

Corning Union High School Regular School Board Meeting Livestream for public

DATE October 15, 2020

TYPE OF MEETING:
Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Library

VISITORS:
None

MEMBERS PRESENT:

Jim Bingham
Todd Henderson, Ken Vaughan
William Mache, Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Christine Fears, Chief Business Official
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:48 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Superintendent, Jared Caylor asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Ken Vaughan

Via Teleconference:

- Scott Patton
- William Mache

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the agenda

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

5. REPORTS:

**5.1 SUPERINTENDENT
REPORT:** Superintendent, Jared Caylor shared the following:

Enrollment: CUHS:

On Campus	632	63.2%
Distance Learning	368	36.8%
Total	1000	

Centennial		
On Campus	19	36.5%
Distance Learning	33	63.5%
Total	52	

District Totals:

On campus:	651
Distance Learning:	401
Independent Study:	39
Total:	1091

Last month total was 1082. Enrollment is holding strong and last year's conservative projections were 1058.

COVID Update: Superintendent, Jared Caylor attended a Superintendent's meeting yesterday and Dr. Wickenheiser attended. Currently Tehama County is one of the most seved counties locally along with Shasta County. This does not affect, CUHSD's open status. It is likely that we will remain in this category for a few weeks. There was news about rapid test that may be available soon. These will have results within 15 minutes but only symptomatic patients. This will hopefully help to avoid shutdown and employees missing work.

Current test can take 4-6 days, 3-4 days or 24 hours depending on where the test is being conducted.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 5:54 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 6:32 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session. Board Member, Scott Patton, had to leave the meeting momentarily and may join in later if possible.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**10.1 REGULAR
MINUTES:**

Approval of Board Minutes of September 17, 2020

**10.2 SPECIAL
MINUTES:**

Approval of Special Board Minutes of September 10, 2020

**10.3 APPROVAL
OF WARRANTS:**

40205280-40205434, 40205434-40205441, 40205442-40205459
40205460-40206170, 40206171-40206197, 40206198-40206434
40206435-40206443

**10.4 INTERDISTRICT
ATTENDANCE
REQUEST:**

Dulce Birrueta
Vergara Stefani

**10.5 HUMAN
RESOURCES
REPORT:**

Human Resources Reports is as follows:

Action	Type	Name	Position
Change Position Reclassify from position Maintenance I replacing (M. Stroud)	Probationary	Cowger, Cash	Maintenance I Worker 10/1/2020
Custodial Maintenance I to fill vacant 8hours/260 days Range 17, Step 1			
New Position New Position 7 hours per day 182 days per year	Probationary	Establishing New Positoin	Para Educator 10/1/2020
Range 12			
New Position New Position .5 FTE 3 periods per day 182 days per Year	Temporary	Establishing New Positoin	Math Teacher 10/1/2020
Change Position 1.0 FTE CTE Teacher	Probationary	Thuemler, Ana	CTE Teacher 8/13/2020 7 hour Para Educator to
New Position 7 hours/182 days Range 12, Step 1	Probationary	Williams, Jason	Para Educator 10/19/20 New Position
New Position vacant position Custodial Maintenance I replacing(C. Cowger)	Probationary	Below, Dennis	Custodial Maintenance I 10/19/2020 Fill
8 hours/260 days Range 11, Step 3			

Extra Duty/Stipend/Temporary/Coaching Authorizations Effective Type Employee Assignment Terms Additional Information

10/1/2020 Stipend Vidales, Adrian Teaching on Utility Period Monthly CITA Contract Article 8.4.1 - 1/7th Current Salary
10/1/2020 Stipend Weston, Jason Teaching on Utility Period Monthly CITA Contract Article 8.4.1 - 1/7th Current Salary

**10.6 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

Bidet- new in box unable to return Bid
Partial riding mower 1 Troy Built Rototiller Surplus
13 push mower
8 weed eaters
1 partial golf cart
ATV chassis (2)
Toro riding reel mower

**10.7 AGREEMENT
BETWEEN CUHSD
& SHASTA COLLEGE:**

This agreement is between Shasta-Tehama-Trinity Joint Community =
College and CUHSD for the services specified below:

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u> X </u>	Abstain: _____
Jim Bingham	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____

**10.8 CALIFORNIA
STUDENT DATA
PRIVACY
AGREEMENT
BETWEEN
CUHSD & NORTH
AMERIC'S
BUILDING TRADE
UNIONS:**

This agreement is between CUHSD and North America's Building
Trades Union to provide educational services needed to share some
students' information with the company that creates the curriculum for
building trades union. This is the curriculum that the district uses in
the construction tech class.

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
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William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

11. PUBLIC COMMENT: There was no public comment.

Board Member, James Scott Patton joined the meeting again at 7:00.

11.1 DEFERRED MAINTENANCE: A motion was made by Todd Henderson and seconded by Jim Bingham to approve the decision to allocate funds as listed but to bring back an itemized lists of what progress to be made in which years.

2020-21		2021-22		2022-23	
Beginning Balance	\$80,377	Beginning Balance	\$198,427	Beginning Balance	\$355,827
LCFF Contribution	\$400,000	Contribution	\$300,000	Contribution	\$250,000
Ending Balance	\$198,427	Ending Balance	\$355,827	Ending Balance	\$84,227
Project	Cost	Project	Cost	Project	Cost
Athletics Fertilizer/Seed/Herbicide	\$7,500	Parking Lot Resurface	\$16,500	Parking Lot Resurface	\$17,000
Athletics Chalk/Paint	\$3,500	Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Infield Mix	\$2,000	Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500
North Gym Handrails	\$25,000	Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000
Track Maintenance Years 1 & 2	\$40,000	Track Maintenance (Year 3)	\$20,000	Track Maintenance (Year 4)	\$20,000
Parking Lot Seal	\$16,000	Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000
Front Office A/C	\$5,000	Painting Supplies	\$19,000	Painting Supplies	\$19,000
Weight Room Siding	\$3,000	Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000
Erosion Work on Marguerite	\$1,000	Student Desks/Chairs	\$25,000	Student Desks/Chairs	\$25,000
Annual Bleacher Repairs	\$5,000	Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000
Tree Trimming @ Centennial	\$600	Water Cooler Filters	\$700	Water Cooler Filters	\$700
Adult Ed Carpet	\$5,600	Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000
Painting Supplies	\$19,000	Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100
Generator Plug for Freezer	\$2,300	Vinegar Weed Control	\$800	Vinegar Weed Control	\$800
Campus Interior Tree Trimming	\$1,500	Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000
New Chairs in Library	\$2,500	Second Half Office Carpet	\$8,000	Replace North Gym Boiler	\$12,500
Chemical Services (SDS)	\$1,000	Portable Stage	\$3,500	Ag Building Power Addition	\$153,000

Centennial Septic Maintenance	\$500	Kitchen Fire Door	\$15,000	Ag Restrooms	\$10,000
Painting Trailer	\$3,000	Varsity Baseball Field Drainage	\$10,000	Shot Put Discus Pad	\$2,000
Student Desks/Chairs	\$25,000			New John Deere 1600 Mower	\$39,000
Thermostat Replacements	\$1,500			Cafeteria Kitchen Upgrade	\$100,000
Perimeter Landscaping	\$1,000			CUHS Fence	\$90,000
Centennial Bridge Maintenance	\$2,500			Wifi Sprinkler Controls	\$8,500
Signage	\$5,700				
Intercom/Bells	\$100,000				
Move Track Storage	\$2,250				
District Trip Hazard Survey	\$2,000				
2023-24		2024-25		2025-26	
Beginning Balance	\$84,227	Beginning Balance	\$177,527	Beginning Balance	\$270,827
Contribution	\$175,000	Contribution	\$175,000	Contribution	\$175,000
Ending Balance	\$177,527	Ending Balance	\$270,827	Ending Balance	\$364,127
Project	Cost	Project	Cost	Project	Cost
Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000
Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000
Track Maintenance (Year 5)	\$20,000	Track Maintenance (Year 6)	\$20,000	Track Maintenance (Year 7)	\$20,000
Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000
Painting Supplies	\$19,000	Painting Supplies	\$19,000	Painting Supplies	\$19,000
Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000
Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000
Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000
Water Cooler Filters	\$700	Water Cooler Filters	\$700	Water Cooler Filters	\$700
Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000
Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100
Vinegar Weed Control	\$800	Vinegar Weed Control	\$800	Vinegar Weed Control	\$800
Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000
Stadium Lights	\$105,000				
South Gym HVAC	\$65,000				

The discussion included the following:

Last fiscal year the Board decided to move 175K each year however with uncertainty of the state budget this was scaled back a bit. There are 2 things to consider, moving money but then the roles moving forward to maintain a healthy balance to use for unexpected and anticipated items such as the track, intercom bell system, fence, and stadium light replacement. Large items can be put off for a bit the discussion was deciding how the Board wanted to proceed.

Board Member, Todd Henderson questioned if each item needed to be reviewed and Board Member, Jim Bingham shared concern of how to allocate the funds.

There being no further discussion, the Board voted unanimously to approve the decision to allocate funds as listed and to have Superintendent, Jared Caylor bring back an itemized lists of what progress to be made in which years.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.2 SOLAR WARRANTY UPDATE:

This item was at the request of the Board:

Workmanship- 1 year warranty	expired
General Electric Equipment- 1 year	expired
Panels- 1 year warranty	expired
Inverters- extended warranty 10 years	2024
Pack and Structural component (18 months)	expired

A maintenance agreement may be offered but not sure on details of the pricing. The Board would like to see if a local company could help maintain this or have our own employees take care of the maintenance. Board Member, Jim Bingham asked about insurance for hail, fire and if the district would be covered if the inverters were to burn up. CBO, Christine Fears shared some information about the insurance and early payoff penalties and how the document was very wordy and hard to understand. Superintendent, Jared Caylor will look into early payoff penalties and there was a discussion of the insurance. This will be sent to legal for further review and then brought back to the board for further discussion.

No action was taken.

11.3 WILLIAMS SETTLEMENT OVERVIEW:

A letter was sent to CUHSD from Tehama County Department of Education sharing the review for the “virtual” review of Corning Union High School on September 1-18, 2020. Information item only.

Board President, Bill Mache was having some technical difficulties so excused himself from the meeting at 7:15 p.m.

11.4 CLASSROOM CONSTRUCTION TIMELINE/BUDGET:

There was a discussion of whether or not the Board would like to consider having all 11 classrooms completed at once or if would be better to consider completing 5 or 6 of the 11 and wait to do the others in the spring of 2022/23. The Board shared the concern for the increase of cost if the district decided to wait. Superintendent, Jared Caylor shared the option to explore and borrow funds if the Board wanted to complete them all at once. He would need to do some further research. CBO, Christine Fears shared that other districts do get loans for facilities and this is an option. Board Member, Jim Bingham would rather not borrow money. Superintendent, Jared Caylor shared that the 1 million dollars that should be coming from the state could come at any time, but it could be later than the district would like. The voters authorized this so the State cannot take it away, it is just uncertain on when those funds would be available.

Further discussion of the salvaged classrooms and a recommendation to contact Project Manager, Zane Schrader to see if he has any additional advice to add. Superintendent, Jared Caylor will do some further research and bring that information back the Board. No action was taken.

11.5 POTENTIAL CHANGES TO THE CUHS BELL SCHEDULE:

Superintendent, Jared Caylor shared the potential bell schedule:

This is information only.

Oct 18	CARES, EFG 8:05-9:19 9:29-10:36 10:44-11:53 12:31-1:40 AST 1:40-2:05 Bus 2:05	CARES, EFG 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27-2:42 Bus 2:50	ABCD 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27-2:42 Bus 2:50	ABCD 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27-2:42 Bus 2:50	CARES, EFG 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27-2:42 Bus 2:50
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This could potentially happen on Monday, October 26th.
Communication with parents is a concern right now.

Some highlights include:

1. Support Enrichment
2. Open Facilities
3. Supervision and Safety

Superintendent, Jared Caylor shared that the teachers are supportive and this would allow for some additional time needed for them during the day to complete daily work, answer emails, lesson plans, etc.

11.6 MOU BETWEEN CUHSD & CTA:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the MOU between the Corning Union High School District and the Corning Independent Teachers Association. The agreement is addressing potential impacts to working conditions in response to the COVID-19 Pandemic Mandatory Distance Learning Requirement to commence the 2020-21 school year.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

11.7 CASH FLOW BORROWING PLAN:

CBO, Christine Fears shared the following with the Board:

Cash Flow to Date

Cash Flow Organization

- Cash Flow Summary
- Beginning Cash- July where the previous year ended.
- Disbursements- Revenue received & reported monthly.
- Balance Sheet Items- Accruals from 19/20
- Totals- Year to date for each selection
- Ending Balances- Net increase of decrease monthly totals.

1st Interim Report will:

1. Have the estimated cash flow from November through June.
2. Will account for the State deferrals.
3. Address a two year cash flow instead of only the current year.

The Month End Amounts are the best indicator of when a cash shortage may occur.

TRANS & BORROWING (some highlights):

- Preparation
- Types of borrowing
 - Interfund- received immediately
 - County office of Education- no fees or negative interest
 - County Treasure- no fees or negative interest

- Loan/Endowment-no paperwork or loan process- risks if value of assets were to fall below what it owed, immediate requirement to pay off the difference.
- TRANS- Short-term cash management, usually tax-exempt and repaid within 13 month of issuance

CBO, Christine Fears shared her recommendation to the Board:

- 1st - push large expenditures to the end of year
- 2nd - Use Interfund borrowing
- 3rd - Utilize COE/Treasury funds
- 4TH -Borrow from current Ranch Loan

The Board will continue to have conversations and review the information.
There was no action needed.

11.8 FUTURE AGENDA ITEMS:

There were none.

12. ADJOURNMENT:

The meeting adjourned at 7:58 p.m.

Approved

William Mache, President

James Bingham, Clerk

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

Some highlights of presentation:

- Year-end financial statements as of June 30th
- SACS Report for all district funds
- Financial books of the district have been closed
- Unspent allocations have been identified and reserved or assigned
- Unaudited Actuals are compared to Estimated Actuals as presented with 20/21 adopted budget
- Comparison of unrestricted revenues
 - LCFF Sources, Federal Revenue, Other State Revenue and Local Revenue
- Comparison of unrestricted expenditures
 - Salaries, Benefits, Books & Supplies, Capital Outlay, Other Outgo
- Comparison of unrestricted fund balance, reserves
- Other funds-Adult Ed, Café, Deferred Maint., Ranch, Bond, Capital Facilities and Scholarships

11.2 APPROVAL OF LEARNING CONTINUTITY & ATTENDAENCE PLAN:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Learning Continuity and Attendance Plan as presented at the Special Board Meeting last week.. There being no further discussion, the Board voted unanimously to approve the LCAP.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

11.3 BUDGET/ LCAP UPDATE FROM TCDE:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the review from Tehama County Department of Education. There being no further discussion, the Board voted unanimously to approve the update.

Based on the review, 2020-21 Adopted budget was approved.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.4 CORNING SOLAR ANNUAL INSPECTION REPORT:

This is the annual report on the solar plant on all solar site.
The systems were inspected on August 27, 2020.
The summary includes inspection logs for each solar site. The purpose of this report is to transmit the inspection logs and identify any action items for the district. No action is required at this time.

11.5 ENGLISH LEARNERS MASTER PLAN:

A motion was made by Bill Mache and seconded by Jim Bingham to approve the English Learners Master Plan for the 2020-21 school year. There being no further discussion, the Board voted unanimously to approve the plan as presented.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.6 PUBLIC HEARING FOR RESOLUTION NO. 428:

A Public Hearing was opened at 7:39 and closed at 7:40 p.m.

11.7 RESOLUTION NO 428:

A motion was made by Scott Patton and seconded by Todd Henderson to approve Resolution No. 428 for the sufficiency of instructional materials for the 2020-21 school year.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.8 ADOPTION OF GANN LIMIT RESOLUTION NO. 429:

A motion was made by Bill Mache and seconded by Todd Henderson to approve Resolution No. 429 for adopting the GANN Limit. This is an annual resolution for public agencies. There being no further discussion, the Board voted unanimously to approve Resolution No. 429.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.9 UPDATE
DISTRICT
CALENDARS:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the updates to the 2020-21 Academic School Calendars. The changes reflects Centennial's start date by on and added minimum days for the entire district.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.10 CUHSD IIPP
& ADDENDUMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the Injury Illness Prevention Program (IIPP) and addendum.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.11 RODGERS
COMMITTEE
UPDATE:**

Superintendent, Jared Caylor shared the following:

Investment Account:

Total Value- \$3,999,221

Par Value- \$2,885,000 Bonds and CD's

Cash Flow Projected - \$147,590

Loan Account Balance is \$208,707

Current Loan Payment Plan is \$5,000/mo. (\$60,000/year)

Rates are doing to be lower so investing in Muni Bonds- Buy \$430 K yielding at 2.2%

Enclose Livestock Barn Estimate was approved by the committee.
Orchard Ceremony was postponed

Teacher on Assignment for 2020-21

- 1-2 periods of teacher schedule
- Ag or Science Dept.
- Activity Calendar, Transportation Coordination, Community and Elementary District Outreach
- Classroom Activities
-

Update on Orchard Development from Tony Rosiles (Ranch Manager)
Potential to plant upper parcel (C-1) at Ranch which is 35.9 acres

**11.12 BOND
OVERSIGHT
COMMITTEE
UPDATE:**

Superintendent, Jared Caylor share the following:

Bond Revenue Expenditures

Total Revenue as of 3/5/20 \$5,705,436.00

Total Spend as of 3/5/20 after last mtg. \$5,438,976.54

Beginning Balance after last meeting \$266,459.46

This Meeting \$200,609.85


**11.13 FUTURE
AGENDA
ITEMS:**

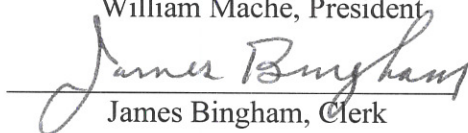
1. Deferred Maintenance Discussion and approval
2. Curriculum Process/Presentation- Streamline for teachers but keeping the Board informed.

12. ADJOURNMENT:

The meeting adjourned at p.m.

Approved



William Mache, President


James Bingham, Clerk

Board Report

Board Meeting Date October 15, 2020

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Board Report

Checks Dated 09/01/2020 through 09/30/2020

Board Meeting Date October 15, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40205434	09/02/2020	CALIFORNIA'S VALUED TRUST	01-3402	SEPT 2020 HENDERSON D/V	167.61	
				SEPT 2020 MACHE M/D/V	1,320.58	
				SEPT 2020 PATTON M/D/V	1,485.58	
				SEPT 2020 VAUGHN D/V	186.58	
			01-3701	SEPT 2020 CE RET CONSTANZ	1,193.40	
				SEPT 2020 CE RET JBEARDS	1,193.40	
				SEPT 2020 CE RET LROMO	2,008.48	
				SEPT 2020 CE RET MBEARDS	1,193.40	
				SEPT 2020 CE RET TLAMB	2,544.48	
				SEPT 2020 RET STOLLISON	1,455.41	
				SEPT 2020 RET AALVARADO	1,759.77	
			01-3702	SEPT 2020 RET DCASTLE	862.33	
				SEPT 2020 RET DHAMILTON	1,111.22	
				SEPT 2020 RET GTHURMAN	926.09	
				SEPT 2020 RET LMINTO	1,470.33	
				SEPT 2020 RET PELLKOF	1,673.09	
				SEPT 2020 RET SHOAG	862.33	
				SEPT 2020 RET TJOHNSON	1,673.09	
				SEPT 2020 RET KVASQUEZ	862.33	
			13-3702	ADJ AUG JBEARD MED	347.00	
			76-9513	ADJ SEPT JBEARD MED	1,389.00-	
				SEPT 2020 MEDICAL	130,945.00	
				SEPT 2020 LIFE	96.90	
				ADJ SEPT JBEARD DEN	167.61-	
				SEPT 2020 DENTAL	18,187.88	
				ADJ SEPT JBEARD VIS	18.97-	
			76-9553	SEPT 2020 VISION	2,258.61	
				AC STRIPS		176,219.89
40205435	09/02/2020	CDW GOVERNMENT	01-4300	MISC/VARIOUS SUPPLIES	640.00	215.50
40205436	09/02/2020	CORNING LUMBER COMPANY	01-4300	LEGAL	38.65	198.27
40205437	09/02/2020	DANNIS WOLIVER KELLEY	01-5801	LEGAL - PERSONNEL		
				15 ODYSSEYWARE LICENSES (1 YEAR)		678.65
40205438	09/02/2020	EDGEINUTY INC	01-5833	AUG LOCAL MILEAGE	146.97	9,000.00
40205439	09/02/2020	FEARS, CHRISTINE D	01-5202	JULY LOCAL MILEAGE	195.96	
				PHONE SYSTEM SUPPORT CONTRACT		342.93
40205440	09/02/2020	GAYNOR TELESYSTEMS, INC	01-5800	NSLP SUPPLIES	359.64	4,850.90
40205441	09/02/2020	GOLD STAR FOODS, INC	13-4300	NSLP FOOD	1,343.57	
			13-4700			1,703.21

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ESCAPE ONLINE

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Board Report

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Board Meeting Date October 15, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40205442	09/02/2020	GUY RENTS INC.	01-4300	GROUNDS PARTS		50.71
40205443	09/02/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6200	WATER GRANT PROJECT		574.97
40205444	09/02/2020	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	1,103.26	
40205445	09/02/2020	LODI IRRIGATION	01-4312	TRANS FUEL-DIESEL	662.13	1,765.39
40205446	09/02/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	ORCHARD - FLOOD LINES		65.16
			01-4300	INS CLAIM - RANCH CAMERA	93.20	
				VARIOUS SUPPLIES	175.34	
40205447	09/02/2020	MT. SHASTA SPRING WATER CO.INC	19-4300	ORCHARD - MATERIALS/SUPPLIES	74.67	343.21
40205448	09/02/2020	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	01-5800	OFFICE WATER 119115		47.10
			21-6210	BOND - PROJ 17-2828 MODULARS		23,845.56
40205449	09/02/2020	OFFICE DEPOT	01-4300	20/21 BUSINESS OFFICE SUPPLIES	311.85	
				AVID SUPPLIES	2,065.09	
				BATTERIES FOR PE	94.85	
				CLASSROOM SUPPLIES	559.23	
				COUNSELING OFFICE SHREDDER	202.86	
				CTE SUPPLIES	216.50	
				DESK SUPPLIES	16.37	
				J MARQUEZ DESK	379.26	
				LABELS FOR PN CONSENT	71.31	
				MATERIALS/SUPPLIES	26.50	
				OFFICE DEPOT JEFF NELSON	145.68	
				SPANISH - SUPPLIES	153.52	
				SUPT SUPPLIES	96.71	4,339.73
40205450	09/02/2020	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	MISC/VARIOUS SUPPLIES		9.79
40205451	09/02/2020	P G & E	01-5503	R FARM 3914 ELECTRIC/GAS		882.26
40205452	09/02/2020	P G & E	19-5503	R RANCH 4916 & 7250 ELECTRIC/GAS		370.33
40205453	09/02/2020	P G & E	01-5503	CUHS ELECTRIC/GAS 6218	14,915.08	
			01-5504	CUHS ELECTRIC/GAS 6218	319.70	15,234.78
40205454	09/02/2020	P G & E	19-5503	R RANCH 4916 & 7250 ELECTRIC/GAS		3,046.94
40205455	09/02/2020	PITNEY BOWES GLOBAL FIN. SVCS LEASE	01-5620	POSTAGE LEASE		618.66
40205456	09/02/2020	SCHOOL HEALTH CORPORATION	01-4300	RECOVERY COUCH		634.73
40205457	09/02/2020	SCHOOLYARD COMMUNICATIONS EDUCATION COMMUN. SOLUTIONS	01-4300	PARENT RIGHTS HANDBOOK		641.96
40205458	09/02/2020	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40205459	09/02/2020	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		10.66

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Board Report

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40205460	09/02/2020	W.W. GRAINGER, INC.	01-4300	BATTERIES FOR THERMOMETERS	147.06	
				COVID- HAND SOAP	191.37	
				CUSTODIAL SUPPLIES	135.54	
				MISC/VARIOUS M&O SUPPLIES	334.32	808.29
40205461	09/02/2020	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		77.40
40205462	09/02/2020	ZOOM VIDEO COMMUNICATIONS, INC	01-5833	ZOOM LICENSES FOR STAFF		7,650.00
40206160	09/21/2020	AMAZON CAPITAL SERVICES, INC	01-4300	BUSINESS OFFICE/DATA MONITOR REPLACEMENT	.53	
				COVID-PORTABLE SINK	87.88	
				DISPLAYPORT TO VGA ADAPTERS	90.50	
				EVIDENCE TAPE	23.76	
				MONITORS FOR J DAMON OFFICES	612.48	
				PHONE BLOCK AND AUDIO EXTENSIONS	100.44	
				WATER FILTER	180.23	
				WIRELESS MOUSE FOR FRONT OFFICE	22.60	
				I WING VIDEO MATERIALS	161.25	
40206161	09/21/2020	AMERIPRIDE UNIFORMS SERVICES	21-6200	CUSTODIAL LAUNDRY SVC	608.91	1,279.67
			01-5500	TRANS LAUNDRY SVC	71.68	
				UNIFORMS M&O	543.18	
40206162	09/21/2020	ANTHEM BLUE CROSS	13-5500	CAFE LAUNDRY SERVICE	181.68	1,405.45
			01-3402	2020/21 TRUSTEE INSURANCE - K VAUGHN		324.18
40206163	09/21/2020	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CENT PEST CONTROL	50.00	
				CUHS PEST CONTROL	200.00	
				REFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	350.00
40206164	09/21/2020	CENTRAL RESTAURANT PRODUCTS	01-4300	KITCHEN EQUIPMENT/MATERIALS		3,062.43
40206165	09/21/2020	CITY OF CORNING	01-5502	COR 154,155,194 CUHSD WATER/SEWER	3,884.24	
				COR 157 TRANS WATER/SEWER	93.48	
				COR 37,176 CENT WATER/SEWER	854.26	4,831.98
40206166	09/21/2020	CLEVELAND'S UPHOLSTERY SHOP	01-4300	WEIGHT BENCH MATERIAL		396.80
40206167	09/21/2020	COASTAL BUSINESS SYSTEMS, INC.	01-5620	COPY CENTER COPIERS	2,143.98	
				CUHSD COPIERS	3,585.05	
				CUHSD COPIERS	45.31	5,774.34
40206168	09/21/2020	CONSOLIDATED ELECTRICAL DIST.	01-4300	LIGHTING/ELECTRICAL PARTS		194.38
40206169	09/21/2020	CORNING LUMBER COMPANY	01-4300	MISC/VARIOUS SUPPLIES		157.59
40206170	09/21/2020	CRYSTAL CREAMERY	13-4700	CACFP DAIRY	414.90	
				NSLP DAIRY	1,672.80	2,087.70

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905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Sep 29 2020

10:20AM

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Board Report

Checks Dated 09/01/2020 through 09/30/2020

Board Meeting Date October 15, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40206171	09/21/2020	DOCUSIGN, INC.	01-5800	ELECTRONIC CONTRACTS/IEPS		2,987.50
40206172	09/21/2020	DUBUQUE BANK & TRUST COMPANY	01-7438	SOLAR LOAN PAYMENT	8,545.13	
40206173	09/21/2020	EWING IRRIGATION	01-7439	SOLAR LOAN PAYMENT	31,454.87	40,000.00
40206174	09/21/2020	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-4300	GROUPS SUPPLIES		240.78
			01-7438	PHONE SYSTEM LEASE - PAID OFF 11/19/20	25.76	
			01-7439	PHONE SYSTEM LEASE - PAID OFF 11/19/20	1,338.48	1,364.24
40206175	09/21/2020	GREEN WASTE OF TEHAMA	01-5506	DISPOSAL R-FARM 4018-2763626		170.87
40206176	09/21/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6200	WATER GRANT PROJECT		1,379.93
40206177	09/21/2020	HILL YARD / SACRAMENTO	01-4300	CUSTODIAL SUPPLIES		673.18
40206178	09/21/2020	HUE & CRY INC.	01-5507	ALARM/FIRE SERVICE	1,164.24	
			21-6200	SECURITY SYSTEM CHANGE	1,405.00	2,569.24
40206179	09/21/2020	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	2,216.80	
			01-4312	TRANS FUEL-DIESEL	442.51	2,659.31
40206180	09/21/2020	IEC POWER, LLC	01-5699	SOLAR MAINT		1,253.76
40206181	09/21/2020	ITSAVVY LLC	01-5833	BARRACUDA BACKUP RENEWAL		7,213.92
40206182	09/21/2020	JACK SCHREDER & ASSOCIATES	21-6250	BOND - AUG 2020 I WING		825.00
40206183	09/21/2020	LOZANO SMITH, LLP	01-5801	ATTORNEY - LEGAL FEES		3,093.00
40206184	09/21/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	VARIOUS SUPPLIES		681.31
40206185	09/21/2020	MT. SHASTA SPRING WATER CO. INC	01-5800	OFFICE WATER 119115	87.25	
				TRANS - WATER SERVICE	141.82	229.07
40206186	09/21/2020	MUSE CONCRETE CONTRACTORS INC	21-6170	BOND - I WING CONCRETE CONTRACT		101,321.30
40206187	09/21/2020	NEW MANAGEMENT, INC.	01-4300	LOCKBLOCKS		185.81
40206188	09/21/2020	NUTRIEN AG SOLUTIONS	01-4300	ORCHARD - CHEMICALS/FERTILIZER		1,219.97
40206189	09/21/2020	OLIVE CITY AUTO PARTS DERODA. INC	01-4300	MISC/VARIOUS SUPPLIES		148.96
40206190	09/21/2020	P G & E	01-5503	CENT GAS/ELECTRIC 0308-1	128.93	
40206191	09/21/2020	P G & E	01-5504	CENT GAS/ELECTRIC 0308-1	184.19	313.12
			01-5503	TRANS ELECTRIC/GAS 1749-6	355.68	
40206192	09/21/2020	PACIFIC METAL BUILDINGS, INC	01-5504	TRANS ELECTRIC/GAS 1749-6	19.55	375.23
			14-6170	DEFERRED MAINTENANCE PURCHASE M & O		35,991.10
40206193	09/21/2020	PITNEY BOWES, INC SUPPLIES	01-5904	POSTAGE FEES		173.99
40206194	09/21/2020	PRO PACIFIC FRESH	13-4700	CACFP FRUIT/VEGETABLES		936.93
40206195	09/21/2020	RIVERSIDE INSIGHTS RIVERSIDE ASSESSMENTS LLC	01-4300	SPED TESTING PROTOCOLS		468.34
40206196	09/21/2020	SAN DIEGO STATE UNIVERSITY	01-5800	TEACHER INDUCTION PROGRAM		7,200.00
40206197	09/21/2020	SAV-MOR FOODS	01-4300	ATP COOKING- OCT		32.33

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Board Report

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40206198	09/21/2020	STAPLES TECHNOLOGY SOLUTIONS	01-5800	MOBILE HOTSPOTS		44,743.50
40206199	09/21/2020	THE DANIELSEN COMPANY	13-4300	CACFP SUPPLIES	29.30	
			13-4700	CACFP FOOD	565.40	594.70
40206200	09/21/2020	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		423.11
40206201	09/21/2020	UC REGENTS	01-5800	20/21 MATH DEVELOPMENT CONTRACT		8,400.00
40206202	09/21/2020	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	224.48	
				MISC/VARIOUS M&O SUPPLIES	802.76	1,027.24
40206203	09/21/2020	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	535.13	
				CUHS DISPOSAL 13-88262-43003	706.52	
40206204	09/21/2020	WAXIE SANITARY SUPPLY	01-4300	CUHS DISPOSAL 4-02058-65006	135.61	1,377.26
40206421	09/25/2020	A-Z BUS SALES	01-4300	CUSTODIAL SUPPLIES		31.71
40206422	09/25/2020	AMAZON CAPITAL SERVICES, INC	01-4200	TRANS PARTS/SUPPLIES		424.12
				ENG III BOOKS	909.87	
				ISP NOVELS	139.56	
				CENT MTSS GAMES	93.09	
				OFFICE SUPPLIES FOR ATTENDANCE	29.10	
40206423	09/25/2020	AMERIPRIDE UNIFORMS SERVICES	01-5500	PE NEEDS FOR SOCIAL DISTANCING	775.74	1,947.36
				CUSTODIAL LAUNDRY SVC	202.97	
				TRANS LAUNDRY SVC	71.68	
				UNIFORMS M&O	151.55	
				CAFE LAUNDRY SERVICE	64.41	490.61
40206424	09/25/2020	CALIFORNIA FFA CENTER REGISTRATION	13-5500	STUDENT MEMBERSHIP		38.50
40206425	09/25/2020	CDW GOVERNMENT	01-5800	CHROMEBOOKS FOR TITAN	100.00	
			01-4300	COVID- SPED ASSISTIVE TECH	25.00	
				DISTRICT PRINTER INK	38.18	
40206426	09/25/2020	CORNING FORD MERCURY	01-4400	CHROMEBOOKS FOR 1 TO 1	7,007.00	7,170.18
40206427	09/25/2020	CORNING LUMBER COMPANY	01-4300	MATERIALS/SUPPLIES		12.38
40206428	09/25/2020	GAYNOR TELESYSTEMS, INC	01-4300	MISC/VARIOUS SUPPLIES		136.48
40206429	09/25/2020	GOLD STAR FOODS, INC	01-5600	TRACE HEALTH OFFICE PHONE CABLING		188.00
			13-4700	CACFP FOOD	250.62	
				NSLP FOOD	73.99	324.61
40206430	09/25/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6200	WATER GRANT PROJECT		1,046.39
40206431	09/25/2020	LODI IRRIGATION	19-4300	ORCHARD - MATERIALS/SUPPLIES		29.64
40206432	09/25/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	RANCH SUPP/MATERIALS	56.23	
				VARIOUS SUPPLIES	74.80	131.03
40206433	09/25/2020	MILLER GLASS ORLAND	01-4300	COVID- PLEXIGLASS		2,963.13
40206434	09/25/2020	NORTHERN PROPERTY SERVICES INC	19-5600	RANCH-TRENCH SECURITY SYSTEM		660.00

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Board Report

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40206435	09/25/2020	NORTHWOOD BACKFLOW SERVICES	01-5600	EMERGENCY REPAIRS		
40206436	09/25/2020	OFFICE DEPOT	01-4300	20/21 BUSINESS OFFICE SUPPLIES	95.66	633.00
				M&O OFFICE DESK	406.83	
				OFFICE SUPPLIES	183.06	
				OFFICE SUPPLIES FOR ATTENDANCE	210.07	
				OFFICE SUPPLIES FOR SPECIAL	68.68	
				EDUCATION DEPT		
				SPANISH - MONTES CLASSROOM	96.91	
				SUPPLIES		
				SUPT SUPPLIES		
40206437	09/25/2020	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	MISC/VARIOUS SUPPLIES	12.59	1,073.80
				ORCHARD - PARTS/EQUIPMENT	82.43	
				TRANS PARTS/SUPPLIES	4.49	
				ORCHARD - PARTS/EQUIPMENT	80.94	
40206438	09/25/2020	P G & E	01-4400	CUHS ELECTRIC/GAS 62'18	8.98	176.84
			01-5503	CUHS ELECTRIC/GAS 62'18	18,551.62	
40206439	09/25/2020	PRO PACIFIC FRESH	01-5504	CACFP FRUIT/VEGETABLES	376.25	18,927.87
			13-4700	NSLP FRUIT/VEGETABLES	241.71	
40206440	09/25/2020	SYSO SACRAMENTO, INC.	13-4300	NSLP SUPPLIES	685.23	926.94
			13-4700	NSLP FOOD	329.91	
40206441	09/25/2020	TEHAMA CO DEPT OF EDUCATION	01-5800	ESCAPE UPDATE	349.17	679.08
40206442	09/25/2020	THE DANIELSEN COMPANY	13-4300	NSLP SUPPLIES	210.99	250.00
			13-4700	NSLP FOOD	818.03	1,029.02
40206443	09/25/2020	W.W. GRAINGER, INC.	01-4300	MISC/VARIOUS M&O SUPPLIES		396.43
Total Number of Checks					105	692,529.97

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	89	364,770.10
13	CAFETERIA SPEC REV	14	9,769.27
14	DEFERRED MAINTENANCE	1	35,991.10
19	FOUNDATION SPECIAL	5	4,181.58
21	BUILDING FUND	5	127,558.11
76	WARRANT/PASS-THRU	1	150,259.81

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905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Sep 29 2020

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Board Report

Board Meeting Date October 15, 2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	105		692,529.97	
		Less Unpaid Sales Tax Liability			.00	
		Net (Check Amount)			692,529.97	

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ESCAPE	ONLINE
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**Corning Union High School
Interdistrict Transfers
Districts of Choice**

2020-21 School Year -

Outgoing

Updated 8/20/20

Last Name	First	Grade	To	Code	Reason / Date
Baez	Luis	9th-12th	Orland Unified	1	Established 5/27/20
Benitez	Ashley	12th	Los Molinos	1	Established 6/16/20
Benitez	Zulema	10th	Los Molinos	1	Established 6/16/20
Carillo	Aranzo	9th	Hamilton Unified	1	Established 8/4/20
Christensen	Indigo	9th	Chico Unified	1	Denied per Chico on waiting list.
Fleming	Kloe	11th	Orland Unified	1	Established 8/10/20
Gamboa	Jazmin	9th	Orland Unified	1	Established 8/10/20
Gamboa	Vanessa	12th	Orland Unified	1	Established 8/0/20
Hagan	Madisyn	9th	Orland Unified	1	Established 5/27/20
Harrah	Celia	9th	Orland Unified	1	Established 4/1/20
Hernandez	Alexis	9th	Los Molinos	1	Established 6/3/20
Hoffman	Cody	9th	Orland Unified	1	Pending Orland's Approval
Jackson	Alexis	9th	Chico Unified	1	Established 3/2/20
Johnson	Kamryn	11th	Orland Unified	1	Established 7/14/20
Kampmann	Tucker	9th	Orland Unified	1	Established 7/14/20
Lizama-Story	Jenna	10th	Chico Unified	1	Pending Chico's approval
Mason	Hunter	12th	Los Molinos	1	Established 8/19/20
Meredith	Laurn	11th	Orland Unified	1	Established 6/4/20
Nava	Isaiah	9th	Hamilton Unified	1	Established 7/23/20
Padilla	Johnathan	9th	Chico Unified	1	Pending Chico's approval
Pano	Andrea	11th	Los Molinos	1	Established 6/3/20
Robbins	Jeremy	9th	Orland Unified	1	Established 5/12/20
Rodriguez	Anareli	11th	Los Molinos	1	Established 6/3/20
Shier	Cameron	10th	Red Bluff	1	Established 8/18/20

[illegible][illegible]

Incoming

2020-2021 School Year

[illegible]

Corning Union High School District
Human Resources Report

Board Meeting Date: 10/15/2020

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Change Position	Probationary	Cowger, Cash	Maintenance I Worker	10/1/2020	Reclassify from Custodial Maintenance I to fill vacant position Maintenance I replacing (M. Stroud) 8 hours/260 days Range 17, Step 1
New Position	Probationary	Establishing New Positoin	Para Education	10/1/2020	New Position 7 hours per day 182 days per year Range 12
New Position	Temporary	Establishing New Positoin	Math Teacher	10/1/2020	New Position .5 FTE 3 periods per day 182 days per year
Change Position	Probationary	Thuemler, Ana	CTE Teacher	8/13/2020	7 hour Para Educator to 1.0 FTE CTE Teacher
New Position	Probationary	Williams, Jason	Para Education	10/19/20	New Position 7 hours/182 days Range 12, Step 1
New Position	Probationary	Below, Dennis	Custodial Maintenance I	10/19/2020	Fill vacant position Custodial Maintenance I replacing (C. Cowger) 8 hours/260 days Range 11, Step 3

Extra Duty/Stipend/Temporary/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
10/1/2020	Stipend	Vidales, Adrian	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary
10/1/2020	Stipend	Weston, Jason	Teaching on Utility Period	Monthly	CITA Contract Article 8.4.1 - 1/7th Current Salary



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 9/19/2020

Site CUTS

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Bidet - new in box	unable to return ↳ minimum bid \$100

____ For additional items, check here and attach list.

Supervisor Approval:

Signature

9/21/20
Date

Site Administrator:

Signature

Date

Superintendent Approval

Signature

9/21/20
Date

Board Meeting Date

10/15/20

Approved ☒

Denied

☐

Disposition:

Tools & Home Improvement ▾ Enter keyword or product

Deliver to CORNING
Corning 96021

Departments

Buy Again

EN

Hello, Heather
Account for CORNING UN...

Lists

Try
Business Prime

0

Tools & Home Improvement

Best Sellers

Deals & Savings

Gift Ideas

Power & Hand Tools

Lighting & Ceiling Fans

Kitchen & Bath Fixtures

Smart Home

Workplace Essentials
4+ star supplies for work purchases

Shop now >>

Tools & Home Improvement > Kitchen & Bath Fixtures > Bathroom Fixtures > Bidet & Bidet Parts > Bidet Seats

You last purchased this item on July 25, 2019.

Style: Elongated | [View this order](#)

SmartBidet SB-1000 Electric Bidet Seat for Elongated Toilets with Remote Control- Electronic Heated Toilet Seat with Warm Air Dryer and Temperature Controlled Wash Functions (White)

[Visit the SmartBidet Store](#)

1,483 ratings

| 505 answered questions

Amazon's Choice for "electric bidet"

List Price: ~~\$249.99~~Business Price **\$245.00** & **FREE**
Shipping. [Details](#)
& [FREE Returns](#)You Save: **\$4.99 (2%)**

Buy more, save more

10 units

\$232.75 **LOWEST PRICE**

Save 6%

Available at a lower price from [other sellers](#) that may not offer free Prime shipping.Style: **Elongated****Elongated****\$245.00**

Round

\$245.00

- Multi-wash functions with self-cleaning nozzle & oscillation: for her front, her back, his back
- Control with remote control.
- Adjustable water pressure (5 levels), water temperature (3 levels) & nozzle positions (5 levels)
- Warm air dryer, adjustable to 5 levels, which eliminates the need for toilet paper
- Energy saving mode, Soft closing lid and seat, Easy to install

[See more product details](#)[Compare with similar items](#)[Share](#)Buy new: **\$245.00**& **FREE Shipping**. [Details](#)
& [FREE Returns](#)Arrives: **Tuesday, Sep 29** [Details](#)Fastest delivery: **Thursday, Sep 24**
Order within 9 hrs and 56 mins
[Details](#)

In Stock.

Quantity: 1

Add to Cart

Secure transaction

Ships from ... Amazon

Sold by ... [Hitrons Solutions](#)

Packaging ... Item arrives in packag...

[Details](#)

Add a Protection Plan:

- ☐ 3-Year Protection for **\$16.28**
- ☐ 4-Year Protection for **\$23.51**
- ☐ 3-Year Protection for **\$26.93**

☐ Add gift options[Deliver to CUHS - Corning 96021](#)Buy used: **\$212.32**[Add to List](#)[Add to Wedding Registry](#)[Add to Registry & Gifting](#)New & Used (8) from
\$205.61 + **FREE Shipping**

Other Sellers on Amazon



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 10.6.2020

Site Corning Union High School

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
7 partial riding mowers 1 Troy Built Rototiller	Surplus/Scrap all except Toro Peel Mower.
13 push mowers (2) scythe mower antiques	
8 weed eaters	bid out/sell minimum Bid \$300
1 partial golf cart	
ATV Chassis (2)	
all dropped off by unknown entities. None work, various states of disrepair.	

For additional items, check here and attach list.

Supervisor Approval: _____
Signature Date

Site Administrator: [Signature] 10.6.20
Signature Date

Superintendent Approval [Signature] 10/6/20
Signature Date

Board Meeting Date 10/15/20

Approved ☒

Denied ☐

Disposition:



Jessica Marquez <jmarquez@corninghs.org>

Fwd: Scanned image from R1171

1 message

Jason Armstrong <jarmstrong@corninghs.org>

Tue, Oct 6, 2020 at 11:17 AM

To: Jessica Marquez <jmarquez@corninghs.org>

Surplus form for approval at October Board Meeting. All will be for scrap/give away with the exception of the TORO reel mower. Suggested minimum bid for that is \$300. Thanks Jessica!

----- Forwarded message -----

From: **cuhsscans@corninghs.org** <cuhsscans@corninghs.org>

Date: Tue, Oct 6, 2020 at 11:15 AM

Subject: Scanned image from R1171

To: <jarmstrong@corninghs.org>

Reply to: cuhsscans@corninghs.org <cuhsscans@corninghs.org>

Device Name: R1171

Device Model: MX-7040N

Location: Corning

File Format: PDF (Medium)

Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document.

Adobe(R)Reader(R) can be downloaded from the following URL:

Adobe, the Adobe logo, Acrobat, the Adobe PDF logo, and Reader are registered trademarks or trademarks of Adobe Systems Incorporated in the United States and other countries.

<http://www.adobe.com/>

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Sincerely,

Jason Armstrong
Associate Principal
Corning Union High School District
530-824-8000

 **cuhsscans@corninghs.org_20201006_110514.pdf**
346K



Shasta College

Shasta-Tehama-Trinity Joint Community College District
11555 Old Oregon Trail • P.O. Box 496006 • Redding, CA 96049-6006
Phone: (530) 242-7500 • Fax: (530) 225-4990
www.shastacollege.edu

This Contract for Independent Contractor Services ("Contract") is between the Shasta-Tehama-Trinity Joint Community College District ("District") on behalf of the Shasta-Tehama-Trinity Adult Education Consortium (STTAEC), and **Corning Union High School District** ("Contractor") for the services specified below ("Services").

The parties agree as follows:

1. **Performance Dates.** Contractor shall begin performing the Contract on **July 1, 2020**, and finish performing on **June 30, 2021**, unless otherwise terminated or extended in accordance with this Contract.
2. **Services.**
 - A. **Specific Services.** The Services to be rendered are as specified in Exhibit A, Scope of Work, attached hereto and incorporated into this Contract by this reference.
 - B. **Reporting.** Contractor shall meet all reporting requirements as outlined in Exhibit A by the California Adult Education Program (CAEP) and submit necessary back up documentation to District when requested.
3. **Fees/Payments for Services Provided.** After the delivery and acceptance of plan by the STTAEC, Contractor will be funded prior to the start of the project for the performance of the services set forth in this Contract, sum not to exceed **\$62,294**.
4. **Method and Time of Payment.** Funds shall be disbursed, upon availability of funds, in accordance with the CAEP as approved by the STTAEC.
5. **Insurance.** Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in California with a current A.M. Best rating of A: VII or better.
 - A. **Minimum Scope and Limits of Insurance.**
 1. **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, including but not limited to, the liability assumed under the indemnification provisions of this Contract.
 2. **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to the Contractor's owned, scheduled, non-owned, or hired automobiles.
 3. **Workers' Compensation** insurance as statutorily required by the State of California with Statutory Limits, and **Employer's Liability** insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
 4. **Professional Liability** insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by the Contractor, or any person employed by the Contractor, with a limit of not less than \$1,000,000 each claim.
6. **Indemnification.** To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless District, its officers, officials, agents, employees, and volunteers from and against all claims,

damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of the Contractor, its agents, employees, or any tier of Contractor's subcontractors in the performance of this Contract. The requirements in Paragraph 6 will not be construed as limiting the scope of this indemnification.

7. **Non-Discrimination.** Contractor shall not discriminate in either the provision of services, or in employment, against any person because of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, and agrees to comply with all applicable federal and state laws, rules, regulations, and executive orders relating to nondiscrimination, equal employment opportunity and affirmative action.
8. **Property Rights.** District shall, at all times, retain ownership in and the rights to any creative works, research data, reports, design, recordings, graphical representations, or works of similar nature ("Works") to be delivered under this Contract. Contractor agrees that the Works are "works for hire" and assigns all of the Contractor's right, title and interest to District.
9. **Assignment/Subcontract.** Contractor shall not assign any right or delegate any duty under this Contract to any third party without the prior written approval of the District. Contractor shall not subcontract any of the Services to be provided under this Contract without the prior written approval of the District.
10. **Amendment.** The parties may change this Contract only through a written amendment signed by authorized representatives of both parties.
11. **Applicable Law/Remedies.** This Contract shall be governed by the laws of the State of California. The parties shall have all remedies available by law or in equity.
12. **Termination.**
 - A. District may immediately cancel this Contract if funds become unavailable for the support of the program for which the Services are provided.
 - B. A non-breaching party may terminate this Contract for the failure of the other party to comply with this Contract by giving that other party ten (10) days written notice of the failure to comply.
 - C. District may terminate this Contract immediately if the Contractor files for bankruptcy or receivership, or takes any actions relating to insolvency, such as assignment for the benefit of creditors.
13. **Extension.** District may extend the closing dates if funds are deemed to be available for next fiscal year.
14. **Interpretation.** The parties intend this Contract to express their complete and final agreement.
15. **Authority.** Contractor warrants that the person signing this Contract on its behalf is authorized to enter into this Contract.
16. **FERPA.** If the Contractor has access to student's educational records, Contractor shall limit its employees' access to the records to those persons for whom access is essential to the performance of this Contract. At all times during this Contract, Contractor shall comply with the terms of the Family Educational Rights and Privacy act of 1974 in all respects.
17. **Audit.** District shall have the right, at its expense, to inspect the books and records of Contractor to verify its performance and expenses submitted under this Contract. Inspection shall take place during normal business hours at Contractor's place of business.
18. **Records Retention.** Contractor shall retain all records related to this Contract in its possession for five (5) years after the expiration of this Contract.

- 19. Terms and Conditions.** Contractor acknowledges that it has read the Contract completely, and shall fully comply with all terms and conditions.
- 20. Independent Contractor.** Contractor, in the performance of this Contract, shall be and act as an independent contractor. Contractor understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. Contractor assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this Contract. Contractor shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and Contractor's employees.

CONTRACTOR

By: 
(Signature of Contractor requesting funds)

Name: Jared Caylor

Title: Superintendent C.U.H.S.D.

Date: 9/29/20

Address: 643 Blackburn Ave, Corning, CA 96021

Phone No.: (530) 824-8000

**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY
COLLEGE DISTRICT**

By: _____
(Signature of person authorized to execute Contract.)

Name: Gregory Smith

Title: Interim Vice President of Administrative Services

Date: _____

Address: PO BOX 496006 Redding, CA 96049-6006

Direct Contact: Rachelle Modena (530) 242-7748

EXHIBIT A: SCOPE OF WORK

Corning Union High School

Contractor is responsible for tracking participant's demographic information, attendance, outcomes, performance and expenditures. All data should be entered by Contractor into TOPSpro Enterprise quarterly. The following data outcomes are required by CAEP and the Shasta Tehama Trinity Adult Education Consortium and must be tracked to show performance measures in the areas listed below. Contractor will provide information as needed by District for audit and reporting purposes.

1. Completion of high school diplomas or their recognized equivalents.
2. Improved literacy skills.
3. Completion of postsecondary certificates, degrees, or training programs.
4. Placement into jobs.
5. Improved wages.

CAEP funds must be spent in the following categories:

1. ABE/GED/HISET
2. Citizenship, ESL
3. Programs to help adults help K-12 students to succeed academically
4. Programs for adults related to re-entry in the workforce
5. Support for adults with disabilities
6. CTE short term with links to employment
7. Pre-apprenticeship programs

Duties:

1. Work to increase seamless transition and partnerships with partnering providers within consortium to increase pathways from provided short-term CTE programs to employment opportunities and/or continued post-secondary.
2. Increase advertising within the Corning area to increase HS Diploma services.
3. Superintendent, adult education staff (CAEP member) to work with city council, chamber and employers to increase pathways for employment opportunities from provided CAEP short term CTE programs.
4. Provide faculty release time for ongoing professional development as well as support for frequent opportunities for reflection and collaboration throughout the school year.
5. Identify staff to collect and enter data into TOPSpro Enterprise for state reporting.

EXHIBIT A: SCOPE OF WORK
Corning Union High School District

Contractor has agreed to use the approved funds of **\$62,294.00** for the following direct services for fiscal year 20/21:

Programs	Category	Description of Services	Original Amount Requested	20/21 # Students to Serve (175)
HS Diploma, GED, Equivalence				
	Salary	Admin, Educational Asst	\$22,696.00	
	Benefits	Employee Benefits for salary listed above	\$9,665.00	
	Salary	GED/HS Diploma Instructor	\$11,000.00	
	Benefits	Employee Benefits for salary listed above	\$1,465.00	
	Salary	Test Proctor / Secretary	\$4,400.00	
ESL/Citizenship	Benefits	Employee Benefits for salary listed above	\$484.00	
	Salary	Clerical Support for Class	\$4,400.00	
	Benefits	Employee Benefits for salary listed above	\$484.00	
	Salary	Citizenship Para Educator Salary	\$3,300.00	
	Benefits	Employee Benefits for salary listed above	\$850.00	
CTE				
	Salary	Teacher for Forklift Certification Class	\$2,000.00	
	Benefits	Employee Benefits for salary listed above	\$550.00	
	Salary	Teacher Salary for 8-week Computer Digital Literacy Class	\$800.00	
	Materials	Employee Benefits for Salary listed above	\$200.00	

*Note: All in-kind amounts and services are to be provided solely by CONTRACTOR

CALIFORNIA STUDENT DATA PRIVACY
AGREEMENT Version 2.0 (September 26, 2018)

School District/Local Education Agency:

Corning Union High School District

AND

Provider:

North America's Building Trades Unions

Date:

August 31, 2020

This California Student Data Privacy Agreement ("DPA") is entered into by and between the
Corning Union High School District

(hereinafter referred to as "LEA") and
(hereinafter referred to as "Provider") on
the terms as stated herein.

North America's Building Trades Unions
August 31, 2020 . The Parties agree to

RECITALS

WHEREAS, the Provider has agreed to provide the Local Education Agency ("LEA") with certain digital educational services ("Services") pursuant to a contract dated August 31, 2020 ("Service Agreement"); and

WHEREAS, in order to provide the Services described in the Service Agreement, the Provider may receive or create, and the LEA may provide documents or data that are covered by several federal statutes, among them, the Family Educational Rights and Privacy Act ("FERPA") at 20 U.S.C. 1232g (34 CFR Part 99), Children's Online Privacy Protection Act ("COPPA"), 15 U.S.C. 6501-6506; Protection of Pupil Rights Amendment ("PPRA") 20 U.S.C. 1232h; and

WHEREAS, the documents and data transferred from LEAs and created by the Provider's Services are also subject to California state student privacy laws, including AB 1584, found at California Education Code Section 49073.1 and the Student Online Personal Information Protection Act ("SOPIPA") found at California Business and Professions Code section 22584; and

WHEREAS, for the purposes of this DPA, Provider is a school official with legitimate educational interests in accessing educational records pursuant to the Service Agreement; and

WHEREAS, the Parties wish to enter into this DPA to ensure that the Service Agreement conforms to the requirements of the privacy laws referred to above and to establish implementing procedures and duties; and

WHEREAS, the Provider may, by signing the "General Offer of Privacy Terms" (Exhibit "E"), agree to allow other LEAs in California the opportunity to accept and enjoy the benefits of this DPA for the Services described herein, without the need to negotiate terms in a separate DPA.

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

ARTICLE I: PURPOSE AND SCOPE

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect student data transmitted to Provider from LEA pursuant to the Service Agreement, including compliance with all applicable statutes, including the FERPA, PPRA, COPPA, SOPIPA, AB 1584, and other applicable California State laws, all as may be amended from time to time. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. With respect to the use and maintenance of Student Data, Provider shall be under the direct control and supervision of the LEA.

2. **Nature of Services Provided.** The Provider has agreed to provide the following digital educational products and services described below and as may be further outlined in Exhibit "A" hereto:

MC3 Online curriculum access.

3. **Student Data to Be Provided.** The Parties shall indicate the categories of student data to be provided in the Schedule of Data, attached hereto as Exhibit "B".
4. **DPA Definitions.** The definition of terms used in this DPA is found in Exhibit "C". In the event of a conflict, definitions used in this DPA shall prevail over term used in the Service Agreement.

ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS

1. **Student Data Property of LEA.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this Agreement in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEAs as it pertains to the use of Student Data notwithstanding the above. Provider may transfer pupil-generated content to a separate account, according to the procedures set forth below.
2. **Parent Access.** LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Student Data in the pupil's records, correct erroneous information, and procedures for the transfer of pupil-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a timely manner (and no later than 45 days from the date of the request) to the LEA's request for Student Data in a pupil's records held by the Provider to view or correct as necessary. In the event that a parent of a pupil or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
3. **Separate Account.** If pupil generated content is stored or maintained by the Provider as part of the Services described in Exhibit "A", Provider shall, at the request of the LEA, transfer said pupil generated content to a separate student account upon termination of the Service Agreement; provided, however, such transfer shall only apply to pupil generated content that is severable from the Service.
4. **Third Party Request.** Should a Third Party, including law enforcement and government entities, contact Provider with a request for data held by the Provider pursuant to the Services, the Provider shall redirect the Third Party to request the data directly from the LEA. Provider shall notify the LEA in advance of a compelled disclosure to a Third Party.

5. **Subprocessors**. Provider shall enter into written agreements with all Subprocessors performing functions pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in manner consistent with the terms of this DPA.

ARTICLE III: DUTIES OF LEA

1. **Privacy Compliance**. LEA shall provide data for the purposes of the Service Agreement in compliance with FERPA, COPPA, PPRA, SOPIPA, AB 1584 and all other California privacy statutes.
2. **Annual Notification of Rights**. If the LEA has a policy of disclosing education records under FERPA (4 CFR § 99.31 (a) (1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its Annual notification of rights.
3. **Reasonable Precautions**. LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted data.
4. **Unauthorized Access Notification**. LEA shall notify Provider promptly of any known or suspected unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance**. The Provider shall comply with all applicable state and federal laws and regulations pertaining to data privacy and security, including FERPA, COPPA, PPRA, SOPIPA, AB 1584 and all other California privacy statutes.
2. **Authorized Use**. The data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services stated in the Service Agreement and/or otherwise authorized under the statutes referred to in subsection (1), above. Provider also acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, meta data, user content or other non-public information and/or personally identifiable information contained in the Student Data, without the express written consent of the LEA.
3. **Employee Obligation**. Provider shall require all employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the data shared under the Service Agreement.
4. **No Disclosure**. De-identified information may be used by the Provider for the purposes of development, research, and improvement of educational sites, services, or applications, as any other member of the public or party would be able to use de-identified data pursuant to 34 CFR 99.31(b). Provider agrees not to attempt to re-identify de-identified Student Data and not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to

attempt re-identification, and (b) prior written notice has been given to LEA who has provided prior written consent for such transfer. Provider shall not copy, reproduce or transmit any data obtained under the Service Agreement and/or any portion thereof, except as necessary to fulfill the Service Agreement.

5. **Disposition of Data.** Upon written request and in accordance with the applicable terms in subsection a or b, below, Provider shall dispose or delete all Student Data obtained under the Service Agreement when it is no longer needed for the purpose for which it was obtained. Disposition shall include (1) the shredding of any hard copies of any Student Data; (2) Erasing; or (3) Otherwise modifying the personal information in those records to make it unreadable or indecipherable by human or digital means. Nothing in the Service Agreement authorizes Provider to maintain Student Data obtained under the Service Agreement beyond the time period reasonably needed to complete the disposition. Provider shall provide written notification to LEA when the Student Data has been disposed. The duty to dispose of Student Data shall not extend to data that has been de-identified or placed in a separate Student account, pursuant to the other terms of the DPA. The LEA may employ a "Request for Return or Deletion of Student Data" form, a copy of which is attached hereto as Exhibit "D". Upon receipt of a request from the LEA, the Provider will immediately provide the LEA with any specified portion of the Student Data within ten (10) calendar days of receipt of said request.

a. **Partial Disposal During Term of Service Agreement.** Throughout the Term of the Service Agreement, LEA may request partial disposal of Student Data obtained under the Service Agreement that is no longer needed. Partial disposal of data shall be subject to LEA's request to transfer data to a separate account, pursuant to Article II, section 3, above.

b. **Complete Disposal Upon Termination of Service Agreement.** Upon Termination of the Service Agreement Provider shall dispose or delete all Student Data obtained under the Service Agreement. Prior to disposition of the data, Provider shall notify LEA in writing of its option to transfer data to a separate account, pursuant to Article II, section 3, above. In no event shall Provider dispose of data pursuant to this provision unless and until Provider has received affirmative written confirmation from LEA that data will not be transferred to a separate account.

6. **Advertising Prohibition.** Provider is prohibited from using or selling Student Data to (a) market or advertise to students or families/guardians; (b) inform, influence, or enable marketing, advertising, or other commercial efforts by a Provider; (c) develop a profile of a student, family member/guardian or group, for any commercial purpose other than providing the Service to LEA; or (d) use the Student Data for the development of commercial products or services, other than as necessary to provide the Service to LEA. This section does not prohibit Provider from using Student Data for adaptive learning or customized student learning purposes.

ARTICLE V: DATA PROVISIONS

1. **Data Security.** The Provider agrees to abide by and maintain adequate data security measures, consistent with industry standards and technology best practices, to protect Student Data from unauthorized disclosure or acquisition by an unauthorized person. The general security duties of

Provider are set forth below. Provider may further detail its security programs and measures in Exhibit "F" hereto. These measures shall include, but are not limited to:

- a. **Passwords and Employee Access.** Provider shall secure usernames, passwords, and any other means of gaining access to the Services or to Student Data, at a level suggested by the applicable standards, as set forth in Article 4.3 of NIST 800-63-3. Provider shall only provide access to Student Data to employees or contractors that are performing the Services. Employees with access to Student Data shall have signed confidentiality agreements regarding said Student Data. All employees with access to Student Records shall be subject to criminal background checks in compliance with state and local ordinances.
- b. **Destruction of Data.** Provider shall destroy or delete all Student Data obtained under the Service Agreement when it is no longer needed for the purpose for which it was obtained, or transfer said data to LEA or LEA's designee, according to the procedure identified in Article IV, section 5, above. Nothing in the Service Agreement authorizes Provider to maintain Student Data beyond the time period reasonably needed to complete the disposition.
- c. **Security Protocols.** Both parties agree to maintain security protocols that meet industry standards in the transfer or transmission of any data, including ensuring that data may only be viewed or accessed by parties legally allowed to do so. Provider shall maintain all data obtained or generated pursuant to the Service Agreement in a secure digital environment and not copy, reproduce, or transmit data obtained pursuant to the Service Agreement, except as necessary to fulfill the purpose of data requests by LEA.
- d. **Employee Training.** The Provider shall provide periodic security training to those of its employees who operate or have access to the system. Further, Provider shall provide LEA with contact information of an employee who LEA may contact if there are any security concerns or questions.
- e. **Security Technology.** When the service is accessed using a supported web browser, Provider shall employ industry standard measures to protect data from unauthorized access. The service security measures shall include server authentication and data encryption. Provider shall host data pursuant to the Service Agreement in an environment using a firewall that is updated according to industry standards.
- f. **Security Coordinator.** If different from the designated representative identified in Article VII, section 5, Provider shall provide the name and contact information of Provider's Security Coordinator for the Student Data received pursuant to the Service Agreement.
- g. **Subprocessors Bound.** Provider shall enter into written agreements whereby Subprocessors agree to secure and protect Student Data in a manner consistent with the terms of this Article V. Provider shall periodically conduct or review compliance

monitoring and assessments of Subprocessors to determine their compliance with this Article.

- h. Periodic Risk Assessment.** Provider further acknowledges and agrees to conduct digital and physical periodic (no less than semi-annual) risk assessments and remediate any identified security and privacy vulnerabilities in a timely manner.

2. Data Breach. In the event that Student Data is accessed or obtained by an unauthorized individual, Provider shall provide notification to LEA within a reasonable amount of time of the incident, and not exceeding forty-eight (48) hours. Provider shall follow the following process:

- a.** The security breach notification shall be written in plain language, shall be titled “Notice of Data Breach,” and shall present the information described herein under the following headings: “What Happened,” “What Information Was Involved,” “What We Are Doing,” “What You Can Do,” and “For More Information.” Additional information may be provided as a supplement to the notice.
- b.** The security breach notification described above in section 2(a) shall include, at a minimum, the following information:
 - i.** The name and contact information of the reporting LEA subject to this section.
 - ii.** A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
 - iii.** If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
 - iv.** Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided.
 - v.** A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
- c.** At LEA’s discretion, the security breach notification may also include any of the following:
 - i.** Information about what the agency has done to protect individuals whose information has been breached.
 - ii.** Advice on steps that the person whose information has been breached may take to protect himself or herself.
- d.** Provider agrees to adhere to all requirements in applicable State and in federal law with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.

- e. Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a copy of said written incident response plan.
- f. Provider is prohibited from directly contacting parent, legal guardian or eligible pupil unless expressly requested by LEA. If LEA requests Provider's assistance providing notice of unauthorized access, and such assistance is not unduly burdensome to Provider, Provider shall notify the affected parent, legal guardian or eligible pupil of the unauthorized access, which shall include the information listed in subsections (b) and (c), above. If requested by LEA, Provider shall reimburse LEA for costs incurred to notify parents/families of a breach not originating from LEA's use of the Service.
- g. In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

ARTICLE VI- GENERAL OFFER OF PRIVACY TERMS

Provider may, by signing the attached Form of General Offer of Privacy Terms (General Offer, attached hereto as Exhibit "E"), be bound by the terms of this DPA to any other LEA who signs the acceptance on in said Exhibit. The Form is limited by the terms and conditions described therein.

ARTICLE VII: MISCELLANEOUS

1. **Term.** The Provider shall be bound by this DPA for the duration of the Service Agreement or so long as the Provider maintains any Student Data. .
2. **Termination.** In the event that either party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. LEA shall have the right to terminate the DPA and Service Agreement in the event of a material breach of the terms of this DPA.
3. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's data pursuant to Article V, section 1(b), and Article II, section 3, above.
4. **Priority of Agreements.** This DPA shall govern the treatment of student data in order to comply with privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the DPA and the Service Agreement, the DPA shall apply and take precedence. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
5. **Notice.** All notices or other communication required or permitted to be given hereunder must be in writing and given by personal delivery, or e-mail transmission (if contact information is

provided for the specific mode of delivery), or first-class mail, postage prepaid, sent to the designated representatives before:

a. Designated Representatives

The designated representative for the LEA for this Agreement is:

Name: Jared Caylor
Title: Superintendent

Contact Information:
530-824-8000
jcaylor@corningshs.org

The designated representative for the Provider for this Agreement is:

Name: Tom Kriger
Title: Director of Education and Research

Contact Information:
815 16th St. NW
Washington, DC 20006
tkriger@nabtu.org

b. Notification of Acceptance of General Offer of Terms. Upon execution of Exhibit E, General Offer of Terms, Subscribing LEA shall provide notice of such acceptance in writing and given by personal delivery, or e-mail transmission (if contact information is provided for the specific mode of delivery), or first-class mail, postage prepaid, to the designated representative below.

The designated representative for the notice of acceptance of the General Offer of Privacy Terms is:

Name: Jared Caylor
Title: Superintendent

Contact Information:
jcaylor@corningshs.org
530-824-8000

- 6. Entire Agreement.** This DPA constitutes the entire agreement of the parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and

either retroactively or prospectively) only with the signed written consent of both parties. Neither failure nor delay on the part of any party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

7. **Severability**. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
8. **Governing Law; Venue and Jurisdiction**. THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE IN WHICH THIS AGREEMENT IS EXECUTED, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY IN WHICH THIS AGREEMENT IS FORMED FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS SERVICE AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.
9. **Authority**. Provider represents that it is authorized to bind to the terms of this Agreement, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof, or may own, lease or control equipment or facilities of any kind where the Student Data and portion thereof stored, maintained or used in any way. Provider agrees that any purchaser of the Provider shall also be bound to the Agreement.
10. **Waiver**. No delay or omission of the LEA to exercise any right hereunder shall be construed as a waiver of any such right and the LEA reserves the right to exercise any such right from time to time, as often as may be deemed expedient.
11. **Successors Bound**. This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this California Student Data Privacy Agreement as of the last day noted below.

Provider: North America's Building Trades Unions

BY: Tom J. Kriger Date: 9/16/2020

Printed Name: Tom Kriger Title/Position: Director of Research and Education

Local Education Agency: Corning Union High School District

BY: [Signature] Date: August 31, 2020

Printed Name: Jared Caylor Title/Position: Superintendent

Note: Electronic signature not permitted.

EXHIBIT "A"

DESCRIPTION OF SERVICES

[INSERT DETAILED DESCRIPTION OF PRODUCTS AND SERVICES HERE. IF MORE THAN ONE PRODUCT OR SERVICE IS INCLUDED, LIST EACH PRODUCT HERE]

Multi-Craft Core Curriculum (MC3), a standardized, comprehensive, 120-hour construction course designed to help young people and transitioning adults choose and succeed in apprenticeship programs that are appropriate for them.

The MC3 curriculum is taught face-to-face, but it is delivered via NABTU's Online Learning Management System. Given the challenges that COVID-19 has presented us, we have moved the curriculum to an on-line asynchronous format.

There are nine units in the MC3:

- Construction Industry Orientation
- Tools and Materials
- Construction Health and Safety
- Blueprint Reading (elective)
- Basic Math for Construction
- Heritage of the American Worker
- Diversity in the Construction Industry
- Green Construction (elective)
- Financial Literacy (elective)

All California programs receiving SB1 funding MUST include 8 hours of Green Construction.

EXHIBIT "B"

SCHEDULE OF DATA

Category of Data	Elements	Check if used by your system
Application Technology Meta Data	IP Addresses of users, Use of cookies etc.	Yes
	Other application technology meta data- Please specify:	No
Application Use Statistics	Meta data on user interaction with application	yes
Assessment	Standardized test scores	no
	Observation data	no
	Other assessment data-Please specify:	Final Exam - if taken in MC3
Attendance	Student school (daily) attendance data	no
	Student class attendance data	no
Communications	Online communications that are captured (emails, blog entries)	no

Conduct	Conduct or behavioral data	no
Demographics	Date of Birth	Yes
	Place of Birth	No
	Gender	Yes
	Ethnicity or race	Yes
	Language information (native, preferred or primary language spoken by student)	No
Enrollment	Other demographic information- Please specify:	Veteran Status
	Student school enrollment	Yes
	Student grade level	No
	Homeroom	No
	Guidance counselor	NO
	Specific curriculum programs	No
	Year of graduation	No
	Other enrollment information- Please specify:	n/a
Parent/Guardian Contact Information	Address	no
	Email	no
	Phone	no

Parent/ Guardian ID	Parent ID number (created to link parents to students)	no
Parent/ Guardian Name	First and/or Last	no
Schedule	Student scheduled courses	no
	Teacher names	no
Special Indicator	English language learner information	no
	Low income status	no
	Medical alerts /health data	no
	Student disability information	no
	Specialized education services (IEP or 504)	no
	Living situations (homeless/ foster care)	no
	Other indicator information- Please specify:	no
Student Contact Information	Address	Yes (can be school address)
	Email	Yes
	Phone	Yes (can be school phone)
Student Identifiers	Local (School district) ID	no

	number	
	State ID number	no
	Provider/App assigned student ID number	no
	Student app username	Yes
	Student app passwords	Yes
Student Name	First and/or Last	yes
Student In App Performance	Program/appli- cation performance (typing program-student types 60 wpm, reading program-student reads below grade level)	yes
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	no
Student Survey Responses	Student responses to surveys or questionnaires	no
Student work	Student generated content; writing, pictures etc.	no
	Other student	

	work data - Please specify:	no
Transcript	Student course grades	yes -only what is done online
	Student course data	yes
	Student course grades/perfor- mance scores	yes
	Other transcript data -Please specify:	no
Transportation	Student bus assignment	no
	Student pick up and/or drop off location	no
	Student bus card ID number	no

	Other transportation data -Please specify:	no
Other	Please list each additional data element used, stored or collected by your application	none

No Student Data Collected at this time _____.
 *Provider shall immediately notify LEA if this
 designation is no longer applicable.

OTHER: Use this box, if more space needed.

EXHIBIT “C”

DEFINITIONS

AB 1584, Buchanan: The statutory designation for what is now California Education Code § 49073.1, relating to pupil records.

De-Identifiable Information (DII): De-Identification refers to the process by which the Provider removes or obscures any Personally Identifiable Information (“PII”) from student records in a way that removes or minimizes the risk of disclosure of the identity of the individual and information about them.

Educational Records: Educational Records are official records, files and data directly related to a student and maintained by the school or local education agency, including but not limited to, records encompassing all the material kept in the student’s cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs. For purposes of this DPA, Educational Records are referred to as Student Data.

NIST: Draft National Institute of Standards and Technology (“NIST”) Special Publication Digital Authentication Guideline.

Operator: The term “Operator” means the operator of an Internet Website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used primarily for K–12 school purposes and was designed and marketed for K–12 school purposes. For the purpose of the Service Agreement, the term “Operator” is replaced by the term “Provider.” This term shall encompass the term “Third Party,” as it is found in applicable state statutes.

Personally Identifiable Information (PII): The terms “Personally Identifiable Information” or “PII” shall include, but are not limited to, student data, metadata, and user or pupil-generated content obtained by reason of the use of Provider’s software, website, service, or app, including mobile apps, whether gathered by Provider or provided by LEA or its users, students, or students’ parents/guardians. PII includes Indirect Identifiers, which is any information that, either alone or in aggregate, would allow a reasonable person to be able to identify a student to a reasonable certainty. For purposes of this DPA, Personally Identifiable Information shall include the categories of information listed in the definition of Student Data.

Provider: For purposes of the Service Agreement, the term “Provider” means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of pupil records. Within the DPA the term “Provider” includes the term “Third Party” and the term “Operator” as used in applicable state statutes.

Pupil Generated Content: The term “pupil-generated content” means materials or content created by a pupil during and for the purpose of education including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of pupil content.

Pupil Records: Means both of the following: (1) Any information that directly relates to a pupil that is maintained by LEA and (2) any information acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other LEA employee. For the purposes of this Agreement, Pupil Records shall be the same as Educational Records, Student Personal Information and Covered Information, all of which are deemed Student Data for the purposes of this Agreement.

Service Agreement: Refers to the Contract or Purchase Order to which this DPA supplements and modifies.

School Official: For the purposes of this Agreement and pursuant to 34 CFR 99.31 (B), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of education records; and (3) Is subject to 34 CFR 99.33(a) governing the use and re-disclosure of personally identifiable information from student records.

SOPIPA: Once passed, the requirements of SOPIPA were added to Chapter 22.2 (commencing with Section 22584) to Division 8 of the Business and Professions Code relating to privacy.

Student Data: Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to, information in the student's educational record or email, first and last name, home address, telephone number, email address, or other information allowing online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information text messages, documents, student identifies, search activity, photos, voice recordings or geolocation information. Student Data shall constitute Pupil Records for the purposes of this Agreement, and for the purposes of California and federal laws and regulations. Student Data as specified in Exhibit "B" is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or de-identified, or anonymous usage data regarding a student's use of Provider's services.

SDPC (The Student Data Privacy Consortium): Refers to the national collaborative of schools, districts, regional, territories and state agencies, policy makers, trade organizations and marketplace providers addressing real-world, adaptable, and implementable solutions to growing data privacy concerns.

Subscribing LEA: An LEA that was not party to the original Services Agreement and who accepts the Provider's General Offer of Privacy Terms.

Subprocessor: For the purposes of this Agreement, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its software, and who has access to PII.

Targeted Advertising: Targeted advertising means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student generated content or inferred over time from the usage of the Provider's website, online service or mobile application by such student or the retention of such student's online activities or requests over time.

Third Party: The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of pupil records. However, for the purpose of this Agreement, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

EXHIBIT "D"

DIRECTIVE FOR DISPOSITION OF DATA

Corning Union High School District directs North America's Building Trades to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

<u>Extent of Disposition</u>	
Disposition shall be:	<input type="checkbox"/> Partial. The categories of data to be disposed of are as follows: <input type="checkbox"/> Complete. Disposition extends to all categories of data.
<u>Nature of Disposition</u>	
Disposition shall be by:	<input type="checkbox"/> Destruction or deletion of data. <input type="checkbox"/> Transfer of data. The data shall be transferred as set forth in an attachment to this Directive. Following confirmation from LEA that data was successfully transferred, Provider shall destroy or delete all applicable data.
<u>Timing of Disposition</u>	
Data shall be disposed of by the following date:	<input type="checkbox"/> As soon as commercially practicable <input type="checkbox"/> By (Insert Date) _____

August 31, 2020

Authorized Representative of LEA

Date

9/16/2020

Verification of Disposition of Data
by Authorized Representative of Provider

Date

EXHIBIT "E"

GENERAL OFFER OF PRIVACY TERMS

1. Offer of Terms

Provider offers the same privacy protections found in this DPA between it and Corning Union High School District and which is dated August 31, 2020 to any other LEA ("Subscribing LEA") who accepts this General Offer through its signature below. This General Offer shall extend only to privacy protections and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the other LEA may also agree to change the data provided by LEA to the Provider in Exhibit "B" to suit the unique needs of the LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products subject listed in the Originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Provider shall notify CETPA in the event of any withdrawal so that this information may be transmitted to the Alliance's users.

Provider: North America's Building Trades Unions

BY: _____ Date: 9/16/2020
Printed Name: Tom Kriger Title/Position: Director of Research and Education

2. Subscribing LEA

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA.

Subscribing LEA: Corning Union High School District

BY:  _____ Date: 8-31-20
Printed Name: Jared Caylor Title/Position: Superintendent

TO ACCEPT THE GENERAL OFFER, THE SUBSCRIBING LEA MUST DELIVER THIS SIGNED EXHIBIT TO THE PERSON AND EMAIL ADDRESS LISTED BELOW

Name: _____

Title: _____

Email Address: _____

EXHIBIT “F” DATA SECURITY REQUIREMENTS

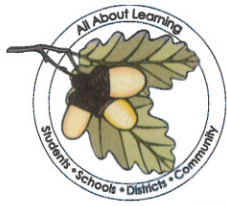
[INSERT ADDITIONAL DATA SECURITY REQUIREMENTS HERE]

2020-21	Beginning Balance	\$80,377	2021-22	Beginning Balance	\$185,427	2022-23	Beginning Balance	\$329,827
	LCFF Contribution	\$400,000		Contribution	\$300,000		Contribution	\$250,000
	Ending Balance	\$185,427		Ending Balance	\$329,827		Ending Balance	\$43,227
Project	Cost		Project	Cost		Project	Cost	
Athletics Fertilizer/Seed/Herbicide	\$7,500		Parking Lot Resurface	\$16,500		Parking Lot Resurface	\$17,000	
Athletics Chalk/Paint	\$3,500		Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500	
Athletics Infield Mix	\$2,000		Athletics Chalk/Paint	\$3,500		Athletics Fertilizer/Seed/Herbicide	\$3,500	
Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000	
Athletics Chalk/Paint	\$3,500		Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500	
Athletics Infield Mix	\$2,000		Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500	
North Gym Handrails	\$25,000		Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000	
Track Maintenance Years 1 & 2	\$40,000		Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500	
Parking Lot Seal	\$16,000		Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500	
Front Office A/C	\$5,000		Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000	
Weight Room Stairs	\$3,000		Track Maintenance (Year 3)	\$20,000		Track Maintenance (Year 4)	\$20,000	
Erosion Work on Marguerite	\$1,000		Annual Bleacher Repairs	\$5,000		Annual Bleacher Repairs	\$5,000	
Annual Bleacher Repairs	\$5,000		Painting Supplies	\$19,000		Painting Supplies	\$19,000	
Tree Trimming @ Centennial	\$600		Chemical Services (SDS)	\$1,000		Chemical Services (SDS)	\$1,000	
Adult Ed Carpet	\$5,600		Student Desks/Chairs	\$25,000		Student Desks/Chairs	\$25,000	
Painting Supplies	\$19,000		Perimeter Landscaping	\$1,000		Perimeter Landscaping	\$1,000	
Generator Plug for Freezer	\$2,300		Water Cooler Filters	\$700		Water Cooler Filters	\$700	
Campus Interior Tree Trimming	\$1,500		Erosion Work on Marguerite	\$1,000		Erosion Work on Marguerite	\$1,000	
New Chairs in Library	\$2,500		Stadium Weed Control	\$2,100		Stadium Weed Control	\$2,100	
Chemical Services (SDS)	\$1,000		Vinegar Weed Control	\$800		Vinegar Weed Control	\$800	
Centennial Septic Maintenance	\$500		Palm Tree Pruning	\$1,000		Palm Tree Pruning	\$1,000	
Painting Trailer	\$3,000		Second Hall Office Carpet	\$8,000		Replace North Gym Bolter	\$12,500	
Student Desks/Chairs	\$25,000		Portable Stage	\$3,500		Ag Building Power Addition	\$153,000	
Thermostat Replacements	\$1,500		Kitchen Fire Door	\$15,000		Ag Restrooms	\$10,000	
Perimeter Landscaping	\$1,000		Varsity Baseball Field Drainage	\$10,000		District Trip Hazard Survey	\$2,000	
Centennial Bridge Maintenance	\$2,500					Shut Put Discus Pad	\$2,000	
Signage	\$5,700					New John Deere 1600 Mower	\$39,000	
Incrcom/Balls	\$100,000					Caterina Kitchen Upgrade	\$100,000	
Move Track Storage	\$2,250					CUIHS Fence	\$90,000	
						Wifi Sprinkler Controls	\$8,500	
2023-24	Beginning Balance	\$43,227	2024-25	Beginning Balance	\$123,527	2025-26	Beginning Balance	\$203,827
	Contribution	\$175,000		Contribution	\$175,000		Contribution	\$175,000
	Ending Balance	\$123,527		Ending Balance	\$203,827		Ending Balance	\$294,127
Project	Cost		Project	Cost		Project	Cost	
Parking Lot Resurface	\$17,000		Parking Lot Resurface	\$17,000		Parking Lot Resurface	\$17,000	
Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500	
Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500	
Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000	
Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500		Athletics Fertilizer/Seed/Herbicide	\$7,500	
Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500		Athletics Chalk/Paint	\$3,500	
Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000		Athletics Infield Mix	\$2,000	
Track Maintenance (Year 5)	\$20,000		Track Maintenance (Year 6)	\$20,000		Track Maintenance (Year 7)	\$20,000	
Annual Bleacher Repairs	\$5,000		Annual Bleacher Repairs	\$5,000		Annual Bleacher Repairs	\$5,000	
Painting Supplies	\$19,000		Painting Supplies	\$19,000		Painting Supplies	\$19,000	
Chemical Services (SDS)	\$1,000		Chemical Services (SDS)	\$1,000		Chemical Services (SDS)	\$1,000	
Student Desks/Chairs	\$5,000		Student Desks/Chairs	\$5,000		Student Desks/Chairs	\$5,000	
Perimeter Landscaping	\$1,000		Perimeter Landscaping	\$1,000		Perimeter Landscaping	\$1,000	
Water Cooler Filters	\$700		Water Cooler Filters	\$700		Water Cooler Filters	\$700	
Erosion Work on Marguerite	\$1,000		Erosion Work on Marguerite	\$1,000		Erosion Work on Marguerite	\$1,000	
Stadium Weed Control	\$2,100		Stadium Weed Control	\$2,100		Stadium Weed Control	\$2,100	
Vinegar Weed Control	\$800		Vinegar Weed Control	\$800		Vinegar Weed Control	\$800	
Palm Tree Pruning	\$1,000		Palm Tree Pruning	\$1,000		Palm Tree Pruning	\$1,000	
Stadium Lights	\$105,000							
South Gym HVAC	\$65,000							

H Wing Classrooms - Phase 1 Budget (5 Room Wing)		
Cost Projections		
AMS (Classrooms)	\$1,049,640	
Site Work w/ Foundations	\$500,000	
Zane Schröder (CM)	\$67,000	
NMR (Architect)	\$70,000	
Mid Pacific (Engineer)	\$10,000	
Gaynor (Cabling)	\$5,000	
Tech Infrastructure	\$5,000	
Ray Dalton (DSA Inspection)	\$30,000	
Stotts (Move Portables)	\$12,000	
Total Cost	\$1,748,640	
Revenue Projections		
Bond - Series B	\$950,000	
Developer Fees (Fund 25)	\$330,000	
CTE Facilities Grant	\$500,000	
Total Revenue	\$1,780,000	
Surplus/Deficit	\$31,360	
H Wing Classrooms - Phase 2 Budget (6 Room Wing)		
Cost Projections		
AMS (Classrooms)	\$1,232,920	
Site Work w/ Foundations	\$600,000	
Zane Schröder (CM)	\$66,000	
NMR (Architect)	\$71,500	
Mid Pacific (Engineer)	\$10,000	
Gaynor (Cabling)	\$5,000	
Tech Infrastructure	\$5,000	
Ray Dalton (DSA Inspection)	\$30,000	
Stotts (Move Portables)	\$0	
Total Cost	\$2,020,420	
Revenue Projections		
Bond - Series B (Carryover)	\$1,050,000	
Developer Fees (Fund 25)		
Modernization Grant	\$0	
Total Revenue	\$1,050,000	
Surplus/Deficit	-\$970,420	
H Wing Classrooms - All Budget (11 Rooms)		
Cost Projections		
AMS (Classrooms)	\$2,169,020	
Site Work w/ Foundations	\$1,100,000	
Zane Schröder (CM)	\$133,000	
NMR (Architect)	\$141,500	
Mid Pacific (Engineer)	\$20,000	
Gaynor (Cabling)	\$10,000	
Tech Infrastructure	\$10,000	
Ray Dalton (DSA Inspection)	\$60,000	
Stotts (Move Portables)	\$12,000	
Total Cost	\$3,655,520	
Revenue Projections		
Bond - Series B (Carryover)	\$2,000,000	
Developer Fees (Fund 25)	\$330,000	
CTE Facilities Grant	\$500,000	
Total Revenue	\$2,830,000	
Surplus/Deficit	-\$825,520	

Confirmed

Estimate



Tehama County Department of Education

Rich DuVarney
Tehama County
Superintendent
of Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

Williams Settlement Overview

September 28, 2020

Corning Union High School District
643 Blackburn Ave.
Corning, CA 96021-3505

Dear Corning Union High School Board Members:

California Education Code Section 1240 (Williams Settlement Legislation) requires that Tehama County Department of Education visit schools identified as Decile 1-3 in our county. While California schools are no longer identified on the Decile Scale, this legislation continues to require schools identified during the 2012-2013 school year to be reviewed. Due to the Covid-19 Pandemic, the California Legislature passed and Governor Newsome signed SB 820, which allows for a "virtual" Williams review for the 2020-21 school year. The required areas of review for this visit are noted below:

1. Monitor "sufficient" standards-aligned instructional materials in seven core subject areas for the high school (English language arts, mathematics, history/social science, science, science laboratory equipment, foreign language, and health);
2. Monitor any facility condition that "poses an emergency or urgent threat to the health or safety of pupils or staff;"
3. Review to determine if the school has provided accurate data on the annual School Accountability Report Card (SARC) related to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities, including "good repair;"
4. Monitor and review teacher misassignments and teacher vacancies; and
5. Receive quarterly reports on complaints filed within the school district concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

This report presents the results of our "virtual" review of Corning Union High School, September 1-18, 2020.

- "Sufficient" standards-aligned instructional materials were available in the five core subject areas monitored.

Serving Students, Schools, and the Community

Antelope | Corning Elementary | Corning High | Evergreen | Fournoy | Gerber | Kirkwood
Lassen View | Los Molinos | Red Bluff Elementary | Red Bluff High | Reeds Creek | Richfield

- The condition of the facilities was devoid of any health or safety threat to pupils or staff.
- The annual School Accountability Report Card (SARC) is current, and is posted on the school website.
- The annual Facilities Inspection Tool (FIT) report is current and contains accurate data.
- The monitoring and review of 2019-20 teacher misassignments and vacancies was completed on June 30, 2020 and identifies no teacher misassignments.
- The monitoring and review of 2020-21 teacher misassignments and vacancies will be conducted by Lynda Sims, TCDE Credential Technician, and is due for completion in June 2021.
- Universal Complaint Forms are posted in all monitored classrooms and CUHS Website and quarterly reports will be reviewed on a consistent basis throughout the year. Currently, there are no outstanding complaints. While the Uniform Complaint data are not mandated to be a part of this report, they are included so that you and the citizens of our community may have a complete understanding of the environment in which Corning Union High School is operating.

We would like to thank the Corning Union High School staff and administration for providing our team with the necessary information to conduct our "virtual" review and we extend our appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Jim Southwick
Assistant Superintendent


CASH FLOW & BORROWING

CORNING UNION HIGH SCHOOL DISTRICT 2020 / 2021

CHRISTINE FEARS, 10/15/20



AA



Way too Small to read!!

A

[illegible]AA

Total	Budget
N/A	N/A
3,449,944.00	15,169,114.00
162,622.00	4,007,470.00
	-118,299.00
2,080,347.00	1,393,096.00
177,086.00	1,334,499.00
298,728.05	778,628.00
6,166,727.05	22,564,508.00
1,720,429.81	9,646,227.00
776,607.04	3,926,933.00
1,153,459.15	7,005,054.00
378,483.09	1,082,171.00
957,845.61	2,607,440.00
	16,000.00
	390,480.00
	50,000.00
4,986,824.70	24,724,305.00

[illegible][illegible]

Beginning Cash in July is where the previous fiscal year ended. This is not the ending fund balance. This is actual CASH in the bank on June 30th.

The months that do not have any revenue or expenditures will carry forward the previous

The interim reports that are completed will have an estimated yearly cash flow. This will identify the months we may be short, and our year end Cash available.

SECTIONS - B & C

RECEIPTS & DISBURSEMENTS

B

2020/21 Through June	Object
A. BEGINNING CASH	9110
B. RECEIPTS	
LCF Revenue Sources	
Principal Apportionment	8010-8019
Property Taxes	8020-8079
Miscellaneous Funds	8080-8099
Federal Revenues	8100-8299
Other State Revenues	8300-8599
Other Local Revenues	8600-8799
Interfund Transfers In	8910-8929
All Other Financing Sources	8930-8979
Undefined Objects	N/A
TOTAL RECEIPTS	N/A

	July	Aug	Sept
	7,591,334.07	8,829,331.73	8,153,597.33
	664,219.00	664,219.00	2,121,506.00
		129,111.25	149,710.75
		175,297.00	1,905,050.00
			177,086.00
	187,491.00	27,820.28	83,416.77
	851,710.00	880,247.53	4,436,769.52

- Revenue is known as Receipts.
- The revenue received in each filtered area (object grouping) is reported in the month it was received.
- The total revenue received for that month is reported at the end of section B.

C

C. DISBURSEMENTS	
Certificated Salaries	1000-1999
Classified Salaries	2000-2999
Employee Benefits	3000-3999
Books and Supplies	4000-4999
Services	5000-5999
Capital Outlay	6000-6599
Other Outgo	7000-7499
Interfund Transfers Out	7600-7629
All Other Financing Uses	7630-7699
Undefined Objects	N/A
TOTAL DISBURSEMENTS	N/A

	July	Aug	Sept
	77,457.62	813,783.37	829,188.82
	149,139.76	314,056.43	313,411.85
	128,196.14	511,411.34	513,851.67
	20,860.48	183,124.50	174,498.11
	421,492.86	138,783.89	397,568.86
	797,146.86	1,961,158.53	2,228,519.31

- Expenditures are known as Disbursements.
- The Expenditures in each filtered area (object grouping) is reported in the month it was spent.
- The total expenses for that month are reported at the end of section C.

SECTION - AA YEAR TO DATE AND BUDGET

B

&

C

AA

2020/21 Through June	Object
A. BEGINNING CASH	9110
B. RECEIPTS	
LOF Revenue Sources	
Principal Apportionment	8010-8019
Property Taxes	8020-8079
Miscellaneous Funds	8080-8099
Federal Revenues	8100-8299
Other State Revenues	8300-8599
Other Local Revenues	8600-8799
Interfund Transfers In	8910-8929
All Other Financing Sources	8930-8979
Undefined Objects	N/A
TOTAL RECEIPTS	N/A
C. DISBURSEMENTS	
Certificated Salaries	1000-1999
Classified Salaries	2000-2999
Employee Benefits	3000-3999
Books and Supplies	4000-4999
Services	5000-5999
Capital Outlay	6000-6599
Other Outlay	7000-7499
Interfund Transfers Out	7600-7629
All Other Financing Uses	7630-7699
Undefined Objects	N/A
TOTAL DISBURSEMENTS	N/A

Total	Budget
N/A	N/A
3,449,944.00	15,169,114.00
162,622.00	4,007,470.00
2,080,347.00	-118,299.00
177,086.00	1,393,096.00
298,728.05	1,334,499.00
6,168,727.05	22,564,508.00
1,720,429.81	9,646,227.00
776,607.04	3,928,933.00
1,153,459.15	7,005,054.00
378,483.09	1,082,171.00
957,845.61	2,607,440.00
16,000.00	
390,480.00	
50,000.00	
4,986,824.70	24,724,305.00

- The TOTAL indicates the total Year to Date (YTD) for each section.
- The BUDGET indicates the approved budgeted amount.
- This is a quick calculation of where we are for the year.
- In the interim reporting, the TOTAL and BUDGET will be equal.

SECTION - D BALANCE SHEET

D

	Beginning	July	Aug	Sept
D. BALANCE SHEET ITEMS				
Assets and Deferred Outflows				
Cash Not in Treasury	9111-9199	-7,000.00		
Accounts Receivable	9200-9299	-3,438,675.36	2,774,316.25	487,536.66
Due From Other Funds	9310	-144,519.57		109,363.34
Stores	9320			
Prepaid Expenditures	9330	-56,080.63	56,080.63	
Other Current Assets	9340			
Deferred Outflows of Resources	9490	0.00	0.00	0.00
Undeferred Objects	N/A			
SUBTOTAL ASSETS	N/A	-3,646,275.56	2,830,396.88	487,536.66
Liabilities and Deferred Inflows				109,363.34
Accounts Payable	9500-9599	1,929,441.05	-1,646,962.36	-82,360.06
Due To Other Funds	9610			-179,868.97
Current Loans	9640			
Unearned Revenues	9650	29,907.99		
Deferred Inflows of Resources	9690	0.00	0.00	0.00
Undeferred Objects	N/A			
SUBTOTAL LIABILITIES	N/A	1,959,349.04	-1,646,962.36	-82,360.06
Nonoperating				
Suspense Clearing	9910			
TOTAL BALANCE SHEET ITEMS	N/A	-1,686,926.52	1,183,434.52	405,176.60
				-70,515.63

- Accruals from 19/20.
- Cash for Revenues received after June 30th that were not received in the last fiscal year.
- Cash for Expenditures that go out after June 30th, but were expensed in the last fiscal year.
- These are carried over from the previous fiscal year and will eventually balance out, as the transactions clear.

[illegible]

Month Ending Cash will carryover to the next month's beginning cash.

- **1st Interim Report will:**
 - Have the estimated cash flow for November through June.
 - Will account for the state deferrals.
 - Address a two year cash flow instead of only the current year.
- The Month End Amounts are the best indicator of when a cash shortage may occur.

CASH AND BUDGET DEFERRALS



Deferrals and Cash Flow: K-12

- The effects of these cash deferrals on the typical apportionment schedule for February through June 2021 are as follows:

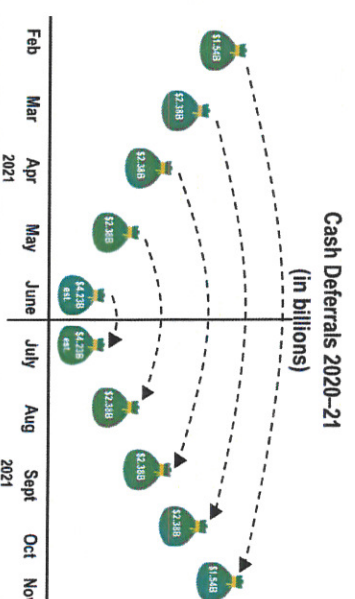
Month	Normal Share of Annual Apportionment ¹	Proportion Deferred	Resulting Share of Annual Apportionment
February 2021	9%	45%	5%
March 2021	9%	70%	3%
April 2021	9%	70%	3%
May 2021	9%	70%	3%
June 2021	Balance	100%	0%

Estimated based on the 2019-20 Principal Apportionment amounts
¹Per EC § 14041(a)(2)

- In effect, LEAs will receive only about 68% of the state aid apportionment during the year

K-12 Deferrals

- The P-2 deferral is ongoing
 ✓ plus, additional ongoing deferrals are implemented starting in February 2021:



TRANS & BORROWING



PREPARATION

- PREPARE CASH FLOW PROJECTIONS 18 TO 24 MONTHS (COMPLETED AT 1ST INTERIM)
- MONTHLY RECONCILIATION OF CASH AND ALL OTHER GENERAL LEDGER ACCOUNTS
- UPDATING THE CASH FLOW PROJECTION WITH ACTUALS AS EACH MONTH CLOSES
 - USING PROJECTION PRO (FCMAT FREE SOFTWARE)
- RE-PROJECTING CASH RECEIPTS AND DISBURSEMENTS FOR THE REST OF THE MONTHS
 - USE HISTORICAL INFORMATION AND NEW APPROPRIATION SCHEDULES AND EXPENDITURE PLANS

TYPES OF BORROWING?

- TEMPORARY INTERFUND BORROWING
- BORROWING FROM THE COUNTY OFFICE OF EDUCATION
- BORROWING FROM THE COUNTY TREASURER
- BORROWING FROM CURRENT LOAN/ENDOWMENT
- TRANS (TAX AND REVENUE ANTICIPATION NOTE)

TEMPORARY INTERFUND BORROWING

- CASH RECEIVED IMMEDIATELY
- INTERNAL LIQUID CASH BORROWING
 - BORROWING CASH FROM OTHER FUNDS FOR A TEMPORARY SHORTFALL
- BORROWING LIMITS AND TIMELINES APPLY
 - REPAYMENT IN CURRENT OR SUBSEQUENT FISCAL YEAR
 - NO MORE THAN 75% OF FUND BALANCE CAN BE TRANSFERRED (85% - 20/21 & 21/22)
- NOT CONSIDERED INCOME - ONLY FOR CASH SHORTFALL

COUNTY OFFICE OF ED COUNTY TREASURER

- WORK WITH LOCAL AGENCIES TO DETERMINE AVAILABILITY OF FUNDS
- ED CODES ARE IN AFFECT FOR THE FOLLOWING: IF CASH IS AVAILABLE
 - COUNTY SUPERINTENDENT OF SCHOOLS
 - NO FEES, ONLY NEGATIVE INTEREST
 - CONDITIONAL ADVANCE APPORTIONMENT
 - BOARD RESOLUTION PASSED FOR BOTH LEA AND COE
 - COUNTY ALSO GETS DEFERRALS
 - COUNTY TREASURER
 - NO FEES, ONLY NEGATIVE INTEREST
 - COUNTY TREASURER IS LEA TREASURER
 - LIMITATIONS ON AMOUNT AND TIMELINE
 - BOARD RESOLUTION BY LEA NEEDED
 - SHORT TERM – BORROW BY APRIL, PAY BACK BY JUNE 30

RANCH ENDOWMENT LOAN

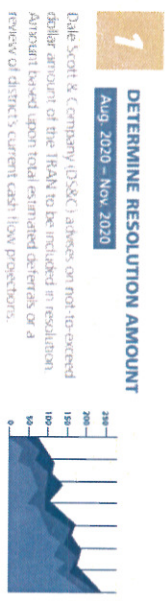
- NO PAPERWORK OR LOAN PROCESS
- RATES ARE ADJUSTABLE AND TIED TO THE VALUE OF ASSETS
- CURRENT RATE – 2.65% (30 DAY LIBOR (0.146) + 2.25%)
- BENEFITS
 - LIKELY A LOWER RATE THAN WITH A TRAN
 - USE SAVINGS FROM TRAN FEES TO PAY DOWN CURRENT LOAN
 - NO LOAN PROCESS
- RISKS
 - IF VALUE OF ASSETS WERE TO FALL BELOW WHAT IS OWED, IMMEDIATE REQUIREMENT TO PAY OFF THE DIFFERENCE
- LOAN STATUS
 - APPROVED LOAN - \$2,680,000
 - CURRENT BALANCE - \$199,639
 - AVAILABLE - \$2,480,361

TRANS

TAX AND REVENUE ANTICIPATION NOTE

- SHORT-TERM CASH MANAGEMENT, USUALLY TAX-EXEMPT
- FEES AND INTEREST, POSSIBLY A CONSULTING FEE AS WELL
- PROJECTED CASH SHORTFALL MUST BE WITHIN 6 MONTHS OF ISSUANCE
 - ESTIMATED LOW CASH POINT IN JUNE (BASED ON DEFERRAL SCHEDULE)
 - CAN'T FUND UNTIL AFTER JANUARY 2021 TO COVER JUNE SHORTFALL
- AMOUNT IS BASED ON MAXIMUM DEFICIT ESTIMATED PLUS UP TO 5% OF LAST YEAR'S EXPENDITURES
- REPAID WITHIN 13 MONTHS OF ISSUANCE
- MANY TRANS OPTIONS AVAILABLE
- BOARD APPROVED RESOLUTION
- BOARD APPROVED PROMISSORY NOTE
- OTHER DOCUMENTS MAY BE REQUIRED DEPENDING ON THE ORGANIZATION LENDING THE FUNDS

We'll walk you through this easy 7-step process



1 DETERMINE RESOLUTION AMOUNT Aug. 2020 – Nov. 2020

Dale Scott & Company (DSCC) advises, on not-to-exceed dollar amount of the TRAN to be included in resolution. Amount based upon total estimated delinquencies or a review of district's current cash flow projections.



District's Board adopts program documents and sends signature pages to DSCC. (Previously adopted program resolution authorizes issuance for this TRAN so step may not be necessary).

2 RESOLUTION ADOPTION Sep. 2020 – Dec. 2020

3 UPLOAD FINANCIAL REPORTS Dec. 2020 – Jan. 2021

- 1 Upload financial reports to DSCC: Audited financial statements for the 2018, 2019, and 2020 fiscal years (PDF).
- 2 2020 21 first interim Report (SAC'S dat file), first interim cash flow and multi-year projection (SAC'S dat file or Excel).
- 3 Final 2019 20 cash flow (PDF or Excel).

4 FINALIZE TRAN AMOUNT Dec. 2020 – Jan. 2021

DSCC assists with preparation of cash flows for individual district TRAN sizing. These cash flows are then reviewed by Orinck Herrington & Sutcliffe, program Bond Counsel.

5 PRICING Feb. 2021

District's administration approves all aspects of the pricing including interest rate on the notes, investment of proceeds, and final costs of issuance.

6 CLOSING Feb. 2021

Funds are wired to the district and invested in the local county treasurer's investment pool.

7 ACCESS TRAN PROCEEDS Feb./Mar. 2021 to Nov. 2021

Districts have immediate access to TRAN proceeds for cash flow purposes. Interest is earned on TRAN proceeds while not being used for cash flow. TRAN repayment schedule matches deferral repayment schedule.

Resolution to participate is available now!

RECOMMENDATION TO THE BOARD

- 1ST – PUSH LARGE EXPENDITURES TO END OF YEAR
 - DEF. MAINT PROJECTS / ALL CAPITAL ASSET EXPENSES / STIPENDS / ANY LARGE PROJECTS TO MAY-JUNE TO PRESERVE CASH FLOW / COVID FUNDS
- 2ND - USE INTERFUND BORROWING
- 3RD - UTILIZE COE / TREASURY FUNDS
- 4TH – BORROW FROM CURRENT RANCH LOAN
 - TO PAY FEE'S FOR OBTAINING A TRAN TOWARDS CURRENT LOAN BALANCE
 - RETURN FUNDS UPON DEFERRED APPORTIONMENT RE-PAYMENT
 - AS LONG AS CASH FLOW IS ABLE TO REMAIN POSITIVE WITH FULL REPAYMENT
- SET ASIDE THE FEES/INTEREST IN 21/22 BUDGET

THANK YOU!!

QUESTIONS?

[Click Here for COVID-19 Related Resources](#)

FISCAL REPORT

PUBLIC EDUCATION'S POINT OF REFERENCE FOR MAKING EDUCATED DECISIONS

CDE Estimates Apportionments after Cash Deferrals

✓ BY DEBBIE FRY

✓ BY BRIANNA GARCÍA

✓ BY SHEILA G. VICKERS

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posted September 10, 2020

The California Department of Education (CDE) has posted estimates of the impact of cash deferrals for this year, which are scheduled to begin in February 2021. We at School Services of California Inc. posted a *Fiscal Report* article in July 2020, "[Cash Deferrals and Apportionment Schedules](#)," providing estimates of the impact of the cash deferrals on the apportionment schedules based upon the 2019–20 Principal Apportionment data. The CDE estimates just released are based on an estimated 2020–21 First Principal Apportionment (P-1), reflecting the provisions in the 2020–21 Enacted State Budget.

As discussed in our previous article above, there are three different apportionment schedules, depending on the historical characteristics of your organization. What follows is the CDE's deferral schedule for almost 90% of the local educational agencies (LEAs) to which the "Type 1" apportionment schedule in Education Code Section (EC §) 14041(a)(2)–(4) applies:

Month	Apportionment Schedule for EC § 14041(a)(2)–(4)	Estimated Deferral Impact	Estimated Share of Annual State Aid Cash Net of Deferrals
July 2020	5%		5%
August 2020	5%		5%
September 2020	9%		9%
October 2020	9%		9%
November 2020	9%		9%
December 2020	9%		9%
January 2020	9%		9%
February 2020	9%	(4.77%)	4.23%
March 2020	9%	(7.38%)	1.62%
April 2020	9%	(7.38%)	1.62%
May 2020	9%	(7.38%)	1.62%
June 2020	Balance	(100.00%)	0.00%
New Fiscal Year			
July 2021		100%	100%
August 2021		7.38%	7.38%
September 2021		7.38%	7.38%

October 2021		7.38%	7.38%
November 2021		4.77%	4.77%

The last column in the table above can be used as the estimates of cash to be received during each of the corresponding months.

For those LEAs that use the Fiscal Crisis and Management Assistance Team's (FCMAT's) Projection-Pro software for cash projections, the factors displayed in the software represent the percentage of monthly cash receipts after applying the cash deferrals. The monthly cash receipts are based on the percentage of P-1 cash issued during the months of February through May of 2020, followed by the balance based on the Second Principal Apportionment (P-2) calculations available in June. To calculate the net cash receipts, the monthly cash receipts percentage is multiplied by the estimated deferral impact percentage. Here are the factors that are used in Projection-Pro for each of the deferral months:

Month	Apportionment Schedule for EC \$ 14,041(a)(2)-(4)	Estimated Deferral Impact	Net Cash per Projection-Pro
February 2021	20% of P-1	(53%) of 20%	9.400%
March 2021	20% of P-1	(82%) of 20%	3.600%
April 2021	20% of P-1	(82%) of 20%	3.600%
May 2021	20% of P-1	(82%) of 20%	3.600%
June 2021	Balance per P-2	(100%)	0.000%

For more detail on the CDE's apportionment schedules, see the [Principal Apportionment Payment Schedule web page](#). We will be discussing cash deferrals, cash projections, and more during our Cash Management During the COVID-19 Recession webinar series, which will include a demonstration of FCMAT's Projection-Pro cash flow tool. To register, [click here](#).

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CORNING UNION HIGH SCHOOL DISTRICT
AND
CORNING INDEPENDENT TEACHERS' ASSOCIATION
ADDRESSING POTENTIAL IMPACTS TO WORKING CONDITIONS
IN RESPONSE TO THE COVID-19 PANDEMIC MANDATORY DISTANCE LEARNING
REQUIREMENT
TO COMMENCE THE 2020-2021 SCHOOL YEAR**

The parties have a collective bargaining agreement (CBA) that runs through the 2020-2021 school year. The parties will rely on that bilaterally created document, except as provided herein.

The parties acknowledge there may be fundamental changes in the essential functions in the programs and services as schools reopen in the 2020-21 school year due to the COVID-19 pandemic and resulting federal, state, and local public health directives and guidance.

The purpose of this MOU is for the parties to address negotiable impacts related to the reopening of schools in distance learning and/or in person instruction in order to maintain continuity and stability in the delivery of programs and services to students and the working conditions of those who provide those programs and services.

Accordingly, the parties agree as follows:

1. Negotiable issues might arise due to statutory changes as well as governmental directives, guidelines and protocols related to the further reopening of schools which may require further negotiations.
2. The parties have identified the following subjects impacted by reopening with an educational model that includes distance learning and services that may need to be addressed for the 2020-2021 school year:
 - a. Staff will "symptom-screen" before reporting for work. Symptom screening includes taking her/his temperature, visual wellness check, and/or self-determining whether the staff member has experienced COVID-19 symptoms in the last 24 hours.
 - b. Each staff member will submit to a specific point of entry symptom screen upon arrival at school by a district employee. The symptom screen will include a temperature check using a no touch infrared temporal thermometer. A staff member with a temperature of 100.4 or higher will be required to leave the site.
 - c. Sick leave is available for any staff member experiencing illness. Available leaves within the Corning Independent Teachers' Association (CITA) Collective

Bargaining Agreement – Article XV include: Sick Leave, Family Care Leave, Personal Necessity Leave; Personal Leave; Leave Without Pay; Bereavement Leave; Jury Leave; Legislative Leave; Catastrophic Illness Leave; Industrial Illness and Accident Leave;. Other available leaves not included in the CITA Collective Bargaining Agreement – Article XV include: Family Medical Leave Act (FMLA); California Family Rights Act (CFRA); Families First Coronavirus Response Act Leave. A unit member is encouraged to contact the District Personnel Technician regarding eligibility for the above mentioned leaves.

d. A staff member will not report for duty if he or she is experiencing symptoms consistent with COVID-19 or if the staff member is determined by Tehama County Public Health (TCPH) to be a “close contact” with a person diagnosed with COVID-19.

e. Teachers will continue to plan and implement a standards based program of study, employing a variety of instructional techniques and instructional media that meet the individual needs, interests and abilities of the students which includes synchronous and asynchronous learning for Distance Learning. For the 2020-21 school year, staff will utilize a synchronous and asynchronous learning model for students not attending in-class instruction. All staff will be offered training to implement distance learning standards for schools as noted by Governor Gavin Newsom, the California Department of Education and Senate Bill 98 (SB 98):

1. Daily Live Interaction is required: Teachers will have to connect with their students each day through online instruction and/or phone check-ups.
2. Taking Student Attendance: Schools must take students’ attendance and participation under distance learning, or risk losing state funding. Students who don’t participate will factor into schools’ chronic absenteeism figures.
3. Minimum Instruction: Students must receive a minimum amount of daily instruction that can be met by a combination of teacher instruction and “time value” of work assigned. The minimum amount for high school students is 4 hours (240 minutes) per day.
4. Serving students in need: Schools have to provide the “accommodation necessary” to serve students with special needs.
5. Preventing disengagement: Administration must form a plan for re-engaging students who are absent from distance learning for more than three schooldays a week

6. Checking families' connectivity: Schools will have to ensure that students and families have the devices and connectivity necessary to participate in distance learning, or make accommodations if they do not.

7. Weekly engagement records: An additional data requirement, schools must keep "weekly engagement records" noting how much synchronous or asynchronous instruction a student has received.

f. School start and end times will not change during distance learning. Teachers will be expected to arrive before school starts and are able to leave once school ends.

g. Teachers will provide distance learning from their classroom in order to have better access to district curriculum resources, support staff, technology support, site support, instructional support, planning support, collegial and collaborative support for at-risk students, and social-emotional support from counselors, family support specialists and/or administrators.

h. This District will limit in person instruction class sizes to 25 in standard sized classrooms (960 sq ft).

i. The District will maintain an average class size of 40 or less for teachers who have been assigned to teach all distance learning classes.

j. When a certificated staff member's site is in full distance learning (closed to in person instruction), certificated staff may work remotely up to 5 days per semester on Tuesdays, Wednesdays, or Thursdays. Prior to working remotely, staff members will enter a request to work remotely in the absence management system and receive prior approval from their supervisor. Any unused remote work days from the fall semester will be rolled over to the spring semester. No remote work days will carry over beyond the 2020-21 school year.

k. When the District is in a distance learning instructional model without students generally receiving in-person instruction and a Certificated Employee is working at his/her own assigned school site, he/she may bring his/her own children to the assigned work site once they have signed the appropriate waiver.

l. When the District is in a distance learning instructional model without students generally receiving in-person instruction and a Certificated Employee is working at his/her own assigned school site, he/she may bring his/her own children to a childcare program offered on site by the District. This program shall only be available if the District can arrange for proper staffing with TCDE and/or the classified bargaining unit. Any employee who chooses to participate in this program shall sign a required waiver prior to bringing their child to work.

- m. Face coverings will be worn by all staff in accordance with CDPH guidelines.
- n. Each classroom with a sink will be supplied with soap, a hand sanitizer dispenser, paper towels, tissues, and no touch trash cans.
- o. Classrooms without a sink will be supplied with a hand sanitizer dispenser, paper towels, tissues, and no touch trash cans.
- p. There will be daily disinfecting of high touch surfaces such as: desks, chairs, tables, sinks, door handles, handrails, sink handles, restroom surfaces, instructional materials, instructional equipment, computers, headsets, and copy machines.
- q. Teachers will continue to maintain accurate, complete and correct records as required by law, district policy and administrative regulations.
- r. Staff meetings will be conducted virtually.
- s. All visitors are required to be symptom screened prior to entering campus.
- t. A unit member may contact, initiate, and conduct in-person individual or small group meetings on campus with students and/or parents which are in the best interest of students and families for various reasons (i.e. student orientation, supply distribution, technology training, special education assessment, academic assessment, social/emotional intervention, academic intervention, parent/teacher conference). Such meetings require prior approval from a site administrator to ensure student and employee safety in accordance with local department of public health guidelines.

Dated:

10/26/20

By:



Corning Union High School District

Dated:

10/28/20

By:



Corning Independent Teachers'
Association