetings
- Board Meetings
- Timeline Challenges, Value of Strategic Plan

### **Goals and Actions (Metrics)**

- Goal #1 - Increase the number of students who are prepared for al post-secondary opportunities they choose to pursue.
  - METRICS (Ways we measure our progress)
    - Percentage of Teachers Mis assigned
    - Percentage of Graduates Meeting A-G Requirements
    - Percentage of Students Passing AP Test
    - Percentage of Students Meeting/Exceeding English Standard on 11th grade CAASPP
    - Percentage of Students Meeting/Exceeding Math Standard on 11th grade CAASPP
    - Average Number of CTE Courses Completed per Student
    - Graduation Rate
    - Average Student GPA
    - English Learner Reclassification Rate
    - Percentage of Courses with Sufficient Instructional Materials
- Goal #1 - Increase the number of students who are prepared for al pos-secondary opportunities they choose to pursue.
  - ACTIONS (Services that cost LCFF \$\$\$)
    - Instructional Staff and Professional Development
    - Support Staff
    - Instructional Materials
    - Assessments
    - CTE Equipment, Supplies, and Technology
    - English Learner Instructional Staff
    - English Learner Support Staff
    - Credit Recovery and Remediation
    - Implementing and Monitoring State Standards
    - Technology, Equipment and, Services



- Goal #2 - Create a safe and well-maintained learning environment that promotes respect and responsibility among students.
  - METRICS (Ways we measure our progress)
    - Average Daily Attendance Percentage
    - Percentage of Students that are Chronically Absent
    - Total Suspensions
    - Annual Facilities Inspection Tool Report
    - Expulsion Rate
- Goal #2 - Create a safe and well-maintained learning environment that promotes respect and responsibility among students.
  - ACTIONS (Services that cost LCFF \$\$\$)
    - Opportunities for Parent Involvement
    - Varied Course Offerings
    - Monitor and Intervene in Student Attendance
    - Academic and Behavioral Support Programs and Services
    - Student Transportation
    - Student Food Services
    - Attendance Goals for Students w/ Disabilities
    - Outside Agency Support
    - Academic Support Staff and Programs
    - Maintenance of Facilities
    - Utilities
    - Master Facilities Planning

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Required Descriptions- Examples Shared

### **Action Tables**

The following information displayed:

Goal  
 Action #  
 Action Title  
 Contributing to increased or improved services  
 Scope  
 Unduplicated Student Groups  
 Location  
 Planned Expenditures for Contributing Actions (LCFF Funds)  
 Planned Percentage of Improved Services (%)

Accountability- California Dashboard and Local Indicators

1. Visit California School Dashboard
2. Review CUHSD Data for 2021-22

Due to the Covid-19 pandemic, state law allows the 20222 Dashboard to only display the most current year of data. Items include:

- Suspension Rate
- English Learner Progress
- Graduation Rate
- College/Career
- English Language Arts
- Mathematics
- Basics: Teachers, Instructional Materials, Facilities
- Implementation of Academic Standards
- Parent and Family Engagement
- Local Climate Survey
- Access to Broad Course of Study

Break 1:50-2:00

Chief Business Official, Diana Davisson share the following:

The principal role of funds is to demonstrate fiscal accountability. The financial transactions of LEAs are separated into various funds in order to permit administrators to ensure, and report on, compliance with the laws and regulations that affect LEAs.

- Basics
- Definitions
- Funds
- Expenses

Board Member, Tony Turri asked for an example and CBO, Diana Davisson shared that the audit right now needs to see the bank statement match escape financial system, therefore an audit adjustment is necessary. Superintendent, Jared Caylor shared that basically, we cannot move forward until we balance. Board Member, Tony Turri asked if this was a result of something entered wrong and Diana confirmed, yes or changed mind and used \$ differently. All journal entries are used as back up and these audits are yearly.

What do audits look like:

Certain points are reviewed especially high theft areas such as ASB.

- Records
- ASB
- LCAP
- AP
- Payroll

There has been a lot of turnover with the auditors. They have struggles and we have had to request a delay because of them.

Financial Records are submitted to the county office of education 4 times per year



1. Adopted Budget- over estimate, come in low, forms sent to all departments, LCFF calculator is used and governor's budget
2. 1<sup>st</sup> Interim- 7/1-10/31 due December 15<sup>th</sup> to TCDE (this is when the district makes most changes)
3. 2<sup>nd</sup> Interim- 7/1-1/31 due March 17<sup>th</sup> (minimal changes made example a new grant received)
4. Unaudited Actuals- Closing of the books and all revenue has been received. June 30<sup>th</sup> is the last time for any expenses. This is a long process. Board Member, Cody asked if we close to the office in order to get this done and CBO, Diana Davisson shared that we don't close. District staff have different schedules but she and others work 12 months.

### **Budget Process**

Collect Data

Enter expenses and revenues into budget model

Balance the budget

Upload budget into the SACS system

Board Member, Tony Torri asked if the budgets from departments are itemized. CBO, Diana Davisson shared that some are and some are not. Usually, the educational departments are but a department such as maintenance, might not be. Superintendent, Jared Caylor shared that the process is this information goes to the Administrator first for review and then it goes forward for approval in the financial system by Admin, Diana and Jared. There are some cases when items are requested and then never purchased. Board Member, Tony Turri asked if these funds were rolled back into the general fund. CBO, Diana Davisson shared, yes that is correct and she also sends emails to the department heads to communicate with them. Many districts are funded differently based on ADA.

### **Definitions**

Average Daily Attendance (ADA) – total days of student attendance divided by the total days of instruction.

Enrollment- the number of people enrolled at school.

Fund Balance- the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources.

General Fund- the main operating fund of the LEA. It is used to account for all activities not accounted for in another fund.

Maintenance of Effort (MORE) – the rule requires that that LEA spend the same or more in the test year as it did in its comparison year.

Other Post Employment Benefits (OPEB) benefits that are paid in the period after employment and that are provided separately from a pension plan as well as healthcare benefits paid in the period after employment regardless of the manner in which they are provided.

Restricted Funds- money whose uses is restricted by legal requirement or by the donor.



Board President, Larry Glover shared that the district was looking into putting some money into that at some point.

Special Education Local Plan Area (SELPA)- All school districts and county school offices were mandated to form consortiums in geographical regions of sufficient size and scope to provide for all special education service needs of children's residing within the region boundaries. Each region, SELPA developed a local plan describing how it would provide special education services.

Superintendent, Jared Caylor attends monthly SELPA meetings and Special Ed impacts the district quite a bit. This is a board and follows the brown act laws. All of the Superintendents sit on this board.

### Funds

01 General Fund- contains restricted and unrestricted resources include lottery, special ed, title , CTE, transportation, maintenance and ESSER/COVID.

08 ASB- Associated Student Body new law requires the district to have fiduciary oversight of the account.

11 Adult Ed- Evening courses provided at Centennial for adults working towards earning their GED.

13 Café- Restricted funds – They are fully funded and self-sustained with no contributed from the general fund. do very well. Board Member, Tony Turri asked how. Superintendent, Jared Caylor shared some key factors: closed campus, good food, keeping cost down and students love the food. There was discussion how the food is free but the district is reimbursed for the foods by the State. Board Member, Cody Lamb asked if Kirkwood was the only school that the district has an MOU with for food services. Superintendent, Jared Caylor shared, yes, they are the only district.

14 Deferred Maintenance – This is used separately for revenues that are restricted or committed for deferred maintenance purposes. The general funds transfers money to the fund each year. Currently, the transfer amount is \$300,000. This used to be funded by categorical and once the money is moved, it is like moved for good and having an ending fund balance in this separate account.

15 Bus Replacement- 22/23 year will be the first year of contributing to this fund. Funds will come from the general fund.

19 Ranch- Does well and used for scholarships- Board Member Tony Turri asked if the ranch fund will be adjusted if it runs low and Superintendent, Jared Caylor shared that no, the general fund will pick up the difference. Everything has been paid with grant funding so this should not be a concern at this time.

21 Building- Bond

25 Capital Facilities- Developer feeds

35 County School Facility Newly awarded OPSC Modernization SAV funds is in this fund



73 Foundation- Mainly scholarship account and managed by Stifel

Additional funds the district has but are not listed is 51 bond interest and redemption

### Expenses

Certificated Salaries 31.14% \$5,756,711

Classified Salaries 14.36 \$2,655,767

Management Salaries 5.52% \$1,019,785

The percentages total 51% are of the total 2022-23 budget

Note: Salaries mentioned on the slide are fund 01 only

5 million in total Reserve is 2.2 million

Special Ed includes \$10,0000 to the SELPA for their bus purchase fund. Currently, board minimum is 12% . Board has set this amount and it can be changed. The state requirement is 4%

### Benefits

District Contribution – the district contributes up to \$13,200/ employee

STRS- Retirement 91.1%

\$1,855,033

PERS

25.370%

\$724,682

Special Ed includes \$10,0000 to the SELPA for their bus purchase fund. Currently, board minimum is 12%

QZAB Solar debt balance as of 12/30/22 \$1,918,563.44 . If the district should want to pay off the long-term debt earl, we could incur an early payoff penalty. It is not advantageous to do so.

Superintendent, Jared Caylor shared the governor's budget which was just released:

8.13% COLA with state deficit 22.5 billion dollars, no one time money and other cuts in the state budget (other than education)

Governors May Revise- Adjust \$

Build a budget

MYP

2 years (this year +2)

ADA enrollment (incoming classes and outgoing classes)

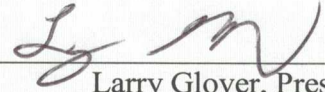
Outyears salary/benefits (already in there, just need to adjust)

Board President, Larry Glover asked when enrollment projections fall under 1000.  
Superintendent, Jared Caylor shared 1066 is next year's projection (districtwide).

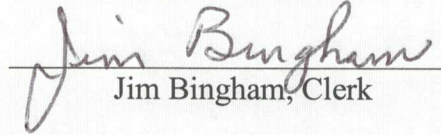
**6. ADJOURNMENT:**

A motion was made by Cody Lamb and seconded by Tony Turri  
to adjourn the meeting at 3:13 p.m.

**Approved**



Larry Glover, President



Jim Bingham, Clerk



# Corning Union High School

## Regular School Board Meeting

**DATE** January 19, 2023

**TYPE OF MEETING:**

Regular

**TIME:** 5: 45 P.M.

**MEMBERS ABSENT:**

Cody Lamb

**PLACE:** Corning Union High School  
Library

**VISITORS:**

Rich DuVarney, Ashley Smith  
Lacey McElfresh, Jessica Bolmanski  
Josh Jackson, Dan Proctor  
Stacie McGee, Kim Vasquez  
Luke Alexander, Heather Morris  
Victor Torres, Megan Johnson  
Zane Schreder

**MEMBERS PRESENT:**

Todd Henderson  
Jim Bingham, Larry Glover  
Tony Turri

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Jason Armstrong, CUHS Principal  
Justine Felton, CUHS Associate Principal  
Charlie Troughton, CUHS Associate Principal  
Heather Felciano, Director of Special Education  
Audri Bakke, Director of Alternative Education  
Dave Messmer, Director of Technology  
Brandon Lengtat, Director of Maintenance and Operations  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Superintendent, Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Larry Glover asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Jim Bingham
- Larry Glover
- Todd Henderson

Absent: Cody Lamb

**4. SWEARING IN  
OF RE-ELECTED  
BOARD MEMBER:**

Board President, Larry Glover conducted the swearing in of the following new board members:

- Jim Bingham

**5. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Tony Turri to approve the agenda with the following changes:

Table Item 13.5 to the next meeting. This will allow the new board members to go through the Governance workshop first.

The vote is as follows:

|                |      |               |     |               |         |               |          |               |
|----------------|------|---------------|-----|---------------|---------|---------------|----------|---------------|
| Larry Glover   | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Tony Turri     | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Todd Henderson | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Cody Lamb      | Aye: | <u>      </u> | No: | <u>      </u> | Absent: | <u>X</u>      | Abstain: | <u>      </u> |
| Jim Bingham    | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |

**6 .REPORTS**

**6.1 SPECIAL  
EDUCATION  
REPORT:**

Director of Special Education, Heather Felciano reported on the following:

She is proud to be presenting and this is her first presentation in her new role. She invited the department so the board can not only hear the presentation but see the people that put in the hard work every day.

Student focused  
Individualized  
Inclusion with typically developing peers  
Lease restrictive environment  
Provide Ed benefit  
Safety

The Department consist of:

7 CASE CARRIERS

14 SUPPORTS STAFF

- 6 - PARAEDUCATOR 1 (Para 1)
- 5 - PARAEDUCATOR 2 (Para 2)
- 4 - INTENSIVE BEHAVIOR INTERVENTIONIST (IBI)

1 SCHOOL PSYCHOLOGIST

1 SPEECH AND LANGUAGE (contracted through county)

MENTAL HEALTH CLINICIANS

DATA TECHNICIANS/ ADMINISTRATIVE ASSISTANT

MULTIPLE OUTSIDE SERVICE PROVIDERS FROM THE COUNTY  
LEVEL

Student being served on an IEP



|       | CUHS | Cent | ISP | District |
|-------|------|------|-----|----------|
| 22-23 | 156  | 15   | 6   | 177      |
| 21-22 | 147  | 8    | 6   | 161      |
| 20-21 | 139  | 10   | 5   | 154      |
| 19-20 | 132  | 5    | 2   | 139      |
| 18-19 | 108  | 7    | 2   | 117      |
| 17-18 | 100  | 6    | 0   | 106      |
| 16-17 | 103  | 6    | 1   | 110      |
| 15-16 | 92   | 1    | 1   | 94       |

There are 31- incoming 8<sup>th</sup> grade students and 40 graduating seniors so numbers will likely remain the same.

Currently serving 182 students on with an IEP.

- Specific Learning Disabilities
- Other Health Impaired
- Emotional Disturbance
- Speech and Language
- Autism
- Intellectual Disability
- Hard of Hearing
- Multiple Disabilities
- Orthopedic Impairment
- Traumatic Brain Injury
- Visual Impairment

Serving 35 students on 504

Most recent challenges include

- Serving more involved students who experience homelessness and substance abuse
- EL student on an IEP
- Arranging for supports when staff is out
- Maintaining reasonable caseloads for our case carriers who are also
- responsible for teaching 5 periods.
- Growing number of Psychoeducational evaluations to maintain compliance

#### Safety

- Annual training offered on Behavior De-escalation strategies (CPI/ProAct), toileting, Feeding tubes, seizure protocol, Department of Rehabilitation services, Hard of Hearing services, IBI training, para training.
- Updating procedures to prevent disproportionality
- Developing procedures for at risk students with high behavioral needs

Exploring MTSS strategies to best meet the needs of all students within the general education classroom

## Successes

- Creating a **strong** team of professionals who serve each student's individual needs to the best of their abilities.
- Providing a variety of support staff to meet the wide needs of our students.
- Implementing a new program in our district that meets the needs of students from a Non-public program.
- Opening a Clothing Closet for our district.

### **6.2 WINTER COACHES REPORTS:**

The following was reported to the Board:

#### Boys Basketball, Nate Borer –Boys Basketball highlights:

- 1<sup>st</sup> full year as head coach, lots of learning
- Thanked the board and M& O for the support
- Staff has helped tremendously with extra duty, score keeping etc.
- Held kids to grades so down a few players
- Players play hard (all teams) one of the biggest strengths
- Great community support with over 4K in donations
- New fundraiser helped raise additional 5K

#### Girls Basketball, Scott Menefee- Girls Basketball highlights:

- Scott went to CUHS graduated in 1994 & kid came here too
- Took pride and sports gave him long time friendships
- Goal is to have kids be a good teammate
- This year has been challenging – 3 seniors rest juniors
- Many injuries
- Coaches doing well at lower level- good attitude

#### Wrestling, Josh Jackson- Wrestling highlights:

- Oversees 3 teams, so lots of paperwork
- The coaches are all working very hard
- Teams are dominating
- On track to win 8<sup>th</sup> straight league championship
- Chico is always touch to beat but kids do their best and come close
- Lots of travel and back in area come January
- Girls team travels a lot but are doing great
- 10 females now, started with 22
- Corning Invitation is this weekend and 43 teams are scheduled

#### Varsity Girls Soccer, Joseph Torres -Varsity Girls highlights:

- Second year as head coach – learning curve
- 3 years as assistant before becoming head coach
- This year feels normal after COVID and students are eager to play
- Skill level fell short due to social and emotional setbacks, but now things are better
- This is a young team, lost 3 seniors
- Majority of players and sophomores and juniors
- Jackie Hernandez is a star and helps the team a lot



- Thanked the M&O department for work on the fields
- ETS fundraising is helping a lot
- 1<sup>st</sup> year that CUHS had 38 girls tried out
- Only 1 team but the team is great and works hard

Varsity Boys Soccer, Victor Torres Boys Soccer highlights:

- 9<sup>th</sup> year coaching and enjoys being a coach at CUHS
- There are good, hard working kids on the field
- Lots of seniors this year and a good group of players
- Chico is a tough competitor
- 20 on the roster so the kids get exposure and play time at tournaments

**6.3 STATE  
TESTING  
REPORT:**

District Testing Coordinator/Data Technician, Cassie Riddle shared the following:

1. Thanked the board for support
2. Shared she is an alumni and a proud parent of a student at CUHS
3. Required State Testing
4. Post-Secondary Exams
5. Advanced Placement Exams
6. Testing Calendar

State Testing

Initial ELPAC

Initial English Language Proficiency  
Assessment for California  
Listening, Speaking, Reading, Writing  
July 1-June 30

Summative ELPAC

English Language Proficiency  
Assessment for CA  
Listening, Speaking, Reading, Writing  
Feb 1-May 31

CAASPP

California Assessment of Student  
Performance and Progress  
English Language Arts and Math

CAST

California Science Test  
English Language Arts and Math  
March 1-May 31

Exams for Post-Secondary

- PSAT
- SAT
- ACT
- ASVAB

Advanced Placement  
AP Statistics  
AP English Lit and Composition  
AP Spanish Language and Culture  
AP Biology  
AP English Language and Composition

#### AP Exams

- A Combination of Paper and Computer
- Cassie Riddle Proctors
- Library
- \$80 a Test
- District Pays
- Students enrolled in AP Class
- 2021- 2022, 62 students
- 2022-2023 86 students

#### AP Scores

Total Exams-62

Average Score-29

Percent of Exams with scores of 3 or higher 71%

#### **6.4 STUDENT BOARD MEMBER:**

Student Board Member Mckynzie Huntly reported on the following:

Homecoming  
Mr. Cardinal & Drill Team performances  
Royalty  
Basketball Games  
8<sup>th</sup> Grade Invasion  
Sports Rally  
Car Show  
ASB Meetings  
School Spirit

#### **6.5 SUPERINTENDENT REPORT:**

Superintendent, Jared Caylor shared the following:

Current Enrollment Districtwide 1125  
CUHS 998  
Centennial 92  
ISP 35

4.4% higher than last year at this time and 1% higher than our October projections which is positive news.

#### **7. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

CUHS Principal, Jason Armstrong shared the upcoming fundraiser that the Parents Club is having for Sober Grad. This is at the Vets Hall on February 4<sup>th</sup> – it is all you can eat crab or tri-tip for \$60 per person. Hoping to have 150-175 people.



**NOT ON THE  
AGENDA:**

Tehama County Superintendent of Schools, Rich DuVarney reported on the following:

- Enrollment is down but stable in California
- Cyber security and ransom ware are important and TCDE is doing everything to secure the districts in the county
- Support students in Mental Health
- Project Restore Grant (6 million dollars grant for 3 years)
- Appreciates working with Jared and thanked the board

**8. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 7:08 p.m.

**9. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 8:06 p.m.

**10 . ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Board President, shared that no action was taken.

**11. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

|                |      |               |     |               |         |               |          |               |
|----------------|------|---------------|-----|---------------|---------|---------------|----------|---------------|
| Larry Glover   | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Tony Turri     | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Todd Henderson | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |
| Cody Lamb      | Aye: | <u>      </u> | No: | <u>      </u> | Absent: | <u>X</u>      | Abstain: | <u>      </u> |
| Jim Bingham    | Aye: | <u>X</u>      | No: | <u>      </u> | Absent: | <u>      </u> | Abstain: | <u>      </u> |

**11.1 APPROVAL  
OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Special Board Meeting Minutes of December 13, 2022.

**11.2 APPROVAL  
OF REGULAR  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

Approval of Regular Board Meeting Minutes of December 15, 2022.

**11.3 APPROVAL**

Approval of Special Board Meeting Minutes of December 19, 2022



**OF SPECIAL  
SCHOOL  
BOARD  
MEETING  
MINUTES:**

**11.4 APPROVAL  
OF WARRANTS:**

40240715-40240727, 40240728-40241049, 40241050-40241131  
40241132-40241154, 40241155-40241451, 40241451-40241627  
40241628-40242217, 40242218-40242231, 40242231-40242241

**11.5 INTERDISTRICT  
REQUEST:**

Angel Muniz-Gutierrez

**11.6 HUMAN  
RESOURCES  
COMPLAINTS:**

Human Resources Reports is as follows:

| Human Resources Report                                      |              |                    |                          |                                   |  |
|---|--------------|--------------------|--------------------------|-----------------------------------|--|
| Board Meeting Date:   |              | 1/19/23            |                          |                                   |  |
| <u>Action</u>   | <u>Type</u>  | <u>Name</u>        | <u>Position</u>          | <u>Effective</u>                  | <u>Background</u>  |
| Change  | Range        | Minch, Danielle    | CUHS Para II             | 12/15/22                          | Moving to Range 15, Step 5 due to increased District Driving Needs |
| Probationary Termination                                    | Probationary | Johnson, Rachel    | CUHSD Bus Driver         | 12/22/22                          | Termination of Probationary Period                                 |
| <b>Extra Duty/Stipend/Temporary/Coaching Authorizations</b> |              |                    |                          |                                   |  |
| 1/1/2023  | Stipend      | Zanabia, Mariana   | Bilingual Stipend        | Monthly Timecard Adult Ed Support | Classified Contract Article 8.1.1                                  |
| 12/1/2022   | Stipend      | Kendrick, Kennedy  | STARS Facilitator        | Monthly Timecard                  | Helping with STARS clubs   |
| 12/14/2022  | Stipend      | Jimenez, Pedro     | Induction Mentor         | Supporting Teacher                | \$750.00 Flat Amount X2  |
| 12/14/2022  | Stipend      | Johnson, Megan     | Induction Mentor         | Supporting Teacher                | \$750.00 Flat Amount X2  |
| 12/14/2022  | Stipend      | Mendonsa, Thomas   | Induction Mentor         | Supporting Teacher                | \$750.00 Flat Amount X2  |
| 1/1/2023  | Stipend      | Morris, Heather    | Removal of skill stipend | Monthly                           | Skill stipend is not required for a Para II                        |
| 1/1/2002  | Stipend      | Villalobos, Brenda | Changing STARS duties    | Monthly                           | Enrichment Facilitator to Lead Facilitator                         |
| 1/1/2002  | Stipend      | Islas, Eva         | Changing STARS           | Monthly                           | Lead Facilitator to Enrichment Facilitator                         |



|            |         |                   |                                |          |   |
|------------|---------|-------------------|--------------------------------|----------|---|
|            |         |                   | duties                         |          |   |
| 10/10/2023 | Stipend | Savage,<br>Alisha | ISP Stipend                    | Annually | 1/7 of salary for<br>4 students                   |
| 1/1/2023   | Stipend | Smith,<br>Ashley  | Removal of<br>skill<br>stipend | Monthly  | Skill stipend is<br>not required for<br>a Para II |
|            |         |                   |                                |          |   |

**11.7 SURPLUS/  
EQUIPMENT FORM:**

Seated Row/Pull down implement and attachments - auction/ surplus  
Wooden sit and reach box (not used) surplus/ dispose  
Old volleyball uniforms surplus  
Broken volleyball ball carts surplus

**11.8 QUARTERLY  
WILLIAMS  
REPORT:**

There were no complaints during this quarter.

**11.9 SARB  
COORDINATOR  
PROGRAM  
PARTICIPANT  
CONTRACT:**

This agreement is entered into on July 1, 2022 by and between TCDE. CUHSD will be invoiced in May of 2023 for the amount of \$8,096.00. The department will provide a full time, ten months per year, employee who will be assigned to serve as a SARB Coordinator and who will perform the activities listed below:

1. Truancy contacts by telephone
2. Preparation and mailing of truancy letters
3. Home visits and parent conferences on truancy
4. School pupil conferences on truancy

These are some examples and not all are listed above.

**11.10 APPROVAL  
OF  
NEW LIBRARY  
BOOKS:**

Some of the new library books include the following:

1. Torch by Lyn Lachman
2. The Getaway by Lamar Giles
3. I Survived the Wellington Avalanche
4. We Are All We Have by: Marina Budhos
5. Shot clock by: Caron Butler

**12. ITEMS FOR  
DISCUSSION:**

**12. GOVERNOR'S  
BUDGET  
PROPOSAL:**

Superintendent, Jared Caylor shared the following information with the board and audience:

- State budget deficit projected at \$22.5 billion
  - Could increase (as much as triple)
  - NO cuts to LCFF funding proposed at this point
- 8.13% funded COLA is projected (by cutting one time spending from previous budgets)
- Universal School Meals remain funded
- Reduction in Arts and Music grant funding



- May see additional funding for Centennial depending on low income rates
- Next major update in May

## **12.2 STADIUM FIELD AND PARKING PROPOSAL:**

Board President, Larry Glover asked if there was any public comment on the field and parking proposal. Some comments are as follows:

1. Luke Alexander thinks that this is going to cost the district a lot of money and believes that the district should look into leasing the property across the street.
2. Luke Alexander is concerned that the district is not using tax dollars wisely by being asked to pay for the bond and now the football field especially now that ADA is declining. Not to mention the folks in the back that are not happy about the physical benefits.
3. John Studer would like a turf field for football and other sports. An example is soccer hasn't been able to get on the field in the past 2 weeks and as AD a multi-use would be beneficial for 3 seasons.
4. Luke Alexander asked if baseball could use the field and Mr. Studer shared that they could to practice on it.
5. Board Clerk, Jim Bingham shared that the soccer currently has a total of 20 games on the field and currently have no bathrooms, score board and a field that doesn't drain.
6. CYF Football President has some concerns and has not come across anyone who is excited about a turf field. The cleats melt into the turn and 150 families in the youth program are not happy.
7. CYF Dad shared that the community supported the bond and it is not paid off yet, he is mad that the district is throwing away his money, plus there are concerns of injuries with the kids.
8. Elizabeth Gregoria shared that parents advocated to get the field and they were told that they would be keeping the grass field, that is why they voted the way they did on the bond. Many would not have voted as they did if they knew this. Turf is good for soccer but not football. Plus, it is cause for too many injuries.
9. A female parent shared that the NFL wants to do away with turf and thinks that if we move forward with the turf field, we will have to get rid of it in a few years anyway.
10. John Studer shared that he would not want anything that was unsafe for the athletes.

Project Manager Zane Schreder shared the following:

1. Heat is a concern but we will use special material the same as Red Bluff. There is some maintenance that is necessary and the district would have a sweeper, rake for fluffing and someone would be



able to come out annually to give it a tune up. The cork is added as needed.

2. Discussion of rainy weather and if that will cause issues, but Zane shared that there is more use after the rain. There are certain materials that are 20 degrees cooler than the rubber turf field.
3. Red Bluff has 2 bags of cork and hasn't had to use it all, they had their turf installed in 2018.
4. The heat is a concern but John Studer shared that the teams have played on turf fields and it hasn't been an issue.
5. PE will be able to use the field all year around, even after the rain.
6. Red Bluff has had their second field installed and the Sprint Turf they had for 12 years. The warranty is about 8 years but can probably get a 10-year warranty.

#### Further Group Discussion/Highlights:

7. Discussion about losing the hockey field were had.
8. Scheduling with sharing the field with hockey and football.
9. Bond was 8.3 million but money was used for identified projects.
10. The district received other funding when applying for a modernization grant. This is a state reimbursement and the money is used solely for facilities
11. Parking across the street- the prior Board wasn't interested in leasing the property at the time and the city didn't want to sell it.
12. There were discussions of having to shut down the entire road.
13. Zane spoke with Angel and John at CDE and they would need final approval. They looked at google earth and saw that the street may need to be closed and this would cost money to do traffic studies, even if the city was willing to lease the property. They thought the hockey field made the most sense, at looking at a glance with google earth.
14. The deadline was pushed back 2 weeks so that the Board could have these discussions and get community input.
15. Board Member, Tony Turri hats giving up real estate and he doesn't want to give up the hockey field until the district can do further research on the property across the street.
16. Superintendent, Jared Caylor shared that hockey is in favor of the proposed plans. He shared that after research the district is at the point to move forward or not have parking for a year minimum. This could be a large process and we have already been exploring for years. If we pause, we are resetting the clock.
17. Board Member, Tony Turri would like to take a month or 2 to work on the option with the city and Jared shared it will cost a lot of money and time.
18. Superintendent, Jared Caylor cautioned the members to not take what one city council member says.
19. There was discussion of deferred maintenance money for future maintenance on the turf field as needed.
20. Board President, Larry Glover asked if the district would do away with a grounds employee and Jared said, no.
21. Parking spots at hockey are would be 217 and across the street would be 261. Zane shared that we would need to have power in both spots. 41 with conduit and charging stations.



22. Board Clerk, Jim Bingham asked for examples from Red Bluff on injuries and any other data that might be useful to the district.
23. Discussion that there may be issues with the airport if the district chose the area across the street.

**12.3 BOARD  
WORKSHOP  
DATES:**

The upcoming board workshop dates have been updated:

January 24 from 5:30-7:30 Brown Act Workshop  
February 8 from 4:00-8:00 Governance Workshop  
February 11 from 8:00-4:00 Strategic Planning  
February 14 from 12:30-3:30 Special Ed and Alt Ed Proposal  
February 28 from 12:30-3:30 ELD and AVID Proposal  
March date and time TBD- Policy Update Workshop

**12.4 CALIFORNIA  
SCHOOL DASHBOARD  
REVIEW/  
DIFFERENTIATED  
ASSISTANCE:**

Superintendent, Jared Caylor shared with the Board that they can access the California School Dashboard/Differentiated Assistance on the website or google. This used to be ranked based on where the districts were in progress but there was a gap in testing so now is just shows where each district is at.

**12.5 PROMISE  
NEIGHBORHOOD  
FUNDING  
FOR 2023-24  
AND  
2024-25:**

Superintendent, Jared Caylor shared the following information:

Promise Neighborhood Funding for 2023-24 & 2024-25

Therapy/Counseling Services through River Cities Counseling

- Other Funding: \$280k per year
  - Career/College pathway improvement activities (Dual enrollment and Career/Tech Ed Programs)
  - Drug and alcohol prevention and cessation programs
  - Parent Engagement/Mentorship programs
  - Administration and data collection (i.e. share cost of Data Specialist), and,
  - payment for indirect cost at 8.5%

**13. ITEMS FOR  
ACTION:**

**13.1. DISTRIBUTION  
OF ECONOMIC  
INTEREST:**

California Form 700 is distributed to each board member annually. Forms are reviewed, signed and returned for filing with the Tehama County Elections Office. All turned in their forms for processing.

**13.2 ACCEPTANCE  
OF SUNSHINE  
ITEMS FOR  
NEGOTIATIONS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the openers:

Corning Union High School District 2022-23 Openers: Classified

Article 4: Employee Performance Evaluation Procedures  
Article 15: Reclassification Process



Corning Educational Support Professionals (ESP-CTA) 2022-23  
Openers

Article 12: Composition of ESP and Supervisory Hiring Committees  
Article 14: Job Postings and Composition of ESP and Supervisory  
Hiring Committees

The vote is as follows:

|                |      |          |     |       |         |          |          |       |
|----------------|------|----------|-----|-------|---------|----------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Cody Lamb      | Aye: | _____    | No: | _____ | Absent: | <u>X</u> | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |

**13.3 PROVISIONAL  
INTERNSHIP  
PERMIT:**

A motion was made by Jim Bingham and seconded by Todd Henderson to approve the application for the Provisional Internship Permit (PIP).

There being no further discussion, the Board voted unanimously to approve the application for PIP.

The vote is as follows:

|                |      |          |     |       |         |          |          |       |
|----------------|------|----------|-----|-------|---------|----------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Cody Lamb      | Aye: | _____    | No: | _____ | Absent: | <u>X</u> | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |

**13.4 CUHS, CENTENNIAL  
AND ISP SARC FOR  
THE  
2022-23  
SCHOOL YEAR:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the 2021-22 School Accountability Report Card (SARC) published during the 2022-23 school year. By February 1 of each year, every school in California is required by state law to public the SARC. Board President, Larry Glover asked by some information was not Completed CUHS Principal, Jason Armstrong shared that the CDE had not released the data yet although this is due by February 1<sup>st</sup> and was told to take it to the board for approval and then the CDE released the data today. This does not have to go back to the board for approval.

There being no further discussion, the Board voted unanimously to approve the SARC report card as required by state law.

The vote is as follows:

|                |      |          |     |       |         |          |          |       |
|----------------|------|----------|-----|-------|---------|----------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Cody Lamb      | Aye: | _____    | No: | _____ | Absent: | <u>X</u> | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |

**13.5 SUPERINTENDENT  
OBJECTIVES:**

This item was tabled.



**13.6 TRUSTEE  
INSURANCE  
EXPENSE  
ALTERNATIVE  
USE:**

A motion was made by Tony Turri and seconded by Jim Bingham to table this item since it was Cody Lamb's idea and he is not present.

There being no further discussion, the Board voted unanimously to table this item until next month's meeting.

The vote is as follows:

|                |      |          |     |       |         |          |          |       |
|----------------|------|----------|-----|-------|---------|----------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Cody Lamb      | Aye: | _____    | No: | _____ | Absent: | <u>X</u> | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |

**13.7 BOARD SUB-  
COMMITTEE  
MEMBERS FOR  
2023 AND 2024  
CALENDAR  
YEAR:**

A motion was made by Jim Bingham and seconded by Larry Glover approve the following members for the sub-committee for 2023 and 2024 calendar year for the Rodgers Ranch: Tony Turri and Todd Henderson

A motion was made by Tony Turri and seconded by Jim Bingham to approve the following members for the sub-committee for 2023 and 2024 calendar year for the 2x2x2: Cody Lamb and Todd Henderson

The vote is as follows:

|                |      |          |     |       |         |          |          |       |
|----------------|------|----------|-----|-------|---------|----------|----------|-------|
| Larry Glover   | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Tony Turri     | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Todd Henderson | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |
| Cody Lamb      | Aye: | _____    | No: | _____ | Absent: | <u>X</u> | Abstain: | _____ |
| Jim Bingham    | Aye: | <u>X</u> | No: | _____ | Absent: | _____    | Abstain: | _____ |

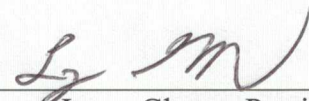
**13.8 FUTURE AGENDA  
ITEMS:**

There were none. Board Member, Tony Turri asked about the consent agenda item 11.10 Library books and why the titles were sad and depressing. How are these approved? CUHS, Principal Jason Armstrong shared that Librarian, Sherry Fissori receives a list of titles and then books are sent to us. These are rated and approved by administration. Then these are placed on the board agenda for board approval. Most are related to topics that students are interested in. Some are going through hardships and life trials at home and in their lives outside of school and can relate and are interested in these books.

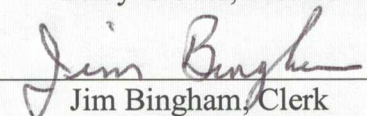
**14. ADJOURNMENT:**

A motion was made by Todd Henderson and seconded by Tony Turri to adjourn the meeting at 9:30 p.m.

**Approved**



Larry Glover, President



Jim Bingham, Clerk



# Corning Union High School Special School Board Meeting

**DATE** January 24, 2023

**TYPE OF MEETING:**  
Special

**TIME:** 5:30 P.M.

**MEMBERS ABSENT:**  
Jim Bingham

**PLACE:** Corning Union High School  
Library

**VISITORS:**

**MEMBERS PRESENT:**

Todd Henderson  
Cody Lamb, Larry Glover  
Tony Turri

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Jason Armstrong, CUHS Principal  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

**1. CALL TO ORDER:**

The meeting was called to order at 5:31 p.m. by Board President, Larry Glover.

**2. PLEDGE OF ALLEGIANCE:**

Board President, Larry Glover asked the Board and audience to stand for the flag salute.

**3. ROLL CALL:**

Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Cody Lamb
- Larry Glover
- Todd Henderson

Absent: Jim Bingham

**4. PUBLIC COMMENT  
STUDY SESSION  
ITEM:**

There was none.



## 5. STUDY SESSION:

Roman Munoz of Lozano Smith shared that he has been working with the district for 17/18 years. He has been a lawyer for 22 years now.

### Major topics to be discussed

Types of meetings

Public comment

Closed session

Violations/Remedies

Intent- people are informed.

You'll see notice when board meets and conducts a meeting before taking action. This is to ensure that the public has the opportunity to give public comment if desired.

Reminder- It is the Board's Meeting (in public) not the public's meeting. People can't yell, demand questions and expect answers.

### Applicability

Brown Act is applicable to the Board and it applies to all elected officials, even before they are sworn in. It used to be that they waited until be sworn in but legislature had 2 new board members who started pairing up and discussing things and this was not fair. Legislature had things changed after this occurrence.

### Meeting

Congregation-majority of the members and this includes teleconferences. Action doesn't need to be taken or planned for a meeting to occur.

Example: The majority of members (3/5 members) decide to go to dinner for fantasy football, well that is not a violation but if you want to discuss a new building or construction (anything that has to do with the district) it is a violation.

Notice- must be posted

Agenda - must be available to the public

The public has the right to comment. The exception is an educational conference. If the board attend a conference or workshop you are able to all be present, however not able to talk about district plans. The board can attend social or ceremonial events such as graduation or school events. There are some exceptions but people's perception is a reality and the board want to avoid that. It applies to the entire board, not just one person.

### Serial Meetings

This is a series of communications going on. An example, Todd calls Larry and then Larry goes to store and runs into Cody. He then says, he talked to Todd and the conversation continues. That is a Brown Act violation.

A talked to B to C (Linear or chain meeting) It wasn't necessarily A's fault but it is still a violation. The board member could have share that



he/she is the only one that has been spoken to about it so doesn't discuss further.

Another type is HUB & Spoke Meeting- This is when one person talks to people and says talk to this person to lots of people. Before you know it, many people are aware. If there is a controversial item and everyone votes yes, the public gets suspicious of the vote since there were no prior meetings to discuss. This gives the public the sense that there have been some secret discussions that haven't allowed the public to hear or comment and this is a violation. Then, there could be the public records request. This is requesting any district business that was discussed on phones, through emails etc. These could be subject to violation.

There will be time when the board member needs to speak with the Superintendent and that is okay but he can't say, board member A called and had the same question you did. A board member can speak to constituents and can share why or why not they support an idea but an example was shared that cannot be done:

Example: Board member A has a cousin who says he wants something done and will name it after the family if all votes go through, well then that is shared with all the members- that cannot be done.

**Common Scenarios= (do not hit reply all)**

- Email messages in which majority is copied
- Conversations to poll the board
- Phone calls (1 exception is if it is related to collective bargaining)
- Chats or blogs

Do not use the exception unless you have to.

Labor unions have lobbyist and want to get a deal done but it is best practice if this is used to share the information at the next board meeting. Have a read out pursuant to Gov code 3549.7

**Social Media**

Technology moves faster than legislation

The board can use social media for conversations, answering questions, providing information or solicit information from the public

Serial meetings- doing things behind the scenes

A few years ago, some members went on social media, chatted and everyone could see, is that a violation- It is not a secret but legislature said it was a violation because not everyone had notice.

**Public Officials and Social Media Pages**

Board members on their phones – this is tricky. Anytime you make a record, it is part of public record and is subject to the public as it related to district business. This includes voicemail, text audio recordings etc.



Some ask, if you are not working on district property and using private accounts. There was a law suite in San Jose and the public requested copies – the court ruled if they conducted district business, public has the right to know. Even if it is a private device.

Public Record Act- this usually happens in July  
The board would have to submit all text messages, email correspondence etc. There is an avadavat that says you went through your device and found nothing but that is legal and you could be committing perjury and do jail time if found guilty.

Public Records is short but there are exceptions- All information produced might not be made public.

#### **Permitted**

Answer questions  
Provide information  
Solicit information

#### **Prohibited**

Social media to discuss business  
Responding to any communication from another member  
Emojis

Twitter is another one to be careful of. If someone of public retweets something that a board member tweeted- it is not a violation but be cautious of what you retweet.

#### **NOTICE**

72 hours for regular meeting  
24 hours for special meeting  
1-hour notice for emergency meeting  
0 notice for dyer emergency

Must be sure if it is emergency or dyer to make a call to the local media. All others the media is typically notified at the time of posting.

#### **AGENDA**

Description of business- must be accurate  
Motions are reflective of what is on your agenda  
If an item is not on the agenda you will have to bring it to your next meeting and place it on your next agenda. You cannot change an agenda after it has been posted. The backup can be changed but not the agenda.

Superintendent, Jared Caylor asked Roman to clarify how much flexibility to adjusting once meeting has started.

Example: Wanting to move public session earlier, move the items around but advise not to do that unless needed. People plan to be there at certain times according to the agenda and it is frowned upon if done all the time.

A board member cannot take action on items not on the agenda. The emergency exception is used for something that requires immediate action. An example of a book order that needed approval was shared. That would need to go on the next agenda and cannot jut be slipped into



the current agenda. The board could choose to hold a special meeting the same day if they wanted to (before or after the regular meeting).

Board Member, Tony Turri asked if there was a violation to remove and item and table it, there is not.

#### **Pre-Covid 19 Meetings by Teleconference**

- Location accessible to public
- Agenda identifies locations
- Agenda posted at all locations
- Public comment is available at all locations
- Majority of members must be within the district boundaries

#### **Recent Legislation**

AB361- a board can conduct remotely during a state of emergency but a resolution must be passed every 30 days and this is effective 10/1/21-2/28/23

#### **Relaxed Brown Act**

AB2449 1/123-1/1/26

This is the option for telecommunication meetings but the board member must have a personal emergency or “just cause” – this is a 2-meeting minimum per year.

1. Isolate (sick child or family member)
2. Medical emergency (3 con months 20% of regular meetings)
3. Can participate via video conference and you do not have to say where are located.

The disclosure is that you have to state if anyone 18 or older is present. The Board votes on this and if it is permitted to conduct the meeting, the camera must be on and if you allow a board member, anyone else can be in the video conference to and public comment is real time.

#### **Public Comment**

- Briefly respond to statement or questions or may ask for clarification
- Request staff to report back at a subsequent meeting
- Direct staff to place the matter on a future agenda

Back and forth could be a violation of the Brown Act.

A Special Board meeting limits the items on the agenda

The public doesn't have to sign in or fill out a public comment card but it is a good idea to have them available for the public.

1. You know who is speaking
2. You can follow up with their person



### 3. You can find out where the person lives (jurisdiction)

Senate Bill 1100 Authorized the board president to remove disruptive individuals from board meetings but this requires an initial warning.

#### **Suggestions**

Have an understanding of what the board president plans to do  
If someone is talking, the board president can say time is up and I am going to call a recess and call the PID to come and you can even request that they leave.

Someone who is being disruptive, often is looking for attention. Call for a recess and proceed in 10 minutes, but caution it is a recess not a closed session so no district business should be discussed during that time.

Superintendent, Jared Caylor shared that the Governance Workshop is coming up so this will be an ideal time for the board to discuss these matters and situations.

#### **Lawful Closed Session**

“Safe harbor” agenda language

If it doesn't fit one of them, it not a closed session topic

Pushing the envelope on Brown Act is a low benefit/high cost proposition

- Deliberations in closed session
- Vote in open session
- Reminder to keep student or employee's identity private

There was discussion as to why a parent would be part of closed session and the response from Roam is that if there was a Uniform Complaint from a parent they have the right to meet with the Board or appeal with the county. This doesn't happen very often.

#### **Personnel Matters**

The board must understand that there is a 24-hour Brown Act notice – An employee received a notice because this gives the employee the right to have them considered in open session. This is not a non-re elect employee who is being release or an employee getting back into the classroom. This is typically only when there is disciplinary action involved. For classified staff this is limited to discipline not layoffs.

#### **Closed Session Confidentiality**

What happens in closed session stays in closed session. It is confidential.

It is covered by the official information privilege in the Evidence Code Board Approval required to allow any disclosure of what was said on topics discussed in closed session.

In closed Session- don't go in there to talk bout 1 thing and then go on a rabbit trail and talk about everything else. Stick to the agenda and remember to policer yourselves.



### Takeaways from this workshop

- Consider the intent of the Brown Act
- Definitions of the meeting
- Notice to the public
- Prepare for the board meeting
- Remain engaged
- If there are question, please ask the Superintendent He will will know or can phone Roma and get the answer.

Board Member., Tony Turri asked if an action item was taking place on the agenda and the board stumbled across information, do they have to provide that information to all the public- Roman's answer is YES.

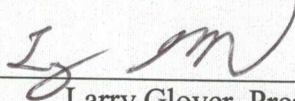
Anything shared with the board on an action item needs to be made available to the public as well, only closed session confidential items don't need to be made public.

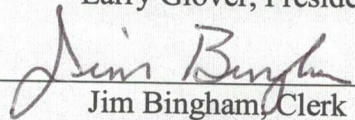
Superintendent Jared Caylor shared that when he and his assistant Jessica are working on the board packets, often there are times where the board received information only and the rest of the information is public record. She posts the entire agenda with back up on the district website.

#### 6. ADJOURNMENT:

A motion was made by Cody Lamb and seconded by Todd Henderson to adjourn the meeting at 7:33 p.m.

**Approved**

  
\_\_\_\_\_  
Larry Glover, President

  
\_\_\_\_\_  
Jim Bingham, Clerk



Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                           | Fund-Object | Comment                                     | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|---|-----------------|--------------|
| 40242574     | 01/10/2023 | AMAZON CAPITAL SERVICES, INC                  | 01-4300     | M&O SUPPLIES                                | 43.84           |              |
|              |            |   |             | SUPPLIES                                    | 81.39           | 125.23       |
| 40242575     | 01/10/2023 | AMERICAN EAGLE ENTERPRISES                    | 14-5600     | NORTH GYM BLEACHER REPAIRS                  |                 |              |
| 40242576     | 01/10/2023 | ARAMARK                                       | 01-5500     | LAUNDRY CLEANING SVC                        | 320.23          | 4,310.00     |
|              |            |   |             | TRANS LAUNDRY SVC                           | 144.33          |              |
|              |            |   |             | UNIFORMS                                    | 166.39          |              |
| 40242577     | 01/10/2023 | AT&T  | 01-5508     |   |                 | 630.95       |
| 40242578     | 01/10/2023 | AT&T MOBILITY SPECTRUM                        | 01-5901     | CALNET 3 -TELEPHONE SVC                     |                 | 291.51       |
| 40242579     | 01/10/2023 | BLICK   | 01-5901     | AT&T MOBILITY                               |                 | 267.66       |
|              |            |   |             | CERAMIC AND ART MATERIALS                   | 48.71           |              |
|              |            |   |             | SUPPLIES FOR ART I, II AND ADVANCED CLASSES | 4,897.22        | 4,945.93     |
| 40242580     | 01/10/2023 | CITY OF CORNING POLICE DEPT.                  | 01-5800     | SCHOOL RESOURCE OFFICER                     |                 | 4,846.78     |
| 40242581     | 01/10/2023 | CLASSIC GOLF CAR, INC.                        | 01-4300     | MATERIALS/SUPPLIES                          |                 | 133.09       |
| 40242582     | 01/10/2023 | COASTAL BUSINESS SYSTEMS, INC.                | 01-5620     | COPY CENTER COPIERS                         | 4,014.24        |              |
|              |            |   |             | CUHSD COPIERS                               | 3,181.79        |              |
|              |            |   |             | CUHSD COPIERS                               | 44.92           | 7,240.95     |
| 40242583     | 01/10/2023 | CORNING LUMBER COMPANY                        | 01-4300     | M&O SUPPLIES                                |                 | 236.60       |
| 40242584     | 01/10/2023 | CRYSTAL CREAMERY                              | 13-4700     | CACFP DAIRY                                 | 107.25          |              |
|              |            |   |             | NSLP DAIRY                                  | 248.70          |              |
| 40242585     | 01/10/2023 | ERIC LEE OLSON                                | 14-5600     | ADJUST BUS BARN DOOR                        |                 | 355.95       |
| 40242586     | 01/10/2023 | FLORA FRESH                                   | 01-4300     | FLOWERS FOR YEAR                            | 273.95          | 410.00       |
|              |            |   |             | Unpaid Sales Tax                            | 1.27-           |              |
| 40242587     | 01/10/2023 | GOLD STAR FOODS, INC                          | 13-4300     | NSLP SUPPLIES                               | 1,241.40        | 272.68       |
|              |            |   |             | CACFP FOOD                                  | 418.90          |              |
|              |            |   |             | NSLP FOOD                                   | 5,370.94        |              |
| 40242588     | 01/10/2023 | GREEN WASTE OF TEHAMA                         | 13-5800     | FEE (COMMODITY STORAGE)                     | 307.80          | 7,339.04     |
|              |            |   |             | DISPOSAL R-FARM 4018-2763626                | 190.29          |              |
|              |            |   |             | DISPOSAL FARM-RANCH 4018-2783982            | 190.29          | 380.58       |
| 40242589     | 01/10/2023 | HUNT & SONS, INC                              | 01-4311     | TRANS FUEL-GASOLINE                         | 1,280.52        |              |
|              |            |   |             | TRANS FUEL-DIESEL                           | 3,463.17        | 4,743.69     |
| 40242590     | 01/10/2023 | IEC POWER, LLC                                | 01-5699     | SOLAR MAINTENANCE                           |                 | 1,330.11     |
| 40242591     | 01/10/2023 | JRD FOOD SERVICES CORNING PAPA MURPHY'S PIZZA | 13-4700     | NSLP PIZZA                                  |                 | 5,692.50     |
| 40242592     | 01/10/2023 | LA RUE COMMUNICATIONS                         | 01-5900     | COMMUNICATION/REPEATER SERVICE              |                 | 300.00       |
| 40242593     | 01/10/2023 | MCCOY'S HARDWARE & FARM SUPPLY                | 01-4300     | M&O SUPPLIES                                |                 | 729.09       |
| 40242594     | 01/10/2023 | MID PACIFIC ENGINEERING, INC                  | 01-6170     | QUAD CONSTRUCTION FEES                      |                 | 9,706.50     |
| 40242595     | 01/10/2023 | MT. SHASTA SPRING WATER CO.INC                | 01-5800     | TRANS - WATER SERVICE                       |                 | 103.09       |
| 40242596     | 01/10/2023 | O'REILLY AUTO PARTS                           | 01-4300     | MATERIALS/SUPPLIES                          |                 | 105.58       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## Checks Dated 01/01/2023 through 01/30/2023

## Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                      | Fund-Object | Comment  | Expensed Amount | Check Amount |
|--------------|------------|--|-------------|--|-----------------|--------------|
| 40242597     | 01/10/2023 | P G & E                                  | 01-5503     | R FARM 3914 ELECTRIC/8947-8 START 12/2022          |                 | 250.77       |
| 40242598     | 01/10/2023 | P G & E                                  | 19-5503     | RANCH 4916 & 7250 ELECTRIC                         |                 | 698.33       |
| 40242599     | 01/10/2023 | P G & E                                  | 01-5503     | CUHS ELECTRIC/GAS 6218                             | 10,982.61       |              |
| 40242600     | 01/10/2023 | P G & E                                  | 01-5504     | CUHS ELECTRIC/GAS 6218                             | 6,968.68        | 17,951.29    |
| 40242601     | 01/10/2023 | P G & E                                  | 19-5503     | RANCH 4916 & 7250 ELECTRIC                         |                 | 68.55        |
| 40242601     | 01/10/2023 | P G & E                                  | 01-5503     | R FARM 3914 ELECTRIC/8947-8 START 12/2022          |                 | 14.65        |
| 40242602     | 01/10/2023 | PITNEY BOWES PURCHASE POWER              | 01-5904     | 22/23 PURCHASE POWER 4538                          |                 | 515.00       |
| 40242603     | 01/10/2023 | SCHOOL & COLLEGE LEGAL SRVC              | 01-5200     | 11/17 A BAKKE COMPREHENSIVE GDNCE ON STUDENT DSCPL |                 | 70.00        |
| 40242604     | 01/10/2023 | SMALL SCHOOL DISTRICTS' ASSOC            | 01-5200     | 3/5-3/7 C LAMB SSDA CONF SACTO                     | 650.00          |              |
|              |            |  |             | 3/5-3/7 J BINGHAM SSDA CONF SACTO                  | 650.00          |              |
|              |            |  |             | 3/5-3/7 J CAYLOR SSDA CONF SACTO                   | 650.00          |              |
|              |            |  |             | 3/5-3/7 L GLOVER SSDA CONF SACTO                   | 650.00          |              |
|              |            |  |             | 3/5-3/7 T HENDERSON SSDA CONF SACTO                | 650.00          |              |
| 40242605     | 01/10/2023 | SYSCO SACRAMENTO, INC.                   | 13-4300     | 3/5-3/7 T TURRI SSDA CONF SACTO NSLP SUPPLIES      | 650.00          | 3,900.00     |
| 40242606     | 01/10/2023 | THE DANIELSEN COMPANY                    | 13-4300     | CACFP SUPPLIES                                     | 801.23          | 24.82        |
| 40242607     | 01/10/2023 | THE PAPE' GROUP INC.                     | 13-4700     | NSLP FOOD  | 3,511.90        | 4,313.13     |
|              |            |  | 01-4300     | M&O SUPPLIES                                       | 76.11           |              |
|              |            |  |             | Unpaid Sales Tax                                   | .35-            | 75.76        |
| 40242608     | 01/10/2023 | VERIZON WIRELESS                         | 01-5902     | DISTRICT CELL PHONE SERVICE                        | 162.74          |              |
| 40242609     | 01/10/2023 | W.W. GRAINGER, INC.                      | 01-4300     | CUSTODIAL SUPPLIES                                 | 74.01           |              |
| 40242610     | 01/10/2023 | WAXIE SANITARY SUPPLY                    | 01-4300     | CUSTODIAL SUPPLIES                                 | 318.96          |              |
| 40242900     | 01/17/2023 | ALPHA AND OMEGA DRAIN CLEANING           | 01-5600     | PLIMBING REPAIRS                                   | 510.00          |              |
| 40242901     | 01/17/2023 | ARAMARK                                  | 01-5500     | LAUNDRY CLEANING SVC                               | 640.46          |              |
|              |            |  | 01-5508     | UNIFORMS   | 307.14          | 947.60       |
| 40242902     | 01/17/2023 | BEACON FIRE ALARM & SEC                  | 01-5507     | ALARM SVC  | 800.00          |              |
| 40242903     | 01/17/2023 | BLICK                                    | 01-4300     | CERAMIC GLAZES                                     | 193.23          |              |
| 40242904     | 01/17/2023 | CA Dept. Tax & Fee Admin                 | 01-4311     | DIESEL TAX FUEL RETURN                             | 74.00           |              |
| 40242905     | 01/17/2023 | CDW GOVERNMENT                           | 01-4300     | DISTRICT INK                                       | 148.58          |              |
|              |            |  | 13-5833     | MS OFFICE LICENSE FOR STACIE LAPTOP                | 67.00           | 215.58       |
| 40242906     | 01/17/2023 | CENTER FOR EVALUATION AND RESEARCH, LLC. | 01-5800     | ASSETS- CONSULTATION FEE                           |                 | 8,750.00     |
| 40242907     | 01/17/2023 | CHAVAN & ASSOCIATES                      | 01-5802     | 22/23 AUDIT FEES                                   |                 | 9,225.00     |
| 40242908     | 01/17/2023 | CHICO CERAMICS CENTER                    | 01-4300     | CLAY MATERIAL                                      | 877.81          |              |

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E S C A P E

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Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of              | Fund-Object | Comment                                 | Expensed Amount | Check Amount |
|--------------|------------|----------------------------------|-------------|---|-----------------|--------------|
| 40242909     | 01/17/2023 | CITY OF CORNING                  | 01-5502     | COR 154,155,194 CUHSD WATER/SEWER       | 4,07-           | 873.74       |
|              |            |                                  |             | COR 157 TRANS WATER/SEWER               | 3,353.28        |              |
|              |            |                                  |             | COR 37,176 CENT WATER/SEWER             | 66.08           |              |
|              |            |                                  |             |   | 468.28          | 3,887.64     |
| 40242910     | 01/17/2023 | CORNING CARPET                   | 01-5600     | RANCH CLASSROOM CARPET                  | 3,000.00        |              |
|              |            |                                  | 14-5800     | CENTENNIAL RESTROOM FLOOR               | 1,630.59        | 4,630.59     |
| 40242911     | 01/17/2023 | CORNING LUMBER COMPANY           | 01-4300     | M&O SUPPLIES                            |                 | 220.99       |
| 40242912     | 01/17/2023 | CRYSTAL CREAMERY                 | 13-4700     | NSLP DAIRY                              |                 | 766.08       |
| 40242913     | 01/17/2023 | EWING IRRIGATION                 | 01-4300     | M&O SUPPLIES                            | 1,974.65        |              |
|              |            |                                  |             | Unpaid Sales Tax                        | 9.16-           | 1,965.49     |
| 40242914     | 01/17/2023 | GINNO CONSTRUCTION INC.          | 01-6170     | QUOTE FOR BID SHADE STRUCTURE           |                 | 111,908.82   |
| 40242915     | 01/17/2023 | HUNT & SONS, INC                 | 01-4311     | TRANS FUEL-GASOLINE                     | 2,866.19        |              |
|              |            |                                  | 01-4312     | TRANS FUEL-DIESEL                       | 3,117.93        | 5,984.12     |
| 40242916     | 01/17/2023 | JACK SCHREDER & ASSOCIATES       | 01-6250     | MODERNIZATION - SCHOOL FACILITY PROGRAM |                 | 2,960.00     |
| 40242917     | 01/17/2023 | JOSTENS                          | 01-4300     | DISTRICT DIPLOMA COVERS                 |                 | 2,208.82     |
| 40242918     | 01/17/2023 | LAUREL AG AND WATER - LODI       | 19-4300     | ORCHARD - MATERIALS/SUPPLIES            |                 | 124.56       |
| 40242919     | 01/17/2023 | LOCKWOOD SEED & GRAIN            | 19-4300     | PASTURE SEED                            |                 | 2,392.00     |
| 40242920     | 01/17/2023 | LOZANO SMITH, LLP                | 01-5801     | 22.23 PROF/LEGAL SVCS                   |                 | 2,283.50     |
| 40242921     | 01/17/2023 | MCCOY'S HARDWARE & FARM SUPPLY   | 01-4300     | LAB SUPPLIES                            | 21.74           |              |
|              |            |                                  |             | M&O SUPPLIES                            | 1,237.87        |              |
|              |            |                                  |             | OPEN PO FOR SUPPLIES                    | 82.58           |              |
|              |            |                                  | 14-4300     | PAINT SUPPLIES                          | 19.37           |              |
| 40242922     | 01/17/2023 | MOJAVE ELECTRIC                  | 19-4300     | RANCH-VARIOUS MATERIALS/SUPPLIES        | 68.94           | 1,430.50     |
| 40242923     | 01/17/2023 | MT. SHASTA SPRING WATER CO.INC   | 14-6400     | MARQUEE INSTALLATION                    |                 | 6,130.00     |
| 40242924     | 01/17/2023 | NASCO                            | 01-5800     | WATER SERVICES                          |                 | 9.70         |
|              |            |                                  | 01-4300     | SUPPLIES                                | 34.21           |              |
| 40242925     | 01/17/2023 | NICO F CLEMENTE RED HAT FIRE     | 01-4400     | EMPATHY BELLY                           | 1,003.69        | 1,037.90     |
| 40242926     | 01/17/2023 | NUTRIEN AG SOLUTIONS             | 01-5800     | FIRE EXT. SERVICE                       |                 | 2,806.00     |
|              |            |                                  | 01-4300     | ORCHARD - CHEMICALS/FERTILIZER          | 1,676.20        |              |
|              |            |                                  |             | Unpaid Sales Tax                        | 7.78-           | 1,668.42     |
| 40242927     | 01/17/2023 | OFFICE DEPOT                     | 01-4300     | OFFICE SUPPLIES ADMIN                   |                 | 72.60        |
| 40242928     | 01/17/2023 | OLIVE CITY AUTO PARTS DERODA.INC | 01-4300     | M&O SUPPLIES                            |                 | 81.25        |
| 40242929     | 01/17/2023 | P G & E                          | 01-5503     | TRANS ELECTRIC/GAS 1749-6               | 668.69          |              |
|              |            |                                  | 01-5504     | TRANS ELECTRIC/GAS 1749-6               | 168.72          | 837.41       |
| 40242930     | 01/17/2023 | PALMARES, PHILIP M               | 01-5202     | LOCAL MILEAGE                           |                 | 13.13        |
| 40242931     | 01/17/2023 | PRO PACIFIC FRESH                | 13-4700     | CACFP FRUIT/VEGETABLES                  |                 | 534.50       |

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ESCAPE

ONLINE



## Checks Dated 01/01/2023 through 01/30/2023

## Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                       | Fund-Object | Comment                                | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|--|-----------------|--------------|
| 40242932     | 01/17/2023 | RED BLUFF UNION HIGH SCHOOL               | 01-5800     | 2022.23 SPEECH SERVICES MOU            |                 | 10,354.40    |
| 40242933     | 01/17/2023 | RENAISSANCE LEARNING, INC.                | 01-5833     | STAR READING CAPACITY INCREASE         |                 | 303.00       |
| 40242934     | 01/17/2023 | ROTARY CLUB OF CORNING CALIFORNIA         | 01-5300     | 22/23 ROTARY MEMBERSHIP-CAYLOR         |                 | 250.00       |
| 40242935     | 01/17/2023 | SAV-MOR FOODS                             | 01-4300     | SAVEMORE OPEN                          |                 | 49.63        |
| 40242936     | 01/17/2023 | SMARTTRASH                                | 01-5800     | COMPACTOR MONITOR                      |                 | 80.00        |
| 40242937     | 01/17/2023 | STLR RYLAND SCHOOL BUS CONSULT            | 01-5800     | BUSINESS MENTOR                        |                 | 3,937.50     |
| 40242938     | 01/17/2023 | SYSCO SACRAMENTO, INC.                    | 13-4300     | NSLP SUPPLIES                          | 122.31          |              |
|              |            |   | 13-4700     | NSLP FOOD                              | 1,052.00        | 1,174.31     |
| 40242939     | 01/17/2023 | TEHAMA CO DEPT OF EDUCATION               | 01-5830     | FINGERPRINTING SERVICE                 |                 | 190.00       |
| 40242940     | 01/17/2023 | THE PAPE' GROUP INC.                      | 01-4300     | TRANS PARTS/SUPPLIES                   |                 | 303.05       |
| 40242941     | 01/17/2023 | U.S. TELEPACIFIC DBA TPC COMMUNICATIONS   | 01-5901     | TELEPHONE SERVICE 149142               |                 | 453.64       |
| 40242942     | 01/17/2023 | W.W. GRAINGER, INC.                       | 01-4300     | CUSTODIAL SUPPLIES                     |                 | 880.20       |
| 40242943     | 01/17/2023 | WALDRON, JENNIFER C                       | 01-5211     | LOCAL MILEAGE                          |                 | 20.69        |
| 40242944     | 01/17/2023 | WASTE MANAGEMENT                          | 01-5506     | CENT DISPOSAL 4-02058-55008            | 334.43          |              |
|              |            |   |             | CUHS DISP 13-88262-43003/4-02058-75004 | 1,222.70        |              |
|              |            |   |             | CUHS DISPOSAL 4-02058-65006            | 483.26          | 2,040.39     |
| 40242945     | 01/17/2023 | WAXIE SANITARY SUPPLY                     | 01-4300     | CUSTODIAL SUPPLIES                     |                 | 255.72       |
| 40242946     | 01/17/2023 | WEST COAST PAPER                          | 01-4300     | COPY CENTER                            | 478.57          |              |
|              |            |   |             | Unpaid Sales Tax                       | 2.22-           | 476.35       |
| 40242947     | 01/17/2023 | ZANE SCHREDER DBA SCHREDER & ASSOCIATES   | 35-6250     | ZANE SCHREDER                          |                 | 15,948.09    |
| 40243158     | 01/23/2023 | AMAZON CAPITAL SERVICES, INC              | 01-4200     | J. WILLIAMS WORLD GEO. TEXT BOOKS      | 118.54          |              |
|              |            |   | 01-4300     | CERAMIC AND ART SUPPLIES               |                 |              |
|              |            |   |             | COPY CENTER                            | 532.10-         |              |
|              |            |   |             | COUNSELING AREA SIGNAGE                | 458.39          |              |
|              |            |   |             | PROJECTOR BULBS                        | 297.89          |              |
|              |            |   |             | READING INTERVENTION FINAL ACTIVITY    | 93.57           |              |
|              |            |   |             | SOAR AMAZON ORDER                      | 622.43          |              |
|              |            |   |             | SUPPLIES                               | 97.85           |              |
|              |            |   | 14-4300     | WATER FILTER                           | 191.53          | 1,348.10     |
| 40243159     | 01/23/2023 | ARAMARK                                   | 01-5500     | LAUNDRY CLEANING SVC                   | 320.23          |              |
|              |            |   |             | TRANS LAUNDRY SVC                      | 96.22           |              |
|              |            |   | 01-5508     | UNIFORMS                               | 173.11          | 589.56       |
| 40243160     | 01/23/2023 | BIG TIME PEST CONTROL BULLERT ENTERPRISES | 01-5505     | PEST SVC                               | 250.00          |              |
|              |            |   |             | PEST SVC (CENT.)                       | 50.00           |              |
|              |            |   |             | PEST SVC (RANCH)                       | 50.00           | 350.00       |
| 40243161     | 01/23/2023 | CALIFORNIA'S VALUED TRUST                 | 01-3402     | FEBRUARY 2023 - J. BINGHAM/MDV         | 2,272.48        |              |

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## Checks Dated 01/01/2023 through 01/30/2023

## Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                                   | Fund-Object | Comment                             | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|-------------------------------------|-----------------|--------------|
| 40243161     | 01/23/2023 | CALIFORNIA'S VALUED TRUST                             | 01-3402     | FEBRUARY 2023 - L. GLOVER/MDV       | 1,217.48        |              |
|              |            |   |             | FEBRUARY 2023 - T. HENDERSON/D      | 155.41          |              |
|              |            |   |             | FEBRUARY 2023 - T. TURRI/MDV        | 1,435.48        |              |
|              |            |   | 01-3701     | FEBRUARY 2023 - B/ VADER            | 1,041.11        |              |
|              |            |   |             | FEBRUARY 2023 - D. SCHLOM           | 1,756.11        |              |
|              |            |   |             | FEBRUARY 2023 - J. BEARDSLEY        | 1,041.11        |              |
|              |            |   |             | FEBRUARY 2023 - J. NELSON           | 1,041.11        |              |
|              |            |   |             | FEBRUARY 2023 - M. ALBEE            | 1,806.53        |              |
|              |            |   |             | FEBRUARY 2023 - M. BEARDSLEY        | 1,041.11        |              |
|              |            |   |             | FEBRUARY 2023 - M. WILLIAMS         | 1,517.53        |              |
|              |            |   |             | FEBRUARY 2023 - T. LAMB             | 2,885.53        |              |
|              |            |   | 01-3702     | FEBRUARY 2023 - D. HAMILTON         | 1,268.19        |              |
|              |            |   |             | FEBRUARY 2023 - L. MINTO            | 1,651.24        |              |
|              |            |   |             | FEBRUARY 2023 - S. HOAG             | 953.24          |              |
|              |            |   | 76-9513     | FEBRUARY 2023 MEDICAL               | 149,556.00      |              |
|              |            |   | 76-9551     | FEBRUARY 2023 LIFE                  | 100.70          |              |
|              |            |   | 76-9552     | FEBRUARY 2023 DENTAL                | 17,981.94       |              |
|              |            |   | 76-9553     | FEBRUARY 2023 VISION                | 2,268.32        | 190,990.62   |
| 40243162     | 01/23/2023 | CDW GOVERNMENT  | 01-4300     | DISTRICT INK                        | 248.34          |              |
|              |            |   | 01-4400     | VAPE SENSOR FOR WELLNEST            | 1,099.05        | 1,347.39     |
| 40243163     | 01/23/2023 | CORNING LUMBER COMPANY                                | 01-4300     | M&O SUPPLIES                        |                 | 115.94       |
| 40243164     | 01/23/2023 | CSM CONSULTING, INC                                   | 01-5800     | ERATE CONSULTING SERVICE            |                 | 1,250.00     |
| 40243165     | 01/23/2023 | CSU, CHICO  | 01-5800     | EDUC PD INTERN F22 EDPI 1999        |                 | 1,500.00     |
| 40243166     | 01/23/2023 | CUMMINS PACIFIC, LLC                                  | 01-5833     | RENEW INSITE PROGRAM                |                 | 770.00       |
| 40243167     | 01/23/2023 | DEPT OF THE STATE ARCHITECT                           | 35-6170     | PLOT FILING FEE                     |                 | 19,350.00    |
| 40243168     | 01/23/2023 | ERIC LEE OLSON  | 01-5600     | RANCH CLASSROOM WALL REPAIR         | 225.00          |              |
|              |            |   | 14-5600     | D-5 WINDOW                          | 1,583.00        | 1,808.00     |
| 40243169     | 01/23/2023 | ETNA HIGH SCHOOL FFA                                  | 01-5800     | ETNA FIELD DAY REGISTRATION         |                 | 165.00       |
| 40243170     | 01/23/2023 | FLORA FRESH   | 01-4300     | FLOWERS FOR YEAR                    | 324.60          |              |
|              |            |   |             | Unpaid Sales Tax                    | 1.51-           | 323.09       |
| 40243171     | 01/23/2023 | GOLD STAR FOODS, INC                                  | 13-4700     | NSLP FOOD                           |                 | 333.71       |
| 40243172     | 01/23/2023 | HUNT & SONS, INC                                      | 01-4311     | TRANS FUEL-GASOLINE                 | 1,863.29        |              |
|              |            |   | 01-4312     | TRANS FUEL-DIESEL                   | 2,841.12        | 4,704.41     |
| 40243173     | 01/23/2023 | INTERQUEST DETECTION CANINES OF NORTH VALLEY COUNTIES | 01-5800     | SAFETY K9 SEARCH                    |                 | 375.00       |
| 40243174     | 01/23/2023 | LES SCHWAB  | 01-5600     | TRANS TIRES/SERVICE                 |                 | 62.91        |
| 40243175     | 01/23/2023 | LOS MOLINOS HIGH SCHOOL                               | 01-5800     | LOS MOLINOS FIELD DAY REGISTRATIONS |                 | 60.00        |

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Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                             | Fund-Object | Comment                                   | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|---|-----------------|--------------|
| 40243176     | 01/23/2023 | MCCOY'S HARDWARE & FARM SUPPLY                  | 01-4300     | M&O SUPPLIES                              | 409.25          |              |
|              |            |   |             | OPEN PO FOR SUPPLIES                      | 59.90           |              |
|              |            |   | 14-4300     | PAINT SUPPLIES                            | 126.72          | 595.87       |
| 40243177     | 01/23/2023 | MID PACIFIC ENGINEERING, INC                    | 01-6170     | QUAD CONSTRUCTION FEES                    |                 | 1,336.00     |
| 40243178     | 01/23/2023 | MOJAVE ELECTRIC                                 | 01-5800     | TROUBleshoot CHAIR LIFT, CURTAIN, HEATER  |                 | 375.00       |
| 40243179     | 01/23/2023 | MT. SHASTA SPRING WATER CO.INC                  | 01-5800     | TRANS - WATER SERVICE                     | 51.63           |              |
|              |            |   |             | WATER SERVICES                            | 37.40           | 89.03        |
| 40243180     | 01/23/2023 | NASCO   | 01-4300     | SUPPLIES                                  |                 | 70.08        |
| 40243181     | 01/23/2023 | O'REILLY AUTO PARTS                             | 01-4300     | MATERIALS/SUPPLIES                        |                 | 181.39       |
| 40243182     | 01/23/2023 | OFFICE DEPOT                                    | 01-4300     | CLASSROOM SUPPLIES FOR SOCIAL SCIENCE     | 180.91          |              |
|              |            |   |             | DEPARTMENT SUPPLIES                       | 97.92           |              |
|              |            |   |             | GENERAL SUPPLIES                          | 82.82           | 361.65       |
| 40243183     | 01/23/2023 | OLIVE CITY AUTO PARTS DERODA.INC                | 01-4300     | M&O SUPPLIES                              | 19.85           |              |
| 40243184     | 01/23/2023 | PRO PACIFIC FRESH                               | 01-4315     | TRANS DETAILING SUPPLIES                  | 32.40           | 52.25        |
|              |            |   | 13-4700     | NSLP FRUIT/VEGETABLES                     |                 | 495.06       |
| 40243185     | 01/23/2023 | SAV-MOR FOODS                                   | 01-4300     | AG BIO/AG CHEM ACTIVITY SUPPLIES          | 36.60           |              |
|              |            |   |             | GROCERY SUPPLIES FOR SCIENCE              | 7.50            |              |
| 40243186     | 01/23/2023 | TEHAMA COUNTY MOSQUITO C/O SCI CONSULTING GROUP | 01-5800     | SAVEMORE OPEN                             | 10.45           | 54.55        |
|              |            |   |             | ASSESSMENT NORTH ST.                      |                 | 7.36         |
| 40243187     | 01/23/2023 | THE DANIELSEN COMPANY                           | 13-4300     | NSLP SUPPLIES                             | 386.06          |              |
|              |            |   | 13-4700     | NSLP FOOD                                 | 755.91          | 1,141.97     |
| 40243188     | 01/23/2023 | U.S. BANK CORPORATE PAYMENT SYSTEM              | 01-4300     | ART & CRAFT SUPPLIES                      | 61.86           |              |
|              |            |   |             | BAND SUPPLIES KEYBOARD/GUITARS            | 980.14          |              |
|              |            |   |             | E-4 CABINET HANDLES                       | 212.80          |              |
|              |            |   |             | FACULTY ROOM COFFEE/DISHES                | 71.16           |              |
|              |            |   |             | FFA OFFICER WINTER RETREAT LUNCH/ACTIVITY | 339.03          |              |
|              |            |   |             | FOOD                                      | 359.64          |              |
|              |            |   |             | QUARTER 2 STUDENT OF THE MONTH            | 32.95           |              |
|              |            |   |             | RANCH WINDOW BLINDS                       | 494.96          |              |
|              |            |   |             | SPED- STRIVE                              | 14.00           |              |
|              |            |   |             | STARS-- ROBOTIC REGISTRATION              | 115.00          |              |
|              |            |   |             | WATER FOR BD MTGS                         | 9.96            |              |
|              |            |   |             | WELLNEST- FOOD INCENTIVES                 | 87.62           |              |
|              |            |   | 01-4307     | FOOD FOR END OF Q2 STAFF MEETING          | 129.32          |              |

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Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

| Check Number | Check Date | Pay to the Order of                | Fund-Object | Comment  | Expensed Amount | Check Amount      |
|--------------|------------|------------------------------------|-------------|--|-----------------|-------------------|
| 40243188     | 01/23/2023 | U.S. BANK CORPORATE PAYMENT SYSTEM | 01-4307     | SPED- STRIVE   | 172.72          |                   |
|              |            |                                    |             | STAFF CHRISTMAS BREAKFAST  | 289.78          |                   |
|              |            |                                    | 01-4311     | GAS FOR DISTRICT VANS WRESTLING                                      | 603.52          |                   |
|              |            |                                    | 01-5200     | 11/2-11/5 ACSA LEADERSHIP SUMMIT SAN DIEGO                           | 11.92           |                   |
|              |            |                                    |             | 2/10/23 D DAVISSON CASBO POSITION CONTROL REDDING                    | 55.00           |                   |
|              |            |                                    |             | 2/26-2/28 A BAKKI EDU FOR CAREERS SACTO                              | 395.00          |                   |
|              |            |                                    |             | 3/20-3/22 D DAVISSON FRONTLINE ERP OAKLAND                           | 849.00          |                   |
|              |            |                                    |             | 3/21-24 B SCHREIBER CABE CONF LONG BEACH CONV                        | 194.27          |                   |
|              |            |                                    | 01-5300     | MEMBERSHIP DEPT OF PESTICIDE REGULATION                              | 60.00           |                   |
|              |            |                                    | 01-5800     | 2/11/23 CHICO FIELD DAY REGISTRATION CHRISTMAS CARDS FROM SHUTTERFLY | 402.00          |                   |
|              |            |                                    |             | FALL GAS CARD FOR PARENT- IM   | 243.50          |                   |
|              |            |                                    | 01-5833     | 3 GIMKIT SUBSCRIPTIONS   | 146.00          |                   |
|              |            |                                    | 13-4300     | FREEZER TEMP SENSOR AND GATEWAY SUPPLIES FOR KITCHEN                 | 59.88           |                   |
|              |            |                                    |             | COSTCO - SNACK BAR ITEMS   | 482.90          |                   |
|              |            |                                    | 13-4700     | US FOODS CHEF STORE  | 355.54          |                   |
|              |            |                                    |             | CUSTODIAL SUPPLIES   | 1,453.87        |                   |
|              |            |                                    | 01-4300     | CUSTODIAL SUPPLIES   | 144.18          |                   |
|              |            |                                    | 01-4300     | COPY CENTER  | 8,827.52        |                   |
|              |            |                                    |             | <b>Total Number of Checks</b>  | <b>119</b>      | <b>534,818.32</b> |
| 40243189     | 01/23/2023 | W.W. GRAINGER, INC.                |             |  |                 | 390.65            |
| 40243190     | 01/23/2023 | WAXIE SANITARY SUPPLY              |             |  |                 | 126.71            |
| 40243191     | 01/23/2023 | WEST COAST PAPER                   |             |  |                 | 73.84             |

## Fund Summary

| Fund | Description          | Check Count | Expensed Amount |
|------|----------------------|-------------|-----------------|
| 01   | GENERAL              | 99          | 286,976.27      |
| 13   | CAFETERIA SPEC REV   | 14          | 24,719.48       |
| 14   | DEFERRED MAINTENANCE | 8           | 14,401.21       |
| 19   | FOUNDATION SPECIAL   | 6           | 3,542.67        |
| 35   | COUNTY SCH FACILITY  | 2           | 35,298.09       |
| 76   | WARRANT/PASS-THRU    | 1           | 169,906.96      |

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Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

| Check<br>Number | Check<br>Date | Pay to the Order of             | Fund-Object | Comment | Expensed<br>Amount | Check<br>Amount   |
|-----------------|---------------|---------------------------------|-------------|---------|--------------------|-------------------|
|                 |               | Total Number of Checks          | 119         |         |                    | 534,844.68        |
|                 |               | Less Unpaid Sales Tax Liability |             |         |                    | 26.36             |
|                 |               | Net (Check Amount)              |             |         |                    | <u>534,818.32</u> |

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**U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)**

P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Check Date 01/23/2023  
Register 001103

Check # 243188

ReqPay04a - A/P Check Attachment

| Invoice Date | Invoice Number | Reference Number | Comment   | Invoice Amount |
|--------------|----------------|------------------|---|----------------|
| 12/22/2022   | 3130-1209      | P23-00427        | FREEZER TEMP SENSOR AND GATEWAY                   | 482.90         |
| 12/22/2022   | 3148-1125      | T23-00037        | 3/20-3/22 D DAVISSON FRONTLINE ERP OAKLAND        | 849.00         |
| 12/22/2022   | 3148-1212      | B23-00146        | WELLNEST- FOOD INCETIVICES                        | 87.62          |
| 12/22/2022   | 3148-1215      | T23-00039        | 2/10/23 D DAVISSON CASBO POSITION CONTROL REDDING | 55.00          |
| 12/22/2022   | 3148-1219      | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 90.00          |
| 12/22/2022   | 3148-1219-001  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 50.00          |
| 12/22/2022   | 3148-1222      | T23-00040        | 3/21-24 B SCHREIBER CABE CONF LONG BEACH CONV     | 194.27         |
| 12/22/2022   | 3585-1125      | P23-00449        | E-4 CABINET HANDLES                               | 252.17         |
| 12/22/2022   | 3585-1201      | P23-00449        | E-4 CABINET HANDLES                               | 252.17-        |
| 12/22/2022   | 3585-1205      | P23-00449        | E-4 CABINET HANDLES                               | 212.80         |
| 12/22/2022   | 3585-1219      | P23-00455        | RANCH WINDOW BLINDS                               | 494.96         |
| 12/22/2022   | 3585-1222      | P23-00307        | MEMBERSHIP DEPT OF PESTICIDE REGULATION           | 60.00          |
| 12/22/2022   | 4118-1206      | B23-00147        | FOOD  | 278.87         |
| 12/22/2022   | 4118-1212      | B23-00147        | FOOD  | 80.77          |
| 12/22/2022   | 5063-1212-001  | P23-00479        | SUPPLIES FOR KITCHEN                              | 355.54         |
| 12/22/2022   | 5063-1212-002  | B23-00085        | COSTCO - SNACK BAR ITEMS                          | 822.10         |
| 12/22/2022   | 5063-1219      | B23-00085        | COSTCO - SNACK BAR ITEMS                          | 631.77         |
| 12/22/2022   | 5063-1221-001  | P23-00474        | STAFF CHRISTMAS BREAKFAST                         | 127.08         |
| 12/22/2022   | 5063-1221-002  | B23-00086        | US FOODS CHEF STORE                               | 144.18         |
| 12/22/2022   | 5063-1221-003  | P23-00472        | STAFF CHRISTMAS BREAKFAST                         | 162.70         |
| 12/22/2022   | 5107-1206      | P23-00424        | FFA OFFICER WINTER RETREAT LUNCH/ACTIVIY          | 339.03         |
| 12/22/2022   | 5107-1212      | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 200.00         |
| 12/22/2022   | 5247-1214      | P23-00463        | QUARTER 2 STUDENT OF THE MONTH                    | 32.95          |
| 12/22/2022   | 5247-1214-001  | T23-00038        | 2/26-2/28 A BAKKI EDU FOR CAREERS SACTO           | 395.00         |
| 12/22/2022   | 5247-1216      | P23-00467        | ART & CRAFT SUPPLIES                              | 61.86          |
| 12/22/2022   | 5247-1221      | P23-00462        | FOOD FOR END OF Q2 STAFF MEETING                  | 129.32         |
| 12/22/2022   | 5702-1219      | P23-00488        | 2/11/23 CHICO FIELD DAY REGISTRATION              | 402.00         |
| 12/22/2022   | 5779-1207      | P23-00327        | FALL GAS CARD FOR PARENT- IM                      | 146.00         |
| 12/22/2022   | 6342-1129      | P23-00401        | 3 GIMKIT SUBSCRIPTIONS                            | 59.88          |
| 12/22/2022   | 6342-1202-001  | B23-00151        | STARS-- ROBOTIC REGISTRATION                      | 115.00         |
| 12/22/2022   | 6342-1207-001  | P23-00321        | BAND SUPPLIES KEYBOARD/GUITARS                    | 490.07         |
| 12/22/2022   | 6342-1207-002  | P23-00321        | BAND SUPPLIES KEYBOARD/GUITARS                    | 490.07         |
| 12/22/2022   | 6342-1212-001  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 50.00          |
| 12/22/2022   | 6342-1212-002  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 91.42          |
| 12/22/2022   | 6342-1213-001  | P23-00458        | WATER FOR BD MTGS                                 | 9.96           |
| 12/22/2022   | 6342-1219-001  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 10.00          |
| 12/22/2022   | 6342-1219-002  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING                   | 10.00          |



Payee  
**U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)**  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Check Date 01/23/2023  
Register 001103

Check 243188  
(continued)  
ReqPay04a - A/P Check Attachment

| Invoice Date | Invoice Number | Reference Number | Comment                                    | Invoice Amount |
|--------------|----------------|------------------|--|----------------|
| 12/22/2022   | 6342-1219-003  | B23-00163        | GAS FOR DISTRICT VANS WRESTLING            | 102.10         |
| 12/22/2022   | 6342-1221      | B23-00157        | SPED- STRIVE                               | 186.72         |
| 12/22/2022   | 8563-1215-001  | P23-00106        | FACULTY ROOM COFFEE/DISHES                 | 71.16          |
| 12/22/2022   | 8563-1219      | P23-00541        | CHRISTMAS CARDS FROM SHUTTERFLY            | 243.50         |
| 12/22/2022   | 8563-1219-001  | P23-00375        | 11/2-11/5 ACSA LEADERSHIP SUMMIT SAN DIEGO | 11.92          |

|                 |    |              |          |
|-----------------|----|--------------|----------|
| Number of Items | 42 | Check Amount | 8,827.52 |
|-----------------|----|--------------|----------|



Register 001103 - 01/23/2023

Bank Account COUNTY - COUNTY

Number  
40243188Amount Status  
8,827.52 PrintedFund  
01

Cancel Register Id

Payee

U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)

8,827.52

Number of Items

1 Totals for Register 001103

## 2023 FUND-OBJ Expense Summary / Register 001103

|                            |           |           |
|----------------------------|-----------|-----------|
| 01-4300                    | 2,779.12  |           |
| 01-4307                    | 591.82    |           |
| 01-4311                    | 603.52    |           |
| 01-5200                    | 1,505.19  |           |
| 01-5300                    | 60.00     |           |
| 01-5800                    | 791.50    |           |
| 01-5833                    | 59.88     |           |
| 01-9110*                   | 6,391.03- |           |
| Totals for Fund 01         | 6,391.03  | 6,391.03- |
| 13-4300                    | 838.44    |           |
| 13-4700                    | 1,598.05  |           |
| 13-9110*                   | 2,436.49- |           |
| Totals for Fund 13         | 2,436.49  | 2,436.49- |
| Totals for Register 001103 | 8,827.52  | 8,827.52- |

\* denotes System Generated entry

Net Change to Cash 9110

8,827.52- Credit



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## 2022-23 School Year -

## Outgoing

Updated 1/23/23

| Last Name       | First      | Grade | To               | Code | Reason / Date   |
|-----------------|------------|-------|------------------|------|---|
| Adiego          | Avery      | 10th  | Red Bluff        | 1    | Established 9/1/22  |
| Barry           | Akiva      | 9th   | Chico Unified    | 1    | Established 2/4/22  |
| Camacho         | Cindy      | 9th   | Anderson         | 1    | Established 8/16/22   |
| Fox             | Luke       | 9th   | Hamilton         | 1    | Established 8/47/22   |
| Fox             | Emily      | 12th  | Durham           | 1    | Established 8/16/22   |
| Freeman         | Coalby     | 9th   | Orland Unified   | 1    | Established 8/18/22   |
| Galvan          | Daisy      | 12th  | Red Bluff        | 1    | Established 3/21/22   |
| Galvan          | Kassandra  | 10th  | Red Bluff        | 1    | Established 3/21/22   |
| Gamboa          | Julian     | 9th   | Orland Unified   | 1    | Established 7/20/22   |
| Garcia          | Christian  | 9th   | Red Bluff        | 1    | Pending RB approval   |
| Gilbert         | Taylor     | 9th   | Los Molinos      | 1    | Established 6/14/22   |
| Griego          | Mia        | 11th  | Los Molinos      | 1    | Established 8/23/22   |
| Madrigal        | Jocelyn    | 10th  | Los Molinos      | 1    | Established 4/5/22  |
| Maloney         | Arien      | 9th   | Hamilton         | 1    | Established 8/5/22  |
| Martinez        | Abram      | 9th   | Willows          | 1    | Established 9/22/22   |
| Muniz-Gutierrez | Angel      | 9th   | Red Bluff        | 1    | Denied per RB 12/7/22                                       |
| Parker          | Kelsie     | 12th  | Red Bluff        | 1    | Established 8/15/22   |
| Perez           | Omar       | 9th   | Chico Unified    | 1    | Established 1/20/22   |
| Rico            | Marisa     | 11th  | Orland Unified   | 1    | <b>Renewal from 2019-20 school year Established 5/16/19</b> |
| Rosales         | Zulema     | 11th  | Los Molinos      | 1    | Renewal Established 07/28/22                                |
| Salazar         | Maylynn    | 9th   | Red Bluff        | 1    | Pending RB approval   |
| Kampmann        | Tucker     | 10th  | Orland Unified   | 1    | <b>Renewal from 2020-21 school year Established 6/25/20</b> |
| Staton          | Rosehannah | 9th   | Chico Unified    | 1    | Established 4/11/22   |
| Terrones        | Adamari    | 9th   | Hamilton Unified | 1    | Established 10/24/22  |
| Terrones        | Armando    | 12th  | Hamilton Unified | 1    | Established 10/24/22  |
| Terrones        | Chris      | 10th  | Hamilton Unified | 1    | Established 10/24/22  |
| Toney           | Conley     | 9th   | Orland Unified   | 1    | Established 3/11/22   |



## 2022-2023 School Year

## Incoming

Updated: 1/12/23

| Last Name    | First          | Grade | To             | Code | Reason / Date   |
|--------------|----------------|-------|----------------|------|---|
| Ables        | Clinton        | 9th   | Red Bluff      | 1    | Denied by CUHSD 11/8/22                               |
| Ayers        | Kamnyn         | 11th  | Los Molinos    | 1    | Established 8/19/22                                   |
| Beaver       | Taylor         | 9th   | Red Bluff      | 1    | Established 10/10/22                                  |
| Brady        | Karson         | 10th  | Red Bluff      | 1    | Renewal Established 11/2/21                           |
| Brooksher    | James          | 11th  | Red Bluff      | 1    | Established 6/6/22                                    |
| Brown,       | Christopher    | 12th  | Red Bluff      | 1    | Renewal Established 08/01/2022                        |
| Brown,       | Madison        | 10th  | Red Bluff      | 1    | Renewal Established 08/01/2022                        |
| Carter       | Hayden         | 11th  | Orland Unified | 1    | Renewal 8/2/22  |
| Carter       | Lily           | 10th  | Orland Unified | 1    | Renewal 8/2/22  |
| Castellanos  | Steven         | 11th  | Los Molinos    | 1    | Revoked 08/04/2022                                    |
| Castillo     | Javier         | 12th  | Red Bluff      | 1    | Established 10/31/22                                  |
| Castillo     | Liyana         | 11th  | Red Bluff      | 1    | Established 10/31/22                                  |
| Dutra        | Gavin          | 9th   | Orland Unified | 1    | Established 6/18/22                                   |
| Eckenrod     | Rylie          | 12th  | Red Bluff      | 1    | Established 10/31/22                                  |
| Feelo        | George         | 12th  | Red Bluff      | 1    | Renewal Established 5/25/22                           |
| Feelo        | Nicholas       | 9th   | Red Bluff      | 1    | Established 5/25/22                                   |
| Gallardo     | Joanna         | 10th  | Willows        | 1    | Denied 08/03/2022                                     |
| Gallardo     | Joanna         | 10th  | Willows        | 1    | Approved 1/12/23                                      |
| Gallardo     | Kenya          | 12th  | Willows        | 1    | Approved 1/12/23                                      |
| Godinez Ceja | Artemio        | 10th  | Red Bluff      | 1    | Renewal CUHS Approval 6/29/22                         |
| Guillen      | Jairo          | 10th  | Red Bluff      | 1    | Renewal CUHS Approval 07/27/2022                      |
| Guillen      | Maricello      | 10th  | Red Bluff      | 1    | Established 07/25/2022                                |
| Hernandez    | Diego          | 10th  | Red Bluff      | 1    | Renewal Established 7/1/22                            |
| Hernandez    | Natalia        | 10th  | Red Bluff      | 1    | Established 7/19/22                                   |
| Hopping      | Savannah       | 12th  | Los Molinos    | 1    | Established 10/27/22                                  |
| Houchins     | Anthynie       | 11    | Red Bluff      | 1    | Renewal 8/15/22                                       |
| Jones        | Kayden         | 9th   | Orland Unified | 1    | Established 8/2/22                                    |
| Jones        | Tristan        | 12th  | Orland Unified | 1    | Renewal 8/2/22  |
| Linder       | Taylor         | 10th  | Red Bluff      | 1    | Established 6/27/22                                   |
| Maldonado    | Daniel Barron  | 12th  | Orland Unified | 1    | Established 9/17/22                                   |
| Mackintosh   | Nicolas        | 11th  | Red Bluff      | 1    | Established 7/1/22                                    |
| McKibbin     | Ketura Jezebel | 11th  | Red Bluff      | 1    | Established 9/17/22                                   |
| Miranda      | Judith         | 12th  | Red Bluff      | 1    | Established 7/12/22                                   |
| Moyer        | Keely          | 12th  | Red Bluff      | 1    | Established 8/18/22                                   |
| Ochs         | Cade           | 10th  | Los Molinos    | 1    | Renewal from 2022- 23 school year Established 8/14/20 |
| Reid         | Emily          | 10th  | Red Bluff      | 1    | Renewal from 2020-21 school year Established 8/14/20  |
| Santos       | Vladimir       | 12th  | Red Bluff      | 1    | Renewal/Paperwork Established 5/19/22 & 5/25/22       |
| Williams     | Devin          | 11th  | Los Molinos    | 1    | Established 12/8/21                                   |
|              |                |       |                |      |   |



## Updated: 1/23/23

[illegible]

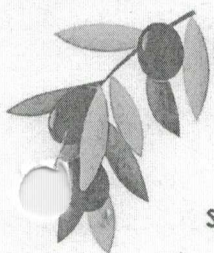
2023-2024 School Year

[illegible]



|   |                    |                      |                            |                         |                                 |
|---|--------------------|----------------------|----------------------------|-------------------------|---------------------------------|
| Board Meeting Date:   |                    | 2/16/23              |                            |                         |                                 |
| <b><u>Action</u></b>  | <b><u>Type</u></b> | <b><u>Name</u></b>   | <b><u>Position</u></b>     | <b><u>Effective</u></b> | <b><u>Background</u></b>        |
| Resignation   | Voluntary          | Loera, Cristian      | Campus Supervisor          | 2/16/23                 | Voluntary<br>Resignation        |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
|   |                    |                      |                            |                         |                                 |
| <b>Extra Duty/Stipend/Temporary/Coaching Authorizations</b> |                    |                      |                            |                         |                                 |
| 1/1/2023  | Stipend            | Islas, Eva           | STARS Academic Facilitator | Monthly                 | Changing<br>STARS duties        |
| 1/27/23   | Stipend            | Stearns, Jared       | ISP Stipend                | Annually                | 1/7 of salary for<br>4 students |
| 1/16/23   | Stipend            | Fiorot-Peek, Martina | STARS Academic Facilitator | Monthly                 | Italian Club                    |





# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, Todd Henderson, Larry Glover, Tony Turri and Cody Lamb

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 01/31/2023 Site Corning Union High School

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

| Description  | Recommended Disposition        |
|--|--------------------------------|
| Fog machine, \$400, 2, Do not use. Have newer, safe fog machines | Surplus<br>Throw away / Donate |
| magnetic car signs, \$70, No longer use during Home coming.      | Surplus<br>Throw away          |
| Guide to good food 2006, 30 books                                | Throw away                     |
| Good Heart, No longer use.                                       |                                |
|  |                                |

\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval:

Signature

1/31/23  
Date

Site Administrator:

Signature

Date

Superintendent Approval

Signature

Date

Board Meeting Date

2/16/23

Approved ☐

Denied ☐

Disposition:

2/2015

643 Blackburn Ave. Corning, CA 96021 phone: (530) 824-8000 fax: (530) 824-8005





# Tehama County Department of Education

Richard DuVarney  
Tehama County  
Superintendent of  
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | [www.tehamaschools.org](http://www.tehamaschools.org)

January 20, 2023

Jared Caylor, District Superintendent  
Board of Trustees  
Corning Union High School District

RE: Approval of 2022/2023 1st Interim Budget Report

We would like to thank you for your submission of the 2022/2023 1st Interim report. Our office has completed its review in compliance with the provisions of Education Code 42131(a) (2). The Code requires the County Superintendent to approve or disapprove Interim Reports after:

Examining the report to determine whether it complies with the standards and criteria established pursuant to Section 33127.

Determining whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

**Based on our review, the 1st Interim Budget Report has been approved.**

Additional changes, including attendance, new state programs, and the Governor's proposed 2023/2024 budget will be addressed in the 2nd Interim Report as more information becomes available. A complete listing of any technical corrections and recommendations has been sent directly to your Chief Business Official.

**Multi-Year Projections**

As Local Educational Agencies (LEAs) navigate through unprecedented fiscal and educational challenges, maintaining fiscal solvency remains a priority. Each LEA is funded according to their size and student data and demographics, which creates a unique set of financial risk factors based on current reserve levels, enrollment trends, bargaining agreements, degree of revenue volatility, and various other statewide factors. The Legislative Analyst December 2022 Fiscal Perspectives publication claims that persistent high inflation presents federal and state policymakers with an economic problem not seen in roughly four decades, as through much of the past 15-year period, inflation was not only subdued, but consistently ran below the Federal Reserve's target of 2 percent. Inflation emerged and accelerated throughout 2021 and has remained elevated in 2022, putting legislature in unfamiliar economic territory for budgeting and policymaking. The combination of accelerating inflation and the estimated decrease of \$41 billion in state tax revenue in the current budget window as compared to the level of tax revenues projected in the 2022-23 Budget Act create a sense of urgency that districts carefully monitor their individual situations and plan accordingly to maintain fiscal solvency.



### **Cash Flow**

The District is projecting positive cash balances throughout the current year. It remains important to monitor cash during the year to ensure that the June 30 cash balance will be sufficient.

### **Negotiations**

The District has settled negotiations. If the agreement should change, Government Code 3547.5 requires the district to publicly disclose costs related to any bargaining agreement prior to approval. This includes additional MOUs that result in an increased cost to the District. Please provide a Disclosure of Collective Bargaining Agreement and multi-year projection to our office 10 working days prior to Board approval.

The attached trend analysis of the 1st interim budget to prior year actuals is provided for your assistance and will provide you with important comparative data for budgetary consideration. The comparative data will highlight trends in revenue and expenditure growth or decline, deficit spending patterns, and a final accounting for the ending fund balance.

We want to acknowledge and express our appreciation to you and the district's staff for your collaboration during our financial review. If our office can be of further assistance, please contact Jennifer Kiff at 530-528-7376.

Sincerely,



RICHARD DUVARNEY  
Tehama County Superintendent of Schools

cc: Diana Davisson, Chief Business Official, Corning Union High School District

Enclosure: Trend Analysis

**Trend Analysis**  
**Corning Union High School District**  
**General Fund Unrestricted/Restricted**

|   | Actuals<br>12/13 | Actuals<br>13/14 | Actuals<br>14/15 | Actuals<br>15/16 | Actuals<br>16/17 | Actuals<br>17/18 | Actuals<br>18/19 | Actuals<br>19/20 | Actuals<br>20/21 | Actuals<br>21/22 | 1st Interim<br>22/23 |
|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| <b>Total Revenue</b>                                    | \$9,248,471      | \$9,117,093      | \$10,133,326     | \$12,031,512     | \$12,156,376     | \$12,804,048     | \$14,759,995     | \$15,870,057     | \$18,546,783     | \$19,674,497     | \$23,015,875         |
| <b>Total Expenditures</b>                               | \$9,933,878      | \$10,363,835     | \$13,755,961     | \$11,542,543     | \$11,776,183     | \$12,029,931     | \$13,140,118     | \$15,508,844     | \$16,195,561     | \$18,312,574     | \$20,862,109         |
| <b>Excess (Deficiency)<br/>of Revenue &amp; Expense</b> | -\$685,407       | -\$1,246,742     | -\$3,622,635     | \$488,969        | \$380,193        | \$774,117        | \$1,619,877      | \$361,213        | \$2,351,222      | \$1,361,924      | \$2,153,766          |
| <b>Total Other Financing Sources/Uses</b>               | \$0              | \$0              | \$2,806,720      | \$76,144         | -\$15,513        | \$30,805         | -\$17,039        | \$0              | \$0              | \$0              | -\$70,000            |
| <b>Change in Fund Balance</b>                           | -\$685,407       | -\$1,246,742     | -\$815,915       | \$565,113        | \$364,680        | \$804,922        | \$1,602,838      | \$361,213        | \$2,351,222      | \$1,361,924      | \$2,083,766          |
| <b>Beginning Balance</b>                                | \$3,418,131      | \$2,666,966      | \$1,450,542      | \$742,730        | \$1,305,276      | \$1,588,303      | \$2,393,224      | \$3,996,061      | \$4,357,274      | \$6,708,497      | \$8,070,420          |
| <b>Audit Adjustment</b>                                 | -\$65,758        | \$30,319         | \$108,103        | -\$2,566         | -\$81,655        |                  |                  |                  |                  | \$0              | \$0                  |
| <b>Ending Balance</b>                                   | \$2,666,966      | \$1,450,543      | \$742,730        | \$1,305,277      | \$1,588,301      | \$2,393,224      | \$3,996,062      | \$4,357,274      | \$6,708,496      | \$8,070,420      | \$10,154,186         |
| <b>Components of Ending Fund Balance</b>                |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                      |
| Restricted/Reserved 9711- 9740                          | \$87,354         | \$161,955        | \$91,595         | \$279,288        | \$262,394        | \$210,898        | \$82,605         | \$85,546         | \$1,164,026      | \$678,637        | \$2,965,162          |
| Committed 9760  | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$0              | \$76,740         | \$0              | \$0                  |
| Assigned 9780   | \$310,000        | \$0              | \$0              | \$0              | \$854,861        | \$1,192,648      | \$2,300,093      | \$2,344,200      | \$1,939,604      | \$5,182,896      | \$4,685,041          |
| Reserve for Economic Uncertainty 9789                   | \$796,242        | \$0              | \$550,238        | \$461,701        | \$471,047        | \$957,687        | \$1,578,859      | \$1,861,061      | \$3,528,126      | \$2,208,887      | \$2,511,853          |
| Unassigned/Unappropriated 9790                          | \$1,473,369      | \$1,288,587      | \$100,897        | \$564,289        | \$0              | \$31,991         | \$34,505         | \$66,467         | \$0              | \$0              | -\$7,870             |
| <b>CBEDS - Oct Enrollment</b>                           | 983              | 964              | 949              | 923              | 946              | 974              | 1010             | 1076             | 1093             | 1098             | 1138                 |
| <b>P-2 ADA (Projection for 22/23)</b>                   | 908.87           | 900.88           | 891.90           | 868.30           | 884.91           | 918.90           | 961.48           | 1020.49          | 1017.95          | 1012.22          | 1069.00              |
|   | 92.46%           | 93.45%           | 93.98%           | 94.07%           | 93.54%           | 94.34%           | 95.20%           | 94.84%           | 93.13%           | 92.19%           | 93.94%               |



January 2023



**CORNING UNION HIGH SCHOOL DISTRICT**

# SOLAR PLANT ANNUAL REPORT



**SUBMITTED TO:**

**Mr. Jared Caylor**  
**Superintendent**  
**Corning Union High School District**  
**643 Blackburn Avenue**  
**Corning, CA 96021**

**SUBMITTED BY:**

**IEC Power, LLC**  
**8775 Folsom Boulevard, Suite 110**  
**Sacramento, CA 95826**  
**Phone: 916.383.6000**



[iec-corporation.com](http://iec-corporation.com)





**IEC Power, LLC**  
8775 Folsom Boulevard  
Suite 110  
Sacramento, CA 95826

916-383-6000 Main  
916-383-6010 Fax

[www.iec-corporation.com](http://www.iec-corporation.com)

January 31, 2023

Mr. Jared Caylor  
Superintendent  
Corning Union High School District  
643 Blackburn Ave.  
Corning, CA 96021

Subject: Corning Union High School District Solar Plant Annual Report  
Period: January 1, 2022 – December 31, 2022

Dear Mr. Caylor:

December 31, 2022, marked the completion of the eighth Annual Production Period of the Corning UHSD solar PV system. In accordance with our Operation and Maintenance Agreement with the District, IEC Power has prepared the Solar Plant Annual Report which consists of system production summaries, maintenance logs, and inspection reports for the complete year. The purpose is to report the performance and annual energy production of the system, and to identify any action items for the District.

#### Production

The PV systems at each site have displayed outstanding performance and are meeting production projections. The system is producing at 104.4% of the Expected Annual Energy Production, exceeding the Energy Production Guarantee of 90%. The system generated a total of 507,157 kWh. A breakdown of system performance by site has been included in Attachment 1, Energy Production Report.

#### Safety and Environment

There were no safety/accident issues or reports of any environmental disturbances during the twelve-month period ending on December 31, 2022.

Safety is of the upmost importance to IEC. In the event of an emergency, contact:

- Brandon Doering: (801) 671-1708
- Eric Quintero: (916) 835-2150

#### Additional Services

In addition to continuously monitoring the systems via the PowerTrack web interface, IEC has performed the following services at the systems:

- Annual equipment inspection/maintenance
- Equipment warranty repair/replacement



## Inspections & Engineering Investigations

IEC performed a set of inspections at all the solar sites to ensure installations are fully functional and properly serviced. The Annual Inspection was performed on August 31, 2022. Results of the inspections have been provided in the Annual Inspection Report.

Throughout the year, performance of system components is also continuously monitored to ensure optimum system output. In the event of a malfunction, a technician or engineer is dispatched to investigate and resolve the issue. Items requiring action from IEC included: troubleshooting and replacement of inverters. Details have been provided in Attachment 2, Maintenance Logs.

In general, all solar PV sites are operating normally. During the maintenance inspections and engineering investigations, we discovered the following issues that were reported but repeated here for convenience:

- *One inverter at CUHS is currently being repaired under warranty. (Update: This has been repaired and reinstalled.*
- *One (1) broken PV module was found. (Update: This has been replaced.)*

## Action Required by Operator and Owner

**Below is summary of action items for the Owner (District)**

1. None.

**Below is a summary of action items for the Operator (IEC)**

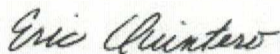
All items have been addressed, resolved, and closed out.

## Next Steps

- The next "Annual Inspection" is tentatively scheduled for August 2023
- The next "Annual Report" is due March 1, 2024

Please feel free to contact Brandon Doering at (916) 383-6000 if you have any questions.

Sincerely,



Eric Quintero, PE  
Manager

## Enclosure

1. Energy Production Report
2. Maintenance Logs
3. Annual Inspection Report



ATTACHMENT 1  
ENERGY PRODUCTION REPORT





## ATTACHMENT 1



### Corning Union High School District Energy Production Report (Jan 1, 2022 - Dec 31, 2022)

1/31/2023

#### PV System Energy Production Report

| Site Name                 | Expected Annual<br>Energy Production<br>(MWh) | Cumulative Annual<br>Energy Production<br>(MWh) |
|---------------------------|---|---|
| Centennial High School    | 58.282  | 62.152  |
| Corning Union High School | 427.572                                       | 445.005   |
| <b>Total:</b>             | <b>485.854</b>                                | <b>507.157</b>                                  |

- Yearly Energy Production Evaluation Summary: PV systems are performing at 104.4% of Expected Annual Energy Production based on actual weather data (Cumulative Annual/Expected Annual =  $507.157/485.854 = 104.4\%$ ).

- Effects of PV module soiling on system performance are constantly monitored to ensure proper system performance. For the twelve month period ending on December 31, 2022, the soiling impact was insignificant and washing of the PV modules was unnecessary.

- Cumulative annual energy production data are downloaded from the AlsoEnergy PowerTrack interface at: <http://www.alsoenergy.com/powertrack>

In accordance with the O&M agreement, the expected annual energy production has been adjusted to account for PV module performance degradation (manufacturer's power warranty specifies a power output degradation of 0.7% from the previous year).



ATTACHMENT 2  
MAINTENANCE LOGS





## ATTACHMENT 2

### Maintenance Logs

#### Corning Union HS

5/5/22      Installed new Inverter #8.

8/31/22      Installed new Inverter #9.

                Pulled Inverter #6 for warranty repair.

                Performed Annual Inspection.

                One (1) broken PV panel was found.

#### Centennial HS

8/31/22      Annual Inspection Performed.

                Rebooted frozen datalogger.

                Pulled Inverter #1 for warranty repair.



ATTACHMENT 3  
**ANNUAL INSPECTION REPORT**





This document was provided to Corning UHSD in separate attachment.



# CUHS CAREER TECHNICAL EDUCATION

## Pathways

### **AG MECHANICS**

Intro: Ag Mechanics  
Concentrator: Ag Welding  
Capstone: Ag Metals and Fabrication

### **AGRISCIENCE**

Intro: Ag Core 1  
Concentrator: Sustainable Ag Biology  
Capstone: Ag and Soil Chemistry

### **ORNAMENTAL HORTICULTURE**

Intro: Ag Core I  
Concentrator: Floral Design  
Capstone: Advanced Floral Design

### **FORESTRY AND NATURAL RESOURCES**

Concentrator: Natural Resources Management 1  
Capstone: Natural Resources Management 2

### **FOOD SERVICE & HOSPITALITY**

Concentrator: Foods and Nutrition  
Capstone: Culinary Arts

### **PRODUCT INNOVATION AND DESIGN**

Concentrator: Manufacturing Applications  
Capstone: Advanced Manufacturing

### **MARKETING**

Concentrator: Marketing Media and Design  
Capstone: Advanced Marketing Media and Design  
(Copy Center, or Advanced Marketing  
Media and Design)

### **EDUCATION**

Concentrator: Child Development  
Capstone: Careers in Education  
or  
Concentrator: ECE 9 and 17  
Capstone: ECE 2 and 20

### **ENTREPRENEURSHIP & SELF EMPLOYMENT (1)**

Concentrator: Life and Work Prep  
Capstone: Advanced Life and Work Prep

or

### **ENTREPRENEURSHIP & SELF EMPLOYMENT (2)**

Capstone: Careers in Business (2 period block)

or

### **ENTREPRENEURSHIP & SELF EMPLOYMENT (3)**

Concentrator: Cardinal Nest  
Capstone: Cardinal Nest II

### **PATIENT CARE**

Concentrator: Foundations in Health  
Science Careers  
Capstone: Pharmacology/Medical  
Terminology

### **PERFORMING ARTS**

Concentrator: Intro to Dance  
Capstone: Advanced Dance

### **RESIDENTIAL & COMMERCIAL CONSTRUCTION**

Intro: Construction Technology I  
Concentrator: Construction Technology II  
Capstone: Construction Technology III

### **TASSEL REQUIREMENTS**

1. You must complete the sequence in a CTE Pathway.
2. Maintain a "B" or better in the CTE Sequence
3. Complete Required Application

\*\*Performing Arts: Must participate in the Dance Show



SECTION 00 41 00  
BID FORM

Contractor Name: R&R Horn Contractors, Inc.

BID TO PERFORM CERTAIN WORK:

Corning High School Football Field Renovation  
Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021

1. Bids will be received up to and no later than **January 26, 2023 @ 2:00 PM**, at the Corning Union High School District Office, 643 Blackburn Avenue, Corning, CA 96021.

Gentlemen:

The undersigned hereby proposes and agrees to furnish any and all required labor, materials, equipment, transportation and services for the **Corning High School Football Field Renovation for the Corning Union High School District** in strict conformity with the plans, specifications and other documents on file at the office of the Architect, Nichols, Melburg & Rossetto, 300 Knollcrest Drive, Redding, CA 96002.

BASE BID:

Six Hundred Eighty Thousand DOLLARS  
(\$ 680,000.00)

If Notified within sixty (60) days of the date of receiving bids the undersigned hereby agrees to sign said Contract and furnish the necessary bonds within ten (10) days after written notice of the award of said Contract.

The undersigned has examined the location of the proposed work and is familiar with the Plans, Specifications and other Contract Documents, and with local conditions at the place where the work is to be done.

The undersigned has examined carefully all the above figures and understands that the Corning Union High School District will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid.

(The undersigned hereby agrees the contract time noted in the Instruction to Bidders is reasonable.)

ENCLOSED PLEASE FIND BIDDER'S BOND, CERTIFIED CHECK NO. \_\_\_\_\_, OR  
CASHIER'S CHECK NO. \_\_\_\_\_ FOR THE \_\_\_\_\_ BANK, FOR  
\$ \_\_\_\_\_.

The undersigned agrees that all Addenda received and acknowledged herein shall become a part of and included in this Bid. This Bid includes the following Addenda:

ADDENDA NUMBERS: 1 2 \_\_\_\_\_  
\_\_\_\_\_



NAME OF FIRM: R&R Horn Contractors, Inc.

TYPE OF FIRM: Corporation

(Corporation, Partnership, Etc.)

ADDRESS: PO Box 6697

CITY AND STATE: Chico, Ca 95928

CONTRACTOR'S LICENSE NUMBER: 958638

EXPIRATION DATE OF CONTRACTOR'S LICENSE: 3/31/2023

The contractor's license number and expiration date as stated herein are made under penalty of perjury.

PREVIOUS RELEVANT EXPERIENCE:

List similar School Football Field synthetic field preparation projects performed within the last 5 years:

Liberty Ranch High School - Athletic Field Improvements - Galt Joint Union High School District  
Kevin Clemons - 209-745-3061

Galt High School - Athletic Field Improvements - Galt Joint Union High School District  
Kevin Clemons - 209-745-3061

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS REGISTRATION  
NUMBER: 1000007553

DATE: 6/30/2023 CONTRACTOR'S SIGNATURE 

CONTRACTOR NAME: Jared Springer, Senior Estimator



SECTION 00 41 00  
BID FORM

LIST OF SUBCONTRACTOR'S:

Pursuant to the provisions of Section 4100 to 4108, inclusive, of the Governmental Code of the State of California, as set forth in the Instructions to Bidders and General Conditions, Section 17, the undersigned hereby designates below the names and locations of the place of business for each Subcontractor.

| SUBCONTRACTOR<br>NAME        | ITEM OF WORK | PLACE OF BUSINESS | CURRENT<br>LICENSE NO. | D.I.R.<br>NUMBER |
|------------------------------|--------------|-------------------|------------------------|------------------|
| 1. Pavement Recycling System | Line Item    | Sacramento, CA    | 569352                 | 100003363        |
| 2.                           |              |                   |                        |                  |
| 3.                           |              |                   |                        |                  |
| 4.                           |              |                   |                        |                  |
| 5.                           |              |                   |                        |                  |
| 6.                           |              |                   |                        |                  |
| 7.                           |              |                   |                        |                  |
| 8.                           |              |                   |                        |                  |
| 9.                           |              |                   |                        |                  |
| 10.                          |              |                   |                        |                  |
| 11.                          |              |                   |                        |                  |
| 12.                          |              |                   |                        |                  |
| 13.                          |              |                   |                        |                  |
| 14.                          |              |                   |                        |                  |
| 15.                          |              |                   |                        |                  |

01/23

Corning Union High School District  
Corning High School Football Field Renovation  
NMR Project No. 22-2015

00 41 00 - 3



SECTION 00 62 00  
NON-COLLUSION AFFIDAVIT

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH PROPOSAL

To: Corning Union High School District  
State of California  
County of Tehama

Jared Springer being first duly sworn, deposes and says that he or she is  
Senior Estimator of R&R Horn Contractors, Inc. the party making the foregoing bid that the  
bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company,  
association, organization, or corporation; that the bid is genuine and not collusive or sham; the bidder has  
not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not  
directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a  
sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or  
indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or of that  
of any other bidder, or to secure any advantage against the public body awarding the contract of anyone  
interested in the proposed contract; that all statements contained in the bid are true and, further, that the  
bidder has not directly or indirectly, submitted his or her bid price or any breakdown thereof, or the  
contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any  
corporation, partnership, company association, organization, bid depository, or to any member or agent  
thereof to effectuate a collusive or sham bid.

IN WITNESS WHEREOF, The Parties to these presents have hereunto set their hands the year and date  
first above written.

(The above certificate must be signed and filed with the District prior to performing any work under this  
Contract.)

CONTRACTOR

By: 

Jared Springer, Senior Estimator

Dated: 1/25/23

NOTARY

By: See Attached

Dated: 1/25/23

SEAL:

Notarization of this form if a bid requirement.



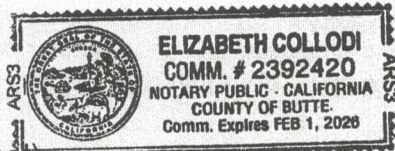
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Butte

Subscribed and sworn to (or affirmed) before me on this 25<sup>TH</sup>  
day of January, 2023, by Jared Springer,

proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.



(Seal)

Signature

Elizabeth Colodi



**CERTIFICATE**  
**REGARDING WORKERS' COMPENSATION**

**TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**

Labor Code Section 3700 in relevant part provides:

"Every employer except the State shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract and will require all subcontractors to do the same.

R&R Horn Contractors, Inc.

Contractor \_\_\_\_\_

By: \_\_\_\_\_

Jared Springer, Senior Estimator

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this Contract.)





---

**R&R HORN Contractors, INC.**  
General Contractors

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November 18, 2020

Re: Appointment of Agent – Power of Attorney

To Whom It May Concern:

I hereby authorize and empower the following individual to be designated an Agent of R & R Horn Contractors, Inc. to execute and deliver documents, including but not limited to agreements, construction contracts, subcontracts, competitive bids for projects, general contractor proposals, subcontractor proposals, price quotations or bids for materials, lien releases, and other documents and instruments with governmental authorities (federal, state, county, and local), with general contractors and subcontractors, and with private parties, in the name and on behalf of R & R Horn Contractors, Inc.:

Jared Springer

I hereby also authorize and empower the following individual to be designated an Agent of R & R Horn Contractors, Inc. for the purpose of witnessing or attesting, if necessary, any such documents mentioned above:

Jared Springer

This authorization letter is effective and in full force and effect, until modified.

Sincerely,

Quin Hogan  
VP/Secretary  
R & R Horn Contractors, Inc.



**BID BOND**

KNOW ALL MEN BY THESE PRESENTS that we, The Ohio Casualty Insurance Company, as Surety and R & R Horn Contractors, Inc., as Principal, are jointly and severally, along with their respective heirs, executors, administrators, successors and assigns, held and firmly bound unto CORNING UNION HIGH SCHOOL DISTRICT ("the Obligee") for payment of the penal sum hereof in lawful money of the United States, as more particularly set forth herein.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, the Principal has submitted the accompanying Bid Proposal to the Obligee for the Work commonly described as **Corning High School Football Field Renovation**.

WHEREAS, subject to the terms of this Bond, the Surety and the Principal are jointly and severally firmly bound unto the Obligee in the penal sum equal to Ten Percent (10%) of the maximum amount of the Bid Proposal submitted by the Principal to the Obligee, inclusive of amounts proposed for Alternate Bid Items, if any.

NOW THEREFORE, if the Principal shall not withdraw said Bid Proposal within the period specified therein after the opening of the same, or, if no period be specified, for sixty (60) days after opening of said Bid Proposal; and if the Principal is awarded the Contract, and shall within the period specified therefore, or if no period be specified, within five (5) days after the prescribed forms are presented to him for signature, enter into a written contract with the Obligee, in accordance with the Bid Proposal as accepted and give such bond(s) with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such Contract and for the payment for labor and materials used for the performance of the Contract, or in the event of the withdrawal of said Bid Proposal within the period specified for the holding open of the Bid Proposal or the failure of the Principal to enter into such Contract and give such bonds within the time specified, if the Principal shall pay the Obligee the difference between the amount specified in said Bid Proposal and the amount for which the Obligee may procure the required Work and/or supplies, if the latter amount be in excess of the former, together with all costs incurred by the Obligee in again calling for Bids, then the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or the Call for Bids, the Work to be performed there under, the Drawings or the Specifications accompanying the same, or any other portion of the Contract Documents shall in no way affect its obligations under this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of said Contract, the Call for Bids, the Work, the Drawings or the Specifications, or any other portion of the Contract Documents.

In the event suit or other proceeding is brought upon this Bond by the Obligee, the Surety and Principal shall be jointly and severally liable for payment to the Obligee all costs, expenses and

**[CONTINUED NEXT PAGE]**



SECTION 00 61 10  
BID BOND

fees incurred by the Obligee in connection therewith, including without limitation, attorneys' fees.

IN WITNESS WHEREOF, the Principal and Surety have executed this instrument this 25th day  
of January, 2023 by their duly authorized agents or representatives.

|  |
|--|
| <u>R &amp; R Horn Contractors, Inc.</u><br>(Bidder-Principal Name) |
| By: <u>[Signature]</u><br>(Signature)                              |
| <u>Jared Springer</u><br>(Typed or Printed Name)                   |
| Title: <u>Senior Estimator</u>                                     |
| (Attach Notary Public Acknowledgement of Principal's Signature)    |

|   |
|---|
| <u>The Ohio Casualty Insurance Company</u><br>(Surety Name)   |
| By: <u>[Signature]</u><br>(Signature of Attorney-In-Fact for Surety)  |
| <u>Elizabeth Collodi, Attorney-in-Fact</u><br>(Typed or Printed Name of Attorney-In-Fact)   |
| (Attach: (i) Attorney-In-Fact Certification; (ii) Notary Public Acknowledgement of Authorizing Signature on Attorney-Fact Certification; and (iii) Notary Public Acknowledgement of Attorney-In-Fact's Signature) |

|  |     |
|--|-----|
| <b>Contact name, address, telephone number and email address for notices to the Surety</b> |     |
| <u>Phyllis Jarvis</u><br>(Contact Name)  |     |
| <u>175 Berkeley Street</u><br>(Street Address)   |     |
| <u>Boston, MA 02116</u><br>(City, State & Zip Code)  |     |
| <u>( 888 ) 398-8924 (    )</u><br>Telephone  | Fax |
| <u>Phyllis.Jarvis@LibertyMutual.com</u><br>(Email address)                                 |     |



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Butte )

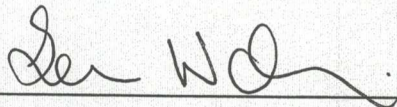
On January 25, 2023 before me, Sara Walliser, Notary Public  
(insert name and title of the officer)

personally appeared Elizabeth Collodi,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)







**Liberty  
Mutual**  
SURETY

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: **8208769-971829**

## POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Bill Rapp; Brad Espinosa; Breanna Boatright; Claudine Gordon; Deanna Quintero; Dineen Fraser; Elizabeth Collodi; Jason March; Jennifer Lakmann; John Hopkins; John J. Weber; Kathleen Le; Kris Lopes; Kristie Phillips; Mary Collins; Matthew Foster; Michael Feeney; Mike Taylor; Mindy Whitehouse; Pam Sey; Paula Senna; Peggy Trusty; Phil Watkins; Renee Ramsey; Samantha Watkins; Sara Walliser; Sharon Smith; Steven L. Williams; Tony Clark

all of the city of Chico state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 28th day of September, 2022.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 28th day of September, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 25th day of January, 2023.



By: Renee C. Llewellyn  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, an, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.







# CMAS PRICING PROPOSAL



## CORNING HIGH SCHOOL



December 13, 2022

FieldTurf USA Inc. is pleased to present the following proposal. FieldTurf pricing is based on the current **FieldTurf CMAS Contract (4-06-78-0031A)**.

**FieldTurf California License 849044**

Click the follow CMAS hyperlink for CMAS due diligence documentation: [CMAS Contract: 4-06-78-0031A](#)

|    | Corning High School                            | Quantity | Units | Unit Price  | Total               |
|----|--|----------|-------|-------------|---------------------|
|    | <b>Synthetic Turf</b>                          |          |       |             |                     |
| 1  | FieldTurf Vertex Prime 2" PureFill             | 87,454   | SF    | \$5.80      | \$507,609.00        |
| 2  | Inlaid Football Markings                       | 1        | EA    | \$7,280.00  | <b>DONATED</b>      |
| 3  | Inlaid Soccer Markings                         | 1        | EA    | \$7,280.00  | <b>DONATED</b>      |
| 4  | FieldTurf Versatile                            | 87,454   | SF    | \$1.58000   | \$138,177.00        |
| 5  | EndZone Letters with 1 Color                   | 16       | EA    | \$1,010.00  | \$16,160.00         |
| 6  | Center Logo with 4 Colors - approx. 40' x 40'  | 1        | EA    | \$14,140.00 | \$14,140.00         |
| 7  | GMAX Testing                                   | 1        | EA    | \$1,515.00  | \$1,515.00          |
| 8  | Maintenance Equipment: FieldSweep & GroomRight | 1        | EA    | \$9,816.19  | \$9,816.00          |
| 9  | Use Tax  | 1        | LS    | \$27,628.00 | \$27,628.00         |
| 10 | 8-Year 3rd Party Prepaid Insured Warranty      | 1        | LS    | INCLUDED    | INCLUDED            |
| 11 | Project Management                             | 1        | LS    | \$10,000.00 | \$10,000.00         |
|    | <b>Subtotal Synthetic Turf</b>                 |          |       |             | <b>\$725,045.00</b> |
|    |  |          |       |             |                     |
|    | <b>Subtotal Project</b>                        |          |       |             | <b>\$725,045.00</b> |
|    |  |          |       |             |                     |
| 12 | Performance & Payment Bonds                    | 1        | LS    | \$8,248.52  | \$8,248.52          |
|    |  |          |       |             |                     |
|    | <b>Total - Corning High School</b>             |          |       |             | <b>\$733,293.52</b> |
|    |  |          |       |             |                     |
|    | <b>Voluntary Alternates</b>                    |          |       |             |                     |
|    |  |          |       |             |                     |
|    |  |          |       |             |                     |
| A1 | Maintenance Program - 1 visit per year         | 8        | EA    | \$2,752.25  | \$22,018.00         |
|    | Performance & Payment Bonds                    | 1        | LS    | \$253.06    | \$253.06            |
|    | <b>Total Alternate #1</b>                      |          |       |             | <b>\$22,271.06</b>  |



# CMAS PRICING PROPOSAL



## PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prime 2" with PureFill (FTVTP-2) system, with the following product characteristics:

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 4.5lbs sand & 1.1lbs PureFill per sq.ft.
- ▶ **Pile Weight:** 39 oz/yd<sup>2</sup>
- ▶ **Total System Weight:** 866 oz/yd<sup>2</sup>

FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

## PRICE INCLUDES:

- a) Design Assistance to Include:
  - a. Conduct site visit to review existing conditions and coordinate project program with owner.
  - b. Review existing conditions, as-builts and geotechnical reports provided by owner to develop required base plan for design.
  - c. Conduct design workshop with District, Owners representatives and District Architect/Engineering team.
  - d. Development of Construction documentation including the following plans.
    - i. Existing Conditions Plan
    - ii. Demolition Plan
    - iii. Grading Plan
    - iv. Drainage Plan
    - v. Details
    - vi. Specifications.
  - e. Coordination and Development of project alternates
  - f. Coordinate with district hired Engineer of record as needed for their submission to DSA.
- b) Installation of FieldTurf Versatiles
- c) Installation of the artificial in-filled grass surface upon a suitable base
- d) An (8) year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface
- e) Inlaid Football Markings
- f) Inlaid Soccer Markings
- g) Center Logo: 4 Colors, Approximately 40' x 40'
- h) EndZone Letters: 1 Color, 16 Letters ("CORNING" & "CARDINALS")
- i) Maintenance Equipment: FieldSweep & GroomRight
- j) G-Max Testing: 1 at Completion
- k) Performance and Payment Bonds



# CMAS PRICING PROPOSAL



- l) Union Labor
- m) Project management

## PRICE DOES NOT INCLUDE:

- a) The supply, replacement, installation and/or modification of the field edging (concrete).
- b) Any costs associated with necessary changes relating to the delineation of the field.
- c) The supply of or adjustment to existing manholes, clean-outs or grates and supply of the manhole covers.
- d) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- e) New storm drain collectors (we are utilizing existing) or existing leach trench pipe repair.
- f) Site security.
- g) Silt fencing and any other fencing.
- h) Boring for utilities.
- i) Any electrical work.
- j) Unsuitable soils beyond stabilization included above.
- k) Asphalt paving.
- l) Concrete.
- m) De-watering.
- n) Track surfacing, unless otherwise specified.
- o) Installation of manholes, junction boxes, gabions, concrete rip rap, storm drainage not related to the field construction, grate inlets and reinforced concrete pipe.
- p) Relocation, removal and repair of existing utilities not limited to electrical conduits, power poles, water, sewer, gas, cable, telephone, owner placed conduits and/or communication feeds within the field of play.
- q) Topographical Survey, Geotechnical Report, DSA Submittals or any Permitting.
- r) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- s) Site restoration, sodding, landscaping or grow-in.
- t) Permit fees, Inspection fees.
- u) Anything not explicitly noted in the inclusions.

*The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the impacts of the COVID-19 pandemic are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.*



# CMAS PRICING PROPOSAL



Please feel free to reach out to any member of our project team with questions about our offer:

**Lindsay Agattas**

Project Manager Team Lead

(281) 531-4720

[Lindsay.Agattas@fieldturf.com](mailto:Lindsay.Agattas@fieldturf.com)

**Andrew Rowley**

Regional Vice President

(707) 529-8459

[andrew@fieldturfnorcal.com](mailto:andrew@fieldturfnorcal.com)

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:

Marie-Christine Raymond, Director of Operations  
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: [Eric.Fisher@smartbuycooperative.com](mailto:Eric.Fisher@smartbuycooperative.com).





# CMAS PRICING PROPOSAL



## CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING





# Corning Union High School

## Safety Plan

2022-2023

### Committee Members:

Jared Caylor, Superintendent  
Matt Hewitt, School Resource Officer, Corning Police Department  
Justine Felton, Associate Principal



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## **Assessment of the Current Status of School Crime**

### **2021-22 Suspension Statistics**

| <b>Ed Code</b> | <b>Description of Offense</b>  | <b>Number of Suspensions</b> |
|----------------|--|------------------------------|
| 48900(a)       | Related to the physical injury of another student                                | 37                           |
| 48900(b)       | Related to the possession of a dangerous object (knife, etc.)                    | 7                            |
| 48900(c)       | Related to the possession, use, etc. of a controlled substance or alcohol        | 13                           |
| 48900(d)       | Related to distributing a controlled substance                                   | 0                            |
| 48900(f)       | Related to damaging school or private property                                   | 1                            |
| 48900(g)       | Related to theft of school or private property                                   | 0                            |
| 48900(h)       | Related to the possession or use of tobacco                                      | 30                           |
| 48900(i)       | Related to committing obscene acts or using profanity                            | 3                            |
| 48900(j)       | Related to the possession of drug paraphernalia                                  | 0                            |
| 48900(k)       | Related to the disruption of school activities or defiance of a school authority | 19                           |
| 49000(r)       | Related to bullying  | 1                            |
| 48900.2        | Related to Sexual Harassment   | 0                            |
| 48900.7        | Terroristic Threats  | 0                            |

### **Total Suspensions:**

**112 - at home suspensions**

**2 - in school suspensions**

**167 - Alternative Learning Classroom (2nd year)**



## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Corning Union High School (CUHS) has a strong law enforcement presence on campus. CUHS has a full time School Resource Officer on campus during school hours. Also, the CUHS administration maintains a strong working relationship with the Tehama County Probation Department, Tehama County District Attorney's Office, and other county agencies.
2. School Administration Providing Safety Support – The Principal and Associate Principals all have campus supervision responsibilities that assist in school safety. One Associate Principal is the "lead" in this area, responsible for coordinating campus supervision before school, between classes, at lunch, and after school. Other administrators supervise specified areas at lunch and also assist in supervision of the campus at other times during the school day.
3. Threat Assessment Team – Two Associate Principals, three school counselors, the school psychologist, school resource officer and HOPE center director sit on a committee which reviews high risk students. Students are placed on the list if they show suicidal ideation or make any threat to others or the school. The team tracks the students ensuring all available resources are available to the student and family.
4. Attendance Policies – CUHS encourages attendance by diligently tracking and following up on student attendance issues. The school employs two full time attendance secretaries that are responsible for monitoring student attendance and reporting to the Associate Principal when necessary. The attendance office attempts to contact parents/guardians of students that are absent through our automated calling system, Parent Square. If a student is gone for three consecutive days with no contact from a guardian, school staff makes personal phone calls attempting to figure out why the student is missing. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney's Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student's absences may only be cleared by a doctor or school personnel (per CA Ed Code). Lastly, students are encouraged to be in school through a policy of assigning credits in class based on student attendance. Students with 9 or more absences in any one class in a semester receive reduced credit.
5. Campus Supervisors – CUHS employs a full time campus supervisor and there is one teacher that are paid an additional stipend to supervise campus at lunch. The Associate Principal coordinates these campus supervisors and they are assigned specific areas around the school to monitor. (Appendix A)



6. Communication Tools – CUHS employs the following communication tools: email, telephones, bell system, alarm system, district owned cell phones (approximately 45 staff). Last year we installed an upgraded phone system and outdoor speaker system. This allows a large portion of campus and all classrooms to receive a page or “all call”.
7. Student Identification Policy – Students at CUHS are required to carry their student ID at all times. Students can use their ID to purchase their lunch, and are required to show their ID to use the library or computer labs.
8. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The administration along with the lunch supervision staff patrols the parking lots and perimeter of campus at various times during the day to ensure that the visitor policy is being followed. Also, two years ago CUHS remodeled its main office to prevent visitors from having to come on to the main campus to get into the office. Visitors now enter the office on the perimeter of campus. Due to COVID restrictions, visitors have been limited.
9. Monitoring Academic Progress – Four counselors are responsible for monitoring the academic progress of approximately 1020 students at CUHS. The administration and teachers communicate regularly with the counselors about specific students’ needs and their need for intervention or alternative academic programs.
10. Monitoring School Behavior – One Associate Principal is largely responsible for tracking and addressing student behavior issues. CUHS employs its “Discipline Step Process”. This process is used as a tool to communicate with parents, students and teachers about behavior issues. Different steps in the process carry different consequences.
11. Lock Down Procedures – CUHS has updated its procedures for locking down the school in the case that it becomes necessary to do so (See Appendix B). CUHS has moved to using Run, Hide, Fight procedures in responding to an active threat on campus. Essentially, Run, Hide, Fight directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding. (See Appendix B).
12. Other School Safety Programs and Resources - CUHS has a student support services department that provides a number of different supports for students. There are three counselors, a full time school psychologist, an EL coordinator, and multiple teachers and paraprofessionals that provide academic and behavioral interventions in mainstream classes and in special programs. In addition to this, CUHS provides further services to students through cooperation with community organizations and funding from various grants. Currently, CUHS has an MOU with the City of Corning to use grant funds to provide full time marriage and family therapists at no charge to students in addition to paying for a full time school resource officer. This grant



allows CUHS to provide individual, group, and family therapy by professional marriage and family therapists at no charge.



## **Child Abuse Reporting Procedures**

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

**Mandated Reporter:** a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

**Knowledge of or Reasonably Suspects Abuse:** When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

**To Whom is the Report Made:** An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911  
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the administration or counseling department.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a



member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.



## **Suspension and Expulsion Policies**

When necessary, CUHS suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

When a student is referred to the administration for discipline, the "Discipline Step Process" is used to determine what consequences (including suspension) a student will receive. This process is outlined in the student handbook and is a useful tool to communicate with students, parents and staff about discipline and future consequences.

|           |  |
|-----------|--|
| Step I:   | Warning/Parent Contact                                 |
| Step II:  | 1 day suspension/Parent Contact                        |
| Step III: | 2 day suspension/Parent Contact                        |
| Step IV:  | 3 day suspension/Parent Contact                        |
| Step V:   | 5 day suspension/Parent Contact                        |
| Step VI:  | 5 day suspension/Transfer to Continuation or Expulsion |

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.



### **Policy for Notifying Teachers of Dangerous Pupils**

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, CUHS communicates via email with teachers regarding suspensions. The Vice Principal sends an email every week to the staff that includes student names, grades, number of days suspended, return date, and offense. The information in these emails is confidential and is to be seen by school staff only.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.



## **Discrimination and Harassment**

Corning Union High School is dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHS has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.



## **School Wide Dress Code**

Corning Union High School has established a student dress code in order to assure a safe, productive and appropriate learning environment for students. In addition to these goals, the dress code is intended to establish a minimum level of acceptable dress. Students and parents are encouraged to consider carefully what type of dress is appropriate for a school environment. Thinking through this can be a valuable learning process for young people as they prepare to enter a variety of work environments.

1. No student shall wear any clothing that is disruptive or likely to be disruptive to the learning environment or is offensive or distracting to other students, teachers or parents.
2. Shorts may be worn, but must be an appropriate length for an educational or professional setting.
3. Tops that expose the lower back, stomach or cleavage are prohibited. Off the shoulder shirts will also be prohibited. Bras and spaghetti straps may not be exposed. Boys' shirts must have sleeves (no tank tops or cutoff sleeves). However, boys will be allowed to wear tank tops for special school events. These events will be identified in the bulletin.
4. All clothing accessories or tattoos that have pictures or writing that is vulgar, obscene, violent, alcohol/drug/tobacco-related, is not allowed at Corning Union High School. This type of clothing is not consistent with our educational philosophy and is disruptive to the educational process.
5. Any apparel or accessories affiliated with gangs will not be allowed. This includes, but is not limited to bandanas. Also, any student materials with writing or insignia that is gang-related will be confiscated and turned over to the gang unit.
6. Hats and beanies shall be worn properly – they shall have the bill facing forward and they are not to be worn in the classroom or offices. Altered hats and beanies are not allowed. Hood are to be removed when in a classroom or office.
7. Pajamas are not allowed to be worn at school.
8. Pants must fit at the waist and/or be secured in a way that prevents sagging. Underwear cannot be visible at any time.

### **Violation of Dress Code**

First Offense: Student will be required to change.

Second Offense: Student will be required to change and reminded that the next violation will result in suspension.

Further Offenses: Student will be required to change and suspended and/ or placed on the appropriate place of the step process.



### **Safe Ingress and Egress Procedures**

Corning Union High School has designated areas for bus loading/unloading and parents dropping off students. Also, CUHS has sidewalks around the campus to make sure students had a safe passage to and from school.

Corning Union High School also has evacuation maps posted in all facilities. Students and staff evacuate to either the East Soccer Fields or South JV Baseball Field depending on their location on campus.

The administration and Maintenance department are also assessing the feasibility of adjusting our bus loading area in order to get the busses off of the street and into a parking area during pick up and drop off times.



## **Discipline Procedures**

Students in public education have an obligation to conform their behavior to acceptable standards. Corning Union High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students of Corning Union High School are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.



### **Key Areas for Follow Up**

1. Systematically plan Active Threat drills (every 12 weeks)
2. Reevaluate ingress and egress with finished construction
3. Reevaluate camera placement with finished construction



## Appendix A

### CUHS Lunch Supervision Protocol 2022-2023

#### Basic Info:

- Communicate with Justine if you will not be supervising at lunch for any reason. Your duties can be filled by someone else for the day.
- Everyone should carry a phone. If you want to use your personal phone that is okay, just communicate with other people about your phone number.
- Whenever possible, walk through bathrooms. Check each stall for graffiti or vandalism. If you notice graffiti, please notify Justine or M&O as soon as possible.
- No student should be on the North side of the library or main office.
- Hacky Sacks & Frisbees are okay for students to use. No soccer, baseball, football, etc. There is one exception (see below).
- As always, encourage students to throw away their trash.

#### Personnel Assignments:

- Charlie: Express Line during the beginning of lunch while students are getting food. As traffic inside slows down, you will move outside and circulate throughout campus on the cart (focus primarily on the perimeter of campus looking for students or any off campus threat to student safety).
- Jason: Pizza Line just outside it at your discretion. As traffic outside the cafeteria slows down, you will monitor the north side of campus and the east side of the North Gym. Make it a point to check the North perimeter of campus periodically in order to assure no person from off campus is loitering.
- Justine: Start in Cafeteria to assure there is sufficient supervision. Then roaming all of campus and available to deal with discipline incidents as they arise. Check bathrooms prior to and immediately following lunch.
- Heather: Monitoring the Quad, between the D and I wings, and the area in front of the office. Check the E wing bathroom approximately 15 and 25 minutes into the lunch period.
- Officer Hewitt: Roaming all of campus and available to deal with discipline incidents as they arise. Focus particularly on the perimeter of campus, looking for any outside threat to student safety. Check C and E wing bathrooms twice during lunch (approximately 10 and 20 minutes into the lunch period).
- Debbie: Monitoring the east end of campus, student parking lot, and C wing. Check the C wing bathroom approximately 15 and 25 minutes into the lunch period. Make a point to check the east perimeter of campus for anyone entering the campus..

#### Lunch Boundaries:

- North: No students are allowed on the north side of the library and main office.
- South: The gravel road will serve as the boundary on this end of campus. On the Southwest corner, no students shall go past the end of the south gym boys locker room. Students are allowed to play on the outfield of the JV baseball field. Only students actively participating in soccer or other game will be allowed to be on the grass. If this becomes an enforcement issues we will adjust as necessary.
- East: The end of the C wing, student parking lot, woodshop and end of J wing is the boundary at this end of campus. If Ag students wish to go to their classroom that is okay as long as they are under teacher supervision.
- West: The North and South Gyms are the boundary. No students are allowed beyond the yellow line painted near the Northeast corner of the cafeteria.

## Appendix A



# CORNING UNION HIGH SCHOOL

## EMERGENCY PROTOCOL

### ACTIVE THREAT

**Signaled by one minute continuous bell**

#### Staff Actions:

- Notify authorities and those in harm's way of the danger at hand
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone
- School staff or emergency personnel will open the door for all clear

#### Student Actions:

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached

### SOFT LOCKDOWN

**Signaled by three bells, pause, three bells**

#### Staff Actions:

- Recover students / staff from outside
- Lock all perimeter doors
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone
- Do business as usual
- School staff or emergency personnel will open door for all clear

#### Student Actions:

- Return to inside of building
- Do business as usual

### EVACUATION

**Signaled by fire alarm**

#### Staff Actions:

- Get roll sheet, red and green cards
- Lead students to designated evacuation area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with a red card or if all students are accounted for, indicate with a green card
- All clear will be announced by school staff or emergency personnel

#### Students Actions:

- Leave stuff behind
- Evacuate to designated area
- Await further instructions



## Appendix C

**SUSPECTED CHILD ABUSE REPORT**

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

|  |  |  |   |      |   |   |  |
|--|--|--|---|------|---|---|--|
| <b>A. REPORTING PARTY</b>  | NAME OF MANDATED REPORTER  |  | TITLE   |      | MANDATED REPORTER CATEGORY  |   |  |
|  | REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS  |  | Street  | City | Zip   | DID MANDATED REPORTER WITNESS THE INCIDENT?<br><input type="checkbox"/> YES <input type="checkbox"/> NO |  |
|  | REPORTER'S TELEPHONE (DAYTIME)<br>( )  |  | SIGNATURE   |      | TODAY'S DATE  |   |  |
| <b>B. REPORT NOTIFICATION</b>  | <input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION   |  | AGENCY  |      |   |   |  |
|  | <input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)  |  |   |      |   |   |  |
|  | ADDRESS  |  | Street  | City | Zip   | DATE/TIME OF PHONE CALL   |  |
| <b>C. VICTIM</b><br>One report per victim  | NAME (LAST, FIRST, MIDDLE)   |  | BIRTHDATE OR APPROX. AGE  |      | SEX   | ETHNICITY   |  |
|  | ADDRESS  |  | Street  | City | Zip   | TELEPHONE<br>( )  |  |
|  | PRESENT LOCATION OF VICTIM   |  | SCHOOL  |      | CLASS   | GRADE   |  |
|  | PHYSICALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO   | DEVELOPMENTALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  | OTHER DISABILITY (SPECIFY)  |      | PRIMARY LANGUAGE<br>SPOKEN IN HOME  |   |  |
|  | IN FOSTER CARE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  | IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE:<br><input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND<br><input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME |   |      | TYPE OF ABUSE (CHECK ONE OR MORE)<br><input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT<br><input type="checkbox"/> OTHER (SPECIFY) |   |  |
|  | RELATIONSHIP TO SUSPECT  |  | PHOTOS TAKEN?<br><input type="checkbox"/> YES <input type="checkbox"/> NO |      | DID THE INCIDENT RESULT IN THIS<br>VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK  |   |  |
|  | NAME   |  | BIRTHDATE   | SEX  | ETHNICITY   |   |  |
|  | 1. _____   |  | 3. _____  |      |   |   |  |
| 2. _____   |  | 4. _____   |   |      |   |   |  |
| <b>D. INVOLVED PARTIES</b><br>VICTIM'S SIBLINGS<br>VICTIM'S PARENTS/GUARDIANS<br>SUSPECT | NAME (LAST, FIRST, MIDDLE)   |  | BIRTHDATE OR APPROX. AGE  |      | SEX   | ETHNICITY   |  |
|  | ADDRESS  |  | Street  | City | Zip   | HOME PHONE<br>( )   |  |
|  | NAME (LAST, FIRST, MIDDLE)   |  | BIRTHDATE OR APPROX. AGE  |      | SEX   | ETHNICITY   |  |
|  | ADDRESS  |  | Street  | City | Zip   | HOME PHONE<br>( )   |  |
|  | BUSINESS PHONE<br>( )  |  |   |      |   |   |  |
|  | SUSPECT'S NAME (LAST, FIRST, MIDDLE)   |  | BIRTHDATE OR APPROX. AGE  |      | SEX   | ETHNICITY   |  |
| ADDRESS  |  | Street   | City  | Zip  | TELEPHONE<br>( )  |   |  |
| OTHER RELEVANT INFORMATION   |  |  |   |      |   |   |  |
| <b>E. INCIDENT INFORMATION</b>   | IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____   |  |   |      |   |   |  |
|  | DATE / TIME OF INCIDENT  |  | PLACE OF INCIDENT   |      |   |   |  |
|  | NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect) |  |   |      |   |   |  |

SS 8572 (Rev. 12/02)

**DEFINITIONS AND INSTRUCTIONS ON REVERSE**

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party



# Centennial High School

## Safety Plan

2022-2023

### Committee Members:

Jared Caylor, Superintendent

Matt Hewitt, School Resource Officer, Corning Police Department

Audri Bakke, Director of Alternative Education



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## **Assessment of the Current Status of School Crime**

### **2021-22 Suspension Statistics**

| <b>Ed Code</b> | <b>Description of Offense</b>  | <b>Number of Suspensions</b> |
|----------------|--|------------------------------|
| 48900(a)       | Related to the physical injury of another student                                | 5                            |
| 48900(b)       | Related to the possession of a dangerous object (knife, etc.)                    | 2                            |
| 48900(c)       | Related to the possession, use, etc. of a controlled substance or alcohol        | 5                            |
| 48900(d)       | Related to distributing a controlled substance                                   | 0                            |
| 48900(f)       | Related to damaging school or private property                                   | 0                            |
| 48900(g)       | Related to theft of school or private property                                   | 0                            |
| 48900(h)       | Related to the possession or use of tobacco                                      | 9                            |
| 48900(i)       | Related to committing obscene acts or using profanity                            | 1                            |
| 48900(j)       | Related to the possession of drug paraphernalia                                  | 0                            |
| 48900(k)       | Related to the disruption of school activities or defiance of a school authority | 1                            |
| 49000(r)       | Related to bullying  | 0                            |
| 48900.2        | Related to Sexual Harassment   | 0                            |
| 48900.7        | Terroristic Threats  | 0                            |

### **Total Suspensions:**

**21 at home**

**2 in school**



## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School has a law enforcement presence on campus. Centennial has a school resource officer on campus at break and lunch times, and is available to assist during other times as needed.
2. School Administration Providing Safety Support – The principal and school resource officer are responsible for supervising the campus at all break times. If one of them is gone, the counselor and teachers rotate to cover.
3. Threat Assessment Team – The administrator and school counselor sit on the district committee to assist in reviewing incidents regarding high risk students. Students who make a threat to themselves or others are placed on the list, and tracked over a course of time to ensure all available resources are provided to the student and family.
4. Attendance Policies – Centennial encourages attendance by diligently tracking and following up on student attendance issues. The school's administrative assistant is responsible for monitoring student attendance and reporting to the Director when necessary. The administrative assistant attempts to contact parents/guardians of students who are absent. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney's Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student's absences may only be cleared by a doctor or school personnel (per CA Ed Code).
5. Communication Tools – Centennial employs the following communication tools: email, telephones, bell system, and alarm system. One new addition this year is an upgraded phone system.
6. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
7. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 90 students at Centennial. The administrator and teachers are in daily contact with the school counselor about students' academic needs.
8. Monitoring School Behavior – The school administrator is largely responsible for tracking and addressing student behavior concerns. The school utilizes the



"Discipline Step Process" as outline by CUHS in order to communicate with students and parents about behavior issues. Each step carries a different consequence.

9. Lock Down Procedures – Centennial has adopted the district wide use of the Run, Fight, Hide protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.



## **Child Abuse Reporting Procedures**

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

**Mandated Reporter:** a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

**Knowledge of or Reasonably Suspects Abuse:** When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

**To Whom is the Report Made:** An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911  
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the Vice Principal or Director of Student Support Services.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a



member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.



## **Suspension and Expulsion Policies**

When necessary, Centennial suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

When a student is referred to school administration for discipline, a "Discipline Step Process" similar to the one at CUHS is used to determine what consequence a student will receive. The process starts with a warning and parent contact and escalates to a 5 day suspension or expulsion recommendation depending on the number of year-to-date infractions and severity of the current situation.

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.



### **Policy for Notifying Teachers of Dangerous Pupils**

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, Centennial notifies staff members via email regarding any suspensions.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.



## **Discrimination and Harassment**

Corning Union High School District's dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHSD has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.



### **Safe Ingress and Egress Procedures**

Centennial High School has designated areas for bus loading/unloading and parents dropping off students. Centennial has sidewalks around the campus to ensure a safe passage to and from school.

Centennial High School has evacuation maps posted in all facilities. If evacuation is required, students and staff move to the parking lot across the street.



## **Discipline Procedures**

Students in public education have an obligation to conform their behavior to acceptable standards. Centennial High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to ensure that the students are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.



### **Key Areas for Follow-Up**

1. Plan Active Threat drills on a regular, consistent basis
2. Reevaluate ingress and egress after the SRO conducts a safety assessment of the campus



## Appendix A

### **CENTENNIAL HIGH SCHOOL** **EMERGENCY PROTOCOL**

#### **Staff Actions:**

- Notify authorities and those in harm's way of the danger at hand
- Get Crisis Folder
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points, cover windows
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone, or school phone
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

#### **Student Actions:**

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached
- Evacuate (if possible) to your assigned rally point
- Follow teacher directives regarding cell phone use

#### **Staff Actions:**

- Recover students/staff from outside
- Get Crisis Folder
- Lock all perimeter doors, curtains can be open
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone, or school phone
- Do business as usual
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

#### **Student Actions:**

- Return to inside of building
- Do business as usual
- Follow teacher directives regarding cell phone use

### **EVACUATION**

#### **Signaled by fire alarm**

#### **Staff Actions:**

- Get Crisis Folder
- Lead students to designated area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with red card or if all students are accounted for, indicate with green card
- All clear will be announced by school staff or emergency personnel

#### **Student Actions:**

- Leave stuff behind
- Evacuate to designated area
- Await further instructions



## Appendix B

### SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

| <b>A. REPORTING PARTY</b>   | NAME OF MANDATED REPORTER   |           | TITLE                    |  | MANDATED REPORTER CATEGORY |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|---|---|-----------|--------------------------|--|----------------------------|--|----------------------------|-----------|--------------------------|--------------------------|------|-----------|-----------|-----------|----------|--------|--------|------|------------------|----------------------------|----------------------------|--|----------|--------------------------|--|-----|-----------|---------|--|--|--------|------|-----|-------------------|
|   | REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS   |           | Street                   | City   | Zip                        | DID MANDATED REPORTER WITNESS THE INCIDENT?<br><input type="checkbox"/> YES <input type="checkbox"/> NO                                  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | REPORTER'S TELEPHONE (DAYTIME)<br>( )   |           | SIGNATURE                |  | TODAY'S DATE               |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| <b>B. REPORT NOTIFICATION</b>   | <input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION  |           | AGENCY                   |  |                            |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | <input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)   |           | City                     |  | Zip                        | DATE/TIME OF PHONE CALL  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | OFFICIAL CONTACTED - TITLE  |           |                          |  | TELEPHONE<br>( )           |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| <b>C. VICTIM</b><br>One report per victim   | NAME (LAST, FIRST, MIDDLE)  |           |                          | BIRTHDATE OR APPROX. AGE   |                            | SEX  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | ADDRESS   |           |                          | Street   | City                       | Zip  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | PRESENT LOCATION OF VICTIM  |           |                          | SCHOOL   |                            | CLASS  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | PHYSICALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  |           |                          | DEVELOPMENTALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  |                            | OTHER DISABILITY (SPECIFY)   |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | IN FOSTER CARE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO   |           |                          | IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE:<br><input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND<br><input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME |                            | PRIMARY LANGUAGE<br>SPOKEN IN HOME   |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | RELATIONSHIP TO SUSPECT   |           |                          | PHOTOS TAKEN?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  |                            | DID THE INCIDENT RESULT IN THIS<br>VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | TYPE OF ABUSE (CHECK ONE OR MORE)<br><input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT<br><input type="checkbox"/> OTHER (SPECIFY)   |           |                          |  |                            |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| <b>D. INVOLVED PARTIES</b>  | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 25%;">NAME</th> <th style="width: 25%;">BIRTHDATE</th> <th style="width: 10%;">SEX</th> <th style="width: 10%;">ETHNICITY</th> <th style="width: 25%;">NAME</th> <th style="width: 25%;">BIRTHDATE</th> <th style="width: 10%;">SEX</th> <th style="width: 10%;">ETHNICITY</th> </tr> <tr> <td colspan="4">1. _____</td> <td colspan="4">3. _____</td> </tr> <tr> <td colspan="4">2. _____</td> <td colspan="4">4. _____</td> </tr> </table>  |           |                          |  |                            |  | NAME                       | BIRTHDATE | SEX                      | ETHNICITY                | NAME | BIRTHDATE | SEX       | ETHNICITY | 1. _____ |        |        |      | 3. _____         |                            |                            |  | 2. _____ |                          |  |     | 4. _____  |         |  |  |        |      |     |                   |
|   | NAME  | BIRTHDATE | SEX                      | ETHNICITY  | NAME                       | BIRTHDATE  | SEX                        | ETHNICITY |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | 1. _____  |           |                          |  | 3. _____                   |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | 2. _____  |           |                          |  | 4. _____                   |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">NAME (LAST, FIRST, MIDDLE)</td> <td colspan="2">BIRTHDATE OR APPROX. AGE</td> <td>SEX</td> <td>ETHNICITY</td> </tr> <tr> <td colspan="3">ADDRESS</td> <td>Street</td> <td>City</td> <td>Zip</td> <td>HOME PHONE<br/>( )</td> </tr> <tr> <td colspan="3">NAME (LAST, FIRST, MIDDLE)</td> <td colspan="2">BIRTHDATE OR APPROX. AGE</td> <td>SEX</td> <td>ETHNICITY</td> </tr> <tr> <td colspan="3">ADDRESS</td> <td>Street</td> <td>City</td> <td>Zip</td> <td>HOME PHONE<br/>( )</td> </tr> </table> |           |                          |  |                            |  | NAME (LAST, FIRST, MIDDLE) |           |                          | BIRTHDATE OR APPROX. AGE |      | SEX       | ETHNICITY | ADDRESS   |          |        | Street | City | Zip              | HOME PHONE<br>( )          | NAME (LAST, FIRST, MIDDLE) |  |          | BIRTHDATE OR APPROX. AGE |  | SEX | ETHNICITY | ADDRESS |  |  | Street | City | Zip | HOME PHONE<br>( ) |
|   | NAME (LAST, FIRST, MIDDLE)  |           |                          | BIRTHDATE OR APPROX. AGE   |                            | SEX  | ETHNICITY                  |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | ADDRESS   |           |                          | Street   | City                       | Zip  | HOME PHONE<br>( )          |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | NAME (LAST, FIRST, MIDDLE)  |           |                          | BIRTHDATE OR APPROX. AGE   |                            | SEX  | ETHNICITY                  |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | ADDRESS   |           |                          | Street   | City                       | Zip  | HOME PHONE<br>( )          |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
|   | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">NAME (LAST, FIRST, MIDDLE)</td> <td colspan="2">BIRTHDATE OR APPROX. AGE</td> <td>SEX</td> <td>ETHNICITY</td> </tr> <tr> <td colspan="3">ADDRESS</td> <td>Street</td> <td>City</td> <td>Zip</td> <td>HOME PHONE<br/>( )</td> </tr> </table>   |           |                          |  |                            |  | NAME (LAST, FIRST, MIDDLE) |           |                          | BIRTHDATE OR APPROX. AGE |      | SEX       | ETHNICITY | ADDRESS   |          |        | Street | City | Zip              | HOME PHONE<br>( )          |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| NAME (LAST, FIRST, MIDDLE)  |   |           | BIRTHDATE OR APPROX. AGE |  | SEX                        | ETHNICITY  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| ADDRESS   |   |           | Street                   | City   | Zip                        | HOME PHONE<br>( )  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
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| SUSPECT'S NAME (LAST, FIRST, MIDDLE)  |   |           | BIRTHDATE OR APPROX. AGE |  | SEX                        | ETHNICITY  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| ADDRESS   |   |           | Street                   | City   | Zip                        | TELEPHONE<br>( )   |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| OTHER RELEVANT INFORMATION  |   |           |                          |  |                            |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |
| <b>E. INCIDENT INFORMATION</b><br>IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____<br>DATE / TIME OF INCIDENT _____ PLACE OF INCIDENT _____<br>NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect) |   |           |                          |  |                            |  |                            |           |                          |                          |      |           |           |           |          |        |        |      |                  |                            |                            |  |          |                          |  |     |           |         |  |  |        |      |     |                   |

SS 8572 (Rev. 12/02)

#### DEFINITIONS AND INSTRUCTIONS ON REVERSE

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party



## Appendix C

### Centennial Lunch Supervision Protocol 2022-2023

#### Basic Info:

- Communicate with the administrator if you see anything suspicious during lunch.
- Carry a phone so you can have contact to other staff and emergency services as needed.
- Monitor student use of the bathrooms and keep locked when not in use.
- No student should be across the bridge near Adult Ed. Any student who leaves campus during lunch is not allowed back on.
- As always, encourage students to throw away their trash.

#### Personnel Assignments:

- School Administrator: Monitor quad and front of campus
- School IBI: Distribute lunches and monitor students in campus cafeteria. Lock up the cafeteria when all students have collected their lunch.

#### Lunch Boundaries:

- Student should remain in the cafeteria space or in the quad. This includes the basketball court and lawn area.



**Corning Union High School  
Independent Study Program  
(ISP)  
Safety Plan**

**2019-20**

**Committee Members:**

**Audri Bakake, Director of Alternative Education, CUHSD  
Officer Hewitt, School Resource Officer, Corning Police Department  
Victoria Viveros-Zarco, Counselor**



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## **Assessment of the Current Status of School Crime**

### **2021-22 Suspension Statistics**

| <b>Ed Code</b> | <b>Description of Offense</b> | <b>Number of Suspensions</b> |
|----------------|-------------------------------|------------------------------|
|                |                               | 0                            |
|                |                               | 0                            |
|                |                               | 0                            |
|                |                               | 0                            |
|                |                               | 0                            |
|                |                               | 0                            |
|                |                               | 0                            |

**Total Suspensions: 0**



## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School/ISP has a law enforcement presence on campus. Funded by a grant secured by the City of Corning, Centennial/ISP has a school resource officer on campus at break and lunch times.
2. School Administration Providing Safety Support – The Counselor and school resource officer are responsible for supervising campus at all break times. If one of them is gone, the teachers rotate to cover.
3. Attendance Polices – ISP teachers meet with their students every week for a minimum of one hour. Student attendance is verified by the teacher comparing the amount of work completed and turned in against the times shown on the weekly time sheet. Students who do not complete the required work each week receive a warning and after 3 weeks of substandard work, the student is referred back to their seat-based campus program.
4. Communication Tools – ISP employs the following communication tools: email, telephones, bell system, and alarm system.
5. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
6. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 25 students at ISP.
7. Monitoring School Behavior – The campus administrator is largely responsible for tracking and addressing student behavior issues.
8. Lock Down Procedures – Centennial/ISP has adopted the district wide use of the Run-Fight-Hide protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.



## **Child Abuse Reporting Procedures**

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

**Mandated Reporter:** a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

**Knowledge of or Reasonably Suspects Abuse:** When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

**To Whom is the Report Made:** An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911  
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the Vice Principal or Director of Student Support Services.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a



member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.



## **Suspension and Expulsion Policies**

When necessary, ISP students may be suspended and/or expelled according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.



### **Policy for Notifying Teachers of Dangerous Pupils**

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, Centennial notifies staff members of any dangerous pupils on campus.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.



## **Discrimination and Harassment**

Corning Union High School District's dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHSD has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.



### **Safe Ingress and Egress Procedures**

Centennial High School/ISP has designated areas for bus loading/unloading and parents dropping off students. Also, Centennial recently benefited from the installation of new sidewalks around the campus to make sure students had a safe passage to and from school.

Centennial High School/ISP also has evacuation maps posted in all facilities.



## **Discipline Procedures**

Students in public education have an obligation to conform their behavior to acceptable standards. The Centennial High School/ISP code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.



## Appendix A

# **CENTENNIAL HIGH SCHOOL** **EMERGENCY PROTOCOL**

### **Staff Actions:**

- Notify authorities and those in harm's way of the danger at hand
- Get Crisis Folder
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points, cover windows
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone, or school phone
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

### **Student Actions:**

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached
- Evacuate (if possible) to your assigned rally point
- Follow teacher directives regarding cell phone use

### **Staff Actions:**

- Recover students/staff from outside
- Get Crisis Folder
- Lock all perimeter doors, curtains can be open
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone, or school phone
- Do business as usual
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

### **Student Actions:**

- Return to inside of building
- Do business as usual
- Follow teacher directives regarding cell phone use

## **EVACUATION** **Signaled by fire alarm**

### **Staff Actions:**

- Get Crisis Folder
- Lead students to designated area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with red card or if all students are accounted for, indicate with green card
- All clear will be announced by school staff or emergency personnel

### **Student Actions:**

- Leave stuff behind
- Evacuate to designated area
- Await further instructions



## Appendix B

**SUSPECTED CHILD ABUSE REPORT**

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

|  |  |   |   |                 |   |   |  |
|--|--|---|---|-----------------|---|---|--|
| <b>A. REPORTING PARTY</b>  | NAME OF MANDATED REPORTER  |   | TITLE   |                 | MANDATED REPORTER CATEGORY  |   |  |
|  | REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS  |   | Street  | City            | Zip   | DID MANDATED REPORTER WITNESS THE INCIDENT?<br><input type="checkbox"/> YES <input type="checkbox"/> NO |  |
|  | REPORTER'S TELEPHONE (DAYTIME)<br>( )  |   | SIGNATURE   |                 | TODAY'S DATE  |   |  |
| <b>B. REPORT NOTIFICATION</b>  | <input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION   |   | AGENCY  |                 |   |   |  |
|  | <input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)  |   |   |                 |   |   |  |
|  | ADDRESS  |   | Street  | City            | Zip   | DATE/TIME OF PHONE CALL   |  |
| <b>C. VICTIM</b><br>One report per victim  | NAME (LAST, FIRST, MIDDLE)   |   | BIRTHDATE OR APPROX. AGE  |                 | SEX   | ETHNICITY   |  |
|  | ADDRESS  |   | Street  | City            | Zip   | TELEPHONE<br>( )  |  |
|  | PRESENT LOCATION OF VICTIM   |   | SCHOOL  |                 | CLASS   | GRADE   |  |
|  | PHYSICALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO   | DEVELOPMENTALLY DISABLED?<br><input type="checkbox"/> YES <input type="checkbox"/> NO   | OTHER DISABILITY (SPECIFY)  |                 | PRIMARY LANGUAGE<br>SPOKEN IN HOME  |   |  |
|  | IN FOSTER CARE?<br><input type="checkbox"/> YES <input type="checkbox"/> NO  | IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE:<br><input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND |   |                 | TYPE OF ABUSE (CHECK ONE OR MORE)<br><input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT |   |  |
|  | <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME  |   |   | OTHER (SPECIFY) |   |   |  |
|  | RELATIONSHIP TO SUSPECT  |   | PHOTOS TAKEN?<br><input type="checkbox"/> YES <input type="checkbox"/> NO |                 | DID THE INCIDENT RESULT IN THIS<br>VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK                                |   |  |
|  | NAME   |   | BIRTHDATE   | SEX             | ETHNICITY   |   |  |
|  | 1. _____   |   | 3. _____  |                 |   |   |  |
|  | 2. _____   |   | 4. _____  |                 |   |   |  |
| <b>D. INVOLVED PARTIES</b><br>VICTIM'S SIBLINGS<br>VICTIM'S PARENTS/GUARDIANS<br>SUSPECT   | NAME (LAST, FIRST, MIDDLE)   |   | BIRTHDATE OR APPROX. AGE  |                 | SEX   | ETHNICITY   |  |
|  | ADDRESS  |   | Street  | City            | Zip   | HOME PHONE<br>( )   |  |
|  | NAME (LAST, FIRST, MIDDLE)   |   | BIRTHDATE OR APPROX. AGE  |                 | SEX   | ETHNICITY   |  |
|  | ADDRESS  |   | Street  | City            | Zip   | HOME PHONE<br>( )   |  |
|  | BUSINESS PHONE<br>( )  |   |   |                 |   |   |  |
|  | SUSPECT'S NAME (LAST, FIRST, MIDDLE)   |   | BIRTHDATE OR APPROX. AGE  |                 | SEX   | ETHNICITY   |  |
|  | ADDRESS  |   | Street  | City            | Zip   | TELEPHONE<br>( )  |  |
|  | OTHER RELEVANT INFORMATION   |   |   |                 |   |   |  |
|  | IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____ |   |   |                 |   |   |  |
|  | DATE / TIME OF INCIDENT  |   | PLACE OF INCIDENT   |                 |   |   |  |
| NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect) |  |   |   |                 |   |   |  |

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WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party



# Superintendent Objectives

## **Objectives for Superintendent Jared Caylor – November 2022-October 2023**

Criteria for the Board to evaluate the effectiveness of the Superintendent's leadership of School District

### **Section A – Relationship with the Board of Education**

#### ***Board Member Development:***

The Superintendent will successfully facilitate the professional development of Board members by providing opportunities for Board members to participate in Study Sessions and to attend appropriate workshops and conferences.

#### ***Example of Board Evaluation Criteria***

- *The superintendent shall provide to the Board, not later than September of 2022, a list of professional development opportunities provided to the Board.*
- *Not later than February of 2023 the Board and Superintendent will participate in the review of the Governance Handbook, which results in accountability and defines the roles, relationships and expectations of the Board and Superintendent.*
- *The Superintendent, on or before January 2023, will provide Board Study Sessions on the following topics:*
  - *New Board Member Introduction to each Department by addressing topics of interest and introducing the staff serving each department*
  - *Strategic Plan – Review Staff/Community Input, Give Input, Review and Approve*
  - *Alternative Education Behavioral Supports/Discipline*
  - *District Mental Health Services*
  - *Brown Act and Conflict of Interest Training Provided by the District's Attorney*

#### ***Board and Superintendent Relationships***

The Superintendent and each Board member will meet on a **quarterly basis** to discuss philosophical points of view regarding the future of the District.

#### ***Board Evaluation Criteria***

- *The Superintendent will present a list of the meetings held with each Board member.*

#### ***Board Policy Development:***

The Superintendent will successfully facilitate the updating and/or revision of the Policies of Board.



### **Board Evaluation Criteria**

- *Not later than April of 2023, the Superintendent shall facilitate a Board Policy review workshop to bring all policies current. The Superintendent will utilize CSBA programs and support to assure policies are in line with state and federal law.*

### **Evidence of Completion:**

- List of professional development received by Board
- Governance Handbook reviewed
- Study sessions held
- List of quarterly meetings held with each Board member presented at Superintendent report
- Board Policies brought up to date

## **Section B – Administration of the School District**

### ***Improve Public Interactions/Relations with Student Support Departments***

The Superintendent will ensure that the support service departments in Maintenance and Operations, Transportation, and Food Service are operating in a manner that is responsive to student, staff, and community needs.

### **Board Evaluation Criteria**

- *The Superintendent will conduct a review of each of the departments and the staff associated with each department and will present his conclusions and recommendations to the Board, in Closed Session, on or before May 1, 2023. These reviews will be based on the priorities of the Board as set forth in the Strategic Plan.*

## **Section C – Educational Leadership**

### ***Inform Board of Current Instructional Priorities, Efforts, and Barriers, Provide Opportunity for Input***

The Superintendent will ensure that the Board is up to date on all current instructional and student support efforts being made in the District, and has an appropriate comment to question, comment and give input on these topics.

### **Board Evaluation Criteria**

- *The Superintendent, on or before February 2023, will provide a Board Study Session on AVID and Instructional Priorities*
- *The Superintendent, on or before February 2023, will provide a Board Study Session on the English Learner Development (ELD Program).*
- *The Superintendent will have at least one academic department chair give a report at each regular board meeting.*
- *The Superintendent will provide a report to the Board, each year, of the student assessment results for the prior school year. The report will address the issues and concerns held by the Superintendent and initial strategies to be implemented to address said concerns.*
- *The Superintendent, on or before September 2023, will report to the Board current data on student achievement in academics as related to target outcomes identified in the Strategic Plan.*



**Evidence of Completion:**

- Workshops held
- Monthly reports made at meetings

**Section D - Personnel**

***Regularly Evaluating All Staff***

The Superintendent shall ensure that all staff members are evaluated annually, or as required by their collectively bargained agreements.

***Examples of Board Evaluation Criteria***

- ✓ *On or before May 1, 2023, the Superintendent will present a list in open session of evaluations completed. This list will not include names of employees, but will break down evaluations by classified, certificated, and management, and will also break down employees by department.*

**Evidence of Completion:**

- Presentation of completed evaluations in open session.

**Section E – Business and Financial Management**

***Financial Management:***

The Superintendent shall ensure that the District is fiscally sound as defined in the Strategic Plan and support the professional growth of the new Chief Business Official.

***Board Evaluation Criteria***

- *The Superintendent will facilitate, not later than May of 2023, an executive summary and assessment of the fiscal condition of the District.*
- *The Superintendent will present to the Board, not later than October of 2022, a professional development plan for the Chief Business Official.*
- *The Superintendent will present to the Board a list of professional development completed by the CBO and a summary of her performance in closed session no later than April of 2023.*

**Evidence of Completion:**

- Fiscal summary and assessment in open session
- Written professional development plan
- List of CBO completed PD
- Fiscal Statement in the Strategic Plan



## **Section F – Community Relationships**

### ***Outreach to Staff, Parents, and the Community***

The Superintendent shall engage with appropriate community partners to further the mission of the school District.

#### **Board Evaluation Criteria**

- *The Superintendent will, no later than December 2022, update the Board in open session on business partnerships, internships, and job placements for students in the community.*
- *The Superintendent will provide a quarterly report on CUHSD community engagement.*
- *The Superintendent will attend and volunteer for community activities, including but not limited to: the Olive Festival, the Food Wine and Art Festival, and the Tehama District Fair.*
- *The Superintendent will, at least three times per year, facilitate 2x2x2 meetings with the City of Corning and the Corning Union Elementary School District.*

#### **Evidence of Completion:**

- Community partnership update in open session.
- Quarterly reports on community engagement
- Open session reports on community activities
- 2x2x2 Meetings

## **G.) INDIVIDUAL CHARACTERISTICS**

### **Objectives and Evaluation Criteria**

The Superintendent will: (1) demonstrate sound and appropriate judgment; (2) exhibit composure, emotional stability, and poise; (3) high standards of ethics and good character; including actively engaging, listening for understanding, seeking to be understood in his interactions with stakeholders and fellow leaders; and, ethical leadership in work and community related activities.

#### **Board Evaluation Criteria**

- *As evidenced by the Board's October of 2022 assessment of the criteria within this section of the evaluation instrument, the Superintendent shall receive an overall rating of 3 or better.*

## **H.) JOB-RELATED CHARACTERISTICS**

### **Objectives and Evaluation Criteria**

The Superintendent will continually improve their leadership skills and knowledge.

#### **Evaluation Criteria**

- *The Superintendent shall provide to the Board, not later than September of 2022, a list of professional development opportunities he plans to participate in for the 2022-23 school year.*



- *The Superintendent shall provide to the Board, not later than May of 2023, a list of professional development he has completed.*
- *As evidenced by the Board's October assessment of the criteria within this section of the evaluation instrument, the Superintendent shall receive an overall rating of 3 or better.*

**Evidence of Completion:**

- Professional development plan presented
- List of completed professional development



**Section I – Annual Objectives**

***This section does not require objectives.***

Approved:



|                   | Option #1             | Option #1 Cost | Option #2             | Option #2 Cost | Option #3             | Option #3 Cost |
|-------------------|-----------------------|----------------|-----------------------|----------------|-----------------------|----------------|
| Top Scholar       | \$2000x4              | \$80,000       | \$1500x4              | \$60,000       | \$1000x4              | \$40,000       |
| High Achiever     | \$1500x4              | \$78,000       | \$1000x4              | \$52,000       | \$500x4               | \$26,000       |
| Pathways          | \$1000 one time       | \$10,000       | \$1000 one time       | \$10,000       | \$1000 one time       | \$10,000       |
| Other             | Ranch \$2000 one time | \$4,000        | Ranch \$2000 one time | \$4,000        | Ranch \$2000 one time | \$4,000        |
| Total Cost        |                       | \$172,000      |                       | \$126,000      |                       | \$80,000       |
| General Fund Cost |                       | \$97,000       |                       | \$51,000       |                       | \$5,000        |

**Key Assumptions:** \$75,000 per year (cumulative) budget in Ranch account

Projecting 10 Top Scholars for 2023 (4.0 and higher)

Projecting 13 High Achievers for 2023 (3.8-3.99)

10 pathway scholarships

2 Ranch Scholarships

Option 1: Scholarship amounts from last Year, plus two Ranch scholarships

Option 2: Scholarship amounts from prior to last year, plus two Ranch scholarships

Option 3: Awards to all students who qualify, plus two Ranch scholarship, remaining in budget