

Corning Union High School Regular School Board Meeting Livestream for public

DATE November 19, 2020

TYPE OF MEETING:
Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Library

VISITORS:
Supt of Schools, Rich DuVarney

MEMBERS PRESENT:

Jim Bingham
Todd Henderson, Ken Vaughan
William Mache, Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:49 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Superintendent, Jared Caylor asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- William Mache
- Jim Bingham
- Todd Henderson
- Ken Vaughan
- Scott Patton

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the agenda

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

5. REPORTS:

**5.1 SUPERINTENDENT
REPORT:** Superintendent, Jared Caylor shared the following:

Enrollment: CUHS:

On Campus 627
Distance Learning 354
Total 981

Centennial
On Campus 29
Distance Learning 24
Total 53

Independent Study: 46

District Totals:

Total: 1080

Enrollment is holding strong and last year's conservative projections were.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

Superintendent of Schools, Rich DuVarney was present for his annual visit. He shared the following:

- Countywide- schools functioning with a few that have had COVID related obstacles/issues.
- He is proud of all of the schools in the county.
- Efforts from Superintendent, Jared Caylor are very much appreciated and he is doing a great job during these trying times.
- There is a continued focus on social and emotional learning. The focus this year is Adult Learning.

Superintendent of Schools, Rich DuVarney ended with thanking the CUHSD Governing Board and saying farewell with his new saying:

“Stay positive and test negative”

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 5:56 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 7:07 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**10.1 REGULAR
MINUTES:**

Approval of Board Minutes of October 15, 2020

**10.2 SPECIAL
MINUTES:**

Approval of Special Board Minutes of November 3, 2020

**10.3 APPROVAL
OF WARRANTS:**

40206657-40206662, 402066662-40206679, 40206680-40207145
40207146-40207163, 40207164-40207532, 40207532-40207553,
40207554-40207562

**10.4 INTERDISTRICT
ATTENDANCE
REQUEST:**

Julia Weber

**10.5 HUMAN
RESOURCES
REPORT:**

Human Resources Reports is as follows:

Change	Vidales, Adrian	Teacher	8/12/20	Adjustment from placement in August
Change	Randall, Nicole	Bus Drive r	10/19/20	Fill vacant position (M. Pacheco) Custodial Maint 2.5 hours
Termination	Pacheco, Mark	Bus /Cust Maint	10/9/20	Term of probation

New Hire	Dixon, Dusting	Bus Driver	11/9/20	Fill vacant position (N. Randall) 5.5 hours per day/260 days per year Range 20, Step II
Resignation	Adema, Paul	Teacher (social science)	10/30/20	voluntary resignation

10.6 QUARTERLY REPORT:

The quarterly report for October 2020 states that no complaints were filed during the quarter indicated.

10.7 AGREEMENT BETWEEN CUHSD & SHASTA TEHAMA TRINITY ADULT ED CONSORTIUM:

This agreement/amendment is between Shasta-Tehama-Trinity Joint Adult Ed and CUHSD to provide Adult Education Services.

10.8 SURPLUS EQUIPMENT/OBSELETE EQUIPMENT FORM:

Piano and 5 cabinets from R Farm House	Bid
Various Textbooks- Outdated and not used	Surplus
US Map Set – Broken	Discard

10.9 SRO AGREEMENT:

Approve the agreement between the City of Corning and CUHSD for school resource officer services. This agreement term shall commence on September 1, 2020 and terminate on June 30, 2021.

11. ITEMS FOR ACTION AND DISCUSSION

11.1 APPROVAL OF UPDATES TO DISTRICT CALENDARS:

A motion was made by Bill Mache and seconded by Scott Patton to approve the updates to the district calendars to reflect changes made due to COVID-19. There being no further discussion, the Board voted unanimously to approve the district calendars.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

11.2 SCHOOL FARM MAINTENANCE:

A motion was made by Scott Patton and seconded by Todd Henderson to approve a draft job description for the School Farm Maintenance Position. There being no further discussion, the Board voted unanimously to approve the School Farm Maintenance job description.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.3 ADMIN
ASSISTANT
ALT ED:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve a draft job description for the Administrative Assistant-Alternative Ed position. There being no further discussion, the Board voted unanimously to approve the Administrative Assistant-Alternative Education job description.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.4 SPEC ED
DATA TECH:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve a draft job description for the Special Education Data Technician. There being no further discussion, the Board voted unanimously to approve the Special Education Data Technician job description.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.5 SUPERINTENDENT
EMPLOYMENT
CONTRACT:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Superintendent's Contract for Superintendent, Jared Caylor. Superintendent, Jared Caylor thanked the Board and shared that he is thankful to serve for another three years. There being no further discussion, the Board voted unanimously to approve

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.6 SOLAR EARLY
PAYOFF OPTIONS:**

The Board discussed the options for an early payoff for the solar.

Two Options:

#1- Security Deposit Option- This avoids early payoff fees.

Set aside funds and invest them. This would be the same as paying off the loan off early.

#2 - Prepayment (Early payoff of 2%)

Must pay 102% of the principal.

Prepayment fee is approximately \$44,313.43 with a total payoff amount of \$2,259,984.94

This item was a discussion item only and no action was taken.

**11.7 CTE TEACHER
VARIABLE
TERM WAIVER
REQUEST:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the CTE Teacher Variable Term Waiver Request. This is for those teachers who have obtained their CTE Credential however, do not have English Learners (EL) Authorization. There being no further discussion, the Board voted unanimously to approve the CTE Teacher Variable Term Waiver Request.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.8 DEFERRED
MAINTENANCE
PROJECT
POSTPONEMENTS**

The plan was approved as it was moving 400 K to deferred maintenance The intent was to allocate but be fiscally prudent and leave the district with ongoing flexibility.

The Board reviewed projects that would have been funded this year. Superintendent, Jared Caylor discussed this with Director of M & O Brandon Lengtat and CBO, Christine Fears.

Track Maintenance 1 & 2	\$40,000
Bleacher repair	\$5,000
Adult Ed Carpet	\$5,600
Student Desks & Chairs	\$25,000
Thermostat	\$1,500
Landscaping	\$1,000
Signage	\$5,700
Bells System and Intercom	\$1000, 000

Total is \$183,800 delayed

These will still be completed \$100,150 to be spent this year.

**11.9 RODGERS
OVERSIGHT
REPORT:**

Superintendent, Jared Caylor shared that he met with the committee on November 4th.

Highlights:

Endowment loan is 157K

Checking 63,302

Loan Balance 199,639

3.6 years to pay off and the rates remain loan

The Activities at the Ranch are going great. Superintendent, Jared Caylor is really impressed by the team. Teachers, Emily Dale and Alice Von Staden won three division in the sectional competition. In all the years that Teacher, Bob Safford has taught, he stated that this has never been done.

There was further discussion on the following:

- Pond Expansion and orchard
- Walnut Orchard
- Meeting with Musco Olives- they wanted to meet to see if the land was suitable so they could consider donating to the district.
- Grant funding- district continues to apply.
- Drainage – to the north ditches to run north and south for use of sunlight.
- Coverage of crops for erosion purpose.
- Chico State- Has offered to help the district.

**11.10 ENDOWMENT
LOAN
PAYOFF
CHANGE:**

Superintendent, Jared Caylor shared the following changes for the monthly payment on the Rodgers Endowment loan.

1. Move 20 K salary employee cost of employee salary and benefits cost to the general fund.
2. Reduce loan payments to \$2,500 per month.
3. Monitor scholarship issuance closely.

Board Member, Todd Henderson shared regarding the salary for the employee at the Ranch, the Ranch is part of the district so the district needs to do what works. If this is beneficial to the district, then that is what needs to be done.

Superintendent, Jared Caylor shared deficit spending was due to revenue being down and the district began paying down the Ranch loan at a rate of \$60K per4 year

This approval would change the monthly loan from \$5,000 per month to \$2,500 per month in order to reduce revenue payment from the investment account and increase operating cost at the Ranch.

A motion was made by Scott Patton and seconded by Jim Bingham to approve the Endowment Loan Payoff change as discussed. There

being no further discussion, the Board voted unanimously to approve the change.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.11 CLASSROOM PLAN

UPDATE:

Superintendent, Jared Caylor shared the following:

Modernization Funding update- The districts need to be aware that other districts could essentially cut in line. This may happen due to COVID. The bottom line is that most likely the district will receive that money however the difference is that 3 years could potentially be 4-6 years.

No action was taken.

11.12 FUTURE AGENDA ITEMS:

Superintendent, Jared Caylor shared that the only item that he would like to ensure is on the next agenda is:

Honoring of Board Member, Ken Vaughan who will be retiring. He would like to have all members present so the district and Board could plan something special to honor his contribution to the district over the years.

12. ADJOURNMENT:

The meeting adjourned at 7:41 p.m.

Approved

William Mache, President

James Bingham, Clerk