

# Corning Union High School Regular School Board Meeting

**DATE**    October 17, 2019

**TYPE OF MEETING:**  
Regular

**TIME:**        5:45 P.M.

**MEMBERS ABSENT:**

**PLACE:**     Corning Union High School  
                  Library

**VISITORS:**  
Dawna Holiday

**MEMBERS PRESENT:**

Jim Bingham, Todd Henderson  
William Mache

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Chief Business Officer, Christine Fears  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:**            The meeting was called to order at 5:47 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:**    Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:**                Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- William Mache
- Todd Henderson

The following Board Members were not present:

- Ken Vaughan
- Scott Patton

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the agenda with no changes:

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**5. REPORTS:**

**5.1 SUPERINTENDENT REPORT:** Superintendent, Jared Caylor shared the following:

1. CTE Funding  
Two state grants available this year.  
\$300 million statewide  
Applications dues 11/15, 12/18 & March  
Potential to fund equipment, supplies, salaries, etc.
2. Parking  
Exploring second site and working with same Civil Engineer that gave first estimate for the first parking site.  
Board will be provided with more information.
3. School Start Time Legislation  
SB328- Signed by Governor Newsom  
Prohibits high schools from starting before 8:30 a.m.  
Must be implemented in 2022-23 school year.  
The Bill does not apply to "rural" districts – no definition of rural yet.

**5.2 ENROLLMENT REPORT:**

Superintendent, Jared Caylor shared the following

Enrollment for October 2019

	Current	Last Year	Difference
CUHS	1007	960	+47
Ind. Study	21	22	
Centennial	51	31	+20
District Total	1079	1013	+66

**5.3 STUDENT BOARD MEMBER REPORT:**

Felipe Morfin is the student board member again for the second term. Felipe shared the following:

1. Homecoming was a success.
2. New Classrooms are nice.
3. Band concert is Friday, October 18<sup>th</sup> at 7:00 p.m.
4. New Band Instruments have been tuned and registered.
5. What Makes America Great is a new scholarship which students have the opportunity to apply for and earn up to 30K.

**5.4 PROMISE  
NEIGHBORHOOD  
REPORT:**

Dawna Holiday of Corning Promise Neighborhood reported the following:

1. College and Career Readiness
2. The program works with Pre-schools.
3. Acceleration in delayed literacy.
4. Early head start to increase enrollment by 14%
5. Tehama Health Services- assisting families in Tehama County.
6. Elementary School District- Helping with ELA & Math Development
7. UCLA Math development
8. Providing therapist – helping over 200 families at 6 schools.
9. Substance & Violence abuse program.
10. Dual enrollment.
11. Counseling Services through River Cities Counseling.
12. Youth Recreation Program- 900 participants in the second year.

Dawna Holiday expressed that it is a pleasure working with Mr. Caylor and the staff. She wanted to share with the Governing Board the positive impact that the Promise Neighborhood Program has on the students and the community.

**5.5 PRINCIPAL  
REPORT:**

This item was tabled.

**5.6 ACADEMIC  
REPORT:**

This item was tabled.

**6. PUBLIC COMMENT  
ON CLOSED SESSION  
OR ITEMS NOT ON THE  
AGENDA:**

There was no public comment.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:15 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:20 p.m.

Superintendent, Jared Caylor announced that there was no reportable action taken in closed session.

A motion was made by Todd Henderson and seconded by Bill Mache to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

## Approval of Regular Board Minutes of September 19, 2019

40189557-40189660, 40189660-40189680, 40189794-40190259  
40190259-40190278, 40190279-40190332, 40190332-40190405  
40190406-40190871, 401980872-40190888, 40190889-40190901  
40190902-40190922, 40190922-40190923

Check # 40191566      Check Amount: \$14,948.00

Interdistrict Attendance Request:  
Ashley Roslaes    Zulema Rosales  
Patricia Wilson    Jesse Villalobas  
Cameron Smith    David Lee

Greg Blanco	New Hire	STARS Facilitator	10/1/19
Sandy Hoag	Retirement	Admin Asst.	2/28/20
Jonathan Hunt	Resig.	Cust/Maint. I	9/16/19
Brain Mann	New Hire	CMUG	10/1/19
Brenda Torrews	New Hire	Adult Ed Teacher	10/1/19

Case of Water, Gaterade & Powerade donated to Centennial ASB  
from Teresa Lamb. Total Cost: \$20.49

Wheelchair that is broken- Discard.  
K329B111899



**10.7 QUARTERLY  
REPORT  
WILLIAMS UNIFORM  
COMPLAINTS  
FOR  
OCTOBER 2019:**

No complaints were filed with any school in the district during the October 2019 quarter.

**10.8 MOU BETWEEN  
SHASTA-TEHAMA  
TRINITY &  
CUHSD:**

This Memorandum of Understanding is between Shasta-Tehama Trinity Joint Community College District & Corning Union High School District. This allows collaboration for students and residents to learn about education opportunities and help them to move through the steps needed to successfully gain admission into college.

**10.9 AGREEMENT  
BETWEEN  
CUHSD & YOU HUE  
INC.**

This agreement is between You Hue Inc. and Corning Union High School District for anonymous reporting services.

**10.10 AGREEMENT  
BETWEEN  
CUHSD & OPEN  
EARS:**

This proposal is between Corning Union High School District & Open Ears Reporting Services, Inc. to perform a fraud examination and review of internal controls as a result of certain allegations that have come to the attention of the District.

**11. ITEMS FOR ACTION  
& DISCUSSION**

**11.1 DASH BOARD  
LOCAL INDICATOR  
REVIEW &  
APPROVAL:**

The CA Dashboard Local Indicators include the following:

1. Ideas for CA Dashboard Indicators
2. Basic Conditions
3. Implementation of State Academic Standards
4. Parent Engagement
5. School Climate
6. Access to a Broad Course of Study

A motion was made by Bill Mache and seconded by Todd Henderson to approve the Dashboard Local Indicator.

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**11.2 APPROVAL  
OF CONTRACT  
TO INSTALL  
NEW WELL PUMP &  
IRRIGATION AT  
ROGERS RANCH:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the contract to install the new well pump and irrigation at Rodgers Ranch. The contract proposal is with Durham Pump & Irrigation. The total contract price is \$150,210.61.

There being no further discussion, the Board voted unanimously to approve the contract with Durham Pump & Irrigation.

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Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
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**11.3 RODGERS  
OVERSIGHT  
COMMITTEE  
UPDATE:**

Superintendent, Jared Caylor shared the following:

The Rodgers Oversight Committee Meeting was held on October 2, 2019. The following items were discussed at the meeting held on October 2, 2019.

- PG&E Well Completion
- Orchard Development
- Potential Chico State Partnership
- Potential Lease of Upper Parcel
- Endowment Trust Report from Eric Moxon

This item will be tabled until the other board members are present.

**11.4 APPROVAL  
OF KITCHEN  
SUPERVISOR  
JOB DESCRIPTION  
SALARY SCHEDULE:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the Kitchen Supervisor Job Description along with the Salary Schedule for this position. There being no further discussion, the Board voted unanimously to approve them both.

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**11.5 APPROVAL OF  
ALL DISTRICT  
SALARY  
SCHEDULES  
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SETTLEMENTS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve all district salary schedules reflecting 2018-19 settlements. There was a brief discussion that the district needs to be careful in the future with the increase amounts. Board Clerk, Mr. Mache shared that the district had been catching up for the past few years where the % amounts were not as high. Superintendent, Jared Caylor shared that there was a significant amount of catching up and in the past two year, the district has been able to accomplish that. This will be considered and conversations with the board will happen before going into future negotiations. The Chief Business Officer wanted to make sure to bring these to the board for their review to ensure transparency throughout the district.

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**11.6 CLASSROOM  
CONSTRUCTION  
UPDATE:**

Classroom Construction Update:

Expecting DSA approval in December  
Move students out of J-10 over Thanksgiving break  
CM working on budget for this phase  
Funding Sources  
Developer Fees (\$300K)  
CTE Facilities Grant (\$500K)  
General Fund (\$900K)  
Bond Series C if necessary (\$2.6 million)  
Finish project prior to August 2020

This is informational item only. No action is required.

**11.12 FUTURE  
AGENDA  
ITEMS:**

There are no future board agenda items.

**13. ADJOURNMENT:**

The meeting adjourned at 7:36 p.m.

**Approved**

\_\_\_\_\_  
James Bingham, President

\_\_\_\_\_  
William Mache, Clerk

# Corning Union High School

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REPORT:**

This item was tabled.

**6. PUBLIC COMMENT  
ON CLOSED SESSION  
OR ITEMS NOT ON THE  
AGENDA:**

There was no public comment.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:15 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:20 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor announced that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the consent agenda items.

The vote is as follows:

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### 10.1 REGULAR MINUTES:

## Approval of Regular Board Minutes of September 19, 2019

## 10.2 APPROVAL OF WARRANTS:

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40190259-40190278, 40190279-40190332, 40190332-40190405  
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Check # 40191566      Check Amount: \$14,948.00

### 10.3 INTERDISTRICT ATTENDANCE REQUEST:

Interdistrict Attendance Request:  
Ashley Roslaes    Zulema Rosales  
Patricia Wilson    Jesse Villalobas  
Cameron Smith    David Lee

## 10.4 HUMAN RESOURCE REPORT:

Greg Blanco	New Hire	STARS Facilitator	10/1/19
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Brenda Torrews	New Hire	Adult Ed Teacher	10/1/19

## 10.5 DONATIONS REPORT:

Case of Water, Gaterade & Powerade donated to Centennial ASB from Teresa Lamb.	Total Cost: \$20.49
--	---------------------

## 10.6 SURPLUS EQUIPMENT/ OBSOLETE EQUIPMENT FORM:

Wheelchair that is broken- Discard.  
K329B1111899

**10.7 QUARTERLY  
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WILLIAMS UNIFORM  
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FOR  
OCTOBER 2019:**

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NEW WELL PUMP &  
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COMMITTEE  
UPDATE:**

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CONSTRUCTION  
UPDATE:**

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CTE Facilities Grant (\$500K)

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Bond Series C if necessary (\$2.6 million)

Finish project prior to August 2020

This is informational item only. No action is required.

**11.12 FUTURE  
AGENDA  
ITEMS:**

There are no future board agenda items.

**13. ADJOURNMENT:**

The meeting adjourned at 7:36 p.m.

\_\_\_\_\_  
James Bingham, President

**Approved**

\_\_\_\_\_  
William Mache, Clerk

# Corning Union High School District Regular School Board Meeting

Date of Meeting: October 17, 2019

Time of Meeting: 5:45 P.M.

Place of Meeting: Corning Union High School Library

**Public Comment:** Citizens wishing to address the Board of Trustees in a Board meeting should first complete a public comment card. The cards are available with the District Administrative Assistant and should be completed prior to the public comment agenda item on which you wish to speak.

## Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS      Discussion/Action
5. REPORTS

5.1 Superintendent Report - Superintendent Jared Caylor	Information
5.2 Enrollment Report- Superintendent Jared Caylor	Information
5.3 Student Board Member Report- Felipe Morfin	Information
5.4 Promise Neighborhood Report- Tony Cardenas	Information
5.5 Principal Report- Charlie Troughton	Information
5.6 Academic Report- Music Instructor Adriana Jimenez	Information

## 6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

*Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

## 7. ADJOURN TO CLOSED SESSION

### 7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

**8. REOPEN TO PUBLIC SESSION**

**9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

**10. CONSENT AGENDA ITEMS**

**Discussion/Action**

*All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.*

- 10.1 Approval of Regular Board Minutes of September 19, 2019**
- 10.2 Approval of Warrants**
- 10.3 Interdistrict Attendance Requests**
- 10.4 Human Resources Report**
- 10.5 Donations Report**
- 10.6 Surplus Equipment/Obsolete Equipment Form**
- 10.7 Quarterly Report /Williams Uniform Complaints for October 2019**
- 10.8 MOU Between Shasta-Tehama-Trinity & CUHSD**
- 10.9 Agreement between CUHSD & YouHue Inc.**
- 10.10 Open Ears Proposal**

**11. ITEMS FOR ACTION AND DISCUSSION**

- 11.1 Dashboard Local Indicator Review and Approval** **Info./Action**

*The Board will be updated on the District's local indicators for the California School Dashboard.*

- 11.2 Approval of Contract to Install New Well Pump and Irrigation at Rodgers Ranch** **Info./Action**

*The Board will consider approving a contract to install a new well pump and irrigation system for the walnut orchard at Rodgers Ranch.*

- 11.3 Rodgers Oversight Committee Update** **Info./Discussion**

*The Board will receive an update on the Rodgers Oversight Committee.*

- 11.4 Approval of Kitchen Supervisor Job Description/Salary Schedule** **Info./Action**

*The Board will consider approving a new job description for Kitchen Supervisor and the corresponding salary schedule.*

- 11.5 Approval of All District Salary Schedules Reflecting 2018-19 Settlements** **Info./Action**

*The Board will consider approving updated salary schedules for all District employees that reflect the 6% raise agreed to in 2018-19 negotiations.*

**11.6 Classroom Construction Update**

**Info./Discussion**

*The Board will be updated on the next phase of classroom Construction.*

**11.7 Future Agenda Items**

**Discussion**

*The Board will discuss the need for any future agenda items.*

**12. ADJOURNMENT**

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

Month	CUHS	IND	CEN	District Totals
September	1010	19	49	1078
October	1007	21	51	1079
November				
December				
January				
February				
March				
April				
May				
June				

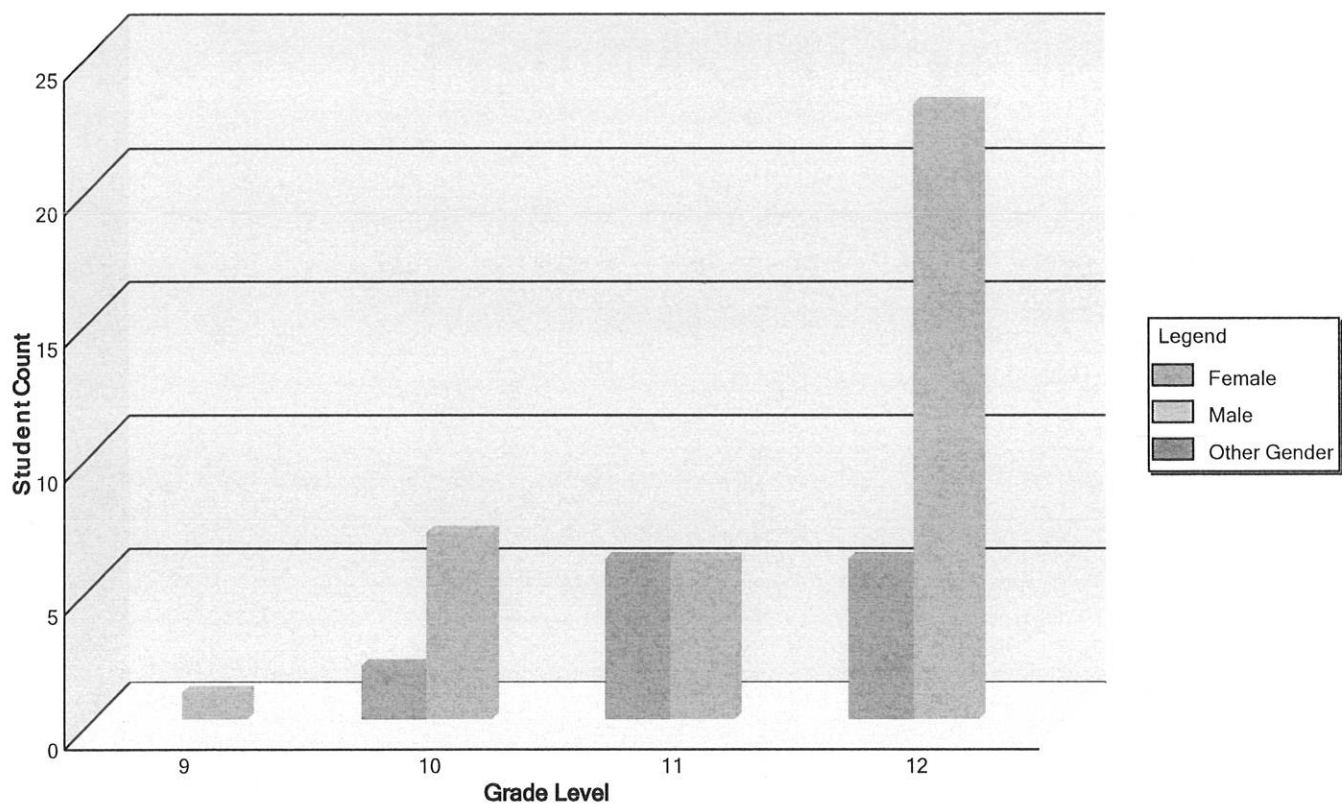
# Centennial Continuation High School

10/17/2019

2019-2020

## Student Distribution Report

Page 1



Grade	Female	Male	Other Gender	Total
9	0	1	0	1
10	2	7	0	9
11	6	6	0	12
12	6	23	0	29
<b>Totals:</b>	14	37	0	51

Note: Totals include special education students.

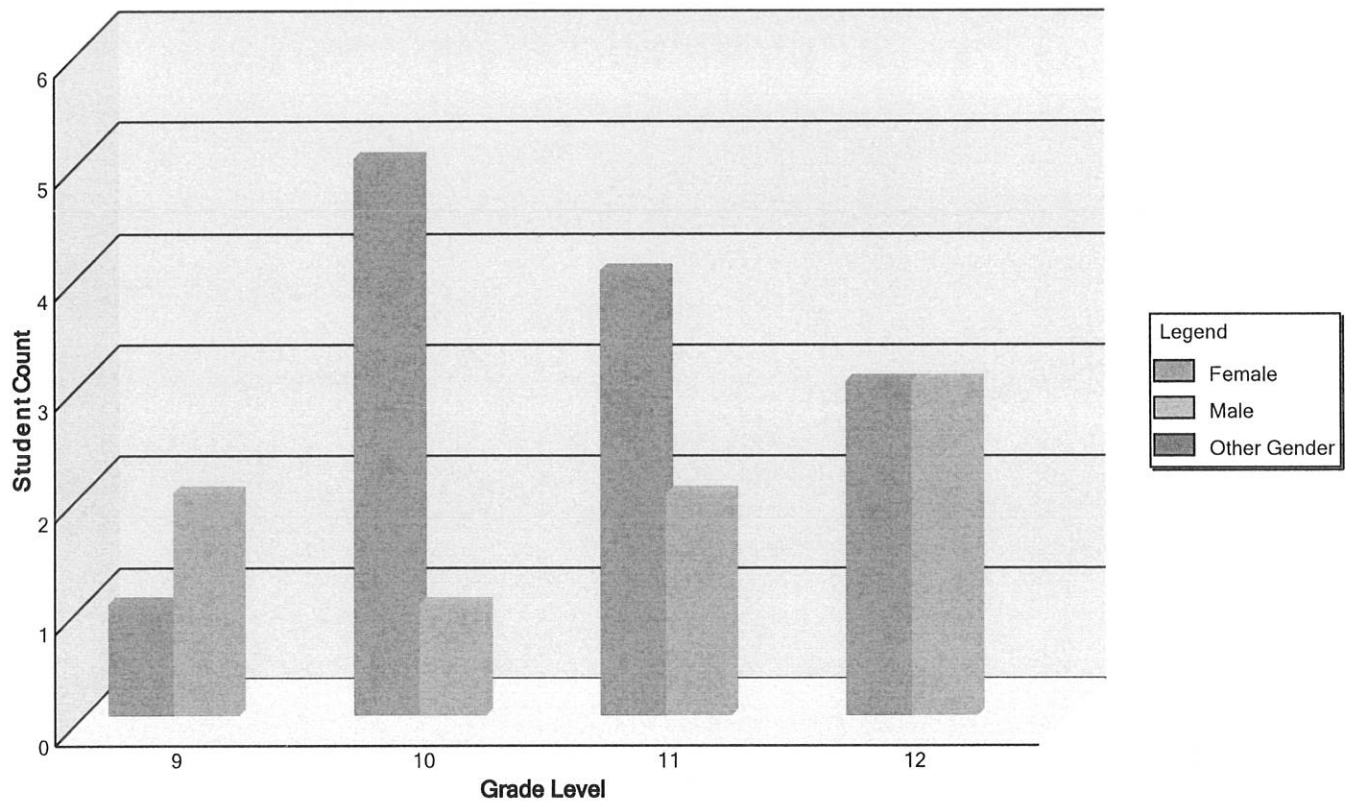
# Corning Independent Study HS

2019-2020

## Student Distribution Report

10/17/2019

Page 1



Grade	Female	Male	Other Gender	Total
9	1	2	0	3
10	5	1	0	6
11	4	2	0	6
12	3	3	0	6
<b>Totals:</b>	13	8	0	21

Note: Totals include special education students.



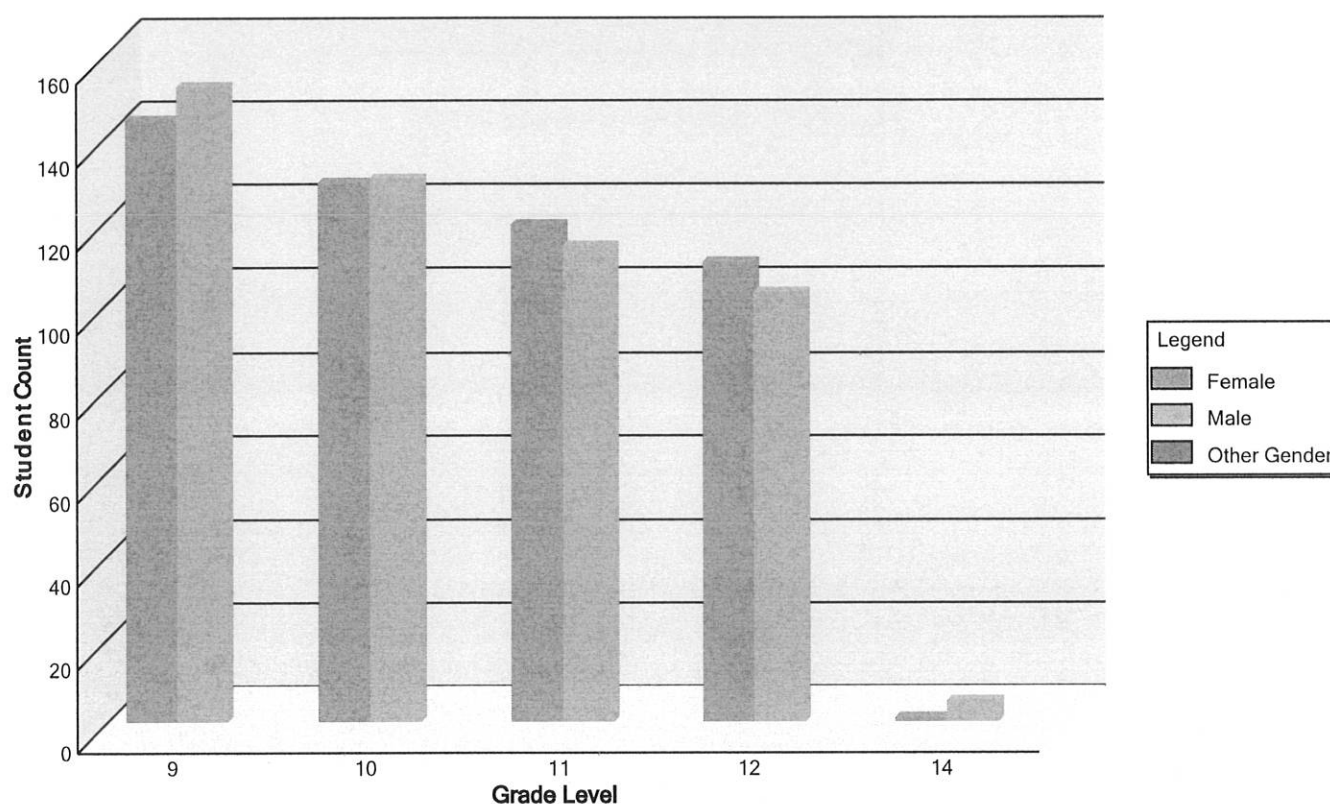
# Corning Union High School

10/17/2019

2019-2020

## Student Distribution Report

Page 1



Grade	Female	Male	Other Gender	Total
9	144	152	0	296
10	129	130	0	259
11	119	114	0	233
12	110	103	0	213
14	1	5	0	6
<b>Totals:</b>	503	504	0	1,007

Note: Totals include special education students.

# Corning Union High School

## Regular School Board Meeting

**DATE** September 19, 2019

**TYPE OF MEETING:**

Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**VISITORS:**

John Studer, Natalie Welsh

Dave Tinker

**MEMBERS PRESENT:**

Ken Vaughan, Jim Bingham  
William Mache  
Scott Patton, Todd Henderson

### SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent  
Justine Felton, Associate Principal  
Chief Business Officer, Christine Fears  
Ken Husband, Director of Transportation  
Dave Messmer, Director of Technology  
Jessica Marquez, Administrative Assistant to Superintendent

### THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- William Mache
- Ken Vaughan

- Todd Henderson
- Scott Patton

#### 4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS:

A motion was made by Ken Vaughan and seconded by Bill Mache to approve the agenda with no changes:

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

#### 5. REPORTS:

##### 5.1 SUPERINTENDENT REPORT:

Superintendent, Jared Caylor shared the following:

Corning Promise Facebook Page from September 9<sup>th</sup> shared that leaders from all sectors joined together around a shared purpose. Over the course of two days, leaders in the community identified gaps/needs, co-created strategies to help Corning's children succeed.

Strategic Planning with CUHSD Staff – some topics are listed below:

Student Dress Code  
 Electronic Device Policy  
 Supporting Students with IEP's  
 Supporting Students with 504 Plans  
 Supporting Students Who are Victims of Trauma  
 Promoting Career Technical Education  
 Faculty/Staff Dress Code  
 Bell Schedule  
 Increase Use of Rodgers Ranch  
 Student Discipline  
 Grad Requirements  
 Special Education Legal Requirements  
 Grading Policies  
 School Safety  
 Supporting English Learners  
 Modernizing Student Library  
 One on One Aides in IEPs  
 Human Resource Policies/Processes  
 District Budget

Superintendent, Jared Caylor shared that his attempt to share this information with the Staff was to have a meaningful impact and to obtain feedback from the staff. The Board asked some questions about the 504 Plan and PE Requirements. Superintendent Jared Caylor reminded the Board that they had final say with regard to graduation requirements. He will continue to work on this with the staff and intent was to be proactive with these topics which impact the staff and students in the district.

**5.2 ENROLLMENT  
REPORT:**

Superintendent, Jared Caylor shared the following

Enrollment for September 2019

	Current	Last Year	Difference
CUHS	1010	968	42
Ind. Study	19	15	4
Centennial	49	34	15
District Total	1078	1017	61

**5.3 STUDENT BOARD  
MEMBER  
REPORT:**

Felipe Morfin is the student board member again for the second term. Felipe was not present today.

**5.4 TRANSPORTATION  
REPORT:**

Transportation Director, Ken Husband reported on the following:

1. He has a great staff in the department.
2. There are two returning drivers, two returning subs and one new mechanic.
3. Currently the transportation department is looking for another driver.
4. Concrete will be poured in the front of the shop soon.
5. The transportation department has remained accident free.
6. Field trips have been a challenge and have had to reach out to the elementary school district staff to help with these.
7. Ken Husband will be attending a leadership Academy soon in Natomas and he is hopeful that this will help with his position as Transportation Director.

**5.5 FALL COACHES  
REPORT:**

There were two fall coaches that were able to attend. Paul Lequia and Mike Albee both had away games and could not attend.

Natalie Welsh is the Varsity Field Hockey coach and she reported on the following:

1. Thanked the Governing Board for inviting her to speak.
2. The new Varsity Assistant Coach is Ashley Mishoe.
3. Jennifer McMortey remains as the JV coach with Brooke Boles as her assistant.

4. Both teams are small at 16 each which is good for the sport.
5. Past players are helping as officials which is nice to see.
6. Thanked the transportation and maintenance departments for transporting the teams and for cutting the grass so short for the home games.
7. League fees are expensive so the teams are constantly fund raising.
8. Varsity is strong in second place right now just behind Davis.
9. Next year the team plans to purchase new uniforms.
10. On Friday, September 27<sup>th</sup> the team heads to San Rafael to play 2 new teams. They may extend to league or may be able to hold a playoff game with them.
11. Total games played during the season will be 24.
12. The teams that play field hockey are: Red Bluff, Bella Vista, Fair Oaks, Davis, Lassen, Yuba City (2) and Chico (2).

John Studer is the Varsity Football coach and he reported on the following:

1. Enrollment is good but 1000 students is the threshold and this places the team in a different division.
2. There are 47 players total on Varsity.
3. JV has a total of 29 players and Frosh is holding at 26.
4. It has been challenging to obtain new players and this is for all other schools as well. Chico High has enrollment of 1800 and they almost had to cancel their Frosh Team.
5. Coach Vader is the JV coach and Nick Thuemler, who is a 2005 graduate is helping to coach. His wife Ana works here as a paraeducator.
6. Las Plumas wanted to see how things operated here at CUHS and was very pleased with the system that the school has in place. It was a huge honor for them to think so highly of the program and to use CUHS as a model for their organization.
7. Coach Studer thanked the Board for all of their support.

## 5.6 ACADEMIC REPORT:

Dave Tinker is the Agriculture Department Chair and he shared the following:

1. He is the new coach of the Ag Dept.
2. Nolan Kee takes care of managing the finances.
3. Some FFA events include: Livestock, Landscape, Ag Communication, Forestry, Welding, & Small Engines.
4. The new Ag Teacher Emily Dale is doing a great job.
5. Ag Small Engines and Ag Power has grown so it has its own section now and Chris Costa has two full sections now and a full time shop.
6. Nolan Kee and he are now working on Shasta College Dual Enrollment. It is new for the both of them. Dave Tinker is proud to share that he goes to Jamie Lynn Cater as a resource since she has been involved with dual enrollment for some time now.

7. There is a young FFA team.
8. A new priority is speaking about animal medications. The team is trying to come up with a process. They have reached out to Red Bluff and Los Molinos. An incident came up last year and this is why this came up.

Superintendent, Jared Caylor shared that in certain cases, the students depend on the advisor for advice on animal medications. However if one does not feel comfortable giving advice it can create inconsistency. It is good that the department is looking into creating some sort of procedure and have some guidelines to follow.

Some successes shared:

1. Chris Costa can now help students get certified with Small Engines.
2. Bob Safford is teaching in Brad Martin's former classroom and he is enjoying the large work space.
3. Bob Safford's team ranked 9<sup>th</sup> in state.
4. CUHS Ag is heading to National FFA this year.
5. Ag Incentive Grant is changing and hopefully will benefit smaller school districts.

**6. PUBLIC COMMENT  
ON CLOSED SESSION  
OR ITEMS NOT ON THE  
AGENDA:**

There was no public comment.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:39 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:49 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor announced that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
William Mache	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>

**10.1 REGULAR  
MINUTES:**

Approval of Regular Board Minutes of August 15, 2019

**10.2 APPROVAL  
OF WARRANTS:**

40187877-40187899, 40187900-40188031, 40188031-40188076  
40188076-40188739, 40188739-40188756, 40188757-40188834  
4018835-40189196, 4018196-40189440

Check#40189794 Check Amount \$7688.42

**10.3 INTERDISTRICT  
ATTENDANCE  
REQUEST:**

Interdistrict Attendance Request:

Morgan Avrit	Landon Barriga
Ashton Bunch	Haden Draper
Zachary Ezzat	Jose Orozco
Alejandro Ramirez	Araneli Rodriquez
Andrea Sanchez-Pano	Casey Serverson
Leila Walton	Jason Fuller
Clay Reid	Candy Torres

**10.4 HUMAN  
RESOURCE  
REPORT:**

Scott Allen	New Hire	Social Science Teacher	8/12/19
Crystal Carter	Resignation	Food Service Director	8/31/19
Jackie Coleman	Resignation	Bus Driver	8/9/19
Cash Cowger	Change	Custodian/Maint I	9/11/19
Jorge Salazar	Resignation	EL Para	8/16/19
Alanna Taylor	New Hire	Spec Ed Para	9/3/19
Trevor Taylor	Change	Bus Driver	9/3/19
Audelino Valladarez	New Hire	CMUG	9/16/19

**10.5 DONATIONS  
REPORT:**

Piano Bench Stand-up Black Laquer Piano and Bench  
from Corine Maday \$2,000.00 Value

**10.6 SURPLUS  
EQUIPMENT/  
OBSOLETE  
EQUIPMENT  
FORM:**

Jet Planer \$400.00 obsolete surplus/sell

**10.7 MOU BETWEEN  
SHASTA-TEHAMA-  
TRINITY  
JOINT COMMUNITY  
& CUHSD:**

This contract is between Shasta-Tehama-Trinity Joint Community  
College District and Corning Union High School District from  
July 1, 2019 through June 30, 2020.

**10.8 MOU BETWEEN  
TCDE & CUHS FOR  
SCHOOL NURSING  
SERVICES**

This Memorandum of Understanding is between the Tehama County Department of Education and Corning Union High School District for school nursing services. This agreement is July 1, 2019 through June 30, 2020. The invoice to the district is the sum of \$42,039 based on the Projected rate of \$105,097 per one (1.0) FTE.

**10.9 AGREEMENT  
BETWEEN  
CUHSD & OPEN EARS:**

This agreement is between Open Ears Reporting Services, Inc. and Corning Union High School District for anonymous reporting services. The services are twenty-four hours per day, seven days a week, and 365 days per year basis.

**10.10 AGREEMENT  
BETWEEN  
CUHSD & THE CITY OF  
CORNING:**

This agreement is between the City of Corning and Corning Union High School District for the School Resource Officer position. The agreement will commence on September 1, 2019 and terminate on June 30, 2020.

**11. ITEMS FOR ACTION  
& DISCUSSION**

**11.1 APPROVAL OF  
2018-19 UNAUDITED  
ACTUAL FINANCIAL  
STATEMENTS:**

A motion was made by Scott Patton and seconded by Ken Vaughan to approve the 2018-19 Unaudited Actual Financial Statements.

Chief Business Official, Christine Fears shared the following:

Fund 01- General Fund  
Fund 11- Adult Ed  
Fund 13- Cafeteria  
Fund 14- Deferred Maintenance  
Fund 19- Ranch  
Fund 21- Bond  
Fund 25- Capital Facilities  
Fund 51- Bond Interest& Redemption  
Fund 73- CUHS Managed Scholarships

Year-end financial statements as of June 30<sup>th</sup>  
SACS Reports for all district funds  
Report of activities in all District funds in 2018-19  
Identifying unspent funds or reserves that are carried forward  
Used by external auditors to prepare the official Audit Report  
All actual fiscal transactions of the District

**Unrestricted /Restricted Revenues**

Total Revenues	Estimated Actuals- 13,971,194
	Unaudited Actuals-14,759,995
	Difference 788,801



### Comparison Unrestricted/Restricted Expenditures

Total Expenditures	Estimated Actuals-	12,860,461
	Unaudited Actuals-	13,157,158
	Difference	296,697

### Comparisons Unrestricted/Restricted Fund Balance, Reserves

Beginning fund Balance	2,393,224	2,393,224	0
Increase/Decrease to fund Balance	1,110,733	1,602,837	492,104
Ending Fund Balance	3,503	3,996,061	492,104

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

### 11.2 CHANGE ORDERS FOR CLASSROOM ELECTRICAL WORK:

The change order form dated 6/21/19 for \$1,824.95  
This change order is for the following:

1. 375'	25 pair A/D Cable	\$510.00
2. 1	Hardware	\$70.00
	Total:	\$580.00
	Tax:	\$44.95
	Labor:	\$1,200.00
	Change Order:	\$1,824.95

3. 4,000'	Remove 4,0000 of CMR Inside CAT 6	-\$1,280.00
4. 200'	Remove 12 Pair Outside Cable	-\$153.60
5. 200'	Remove 6 Pair Outside Cable	-\$102.40
6. 8,000'	Add CAT 6 Outside Cable	\$1,792.00
7. 200'	Add 25 Pair Outside Feeder Cable	\$336.00

Total	\$592.00
Tax	\$45.88
Labor	\$5,000.00
Change order total	\$5,637.88

Change Order Job # 17-2828

- |   |            |
|---|------------|
| 1. Tie existing building to fire alarm.                               | \$2,560.00 |
| 2. Add one new fire alarm control panel to one of the new classrooms. | \$7,782.79 |

Total Cost	\$10,342.79
------------	-------------

A motion was made by Todd Henderson and seconded by Scott Patton to approve the Gaylor & California Safety Company change orders. There being no further discussion, the Board voted unanimously to approve the change order.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**11.3 BUDGET/LCAP  
UPDATE FROM  
TCDE:**

The Tehama County Department of Education sent a review of the Corning Union High School Districts adopted budget and LCAP. The County Superintendent is required to approve, conditionally approve or Disapprove the adopted budget in conjunction with the LCAP approval. Based on the review, the 2019-20 Adopted Budget and LCAP have been approved. This item does not require action.

**11.4 CORNING  
SOLAR ANNUAL  
INSPECTION  
REPORT:**

The PV systems were inspected on August 16, 2019 to assess the condition of the system and all components to ensure the installation is fully functional and properly serviced.

**11.5 BUS PURCHASE:**

A motion was made by Scott Patton and seconded by Ken Vaughan to approve the purchase of a bus from Santander Bank, NA. The total amount is \$366,600.00

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**11.6 ENGLISH  
LEARNER MASTER  
PLAN:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the English Learner Master Plan for the 2019-20 school year. There being no further discussion, the Board voted unanimously to approve the English Learner Master Plan.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>

**11.7 CITIZEN'S BOND  
OVERSIGHT  
COMMITTEE:**

A motion was made by Scott Patton and seconded by Ken Vaughan to approve the Corning Union High School District Measure K School Bond Citizens' Bond Oversight Committee Annual Report. This was reviewed at the most recent Bond Committee Meeting with a few minor changes made to it compared to last year with the new classroom construction etc.

There being no further discussion, the Board voted unanimously to approve the annual report with the changes made by Superintendent, Jared Caylor.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>

**11.8 PUBLIC HEARING  
FOR RESOLUTION  
NO. 420:**

The public hearing opened at: 8:16 p.m. and closed at 8:16 p.m.  
There was no public comment.

**11.7 RESOLUTION  
NO. 420 FOR  
INSTRUCTIONAL  
MATERIAL FOR  
THE 19-20  
SCHOOL YEAR:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve Resolution No. 420. The resolution is on sufficiency of instructional materials for the 2019.20 school year.

There being no further discussion, the Board voted unanimously to approve Resolution No. 420.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>

**11.10 APPROVAL OF  
TEXTBOOKS FOR THE  
19-20 SCHOOL YEAR:**

A motion was made by Bill Mache and seconded by Scott Patton to approve the textbook list for the 2019-20 school year. This textbook list shows the following:

1. Course
2. Listing of Instructional Materials/Publisher/Edition
3. Total Materials Purchased
4. Total Students Enrolled
5. # of Sections
6. Periods, room numbers, with # of students enrolled & special designation

There being no further discussion, the Board voted unanimously to approve the Materials Survey and Course Section Information for the 2019-20 school year.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>

**11.11 RESOLUTION  
NO.421 GANN  
LIMIT:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve Resolution No. 421 for the "Gann" Limit. This declared that the appropriations in the Budget for the 2018/19 and the 2019/20 fiscal years do not exceed limitations.

There being no further discussion, the Board voted unanimously to approve Resolution No. 421.

The vote is as follows:

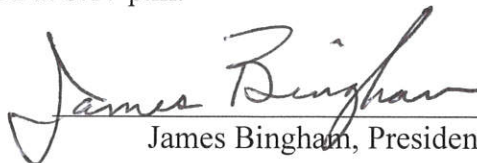
Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>        </u>	Absent:	<u>        </u>	Abstain:	<u>        </u>

**11.12 FUTURE  
AGENDA  
ITEMS:**

There are no future board agenda items.

13. **ADJOURNMENT:** The meeting adjourned at 8:17 p.m.

**Approved**

  
James Bingham, President

  
William Mache, Clerk

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40189557	09/05/2019	CORNING UNION HIGH SCHOOL	73-8660	MOVE ROLLING INTEREST TO STIFEL ACCT		90.23
40189644	09/05/2019	TEHAMA CO DEPT OF EDUCATION	01-5803	FINGERPRINTING		427.00
40189645	09/05/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5200	PD AVID CONF ANAHEIM 07/21/19		48.00
40189646	09/05/2019	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	629.48	
40189647	09/05/2019	ACSA TEHAMA CHARTER BARBARA THOMAS	01-5200	ACSA TEHAMA CHARTER MEMBERSHIP/BREAKFAST 9/17/19	1.46-	628.02
40189648	09/05/2019	ALL SPORTS EQUIPMENT & APPAREL	01-4307	INCENTIVE - HATS FOR STAFF	421.40	225.00
40189649	09/05/2019	AMAZON CAPITAL SERVICES, INC	01-4300	Unpaid Sales Tax	29.40-	392.00
				2' ETHERNET PATCH CABLES	112.40	
				CALCULATORS FOR PHYSICS	262.85	
				M & O PURCHASE (KITCHEN)	48.48	
				WOODSHOP CLASS SUPPLY	812.26	
				IPADS FOR S BUTTON	646.42	1,882.41
40189650	09/05/2019	AMERICAN FLOOR MATS	01-4400	M & O PURCHASE	368.85	
			01-4300	Unpaid Sales Tax	26.53-	342.32
40189651	09/05/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	134.93	
				TRANS LAUNDRY SERVICE	90.53	
				UNIFORMS M&O	177.01	402.47
40189652	09/05/2019	ASSOC. OF CALIF. SCHOOL ADMIN ATTN: MEMBERSHIP PROCESSING	01-5508	2019-20 ACSA MEMBERSHIPS		5,236.46
			01-5300			
40189653	09/05/2019	AT&T	01-5901	TELEPHONE CALNET 3 SERVICE		1,340.42
40189654	09/05/2019	AVID CENTER	01-5200	AVID ONE DAY ADMINISTRATOR TRAINING EVENT	99.00	
40189655	09/05/2019	BSN SPORTS, LLC	14-6170	AVID PROGRAM TRNG NAPA 10/18/19	3,850.00	3,949.00
40189656	09/05/2019	CALIFORNIA FFA CENTER REGISTRATION	01-5800	SOCCER FIELD PROJECT - FUND 14		3,166.18
40189657	09/05/2019	CAYLOR, JARED K	01-5202	GLC REGISTRATION REDDING 10/1/19	126.67	1,245.00
				AUGUST 2019 MILEAGE		
				RANCH MEETING	21.42	148.09
40189658	09/05/2019	CDW GOVERNMENT	01-4300	DISTRICT PRINTER INK	443.41	
				SPED- ENGLISH CLASS	370.27	
			01-4400	CLASSROOM PRINTERS	1,002.08	
			21-6200	CREDIT	331.87-	
40189659	09/05/2019	CORNING ACE HARDWARE	01-4300	IDF RACK FOR NEW J WING	331.87	1,815.76
40189660	09/05/2019	DATA MEMORY SYSTEMS	01-4300	M&O SUPPLIES 19/20		255.82
				RAM FOR OPTIPLEX 7010 PCS	179.50	
				UPGRADE FELCIANO COMPUTER	17.95	

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40189660	09/05/2019	DATA MEMORY SYSTEMS	01-4400	UPGRADE BUTTON COMPUTER	35.90	233.35
40189661	09/05/2019	DTSC	01-5800	SERVICES		200.00
40189662	09/05/2019	ELLIS ART SUPPLY	01-4300	ART SUPPLIES	299.49	
				Unpaid Sales Tax	.70-	298.79
40189663	09/05/2019	FOUNDATION FOR ED ADMIN ACSA. ATTN MICHAEL DAWSON	01-5200	ACSA PERSONNEL INST. - J MARQUEZ/C FEARS		1,278.00
40189664	09/05/2019	HUNT & SONS, INC	01-4311	GASOLINE	1,333.55	
40189665	09/05/2019	IEC POWER, LLC	01-4312	DIESEL	3,094.21	4,427.76
40189666	09/05/2019	JOHNSTONE SUPPLY	01-4300	SOLAR		1,217.24
40189667	09/05/2019	LES SCHWAB	01-4313	HVAC SUPPLIES 19/20		102.02
40189668	09/05/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O TIRE SERVICE 19/20		213.64
40189669	09/05/2019	MCGRAW HILL EDUCATION, INC	01-4100	M&O SUPPLIES 19/20		89.04
40189670	09/05/2019	NOR-CAL TOILET RENTALS	01-5600	GEOGRAPHY TEXTBOOKS		3,677.22
40189671	09/05/2019	NORTHSTAR AV LLC	01-4300	SOCCER/ RENTAL SERVICES		92.19
40189672	09/05/2019	OFFICE DEPOT	01-4300	SPARE PROJECTOR BULBS		555.99
				Counseling Office Supplies	98.85	
				ENGLISH & SS CLASS SUPPLY	163.44	
				IND STUDY CLASS/OFFICE SUPPLIES	239.56	
				OFFICE DEPOT FOR PE	334.66	
				OFFICE SUPPLIES - ASB	63.08	
				OFFICE SUPPLIES FOR ADMIN	3.80	
				Paper supplies for Registrar	12.39	
				PE & CLASS SUPPLIES	253.40	1,169.18
40189673	09/05/2019	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	M&O SUPPLIES 19/20	41.39	
				MATERIALS/SUPPLIES	38.74	
				TRANS PARTS/SUPPLIES	134.00	214.13
40189674	09/05/2019	P G & E	01-5503	R FARM 3914 ELECTRIC/GAS	402.05	
			19-5503	R RANCH 4916 & 7250 ELECTRIC/GAS	2,369.94	2,771.99
40189675	09/05/2019	PAXTON PATTERSON LLC	01-4400	STORAGE PEDESTALS FOR HEALTH CAREERS CLASS	8,577.53	
				Unpaid Sales Tax	581.64-	7,995.89
40189676	09/05/2019	PITNEY BOWES PURCHASE POWER POSTAGE	01-5904	POSTAGE FEES		1,500.00
40189677	09/05/2019	PITNEY BOWES GLOBAL FIN. SVCS LEASE	01-5620	POSTAGE LEASE		618.66
40189678	09/05/2019	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES 19/20	85.10	
				M&O SUPPLIES 19/20	357.04	442.14
40189679	09/05/2019	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		171.31
40189680	09/05/2019	WEST COAST PAPER	01-4300	COPY CENTER	660.66	
				Unpaid Sales Tax	1.54-	659.12

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40189794	09/06/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4300	ASSETS- CORE	37.22	
				AUGUST FOOD - FOOD/NUTRITION CLASS	126.31	
				Circuit board	181.96	
				GEOGRAPHY COMPOSITION BOOKS	160.71	
				M & O CAL CARD PURCHASE	105.11	
				M & O PURCHASE CAL CARD	147.29	
				OFFICE SHREDDER - OFFICE DEPOT	235.94-	
				RETURNED	237.04	
				STORAGE CONTAINERS FOR SAVAGE	128.31	
				STUDENT NOTEBOOKS	211.03	
				SAFEWAY - FOOD FOR BOARD	126.53	
				WORKSHOP 7/27/19		
				FUEL: FFA OFFICER RETREAT 07/26/19	92.74	
				STAFF ROOM REMODEL	2,238.02	
				TOOLS/EQUIPMENT	518.75	
				ACSA PERSONNEL INST. - J MARQUEZ/C	357.92	
				FEARS		
				AERIES CONF SANTA CLARA 9/22 - 9/24	433.35	
				BOGARIN		
				AERIES CONF SANTA CLARA 9/22 - 9/25	571.55	
				RIDDLE		
				PD ACSA SUP SYMPOSIUM INDIAN WELLS	484.98	
				1/28/20		
				TRANS TRAINING - STN EXPO 7/26/19	257.12	
				RENO NV		
				STUDENT TRANSPORTATION HOME TO	157.00	
				SCHOOL		
				COACH CPR/FIRST AID CERTIFICATION	120.00	
				SSL CERTIFICATE RENEWAL FOR AERIES	159.98	
				INT		
				ALL STAFF BREAKFAST / LUNCH	1,098.88	
				Unpaid Sales Tax	27.44-	7,688.42
40189880	09/10/2019	S&K SEAL & STRIPE	14-6200	RESEALING PARKING LOT - SOUTH LOT BY		14,990.00
				BUS BARN		
				POLS II BOOKS FALL 2019	70.85	
40190259	09/16/2019	AMAZON CAPITAL SERVICES, INC	01-4100	DOCUMENT CAMERA FOR MCBRIDE	106.67	
			01-4300	M & O PURCHASE	99.00	
				M & O PURCHASE (KITCHEN)	139.98	

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40190259	09/16/2019	AMAZON CAPITAL SERVICES, INC	01-4400	SOUND SYSTEM FOR WILLIAMS CULINARY ARTS	159.47	575.97
40190260	09/16/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O TRANS LAUNDRY SERVICE	134.93 41.02	
40190261	09/16/2019	BOGARIN, MAYRA Y	01-5508 01-5200	UNIFORMS M&O AERIES CONF SANTA CLARA 9/22 - 9/24 BOGARIN	170.01 78.00	345.96
40190262	09/16/2019	BUTTE COUNTY OFFICE OF ED SUSAN BERGER, FINANCIAL DEPT	01-5211 01-5200	AERIES CONF SANTA CLARA 9/22 - 9/24 BOGARIN ASSETS REGION 2 CONFERENCE	227.36	305.36 30.00
40190263	09/16/2019	CA LANGUAGE TEACHERS' ASSOC	01-5200	PD REGISTRATION FLASH WORKSHOP CHICO 10/18		450.00
40190264	09/16/2019	CDW GOVERNMENT	01-4300 01-4400	HDMI OVER ETHERNET TRANSCIEVER MORE CLASSROOM PRINTERS	71.12 601.25	
40190265	09/16/2019	COASTAL BUSINESS SYSTEMS, INC.	01-5620	CBO - COPIER THREE COPIER PAYMENTS	43.10 3,329.21	672.37
40190266	09/16/2019	CONTRIBUTE, LLC	13-5620	CAFE - COPIER	43.10	3,415.41
40190267	09/16/2019	CORNING LUMBER COMPANY	01-5833	19-20 PROGRESS ADVISOR		1,000.00
40190268	09/16/2019	CPM EDUCATIONAL PROGRAM	01-4300	M&O SUPPLIES 19/20		106.91
40190269	09/16/2019	EWING IRRIGATION	01-4100	textbooks		3,863.69
40190270	09/16/2019	EXPRESS SERVICES, INC.	01-4300 01-5800	GROUPS SUPPLIES 19/20 CUSTODIAN - NICOLE WELKER - 14 HOURS	128.77	259.56
40190271	09/16/2019	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE	1.86	
40190272	09/16/2019	GREEN WASTE OF TEHAMA	01-7439 01-5506	PHONE SYSTEM LEASE DISPOSAL R-FARM 4018-2763626	1,509.38	1,511.24
40190273	09/16/2019	HUNT & SONS, INC	01-4300	TRANS FUEL	2.26	165.06
40190274	09/16/2019	HUSBAND, KENNETH J	01-4311 01-4312 01-5211	TRANS FUEL TRANS FUEL PD - CASBO LEADERSHIP ACADEMY 8/23 - 5/30 SAC	277.61 585.02	864.89 116.35
40190275	09/16/2019	INTERQUEST DETECTION CANINES OF NORTH VALLEY COUNTIES	01-5800	INTERQUEST K9 DETECTION		355.00
40190276	09/16/2019	ITSAVVY LLC	01-5833	BARRACUDA BACKUP RENEWAL		6,758.06
40190277	09/16/2019	KINCANON ENTERTERPRISES, INC AMERICAN EAGLE ENTER.	14-6200	M & O PURCHASE N. GYM BLEACHERS		1,536.37
40190278	09/16/2019	LAWRENCE, JANET	01-5200	CSU CONF SONOMA 9/26/19 MEAL PER DIEM - FAFSA TRAINING	56.00 18.00	74.00

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40190279	09/16/2019	LES SCHWAB	01-4313	M&O TIRE SERVICE 19/20	40.22	
40190280	09/16/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-5800	M&O TIRE SERVICE 19/20	18.63	58.85
40190281	09/16/2019	MESSMER, DAVID A	01-4300	M&O SUPPLIES 19/20		285.24
			01-5200	AERIES CONF SANTA CLARA 9/22 - 9/25 MESSMER		122.00
40190282	09/16/2019	MJB WELDING SUPPLY	01-4300	SHOP SUPPLIES/CONSUMABLES	3,734.62	
40190283	09/16/2019	NATIONAL STUDENT CLEARINGHOUSE	01-5800	WEEKLY CYLINDER EXCHANGE	19.00	3,753.62
40190284	09/16/2019	NYE, LYNDESE S	01-5800	STUDENT NATIONAL CLEARINGHOUSE		425.00
			01-5200	CSU CONF SONOMA 9/26/19	56.00	
40190285	09/16/2019	OFFICE DEPOT		MEAL PER DIEM - FAFSA TRAINING	18.00	74.00
			01-4300	ART SUPPLIES	581.66	
				CLASSROOM SUPPLIES	243.32	
				SKILL CENTER START UP SUPPLIES	448.65	
				SPEED- NEW TEACHER CHAIR	188.14	
				STUDENT DESK/CHAIR COMBOS	3,958.83	5,420.60
40190286	09/16/2019	RIDDLE, CASSIE A	14-4300	AERIES CONF SANTA CLARA 9/22 - 9/25	122.00	
			01-5200	RIDDLE		
			01-5211	AERIES CONF SANTA CLARA 9/22 - 9/25	228.52	350.52
40190287	09/16/2019	SCHOOL SPECIALTY INC	01-4300	RIDDLE		
40190288	09/16/2019	SHASTA CO. OFFICE OF EDUCATION	01-5300	LEADERSHIP SUPPLIES		83.88
40190289	09/16/2019	TAYLOR, TREVOR W	01-5202	2019/20 LABOR LAW CONSTORTIUM		750.00
40190290	09/16/2019	TEHAMA COUNTY RED BLUFF LANDFILL	01-5800	R/T ELKINS - VEHICLE PICK UP		12.76
40190291	09/16/2019	THE MEMORY PROJECT INC	01-4300	M & O PURCHASE		110.00
40190292	09/16/2019	TORRES, CLEMENTINA	01-5200	PORTRAITS MEMORY PROJECT	56.00	375.00
				CSU CONF SONOMA 9/26/19	18.00	
40190293	09/16/2019	TREETOP PUBLISHING	01-4300	MEAL PER DIEM - FAFSA TRAINING		74.00
40190294	09/16/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5620	ART SUPPLIES	887.05	356.13
				CTE COPY CENTER RICOH COPIER PAYMENT		
40190295	09/16/2019	VALLEY IND. COMMUNICATIONS	21-6200	BOND - CLASSROOM BLINDS	1,393.68	2,280.73
			01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40190296	09/16/2019	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		11.67
40190297	09/16/2019	VERNER, DOUGLAS L	01-5200	AERIES CONF SANTA CLARA 9/22 - 9/25		122.00
				VERNER		
40190298	09/16/2019	W.W. GRAINGER, INC.	01-4300	SHOP SUPPLIES		795.52
40190299	09/16/2019	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		162.70
40190332	09/18/2019	P G & E	01-5503	CUHS 6218 ELECTRIC/GAS	13,014.21	

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40190332	09/18/2019	P G & E	01-5504	CUHS 6218 ELECTRIC/GAS	357.92	13,372.13
40190395	09/18/2019	AMERICAN MODULAR SYSTEMS	21-6200	BOND - BILLING 2 - 92% MODULAR CLASSROOMS		386,946.40
40190396	09/18/2019	CALIFORNIA SCHOOL BOARDS ASSOC C/O WESTAMERICA BANK	01-5200	BOARD GOVERNANCE WORKSHOP		3,198.73
40190397	09/18/2019	CALIFORNIA'S VALUED TRUST	01-3402	SEPT 2019 BINGHAM M/DV	1,970.58	
				SEPT 2019 HENDERSON M/DV	167.61	
				SEPT 2019 MACHE M/DV	1,295.58	
				SEPT 2019 PATTON M/DV	1,458.58	
				SEPT 2019 VAUGHN M/DV	186.58	
			01-3701	SEPT 2019 CE RET BMARTIN	2,583.80	
				SEPT 2019 CE RET CONSTANZ	1,160.84	
				SEPT 2019 CE RET LROMO	1,962.80	
				SEPT 2019 RET STOLLISON	1,411.46	
			01-3702	SEPT 2019 RET DCASTLE	827.11	
				SEPT 2019 RET DHAMILTON	1,072.59	
				SEPT 2019 RET GTHURMAN	887.66	
				SEPT 2019 RET LMINTO	1,409.11	
				SEPT 2019 RET TJOHNSON	1,604.66	
			13-3702	SEPT 2019 RET KVASQUEZ	827.11	
			76-9513	ADJ AUG N BOROR	222.00	
				SEPT 2019 MEDICAL	129,907.00	
			76-9551	ADJ LIFE INS - M. BOGARIN	5.70-	
				ADJ LIFE INS - R. BOGARIN	5.70-	
				SEPT 2019 LIFE	108.30	
			76-9552	SEPT 2019 DENTAL	17,100.49	
			76-9553	SEPT 2019 VISION	2,218.45	168,370.91
40190398	09/18/2019	CDW GOVERNMENT	21-6200	VGA OVER CAT6 ADAPTER FOR J WING	762.50	163.79
40190399	09/18/2019	DANNIS WOLIVER KELLEY	01-5801	LEGAL - PERSONNEL	923.00	1,685.50
				LEGAL - SELPA		
40190400	09/18/2019	EWING IRRIGATION	21-6200	BOND - GROUNDS		1,709.20
40190401	09/18/2019	FEARS, CHRISTINE D	01-5200	9/20/19 - LABORLAW -MEAL PER DIEM	18.00	
			01-5211	9/20/19 - LABORLAW - MILEAGE	55.22	73.22
40190402	09/18/2019	FULL CIRCLE SPEECH THERAPY	01-5800	SPEECH SVC - AUG 2019		4,320.00
40190403	09/18/2019	GAYNOR TELESYSTEMS, INC	21-6400	CLOCK SPEAKER COMBOS FOR J WING		5,512.26
40190404	09/18/2019	JPB DESIGNS INC	21-6170	BOND - PAYMT 2 - CLASSROOM MODERNIZATION		758,271.00
40190405	09/18/2019	MARQUEZ, JESSICA	01-5200	9/20/19 - LABORLAW -MEAL PER DIEM		18.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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## ReqPay12c

## Board Report

Checks Dated 09/01/2019 through 10/01/2019

Board Meeting Date October 17, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40190406	09/18/2019	MID PACIFIC ENGINEERING, INC	21-6240	BOND - 04418-01P-MODERNIZATION		3,182.40
40190407	09/18/2019	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	BOND-17-2828 MODERNIZATION		14,645.25
40190408	09/18/2019	RAY DALTON CONST. CONSULTING	21-6170	BOND-MODERNIZATION		39,000.00
40190409	09/18/2019	UNIVERSITY OF CALI. REGENTS	01-5800	SEPT 2019 - PROF DEV PER CONTRACT		
40190864	09/25/2019	AMAZON CAPITAL SERVICES, INC	01-4100	POLS II BOOKS FALL 2019	113.50	10,500.00
			01-4300	BAR SCANNER FOR FFA MEETINGS	25.78	
				CLASS SUPPLIES	128.67	
				DVDS FOR CLASSES	54.68	
				J7 NECESSITIES FOR RESTROOM/	278.44	
				M & O PURCHASE	449.24	
				M & O PURCHASE	215.49	
				PHONE/ANSWERING MACHINE FOR	64.03	
				TRANSPORTATION OFFICE		
				SPED- STEM SUPPLIES	53.66	
				STARS- CRAFT SUPPLIES	180.64	
				STAND UP DESK FOR MEDRANO	217.99	
				TOOLS/EQUIPMENT	33.08-	
40190865	09/25/2019	AMERIPRIDE UNIFORMS SERVICES	21-6200	TV AND MOUNT FOR J-7	136.82	1,885.86
			01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	224.23	
				TRANS LAUNDRY SERVICE	41.02	
				UNIFORMS M&O	327.88	593.13
40190866	09/25/2019	AMPLIFIED IT, LLC	01-5508	NORTH AMERICAN GAFE COLLABORATIVE		750.00
			01-5300	MEMBERSHIP		
40190867	09/25/2019	ARMSTRONG, JASON A	01-5200	AVID PD ADMIN NAPA 10/18/19	26.00	
				PERKINS TRAINING 10/16/19 MEAL	18.00	
				PERKINS TRAINING 10/16/19 MILEAGE	128.76	172.76
40190868	09/25/2019	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CENT PEST CONTROL	50.00	
				CUHS PEST CONTROL	200.00	
				RFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	
				PD ERWC TRNG SACRAMENTO COE	86.00	350.00
40190869	09/25/2019	BORER, NATALIE F	01-5200	MEALS		
			01-5211	PD ERWC TRNG SACRAMENTO COE	153.47	239.47
40190870	09/25/2019	CALIF ASSOCIATION OF SCHOOL COUNSELORS	01-5200	MILEAGE		
				CASC CONF RIVERSIDE		1,647.00
				10/02/19 - 10/04/19		
40190871	09/25/2019	CDW GOVERNMENT	01-4400	ILAB CHROMEBOOKS		1,672.11

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## ReqPay12c

## Board Report

Checks Dated 09/01/2019 through 10/01/2019

Board Meeting Date October 17, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40190872	09/25/2019	CITY OF CORNING	01-5502	CENT WATER/SEWER COR37 & COR176 CUHSD WATER/SEWER COR155 & COR 194	763.55 3,957.33	
				TRANS WATER/SEWER COR154 & COR157	71.47	4,792.35
40190873	09/25/2019	CONSOLIDATED ELECTRICAL DIST.	01-4300	LIGHTING/ELECTRICAL PARTS 19/20	91.76	
40190874	09/25/2019	CORNING ACE HARDWARE	01-4300	ASSETS- REPAIR FOOSBALL TABLE M&O SUPPLIES 19/20	.21- 8.40	91.55
40190875	09/25/2019	CORNING FORD MERCURY	01-4300	TRANS PARTS	167.31	175.71
40190876	09/25/2019	CORNING LUMBER COMPANY	01-4300	CONST. TECH SUPPLIES	308.26	95.09
40190877	09/25/2019	DUBUQUE BANK & TRUST COMPANY	01-7438 01-7439	M&O SUPPLIES 19/20 QZAB LOAN PMT	183.07 9,012.56	491.33
40190878	09/25/2019	FASTENAL	01-4300	QZAB LOAN PMT	30,987.44	40,000.00
40190879	09/25/2019	FEARS, CHRISTINE D	01-5200	LUBICRANT FOR CNC PLASMA TABLE ACSA PERSONNEL INST. - J MARQUEZ/C FEARS	134.00	120.01
				ESCAPE CONF 2019 - 9/29-10/1 MEAL ACSA PERSONNEL INST. - J MARQUEZ/C FEARS	52.00 61.48	
40190880	09/25/2019	FELCIANO, HEATHER M	01-5200	ESCAPE CONF 2019 - 9/29-10/1 MILEAGE PD CEDR/SEIS SP ED CONF MONTEREY 10/01/19 MEAL	66.70 112.00	314.18
40190881	09/25/2019	GLOVER, DEANNA L	01-5211	PD CEDR/SEIS SP ED CONF MONTEREY 10/01/19 MILEAGE	310.88	422.88
40190882	09/25/2019	GOGUARDIAN/LIMINEX INC	01-5833	ESCAPE CONF 2019 SACRAMENTO- 9/30 MILEAGE GOGUARDIAN LICENSES FOR CENT 10 ADDITIONAL		132.24
40190883	09/25/2019	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-5800	PLUMBING 19/20		135.00
40190884	09/25/2019	HENRY, BRETT D	01-5202	PD FLASH WORKSHOP CHICO 10/18 MILEAGE		235.28
40190885	09/25/2019	HUE & CRY INC.	01-5507	ALARM/FIRE SERVICE		31.32
40190886	09/25/2019	HUNT & SONS, INC	01-4311	GASOLINE	1,758.60	1,214.24
40190887	09/25/2019	ISRAEL SANCHEZ	01-4312	DIESEL	3,611.48	5,370.08
40190888	09/25/2019	LAWRENCE, JANET	01-4100 01-5200	BOOK REFUND CASC CONF RIVERSIDE 10/02/19 JL MEALS		50.00 96.00

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ESCAPE ONLINE

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## ReqPay12c

## Board Report

Checks Dated 09/01/2019 through 10/01/2019

Board Meeting Date October 17, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40190889	09/25/2019	LYNCH, CAROLYN L	01-5211	ESCAPE CONF 2019 SACRAMENTO- 10/01 MILEAGE		132.24
40190890	09/25/2019	MARQUEZ, JESSICA	01-5200	ACSA PERSONNEL INST. - J MARQUEZ/C FEARS	122.00	
			01-5211	ACSA PERSONNEL INST. - J MARQUEZ/C FEARS	122.96	244.96
40190891	09/25/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES 19/20	336.32	
40190892	09/25/2019	MT. SHASTA SPRING WATER CO. INC	19-4300	RANCH SUPPLIES 19/20	55.79	392.11
			01-5800	I-2 OFFICE WATER 119115I-2 19/20	54.60	
				TRANS - WATER SERVICE	45.49	100.09
40190893	09/25/2019	NASCO	01-4300	ART SUPPLIES		402.55
40190894	09/25/2019	NYE, LYNDESEY S	01-5200	CASC CONF RIVERSIDE		96.00
				10/02/19 - 10/04/19 LN MEALS		
40190895	09/25/2019	OFFICE DEPOT	01-4300	CLASS SUPPLIES	39.54	
				CLASSROOM SUPPLIES	288.20	
				CLASSROOM SUPPLIES FOR SOCIAL SCIENCE	510.85	
				CLASSROOM SUPPLY	31.03	
				CREDIT	137.83-	
				DEPARTMENT SUPPLIES	182.07	
				IND STUDY CLASS/OFFICE SUPPLIES	163.67	
				ISP OFFICE SUPPLY	272.81	
				MATH CLASS SUPPLY	97.68	
				OFFICE SUPPLIES FOR ADMIN	59.51	
				PAPER FOR SCHOOL	2,833.83	
				PE & CLASS SUPPLIES	13.99	
				STORAGE CONTAINERS FOR SAVAGE CREDIT	137.83	4,493.18
40190896	09/25/2019	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	M&O SUPPLIES 19/20	19.40-	
				TRANS PARTS/SUPPLIES	273.70	
40190897	09/25/2019	P G & E	01-5503	CUHS 6218 ELECTRIC/GAS	39.10	293.40
			01-5504	CUHS 6218 ELECTRIC/GAS	598.68	
40190898	09/25/2019	PATRICKS PUMPING	01-5800	GREASE TRAP CLEAN OUT CAFETERIA SUPPLIES/SERVICES	18.77	617.45
40190899	09/25/2019	RED BLUFF GLASS	01-5800	CEDR CONF MONTEREY 10/01 - 10/04		350.00
40190900	09/25/2019	RIDDLE, CASSIE A	01-5200	RIDDLE MEALS		45.00
40190901	09/25/2019	SCHOOLYARD COMMUNICATIONS EDUCATION COMMUN. SOLUTIONS	01-4300	PARENTS RIGHTS HANDBOOKS		150.00
						626.19

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ESCAPE ONLINE

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## ReqPay12c

## Board Report

Checks Dated 09/01/2019 through 10/01/2019

Board Meeting Date October 17, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40190902	09/25/2019	SCOTT C. LINDSTROM	01-5800	STAFF TRAINING 8/13/19		1,000.00
40190903	09/25/2019	SHASTA COLLEGE ATTN: WELDING DEPT	01-5800	REGISTRATION FOR WELD ACADEMY		200.00
40190904	09/25/2019	TORRES, CLEMENTINA	01-5200	CASC CONF RIVERSIDE 10/02/19 - 10/04/19 CT MEALS		96.00
40190905	09/25/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	21-6200	BOND - CLASSROOM BLINDS		1,393.68
40190906	09/25/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER RICOH COPIER PAYMENT		887.05
40190907	09/25/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER CANON COPIER PAYMENT		563.99
40190908	09/25/2019	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		755.46
40190909	09/25/2019	VERNIER SOFTWARE & TECH LLC	01-4200	SCIENCE STEM INSTRUCTIONAL PROGRAM		8,143.32
40190910	09/25/2019	W.W. GRAINGER, INC.	01-4300	calculator batteries	88.89	
				CREDIT	342.49-	
				SHOP SUPPLIES	996.99	743.39
40190911	09/25/2019	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	535.13	
				CUHS DISPOSAL 13-88262-43003	682.59	
				CUHS DISPOSAL 4-02058-65006	135.61	1,353.33
40190912	09/25/2019	AMERIPRIDE UNIFORMS SERVICES	13-5500	LAUNDRY SERVICE		380.28
40190913	09/25/2019	CRYSTAL CREAMERY	13-4700	CACFP DAIRY	639.00	
				NSLP DAIRY	4,537.33	5,176.33
40190914	09/25/2019	FROZEN GOURMET INC	13-4700	NSLP ICE CREAM		147.84
40190915	09/25/2019	GOLD STAR FOODS, INC	13-4700	CACFP FOOD	2,627.00	
				NSLP FOOD	6,752.00	9,379.00
40190916	09/25/2019	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700	NSLP FRESH FRUIT		346.00
40190917	09/25/2019	MARCO'S PIZZA	13-4700	NSLP PIZZA		3,510.00
40190918	09/25/2019	MISTIE CUNNINGHAM	13-5800	STUDENT 13262 LUNCH ACCOUNT REFUND		132.50
40190919	09/25/2019	PRO PACIFIC FRESH	13-4700	CACFP FRUIT/VEGETABLES	406.23	
				NSLP FRUIT/VEGETABLES	4,729.56	5,135.79
40190920	09/25/2019	SAV-MOR FOODS	13-4700	NSLP FOOD		210.40
40190921	09/25/2019	SYSCO SACRAMENTO, INC.	13-4300	NSLP SUPPLIES	385.31	
				ACCOUNT CREDIT	68.79-	
				NSLP FOOD	1,861.30	2,177.82
40190922	09/25/2019	THE DANIELSEN COMPANY	01-4300	AUGUST FOOD - FOOD/NUTRITION CLASS	28.00	

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905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Oct 8 2019

8:19AM

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## ReqPay12c

## Board Report

Checks Dated 09/01/2019 through 10/01/2019

Board Meeting Date October 17, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40190922	09/25/2019	THE DANIELSEN COMPANY	01-4300	SEPTEMBER FOOD - FOOD/NUTRITION CLASS	11.34	
			13-4300	NSLP SUPPLIES	336.75	
			13-4700	NSLP FOOD	8,140.77	8,516.86
			13-4700	NSLP FOOD - SLUSHY MIX		3,802.50
40190923	09/25/2019	TRIDENT BEVERAGE, INC				

Total Number of Checks

157

1,644,625.54

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	132	216,332.73
11	ADULT EDUCATION	1	50.00
13	CAFETERIA SPEC REV	15	40,845.07
14	DEFERRED MAINTENANCE	4	23,651.38
19	FOUNDATION SPECIAL	2	2,425.73
21	BUILDING FUND	12	1,212,354.48
73	FOUNDATION TRUST	1	90.23
76	WARRANT/PASS-THRU	1	149,544.84

Total Number of Checks

157

1,645,294.46

Less Unpaid Sales Tax Liability

668.92

Net (Check Amount)

1,644,625.54

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## ReqPay04b

## Check Register with Accounts

Register 000856 - 10/10/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	14,948.00	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40191566	14						
1729 00905 SAVMOR	SEPTEMBER FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		101.45
1729 00912 SAVMOR	SEPTEMBER FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		27.10
1729 0826 SAVMOR	AUGUST FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		74.75
1729 0830 SAVMOR	AUGUST FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		91.77
2029 0824 HOTELSCOM	PD - CASBO LEADERSHIP ACADEMY 8/23 - 5/30 SAC				01-0723-0-0000-3600-5200-410-000-000		6.96
	CREDIT				01-0723-0-0000-3600-5211-410-000-000		9.10
2029 0826 WALMART					01-0000-0-0000-7200-4300-410-000-000		79.50-
3114 0828 BARNES	BARNES AND NOBLE - BOOKS FOR ENG I				01-6300-0-1150-1000-4200-410-000-000		512.66
	CREDIT				01-6300-0-1150-1000-4200-410-000-000		35.85
3114 0830 JWPEPPER	Music for Fall Concert				01-1100-0-1222-1000-4300-410-000-000		24.58
3114 0830 JWPEPPER2	Music for Fall Concert				01-1100-0-1222-1000-4300-410-000-000		235.28
3114 0906 EBAYPAYPAL	M & O PURCHASE CAL CARD				01-8150-0-0000-8100-4300-410-000-000		257.81
3114 0913 JWPEPPER	Music for Fall Concert				01-8150-0-0000-8100-4300-410-000-000		19.98
3130 0906 REPLACE	CHROMEBOOK REPLACEMENT KEY				01-1100-0-1222-1000-4300-410-000-000		75.43
	REPLACEMENT CHROMEBOOK KEYS				01-0000-0-1110-2420-4300-410-000-603		10.24
3130 0912 REPLACE					01-0000-0-1110-2420-4300-410-000-603		.52
	REPLACEMENT CHROMEBOOK KEYS				01-0220-0-3200-1000-4300-411-000-603		15.23
					01-0220-0-3200-1000-4300-411-000-603		.90
3130 0917 PLURAL	PLURALIGHT SUBSCRIPTION D MESSMER				01-0000-0-0000-7200-5833-410-000-603		199.00
3148 0821 HOLIDAY	PD ERWC TRNG SACRAMENTO COE OCT - DEC 2019				01-4126-0-1150-1000-5200-410-000-000		167.54
5779 0820 WALMART	SKILL CENTER CLASS BINDERS				01-6500-0-5770-1120-4300-410-000-403		86.09
5779 0828 VALERO	SEPT 3-13: STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000		119.00
5779 0829 KEYTECH	ASSISTIVE TECHNOLOGY				01-3310-0-5751-1110-4300-410-000-402		109.00
5779 0910 RIVERSIDE	SPED-W/4 PROTOCOL				01-6300-0-5770-1120-4200-410-000-000		425.79
5779 0912 INVOTEK	ASSISTIVE TECHNOLOGY				01-3310-0-5751-1110-4300-410-000-402		135.23
5779 0912 VALERO	SEPT 16-30: STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000		147.00
5779 0913 KEYTECH	CREDIT				01-3310-0-5751-1110-4300-410-000-402		109.00-
6342 0822 DOLLAR	CLASS SUPPLIES				01-0650-0-6101-1000-4300-410-000-301		64.65
6342 0823 LOWES	WORKABILITY- R FARM CORRAL				01-6520-0-5770-1110-4300-410-000-000		610.69
6342 0823 LOWES2	WORKABILITY- R FARM CORRAL				01-6520-0-5770-1110-4300-410-000-000		179.58
6342 0823 WALMART	CLASS SUPPLIES				01-0650-0-6101-1000-4300-410-000-301		99.56
6342 0828 CROWN	ALUMNI PICTURES PROJECT				01-0000-0-0000-7200-4300-410-000-000		563.06
6342 0830 HOTELS.COM	PD - CASBO LEADERSHIP ACADEMY 8/23 - 5/30 SAC				01-0723-0-0000-3600-5200-410-000-000		17.14
6342 0830 WALMART	GEOGRAPHY COMPOSITION BOOKS				01-1100-0-1170-1000-4300-410-000-000		79.37
6342 0908 LOWES	SCIENCE DEPARTMENT SUPPLIES				01-1100-0-1140-1000-4300-410-000-000		179.92
6342 0910 SAFEWAY	SEPTEMBER FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		158.10
6342 0911 COSTCO	HEALTH SUPPLIES - COSTCO				01-0000-0-0000-3140-4300-410-000-000		216.49
6342 0918 SAFEWAY	SEPTEMBER FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310		109.33
6342 0919 BIDCAL	M & O PURCHASE DEF. MAINT. CAL CARD				14-0000-0-0000-8500-6400-410-000-000		3,488.81

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40191566, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

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## ReqPay04b

## Check Register with Accounts

Register 000856 - 10/10/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	14,948.00	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1) - continued
Check # 40191566	14					
6342 0919 BIDCAL2	MOWER - RANCH/M&O					01-8150-0-0000-8100-4400-410-000-000 1,422.05
6997 0827 BIDCAL	AUCTION - EQUIPMENT					19-0000-0-0000-8100-4400-410-000-650 2,452.60
6997 0827 BIDCAL2	AUCTION - EQUIPMENT					01-8150-0-0000-8100-4300-410-000-000 100.00
6997 0829BIDCAL3	AUCTION - EQUIPMENT					01-8150-0-0000-8100-4300-410-000-000 900.00
6997 0905 SEARS	CTEIG PURCHASE VIA M & O					01-8150-0-0000-8100-4300-410-000-000 1,214.96
6997 0911 COMMERCIAL	M & O PURCHASE CAL CARD					01-6387-0-6100-1000-4300-410-000-000 138.65
6997 0913 COMMERCIAL2	M & O PURCHASE CAL CARD					01-8150-0-0000-8100-4300-410-000-000 48.49
6997 0918 BIDCAL4	M & O PURCHASE DEF. MAINT. CAL CARD					14-0000-0-0000-8500-6400-410-000-000 24.00
6997 0918 SEARS	CREDIT					01-6387-0-6100-1000-4300-410-000-000 100.00
6997 0918 SEARS2	CAL CARD (CTE) PURCHASE					01-6387-0-6141-1000-4300-410-000-310 27.90-
						165.94

Number of Items

1

14,948.00

Totals for Register 000856

## 2020 FUND-OBJ Expense Summary / Register 000856

01-4200	974.30	
01-4300	5,901.75	
01-4400	1,422.05	
01-5200	191.64	
01-5202	266.00	
01-5211	9.10	
01-5833	199.00	
01-9110*		8,906.59-
01-9540*		57.25-
<b>Totals for Fund 01</b>	<b>8,963.84</b>	<b>8,963.84-</b>
14-6400	3,588.81	
14-9110*		3,588.81-
<b>Totals for Fund 14</b>	<b>3,588.81</b>	<b>3,588.81-</b>
19-4400	2,452.60	
19-9110*		2,452.60-
<b>Totals for Fund 19</b>	<b>2,452.60</b>	<b>2,452.60-</b>
<b>Totals for Register 000856</b>	<b>15,005.25</b>	<b>15,005.25-</b>

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40191566, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

ESCAPE ONLINE

Page 2 of 4

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Oct 11 2019 8:03AM

ReqPay04b

Check Register with Accounts

Bank Account COUNTY - COUNTY

\* denotes System Generated entry

Net change to Cash 9110      14,948.00-Credit

ReqPay04b

Check Register with Accounts

Bank Account COUNTY - COUNTY

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905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Oct 11 2019 8:03AM

## ReqPay04b

## Check Register with Accounts

Register 000853 - 09/25/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)
Check # 40190905	21	1,393.68			
386456519A	BOND - CLASSROOM BLINDS			21 - 0000 - 0 - 0000 - 8500 - 6200 - 410 - 000 - 956	1,393.68
Number of Items	1	1,393.68		Totals for Register 000853	

## 2020 FUND-OBJ Expense Summary / Register 000853

21-6200	1,393.68	1,393.68-
21-9110*		
<b>Totals for Register 000853</b>	<b>1,393.68</b>	<b>1,393.68-</b>

\* denotes System Generated entry

Net change to Cash 9110 1,393.68-Credit

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40190905, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

ESCAPE ONLINE

Page 1 of 2

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Oct 11 2019 8:04AM

ReqPay04b

Check Register with Accounts

Bank Account COUNTY - COUNTY

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Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40190905, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Oct 11 2019 8:04AM

**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

2019-20 School Year -

**Outgoing**

Updated 9/30/19

Last Name	First	Grade	To	Code	Reason / Date
Acevedo	Ashley	9th	Red Bluff	1	Established 5/22/19
Avrit	Morgan	12th	Hamilton	1	Established 8/5/19
Baez	Diana	9th-12th	Orland	1	Established 4/2/18
Barriga	Landon	9th-12th	Red Bluff	1	Established 8/1/19
Bunch	Ashton	10th	Red Bluff	1	Established 9/6/19
Caldwell	Andrew	11th/12th	Los Molinos	1	Estblished 2/22/8
Chavez	Francisco	10th	Los Molinos	1	Established 5/15/19 with RB- Established 5/16/19
Christensen	Keegan	10th	Chico Unified	1	Established 4/30/19
Draper	Haden	11th	Red Bluff	1	Established 8/7/19
Ester	Katelynn	9th	Los Molinos	1	Estbalished 8/1/19
Esteve	Lisette Anaïs	10th-12th	Hamilton	1	Established 5/2/18
Esteve	Nicholas	9th-12th	Red Bluff	1	Established 3/19/18 & 2/6/19
Ezzat	Zachary Wesl	10th	Red Bluff	1	Establiehd 8/14/19
Fleming	Kloe	10th	Orland	1	Established 6/6/19
Fowler	Zander Avery	10th-12th	Los Molinos	1	Established 4/16/19
Fox	Emily	9th	Durham Unified	1	Established 6/20/19
Galval	Daisy	9th	Red Bluff	1	Established 5/29/19
Gilbert	Ethan	9th-12th	Los Molinos	1	Established 5/16/19
Guzman	Neehko	12th	Vanden High	1	Pending Travis USD approval
Hoagland	Chuck	9th	Red Bluff	1	Established 5/24/19
Hoagland	Vonna	11th	Red Bluff	1	Established 5/24/19
Jackson	Sadie	9th	Chico Unified	1	Denied on wait list per Chico High
Lomeli	Laurn	9th-12th	Orland	1	Established 5/14/19
Merdeith	Eilemon	11th & 12	Los Molinos	1	Established 5/10/18



**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

Meredith	Laurn	9th-12th	Orland	1	Established 5/23/18 & 5/28/19
Orozco	Jose	12th	Orland	1	Established 8/8/19
Pankratz	Madison	10th-12th	Hamilton	1	Established 8/24/18
Ramirez	Alejandro	11th	Red Bluff	1	Established 8/12/19
Rico	Ethan	11th & 12th	Orland	1	Established 5/14/19
Rico	Marisa	9th-12th	Orland	1	Established 5/14/19
Rodriguez Hernan	Anareli	10th	Los Molinos	1	Established 8/9/19
Rosales	Ashley	11th	Los Molinos	1	Established 9/30/19
Rosales	Zulema	9th	Los Molinos	1	Established 9/30/19
Rushiti	Duresa	11th	Red Bluff	1	Established 5/24/19
Sanchez-Pano	Andrea	10th	Los Molinos	1	Established 8/9/19
Severson	Casey	10th	Hamilton	1	Established 8/9/19
Smith	Cameron	10th-12th	Red Bluff	1	Established 10/15/18
Stilwell	Justin	11th	Chico Unified	1	Established 9/25/19
Sutfin	Addie	11th-12th	Red Bluff	1	Established 3/1/19
Villalobas	Jessie	9th	Red Bluff	1	Denied per Rbluff 9/26/19/Denied per LM 10/1/19
Walton	Leila	9th	Red Bluff	1	Established 8/2/19
Wilson	Patricia	11th	Red Bluff	1	Denied per Rbluff 9/25/19



**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

**Incoming**

Updated 9/18/19

**2019-2020 School Year**

<b>Last</b>	<b>First</b>	<b>Grade</b>	<b>From</b>	<b>Code</b>	<b>Reason / Date</b>
Ayers	Macy	9th-12th	Los Milinos	1	Established 5/29/18
Castillo	Javier	9th	Red Bluff	1	Established 5/21/19
Cloud	Isaiah	9th	Los Milinos	1	Established 9/6/19
Estrada	Bryant	11th	Orland High	1	Established 9/18/19
Estrada	Kevin	9th	Orland High	1	Established 9/18/19
Fuller	Jason	9th-12th	Red Bluff	1	Established 8/1/19
Furbee	Kyle	9th	Red Bluff	1	Established 4/9/19- Attending RB now per GH @ RB
Hernandez	Mia	9th-12th	Red Bluff	1	Established 10/4/18
Lee	David	11th-12th	Red Bluff	1	Established 10/18/18
Macias	Christopher	All	Los Milinos	1	Established 5/9/17 For all reminaing grade levels
Mitchell	Fay	All	Red Bluff	1	Established 2/3/18 For all remaining grade levels
Moyer	Keely	All	Red Bluff	1	Established 7/18/19
Munguia	Jesus	9th	Red Bluff	1	Established 5/16/19
Munguia	Luis	11th	Red Bluff	1	Established 5/16/19
Quintana	Jamilette	10th	Orland High	1	Renewal Established 8/22/18
Quintana	Jessica	11th	Orland High	1	Renewal Established 8/22/18
Ramay	Dannika	12th	Orland High	1	Renewal Established 9/4/19
Ramon-Diaz	Karina	All	Los Milinos	1	Established 3/23/18 For all remaining grade levels
Reid	Clay	11th	Los Milinos	1	Established 8/14/19
Santos	Vladimir	9th	Red Bluff	1	Established 6/10/19
Taylor	Stevie	10th	Red Bluff	1	Established 6/5/19
Torres	Candy	9th	Red Bluff	1	Established 8/14/19
Vasquez-Cruz	Andrea	All	Red Bluff	1	Established 4/26/17 For all remaining grade levels

# Corning Union High School District

## Human Resources Report

Board Meeting Date: 10/17/2019

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Hourly	Blanco, Greg	STARS Enrichment Facilitator	10/1/2019	STARS Hourly Rate
Resignation	Retirement	Hoag, Sandy	Administrative Assistant	2/28/2020	17+ Years in the District
Resignation	Voluntary	Hunt, Jonathen	Custodian/Maintenance I	9/16/2019	Voluntary Resignation
New Hire	Probationary	Mann, Brian	CMUG	10/1/2019	Fill vacant position 8 hours/260 days/Range 6, Step 3
New Hire	Hourly	Torres, Brenda	Adult Education Teacher	10/1/2019	Adult Education Hourly Rate

### Extra Duty/Temporary/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
FALL 2019	COACHING	CARLA COWGER	CHEERLEADING ADVISOR (W/O Class)	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	SCOTT BUTTON	HEAD CROSS COUNTRY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	ISRAEL ULIBARRI	ASST. CROSS COUNTRY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JOHN STUDER	HEAD VARSITY FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JOSH JACKSON	ASST. VARSITY FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JASON WESTON	ASST. VARSITY FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JEFF NELSON	ASST. VARSITY FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	PAUL ADEMA	ASST. VARSITY FOOTBALL	NON-PAID	VOLUNTEER ASST. COACH
FALL 2019	COACHING	JULIO GARCIA	ASST. VARSITY FOOTBALL	NON-PAID	VOLUNTEER ASST. COACH
FALL 2019	COACHING	JOSE VILLALBA	ASST. VARSITY FOOTBALL	NON-PAID	VOLUNTEER ASST. COACH
FALL 2019	COACHING	NICK THUEMLER	ASST. VARSITY FOOTBALL	NON-PAID	VOLUNTEER ASST. COACH
FALL 2019	COACHING	BILL VADER	HEAD JV FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	RJ JOHNSON	ASST. JV FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	EDGAR DIEGO	ASST. JV FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	TIM NELSON	HEAD FROSH FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	GLENN NYE	ASST. FROSH FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	CHANCE NELSON	ASST. FROSH FOOTBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	NATALIE WELSH	HEAD FIELD HOCKEY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	ASHLEE MISHOE	ASST.VARSITY FIELD HOCKEY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JENNIFER MCMORDIE	HEAD JV FIELD HOCKEY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	BROOKE BOLES	ASST. JV FIELD HOCKEY	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	PAUL LEQUA	HEAD GIRLS TENNIS	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	LINDA DAVIS	ASST.GIRLS TENNIS	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	MIKE ALBEE	HEAD VARSITY VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	THER XIONG	ASST. VARSITY VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	JESSICA FLORES	HEAD JV VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	HAYLEY GROOTVELD	ASST. JV VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	DUANE HERSHBERGER	HEAD FROSH VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	COACHING	APRIL HENRY	ASST FROSH VOLLEYBALL	STIPEND	RATE PER CITA CONTRACT
FALL 2019	EXTRA DUTY	BRAD MARTIN	LUNCH SUPERVISION	STIPEND	RATE PER CITA CONTRACT
FALL 2019	EXTRA DUTY	DEBBIE LAMSON	LUNCH SUPERVISION	STIPEND	RATE PER CITA CONTRACT
FALL 2019	EXTRA DUTY	MARTINEZ, CLAUDIA	CONCESSION COORD-FOOTBALL	STIPEND	RATE PER CITA CONTRACT

October 9, 2019

Jared Caylor/Board of Trustees  
Corning Union High School  
643 Blackburn Ave  
Corning Ca. 96021

Jared Caylor:  
Board of Trustees:

I would like to inform you that I am retiring from my position as Administrative Assistant, Maintenance & Operations effective **March 1, 2020** as Friday, February 28<sup>th</sup> will be my last physical day of work.

It is with mixed emotions to finally put this into a letter. My time spent working here at CUHSD has been one of the best experiences of my life. I see myself more as an educator than I do as a secretary but for some reason this job has fulfilled every expectation I could have had for myself and my career. I feel truly blessed to have held it for so long.

I will miss my daily activities and the people here but it is time to travel and enjoy some easy living.

Best of wishes to this place we call Corning Union High School and to everyone who makes it what it is (**wonderful.**)

Sincerely,

A handwritten signature in cursive script that reads "Sandra L. Hoag".

Sandra Hoag  
3671 Illinois Ave.  
Corning, CA 96021

# Corning Union High School District

## Donation Report

Board Meeting: October 17, 2019

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount / Value</u>	<u>Description</u>	<u>Purpose</u>
Teresa Lamb	Consumables	Centennial	\$20.49	Case of Water, Gaterade and Powerade	ASB - Snackbar



## DONATION INTAKE FORM

Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021  
(530) 824-8000  
(530) 824-8005 fax

Office Use Only	
Received by:	
Date:	
Donation Report:	
Board Meeting:	

Business/  
Individual

F  
R  
O  
M

Contact Name

Street

City, ST Zip

Teresa Lamb

23900 East Elkhorn

Corning CA 96021

Date 9-18-19

Phone (530) 518-4712

Fax (530) 824-4009

Email tlamb@corninghs.org

PLEASE ATTACH ANY APPLICABLE SUPPORTING DOCUMENTATION

Qty	Item	Description	Ref # (if applicable)	Purpose (if specified)	Amount/ Value
1		Case of water			5.49
1		Gatorade case			8.00
1		Case of powerade			7.00

### Instructions:

- \* To ASB Student Body / SNACK BAR*
- 1) Complete information regarding who the donation is from, including contact information. *\$ Deposited into Centennial ASB*
- 2) Complete information regarding what has been donated. Donations from the same individual and/or business can be listed on one form.

Item - Cash, Check, Vehicle, Book, Computer, etc.

Description - Brief description of the item if other than a cash or check donation. (Year, make, model etc.)

Reference # - Check number, Vehicle VIN#, unit model, etc.

Purpose - Specify any identified program or purpose for the item being donated.

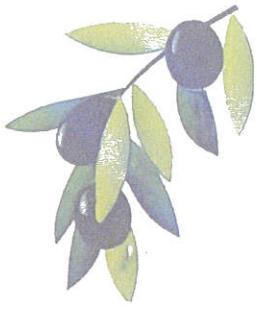
Amount/Value - Specify estimated value if item is not cash or check with a stated value amount.

- 3) Send completed form, with any supporting documentation attached, to Jane Youngman, CBO.

Note regarding vehicles: Attach a copy of registration, but keep original along with any manuals etc. with the vehicle.

DISTRICT OFFICE USE ONLY	
Account	Amount
<input checked="" type="checkbox"/> Board Agenda Donation Report	<u>10/17/19</u> Board Meeting
<input type="checkbox"/> Approved	<u>[Signature]</u> Chief Business Official
	<u>10/18/19</u> Date





# CORNING UNION HIGH SCHOOL DISTRICT

Board Members: Ken Vaughan, James Scott Patton, Pauletta Bray, Jim Bingham, Todd Henderson

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 9-29-19 Site CUHS - Health Office

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Wheelchair (Broken)	Discard
K329B111899	

\_\_\_\_\_ For additional items, check here and attach list.

.....

Supervisor Approval: [Signature] 9/30/19 Site Administrator: [Signature] 9/30/19  
Signature Date Signature Date

.....

Superintendent Approval [Signature] 9/30/19  
Signature Date

Board Meeting Date \_\_\_\_\_

Approved ☐

Denied ☐

Disposition:

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**Quarterly Report on Williams Uniform Complaints**  
**Valenzuela/CAHSEE Lawsuit Settlement**  
Education Code 35186(d)

District: Corning Union High School District

Person completing this form: Charlie Troughton Title: Principal

Quarterly Report Submission Date:  
(check one)

- ☐ April 2019  
☐ July 2019  
☒ October 2019  
☐ January 2020

Date for information to be reported publicly at governing board meeting: Oct 17 2019

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials (Williams Lawsuit)	N/A		
Teacher Vacancy or Misassignment (Williams Lawsuit)	0		
Facilities Conditions (Williams Lawsuit)	0		
CAHSEE Intensive Instruction and Services (Valenzuela Lawsuit)	0		
<b>TOTALS</b>	N/A		

**Jared Caylor**

Print Name of District Superintendent

Signature of District Superintendent

**09/27/19**

Date

**Quarterly Report on Williams Uniform Complaints**  
**Valenzuela/CAHSEE Lawsuit Settlement**  
Education Code 35186(d)

District: Corning Union High School District

Person completing this form: Charlie Troughton Title: Principal

Quarterly Report Submission Date:  
(check one)

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☐ July 2019  
☒ October 2019  
☐ January 2020

Date for information to be reported publicly at governing board meeting: Oct 17 2019

Please check the box that applies:

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- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

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Facilities Conditions (Williams Lawsuit)	0		
CAHSEE Intensive Instruction and Services (Valenzuela Lawsuit)	0		
<b>TOTALS</b>	N/A		

**Jared Caylor**

Print Name of District Superintendent

Signature of District Superintendent

**09/27/19**

Date





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**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT  
AND  
CORNING UNION HIGH SCHOOL DISTRICT**

1. **PARTIES.** This Memorandum of Understanding ("MOU") is hereby made and entered into by and between the Shasta-Tehama-Trinity Joint Community College District ("District") and Corning Union High School District ("CUHSD").
2. **COMMON OBJECTIVE.** The parties to this MOU have the common overall objective to help Corning High School Students and other Corning area residents learn about educational opportunities and help them move through the steps needed to successfully gain admission into college.
3. **JOINT RESPONSIBILITIES.** Jointly, the parties shall initially focus on students who are anticipating graduating in May and have expressed an intention or an interest in starting college during the next academic year as well as those in dual enrolled classes. Secondly, the focus will be on community members interested in returning to school or non-credit offerings. Additionally, DISTRICT and CUHSD will work on data sharing agreements to be reviewed by the CUHSD Superintendent and the Shasta College Research Department for sharing aggregate level data that abides by FERPA guidelines and secures any consents deemed necessary.
4. **RESPONSIBILITIES OF DISTRICT.** District agrees to perform the following activities and provide the following resources:
  - Connect students to a variety of higher education opportunities.
  - Help students navigate enrollment processes.
  - Connect students with supportive programs and services including accessing learning assistance.
  - Support college application and scholarship completion.
  - Provide support for navigating financial aid steps.
  - Help students assess ancillary needs (address other barriers) to their being able to begin school. This might involve helping them look for necessary community supports, think through other needs, and providing referrals to services.
  - Assist community members interested in exploring higher education offerings by making DISTRICT employee available to prospective students.
  - Provide a single point of contact (Associate Dean of Student Services for Extended Education) for CUHSD and Corning Promise.
  - Make available DISTRICT employee at a CUHSD site to provide services under this MOU.
  - This DISTRICT employee will initially be scheduled eight hours per day twice monthly. The DISTRICT and CUHSD may adjust the days by mutual agreement.
  - Provide the most recent DOJ report DISTRICT has on file to CUHSD for DISTRICT employees working on site at CUHSD under this MOU.
5. **RESPONSIBILITIES OF CUHSD.** CUHSD agrees to perform the following activities and provide the following resources:
  - DISTRICT employee with an office, computer, Wi-Fi, and phone.
  - Promote this DISTRICT's availability, hours, and services offered.

6. TERM OF MOU. This MOU will become effective on October 1, 2019, and will remain in effect until June 30, 2020 unless terminated earlier in accordance with this MOU.
7. TERMINATION. This MOU may be terminated, without cause, by either party upon thirty (30) days written notice of termination to the other party. Notice of termination shall be sent or otherwise delivered to the person signing this MOU. DISTRICT acknowledges that funding for the spring semester is contingent upon securing congressional appropriation.
8. PAYMENT. DISTRICT will invoice CUHSD monthly at a rate of \$250 per day. CUHSD will reimburse DISTRICT within 30 (thirty) days of receipt of invoice.
9. INSURANCE. With respect to the performance of work under this MOU, DISTRICT and CUHSD shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:
  - A. Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California.
  - B. Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate.
10. GENERAL PROVISIONS
  - A. AMENDMENTS. This MOU may be amended or modified upon the request of either party. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, signed and dated by both parties.
  - B. FUNDS UNAVAILABLE. This MOU may be terminated immediately if funds become unavailable for the support of the program for which the services are provided. In the event termination is pursuant to this paragraph, a notice specifying reason for termination shall be sent as soon as possible after the termination in accordance with the procedures set forth in Paragraph 8 of this MOU.
  - C. INDEMNIFICATION.

To the fullest extent permitted by law, CUHSD shall defend, indemnify, and hold harmless District, its trustees, officers, agents, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of CUHSD, its agents, employees, or subcontractors arising out of or in the performance of this MOU, except such liability caused by the active negligence, sole negligence or willful misconduct of the District.

To the fullest extent permitted by law, DISTRICT shall defend, indemnify, and hold harmless CUHSD, its trustees, officers, agents, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work of services of DISTRICT, its agents, employees, or subcontractors arising out of or in the performance of this MOU, except such liability caused by the active negligence, sole negligence or willful misconduct of the CUHSD.
  - D. ENTIRETY OF AGREEMENT. This MOU contains the entire agreement and understanding between the parties and supersedes all prior written or oral representations and agreements with respect to the subject matter herein.

- E. **APPLICABLE LAW.** This MOU shall be construed in accordance with and governed by the laws of the State of California with venue in Shasta County and no other place. The parties shall have all remedies available by law or in equity.
- F. **SEVERABILITY.** If any term, provision, covenant, or condition of this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the MOU shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.
- G. **TERMS AND CONDITIONS.** The parties to this MOU acknowledge that they have read and understood this MOU completely, and will fully comply with all terms and conditions of this MOU set forth herein.

IN WITNESS WHEREOF, the parties to this MOU have executed this MOU by their duly authorized representatives on the dates of their signatures.

**DISTRICT**

By: \_\_\_\_\_  
(Signature of person authorized to execute Agreement.)

Name: Morris Rodrigue

Title: Asst. Superintendent/VP Admin. Services

Date: \_\_\_\_\_

**CORNING UNION HIGH SCHOOL DISTRICT**

By: \_\_\_\_\_  
(Signature of person authorized to execute Agreement.)

Name: Jared Caylor

Title: Superintendent

Address: 643 Blackburn Ave

Phone No.: (530) 824 8000

Date: 10/17/19

**YOUHUE STUDENT DATA PRIVACY AGREEMENT**  
MODELED AFTER THE STUDENT DATA PRIVACY CONSORTIUM'S MODEL CONTRACT

Corning Union High School District

and

**YouHue Inc.**

*Elec signature g.c.*

This Student Data Privacy Agreement (“DPA”) is incorporated by reference into the Service Agreement (as defined below) entered into by and between the customer set forth below (hereinafter referred to as “LEA”) and YouHue Inc. (hereinafter referred to as “Provider”) effective as of the date the DPA is accepted by LEA (“Effective Date”) (each of Provider and LEA, a “Party” and together “Parties”). The Parties agree to the terms as stated herein.

## RECITALS

**WHEREAS**, the Provider has agreed or will agree to provide the LEA with certain digital educational services as described in Section I pursuant to the Provider's Terms of Service located at <https://http://www.youhue.com/privacy-policy/> (the “Service Agreement”); and

**WHEREAS**, in order to provide the Services described in Section 1, the Provider may receive or create and the LEA may provide documents or data that are covered by several federal statutes, among them, the Federal Educational Rights and Privacy Act (“FERPA”) at 20 U.S.C. 1232g and 34 CFR Part 99, Children’s Online Privacy Protection Act (“COPPA”), 15 U.S.C. 6501-6502; Protection of Student Rights Amendment (“PPRA”) 20 U.S.C. 1232h; the Individuals with Disabilities Education Act (“IDEA”), 20 U.S.C. §§ 1400 *et. seq.*; and

**WHEREAS**, the documents and data transferred from LEAs and created by the Provider’s Services are also subject to various state student privacy laws; and

**WHEREAS**, the Parties wish to enter into this DPA to ensure that the Services and Service Agreement provided conform to the requirements of the privacy laws referred to above and to establish implementing procedures and duties.

**WHEREAS**, the documents, data, and Student Data obtained and managed by the Provider’s Services are also subject to California State student privacy laws including the contract requirements of AB 1584 codified at Section 49073.1 of the California Education Code and the terms and prohibitions of the Student Online Personal Information Protection Act (SOPIPA) found in the California Business and Professions Code commencing at Section 22584. All terms and obligations of the state privacy statutes are hereby incorporated by this reference.

**NOW THEREFORE**, for good and valuable consideration, the parties agree as follows:

### 1. PURPOSE AND SCOPE

- 1.1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect Student Data (as defined in Exhibit “C”) transmitted to Provider from the LEA and its users pursuant to the Service Agreement including compliance with all applicable federal and state privacy statutes, including the FERPA, PPRA, COPPA, and IDEA. This DPA, together with the Service Agreement, is the “Agreement”.
- 1.2. **Nature of Services Provided.** Pursuant to and as fully described in the Service Agreement, Provider has agreed to provide the digital educational services as set forth in Exhibit “A” hereto and any other products and services that Provider may provide now or in the future (the “Services”).
- 1.3. **Student Data to Be Provided.** In order to perform the Services described in this Section and the Service Agreement, LEA shall provide the categories of data indicated in the Schedule of Data, attached hereto as Exhibit “B”.

- 1.4. **DPA Definitions.** The definition of terms used in this DPA is found in Exhibit “C”. In the event of a conflict, definitions used in this DPA shall prevail over terms used in all other writings, including, but not limited to, the Service Agreement, privacy policies or any terms of service.

## 2. DATA OWNERSHIP AND AUTHORIZED ACCESS

- 2.1. **Student Data Property of LEA.** All Student Data or any other Education Records (as defined on Exhibit C) transmitted to the Provider pursuant to this Agreement is and will continue to be the property of and under the control of the LEA, or to the party who provided such data (such as the student or parent.). The Provider further acknowledges and agrees that all copies of such Student Data or any other Education Records transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are also subject to the provisions of this Agreement in the same manner as the original Student Data or Education Records. The Parties agree that as between them, all rights, including all intellectual property rights, in and to Student Data or any other Education Records contemplated per this Agreement shall remain the exclusive property of the LEA or the party who provided such data (such as the student or parent).
- 2.2. **Exemptions under FERPA.** LEA may not generally disclose Personally Identifiable Information from an eligible student’s Education Record to a third-party without written consent of the parent and/or eligible student or without meeting one of the exemptions set forth in FERPA (“FERPA Exemption(s)”), including the exemption for Directory Information (“Directory Information Exemption”) or School Official exemption (“School Official Exemption”). For the purposes of FERPA, to the extent Personally Identifiable Information from Education Records are transmitted to Provider from LEA or from students using accounts at the direction of the LEA, the Provider shall be considered a School Official (as defined on Exhibit C) with a legitimate educational interest, under the control and direction of the LEAs as it pertains to the use of Education Records. Additionally, certain information, provided to Provider by LEA about a student, such as student name and grade level, may be considered Directory Information (as defined on Exhibit C) under FERPA and thus not an Education Record.
- 2.3. **Parent Access.** LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Personally Identifiable Information contained in the related student’s Education Records and correct erroneous information, consistent with the functionality of services. Provider shall cooperate and respond within thirty (30) days to the LEA’s request for Personally Identifiable Information contained in the related student’s Education Records held by the Provider to view or correct as necessary. In the event that a parent/legal guardian of a student or other individual contacts the Provider to review any of the Education Records or Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
- 2.4. **Third Party Request.** Should a third party, excluding a Service Provider, including, but



not limited to law enforcement, former employees of the LEA, current employees of the LEA, and government entities, contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall redirect the third party to request the data directly from the LEA, unless and to the extent that Provider reasonably believes it must grant such access to the third party because the data disclosure is necessary: (i) pursuant to a court order or legal process, (ii) to comply with statutes or regulations, (iii) to enforce the Agreement, or (iv) if Provider believes in good faith that such disclosure is necessary to protect the rights, property or personal safety of Provider's users, employees or others. Provider shall notify the LEA in advance of a compelled disclosure to a third party, unless legally prohibited.

**2.5. No Unauthorized Use.** Provider shall not use Personally Identifiable Information contained in Student Data or in a Education Record for any purpose other than as explicitly specified in this Agreement.

**2.6. Service Providers.** Provider shall enter into written agreements with all Service Providers performing functions pursuant to this Agreement, whereby the Service Providers agree to protect Student Data in manner consistent with the terms of this DPA. The list of Provider's current Service Providers can be accessed through the Provider's Privacy Policy (which may be updated from time to time).

### **3. DUTIES OF LEA**

**3.1. Provide Data In Compliance With Laws.** LEA shall provide Student Data for the purposes of the Agreement in compliance with any applicable state or federal laws and regulations pertaining to data privacy and security, including, without limitation, the FERPA, PPRA, and IDEA. If LEA is providing Directory Information or any Education Record to Provider, LEA represents, warrants and covenants to Provider, as applicable, that LEA has:

- i.** complied with the Directory Information Exemption, including, without limitation, informing parents and eligible students what information the LEA deems to be Directory Information and may be disclosed and allowing parents and eligible students a reasonable amount of time to request that schools not disclose Directory Information about them; and/or
- ii.** complied with the School Official Exemption, including, without limitation, informing parents in their annual notification of FERPA rights that the Institution defines "school official" to include service providers and defines "legitimate educational interest" to include services such as the type provided by Provider; or
- iii.** obtained all necessary parental or eligible student written consent to share the Student Data with Provider, in each case, solely to enable Provider's operation of the Service.

LEA represents, warrants, and covenants to Provider that it shall not provide information

to Provider from any student or parent/legal guardian that has opted out of the disclosure of Directory Information. Provider depends on LEA to ensure that LEA is complying with the FERPA provisions regarding the disclosure of any Student Data that will be shared with Provider.

- 3.2. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the Services and/or hosted data shared pursuant to the Agreement.
- 3.3. **Unauthorized Access Notification.** LEA shall notify Provider immediately of any known or suspected unauthorized use or access of the Services, LEA's account, or Student Data. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized use or access.

#### 4. DUTIES OF PROVIDER

- 4.1. **Privacy Compliance.** The Provider shall comply with all applicable state and Federal laws and regulations pertaining to data privacy and security, applicable to the Provider providing the Service to LEA. Provider will ensure that its Services help LEA comply with FERPA and PPRA.
- 4.2. **Authorized Use.** Student Data shared pursuant to this Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services and for the uses set forth in the Agreement and/or as otherwise legally permissible, including, without limitation, for adaptive learning or customized student learning. The foregoing limitation does not apply to any De-Identified Data (as defined in Exhibit C).
- 4.3. **Employee Obligation.** Provider shall require all employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the Student Data shared under this DPA. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the DPA.
- 4.4. **No Disclosure.** Provider shall not disclose, transfer, share or rent any Student Data obtained under the Agreement in a manner that directly identifies an individual student to any other entity other than LEA, except: (i) as authorized by the Agreement; (ii) as directed by LEA; (iii) to authorized users of the Services, including parents or legal guardians; (iv) as permitted by law; (v) in response to a judicial order as set forth in Section 2.4; (vi) to protect the safety or integrity of users or others, or the security of the Services; or (vii) to Service Providers, in connection with operating or improving the Service. Provider will not Sell (as defined in Exhibit C) Student Data.
- 4.5. **De-Identified Data.** De-Identified Data may be used by the Provider for any lawful purpose, including, but not limited to, development, research, and improvement of educational sites, services, or applications, and to demonstrate the market effectiveness of the Services. Provider's use of such De-Identified Data shall survive termination of this



DPA or any request by LEA to return or destroy Student Data. Provider agrees not to attempt to re-identify De-identified Data and not to transfer De-identified Data to any party unless that party agrees in writing not to attempt re-identification.

- 4.6. **Disposition of Data.** Provider shall, at LEA's request, dispose of or delete all Personally Identifiable Information contained in Student Data within a reasonable time period following a written request. Additionally, if a written request is received from LEA to transfer Personally Identifiable Information contained in Student Data to LEA, Provider shall transfer said Personally Identifiable Information contained in Student Data to LEA or LEA's designee within sixty (60) days of the date of such written request by LEA, or as required by law, and according to a schedule and procedure as the Parties may reasonably agree. If no written request is received, Provider shall dispose of or delete all Personally Identifiable Information contained in Student Data at the earliest of (a) when it is no longer needed for the purpose for which it was obtained or (b) as required by applicable law. Nothing in the DPA authorizes Provider to maintain Personally Identifiable Information contained in Student Data obtained under the Agreement beyond the time period reasonably needed to complete the disposition, unless a student, parent or legal guardian of a student chooses to establish and maintain a separate account with Provider for the purpose of storing Student Generated Content. Disposition shall include (1) the shredding of any hard copies of any Personally Identifiable Information contained in Student Data; (2) erasing any Personally Identifiable Information contained in Student Data; or (3) otherwise modifying the Personally Identifiable Information contained in Student Data to make it unreadable or indecipherable or De-Identified. Provider shall provide written notification to LEA when the Personally Identifiable Information contained in Student Data has been disposed pursuant to the LEA's request for deletion. The duty to dispose of Student Data shall not extend to data that has been De-Identified. The LEA may employ a "Request for Return or Deletion of Student Data" FORM, a copy of which is attached hereto as Exhibit "D".
- 4.7. **Advertising Prohibition.** Provider is prohibited from using Personally Identifiable Information contained in Student Data to (a) serve Targeted Advertising to students or families/guardians unless with the consent of parent/guardian or LEA; (b) develop a profile of a student for any commercial purpose other than providing the Service to LEA or as authorized by the parent/guardian or LEA; or (c) use the Student Data for the development of commercial products or services, other than as necessary to provide the Service to Client, as authorized by the parent or legal guardian, or as permitted by applicable law. Personally Identifiable Information contained in Student Data should never be used or disclosed for Third-Party Advertising (as defined in Exhibit C). This section shall not be construed to (i) prohibit Provider from marketing or advertising directly to parents or other users so long as the marketing or advertising did not result from the use of Personally Identifiable Information contained in Student Data obtained by Provider from providing the Services; (ii) apply to the marketing of school memorabilia such as photographs, yearbooks, or class rings, (iii) prohibit Provider from using aggregate or De-Identified Data to inform, influence or enable marketing, advertising or other commercial efforts by Provider, (iv) limit the ability of Provider to use Student Data for adaptive learning or customized student learning purposes; (v) prohibit Provider

from using Student Data to recommend educational products or services to parents/guardians, students or LEA's so long as the recommendations are not based in whole or part by payment or other consideration from a third party; or (vi) prohibit Provider from using Student Data with parent/guardian consent to direct advertising to students to identify higher education or scholarship providers that are seeking students who meet specific criteria.

## **5. DATA SECURITY AND DATA BREACH**

- 5.1. Data Security.** The Provider agrees to employ administrative, physical, and technical safeguards consistent with industry standards designed to protect Student Data from unauthorized access, disclosure, use or acquisition by an unauthorized person, including when transmitting and storing such information. The general security duties of Provider are set forth below.
- a. Passwords and Employee Access.** Provider shall secure usernames, passwords, and any other means of gaining access to the Services or to Student Data, at a level suggested by Article 4.3 of NIST 800-63-3. Provider shall only provide access to Student Data to employees, contractors or Service Providers that are performing the Services. Employees with access to Student Data shall have signed confidentiality agreements regarding said Student Data. All employees with access to Student Data shall pass criminal background checks.
  - b. Destruction of Data.** Provider shall destroy or delete all Personally Identifiable Data contained in Student Data and obtained under the Agreement as set forth in Section 4.6.
  - c. Security Protocols.** Both parties agree to maintain security protocols that meet industry best practices in the transfer or transmission of any Student Data, including ensuring that Student Data may only be viewed or accessed by parties legally allowed to do so. Provider shall maintain all Student Data obtained or generated pursuant to the Agreement in a secure computer environment and not copy, reproduce, or transmit data obtained pursuant to the Agreement except as necessary to fulfill the purpose of data requests by LEA or as otherwise set forth in the Agreement. The foregoing does not limit the ability of the Provider to allow any necessary Service Providers to view or access data as set forth in Section 4. 4.
  - d. Employee Training.** The Provider shall provide periodic security training to those of its employees who operate or have access to the Services.
  - e. Security Technology.** When the Service is accessed using a supported web browser, the Provider will ensure that Secure Socket Layer ("SSL"), or equivalent technology that protects information, using both server authentication and data encryption, shall be employed to protect Student Data from unauthorized access. Provider shall host Student Data pursuant to the Agreement in an environment using a firewall that is periodically updated according to industry standards.
  - f. Security Coordinator.** Provider shall provide the name and contact information of

Provider's security coordinator for the Student Data received pursuant to the Agreement ("Security Coordinator").

- g. **Service Provider Bound.** Provider shall enter into written agreements whereby Service Providers agree to secure and protect Student Data in a manner consistent with the terms of this Section 5. Provider shall periodically conduct or review compliance monitoring and assessments of Service Providers to determine their compliance with this Section 5.
- h. **Periodic Risk Assessment.** Provider further acknowledges and agrees to conduct periodic risk assessments and remediate any identified security and privacy vulnerabilities in a timely manner.
- i. **Backups.** Provider agrees to maintain backup copies of Student Data in case of Provider's system failure or any other unforeseen event resulting in loss of Student Data or any portion thereof.

5.2. **Data Breach.** In the event that Provider becomes aware of any actual or reasonably suspected unauthorized disclosure of or access to Student Data (a "Security Incident"), Provider shall provide notification to LEA as required by the applicable state law (each a "Security Incident Notification") Provider shall follow the following process:

- a. Unless otherwise required by the applicable law, the Security Incident Notification shall be written in plain language, shall be titled "Notice of Data Breach," and shall present the information described herein under the following headings: "What Happened," "What Information Was Involved," "What We Are Doing," "What You Can Do," and "For More Information." Additional information may be provided as a supplement to the notice.
- b. The Security Breach Notification described above in section 2(a) shall include such information required by the applicable state law, and at a minimum, the following information:
  - i. The name and contact information of the reporting Provider subject to this section.
  - ii. A list of the types of Personal Identifiable Information that were or are reasonably believed to have been the subject of the Security Incident.
  - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the Security Incident, (2) the estimated date of the Security Incident, or (3) the date range within which the Security Incident occurred. The Security Incident Notification shall also include the date of the notice.
  - iv. Whether, to the knowledge of Provider at the time the Security Incident Notice was provided the notification was delayed as a result of a law enforcement investigation
  - v. A general description of the Security Incident, if that information is possible to determine at the time the notice is provided.

- c. At Provider's discretion, the Security Breach Notification may also include any of the following:
  - i. Information about what the Provider has done to protect individuals whose Personally Identifiable Information has been breached by the Security Incident.
  - ii. Advice on steps that the person whose Personally Identifiable Information has been breached may take to protect himself or herself.
- d. Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a copy of said written incident response plan.
- e. To the extent LEA determines that the Security Incident triggers third party notice requirements under applicable laws, Provider will cooperate with LEA as to the timing and content of the notices to be sent. Except as otherwise required by law, Provider will not provide notice of the Security Incident directly to individuals whose Personally Identifiable Information was affected, to regulatory agencies, or to other entities, without first providing written notice to LEA.

## 6. MISCELLANEOUS

- 6.1. **Term.** The Provider shall be bound by this DPA for the duration of the Service Agreement or as required by law.
- 6.2. **Termination.** In the event that either party seeks to terminate this DPA, they may do so by terminating the Service Agreement as set forth therein. The LEA may terminate this DPA and the Service Agreement or contract with the Provider if the Provider breaches any terms of this DPA.
- 6.3. **Effect of Termination Survival.** If the DPA is terminated, the Provider shall destroy all of LEA's Personally Identifiable Information contained in Student Data pursuant to Section 4.6.
- 6.4. **Priority of Agreements.** This DPA shall govern the treatment of Student Data With respect to the treatment of Student Data and also with respect to the Provider's scope of services on behalf of the LEA. In the event there is conflict between the terms of the DPA, the Service Agreement, or any other agreement between Provider and LEA, including terms relating to contract amendments, limitation of liability and indemnification, disputes, and governing law and venue for proceedings, the terms of this DPA shall apply and take precedence. Except as described in this paragraph herein, all other provisions of the Service Agreement, or any other agreement shall remain in effect.
- 6.5. **Notice.** All notices or other communication required or permitted to be given hereunder must be in writing and given by personal delivery, facsimile or e-mail transmission (if contact information is provided for the specific mode of delivery), or first class mail, postage prepaid, sent to the designated representatives before:

The designated representative for the Provider for this DPA is:

Ammar Khan, CEO, YouHue Inc.

The designated representative for the LEA for this DPA is the individual who enters into the DPA and provides his or her relevant email address (online) during the acceptance process.

- 6.6. **Entire Agreement.** This DPA constitutes the entire agreement of the parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both parties. Neither failure nor delay on the part of any party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.
- 6.7. **Severability.** Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
- 6.8. **Governing Law; Venue and Jurisdiction.** THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA SIGNING THE DPA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR COUNTY, OF THE STATE OF THE LEA SIGNING THE DPA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
- 6.9. **Waiver.** No delay or omission of the LEA or Provider to exercise any right hereunder shall be construed as a waiver of any such right and the LEA or Provider (as applicable) reserves the right to exercise any such right from time to time, as often as may be deemed expedient.

- 6.10. Electronic Signature:** The Parties understand and agree that they have the right to execute this Agreement through paper or through electronic signature technology, which is in compliance with applicable state and Federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Agreement as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

**Signatory Information**

By signing below, I accept this DPA on behalf of the LEA. I represent and warrant that (a) I have full legal authority to bind the LEA to this DPA, (b) I have read and understand this DPA, and (c) I agree to all terms and conditions of this DPA on behalf of the LEA that I represent.

LEA Authorized Representative signature: \_\_\_\_\_

Name of LEA: \_\_\_\_\_

LEA Authorized Representative full name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_

Date: \_\_\_\_\_

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YouHue Inc. Representative signature: \_\_\_\_\_

Authorized Representative full name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: support@youhue.com

Address: 16192 Coastal Highway, Lewes, DE, U.S.

Date: \_\_\_\_\_



## **EXHIBIT “A”**

### DESCRIPTION OF SERVICES

YouHue is a classroom app that uses mood tracking to help students understand emotions and express them.

The app gives teachers actionable insights that can be used to support student learning, identify and address issues, and build more meaningful relationships.

YouHue provides the following through its platform:

- Mood tracker app - Track students' emotions and expressions over time.
- Analytics Dashboard - Gain insights into patterns of thoughts and behavior.
- Alert system - Email alerts when student safety is at risk.

More information on how the Service operates is located at [www.youhue.com](http://www.youhue.com).

## **EXHIBIT “B”**

### SCHEDULE OF DATA \*\*

Category of Data	Elements	Check if used by your system	Category of Data	Elements	Check if used by your system
Application Technology Metadata	IP Addresses of users, Use of cookies etc.	✓	Schedule	Student scheduled courses	N/A
	Other metadata*	✓		Teacher names	✓
Application Use Statistics	Meta data on user interaction with application	✓	Special Indicator	English language learner information	N/A
Assessment	Standardized test scores	N/A		Low income status	N/A
	Observation data	✓		Medical alerts	N/A
	Other assessment data- Please specify:	N/A		Student disability information	N/A
Attendance	Student school (daily) attendance data	N/A		Specialized education services (IEP or 504)	N/A
	Student class attendance data	N/A		Living situations (homeless/foster care)	N/A
Communications	Online communications that are captured (emails, blog entries)	✓	Student Contact Information	Other indicator information	N/A
Conduct	Conduct or behavioral data For YouHue: only as described by students	✓		Address	N/A
Demographics	Date of Birth For YouHue: Age, not DOB	✓		Email	N/A
	Place of Birth	N/A	Student Identifiers	Phone	N/A
	Gender For YouHue: Mr./Miss/etc.	✓		Local (school district) ID number	✓
	Ethnicity or race	N/A		State ID number	N/A
	Language information (native, preferred or primary language spoken by student) For YouHue: as provided by teacher	✓		Vendor/App assigned student ID number	✓
	Other demographic info	N/A		Student app username	✓
				Student app passwords	✓
Enrollment	Student school enrollment	✓	Student Name	First and/or Last, or initials	✓
	Student grade level	✓	Student In App Performance	Program/application performance (e.g., typing/reading program performance)	✓
	Homeroom	N/A	Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	N/A
	Guidance counselor	✓	Student Survey Responses	Student responses to surveys or questionnaires	✓
	Specific curriculum programs	N/A	Student work	Student generated content; writing, pictures, etc.	✓
	Year of graduation	N/A	Transportation	Student bus assignment	N/A
	Other enrollment information	N/A		Student pick up and/or drop off location	N/A
Parent/Guardian Contact Information	Address	N/A		Student bus card ID number	N/A
	Email	✓		Other transportation data	N/A
	Phone	✓	Other	Please list each additional data element used, stored or collected by your application	**
Parent/Guardian ID	Parent ID number	✓			
Parent/Guardian Name	(Optional) First and/or Last	✓			
Transcript	Student course grades	N/A			
	Student course data	N/A			
	Student course grades/performance scores	N/A			
	Other transcript data	N/A			

\*For a full list and description of application metadata, please [click here](#).

## EXHIBIT “C”

### DEFINITIONS

**“De-Identified Data”** means information that has all Personally Identifiable Information, including direct and indirect identifiers removed or obscured, such that the remaining information does not reasonably identify an individual. This includes, but is not limited to, name, date of birth, demographic information, location information and school identity.

**“Directory Information”** shall have the meaning set forth under FERPA cited as 20 U.S.C. 1232 g(a)(5)(A)

**“Education Record”** shall have the meaning set forth under FERPA cited as 20 U.S.C. 1232 g(a)(4)

**“Indirect Identifiers”** means any information that, either alone or in aggregate, would allow a reasonable person to be able to identify a student to a reasonable certainty. When anonymous or non-personal information is directly or indirectly linked with Personally Identifiable Information, this anonymous or non-personal information is also treated as personal information. Persistent identifiers that are not anonymized, De-Identified or aggregated are personal information.

**“NIST 800-63-3”** shall mean the National Institute of Standards and Technology (“NIST”) Special Publication 800-63-3 Digital Authentication Guideline.

**“Personally Identifiable Information” or “PII”** means data that can be used to identify or contact a particular individual, or other data which can be reasonably linked to that data or to that individual’s specific computer or device. Student PII includes, without limitation, those items set forth in the definition of PII under FERPA.

**“Sell”** consistent with the Student Privacy Pledge, does not include or apply to a purchase, merger or other type of acquisition of a company by another entity, provided that the company or successor entity continues to treat the Personally Identifiable Information contained in Student Data in a manner consistent with this DPA with respect to the previously acquired Personally Identifiable Information contained in Student Data.

**“Service Provider”** means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its Services, and who has access to PII.

**“School Official”** means for the purposes of this DPA and pursuant to FERPA (34 CFR 99.31 (B)), a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of education records; and (3) Is subject to FERPA (34 CFR 99.33(a)) governing the use and re-disclosure of personally identifiable information from student records.

**“Student Data”** means any data, whether gathered by Provider or provided by LEA or its users, students, or students’ parents/guardians, that is descriptive of the student including, but not limited to, information in the student’s Educational Record or email, first and last name, home address, telephone number, email address, or other information allowing online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information text messages, documents, student identifies, search activity, photos, voice recordings or geolocation information. To the extent U.S. law applies, Student Data may include Education Records. Student Data as specified in

Exhibit B is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not include De-Identified Data or information that has been anonymized, or anonymous usage data regarding a student's use of Provider's Services.

**"Student Generated Content"** means materials or content created by a student including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content. "Student Generated Content" does not include student responses to a standardized assessment where student possession and control would jeopardize the validity and reliability of that assessment.

**"Targeted Advertising"** means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the Provider's website, online service or mobile application by such student or the retention of such student's online activities or requests over time and across non-affiliate websites for the purpose of targeting subsequent advertising. This does not include advertising to a student based on the content of a web page, search query or a user's contemporaneous behavior on the website or a response to a student's response or request for information or feedback, both of which are permitted.

**"Third-Party Advertising"** means direct advertising by third-parties and their products or services on the Service (i.e., such as when an advertiser would bid to place an advertisement directly on a platform). Provider does not allow third parties to advertise directly on its Service in student-user logged in areas of the Service, nor does Provider sell advertising space in logged in areas on Provider's Service. However, Provider may serve advertising themselves (including for third-party products and services Provider believes may be of interest to users) based on the content of a web page, search query or a user's contemporaneous behavior on the website.

### **Additional Definitions Specific to GDPR Section 7**

In the GDPR DPA Section 7:

- a) **"Controller"**, **"Data Subject"**, **"Personal Data"**, **"Personal Data Breach"**, **"Processing"**, **"Processor"**, and **"Supervisory Authority"** have the meaning given to them in Data Protection Law;
- b) **"Data Protection Law"** means Directive 95/46/EC, Regulation (EU) 2016/679, Directive 2002/58/EC (as amended by Directive 2009/136/EC), and all other data protection laws of the European Union, the European Economic Area ("**EEA**"), and their respective member states, Switzerland and the United Kingdom, and any legal instrument for International Data Transfers, each as applicable, and as may be amended or replaced from time to time;
- c) **"Data Subject Rights"** means all rights granted to Data Subjects by Data Protection Law, including the right to information, access, rectification, erasure, restriction, portability, objection, and not to be subject to automated individual decision-making;
- d) **"International Data Transfer"** means any transfer of Personal Data from the EEA to an international organization or to a country outside of the EEA, and includes any onward transfer of Personal Data from the international organization or the country outside of the EEA to another international organization or to another country outside of the EEA;

- e) “Personnel” means any natural person acting under the authority of Provider;
- f) “Special Categories of Data” means any type of Student Data that is designated as a special category of Personal Data, or otherwise subject to additional restrictions under the Data Protection Law; and
- g) “Subprocessor” means Service Provider.

## **EXHIBIT “D”**

### **DIRECTIVE FOR DISPOSITION OF STUDENT DATA**

LEA directs YouHue to dispose of Student Data obtained by Provider pursuant to the terms of the DPA between LEA and Provider. The terms of the Disposition are set forth below:

1. **Extent of Disposition**

\_\_\_ Disposition is partial. The categories of Student Data to be disposed of are set forth below or are found in an attachment to this Directive:

*[Insert categories of data here]*

\_\_\_ Disposition is Complete. Disposition extends to all categories of Student Data.

2. **Nature of Disposition**

\_\_\_ Disposition shall be by destruction or deletion of Student Data, including De-Identification of Student Data as set forth in Section 4.6 (“Disposition of Data”).

\_\_\_ Disposition shall be by a transfer of Student Data. The Student Data shall be transferred to the following site as follows:

*[Insert or attach special instructions]*

3. **Timing of Disposition**

Student Data shall be disposed of by the following date:

\_\_\_ As soon as commercially practicable

\_\_\_ By *[Insert Date]*

4. **Signature**

\_\_\_\_\_  
Authorized Representative of LEA

\_\_\_\_\_  
Date

5. **Verification of Disposition of Date**

\_\_\_\_\_  
Authorized Representative of LEA

\_\_\_\_\_  
Date

## FRAUD EXAMINATION & INTERNAL CONTROLS REVIEW PROPOSAL

September 30, 2019

Zach Clark, CPA, CFE  
Open Ears Reporting Services, Inc.  
1 Olympus Lane  
Chico, CA 95973

Dear Mr. Caylor

Pursuant to our discussion, Open Ears Reporting Services, Inc. presents this proposal to the Corning Union High School District (the District) to perform a fraud examination and review of internal controls as a result of certain allegations that have come to the attention of the District.

Our examination will be conducted in accordance with lawful fraud examination techniques, and will include the services as detailed in the following Attachment 1. Scope of Work. While our procedures have been designed in accordance with best practices recommended by the Association of Certified Fraud Examiners, we cannot provide assurances that fraud, if it exists, will be uncovered as a result of our examination, or that the implementation of our internal control recommendations will prevent or detect fraud, errors, or other related issues in the future.

The fee for this examination will be \$ 5,550. The fee is due within 30 days upon signing this letter and subsequent receipt of the related invoice. If necessary, any related depositions or court appearances will be subject to a separate contractual agreement.

Please review this proposal. If it meets with your approval, please sign and return either electronically to [zclark@openears.io](mailto:zclark@openears.io) or by mail to the address noted above. If you have any questions, please do not hesitate to reach out. Thank you.



Zach Clark  
Chief Executive Officer  
Open Ears Reporting Services, Inc.

9/30/2019

Date



Signature

Jared Caylor

Name

Superintendent

Title

10/17/19

Date



Attachment 1. Scope of Work

#	Description	Notes	Deliverable	Estimated Time		Estimated Cost		\$ 100 per hour	
				Low	High	Low	High		
1	Comprehensive Fraud Risk Assessment	Review processes and procedures to determine highest risk business areas (ex. Cafeteria, ASB, AP, payroll, etc.) and document related controls and other details.	Completed comprehensive fraud risk assessment.	4	8	\$400	\$800		
2	Processes & Internal Control Documentation (narratives, flowcharts, etc.)	Develop narratives and other documentation (flowcharts, etc.) describing processes, key controls, responsible employees, and other important details of processes.	Detailed process and internal control documentation for key business areas. Provides visibility and deeper understanding into key processes.	4	8	400	800	<--NOTE that estimate is per section (example: Cafeteria = one section)	
3	Verify key controls and process narratives	Auditor will confirm assertions, key controls (access controls, internal controls, etc.), and other information in the fraud risk assessment and process	Report from auditor detailing testing results. Tests can include brief interviews with employees, review of documentation, and other methods to confirm.	8	16	800	1,600	<--NOTE that estimate is per section (example: Cafeteria = one section)	
4	Develop recommendations based on conclusion from steps 1 - 3.	Auditor will review the results from steps 1 - 3 and make recommendations for improvements, additions, or modifications.	Recommendations report	4	8	400	800	<--NOTE that estimate is per section (example: Cafeteria = one section)	
5a	Review of vendor lists	Auditor will be provided lists of all vendors paid in the last two years - listing will include totals payments made to those vendors in the last two years. Client will confirm onscreen with auditor that the listing of total payments is complete.	For each vendor the auditor will establish business purpose of payment and perform certain procedures to establish vendor credibility. Report detailing conclusions will be provided.	4	8	400	800	Note: One analysis only.	
5b	Review of cancelled checks	Client will provide auditor bank detail of all cancelled checks for last two years - auditor will review and compare to vendor list payment totals for any discrepancies (for example vendor not included on listing).	Report detailing results of analysis of all cancelled checks.	3	6	300	600	Note: One analysis only.	
5c	Contact local pizza restaurant and inquire about potential dealings with the ex-cafeteria supervisor	Auditor will call and inquire of potential business dealings with the District under the ex-cafeteria supervisors.	Auditor will summarize results of inquiry in a brief report.	2	4	200	400		
5d	Review historical records from Cafeteria and investigate potential for fraud reconstruction discovery.	Client will work directly with the Auditor using historical records from ex-cafeteria supervisor to attempt to reconstruct and quantify potential fraud. This will only include initial analysis to determine feasibility of further procedures. If further procedures deemed necessary, those will fall under a separate contract.	Auditor will prepare a report detailing results of inquiry.	8	16	800	1,600		
				37	74	\$3,700	\$7,400		
								Average of estimates to be billed as flat rate	
								<u>\$5,550</u>	



### CONTRACT PROPOSAL

**CONTRACT # 19077**

Page 1 of 2

**Date: 09/11/2019**

**Corning Union High School**  
23341 Loleta Ave.  
Corning, CA 96021

**Job Name:** Rodgers Walnut Orchard  
**Location:** Tehama Co  
**Project Manager:** John Rhein

Durham Pump Inc. hereby proposes to furnish all materials, labor and equipment necessary to execute the following proposal: Install a Durham Pump Inc. irrigation system (per DPI's Design Map) on ~~24~~ <sup>54</sup> acres of walnuts planted 28 x 28 offset with the cultural direction North and South. The system will require a new 200 hp oil lube turbine pump and electric motor. Durham Pump Inc. to install the irrigation system from the new pump & motor, new electric service, thru the discharge line & filter to the steel gooseneck, mainlines, sub mains, laterals and sprinklers. Durham Pump Inc. will do initial flushing and repairing of any leaks in the system. (See Page 2 - SPECIFICATION SHEET for materials and other system details.)

\*\*\*This contract is expected to change based upon successful solicitation of donations to the school- all donations will be processed as a change order reduction to this contract.\*\*\*

<b>Total cost for this proposal:</b>	Material Price:	\$ 80,796.06
	Sales Tax:	\$ 1817.91
	Subcontract/Electrical:	\$ 33,137.78
	Installation Labor:	\$ 34,458.86
	<b>Total Contract Price:</b>	<b>\$ 150,210.61</b>

**Payment Terms will be as follows:**

Payment upon Contract Acceptance:	\$ 47,000.00
Payment upon Material Delivery:	\$ 47,000.00
Payment upon Complete System Installation:	\$ 47,000.00
Payment upon Customer Acceptance:	\$ 9,210.61

*This proposal is firm for acceptance until 10/25/19*

This proposal includes necessary workmen's compensation, public liability and property damage insurance and taxes where applicable. All permits or municipal fees are excluded. Contract assumes normal dry agricultural digging conditions. If any rock, lava cap, excessive mud, standing water, or excessive sand causing potential trench collapses are encountered; they will require a change order. Customer shall contact PG&E for service, and is responsible for any fees incurred. Durham Pump will complete the electrical services detailed in this contract after PG&E's acceptance. Labor on this project is priced at current market rates as of the date of this contract. The State of California has several legislated changes pending that will affect the minimum wage as well as daily overtime. Durham Pump's daily workday will be the maximum allowed without overtime. If this project is installed after one of these scheduled changes takes effect, or if the customer requests our crews to work any overtime, a change order may be required for this job. Durham Pump will contact USA to locate all public utilities. Customer is responsible for marking any private utilities. Durham Pump will not be responsible for damages to unmarked utilities.

This agreement shall become binding only upon signature of both parties in the spaces indicated below. Such agreement shall constitute the entire contract and be binding upon the parties hereto, there being no covenants, promises or agreements, written or otherwise, except as herein set forth, including the attached. Payment terms not met will be finance charged at the rate of 1.5% per month on the unpaid balance.

**ANY ALTERATION OR DEVIATION FROM THESE SPECIFICATIONS MAY INVOLVE CHANGES IN THE ABOVE PRICING AND CHANGE ORDERS THAT MAY AFFECT ABOVE CONTRACT PRICE**

The system shall be completely warranted against defects in material and workmanship for a period of one year from the date of installation completion.

By:   
John Rhein for DURHAM PUMP, INC.

**CUSTOMER ACCEPTANCE**

You are hereby authorized to perform the work indicated in the above proposal for which the undersigned agrees to pay the amount indicated above in said proposal according to the terms and other conditions stated above and on attached exhibits.

DATE: 10/18/19

SIGNATURE:   
Jared Caylor for Corning Union HS District



### CONTRACT PROPOSAL

CONTRACT # **19077**

Page 2 of 2

Date: **09/11/2019**

### SPECIFICATION SHEET

#### System Specifications

Trees planted 28 x 28, with one sprinkler per two trees and a harvest direction of North/south. System is to operate in one set. System is designed for Nelson R2000-K3 sprinkler w/ #11 (orange) nozzles at an average of 40 psi = 1.36 gpm an average application rate of .084 per hour or 2.00" in 24 hours. These sprinklers will be purchased in 2 or 3 years. Trees will be started on Bowsmith fanjets, one per tree, with tophats for the first year. Laterals to be space every 50.09' and sprinklers to be space every 31.3'. New 200 hp electric motor and oil lube turbine pump with 10" discharge and 2- 8" 1200 Morrill filters.

#### Equipment Specifications

2" through 3" class 125 PVC pipe

4" through 12" class 100 PVC pipe

Nelson R2000-K3 sprinkler w/ #11 (orange) nozzle (designed for, but not part of contract)

Bowsmith Fanjets w/ 24" assembly

Schedule 40 PVC fittings

#### Pump Equipment

1979 gpm @ 279 tdh

200 hp Electric motor

4 stage bowl- FW14MS

#### Electric Service

New 200 HP VFD service

400 amp panel

Service pole

#### Filtration

8" 1200 gpm Morrell filter

10" steel discharge assembly

10" flgd check valve

4" PRV

#### Exclusions

Any county or utility permits or fees

PG&E services





# CA Dashboard Local Indicators

Board of Trustees

Corning Union High School District

October 17, 2019



# Big Ideas for CA Dashboard

## Local Indicators

- ▶ 5 Local Indicators complete the Dashboard
  - ▶ Compliment the 6 State Indicators
  - ▶ Met/Not Met/Not Met for 2 or More Years
- ▶ Must be populated for Fall 2019 Dashboard
- ▶ **Process** is what's important; no colors
- ▶ Narrative required but evidence kept locally



## Priority 1 – Basic Conditions

- ▶ Number/Percentage of teacher misassignments/vacant positions  
▶ 0
- ▶ Number/Percentage of students without CCSS textbook access  
▶ 0
- ▶ Number of identified instances where facilities do not meet “Good Repair”  
▶ 0



## Priority 2 – Implementation of State Academic Standards

- ▶ Local Measurement Tools – Math, English, Social Science, Science
  - ▶ Renaissance STAR Reading, Math Mastery Quizzes, English Department Writing Rubric (also used w/ EL), Instructional Coaches, Administrative Observations, Routine Argument Formative Assessment Tool, NewsELA, CAASPP, ELPAC
- ▶ Adoption of CPM Curriculum in Math, NGSS aligned curriculum in Science, other state aligned texts in core departments.





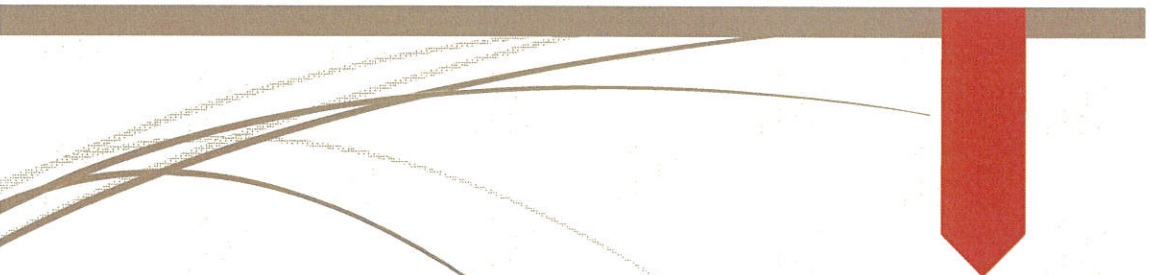
## Priority 3 – Parent Engagement

- ▶ Tool to Engage Parents, Preferably a Parent Survey
  - ▶ Promise Neighborhood
    - ▶ Household (Family and Community Survey)
- ▶ Results (along with other data) help identify the needs of the students at CUHS and in the community.
  - ▶ Additional Counseling Services to bridge the gap between high school and the first year of college
  - ▶ Adding additional ELD supports, significant work in EL department the last two years
  - ▶ Adding academic supports that connect with systems already in place (STARs, AST)



## Priority 6 – School Climate

- Survey to be administered at least every other year.
- California Healthy Kids Survey
  - The California Department of Education (CDE) has funded the CHKS since 1997 to provide data that would assist schools in:
    - (1) fostering positive school climates and engagement in learning;
    - (2) preventing youth health-risk behaviors and other barriers to academic achievement; and
    - (3) promoting positive youth development, resilience, and well-being.
- Results from this survey (and other data) guide decisions on what support services are offered
  - SRO, Counseling, STARs, Academic and Behavior Interventions



## Priority 7 – Access to a Broad Course of Study

- ▶ Course Catalog Reviewed and Updated Annually by Department Chairs and Admin
- ▶ Equity of Access
  - ▶ Concerted efforts to mainstream students with disabilities, English learners
- ▶ Barriers to Access
  - ▶ School Size
- ▶ Future Goals
  - ▶ Expand and enhance CTE offerings for all students

# **Corning Union High School District Rodgers Oversight Committee Meeting**

*The Purpose of the Rodgers Oversight Committee is to oversee, coordinate, and report to the Board of Trustees on the activities and development at Rodgers Ranch and the financial activity of the Rodgers Endowment. While these meetings are not subject to the Brown Act, the CUHSD Board of Trustees values transparency and public input and will therefore hold the meetings in public and allow for public comment at the discretion of the Superintendent.*

**Date: October 2, 2019**

**Time: 5:00 pm**

**Location: CUHS Library**

1. Call to Order
2. Public Comment Process
3. Committee Member Reminder
4. Purpose of Committee - Endowment and Ranch Oversight, Reporting to Board
5. Ranch Manager Position
6. PG&E, Well Completion
7. Update on Orchard Development
8. Update on Potential Chico State Partnerships
9. Endowment & Loan Update
10. Other Topics
11. Next Meeting Date

payment of \$50,000 that was authorized by the Board last month. CBO Christine Fears will work with Financial Advisor Eric Moxon to make this payment, which will drop the loan balance accordingly. Mr. Moxon has communicated to Mr. Caylor that interest rates are currently very low and are likely to remain that way for the immediate future. Because of this, he is hesitant to invest in long term bonds that will have little return. As a result, he is looking to buy 10-15 year bonds with some call protection and wait for rates to go back up.

#### **7. Ranch Manager Position**

Mr. Caylor presented a draft of some job duties that could be included in the advertisement for a part time Ranch Manager. There was a lengthy discussion about the duties the person would have and whether they would be limited to just the new orchard, or the entire Ranch. Everyone seemed to agree that the long term plan is to have a Ranch Manager oversee all activities at the Ranch and work with teachers and other District staff to maximize its use and access. However, because this is being offered as a part time position right now, we are going to have to wait to see what is feasible for the person who is hired. There was also discussion about the historical view that the Ranch is completely separate from the District in terms of funding and oversight, and whether it needs to remain that way. The group agreed that it is probably time to revisit this conversation with the whole Board, especially in light of the fact that the District is contributing so much funding to the Ranch right now. The group emphasized the need to be flexible in whatever agreement is reached with the employee because we are just starting out and we really don't know what the duties are going to require of this person. Mr. Caylor is going to finalize the job description and post the position the week of 10/7/19.

#### **8. PG&E, Well Completion**

Mr. Caylor communicated that PG&E has developed plans for our project to get power to the new well and that Andersen and Sons is going to be working with Patterson Electric to get our end of the work done so that PG&E can connect power. Additionally, Patterson Electric has said they are looking to get some of the materials and/or labor necessary for the project donated.

#### **9. Update on Orchard Development**

The land leveling has been completed for the new orchard. Ripping is supposed to start the week of October 9th. The goal remains to have trees planted by Spring 2020.

#### **10. Update on Potential Chico State Partnerships**

Chico State has a rural outreach department that is extremely interested in partnering with us to develop the Ranch. Mr. Caylor is currently working with Dr. Ann Schulte and Dr. Cindy Daley from Chico State to explore the potential of this partnership.

#### **11. Potential Lease of Upper Parcel**

There seems to be interest from California Olive Company in leasing the upper parcel (approximately 30 acres) for high density olives. This has been a possibility in the past as well. Mr. Bingham said he has a contact at the company that he will reach out to and gauge whether the interest is real on their part. If it is, the committee can explore what that process would look like and whether it's the best use of the parcel.

## **12. Other Topics**

There were none.

## **13. Next Meeting Date**

The next meeting date was not set, but it is expected to in January or sooner if needed.



# Corning Union High School District

## Endowment Trust

### October 1, 2019

#### Investment Account

Total Value - \$3,868,698

Par Value \$2,995,000

Target Par Value \$3,300,000

Called Securities

9/3/19 - \$35,000 - 5.07% CA Muni

10/1/19 - \$130,000 - 6.2% CA Muni

10/1/19 - \$115,000 - 6.2% CA Muni

\$289,000 needs to be reinvested

#### Cash Flow Projected- \$163,293

Target \$160,000

Money Market - \$20,000

\$19,351 moves to checking 11/1/19

#### Performance

2019 YTD - +8.94%

#### Checking Account

Total Value - \$122,861

\$19,351 will be added 11/1/19

#### Loan Account

\$305,364 Balance

4.52% - Current rate - Variable based on 30 Day LIBOR

Rate will continue to decrease as Feds lower rates

#### Current Loan Payment Plan

\$5,000/mo (\$60,000/year)

Interest is currently \$1,247/mo

Principal is \$3,752/mo (\$45,024/year)

Aprox 5.5 years to pay off at current rate

#### Ideas

- Rates are going to be lower for longer
- Buy 10-15 year bonds with some call protection
- Rates will eventually go back up

## Potential Terms for Contracted Ranch Manager

1. 3 year term
2. Specify Duties
  - a. Serve as primary contact for orchard consultants/contractors
  - b. Works with Superintendent to develop orchard budget and plans, develops and implements policies, guidelines and operational procedures to ensure a cost effective operations
  - c. Schedules all necessary work for orchard installation/maintenance, coordinating this schedule with District staff and outside contractors
  - d. Helps ensure a safe environment for students, staff and community visiting the Ranch.
  - e. Serves as a permanent member of the Rodgers Oversight Committee.
  - f. Works with District IPM coordinator to follow all applicable guidelines related to chemical use in District facilities.
  - g. Monitors use of supplies for orchard and completes proper accounting and reporting documentation.
  - h. Regular report to Superintendent and Board on orchard progress
  - i. Oversee all necessary activities related to harvest, including providing detailed reports to Superintendent and Board on production, sales, etc.
  - j. In cooperation with the Superintendent, negotiate with buyers for the sale, storage, and shipment of crops.
  - k. Plan crop activities based on factors such as crop maturity or weather conditions.
  - l. Select or purchase machinery, equipment, or supplies, such as fertilizer, or chemicals.
  - m. Inspect orchards or fields to determine crop maturity or condition or to detect disease or insect infestation.
  - n. Monitor and adjust irrigation systems to distribute water according to crop needs and to avoid wasting water.
  - o. Direct crop production operations, such as planning, tilling, planting, fertilizing, cultivating, spraying, or harvesting. This may include the hiring of sub-contractors for specific farm labor needs.
3. License and Certificate Requirement
  - i. Possession of a valid Class C California Driver's License
  - ii. Possession of or ability to attain all necessary certifications related to agriculture herbicide and pesticide use
4. Compensation
  - a. Total \$25,000 per year, salary and benefits (part time). Upon execution of agreement, the contracted employee may elect whether to receive the District contribution toward health benefits in the amount of \$12,000 per year. If this is chosen, the total annual compensation will be reduced by this amount.
5. Evaluation
  - a. The Superintendent shall evaluate this person on an annual basis.

6. Termination of Agreement

- a. Both parties can unilaterally terminate the agreement with 30 days notice.

**Job Advertisement**

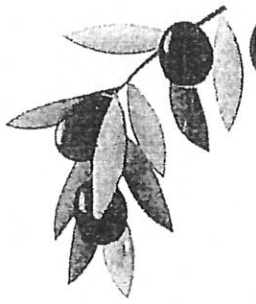
1. KNOWLEDGE, ABILITIES AND SKILLS:

- b. Principles, methods, trends, procedures and techniques used to operate a fully functional walnut orchard
- c. Legal mandates, policies, regulations and guidelines related to farming operations
- d. Safe working methods and procedures
- e. Computer operations, including word processing and email
- f. Communicate effectively in oral and written form
- g. Understand and carry out oral and written directions with minimal accountability controls
- h. Establish and maintain cooperative organizational and community relationships
- i. Safely operate and perform minor maintenance on a variety of farming equipment

2. QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying.

- A typical way to obtain the required knowledge and skill would be: Five years of experience farming, including at least two years in a supervisory capacity.
- Equivalent to the completion of the twelfth grade, supplemented by advanced training or coursework in the organization and supervision of farming operations.



# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

September 26, 2019

To Whom It May Concern:

Corning Union High School District is currently in the process of installing infrastructure and planting an approximately 50 acre walnut orchard at Rodgers Ranch. Our ranch is a 177 acre property that was given to the school approximately 20 years ago with the hopes of expanding agricultural and career technical education (CTE) opportunities for students.

There are two primary reasons we believe the development of this orchard would be beneficial for our students. First, it would provide a quality, hands on learning experience to study orchard development, maintenance, harvest, etc. Second, it will generate a revenue source to support future development and use of the ranch. It is our vision that the Ranch will become a model CTE facility in the state of California and a centerpiece of the community of Corning. Programs including agriculture, manufacturing, natural resources, marketing/entrepreneurship, special education, foods & nutrition/culinary arts, construction technology, welding, ag small engines/power, and science could all easily utilize the ranch as a tremendous learning lab for students. Additionally, the Ranch has the potential to become a focal point of the community of Corning through gardens, walking paths, pick your own produce, elementary school outreach, etc.

As you may be aware, school funding in California can fluctuate quite a bit depending on the economy and politics. The development of this orchard is the first major step in stabilizing funding sources for CTE and Rodgers Ranch so that our students have access to quality programs for generations to come.

Any support you can provide for the development of our orchard would be greatly appreciated. If you need our tax id number, please do not hesitate to contact me. All donations made to our District will be formally accepted by our Board and we will do our best to publicly acknowledge the generosity that is shown towards our students through this help.

Sincerely,

Jared Caylor  
Superintendent



**Corning Union High School District  
Job Description**

**JOB TITLE: FOOD SERVICE SUPERVISOR**

Salary Schedule:	Food Service Supervisor	Department:	Food Service
Reports To:	Chief Business Official	Approved By:	Board of Trustees Pending – 10/17/19

**POSITION SUMMARY:**

Under the general supervision of the Chief Business Official, the Food Service Supervisor plans, organizes, develops, and directs the District Food Service Program, supervises and trains Food Service staff; maintains financial records, promotes programs to staff and the general public, and provides and maintains an appealing and nutritional food service program to all sites in the District. Using independent judgment and discretion, is responsible for cooking, preparing, serving, and selling food; and maintains sanitary kitchens and food service areas.

As a member of the District Management Team, the Food Service Supervisor works cooperatively with other members of the Management Team in the formulation and implementation of District policies. The Food Service Supervisor partners with others in the community to solicit support for the development of a sound nutrition assistance food program, striving for continual improvement and growth, while following Federal, State, and local guidelines.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Oversees the operations and functions of the cafeteria and food service program; and supervises, schedules, and evaluates assigned staff.

Prepares menus with recipes that create a balanced and nutritious diet for children of all ages, and that meet all State and Federal requirements to qualify as a reimbursable meal; orders food and supplies, maintains adequate inventory and production records.

Utilizes scratch baking and fresh ingredients as much as possible; monitors the quality of food served and solicits feedback from students regarding menu offerings, making changes as needed.

Provides a safe environment for performance of work, ensuring that all employees are in compliance with district safety policies.

Promotes a positive school climate by maintaining a positive and friendly attitude with students, staff, parents, and members of the public.

Through proper food handling and preparation, ensures that health and safety standards are maintained.

Maintains professional competence through participation in regional and State workshops, meetings, and seminars; provides employee training opportunities and encourages professional growth.

Completes professional continuing education requirements as mandated by State and Federal regulations.



Provides effective office organization and management techniques to ensure all records and supporting documents are accurate and maintained in accordance with State, Federal and Local regulations.

Prepares monthly State and Federal reports and serves as liaison with State and Federal representatives.

Maintains clear and concise cash control policies and procedures for each site and the Food Service Department.

Reviews invoices and codes to proper accounts to ensure accuracy prior to payment.

Drives to school sites in order to effectively manage the nutritional services program throughout the District.

Assists in the continued enhancement of the management of Corning Union High School District by modeling appropriate behavior for and toward students and staff, and by displaying professional conduct at all times.

#### OTHER RESPONSIBILITIES (NONESSENTIAL FUNCTIONS):

Plans and directs all District-wide staff breakfasts and lunches, district events and school site events.

May process Free and Reduced Price Lunch Application forms.

Other related duties as assigned or required.

#### PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this classification must perform in carrying out the essential job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to frequently stand, walk and sit.

Ability to occasionally use hands to touch, handle, and feel; reach with hands and arms (occasionally overhead); climb or balance; stoop, kneel, crouch, or crawl; talk and hear; and taste and smell.

Ability to occasionally lift and/or move up to 40 pounds unassisted.

#### QUALIFICATIONS/EDUCATION:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Associate Degree or higher in applicable area is preferred.

Must meet current State and Federal standards for School Nutrition Program Directors. College level coursework in a related field such as:

- food and nutrition
- food service management

- dietetics
- family and consumer sciences
- nutrition education
- culinary arts
- business or a related field.

Management experience is preferred.

Knowledge of principles of organization and administration as it applies to schools and nutritional services.

Knowledge of the steps required to purchase quantities of food based on standardized recipes to meet the meal pattern requirements based on the food buying guide and production forecast.

Knowledge of all State, Federal and Local regulations and requirements of the School Nutrition Program as authorized under the National School Lunch Program; including the processing of USDA commodities.

Must possess and maintain a valid California Driver's License and adequate certification in safe food handling as required by State and Federal regulations.

Ability to deal tactfully and courteously with the public and other District staff, and to maintain required confidentiality.

Flexibility to adjust to changes created as a result of new laws and policies affecting school districts.

Ability to function in a high-volume atmosphere in a professional manner while dealing with students, staff, parents, administrators, and a variety of outside contacts both in person and over the telephone.

Ability to use sound judgment and reasoning to perform the essential functions of the job.

Ability to provide successful leadership and conflict management skills.

Willingness to attend workshops, etc., to acquire training and knowledge in the performance of the job.

Demonstrated ability to use technology to accurately perform the essential functions of this position, including various computers, software, word processing, spreadsheets, databases, document imaging, cash registers, etc.

Demonstrated mathematical ability to calculate figures and amounts such as discounts, interest, proportions, percentages, and fractions.

Ability to work independently with a minimum of guidance and supervision, following oral and written directions.

Must have personality to maintain human relationships demanded in a public service agency.

Ability to read, write, speak, and communicate effectively in English.

CORNING UNION HIGH SCHOOL DISTRICT  
182 DAY CERTIFICATED SALARY SCHEDULE  
7/1/2019

6% Increase RETRO 7/1/19, Pending Board Approval 10/17/19									
	CLASS 0		CLASS I		CLASS II		CLASS III		CLASSIV
	Less than BA+30		BA+30		BA+45		BA+60 OR MA		BA+75 OR MA+15
1	47,142		49,655		50,897		52,169		53,473
2	48,321		50,896		52,169		53,473		54,810
3	49,529		52,168		53,474		54,810		56,180
4	50,767		53,473		54,810		56,180		57,584
5	52,036		54,809		56,181		57,585		59,024
6	53,337		56,180		57,585		59,024		60,500
7	54,671		57,584		59,025		60,500		62,012
8	56,038		59,024		60,500		62,012		63,562
9	57,438		60,499		62,013		63,563		65,151
10	58,874		62,012		63,563		65,152		66,780
11			63,252		65,470		67,106		68,784
12			64,517		67,434		69,120		70,847
13			65,807		69,457		71,193		72,972
14			67,124		71,541		73,329		75,162
15			68,466		73,687		75,529		77,416
16			69,835		75,161		77,039		79,739
18			71,232		76,664		78,580		82,131
20			72,657		78,198		80,152		84,595
22			74,110		79,762		81,755		86,710
24			75,592		81,357		83,390		88,878
26			77,104		82,984		85,058		91,100
28			78,646		84,644		86,759		93,377
30			80,219		86,336		88,494		95,712

MASTER STIPEND-5% of Step 1, Class I (per year)

2,482.73

7/1/19 - Summer School Hourly Rate \$43.30

7/1/18 - Annual District Health Insurance contribution is \$12,000 per 1.0 FTE

CORNING UNION HIGH SCHOOL DISTRICT  
201 DAY CERTIFICATED SALARY SCHEDULE  
7/1/2019

Based on 201 days per year
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6% Increase RETRO 7/1/19, Pending Board Approval: 10/17/19						
		CLASS I		CLASS II		CLASS III
		BA+30		BA+45		BA+60 OR MA
						CLASSIV BA+75 OR MA+15
1		54,838		56,210		57,615
2		56,209		57,616		59,056
3		57,615		59,056		60,532
4		59,055		60,532		62,045
5		60,531		62,046		63,596
6		62,045		63,597		65,186
7		63,596		65,187		66,816
8		65,186		66,816		68,486
9		66,815		68,487		70,198
10		68,486		70,199		71,953
11		69,855		72,305		74,112
12		71,252		74,474		76,335
13		72,677		76,708		78,625
14		74,131		79,010		80,984
15		75,614		81,380		83,414
16		77,126		83,008		85,082
18		78,668		84,668		86,784
20		80,242		86,361		88,519
22		81,847		88,088		90,290
24		83,484		89,850		92,096
26		85,153		91,647		93,937
28		86,856		93,480		95,816
30		88,593		95,350		97,733

MASTER STIPEND-5% of Step 1, Class I (per CITA contract) 2,741.90

7/1/19 - Summer School Hourly Rate \$43.30

7/1/18 - Annual District Health Insurance contribution is \$12,000 per 1.0 FTE



CORNING UNION HIGH SCHOOL DISTRICT  
21st Century Asset Grant Coordinator  
7/1/2019

Based on 195 days per year @ 8 hours p/day (1,560 annual hours)

6% Increase RETRO 7/1/19, PENDING Board Approval: 10/17/19								
		CLASS I		CLASS II		CLASS III		CLASSIV
		BA+30		BA+45		BA+60 OR MA		BA+75 OR MA+15
1		60,802		62,323		63,880		65,477
2		62,322		63,881		65,477		67,114
3		63,880		65,478		67,114		68,792
4		65,477		67,115		68,792		70,511
5		67,114		68,793		70,512		72,274
6		68,791		70,513		72,275		74,081
7		70,511		72,275		74,082		75,933
8		72,274		74,082		75,934		77,831
9		74,081		75,934		77,832		79,777
10		75,933		77,833		79,778		81,772
11		77,452		80,168		82,171		84,225
12		79,001		82,573		84,636		86,752
13		80,581		85,050		87,175		89,354
14		82,192		87,601		89,791		92,035
15		83,836		90,229		92,484		94,796
16		85,513		92,034		94,334		97,640
18		87,223		93,875		96,221		100,569
20		88,967		95,752		98,145		103,586
22		90,747		97,667		100,108		106,175
24		92,562		99,621		102,110		108,830
26		94,413		101,613		104,152		111,551
28		96,301		103,645		106,235		114,339
30		98,227		105,718		108,360		117,198

MASTER STIPEND-5% of Step 1, Class I (per CITA Contract) 2,482.73

7/1/19 - Summer School Hourly Rate \$43.30

7/1/18 - Annual District Health Insurance contribution is \$12,000 per 1.0 FTE

# CORNING UNION HIGH SCHOOL DISTRICT

School Psychologist/Program Specialist

2019/20

**6% Increase Retro 7/1/19**

STEP	190 DAYS
1	74,685
2	76,926
3	79,234
4	81,611
5	84,059
6	86,581
7	89,178
8	91,854
9	94,609
10-13	97,448
14-16	100,371
17-19	103,382
20+	106,484

M.A., M.S. Degree      \$ 2,613.99

7/1/18 - Annual District Health Insurance contribution is \$12,000 per 1.0 FTE

**PENDING BOARD APPROVAL 10/17/19**



STARS Salary Schedule

2019/20

2019/20	Hourly Rate				
EFFECTIVE 11/1/18					
<b>CERTIFICATED</b>					
Academic Facilitator	\$ 40.85				
<b>CLASSIFIED</b>					
Lead Facilitator	\$ 24.13				
Enrichment Facilitator	\$ 17.94				
Navigate Program Assistant	\$ 17.94				
School Based Enterprise	\$ 27.98				
STAR Assistant	\$ 13.67				
STAR Student	\$ 12.00				
Minimum Wage Requirements					
Salary schedules may be revised as cola and program changes allow.					
Benefits are based on hours worked per day (prorated).					
No steps or raises are automatic, but will occur when possible.					
<b>PENDING BOARD APPROVAL 10/17/19</b>					

# Adult Education Salary Schedule

2019/20

2019/20	Hourly Rate			
EFFECTIVE 10/1/19				
<b>CERTIFICATED</b>				
ESL/HS Teacher	\$ 43.30			
<b>CLASSIFIED</b>				
Data Entry / Clerical Assist. I	\$ 16.00			
Data Entry / Clerical Assist. II	\$ 17.66			
Paraeducator	\$ 17.56			
Child Care Assistant	\$ 12.80			
Minimum Wage Requirements				
Salary schedules may be revised as cola and program changes allow.				
Benefits are based on hours worked per day (prorated).				
No steps or raises are automatic, but will occur when possible.				
PENDING BOARD APPROVAL 10/17/19				

# ESP CLASSIFIED 2019/20

RETRO JULY 1, 2019													
Step > Range	1	2	3	4	5	6	7	8,9,10	11,12,13	14,15,16	17,18,19	20	21
1													
2													
3													
4	12.19	12.56	12.93	13.32	13.72	14.13	14.56	15.43	16.35	17.34	18.38	19.48	19.87
5	12.49	12.87	13.26	13.65	14.06	14.48	14.92	15.81	16.76	17.77	18.84	19.97	20.36
6	12.81	13.19	13.59	13.99	14.41	14.85	15.29	16.21	17.18	18.21	19.31	20.46	20.87
7	13.13	13.52	13.93	14.34	14.77	15.22	15.67	16.62	17.61	18.67	19.79	20.98	21.40
8	13.46	13.86	14.27	14.70	15.14	15.60	16.07	17.03	18.05	19.14	20.28	21.50	21.93
9	13.79	14.21	14.63	15.07	15.52	15.99	16.47	17.46	18.50	19.61	20.79	22.04	22.48
10	14.14	14.56	15.00	15.45	15.91	16.39	16.88	17.89	18.97	20.10	21.31	22.59	23.04
11	14.49	14.92	15.37	15.83	16.31	16.80	17.30	18.34	19.44	20.61	21.84	23.15	23.62
12	14.85	15.30	15.76	16.23	16.72	17.22	17.73	18.80	19.93	21.12	22.39	23.73	24.21
13	15.22	15.68	16.15	16.64	17.13	17.65	18.18	19.27	20.42	21.65	22.95	24.33	24.81
14	15.60	16.07	16.55	17.05	17.56	18.09	18.63	19.75	20.94	22.19	23.52	24.93	25.43
15	15.99	16.47	16.97	17.48	18.00	18.54	19.10	20.24	21.46	22.75	24.11	25.56	26.07
16	16.39	16.89	17.39	17.91	18.45	19.01	19.58	20.75	22.00	23.31	24.71	26.20	26.72
17	16.80	17.31	17.83	18.36	18.91	19.48	20.06	21.27	22.54	23.90	25.33	26.85	27.39
18	17.22	17.74	18.27	18.82	19.39	19.97	20.57	21.80	23.11	24.50	25.96	27.52	28.07
19	17.65	18.18	18.73	19.29	19.87	20.47	21.08	22.35	23.69	25.11	26.61	28.21	28.77
20	18.10	18.64	19.20	19.77	20.37	20.98	21.61	22.90	24.28	25.74	27.28	28.92	29.49
21	18.55	19.10	19.68	20.27	20.88	21.50	22.15	23.48	24.89	26.38	27.96	29.64	30.23
22	19.01	19.58	20.17	20.78	21.40	22.04	22.70	24.06	25.51	27.04	28.66	30.38	30.99
23	19.49	20.07	20.67	21.29	21.93	22.59	23.27	24.67	26.15	27.71	29.38	31.14	31.76
24	19.97	20.57	21.19	21.83	22.48	23.16	23.85	25.28	26.80	28.41	30.11	31.92	32.56
25	20.47	21.09	21.72	22.37	23.04	23.74	24.45	25.91	27.47	29.12	30.86	32.72	33.37
26	20.99	21.62	22.26	22.93	23.62	24.33	25.06	26.56	28.16	29.84	31.64	33.53	34.20
27	21.51	22.16	22.82	23.51	24.21	24.94	25.68	27.23	28.86	30.59	32.43	34.37	35.06
28	22.05	22.71	23.39	24.09	24.82	25.56	26.33	27.91	29.58	31.36	33.24	35.23	35.94
29	22.60	23.28	23.98	24.70	25.44	26.20	26.99	28.60	30.32	32.14	34.07	36.11	36.83
30	23.16	23.86	24.58	25.31	26.07	26.85	27.66	29.32	31.08	32.94	34.92	37.01	37.76
31	23.74	24.46	25.19	25.95	26.72	27.53	28.35	30.05	31.86	33.77	35.79	37.94	38.70
32	24.34	25.07	25.82	26.59	27.39	28.21	29.06	30.80	32.65	34.61	36.69	38.89	39.67
33	24.95	25.69	26.46	27.26	28.08	28.92	29.79	31.57	33.47	35.48	37.60	39.86	40.66
34	25.57	26.34	27.13	27.94	28.78	29.64	30.53	32.36	34.30	36.36	38.54	40.86	41.67
35	26.21	26.99	27.80	28.64	29.50	30.38	31.29	33.17	35.16	37.27	39.51	41.88	42.72
36	26.86	27.67	28.50	29.35	30.24	31.14	32.08	34.00	36.04	38.20	40.50	42.93	43.78
37	27.54	28.36	29.21	30.09	30.99	31.92	32.88	34.85	36.94	39.16	41.51	44.00	44.88
38	28.22	29.07	29.94	30.84	31.77	32.72	33.70	35.72	37.87	40.14	42.55	45.10	46.00
39	28.93	29.80	30.69	31.61	32.56	33.54	34.54	36.62	38.81	41.14	43.61	46.23	47.15
40	29.65	30.54	31.46	32.40	33.37	34.38	35.41	37.53	39.78	42.17	44.70	47.38	48.33
7/1/18 - Annual District Health Insurance contribution is \$12,000 per full-time employee; prorated for employees 6 hours or less													
\$37.82 (Hourly rate paid based on timesheet submitted extra duty hours for written translation services provided)													
Written Translation Services													

**CORNING UNION HIGH SCHOOL DISTRICT**  
Confidential//Classified Management Schedule  
7/1/2019

RANGE	1	2	3	4	5	6	7	8,9,10	11,12,13	14,15,16	17,18,19	20	
A	PAYROLL TECHNICIAN	\$ 36,733	\$ 38,570	\$ 40,498	\$ 42,523	\$ 44,649	\$ 46,882	\$ 49,226	\$ 51,687	\$ 54,272	\$ 56,985	\$ 59,835	\$ 62,826
B	SUPERINTENDENT'S SECRETARY / PERSONNEL TECHNICIAN	\$ 43,502	\$ 45,678	\$ 47,961	\$ 50,359	\$ 52,877	\$ 55,521	\$ 58,297	\$ 61,212	\$ 64,273	\$ 67,487	\$ 70,861	\$ 74,404
C	FOOD SERVICE SUPERVISOR	\$ 36,733	\$ 38,570	\$ 40,498	\$ 42,523	\$ 44,649	\$ 46,882	\$ 49,226	\$ 51,687	\$ 54,272	\$ 56,985	\$ 59,835	\$ 62,826
D	DIRECTOR OF TRANSPORTATION	\$ 55,989	\$ 58,789	\$ 61,728	\$ 64,814	\$ 68,055	\$ 71,458	\$ 75,031	\$ 78,782	\$ 82,722	\$ 86,858	\$ 91,201	\$ 95,761
E	DIRECTOR OF MAINTENANCE & OPERATIONS	\$ 57,668	\$ 60,552	\$ 63,579	\$ 66,758	\$ 70,096	\$ 73,601	\$ 77,281	\$ 81,145	\$ 85,202	\$ 89,462	\$ 93,935	\$ 98,632
F	DIRECTOR OF TECHNOLOGY	\$ 57,744	\$ 60,631	\$ 63,662	\$ 66,845	\$ 70,188	\$ 73,697	\$ 77,382	\$ 81,251	\$ 85,313	\$ 89,579	\$ 94,058	\$ 98,761
G	CHIEF BUSINESS OFFICIAL	\$ 84,619	\$ 89,073	\$ 93,761	\$ 98,696	\$ 103,890	\$ 109,357	\$ 115,113	\$ 121,172	\$ 127,549	\$ 133,926	\$ 140,623	\$ 147,654

7/1/18 - Annual District Health Insurance contribution is \$12,000 per full-time employee

7/1/19 - 6% Increase effective 10/17/19, retro to 7/1/19

7/1/19 - Remove Food Service Director position / Add Food Service Supervisor to match Range A

PENDING BOARD APPROVAL 10/17/19

CORNING UNION HIGH SCHOOL DISTRICT  
2019/20 ADMINISTRATIVE SALARY SCHEDULE

	I	II	III	IV	V	VI	VII	VIII	IX-XIV	XV-XX
		5.00%	5.00%	5.00%	5.00%	2.00%	0.98%	0.97%	4.00%	4.00%

A	Associate Principal I									
	210 Days	\$88,504	\$92,929	\$97,575	\$102,454	\$107,577	\$109,728	\$110,804	\$111,878	\$116,354
	220 Days	\$92,717	\$97,353	\$102,221	\$107,332	\$112,698	\$114,952	\$116,079	\$117,205	\$121,893
B	Associate Principal II									
	210 Days	\$94,342	\$99,059	\$104,012	\$109,213	\$114,673	\$116,967	\$118,113	\$119,259	\$124,029
	220 Days	\$98,834	\$103,776	\$108,965	\$114,413	\$120,134	\$122,537	\$123,737	\$124,938	\$129,935
C	Associate Principal III									
	210 Days	\$101,348	\$106,415	\$111,736	\$117,323	\$123,189	\$125,652	\$126,884	\$128,115	\$133,239
	220 Days	\$106,175	\$111,484	\$117,058	\$122,911	\$129,056	\$131,637	\$132,927	\$134,217	\$139,585
D	PRINCIPAL									
	210 Days	\$104,794	\$110,033	\$115,535	\$121,312	\$127,377	\$129,925	\$131,199	\$132,473	\$137,771
	220 Days	\$109,784	\$115,273	\$121,037	\$127,089	\$133,443	\$136,112	\$137,447	\$138,781	\$144,332

MASTERS DEGREE STIPEND - \$800.00 ANNUALLY  
7/1/19 - 6% Increase RETRO 7/1/19, effective 11/17/19  
7/1/18 - Annual District Health Insurance contribution is \$12,000 per 1.0 FTE

PENDING BOARD APPROVAL 10/17/19