

Corning Union High School District Regular School Board Meeting

Date of Meeting: November 19, 2020

Time of Meeting: 5:45 P.M.

Place of Meeting: TELECONFERENCE FOR PUBLIC, Corning Union High School Library

Click this link to join the meeting online:

<https://corninghs-org.zoom.us/j/85332894811?pwd=WXhySkp0MUhIZ3ZaWHQwVnJDMnFyUT09>

Directions for joining the meeting by phone:

Dial 1 669 900 9128

Enter Meeting ID: 853 3289 4811#

Pressing *6 to mute or unmute your phone.

Meeting ID: 853 3289 4811

Passcode: 119681

Public Comment: Members of the public wishing to address the Board of Trustees should call in and listen to the meeting. The Superintendent will unmute all phones and ask for public comment during the appropriate time on the agenda.

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS Discussion/Action
5. REPORTS

5.1 Superintendent Report - Superintendent Jared Caylor

Information

6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

7. ADJOURN TO CLOSED SESSION

7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

7.2 CONFERENCE WITH LABOR NEGOTIATORS

District Representative: Superintendent

Employee Organizations: ESP and CITA

7.3 CONFERENCE WITH LABOR NEGOTIATIONS

District Representative: Board President

Unrepresented Employee: Superintendent

8. REOPEN TO PUBLIC SESSION

9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

10. CONSENT AGENDA ITEMS

Discussion/Action

All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.

10.1 Approval of Regular Board Minutes of October 15, 2020

10.2 Approval of Special Board Minutes of November 3, 2020

10.3 Approval of Warrants

10.4 Interdistrict Attendance Requests

10.5 Human Resources Report

10.6 Quarterly Report /Williams Uniform Complaints for October 2020

10.7 Shasta-Tehama-Trinity Joint Community College District Amendment Contract

10.8 Surplus Equipment/Obsolete Equipment Form

10.9 SRO Agreement with City of Corning for 2020-21 school year

11. ITEMS FOR ACTION AND DISCUSSION

11.1 Approval of Updates to District Calendars

Info/Action

The Board will consider approving the updated calendars removing Homecoming due to COVID-19 pandemic.

11.2 School Farm Maintenance

Info/Action

The Board will review and consider approving a draft job description for the School Farm Maintenance position.

11.3 Administrative Assistant Alternative Education

Info/Action

The Board will review and consider approving a draft job description for the Administrative Position Alternative Education position.

11.4 Special Ed Data Technician Info/Action

The Board will review and consider approving a draft job description for the Special Education Data Technician position.

11.5 Superintendent Employment Contract Info/Action

The Board will consider approving an employment contract for Superintendent Jared Caylor for a term of July 2021 through June 2024.

11.6 Solar Early Payoff Options Info/Discussion

Superintendent Caylor will present the Board with information for options to pay off the District's current solar loan early.

11.7 CTE Teacher Variable Term Waiver Request Info/Action

The Board will be asked to approve a one year waiver request of EC 44253.3 Certificate or Credential to provide instruction to limited English proficient students for the following teachers:

*Ana Thuemler 9th-12th grades, CTE Hospitality, Tourism, & Recreation
Josh Jackson 9th-12th grades, CTE Marketing, Sales, & Service*

11.8 Deferred Maintenance Project Postponements Info/Discussion

Superintendent Caylor will present the Board with a list of Deferred Maintenance projects that were planned for this year but will be put off until a future time to maintain flexibility with District funds in the face of potential cuts in state funding due to the Covid-19 pandemic.

11.9 Rodgers Oversight Report Info/Discussion

Superintendent Caylor will present the Board with a summary of what was discussed at the most recent Rodgers Oversight Committee meeting.

11.10 Endowment Loan Payoff Change Info/Action

Superintendent Caylor will ask the Board to approve changing the monthly payment on the Rodgers Endowment loan from \$5,000 per month to \$2,500 per month in order to account for reduced revenue from the investment account and increased operating costs at the Ranch.

11.11 Classroom Plan Update Info/Action

Superintendent Caylor will present the Board with the most up to date information on classroom construction, including financing options. The Board will have the opportunity to confirm current plans to build 11 classrooms in 2021, or change plans to build only 6 classrooms in 2021.

11.12 Future Agenda Items

Discussion

The Board will discuss the need for any future agenda items.

12. ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at [643 Blackburn Avenue, Corning, CA](#) during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, [643 Blackburn Ave, Corning, CA 96021](#).

Corning Union High School Regular School Board Meeting Livestream for public

DATE October 15, 2020

TYPE OF MEETING:
Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Library

VISITORS:
None

MEMBERS PRESENT:

Jim Bingham
Todd Henderson, Ken Vaughan
William Mache, Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Christine Fears, Chief Business Official
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:48 p.m. by Superintendent Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Superintendent, Jared Caylor asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Superintendent, Jared Caylor asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Ken Vaughan

Via Teleconference:

- Scott Patton
- William Mache

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the agenda

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

5. REPORTS:

5.1 SUPERINTENDENT REPORT: Superintendent, Jared Caylor shared the following:

Enrollment: CUHS:

On Campus	632	63.2%
Distance Learning	368	36.8%
Total	1000	

Centennial		
On Campus	19	36.5%
Distance Learning	33	63.5%
Total	52	

District Totals:

On campus:	651
Distance Learning:	401
Independent Study:	39
Total:	1091

Last month total was 1082. Enrollment is holding strong and last year's conservative projections were 1058.

COVID Update: Superintendent, Jared Caylor attended a Superintendent's meeting yesterday and Dr. Wickenheiser attended. Currently Tehama County is one of the most seved counties locally along with Shasta County. This does not affect, CUHSD's open status. It is likely that we will remain in this category for a few weeks. There was news about rapid test that may be available soon. These will have results within 15 minutes but only symptomatic patients. This will hopefully help to avoid shutdown and employees missing work.

Current test can take 4-6 days, 3-4 days or 24 hours depending on where the test is being conducted.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 5:54 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 6:32 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session. Board Member, Scott Patton, had to leave the meeting momentarily and may join in later if possible.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u> X </u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u> X </u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u> X </u>	Abstain:	_____
Jim Bingham	Aye:	<u> X </u>	No:	_____	Absent:	_____	Abstain:	_____

**10.1 REGULAR
MINUTES:**

Approval of Board Minutes of September 17, 2020

**10.2 SPECIAL
MINUTES:**

Approval of Special Board Minutes of September 10, 2020

**10.3 APPROVAL
OF WARRANTS:**

40205280-40205434, 40205434-40205441, 40205442-40205459
40205460-40206170, 40206171-40206197, 40206198-40206434
40206435-40206443

**10.4 INTERDISTRICT
ATTENDANCE
REQUEST:**

Dulce Birrueta
Vergara Stefani

**10.5 HUMAN
RESOURCES
REPORT:**

Human Resources Reports is as follows:

Action	Type	Name	Position
Change Position Reclassify from position Maintenance I replacing (M. Stroud)	Probationary Custodial Maintenance I to fill vacant 8hours/260 days Range 17, Step 1	Cowger, Cash	Maintenance I Worker 10/1/2020
New Position New Position 7 hours per day 182 days per year Range 12	Probationary	Establishing New Positoin	Para Educator 10/1/2020
New Position New Position .5 FTE 3 periods per day 182 days per Year	Temporary	Establishing New Positoin	Math Teacher 10/1/2020
Change Position 1.0 FTE CTE Teacher	Probationary	Thuemler, Ana	CTE Teacher 8/13/2020 7 hour Para Educator to
New Position 7 hours/182 days Range 12, Step 1	Probationary	Williams, Jason	Para Educator 10/19/20 New Position
New Position vacant position Custodial Maintenance I replacing(C. Cowger)	Probationary 8 hours/260 days Range 11, Step 3	Below, Dennis	Custodial Maintenance I 10/19/2020 Fill

Extra Duty/Stipend/Temporary/Coaching Authorizations Effective Type Employee Assignment Terms Additional Information

10/1/2020 Stipend Vidales, Adrian Teaching on Utility Period Monthly CITA Contract Article 8.4.1 - 1/7th Current Salary
10/1/2020 Stipend Weston, Jason Teaching on Utility Period Monthly CITA Contract Article 8.4.1 - 1/7th Current Salary

**10.6 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

Bidet- new in box unable to return Bid
Partial riding mower 1 Troy Built Rototiller Surplus
13 push mower
8 weed eaters
1 partial golf cart
ATV chassis (2)
Toro riding reel mower

**10.7 AGREEMENT
BETWEEN CUHSD
& SHASTA COLLEGE:**

This agreement is between Shasta-Tehama-Trinity Joint Community =
College and CUHSD for the services specified below:

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u> X </u>	Abstain: _____
Jim Bingham	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____

**10.8 CALIFORNIA
STUDENT DATA
PRIVACY
AGREEMENT
BETWEEN
CUHSD & NORTH
AMERICA'S
BUILDING TRADE
UNIONS:**

This agreement is between CUHSD and North America's Building
Trades Union to provide educational services needed to share some
students' information with the company that creates the curriculum for
building trades union. This is the curriculum that the district uses in
the construction tech class.

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
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William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

11. PUBLIC COMMENT:

There was no public comment.

Board Member, James Scott Patton joined the meeting again at 7:00.

11.1 DEFERRED MAINTENANCE:

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the decision to allocate funds as listed but to bring back an itemized lists of what progress to be made in which years.

2020-21		2021-22		2022-23	
Beginning Balance	\$80,377	Beginning Balance	\$198,427	Beginning Balance	\$355,827
LCFF Contribution	\$400,000	Contribution	\$300,000	Contribution	\$250,000
Ending Balance	\$198,427	Ending Balance	\$355,827	Ending Balance	\$84,227
Project	Cost	Project	Cost	Project	Cost
Athletics Fertilizer/Seed/Herbicide	\$7,500	Parking Lot Resurface	\$16,500	Parking Lot Resurface	\$17,000
Athletics Chalk/Paint	\$3,500	Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Infield Mix	\$2,000	Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500
North Gym Handrails	\$25,000	Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000
Track Maintenance Years 1 & 2	\$40,000	Track Maintenance (Year 3)	\$20,000	Track Maintenance (Year 4)	\$20,000
Parking Lot Seal	\$16,000	Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000
Front Office A/C	\$5,000	Painting Supplies	\$19,000	Painting Supplies	\$19,000
Weight Room Siding	\$3,000	Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000
Erosion Work on Marguerite	\$1,000	Student Desks/Chairs	\$25,000	Student Desks/Chairs	\$25,000
Annual Bleacher Repairs	\$5,000	Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000
Tree Trimming @ Centennial	\$600	Water Cooler Filters	\$700	Water Cooler Filters	\$700
Adult Ed Carpet	\$5,600	Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000
Painting Supplies	\$19,000	Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100
Generator Plug for Freezer	\$2,300	Vinegar Weed Control	\$800	Vinegar Weed Control	\$800
Campus Interior Tree Trimming	\$1,500	Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000
New Chairs in Library	\$2,500	Second Half Office Carpet	\$8,000	Replace North Gym Boiler	\$12,500
Chemical Services (SDS)	\$1,000	Portable Stage	\$3,500	Ag Building Power Addition	\$153,000

Centennial Septic Maintenance	\$500	Kitchen Fire Door	\$15,000	Ag Restrooms	\$10,000
Painting Trailer	\$3,000	Varsity Baseball Field Drainage	\$10,000	Shot Put Discus Pad	\$2,000
Student Desks/Chairs	\$25,000			New John Deere 1600 Mower	\$39,000
Thermostat Replacements	\$1,500			Cafeteria Kitchen Upgrade	\$100,000
Perimeter Landscaping	\$1,000			CUHS Fence	\$90,000
Centennial Bridge Maintenance	\$2,500			Wifi Sprinkler Controls	\$8,500
Signage	\$5,700				
Intercom/Bells	\$100,000				
Move Track Storage	\$2,250				
District Trip Hazard Survey	\$2,000				
2023-24		2024-25		2025-26	
Beginning Balance	\$84,227	Beginning Balance	\$177,527	Beginning Balance	\$270,827
Contribution	\$175,000	Contribution	\$175,000	Contribution	\$175,000
Ending Balance	\$177,527	Ending Balance	\$270,827	Ending Balance	\$364,127
Project	Cost	Project	Cost	Project	Cost
Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000
Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000
Track Maintenance (Year 5)	\$20,000	Track Maintenance (Year 6)	\$20,000	Track Maintenance (Year 7)	\$20,000
Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000
Painting Supplies	\$19,000	Painting Supplies	\$19,000	Painting Supplies	\$19,000
Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000
Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000
Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000
Water Cooler Filters	\$700	Water Cooler Filters	\$700	Water Cooler Filters	\$700
Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000
Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100
Vinegar Weed Control	\$800	Vinegar Weed Control	\$800	Vinegar Weed Control	\$800
Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000
Stadium Lights	\$105,000				
South Gym HVAC	\$65,000				

The discussion included the following:

Last fiscal year the Board decided to move 175K each year however with uncertainty of the state budget this was scaled back a bit. There are 2 things to consider, moving money but then the roles moving forward to maintain a healthy balance to use for unexpected and anticipated items such as the track, intercom bell system, fence, and stadium light replacement. Large items can be put off for a bit the discussion was deciding how the Board wanted to proceed.

Board Member, Todd Henderson questioned if each item needed to be reviewed and Board Member, Jim Bingham shared concern of how to allocate the funds.

There being no further discussion, the Board voted unanimously to approve the decision to allocate funds as listed and to have Superintendent, Jared Caylor bring back an itemized lists of what progress to be made in which years.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.2 SOLAR WARRANTY UPDATE:

This item was at the request of the Board:

Workmanship- 1 year warranty	expired
General Electric Equipment- 1 year	expired
Panels- 1 year warranty	expired
Inverters- extended warranty 10 years	2024
Pack and Structural component (18 months)	expired

A maintenance agreement may be offered but not sure on details of the pricing. The Board would like to see if a local company could help maintain this or have our own employees take care of the maintenance. Board Member, Jim Bingham asked about insurance for hail, fire and if the district would be covered if the inverters were to burn up. CBO, Christine Fears shared some information about the insurance and early payoff penalties and how the document was very wordy and hard to understand. Superintendent, Jared Caylor will look into early payoff penalties and there was a discussion of the insurance. This will be sent to legal for further review and then brought back to the board for further discussion.

No action was taken.

11.3 WILLIAMS SETTLEMENT OVERVIEW:

A letter was sent to CUHSD from Tehama County Department of Education sharing the review for the “virtual” review of Corning Union High School on September 1-18, 2020. Information item only.

Board President, Bill Mache was having some technical difficulties so excused himself from the meeting at 7:15 p.m.

11.4 CLASSROOM CONSTRUCTION TIMELINE/BUDGET:

There was a discussion of whether or not the Board would like to consider having all 11 classrooms completed at once or if would be better to consider completing 5 or 6 of the 11 and wait to do the others in the spring of 2022/23. The Board shared the concern for the increase of cost if the district decided to wait. Superintendent, Jared Caylor shared the option to explore and borrow funds if the Board wanted to complete them all at once. He would need to do some further research. CBO, Christine Fears shared that other districts do get loans for facilities and this is an option. Board Member, Jim Bingham would rather not borrow money. Superintendent, Jared Caylor shared that the 1 million dollars that should be coming from the state could come at any time, but it could be later than the district would like. The voters authorized this so the State cannot take it away, it is just uncertain on when those funds would be available.

Further discussion of the salvaged classrooms and a recommendation to contact Project Manager, Zane Schrader to see if he has any additional advice to add. Superintendent, Jared Caylor will do some further research and bring that information back the Board. No action was taken.

11.5 POTENTIAL CHANGES TO THE CUHS BELL SCHEDULE:

Superintendent, Jared Caylor shared the potential bell schedule:

This is information only.

Oct 18	CARES, EFG 8:05-9:19 9:29-10:36 10:44-11:53 12:31-1:40 AST 1:40-2:05 Bus 2:05	CARES, EFG 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27- 2:42 Bus 2:50	ABCD 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27- 2:42 Bus 2:50	ABCD 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27- 2:42 Bus 2:50	CARES, EFG 8:05-9:25 9:33-10:53 11:01-12:21 12:59-2:19 AST 2:27-2:42 Bus 2:50
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This could potentially happen on Monday, October 26th.
Communication with parents is a concern right now.

Some highlights include:

1. Support Enrichment
2. Open Facilities
3. Supervision and Safety

Superintendent, Jared Caylor shared that the teachers are supportive and this would allow for some additional time needed for them during the day to complete daily work, answer emails, lesson plans, etc.

11.6 MOU BETWEEN CUHSD & CTA:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the MOU between the Corning Union High School District and the Corning Independent Teachers Association. The agreement is addressing potential impacts to working conditions in response to the COVID-19 Pandemic Mandatory Distance Learning Requirement to commence the 2020-21 school year.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

11.7 CASH FLOW BORROWING PLAN:

CBO, Christine Fears shared the following with the Board:

Cash Flow to Date

Cash Flow Organization

- Cash Flow Summary
- Beginning Cash- July where the previous year ended.
- Disbursements- Revenue received & reported monthly.
- Balance Sheet Items- Accruals from 19/20
- Totals- Year to date for each selection
- Ending Balances- Net increase of decrease monthly totals.

1st Interim Report will:

1. Have the estimated cash flow from November through June.
2. Will account for the State deferrals.
3. Address a two year cash flow instead of only the current year.

The Month End Amounts are the best indicator of when a cash shortage may occur.

TRANS & BORROWING (some highlights):

- Preparation
- Types of borrowing
 - Interfund- received immediately
 - County office of Education- no fees or negative interest
 - County Treasure- no fees or negative interest

- Loan/Endowment-no paperwork or loan process- risks if value of assets were to fall below what it owed, immediate requirement to pay off the difference.
- TRANS- Short-term cash management, usually tax-exempt and repaid within 13 month of issuance

CBO, Christine Fears shared her recommendation to the Board:

- 1st - push large expenditures to the end of year
- 2nd- Use Interfund borrowing
- 3rd- Utilize COE/Treasury funds
- 4TH -Borrow from current Ranch Loan

The Board will continue to have conversations and review the information.

There was no action needed.

**11.8 FUTURE
AGENDA
ITEMS:**

There were none.

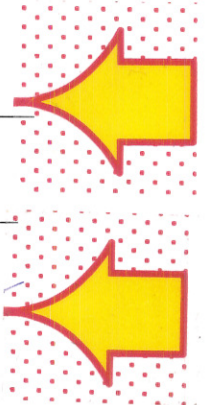
12. ADJOURNMENT:

The meeting adjourned at 7:58 p.m.

Approved

William Mache, President

James Bingham, Clerk



**SIGN
HERE**

**SIGN
HERE**

Corning Union High School District

Special Board Meeting

Minutes

Date: Tuesday, November 3, 2020

Time: 4:00 pm

Location: TELECONFERENCE

1. Call to Order

The meeting was called to order at 4:00 pm.

2. Flag Salute

The board saluted the flag and recited the pledge of allegiance.

3. Roll Call

Board Members present in person: Bill Mache, Todd Henderson & Jim Bingham

Board Members present via teleconference: Scott Patton (4:07 pm)

Board Members absent: Ken Vaughan

4. Classroom Construction Plan

Board Member, Scott Patton joined the meeting via teleconference at 4:07 p.m.

The two potential actions were discussed:

1. Direct Superintendent Caylor to sign agreement with AMS to complete 11 classrooms in 2021 with a stipulation that if the District cannot secure financing for all the classrooms the agreement is void. Also direct Superintendent Caylor to pursue a loan as discussed to complete all 11 classrooms in 2021.
2. Direct Superintendent Caylor to sign an agreement with AMS to complete 5 or 6 (depending on layout/logistics) classrooms in 2021. This action would mean that the District is NOT pursuing a loan at this time. Also direct Superintendent Caylor to pursue a loan as discussed to complete all 11 classrooms in 2021.

Basic Information:

- Mini Loan for amount of state modernization grant (approx \$1,000,000)
- Private placement loan rather than public offering (higher interest, lower fees advantageous for early payoff)
- No payments for 2 years
- Approx. 3.5% interest
- .5% additional for early call provision
- Process needs to start by January

Benefits:

- \$113,540 savings in modular building cost
- Potential savings in site work (determined at time of bidding)

- Potential savings in cost escalation (not sure)

Risks:

- If state money does not come in within 2 years (by Jan 2023), District general fund will have to pay \$70,000 per year in principal/interest

A motion was made by Scott Patton and seconded by Todd Henderson to approve American Modular Systems (AMS) to move forward with work to complete all 11 classrooms with a stipulation that if the District cannot secure financing for all of the classrooms the agreement is void. Also direct Superintendent Caylor to pursue a loan as discussed to complete all 11 classrooms in 2021.

The being no further discussion, the Board voted unanimously to approve that AMS to complete 11 classrooms in 2021 with a stipulation that if the District cannot secure financing for all the classrooms the agreement is void. Also direct Superintendent Caylor to pursue a loan as discussed to complete all 11 classrooms in 2021.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

5. Closed Session

The Board adjourned to closed session at 4:37 pm.

6. Reopen to Public Session

The Board reopened to public session at 5:07 pm.

7. Announcement of Decisions Made in Closed Session, if any

Superintendent Jared Caylor announced that the Board unanimously approved the separation agreement between Corning Union High School District and Certificated employee of the district.

8. Adjourn

The meeting was adjourned at 5:07 p.m.

Approved

William Mache, President

James Bingham, Clerk

Board Approval Date: 11/21/19
Updated Board Approval Date: 11/19/20

2020-2021 Corning Union High School Calendar

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
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August 2020						
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September 2020						
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November 2020						
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Corning Union High School	
643 Blackburn Ave.	
Corning, CA 96021	
530-824-8000	(Fax) 530-824-8005

July 3	Independence Day Holiday
Aug. 7	Freshman Orientation
Aug. 12 & June 3	Inservice
Aug. 13	1st Day of School
Aug. 19	Back-To-School Night
Sept. 7	Labor Day
Oct. 16	HOMECOMING
Nov. 11	Veteran's Day
Nov. 23-27	Thanksgiving Vacation
Dec. 18 - Jan. 1	Christmas Break
Jan. 18	Dr. Martin Luther King, Jr. Day
Feb. 15-19	Presidents Week
April 2	Holiday in lieu of Admission Day
April 5-9	Easter Break
May 31	Memorial Day
June 4	Graduation Day

January 2021						
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February 2021						
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March 2021						
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April 2021						
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May 2021						
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June 2021						
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Non Instructional
 Minimum Days
 Freshman Orientation

Collaboration Days
 Legal Holiday

Inservice Days
 First & Last Days of School

Board Approval Date: 11/21/19
Updated Board Approval Date: 11/19/20

2020-2021 Centennial High School Calendar

Centennial High School

250 E. Fig Ln.

Corning, CA 96021

530-824-7400 (Fax) 530-824-7405

July 2020						
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August 2020						
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September 2020						
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October 2020						
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November 2020						
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December 2020						
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July 3	Independence Day Holiday
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Aug. 12	1st Day of School
Aug. 19	Back-To-School Night
Sept. 7	Labor Day
Oct. 16	Homecoming
Nov. 11	Veteran's Day
Nov. 23-27	Thanksgiving Vacation
Dec. 18 - Jan. 1	Christmas Break
Jan. 18	Dr. Martin Luther King, Jr. Day
Feb. 15-19	Presidents Week
April 2	Holiday in lieu of Admission Day
April 5-9	Easter Break
May 31	Memorial Day
June 3	Graduation Day

Grade Reporting Period	
10/9/2020	1st Quarter - 42 Days
12/18/2020	2nd Quarter - 43 Days
3/18/2021	3rd Quarter - 48 Days
6/3/2021	4th Quarter - 47 Days

180 Days

January 2021						
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February 2021						
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March 2021						
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April 2021						
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May 2021						
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June 2021						
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27	28	29	30			

Non Instructional
Minimum Days
Freshman Orientation

Collaboration Days
Legal Holiday

Inservice Days
First & Last Days of School

Corning Union High School District

Job Description

JOB TITLE: School Farm Maintenance

Salary Range: 19

Dept./Family: School Farm

Immediate Supervisor: Superintendent or Designee

Approved By: Board of Trustees

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES

To maintain a school farm site; to operate and maintain farm equipment; and to clean and maintain farm grounds. Employees in this classification receive limited supervision from Ranch Manager or his/her designate within a framework of standard policies and procedures. This job classification performs a wide variety of maintenance, grounds keeping, and general farming functions at an assigned school farm site within the District. This job classification functions very independently and requires special knowledge and skills in the application of farming and livestock methods, practices, and techniques.

ESSENTIAL FUNCTIONS

- prepares soil for planting; plants, irrigates, and fertilizes pasture and crop areas
- discs and harrows field and vineyards
- prunes and trains vines and trees
- directs and assists in the harvesting of crops
- repairs fences, corrals, and makes minor repairs to farm buildings
- feeds and cares for District-owned livestock
- assists F.F.A. members in feeding and caring for their livestock on the school farm site
- assists agricultural instructors in demonstrating approved methods of planting, pruning, harvesting, and animal care
- operates and maintains farm equipment including tractors, discs, planters, food mixers, etc.
- assists in teaching students in the safe and proper operation of farm equipment
- orders and inventories farm supplies and equipment and maintains related records
- performs routine electrical, plumbing, and sprinkler system repairs
- observes/oversees farm site activities and operations and reports unusual activities or problem situations to proper authority

PHYSICAL REQUIREMENT

1. Seldom = Less than 25 %

2. Occasional = 26 to 50 %

3. Often = 51 to 75 %

4. Very Frequent = 76 % & above

- 1 a. Ability to work at a desk, conference table or in meetings of various configurations.
- 4 b. Ability to stand for extended periods of time.
- 4 c. Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter.
- 4 d. Ability to hear and understand speech at normal levels.
- 4 e. Ability to communicate so others will be able to clearly understand a normal conversation.
- 4 f. Ability to bend and twist, sit, stoop, kneel, push, pull, and crawl.
- 4 g. Ability to lift 100 lbs.
- 4 h. Ability to carry 100 lbs.
- 4 i. Ability to work at heights.
- 3 j. Ability to reach in all directions.

Corning Union High School District

Job Description

JOB TITLE: Administrative Assistant-Alternative Education

Salary Range: 19

Dept./Family: Administrative Assistant

Immediate Supervisor: Centennial-Principal **Approved By:** Board of Trustees

DEFINITION:

Under the direction of Administrator of Alternative Education, provide a variety of administrative support duties to support the operations of Centennial, Corning Adult School and Independent Study programs.

ESSENTIAL FUNCTIONS:

- Provide a variety of responsible administrative support duties to coordinate the Alternative Education Office and to answer, screen and route telephone calls to appropriate individuals; answer questions as needed.
- Maintain a variety of complex records, reports and detailed files related to assigned activities.
- Ability to communicate with and support at-risk students and their families, including Adult Education students.
- Facilitate the multi-step process of student enrollment and exit.
- Communicate with school personnel, parents and vendors to exchange information to resolve concerns or issues.
- Compile, type and distribute daily announcement, calendar of events and various other information.
- Enters Alternative Education enrollment and attendance information into the student information software.
- Generate reports to local, state, and federal government as required for Adult Education.

ENVIRONMENT:

- Office environment: subject to constant interruptions.

PHYSICAL REQUIREMENTS:

- Dexterity of hands and fingers to operate a computer and office equipment, sitting or standing for extended periods of time, walking to various sites at the assigned school, kneeling and bending, reaching horizontally and overhead to

Revised: 10/23/20

Approved:

10/23/20

objects weighing up to 30 pounds, and hearing and speaking to exchange information in person and on the phone.

REPRESENTATIVE DUTIES:

- Operation of standard office equipment, including computers.
- Understand and follow oral and written directions.
- Type and/or use word processors accurately at an acceptable rate of speed.
- Perform a variety of office duties to assist other secretarial and office staff as needed.
- Set-up and implement the multi-step process for report cards.
- Maintain accurate student transcripts. Including posting grades and credits, semester grades, transfer grades, summer school grades, high school subjects leave and grade bumps.
- Mail final official transcripts of graduation seniors to post-secondary institutions upon request.
- Mail distribution.
- Maintains and inventories school supplies and ordering process.
- ASB money deposits to District.
- Input and follow up with requisition requests.
- Assist in calling substitutes.

KNOWLEDGE, ABILITIES AND SKILLS:

- School guidelines, policies, procedure, and schedules.
- Modern office practices, procedure and equipment.
- Record-keeping techniques.
- Use of proper English: grammar, spelling, punctuation and vocabulary.
- Telephone techniques and etiquette.
- Interpositional skills using tact, patience and courtesy.
- Use the computerized student information management system effectively.
- Answer telephones and greet students and the public courteously.
- Work confidentially with discretion as well as independently with good judgment.
- Establish and maintain cooperative and effective working relationships with others.
- Perform clerical duties such as filing, typing, and maintaining records.
- Complete work with many interruptions.

QUALIFICATIONS

- High School Diploma or equivalent required.

Revised: 10/23/20

Approved:

10/23/20

- Any combination of work experience in education related environment equivalent to two years.
- Bilingual (Spanish) Required (Stipend Paid)

LICENSE AND CERTIFICATION REQUIREMENTS:

- Possession of a current valid Class C driver's license.

**Corning Union High School District
Job Description**

JOB TITLE: Special Education Data Technician

Salary Range: 23

DEPT./FAMILY: Administrative Assistant

**Immediate
Supervisor:**

**Assc. Principal -
Special Ed**

Approved By:

Board of Trustees

DEFINITION:

Under direct supervision of the Associate Principal overseeing Special Education, performs complex and responsible data recording, monitoring, and input to meet student data reporting requirements for special needs students. Maintain statistical records used in determining district revenue generation and perform related duties as assigned. Perform various office tasks to support the operations of the site, including organizing, coordinating, and arranging for substitute coverages for certificated staff. Frequent use of independent judgement in the performance of work.

ESSENTIAL FUNCTIONS:

- Provide a variety of complex, confidential and responsible administrative duties for the Special Education staff
- Maintain District Special Education Student Information System (SEIS), keeping records compliant and up to date
- Review all SEIS information for the District and provide support for district case managers
- Generates special education reports as requested
- Set up and maintain confidential student files
- Collect and produce student data reports as requested
- Monitor and provide reports regarding IEP schedules, compliance issues and notifications
- Use the district absence management system to assign period coverages as needed for absent teachers
- Utilize the district absence management system to arrange for full day subs for absent teachers.
- Other administrative assistant tasks as assigned

ENVIRONMENT:

- Office environment, subject to constant interruptions

PHYSICAL REQUIREMENTS:

- Dexterity of hands and fingers to operate a computer and office equipment,

sitting or standing for extended periods of time, walking to various sites at the assigned school, kneeling and bending, reaching horizontally and overhead to retrieve and maintain files and to store supplies and records, lifting and carrying objects weighing up to 30 pounds, and hearing and speaking to exchange information in person and on the phone.

REPRESENTATIVE DUTIES:

- Assist staff members in use of student information software
- Attend various meetings and trainings
- Serve as assistant to administration with assignments and projects
- Greet and assist incoming parents, student, public and staff
- Attend IEP meetings and enter information in SEIS

KNOWLEDGE, ABILITIES AND SKILLS:

- Modern office methods and procedures, including the use of computerized systems and software
- Modern office equipment and communications systems
- Interpret and apply the policies, procedures, laws, codes and regulations pertaining to Special Education
- Work independently with minimal supervision
- Speak, read write and communicate effectively
- Plan and organize work to meet schedules and deadlines
- Prepare and maintain accurate and complete records
- Understand and follow oral and written instructions
- Establish, maintain and foster positive and harmonious working relationships with those contacted in the course of work

QUALIFICATIONS:

- High School diploma or equivalent required; some college /technical preparation desirable.
- Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.
- Minimum 2 years of experience working with special education students/families in a school setting
- Demonstrated clerical and computer experience

LICENSE OR CERTIFICATE REQUIREMENTS:

- Possess a valid California Class C driver's license.

**EMPLOYMENT AGREEMENT
BETWEEN
THE GOVERNING BOARD
OF THE
CORNING UNION HIGH SCHOOL DISTRICT
AND
SUPERINTENDENT JARED CAYLOR**

This Agreement is made and entered into on November 19, 2020, by and between the Governing Board of the Corning Union High School District (hereinafter "District" or "Board") and Jared Caylor (hereinafter "Superintendent").

WHEREAS, the District desires to provide the Superintendent with a written employment contract in order to ensure the administrative stability and continuity within the District which the District believes generally improves the quality of the overall educational program; and

WHEREAS, the District and the Superintendent believe that a written employment contract is necessary to describe specifically their relationship, and to serve as a basis of effective communication and assessment of performance regarding the administrative functions of the Superintendent in the operation of the educational programs of the District; and

NOW, THEREFORE, pursuant to Education Code section 35031, the District and the Superintendent, for consideration herein specified, agree as follows:

I. TERM OF AGREEMENT

- a. The District hereby offers and the Superintendent hereby accepts employment as Superintendent for a term commencing July 1, 2021 and ending June 30, 2024.
- b. The Board agrees to notify the Superintendent, in writing, at least forty-five (45) days in advance of the expiration of this Agreement in the event the Board elects not to renew this Agreement. Said notice shall be deemed in compliance with the notice requirements of Education Code section 35031. The Superintendent shall provide the Board, no later than March 15 of the year in which the Agreement expires, with (1) advance notice of the expiration date of this Agreement, and (2) notice of nonrenewal must be provided to the Superintendent by the Board, in writing, no later than forty-five (45) days prior to the expiration of the Agreement. The Superintendent's notice to the Board shall be in writing. Failure of the Superintendent to notify the Board as specified herein shall be considered material breach of this Agreement.

II. DUTIES AND RESPONSIBILITY OF THE SUPERINTENDENT

- a. The Superintendent shall serve as the Chief Executive Officer and Secretary to the Board, pursuant to California Education Code sections 35025 and 35035, respectively, and shall also provide other services as provided by law.
- b. The Superintendent shall have charge of the administration of the District, under the direction of the Board.
- c. The Superintendent shall have the primary responsibility for execution of Board policy adopted by the Board. The Superintendent will provide assistance to the Board, but will not interfere with or disrupt the responsibility of the Board.
- d. The Superintendent shall execute and perform all powers and duties which may lawfully be delegated to the Superintendent in accordance with policies and directions of the Board. Such acts which may require ratification by the Board shall be referred to the Board at the earliest possible opportunity by the Superintendent.
- e. The Superintendent shall be responsible, subject to the approval of the Board, for organizing, reorganizing, and arranging the administrative and supervisory staff, including instructing in business affairs which best serve the District. The Superintendent shall evaluate all administrators, the Chief Business Official and classified managers annually.
- f. The Superintendent shall have primary responsibility for all personnel matters, including selection, assignment, and transfer of employees, subject to approval of the Board. In all personnel matters, the recommendations of the Superintendent shall be presented to the Board.
- g. The Superintendent shall have primary responsibility for the preparation and recommendation of Board policies for consideration by the Board.
- h. In accordance with current Board Bylaw 9322, the Superintendent shall have primary responsibility for the development of Board agendas and shall consult with Board leadership when developing Board agendas.
- i. The Superintendent shall abide by all applicable state and federal laws, rules and regulations of the Board of the District.
- j. The Superintendent may use non-work days or time outside of the regular work day to undertake consulting work, speaking engagements, writing, lecturing or other professional endeavors, provided that such undertakings are not incompatible with his employment, do not constitute a conflict of interest, and do not interfere with or adversely affect his performance as the Superintendent. The Superintendent shall consult with the Board President prior to undertaking such activities.

III. COMPENSATION

- a. Salary

Effective July 1, 2021, the Superintendent's annual base salary is One Hundred Fifty-Three Thousand Six Hundred Twelve Dollars (\$153,612).

The District shall deposit \$500 per month into a tax sheltered annuity of the Superintendent's choice.

Commencing the 2022-23 school year and each school year thereafter, the District shall increase the Superintendent's annual base salary by Two Thousand Five Hundred Dollars (\$2,500) following a satisfactory evaluation.

For the 2021-22 school year, the Superintendent will not receive the negotiated raises of either District bargaining unit.

For the 2022-23 and 2023-24 school years, the Board reserves the right to increase the annual salary at any time.

The annual salary shall be payable in twelve (12) equal monthly installments. The Superintendent's work year shall be two-hundred and twenty-five (225) days, excluding weekends and holidays, except when authorized by the Governing Board. The Superintendent shall not have any paid vacation days or holidays.

The Board reserves the right to increase the annual salary at any other time to be effective at any time during the term of this Agreement. Any adjustment of salary payable hereunder shall not be considered either the entering into of a new agreement or the extension of the term of this Agreement.

b. Advanced Degree

In recognition of the advanced educational degree (Master's) held by the Superintendent, the District shall pay Superintendent an annual stipend of Two Thousand Dollars (\$2,000). Such amount shall be paid in twelve (12) equal monthly installments.

c. Benefits

The Superintendent shall receive the same health (medical, dental, and vision) benefits and all other benefits enjoyed by other management employees of the District.

The Superintendent shall be entitled to twelve (12) working days of sick leave per year that shall be accumulated from year to year in accordance with relevant statutes set forth in the California Education Code.

IV. EXPENSE REIMBURSEMENT

- a. The District shall reimburse the Superintendent for reasonable, actual and necessary expenses incurred by him within the scope of his employment, in accordance with Board Policy and within budget limitations.
- b. The Superintendent shall be reimbursed for mileage at the Internal Revenue Service allowable rate for use of his automobile for travel on District business.

V. MEMBERSHIP AND DUES

- a. The District shall pay the Superintendent's membership fee to belong to the Association of California School Administrators (ACSA). The Superintendent may request that the District pay membership fees to other organizations, but these will be brought to the Board for approval individually.

VI. PROFESSIONAL DEVELOPMENT AND ACTIVITIES

- a. During the term of this Agreement, at the direction of the Board or otherwise subject to its approval, the Superintendent shall attend educational or other conferences. The Superintendent shall report to the Board an appraisal of the meetings or conferences attended. The actual and necessary travel, food, lodging, incidental expense, and registration costs of such attendance outside of the District shall be reimbursable, subject to any verification and claim procedures and reimbursable expenditure limitations as are from time to time established by Board policy.
- b. The Superintendent shall devote his time, attention, and energy to the business of the District. However, with prior approval of the Board, the Superintendent may serve as a consultant, lecture, engage in writing activities and speaking engagements, and engage in other activities that are of a short-term duration. If the Superintendent receives pay or an honorarium for such activities, the Superintendent shall utilize non-working days or hours outside of the normal work day for the purpose of engaging in such activities. The Superintendent may utilize work days or hours for such activities with Board approval. The Superintendent shall provide the Board with a report of outside professional activities undertaken at the Board meeting immediately following the activity.

VII. MEDICAL EXAMS

- a. Upon request of the Board, the Superintendent agrees to undergo a comprehensive physical and/or mental examination. The cost of any medical exam required by the Board will be paid for by the District. A written notification of good health regarding the Superintendent's physical and/or mental abilities to perform duties,

shall be sent by the physician to the Board. Superintendent agrees to consent to the disclosure of information consistent with this paragraph, and agrees to execute all necessary releases of information relative and necessary to perform duties of his office.

VIII. EVALUATION

- a. The Board shall annually evaluate the performance of the Superintendent and working relationships between the Superintendent and the Board. This evaluation shall be done in writing and reviewed in closed session. The Superintendent shall remind the Board of this obligation by March 1 of each year. This evaluation shall be completed by May 1 of each year. If not completed, the Superintendent's performance shall be deemed satisfactory. This evaluation shall be based on performance of the duties and responsibilities contained within the position description for Superintendent and the mutually agreed upon and specified District goals and objectives of the Superintendent. Nothing shall be construed to prohibit the Board from additional evaluations of the Superintendent at any time during the school year. Should the Superintendent's performance on objectives be unsatisfactory, the Board will provide to the Superintendent, in writing, specific areas in which the Superintendent needs improvement. The Superintendent shall be given, by the Board, a mutually agreeable period of time to restore his performance to a satisfactory level.

IX. TERMINATION OF AGREEMENT

- a. Mutual Consent

This Agreement may be terminate at any time by mutual consent of the Board and Superintendent.

- b. Unilateral Termination by Governing Board

The Board may unilaterally and without cause terminate this Agreement at any time by giving 30 days written notice to the Superintendent. The Superintendent shall have the right, at his option, to request a closed session meeting to respond to the Board. The notice shall include the effective date of the termination. Except as provided in paragraph E below, the District shall pay the Superintendent, as severance, the Superintendent's current monthly salary and health benefit contribution in an amount not to exceed the number of months remaining under this Agreement or up to twelve (12) months, whichever is less. The parties agree the reference to twelve (12) months in no way provides an expectation, rather it reflects the maximum amount permitted by law. The parties further agree to this liquidated

damages provision in recognition of the extreme difficulty of ascertaining actual damages to the Superintendent. The parties further agree the District shall cease said severance contained herein, in the event Superintendent performs any service for compensation or is employed prior to the completion of the severance period. Superintendent shall notify the District immediately if he earns compensation or is employed in any manner. Superintendent's failure to notify the District shall constitute waiver and release of the District for any obligation of subsequent payment and shall require Superintendent to repay the District for all amounts owed.

c. Incapacity

This Agreement may be terminated by the Board should the Superintendent be unable to serve in the position due to a physical and/or mental condition following expiration of the sick leave entitlement as provided by statute and Board policies. The determination of the Superintendent's physical and/or mental condition shall be based upon a written evaluation by a licensed physician designated by the District, considering the duties of the position of the Superintendent; the District will follow any applicable provisions of state and federal law. The Board may, at its discretion, appoint an Acting Superintendent during any period of disability.

d. Discharge for Cause

The Superintendent shall be given written notice of any matter allegedly constituting grounds for termination for cause. Grounds for termination for cause shall be: (1) a material breach of this Agreement; (2) two unsatisfactory evaluations (an annual evaluation and a follow-up evaluation at least 120 days thereafter); (3) any conduct which would justify suspending or revoking a credential pursuant to Education Code sections 44421, et seq.; and (4) any conduct which would justify dismissal of a tenured certificated employee under the Education Code.

The Board shall give the Superintendent written notice of the charges and the opportunity for a closed session meeting at which he may respond. The meeting shall not be an evidentiary hearing, but the Board shall consider all information provided by the Superintendent. The Board may take final action at the conclusion of the meeting or thereafter. The Superintendent shall receive written notice of any Board action. An action to terminate shall not be effective for 60 days.

e. Illegal Fiscal Practices

The Board may terminate this Agreement if it believes, and confirms as the result of an independent audit, that the Superintendent has engaged in illegal fiscal practices or other fiscal misconduct as described in Government Code section

53260(b)(1). The termination shall be effective upon approval of the independent audit by the Board.

X. DAMAGES FOR BREACH OF CONTRACT

In the event of breach of this Agreement by the Board, the parties mutually agree that the damages incurred by the Superintendent shall not exceed the amount due as compensation as set forth in Sections IX.b and IX.e as liquidated damages in recognition of the extreme difficulty of determining actual damages. The parties agree that this provision is intended to meet the requirements governing cash settlements as set forth in Government Code sections 53260, et. seq.

In accordance with Government Code sections 53243, et seq., any cash settlement related to Superintendent's termination paid by the District, any District payments received by Superintendent for paid leave with salary pending investigation, or District funds provided for the Superintendent's legal criminal defense, shall be fully reimbursed to the District if Superintendent is convicted of a crime involving an abuse of Superintendent's office or position.

XI. DEFENSE AND INDEMNIFICATION

- a. In accordance with the provisions of Government Code sections 825 and 995, the District shall defend the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in Superintendent's individual capacity as an agent and employee of the District, provided that the incident giving rise to any such demand, claim, suit, action, or legal proceeding arose while Superintendent was acting within the scope of employment.

Upon retirement or separation from the District, the Superintendent will continue to be indemnified for any actions taken against him related to his role as the Superintendent.

XII. GENERAL PROVISIONS

- a. This Agreement is subject to: (1) all applicable laws of the State of California; and (2) the rules and regulations of the District.

If, during the term of this Agreement, it is found that a specific clause of the Agreement is illegal under federal or state law, the remainder of this Agreement not affected by such a ruling shall remain in force.

This Agreement constitutes the full and complete understanding between parties hereto, and its terms can be changed or modified only in writing, signed by all parties or their successors in interest to this Agreement. Reference to Education Code sections in this Agreement are referenced sections in force at the time this Agreement was signed and to successor sections covering the same statutory issues or to sections which may subsequently amend the section referred to herein.

IN WITNESS WHEREOF, we affix our signatures to this Agreement as the full and complete agreement between the parties hereto.

Dated: _____

GOVERNING BOARD OF THE CORNING UNION HIGH SCHOOL DISTRICT

BILL MACHE, PRESIDENT

TODD HENDERSON

JAMES BINGHAM

J. SCOTT PATTON

KEN VAUGHAN

I hereby accept this offer of employment and agree to comply with the terms and conditions in this Agreement, and to fulfill all the duties of employment as Superintendent of the Corning Union High School District.

Date of Acceptance: _____, 2020.

JARED CAYLOR



Deferred Maintenance Plan 2020-21

2020-21	
Beginning Balance	\$80,377
LCFF Contribution	\$400,000
Ending Balance	\$198,427

2021-22	
Beginning Balance	\$198,427
Contribution	\$300,000
Ending Balance	\$355,827

2022-23	
Beginning Balance	\$355,827
Contribution	\$250,000
Ending Balance	\$84,227

Project	Cost
Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000
North Gym Handrails	\$25,000
Track Maintenance Years 1 & 2	\$40,000
Parking Lot Seal	\$16,000
Front Office A/C	\$5,000
Weight Room Sliding	\$3,000
Erosion Work on Marguerite	\$1,000
Annual Bleacher Repairs	\$5,000
Tree Trimming @ Centennial	\$600
Adult Ed Carpet	\$5,600
Painting Supplies	\$19,000
Generator Plug for Freezer	\$2,300
Campus Interior Tree Trimming	\$1,500
New Chairs in Library	\$2,500
Chemical Services (SDS)	\$1,000
Centennial Septic Maintenance	\$500
Painting Trailer	\$3,000
Student Desks/Chairs	\$25,000
Therostat Replacements	\$1,500
Perimeter Landscaping	\$1,000
Centennial Bridge Maintenance	\$2,500
Signage	\$5,700
Intercom/Bells	\$100,000
Move Track Storage	\$2,250
District Trip Hazard Survey	\$2,000
2023-24	
Beginning Balance	\$84,227
Contribution	\$175,000
Ending Balance	\$177,527

Project	Cost
Parking Lot Resurface	\$16,500
Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000
Track Maintenance (Year 3)	\$20,000
Annual Bleacher Repairs	\$5,000
Painting Supplies	\$19,000
Chemical Services (SDS)	\$1,000
Student Desks/Chairs	\$25,000
Perimeter Landscaping	\$1,000
Water Cooler Filters	\$700
Erosion Work on Marguerite	\$1,000
Stadium Weed Control	\$2,100
Vinegar Weed Control	\$800
Palm Tree Pruning	\$1,000
Second Half Office Carpet	\$8,000
Portable Stage	\$3,500
Kitchen Fire Door	\$15,000
Varsity Baseball Field Drainage	\$10,000

Project	Cost
Parking Lot Resurface	\$17,000
Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000
Track Maintenance (Year 4)	\$20,000
Annual Bleacher Repairs	\$5,000
Painting Supplies	\$19,000
Chemical Services (SDS)	\$1,000
Student Desks/Chairs	\$25,000
Perimeter Landscaping	\$1,000
Water Cooler Filters	\$700
Erosion Work on Marguerite	\$1,000
Stadium Weed Control	\$2,100
Vinegar Weed Control	\$800
Palm Tree Pruning	\$1,000
Replace North Gym Boiler	\$12,500
Ag Building Power Addition	\$153,000
Ag Restrooms	\$10,000
Shot Put Discus Pad	\$2,000
New John Deere 1600 Mower	\$39,000
Cafeteria Kitchen Upgrade	\$100,000
CUHS Fence	\$90,000
Wifi Sprinkler Controls	\$8,500

2024-25	
Beginning Balance	\$177,527
Contribution	\$175,000
Ending Balance	\$270,827

2025-26	
Beginning Balance	\$270,827
Contribution	\$175,000
Ending Balance	\$364,127

Project Cost

Project Cost

Project Cost

\$100,150

Deferred Maintenance Plan 2020-21

Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000	Parking Lot Resurface	\$17,000
Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500	Athletics Fertilizer/Seed/Herbicide	\$7,500
Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500	Athletics Chalk/Paint	\$3,500
Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000	Athletics Infield Mix	\$2,000
Track Maintenance (Year 5)	\$20,000	Track Maintenance (Year 6)	\$20,000	Track Maintenance (Year 7)	\$20,000
Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000	Annual Bleacher Repairs	\$5,000
Painting Supplies	\$19,000	Painting Supplies	\$19,000	Painting Supplies	\$19,000
Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000	Chemical Services (SDS)	\$1,000
Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000	Student Desks/Chairs	\$5,000
Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000	Perimeter Landscaping	\$1,000
Water Cooler Filters	\$700	Water Cooler Filters	\$700	Water Cooler Filters	\$700
Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000	Erosion Work on Marguerite	\$1,000
Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100	Stadium Weed Control	\$2,100
Vinegar Weed Control	\$800	Vinegar Weed Control	\$800	Vinegar Weed Control	\$800
Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000	Palm Tree Pruning	\$1,000
Stadium Lights	\$105,000				
South Gym HVAC	\$65,000				