

Corning Union High School District Regular School Board Meeting

Date of Meeting: February 16, 2023

Time of Meeting: 5:45P.M.

Place of Meeting: CUHS Library

Agenda

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS Action

5. REPORTS

5.1	Academic Report English Dept Chair Shawni McBride	Information
5.2	Academic Report CTE Dept Chair Corine Maday	Information
5.3	Academic Report- Social Science Dept Chair John Studer	Information
5.4	Student Board Member-Mckynzie Huntley	Information
5.5	Superintendent Report - Jared Caylor	Information

6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

7. ADJOURN TO CLOSED SESSION

7.1 PUBLIC EMPLOYEE/DISCIPLINE/DISMISSAL/RELEASE/ RESIGNATION

7.2 CONFERENCE WITH LABOR NEGOTIATOR

District representative: Superintendent Jared Caylor
Represented Employees: ESP/CITA/Unrepresented

8. REOPEN TO PUBLIC SESSION

9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

10. CONSENT AGENDA ITEMS

Action

All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.

- 10.1 Approval of Special Board Meeting Minutes of January 10, 2023**
- 10.2 Approval of Regular Board Meeting Minutes of January 19, 2023**
- 10.3 Approval of Special Board Meeting Minutes of January 24, 2023**
- 10.4 Approval of Warrants**
- 10.5 Interdistrict Attendance Requests**
- 10.6 Human Resources Report**
- 10.7 Surplus Equipment/Obsolete Equipment Form**
- 10.8 Approval of 2022-23 1st Interim Budget Report**
- 10.9 CUHSD Solar Plant Annual Report**

11. ITEMS FOR DISCUSSION

- 11.1 Request to Discuss the CUHS Electronic Device Policy Pursuant to Board Bylaw 9322**

The Board will have the opportunity to discuss the CUHS Electronic Device Policy.

12. ITEMS FOR ACTION

- 12.1 Approval of Bid for Site Work for Stadium Field Renovation**

The Board will consider whether to approve the low bid for the site work for the stadium field renovation. The bid is for \$680,000 from R&R Horn.

- 12.2 Approval of CMAS Contract for Field Turf**

The Board will consider approving a contract for the installation of Field Turf in the stadium through a CMAS Contract in the amount of \$755,564.58

- 12.3 CUHS, Centennial High School & CUHS ISP Safety Plan 2022-23**

The Board will consider approval of the 2022-23 Safety Plan.

- 12.4 Annual Board Retreat**

The Board will discuss and choose the dates for the Annual Board Retreat.

- 12.5 Superintendent Objectives for 2023**

The Board will review and consider approving objectives for Superintendent Caylor for 2023. The objectives will be the basis for the Superintendent Evaluation to be completed by 11/1/23 per the Superintendent's contract.

12.6 Trustee Insurance Expense Alternative Use

The Board will discuss whether to allocate funds that are not being used for Board Trustee Insurance to specific other costs or programs in the District or whether to continue to put them back into the general fund.

12.7 Rodgers Scholarship Allocations

The Board will consider approving a plan for scholarship allocations from the Rodgers Fund for the Class of 2023.

12.8 Future Agenda Items

The Board will discuss the need for any future agenda items.

13. ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at [643 Blackburn Avenue, Corning, CA](#) during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, [643 Blackburn Ave, Corning, CA 96021](#).

Corning Union High School Special School Board Meeting

DATE January 10, 2023

TYPE OF MEETING:
Special

TIME: 12:31 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Conference Room

Todd Henderson
Jim Bingham

VISITORS:

MEMBERS PRESENT:

Tony Turri
Cody Lamb, Larry Glover

SCHOOL DISTRICT REPRESENTATIVES:

Superintendent, Jared Caylor Caylor, District Superintendent
Diana Davisson, Chief Business Official
Jessica Marquez, Admin. Assistant to the Superintendent

THE CORNING UNION HIGH SCHOOL -

1. CALL TO ORDER: The meeting was called to order at 12:31 p.m. by Larry Glover.

2. PLEDGE OF ALLEGIANCE: Board President, Larry Glover asked the Board and audience to stand for the flag salute.

3. ROLL CALL: Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Cody Lamb
- Larry Glover

4. PUBLIC COMMENT ON STUDY SESSION ITEM: None.

5. STUDY SESSION

5.1 LCAP and LCFF

Superintendent, Jared Caylor shared the following 5 key points and defined the difference between LCFF (main State funding) and other funding (everything else) that is received.

1. LCAP and LCFF Definition and Background
2. State Priorities in the LCAP
3. LCFF “Grants” - How does the state fund us?
4. Key Components of the LCAP
 - a. LCFF Budget Overview for Parents
 - b. Supplement to the Annual Update to the 2021–22 LCAP
 - c. Plan Summary
 - d. Engaging Educational Partners
 - e. Goals and Actions
 - f. Increased or Improved Services for Foster Youth, English Learners, and Low income students
 - g. Action Tables
5. Accountability
 - a. California School Dashboard
 - b. Local Indicators

The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. (emphasis added)

-California Department of Education Website, 2023

Background- LCFF and LCAP

LCFF

- Initiated in 2013-14, replacing previous K-12 finance system in place for approx. 40 years.
- Set targets to increase funding to schools, specifically targeting more funds to Districts with large numbers of high needs students (EL, Low Income, Foster Youth)
- Multi- year implementation, funding goals met in 2018-19
- Key part of Governor Brown’s platform: Local Control of school districts.

Fully funded in 2018 and district received COLAS and increases to LCFF

1. Funding improved
2. Fully funded only increases COLA (back to a COLA environment)

LCAP

The district creates a plan and this doesn’t have to fit state template. 4-5-year window no state testing- state held us accountable. The plan has to describe how districts will use the funding. % of students is referred to as unduplicated count. # of students who fit into categories (EL< LOW Income,

Foster Youth). Board Member Tony Turri asked how many students this was approximately and Superintendent Jared Caylor shared that this is over 80% here and approximately around 90% at the elementary school in Corning.

- Coincided with initiation of LCFF
- Legislature required a level of accountability for Districts with LCFF since they lost control of funding with categorical going away
- This was prior to the state Dashboard, new CAASPP testing
- Describes how the District will utilize LCFF funds for their intended use (supporting high needs students).

STATE Priorities Must be addressed in LCAP

1. Conditions of Learning (Basic Services)
Basic Aid- some local tax base is enough to exceed what allotment is allowed so certain districts don't receive state funding.
2. State Standards- other than salary and benefits the board can decide how they want the district to spend the money following the state priorities.
3. Parental Involvement- required by law
4. Pupil Achievement
5. Pupil Engagement
6. School Climate
7. Course Access
8. Other Pupil Outcomes (Equity, Professional Development)

LCFF GRANTS

BASE

Uniform base grant for each school district and charter school based on the grade span of pupils, i.e. kindergarten through grade 3 (K-3), grades 4-6, grades 7-8, grades 9-12, multiplied by units of average daily attendance (ADA). For school districts, funded ADA is equal to the greater of current or prior year ADA.

SUPPLEMENTAL

Equal to 20 percent of the adjusted base grant multiplied by ADA and the unduplicated percentage of targeted disadvantaged pupils. Targeted pupils are those classified as English learners (EL), meet income requirements to receive a free or reduced-price meal (FRPM), foster youth, or any combination of these factors (unduplicated count).

CONCENTRATION

Equal to 65 percent of the adjusted base grant multiplied by ADA and the percentage of targeted pupils exceeding 55 percent of a school district's or charter school's enrollment. The primary drive is low income. Every student receives free lunch and this can be problematic with the challenges to have the free and reduces paperwork turned in. That is how the district is reimbursed and receives the funding.

Superintendent, shared how to locate the information on the CUHSD Website. Initially the intent was to be a short document but found that many had 100 + pages so the state realized this and now there is a budget overview for parents and people can see the total expenditures.

Key Components of LCAP

- LCFF Budget Overview for Parents
- Supplement to the Annual Update to the 2021–22 LCAP
- Plan Summary

Board Member, Tony Torri asked to define co-curricular- Superintendent Jared Caylor shared that this is FFA, Choir, Band and Drill Team. He also shared that the district has board policy that we need to check grades to make sure the student has a 2.0 to perform or attend an event. Board President, Larry Glover shared that this should be partially the teacher's responsibility to check, because coaches do.

Administration has discussed measurement and tracking scores. There was further discussion on whether assessment reflects what teachers are teaching and are if they are teaching to the standards. Teachers are concerned that the outside test doesn't reflect their teaching. Also, teachers change tests so often so it is very hard to compare from year to year.

Board Member, Cody Lamb shared that accountability as the board is important too but we definitely need the data to track in order for the board to allocate where the money should be going. Board Member, Tony Turri shared that although we have some student who are testing below average, we also have some students who are above level. Superintendent, Jared Caylor shared that this is a challenge, now more than ever.

- Engaging Educational Partners
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-income students
- Action Tables

Supplement to the annual update to the 2021-22 LCAP

- Added for one year to account for lack of updates during the pandemic
- Required District to outline how we used LCFF and one-time federal funding to provide education through the pandemic and moving forward.

Plan Summary

- General Information about the District
- Successes*
 - Supporting families and students in returning to school
 - Addressing learning loss and mental health concerns left over from pandemic
 - Robust academic, CTE, athletic, extracurricular, and co-curricular programs
 - Data System for EL Needs

- Data on student achievement (more than once every four years during state tests)
- Credit and skill remediation
- Math and English supports for incoming 9th graders

Engaging Educational Partners

- CUHS Site Council
- DELAC
- Staff Meetings
- Board Meetings
- Timeline Challenges, Value of Strategic Plan

Goals and Actions (Metrics)

- Goal #1 - Increase the number of students who are prepared for al post-secondary opportunities they choose to pursue.
 - METRICS (Ways we measure our progress)
 - Percentage of Teachers Mis assigned
 - Percentage of Graduates Meeting A-G Requirements
 - Percentage of Students Passing AP Test
 - Percentage of Students Meeting/Exceeding English Standard on 11th grade CAASPP
 - Percentage of Students Meeting/Exceeding Math Standard on 11th grade CAASPP
 - Average Number of CTE Courses Completed per Student
 - Graduation Rate
 - Average Student GPA
 - English Learner Reclassification Rate
 - Percentage of Courses with Sufficient Instructional Materials
- Goal #1 - Increase the number of students who are prepared for al pos-secondary opportunities they choose to pursue.
 - ACTIONS (Services that cost LCFF \$\$\$)
 - Instructional Staff and Professional Development
 - Support Staff
 - Instructional Materials
 - Assessments
 - CTE Equipment, Supplies, and Technology
 - English Learner Instructional Staff
 - English Learner Support Staff
 - Credit Recovery and Remediation
 - Implementing and Monitoring State Standards
 - Technology, Equipment and, Services

- Goal #2 - Create a safe and well-maintained learning environment that promotes respect and responsibility among students.
 - METRICS (Ways we measure our progress)
 - Average Daily Attendance Percentage
 - Percentage of Students that are Chronically Absent
 - Total Suspensions
 - Annual Facilities Inspection Tool Report
 - Expulsion Rate
- Goal #2 - Create a safe and well-maintained learning environment that promotes respect and responsibility among students.
 - ACTIONS (Services that cost LCFF \$\$\$)
 - Opportunities for Parent Involvement
 - Varied Course Offerings
 - Monitor and Intervene in Student Attendance
 - Academic and Behavioral Support Programs and Services
 - Student Transportation
 - Student Food Services
 - Attendance Goals for Students w/ Disabilities
 - Outside Agency Support
 - Academic Support Staff and Programs
 - Maintenance of Facilities
 - Utilities
 - Master Facilities Planning

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Required Descriptions- Examples Shared

Action Tables

The following information displayed:

Goal
 Action #
 Action Title
 Contributing to increased or improved services
 Scope
 Unduplicated Student Groups
 Location
 Planned Expenditures for Contributing Actions (LCFF Funds)
 Planned Percentage of Improved Services (%)

Accountability- California Dashboard and Local Indicators

1. Visit California School Dashboard
2. Review CUHSD Data for 2021-22

Due to the Covid-19 pandemic, state law allows the 20222 Dashboard to only display the most current year of data. Items include:

- Suspension Rate
- English Learner Progress
- Graduation Rate
- College/Career
- English Language Arts
- Mathematics
- Basics: Teachers, Instructional Materials, Facilities
- Implementation of Academic Standards
- Parent and Family Engagement
- Local Climate Survey
- Access to Broad Course of Study

Break 1:50-2:00

Chief Business Official, Diana Davisson share the following:

The principal role of funds is to demonstrate fiscal accountability. The financial transactions of LEAs are separated into various funds in order to permit administrators to ensure, and report on, compliance with the laws and regulations that affect LEAs.

- Basics
- Definitions
- Funds
- Expenses

Board Member, Tony Turri asked for an example and CBO, Diana Davisson shared that the audit right now needs to see the bank statement match escape financial system, therefore an audit adjustment is necessary. Superintendent, Jared Caylor shared that basically, we cannot move forward until we balance. Board Member, Tony Turri asked if this was a result of something entered wrong and Diana confirmed, yes or changed mind and used \$ differently. All journal entries are used as back up and these audits are yearly.

What do audits look like:

Certain points are reviewed especially high theft areas such as ASB.

- Records
- ASB
- LCAP
- AP
- Payroll

There has been a lot of turnover with the auditors. They have struggles and we have had to request a delay because of them.

Financial Records are submitted to the county office of education 4 times per year

1. Adopted Budget- over estimate, come in low, forms sent to all departments, LCFF calculator is used and governor's budget
2. 1st Interim- 7/1-10/31 due December 15th to TCDE (this is when the district makes most changes)
3. 2nd Interim- 7/1-1/31 due March 17th (minimal changes made example a new grant received)
4. Unaudited Actuals- Closing of the books and all revenue has been received. June 30th is the last time for any expenses. This is a long process. Board Member, Cody asked if we close to the office in order to get this done and CBO, Diana Davisson shared that we don't close. District staff have different schedules but she and others work 12 months.

Budget Process

Collect Data

Enter expenses and revenues into budget model

Balance the budget

Upload budget into the SACS system

Board Member, Tony Torri asked if the budgets from departments are itemized. CBO, Diana Davisson shared that some are and some are not. Usually, the educational departments are but a department such as maintenance, might not be. Superintendent, Jared Caylor shared that the process is this information goes to the Administrator first for review and then it goes forward for approval in the financial system by Admin, Diana and Jared. There are some cases when items are requested and then never purchased. Board Member, Tony Turri asked if these funds were rolled back into the general fund. CBO, Diana Davisson shared, yes that is correct and she also sends emails to the department heads to communicate with them. Many districts are funded differently based on ADA.

Definitions

Average Daily Attendance (ADA) – total days of student attendance divided by the total days of instruction.

Enrollment- the number of people enrolled at school.

Fund Balance- the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources.

General Fund- the main operating fund of the LEA. It is used to account for all activities not accounted for in another fund.

Maintenance of Effort (MORE) – the rule requires that that LEA spend the same or more in the test year as it did in its comparison year.

Other Post Employment Benefits (OPEB) benefits that are paid in the period after employment and that are provided separately from a pension plan as well as healthcare benefits paid in the period after employment regardless of the manner in which they are provided.

Restricted Funds- money whose uses is restricted by legal requirement or by the donor.

Board President, Larry Glover shared that the district was looking into putting some money into that at some point.

Special Education Local Plan Area (SELPA)- All school districts and county school offices were mandated to form consortiums in geographical regions of sufficient size and scope to provide for all special education service needs of children's residing within the region boundaries. Each region, SELPA developed a local plan describing how it would provide special education services.

Superintendent, Jared Caylor attends monthly SELPA meetings and Special Ed impacts the district quite a bit. This is a board and follows the brown act laws. All of the Superintendents sit on this board.

Funds

01 General Fund- contains restricted and unrestricted resources include lottery, special ed, title , CTE, transportation, maintenance and ESSER/COVID.

08 ASB- Associated Student Body new law requires the district to have fiduciary oversight of the account.

11 Adult Ed- Evening courses provided at Centennial for adults working towards earning their GED.

13 Café- Restricted funds – They are fully funded and self-sustained with no contributed from the general fund. do very well. Board Member, Tony Turri asked how. Superintendent, Jared Caylor shared some key factors: closed campus, good food, keeping cost down and students love the food. There was discussion how the food is free but the district is reimbursed for the foods by the State. Board Member, Cody Lamb asked if Kirkwood was the only school that the district has an MOU with for food services. Superintendent, Jared Caylor shared, yes, they are the only district.

14 Deferred Maintenance – This is used separately for revenues that are restricted or committed for deferred maintenance purposes. The general funds transfers money to the fund each year. Currently, the transfer amount is \$300,000. This used to be funded by categorical and once the money is moved, it is like moved for good and having an ending fund balance in this separate account.

15 Bus Replacement- 22/23 year will be the first year of contributing to this fund. Funds will come from the general fund.

19 Ranch- Does well and used for scholarships- Board Member Tony Turri asked if the ranch fund will be adjusted if it runs low and Superintendent, Jared Caylor shared that no, the general fund will pick up the difference. Everything has been paid with grant funding so this should not be a concern at this time.

21 Building- Bond

25 Capital Facilities- Developer feeds

35 County School Facility Newly awarded OPSC Modernization SAV funds is in this fund

73 Foundation- Mainly scholarship account and managed by Stifel

Additional funds the district has but are not listed is 51 bond interest and redemption

Expenses

Certificated Salaries 31.14% \$5,756,711

Classified Salaries 14.36 \$2,655,767

Management Salaries 5.52% \$1,019,785

The percentages total 51% are of the total 2022-23 budget

Note: Salaries mentioned on the slide are fund 01 only

5 million in total Reserve is 2.2 million

Special Ed includes \$10,0000 to the SELPA for their bus purchase fund. Currently, board minimum is 12% . Board has set this amount and it can be changed. The state requirement is 4%

Benefits

District Contribution – the district contributes up to \$13,200/ employee

STRS- Retirement 91.1%

\$1,855,033

PERS

25.370%

\$724,682

Special Ed includes \$10,0000 to the SELPA for their bus purchase fund. Currently, board minimum is 12%

QZAB Solar debt balance as of 12/30/22 \$1,918,563.44 . If the district should want to pay off the long-term debt earl, we could incur an early payoff penalty. It is not advantageous to do so.

Superintendent, Jared Caylor shared the governor's budget which was just released:

8.13% COLA with state deficit 22.5 billion dollars, no one time money and other cuts in the state budget (other than education)

Governors May Revise- Adjust \$

Build a budget

MYP

2 years (this year +2)

ADA enrollment (incoming classes and outgoing classes)

Outyears salary/benefits (already in there, just need to adjust)

Board President, Larry Glover asked when enrollment projections fall under 1000.
Superintendent, Jared Caylor shared 1066 is next year's projection (districtwide).

6. **ADJOURNMENT:** A motion was made by Cody Lamb and seconded by Tony Turri
to adjourn the meeting at 3:13 p.m.

Approved

Larry Glover, President

Jim Bingham, Clerk

Corning Union High School Regular School Board Meeting

DATE January 19, 2023

TYPE OF MEETING:

Regular

TIME: 5: 45 P.M.

MEMBERS ABSENT:

Cody Lamb

PLACE: Corning Union High School
Library

VISITORS:

Rich DuVarney, Ashley Smith
Lacey McElfresh, Jessica Bolmanski
Josh Jackson, Dan Proctor
Stacie McGee, Kim Vasquez
Luke Alexander, Heather Morris
Victor Torres, Megan Johnson
Zane Schreder

MEMBERS PRESENT:

Todd Henderson
Jim Bingham, Larry Glover
Tony Turri

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Jason Armstrong, CUHS Principal
Justine Felton, CUHS Associate Principal
Charlie Troughton, CUHS Associate Principal
Heather Felciano, Director of Special Education
Audri Bakke, Director of Alternative Education
Dave Messmer, Director of Technology
Brandon Lengtat, Director of Maintenance and Operations
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Superintendent, Jared Caylor.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Larry Glover asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Jim Bingham
- Larry Glover
- Todd Henderson

Absent: Cody Lamb

**4. SWEARING IN
OF RE-ELECTED
BOARD MEMBER:**

Board President, Larry Glover conducted the swearing in of the following new board members:

- Jim Bingham

**5. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Tony Turri to approve the agenda with the following changes:

Table Item 13.5 to the next meeting. This will allow the new board members to go through the Governance workshop first.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Tony Turri	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Cody Lamb	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

6 .REPORTS

**6.1 SPECIAL
EDUCATION
REPORT:**

Director of Special Education, Heather Felciano reported on the following:

She is proud to be presenting and this is her first presentation in her new role. She invited the department so the board can not only hear the presentation but see the people that put in the hard work every day.

Student focused
Individualized
Inclusion with typically developing peers
Lease restrictive environment
Provide Ed benefit
Safety

The Department consist of:

7 CASE CARRIERS

14 SUPPORTS STAFF

- 6 - PARAEDUCATOR 1 (Para 1)
- 5 - PARAEDUCATOR 2 (Para 2)
- 4 - INTENSIVE BEHAVIOR INTERVENTIONIST (IBI)

1 SCHOOL PSYCHOLOGIST

1 SPEECH AND LANGUAGE (contracted through county)

MENTAL HEALTH CLINICIANS

DATA TECHNICIANS/ ADMINISTRATIVE ASSISTANT

MULTIPLE OUTSIDE SERVICE PROVIDERS FROM THE COUNTY
LEVEL

Student being served on an IEP

	CUHS	Cent	ISP	District
22-23	156	15	6	177
21-22	147	8	6	161
20-21	139	10	5	154
19-20	132	5	2	139
18-19	108	7	2	117
17-18	100	6	0	106
16-17	103	6	1	110
15-16	92	1	1	94

There are 31- incoming 8th grade students and 40 graduating seniors so numbers will likely remain the same.

Currently serving 182 students on with an IEP.

- Specific Learning Disabilities
- Other Health Impaired
- Emotional Disturbance
- Speech and Language
- Autism
- Intellectual Disability
- Hard of Hearing
- Multiple Disabilities
- Orthopedic Impairment
- Traumatic Brain Injury
- Visual Impairment

Serving 35 students on 504

Most recent challenges include

- Serving more involved students who experience homelessness and substance abuse
- EL student on an IEP
- Arranging for supports when staff is out
- Maintaining reasonable caseloads for our case carriers who are also
- responsible for teaching 5 periods.
- Growing number of Psychoeducational evaluations to maintain compliance

Safety

- Annual training offered on Behavior De-escalation strategies (CPI/ProAct), toileting, Feeding tubes, seizure protocol, Department of Rehabilitation services, Hard of Hearing services, IBI training, para training.
- Updating procedures to prevent disproportionality
- Developing procedures for at risk students with high behavioral needs

Exploring MTSS strategies to best meet the needs of all students within the general education classroom

Successes

- Creating a **strong** team of professionals who serve each student's individual needs to the best of their abilities.
- Providing a variety of support staff to meet the wide needs of our students.
- Implementing a new program in our district that meets the needs of students from a Non-public program.
- Opening a Clothing Closet for our district.

6.2 WINTER COACHES REPORTS:

The following was reported to the Board:

Boys Basketball, Nate Borer –Boys Basketball highlights:

- 1st full year as head coach, lots of learning
- Thanked the board and M& O for the support
- Staff has helped tremendously with extra duty, score keeping etc.
- Held kids to grades so down a few players
- Players play hard (all teams) one of the biggest strengths
- Great community support with over 4K in donations
- New fundraiser helped raise additional 5K

Girls Basketball, Scott Menefee- Girls Basketball highlights:

- Scott went to CUHS graduated in 1994 & kid came here too
- Took pride and sports gave him long time friendships
- Goal is to have kids be a good teammate
- This year has been challenging – 3 seniors rest juniors
- Many injuries
- Coaches doing well at lower level- good attitude

Wrestling, Josh Jackson- Wrestling highlights:

- Oversees 3 teams, so lots of paperwork
- The coaches are all working very hard
- Teams are dominating
- On track to win 8th straight league championship
- Chico is always touch to beat but kids do their best and come close
- Lots of travel and back in area come January
- Girls team travels a lot but are doing great
- 10 females now, started with 22
- Corning Invitation is this weekend and 43 teams are scheduled

Varsity Girls Soccer, Joseph Torres -Varsity Girls highlights:

- Second year as head coach – learning curve
- 3 years as assistant before becoming head coach
- This year feels normal after COVID and students are eager to play
- Skill level fell short due to social and emotional setbacks, but now things are better
- This is a young team, lost 3 seniors
- Majority of players and sophomores and juniors
- Jackie Hernandez is a star and helps the team a lot

- Thanked the M&O department for work on the fields
- ETS fundraising is helping a lot
- 1st year that CUHS had 38 girls tried out
- Only 1 team but the team is great and works hard

Varsity Boys Soccer, Victor Torres Boys Soccer highlights:

- 9th year coaching and enjoys being a coach at CUHS
- There are good, hard working kids on the field
- Lots of seniors this year and a good group of players
- Chico is a tough competitor
- 20 on the roster so the kids get exposure and play time at tournaments

6.3 STATE TESTING REPORT:

District Testing Coordinator/Data Technician, Cassie Riddle shared the following:

1. Thanked the board for support
2. Shared she is an alumni and a proud parent of a student at CUHS
3. Required State Testing
4. Post-Secondary Exams
5. Advanced Placement Exams
6. Testing Calendar

State Testing

Initial ELPAC

Initial English Language Proficiency
Assessment for California
Listening, Speaking, Reading, Writing
July 1-June 30

Summative ELPAC

English Language Proficiency
Assessment for CA
Listening, Speaking, Reading, Writing
Feb 1-May 31

CAASPP

California Assessment of Student
Performance and Progress
English Language Arts and Math

CAST

California Science Test
English Language Arts and Math
March 1-May 31

Exams for Post-Secondary

- PSAT
- SAT
- ACT
- ASVAB

Advanced Placement
 AP Statistics
 AP English Lit and Composition
 AP Spanish Language and Culture
 AP Biology
 AP English Language and Composition

AP Exams

- A Combination of Paper and Computer
- Cassie Riddle Proctors
- Library
- \$80 a Test
- District Pays
- Students enrolled in AP Class
- 2021- 2022, 62 students
- 2022-2023 86 students

AP Scores

Total Exams-62

Average Score-29

Percent of Exams with scores of 3 or higher 71%

6.4 STUDENT BOARD MEMBER:

Student Board Member Mckynzie Huntly reported on the following:

Homecoming
 Mr. Cardinal & Drill Team performances
 Royalty
 Basketball Games
 8th Grade Invasion
 Sports Rally
 Car Show
 ASB Meetings
 School Spirit

6.5 SUPERINTENDENT REPORT:

Superintendent, Jared Caylor shared the following:

Current Enrollment Districtwide 1125
 CUHS 998
 Centennial 92
 ISP 35

4.4% higher than last year at this time and 1% higher than our October projections which is positive news.

7. PUBLIC COMMENT ON CLOSED SESSION ITEMS

CUHS Principal, Jason Armstrong shared the upcoming fundraiser that the Parents Club is having for Sober Grad. This is at the Vets Hall on February 4th – it is all you can eat crab or tri-tip for \$60 per person. Hoping to have 150-175 people.

**NOT ON THE
AGENDA:**

Tehama County Superintendent of Schools, Rich DuVarney reported on the following:

- Enrollment is down but stable in California
- Cyber security and ransom ware are important and TCDE is doing everything to secure the districts in the county
- Support students in Mental Health
- Project Restore Grant (6 million dollars grant for 3 years)
- Appreciates working with Jared and thanked the board

**8. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 7:08 p.m.

**9. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 8:06 p.m.

**10. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Board President, shared that no action was taken.

**11. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Larry Glover	Aye: <u>X</u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Tony Turri	Aye: <u>X</u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u>X</u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Cody Lamb	Aye: <u> </u>	No: <u> </u>	Absent: <u>X</u>	Abstain: <u> </u>
Jim Bingham	Aye: <u>X</u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.1 APPROVAL
OF SPECIAL
SCHOOL
BOARD
MEETING
MINUTES:**

Approval of Special Board Meeting Minutes of December 13, 2022.

**11.2 APPROVAL
OF REGULAR
SCHOOL
BOARD
MEETING
MINUTES:**

Approval of Regular Board Meeting Minutes of December 15, 2022.

11.3 APPROVAL

Approval of Special Board Meeting Minutes of December 19, 2022

**OF SPECIAL
SCHOOL
BOARD
MEETING
MINUTES:**

**11.4 APPROVAL
OF WARRANTS:**

40240715-40240727, 40240728-40241049, 40241050-40241131
40241132-40241154, 40241155-40241451, 40241451-40241627
40241628-40242217, 40242218-40242231, 40242231-40242241

**11.5 INTERDISTRICT
REQUEST:**

Angel Muniz-Gutierrez

**11.6 HUMAN
RESOURCES
COMPLAINTS:**

Human Resources Reports is as follows:

Human Resources Report					
Board Meeting Date:		1/19/23			
<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Change	Range	Minch, Danielle	CUHS Para II	12/15/22	Moving to Range 15, Step 5 due to increased District Driving Needs
Probationary Termination	Probationary	Johnson, Rachel	CUHSD Bus Driver	12/22/22	Termination of Probationary Period
Extra Duty/Stipend/Temporary/Coaching Authorizations					
1/1/2023	Stipend	Zanabia, Mariana	Bilingual Stipend	Monthly Timecard Adult Ed Support	Classified Contract Article 8.1.1
12/1/2022	Stipend	Kendrick, Kennedy	STARS Facilitator	Monthly Timecard	Helping with STARS clubs
12/14/2022	Stipend	Jimenez, Pedro	Induction Mentor	Supporting Teacher	\$750.00 Flat Amount X2
12/14/2022	Stipend	Johnson, Megan	Induction Mentor	Supporting Teacher	\$750.00 Flat Amount X2
12/14/2022	Stipend	Mendonsa, Thomas	Induction Mentor	Supporting Teacher	\$750.00 Flat Amount X2
1/1/2023	Stipend	Morris, Heather	Removal of skill stipend	Monthly	Skill stipend is not required for a Para II
1/1/2002	Stipend	Villalobos, Brenda	Changing STARS duties	Monthly	Enrichment Facilitator to Lead Facilitator
1/1/2002	Stipend	Islas, Eva	Changing STARS	Monthly	Lead Facilitator to Enrichment Facilitator

			duties		
10/10/2023	Stipend	Savage, Alisha	ISP Stipend	Annually	1/7 of salary for 4 students
1/1/2023	Stipend	Smith, Ashley	Removal of skill stipend	Monthly	Skill stipend is not required for a Para II

**11.7 SURPLUS/
EQUIPMENT FORM:**

Seated Row/Pull down implement and attachments - auction/ surplus
Wooden sit and reach box (not used) surplus/ dispose
Old volleyball uniforms surplus
Broken volleyball ball carts surplus

**11.8 QUARTERLY
WILLIAMS
REPORT:**

There were no complaints during this quarter.

**11.9 SARB
COORDINATOR
PROGRAM
PARTICIPANT
CONTRACT:**

This agreement is entered into on July 1, 2022 by and between TCDE. CUHSD will be invoiced in May of 2023 for the amount of \$8,096.00. The department will provide a full time, ten months per year, employee who will be assigned to serve as a SARB Coordinator and who will perform the activities listed below:

1. Truancy contacts by telephone
2. Preparation and amylin of truancy letters
3. Home visits and parent conferences on truancy
4. School pupil conferences on truancy

These are some examples and not all are listed above.

**11.10 APPROVAL
OF
NEW LIBRARY
BOOKS:**

Some of the new library books include the following:

1. Torch by Lyn Lachman
2. The Getaway by Lamar Giles
3. I Survived the Wellington Avalanche
4. We Are All We Have by: Marina Budhos
5. Shot clock by: Caron Butler

**12. ITEMS FOR
DISCUSSION:**

**12. GOVERNOR'S
BUDGET
PROPOSAL:**

Superintendent, Jared Caylor shared the following information with the board and audience:

- State budget deficit projected at \$22.5 billion
 - Could increase (as much as triple)
 - NO cuts to LCFF funding proposed at this point
- 8.13% funded COLA is projected (by cutting one time spending from previous budgets)
- Universal School Meals remain funded
- Reduction in Arts and Music grant funding

- May see additional funding for Centennial depending on low income rates
- Next major update in May

12.2 STADIUM FIELD AND PARKING PROPOSAL:

Board President, Larry Glover asked if there was any public comment on the field and parking proposal. Some comments are as follows:

1. Luke Alexander thinks that this is going to cost the district a lot of money and believes that the district should look into leasing the property across the street.
2. Luke Alexander is concerned that the district is not using tax dollars wisely by being asked to pay for the bond and now the football field especially now that ADA is declining. Not to mention the folks in the back that are not happy about the physical benefits.
3. John Studer would like a turf field for football and other sports. An example is soccer hasn't been able to get on the field in the past 2 weeks and as AD a multi-use would be beneficial for 3 seasons.
4. Luke Alexander asked if baseball could use the field and Mr. Studer shared that they could to practice on it.
5. Board Clerk, Jim Bingham shared that the soccer currently has a total of 20 games on the field and currently have no bathrooms, score board and a field that doesn't drain.
6. CYF Football President has some concerns and has not come across anyone who is excited about a turf field. The cleats melt into the turn and 150 families in the youth program are not happy.
7. CYF Dad shared that the community supported the bond and it is not paid off yet, he is mad that the district is throwing away his money, plus there are concerns of injuries with the kids.
8. Elizabeth Gregoria shared that parents advocated to get the field and they were told that they would be keeping the grass field, that is why they voted the way they did on the bond. Many would not have voted as they did if they knew this. Turf is good for soccer but not football. Plus, it is cause for too many injuries.
9. A female parent shared that the NFL wants to do away with turf and thinks that if we move forward with the turf field, we will have to get rid of it in a few years anyway.
10. John Studer shared that he would not want anything that was unsafe for the athletes.

Project Manager Zane Schreder shared the following:

1. Heat is a concern but we will use special material the same as Red Bluff. There is some maintenance that is necessary and the district would have a sweeper, rake for fluffing and someone would be

able to come out annually to give it a tune up. The cork is added as needed.

2. Discussion of rainy weather and if that will cause issues, but Zane shared that there is more use after the rain. There are certain materials that are 20 degrees cooler than the rubber turf field.
3. Red Bluff has 2 bags of cork and hasn't had to use it all, they had their turf installed in 2018.
4. The heat is a concern but John Studer shared that the teams have played on turf fields and it hasn't been an issue.
5. PE will be able to use the field all year around, even after the rain.
6. Red Bluff has had their second field installed and the Sprint Turf they had for 12 years. The warranty is about 8 years but can probably get a 10-year warranty.

Further Group Discussion/Highlights:

7. Discussion about losing the hockey field were had.
8. Scheduling with sharing the field with hockey and football.
9. Bond was 8.3 million but money was used for identified projects.
10. The district received other funding when applying for a modernization grant. This is a state reimbursement and the money is used solely for facilities
11. Parking across the street- the prior Board wasn't interested in leasing the property at the time and the city didn't want to sell it.
12. There were discussions of having to shut down the entire road.
13. Zane spoke with Angel and John at CDE and they would need final approval. They looked at google earth and saw that the street may need to be closed and this would cost money to do traffic studies, even if the city was willing to lease the property. They thought the hockey field made the most sense, at looking at a glance with google earth.
14. The deadline was pushed back 2 weeks so that the Board could have these discussions and get community input.
15. Board Member, Tony Turri hats giving up real estate and he doesn't want to give up the hockey field until the district can do further research on the property across the street.
16. Superintendent, Jared Caylor shared that hockey is in favor of the proposed plans. He shared that after research the district is at the point to move forward or not have parking for a year minimum. This could be a large process and we have already been exploring for years. If we pause, we are resetting the clock.
17. Board Member, Tony Turri would like to take a month or 2 to work on the option with the city and Jared shared it will cost a lot of money and time.
18. Superintendent, Jared Caylor cautioned the members to not take what one city council member says.
19. There was discussion of deferred maintenance money for future maintenance on the turf field as needed.
20. Board President, Larry Glover asked if the district would do away with a grounds employee and Jared said, no.
21. Parking spots at hockey are would be 217 and across the street would be 261. Zane shared that we would need to have power in both spots. 41 with conduit and charging stations.

22. Board Clerk, Jim Bingham asked for examples from Red Bluff on injuries and any other data that might be useful to the district.
23. Discussion that there may be issues with the airport if the district chose the area across the street.

**12.3 BOARD
WORKSHOP
DATES:**

The upcoming board workshop dates have been updated:

January 24 from 5:30-7:30 Brown Act Workshop
 February 8 from 4:00-8:00 Governance Workshop
 February 11 from 8:00-4:00 Strategic Planning
 February 14 from 12:30-3:30 Special Ed and Alt Ed Proposal
 February 28 from 12:30-3:30 ELD and AVID Proposal
 March date and time TBD- Policy Update Workshop

**12.4 CALIFORNIA
SCHOOL DASHBOARD
REVIEW/
DIFFERENTIATED
ASSISTANCE:**

Superintendent, Jared Caylor shared with the Board that they can access the California School Dashboard/Differentiated Assistance on the website or google. This used to be ranked based on where the districts were in progress but there was a gap in testing so now is just shows where each district is at.

**12.5 PROMISE
NEIGHBORHOOD
FUNDING
FOR 2023-24
AND
2024-25:**

Superintendent, Jared Caylor shared the following information:

Promise Neighborhood Funding for 2023-24 & 2024-25

Therapy/Counseling Services through River Cities Counseling

■ Other Funding: \$280k per year

- Career/College pathway improvement activities (Dual enrollment and Career/Tech Ed Programs)
- Drug and alcohol prevention and cessation programs
- Parent Engagement/Mentorship programs
- Administration and data collection (i.e. share cost of Data Specialist), and,
- payment for indirect cost at 8.5%

**13. ITEMS FOR
ACTION:**

**13.1. DISTRIBUTION
OF ECONOMIC
INTEREST:**

California Form 700 is distributed to each board member annually. Forms are reviewed, signed and returned for filing with the Tehama County Elections Office. All turned in their forms for processing.

**13.2 ACCEPTANCE
OF SUNSHINE
ITEMS FOR
NEGOTIATIONS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the openers:

Corning Union High School District 2022-23 Openers: Classified

Article 4: Employee Performance Evaluation Procedures
 Article 15: Reclassification Process

Corning Educational Support Professionals (ESP-CTA) 2022-23

Openers

Article 12: Composition of ESP and Supervisory Hiring Committees

Article 14: Job Postings and Composition of ESP and Supervisory Hiring Committees

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Tony Turri	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Cody Lamb	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**13.3 PROVISIONAL
INTERNSHIP
PERMIT:**

A motion was made by Jim Bingham and seconded by Todd Henderson to approve the application for the Provisional Internship Permit (PIP).

There being no further discussion, the Board voted unanimously to approve the application for PIP.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Tony Turri	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Cody Lamb	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**13.4 CUHS, CENTENNIAL
AND ISP SARC FOR
THE
2022-23
SCHOOL YEAR:**

A motion was made by Todd Henderson and seconded by Jim Bingham to approve the 2021-22 School Accountability Report Card (SARC) published during the 2022-23 school year. By February 1 of each year, every school in California is required by state law to public the SARC. Board President, Larry Glover asked by some information was not Completed CUHS Principal, Jason Armstrong shared that the CDE had not released the data yet although this is due by February 1st and was told to take it to the board for approval and then the CDE released the data today. This does not have to go back to the board for approval.

There being no further discussion, the Board voted unanimously to approve the SARC report card as required by state law.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Tony Turri	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Cody Lamb	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**13.5 SUPERINTENDENT
OBJECTIVES:**

This item was tabled.

**13.6 TRUSTEE
INSURANCE
EXPENSE
ALTERNATIVE
USE:**

A motion was made by Tony Turri and seconded by Jim Bingham to table this item since it was Cody Lamb's idea and he is not present.

There being no further discussion, the Board voted unanimously to table this item until next month's meeting.

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Tony Turri	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Cody Lamb	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**13.7 BOARD SUB-
COMMITTEE
MEMBERS FOR
2023 AND 2024
CALENDAR
YEAR:**

A motion was made by Jim Bingham and seconded by Larry Glover approve the following members for the sub-committee for 2023 and 2024 calendar year for the Rodgers Ranch: Tony Turri and Todd Henderson

A motion was made by Tony Turri and seconded by Jim Bingham to approve the following members for the sub-committee for 2023 and 2024 calendar year for the 2x2x2: Cody Lamb and Todd Henderson

The vote is as follows:

Larry Glover	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Tony Turri	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Cody Lamb	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**13.8 FUTURE AGENDA
ITEMS:**

There were none. Board Member, Tony Turri asked about the consent agenda item 11.10 Library books and why the titles were sad and depressing. How are these approved? CUHS, Principal Jason Armstrong shared that Librarian, Sherry Fissori receives a list of titles and then books are sent to us. These are rated and approved by administration. Then these are placed on the board agenda for board approval. Most are related to topics that students are interested in. Some are going through hardships and life trials at home and in their lives outside of school and can relate and are interested in these books.

14. ADJOURNMENT:

A motion was made by Todd Henderson and seconded by Tony Turri to adjourn the meeting at 9:30 p.m.

Approved

Larry Glover, President

Jim Bingham, Clerk

Corning Union High School Special School Board Meeting

DATE January 24, 2023

TYPE OF MEETING:

Special

TIME: 5: 30 P.M.

MEMBERS ABSENT:

Jim Bingham

PLACE: Corning Union High School
Library

VISITORS:

MEMBERS PRESENT:

Todd Henderson
Cody Lamb, Larry Glover
Tony Turri

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Jason Armstrong, CUHS Principal
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

1. CALL TO ORDER:

The meeting was called to order at 5:31 p.m. by Board President, Larry Glover.

2. PLEDGE OF ALLEGIANCE:

Board President, Larry Glover asked the Board and audience to stand for the flag salute.

3. ROLL CALL:

Board President, Larry Glover asked for a roll call.

Attendance is as follows:

- Tony Turri
- Cody Lamb
- Larry Glover
- Todd Henderson

Absent: Jim Bingham

**4. PUBLIC COMMENT
STUDY SESSION
ITEM:**

There was none.

5. STUDY SESSION:

Roman Munoz of Lozano Smith shared that he has been working with the district for 17/18 years. He has been a lawyer for 22 years now.

Major topics to be discussed

Types of meetings

Public comment

Closed session

Violations/Remedies

Intent- people are informed.

You'll see notice when board meets and conducts a meeting before taking action. This is to ensure that the public has the opportunity to give public comment if desired.

Reminder- It is the Board's Meeting (in public) not the public's meeting. People can't yell, demand questions and expect answers.

Applicability

Brown Act is applicable to the Board and it applies to all elected officials, even before they are sworn in. It used to be that they waited until be sworn in but legislature had 2 new board members who started pairing up and discussing things and this was not fair. Legislature had things changed after this occurrence.

Meeting

Congregation-majority of the members and this includes teleconferences. Action doesn't need to be taken or planned for a meeting to occur.

Example: The majority of members (3/5 members) decide to go to dinner for fantasy football, well that is not a violation but if you want to discuss a new building or construction (anything that has to do with the district) it is a violation.

Notice- must be posted

Agenda - must be available to the public

The public has the right to comment. The exception is an educational conference. If the board attends a conference or workshop you are able to all be present, however not able to talk about district plans. The board can attend social or ceremonial events such as graduation or school events. There are some exceptions but people's perception is a reality and the board wants to avoid that. It applies to the entire board, not just one person.

Serial Meetings

This is a series of communications going on. An example, Todd calls Larry and then Larry goes to store and runs into Cody. He then says, he talked to Todd and the conversation continues. That is a Brown Act violation.

A talked to B to C (Linear or chain meeting) It wasn't necessarily A's fault but it is still a violation. The board member could have shared that

he/she is the only one that has been spoken to about it so doesn't discuss further.

Another type is HUB & Spoke Meeting- This is when one person talks to people and says talk to this person to lots of people. Before you know it, many people are aware. If there is a controversial item and everyone votes yes, the public gets suspicious of the vote since there were no prior meetings to discuss. This gives the public the sense that there have been some secret discussions that haven't allowed the public to hear or comment and this is a violation. Then, there could be the public records request. This is requesting any district business that was discussed on phones, through emails etc. These could be subject to violation.

There will be time when the board member needs to speak with the Superintendent and that is okay but he can't say, board member A called and had the same question you did. A board member can speak to constituents and can share why or why not they support an idea but an example was shared that cannot be done:

Example: Board member A has a cousin who says he wants something done and will name it after the family if all votes go through, well then that is shared with all the members- that cannot be done.

Common Scenarios= (do not hit reply all)

- Email messages in which majority is copied
- Conversations to poll the board
- Phone calls (1 exception is if it is related to collective bargaining)
- Chats or blogs

Do not use the exception unless you have to.

Labor unions have lobbyist and want to get a deal done but it is best practice if this is used to share the information at the next board meeting. Have a read out pursuant to Gov code 3549.7

Social Media

Technology moves faster than legislation

The board can use social media for conversations, answering questions, providing information or solicit information from the public

Serial meetings- doing things behind the scenes

A few years ago, some members went on social media, chatted and everyone could see, is that a violation- It is not a secret but legislature said it was a violation because not everyone had notice.

Public Officials and Social Media Pages

Board members on their phones – this is tricky. Anytime you make a record, it is part of public record and is subject to the public as it related to district business. This includes voicemail, text audio recordings etc.

Some ask, if you are not working on district property and using private accounts. There was a law suite in San Jose and the public requested copies – the court ruled if they conducted district business, public has the right to know. Even if it is a private device.

Public Record Act- this usually happens in July
The board would have to submit all text messages, email correspondence etc. There is an avadavat that says you went through your device and found nothing but that is legal and you could be committing perjury and do jail time if found guilty.

Public Records is short but there are exceptions- All information produced might not be made public.

Permitted

Answer questions
Provide information
Solicit information

Prohibited

Social media to discuss business
Responding to any communication from another member
Emojis

Twitter is another one to be careful of. If someone of public retweets something that a board member tweeted- it is not a violation but be cautious of what you retweet.

NOTICE

72 hours for regular meeting
24 hours for special meeting
1-hour notice for emergency meeting
0 notice for dyer emergency

Must be sure if it is emergency or dyer to make a call to the local media. All others the media is typically notified at the time of posting.

AGENDA

Description of business- must be accurate
Motions are reflective of what is on your agenda
If an item is not on the agenda you will have to bring it to your next meeting and place it on your next agenda. You cannot change an agenda after it has been posted. The backup can be changed but not the agenda.

Superintendent, Jared Caylor asked Roman to clarify how much flexibility to adjusting once meeting has started.

Example: Wanting to move public session earlier, move the items around but advise not to do that unless needed. People plan to be there at certain times according to the agenda and it is frowned upon if done all the time.

A board member cannot take action on items not on the agenda. The emergency exception is used for something that requires immediate action. An example of a book order that needed approval was shared. That would need to go on the next agenda and cannot jut be slipped into

the current agenda. The board could choose to hold a special meeting the same day if they wanted to (before or after the regular meeting).

Board Member, Tony Turri asked if there was a violation to remove and item and table it, there is not.

Pre-Covid 19 Meetings by Teleconference

- Location accessible to public
- Agenda identifies locations
- Agenda posted at all locations
- Public comment is available at all locations
- Majority of members must be within the district boundaries

Recent Legislation

AB361- a board can conduct remotely during a state of emergency but a resolution must be passed every 30 days and this is effective 10/1/21-2/28/23

Relaxed Brown Act

AB2449 1/123-1/1/26

This is the option for telecommunication meetings but the board member must have a personal emergency or “just cause” – this is a 2-meeting minimum per year.

1. Isolate (sick child or family member)
2. Medical emergency (3 con months 20% of regular meetings)
3. Can participate via video conference and you do not have to say where are located.

The disclosure is that you have to state if anyone 18 or older is present. The Board votes on this and if it is permitted to conduct the meeting, the camera must be on and if you allow a board member, anyone else can be in the video conference to and public comment is real time.

Public Comment

- Briefly respond to statement or questions or may ask for clarification
- Request staff to report back at a subsequent meeting
- Direct staff to place the matter on a future agenda

Back and forth could be a violation of the Brown Act.

A Special Board meeting limits the items on the agenda

The public doesn't have to sign in or fill out a public comment card but it is a good idea to have them available for the public.

1. You know who is speaking
2. You can follow up with their person

3. You can find out where the person lives (jurisdiction)

Senate Bill 1100 Authorized the board president to remove disruptive individuals from board meetings but this requires an initial warning.

Suggestions

Have an understanding of what the board president plans to do
If someone is talking, the board president can say time is up and I am going to call a recess and call the PID to come and you can even request that they leave.

Someone who is being disruptive, often is looking for attention. Call for a recess and proceed in 10 minutes, but caution it is a recess not a closed session so no district business should be discussed during that time.

Superintendent, Jared Caylor shared that the Governance Workshop is coming up so this will be an ideal time for the board to discuss these matters and situations.

Lawful Closed Session

“Safe harbor” agenda language

If it doesn't fit one of them, it not a closed session topic

Pushing the envelope on Brown Act is a low benefit/high cost proposition

- Deliberations in closed session
- Vote in open session
- Reminder to keep student or employee's identity private

There was discussion as to why a parent would be part of closed session and the response from Roam is that if there was a Uniform Complaint from a parent they have the right to meet with the Board or appeal with the county. This doesn't happen very often.

Personnel Matters

The board must understand that there is a 24-hour Brown Act notice – An employee received a notice because this gives the employee the right to have them considered in open session. This is not a non-re elect employee who is being release or an employee getting back into the classroom. This is typically only when there is disciplinary action involved. For classified staff this is limited to discipline not layoffs.

Closed Session Confidentiality

What happens in closed session stays in closed session. It is confidential.

It is covered by the official information privilege in the Evidence Code Board Approval required to allow any disclosure of what was said on topics discussed in closed session.

In closed Session- don't go in there to talk bout 1 thing and then go on a rabbit trail and talk about everything else. Stick to the agenda and remember to policer yourselves.

Takeaways from this workshop

- Consider the intent of the Brown Act
- Definitions of the meeting
- Notice to the public
- Prepare for the board meeting
- Remain engaged
- If there are questions, please ask the Superintendent. He will know or can phone Roma and get the answer.

Board Member., Tony Turri asked if an action item was taking place on the agenda and the board stumbled across information, do they have to provide that information to all the public- Roman's answer is YES.

Anything shared with the board on an action item needs to be made available to the public as well, only closed session confidential items don't need to be made public.

Superintendent Jared Caylor shared that when he and his assistant Jessica are working on the board packets, often there are times where the board received information only and the rest of the information is public record. She posts the entire agenda with back up on the district website.

6. ADJOURNMENT:

A motion was made by Cody Lamb and seconded by Todd Henderson to adjourn the meeting at 7:33 p.m.

Approved

Larry Glover, President

Jim Bingham, Clerk

Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
12/22/2022	3130-1209	P23-00427	FREEZER TEMP SENSOR AND GATEWAY	482.90
12/22/2022	3148-1125	T23-00037	3/20-3/22 D DAVISSON FRONTLINE ERP OAKLAND	849.00
12/22/2022	3148-1212	B23-00146	WELLNEST- FOOD INCETIVICES	87.62
12/22/2022	3148-1215	T23-00039	2/10/23 D DAVISSON CASBO POSITION CONTROL REDDING	55.00
12/22/2022	3148-1219	B23-00163	GAS FOR DISTRICT VANS WRESTLING	90.00
12/22/2022	3148-1219-001	B23-00163	GAS FOR DISTRICT VANS WRESTLING	50.00
12/22/2022	3148-1222	T23-00040	3/21-24 B SCHREIBER CABE CONF LONG BEACH CONV	194.27
12/22/2022	3585-1125	P23-00449	E-4 CABINET HANDLES	252.17
12/22/2022	3585-1201	P23-00449	E-4 CABINET HANDLES	252.17-
12/22/2022	3585-1205	P23-00449	E-4 CABINET HANDLES	212.80
12/22/2022	3585-1219	P23-00455	RANCH WINDOW BLINDS	494.96
12/22/2022	3585-1222	P23-00307	MEMBERSHIP DEPT OF PESTICIDE REGULATION	60.00
12/22/2022	4118-1206	B23-00147	FOOD	278.87
12/22/2022	4118-1212	B23-00147	FOOD	80.77
12/22/2022	5063-1212-001	P23-00479	SUPPLIES FOR KITCHEN	355.54
12/22/2022	5063-1212-002	B23-00085	COSTCO - SNACK BAR ITEMS	822.10
12/22/2022	5063-1219	B23-00085	COSTCO - SNACK BAR ITEMS	631.77
12/22/2022	5063-1221-001	P23-00474	STAFF CHRISTMAS BREAKFAST	127.08
12/22/2022	5063-1221-002	B23-00086	US FOODS CHEF STORE	144.18
12/22/2022	5063-1221-003	P23-00472	STAFF CHRISTMAS BREAKFAST	162.70
12/22/2022	5107-1206	P23-00424	FFA OFFICER WINTER RETREAT LUNCH/ACTIVIY	339.03
12/22/2022	5107-1212	B23-00163	GAS FOR DISTRICT VANS WRESTLING	200.00
12/22/2022	5247-1214	P23-00463	QUARTER 2 STUDENT OF THE MONTH	32.95
12/22/2022	5247-1214-001	T23-00038	2/26-2/28 A BAKKI EDU FOR CAREERS SACTO	395.00
12/22/2022	5247-1216	P23-00467	ART & CRAFT SUPPLIES	61.86
12/22/2022	5247-1221	P23-00462	FOOD FOR END OF Q2 STAFF MEETING	129.32
12/22/2022	5702-1219	P23-00488	2/11/23 CHICO FIELD DAY REGISTRATION	402.00
12/22/2022	5779-1207	P23-00327	FALL GAS CARD FOR PARENT- IM	146.00
12/22/2022	6342-1129	P23-00401	3 GIMKIT SUBSCRIPTIONS	59.88
12/22/2022	6342-1202-001	B23-00151	STARS-- ROBOTIC REGISTRATION	115.00
12/22/2022	6342-1207-001	P23-00321	BAND SUPPLIES KEYBOARD/GUITARS	490.07
12/22/2022	6342-1207-002	P23-00321	BAND SUPPLIES KEYBOARD/GUITARS	490.07
12/22/2022	6342-1212-001	B23-00163	GAS FOR DISTRICT VANS WRESTLING	50.00
12/22/2022	6342-1212-002	B23-00163	GAS FOR DISTRICT VANS WRESTLING	91.42
12/22/2022	6342-1213-001	P23-00458	WATER FOR BD MTGS	9.96
12/22/2022	6342-1219-001	B23-00163	GAS FOR DISTRICT VANS WRESTLING	10.00
12/22/2022	6342-1219-002	B23-00163	GAS FOR DISTRICT VANS WRESTLING	10.00

Payee	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	Check Date 01/23/2023	Check # 40243188
	P.O. BOX 790428	Register 001103	(continued)
	ST. LOUIS, MO 63179-0428		ReqPay04a - A/P Check Attachment

Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
12/22/2022	6342-1219-003	B23-00163	GAS FOR DISTRICT VANS WRESTLING	102.10
12/22/2022	6342-1221	B23-00157	SPED- STRIVE	186.72
12/22/2022	8563-1215-001	P23-00106	FACULTY ROOM COFFEE/DISHES	71.16
12/22/2022	8563-1219	P23-00541	CHRISTMAS CARDS FROM SHUTTERFLY	243.50
12/22/2022	8563-1219-001	P23-00375	11/2-11/5 ACSA LEADERSHIP SUMMIT SAN DIEGO	11.92
		Number of Items	42	Check Amount
				8,827.52

Register 001103 - 01/23/2023

Bank Account COUNTY - COUNTY

Number	Amount Status	Fund	Cancel Register Id	Payee
40243188	8,827.52 Printed	01		U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)

8,827.52

Number of Items

1 Totals for Register 001103

2023 FUND-OBJ Expense Summary / Register 001103

01-4300	2,779.12	
01-4307	591.82	
01-4311	603.52	
01-5200	1,505.19	
01-5300	60.00	
01-5800	791.50	
01-5833	59.88	
01-9110*		6,391.03-
Totals for Fund 01	6,391.03	6,391.03-
13-4300	838.44	
13-4700	1,598.05	
13-9110*		2,436.49-
Totals for Fund 13	2,436.49	2,436.49-
Totals for Register 001103	8,827.52	8,827.52-

* denotes System Generated entry

Net Change to Cash 9110

8,827.52- Credit

Register 001103 - Fund/Obj Expense Summary

Bank Account COUNTY - COUNTY

2023 FUND-OBJ Expense Summary / Register 001103 (continued)

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Board Report

Checks Dated 01/01/2023 through 01/30/2023

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40242574	01/10/2023	AMAZON CAPITAL SERVICES, INC	01-4300	M&O SUPPLIES	43.84	
				SUPPLIES	81.39	125.23
40242575	01/10/2023	AMERICAN EAGLE ENTERPRISES	14-5600	NORTH GYM BLEACHER REPAIRS		4,310.00
40242576	01/10/2023	ARAMARK	01-5500	LAUNDRY CLEANING SVC	320.23	
				TRANS LAUNDRY SVC	144.33	
40242577	01/10/2023	AT&T	01-5508	UNIFORMS	166.39	630.95
40242578	01/10/2023	AT&T MOBILITY SPECTRUM	01-5901	CALNET 3 - TELEPHONE SVC	291.51	
40242579	01/10/2023	BLICK	01-5901	AT&T MOBILITY		267.66
				CERAMIC AND ART MATERIALS	48.71	
40242580	01/10/2023	CITY OF CORNING POLICE DEPT.	01-5800	SUPPLIES FOR ART I, II AND ADVANCED CLASSES	4,897.22	4,945.93
40242581	01/10/2023	CLASSIC GOLF CAR, INC.	01-4300	SCHOOL RESOURCE OFFICER		4,846.78
40242582	01/10/2023	COASTAL BUSINESS SYSTEMS, INC.	01-5620	MATERIALS/SUPPLIES	4,014.24	133.09
				COPY CENTER COPIERS	3,181.79	
				CUHSD COPIERS	44.92	7,240.95
40242583	01/10/2023	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		236.60
40242584	01/10/2023	CRYSTAL CREAMERY	13-4700	CACFP DAIRY	107.25	
40242585	01/10/2023	ERIC LEE OLSON	14-5600	NSLP DAIRY	248.70	355.95
40242586	01/10/2023	FLORA FRESH	01-4300	ADJUST BUS BARN DOOR		410.00
				FLOWERS FOR YEAR	273.95	
40242587	01/10/2023	GOLD STAR FOODS, INC	13-4300	NSLP SUPPLIES	1,27-	272.68
				CACFP FOOD	1,241.40	
				NSLP FOOD	418.90	
				Unpaid Sales Tax	5,370.94	
40242588	01/10/2023	GREEN WASTE OF TEHAMA	13-5800	FEE (COMMODITY STORAGE)	307.80	7,339.04
40242589	01/10/2023	HUNT & SONS, INC	01-5506	DISPOSAL R-FARM	190.29	
				DISPOSAL FARM-RANCH	190.29	380.58
				TRANS FUEL-GASOLINE	1,280.52	
				TRANS FUEL-DIESEL	3,463.17	4,743.69
40242590	01/10/2023	IEC POWER, LLC	01-5699	SOLAR MAINTENANCE		1,330.11
40242591	01/10/2023	JRD FOOD SERVICES CORNING PAPA MURPHY'S PIZZA	13-4700	NSLP PIZZA		5,692.50
40242592	01/10/2023	LA RUE COMMUNICATIONS	01-5900	COMMUNICATION/REPEATER SERVICE		300.00
40242593	01/10/2023	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES		729.09
40242594	01/10/2023	MID PACIFIC ENGINEERING, INC	01-6170	QUAD CONSTRUCTION FEES		9,706.50
40242595	01/10/2023	MT. SHASTA SPRING WATER CO. INC	01-5800	TRANS - WATER SERVICE		103.09
40242596	01/10/2023	O'REILLY AUTO PARTS	01-4300	MATERIALS/SUPPLIES		105.58

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40242597	01/10/2023	P G & E	01-5503	R FARM 3914 ELECTRIC/8947-8 START 12/2022		250.77
40242598	01/10/2023	P G & E	19-5503	RANCH 4916 & 7250 ELECTRIC		698.33
40242599	01/10/2023	P G & E	01-5503	CUHS ELECTRIC/GAS 6218	10,982.61	
40242600	01/10/2023	P G & E	01-5504	CUHS ELECTRIC/GAS 6218	6,968.68	17,951.29
40242601	01/10/2023	P G & E	19-5503	RANCH 4916 & 7250 ELECTRIC		68.55
40242602	01/10/2023	PITNEY BOWES PURCHASE POWER	01-5503	R FARM 3914 ELECTRIC/8947-8 START 12/2022		14.65
40242603	01/10/2023	SCHOOL & COLLEGE LEGAL SRVC	01-5200	22/23 PURCHASE POWER 4538		515.00
40242604	01/10/2023	SMALL SCHOOL DISTRICTS ASSOC	01-5200	11/17 A BAKKE COMPREHENSIVE GDNCE ON STUDENT DSCPL		70.00
40242605	01/10/2023	SYSCO SACRAMENTO, INC.	13-4300	3/5-3/7 C LAMB SSDA CONF SACTO	650.00	
40242606	01/10/2023	THE DANIELSEN COMPANY	13-4300	3/5-3/7 J BINGHAM SSDA CONF SACTO	650.00	
40242607	01/10/2023	THE PAPER GROUP INC.	13-4700	3/5-3/7 J CAYLOR SSDA CONF SACTO	650.00	
40242608	01/10/2023	VERIZON WIRELESS	01-5902	3/5-3/7 L GLOVER SSDA CONF SACTO	650.00	
40242609	01/10/2023	W.W. GRAINGER, INC.	01-4300	3/5-3/7 T HENDERSON SSDA CONF SACTO	650.00	
40242610	01/10/2023	WAXIE SANITARY SUPPLY	01-4300	3/5-3/7 T TURRI SSDA CONF SACTO	650.00	
40242900	01/17/2023	ALPHA AND OMEGA DRAIN CLEANING	01-5600	NSLP FOOD	3,511.90	4,313.13
40242901	01/17/2023	ARAMARK	01-5500	M&O SUPPLIES	76.11	
40242902	01/17/2023	BEACON FIRE ALARM & SEC	01-5508	Unpaid Sales Tax	.35-	75.76
40242903	01/17/2023	BLICK	01-5507	DISTRICT CELL PHONE SERVICE	162.74	
40242904	01/17/2023	CA Dept. Tax & Fee Admin	01-4311	CUSTODIAL SUPPLIES	74.01	
40242905	01/17/2023	CDW GOVERNMENT	01-4300	CUSTODIAL SUPPLIES	74.01	
40242906	01/17/2023	CENTER FOR EVALUATION AND RESEARCH, LLC.	01-5800	PLUMBING REPAIRS	510.00	
40242907	01/17/2023	CHAVAN & ASSOCIATES	01-5802	LAUNDRY CLEANING SVC	640.46	
40242908	01/17/2023	CHICO CERAMICS CENTER	01-4300	UNIFORMS	307.14	947.60
				ALARM SVC	800.00	
				CERAMIC GLAZES	193.23	
				DIESEL TAX FUEL RETURN	74.00	
				DISTRICT INK	148.58	
				MS OFFICE LICENSE FOR STACIE LAPTOP	67.00	215.58
				ASSETS- CONSULTATION FEE		8,750.00
				22/23 AUDIT FEES		9,225.00
				CLAY MATERIAL	877.81	

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40242909	01/17/2023	CITY OF CORNING	01-5502	Unpaid Sales Tax COR 154,155,194 CUHSD WATER/SEWER COR 157 TRANS WATER/SEWER COR 37,176 CENT WATER/SEWER	4.07- 3,353.28 66.08 468.28	873.74
40242910	01/17/2023	CORNING CARPET	01-5600	RANCH CLASSROOM CARPET	3,000.00	3,887.64
40242911	01/17/2023	CORNING LUMBER COMPANY	14-5800	CENTENNIAL RESTROOM FLOOR	1,630.59	4,630.59
40242912	01/17/2023	CRYSTAL CREAMERY	01-4300	M&O SUPPLIES	220.99	220.99
40242913	01/17/2023	EWING IRRIGATION	13-4700	NSLP DAIRY	766.08	766.08
40242914	01/17/2023	GINNO CONSTRUCTION INC.	01-4300	M&O SUPPLIES	1,974.65	1,974.65
40242915	01/17/2023	HUNT & SONS, INC	01-6170	QUOTE FOR BID SHADE STRUCTURE	9.16-	1,965.49
40242916	01/17/2023	JACK SCHREDER & ASSOCIATES	01-4311	TRANS FUEL-GASOLINE	2,866.19	111,908.82
40242917	01/17/2023	JOSTENS	01-4312	TRANS FUEL-DIESEL	3,117.93	5,984.12
40242918	01/17/2023	LAUREL AG AND WATER - LODI	01-6250	MODERNIZATION - SCHOOL FACILITY PROGRAM	2,960.00	2,960.00
40242919	01/17/2023	LOCKWOOD SEED & GRAIN	01-4300	DISTRICT DIPLOMA COVERS	2,208.82	2,208.82
40242920	01/17/2023	LOZANO SMITH, LLP	19-4300	ORCHARD - MATERIALS/SUPPLIES	124.56	124.56
40242921	01/17/2023	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	PASTURE SEED	2,392.00	2,392.00
40242922	01/17/2023	MOJAVE ELECTRIC	01-5801	22.23 PROLEGAL SVCS	21.74	2,283.50
40242923	01/17/2023	MT. SHASTA SPRING WATER CO. INC	01-4300	LAB SUPPLIES	21.74	2,283.50
40242924	01/17/2023	NASCO	01-4300	M&O SUPPLIES	1,237.87	1,237.87
40242925	01/17/2023	NICO F CLEMENTE RED HAT FIRE	01-4300	OPEN PO FOR SUPPLIES	82.58	82.58
40242926	01/17/2023	NUTRIEN AG SOLUTIONS	14-4300	PAINT SUPPLIES	19.37	19.37
40242927	01/17/2023	OFFICE DEPOT	19-4300	RANCH-VARIOUS MATERIALS/SUPPLIES	68.94	1,430.50
40242928	01/17/2023	OLIVE CITY AUTO PARTS DERODA, INC	14-6400	MARQUEE INSTALLATION	6,130.00	6,130.00
40242929	01/17/2023	P G & E	01-5800	WATER SERVICES	34.21	9.70
40242930	01/17/2023	PALMARES, PHILIP M	01-4400	SUPPLIES	1,003.69	1,037.90
40242931	01/17/2023	PRO PACIFIC FRESH	01-5800	EMPATHY BELLY	1,676.20	1,037.90
			01-4300	FIRE EXT. SERVICE	7.78-	2,806.00
				ORCHARD - CHEMICALS/FERTILIZER	1,668.42	1,668.42
				Unpaid Sales Tax	72.60	72.60
				OFFICE SUPPLIES ADMIN	81.25	81.25
				M&O SUPPLIES	668.69	668.69
				TRANS ELECTRIC/GAS 1749-6	168.72	168.72
				TRANS ELECTRIC/GAS 1749-6	837.41	837.41
				LOCAL MILEAGE	13.13	13.13
				CACFP FRUIT/VEGETABLES	534.50	534.50

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40242932	01/17/2023	RED BLUFF UNION HIGH SCHOOL	01-5800	2022.23 SPEECH SERVICES MOU		10,354.40
40242933	01/17/2023	RENAISSANCE LEARNING, INC.	01-5833	STAR READING CAPACITY INCREASE		303.00
40242934	01/17/2023	ROTARY CLUB OF CORNING CALIFORNIA	01-5300	22/23 ROTARY MEMBERSHIP-CAYLOR		250.00
40242935	01/17/2023	SAV-MOR FOODS	01-4300	SAVEMORE OPEN		49.63
40242936	01/17/2023	SMARTTRASH	01-5800	COMPACTOR MONITOR		80.00
40242937	01/17/2023	STLR RYLAND SCHOOL BUS CONSULT	01-5800	BUSINESS MENTOR		3,937.50
40242938	01/17/2023	SYSCO SACRAMENTO, INC.	13-4300	NSLP SUPPLIES	122.31	
				NSLP FOOD	1,062.00	1,174.31
40242939	01/17/2023	TEHAMA CO DEPT OF EDUCATION	01-5830	FINGERPRINTING SERVICE		190.00
40242940	01/17/2023	THE PAPE GROUP INC.	01-4300	TRANS PARTS/SUPPLIES		303.05
40242941	01/17/2023	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		453.64
40242942	01/17/2023	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES		880.20
40242943	01/17/2023	WALDRON, JENNIFER C	01-5211	LOCAL MILEAGE		20.69
40242944	01/17/2023	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	334.43	
				CUHS DISP 13-88262-43003/4-02058-75004	1,222.70	
40242945	01/17/2023	WAXIE SANITARY SUPPLY	01-4300	CUHS DISPOSAL 4-02058-65006	483.26	2,040.39
40242946	01/17/2023	WEST COAST PAPER	01-4300	CUSTODIAL SUPPLIES		255.72
				COPY CENTER	478.57	
40242947	01/17/2023	ZANE SCHREDER DBA SCHREDER & ASSOCIATES	35-6250	ZANE SCHREDER	2.22-	476.35
40243158	01/23/2023	AMAZON CAPITAL SERVICES, INC	01-4200	J. WILLIAMS WORLD GEO. TEXT BOOKS	118.54	15,948.09
			01-4300	CERAMIC AND ART SUPPLIES	532.10-	
				COPY CENTER	458.39	
				COUNSELING AREA SIGNAGE	297.89	
				PROJECTOR BULBS	93.57	
				READING INTERVENTION FINAL ACTIVITY	622.43	
				SOAR AMAZON ORDER	97.85	
				SUPPLIES		1,348.10
40243159	01/23/2023	ARAMARK	14-4300	WATER FILTER	191.53	
			01-5500	LAUNDRY CLEANING SVC	320.23	
				TRANS LAUNDRY SVC	96.22	
			01-5508	UNIFORMS	173.11	589.56
40243160	01/23/2023	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	PEST SVC	250.00	
				PEST SVC (CENT.)	50.00	
				PEST SVC (RANCH)	50.00	350.00
40243161	01/23/2023	CALIFORNIA'S VALUED TRUST	01-3402	FEBRUARY 2023 - J. BINGHAM/MDV	2,272.48	

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ReqPay12c

Board Report

Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40243161	01/23/2023	CALIFORNIA'S VALUED TRUST	01-3402	FEBRUARY 2023 - L. GLOVER/MDV FEBRUARY 2023 - T. HENDERSON/ID FEBRUARY 2023 - T. TURRI/MDV	1,217.48 155.41 1,435.48	
			01-3701	FEBRUARY 2023 - B/ VADER FEBRUARY 2023 - D. SCHLOM FEBRUARY 2023 - J. BEARDSLEY FEBRUARY 2023 - J. NELSON	1,041.11 1,756.11 1,041.11 1,041.11	
				FEBRUARY 2023 - M. ALBEE FEBRUARY 2023 - M. BEARDSLEY FEBRUARY 2023 - M. WILLIAMS FEBRUARY 2023 - T. LAMB	1,806.53 1,041.11 1,517.53 2,885.53	
			01-3702	FEBRUARY 2023 - D. HAMILTON FEBRUARY 2023 - L. MINTO FEBRUARY 2023 - S. HOAG FEBRUARY 2023 MEDICAL	1,268.19 1,651.24 963.24 149,556.00	
				FEBRUARY 2023 LIFE FEBRUARY 2023 DENTAL FEBRUARY 2023 VISION DISTRICT INK	100.70 17,981.94 2,268.32 248.34	190,990.62
40243162	01/23/2023	CDW GOVERNMENT	01-4300	VAPE SENSOR FOR WELLNEST	1,099.05	1,347.39
40243163	01/23/2023	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		115.94
40243164	01/23/2023	CSM CONSULTING, INC	01-5800	ERATE CONSULTING SERVICE		1,250.00
40243165	01/23/2023	CSU, CHICO	01-5800	EDUC PD INTERN F22 EDP1 1999		1,500.00
40243166	01/23/2023	CUMMINS PACIFIC, LLC	01-5833	RENEW INSITE PROGRAM		770.00
40243167	01/23/2023	DEPT OF THE STATE ARCHITECT	35-6170	PLOT FILING FEE		19,350.00
40243168	01/23/2023	ERIC LEE OLSON	01-5600	RANCH CLASSROOM WALL REPAIR	225.00	
			14-5600	D-5 WINDOW	1,583.00	1,808.00
40243169	01/23/2023	ETNA HIGH SCHOOL FFA	01-5800	ETNA FIELD DAY REGISTRATION		165.00
40243170	01/23/2023	FLORA FRESH	01-4300	FLOWERS FOR YEAR	324.60	
				Unpaid Sales Tax	1.51-	323.09
40243171	01/23/2023	GOLD STAR FOODS, INC	13-4700	NSLP FOOD	1,863.29	333.71
40243172	01/23/2023	HUNT & SONS, INC	01-4311	TRANS FUEL-GASOLINE	2,841.12	4,704.41
			01-4312	TRANS FUEL-DIESEL		375.00
40243173	01/23/2023	INTERQUEST DETECTION CANINES OF NORTH VALLEY COUNTIES	01-5800	SAFETY K9 SEARCH		
40243174	01/23/2023	LES SCHWAB	01-5600	TRANS TIRES/SERVICE		62.91
40243175	01/23/2023	LOS MOLINOS HIGH SCHOOL	01-5800	LOS MOLINOS FIELD DAY REGISTRATIONS		60.00

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ReqPay12c

Board Report

Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40243176	01/23/2023	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES OPEN PO FOR SUPPLIES	409.25	
40243177	01/23/2023	MID PACIFIC ENGINEERING, INC	14-4300	PAINT SUPPLIES	59.90	
40243178	01/23/2023	MOJAVE ELECTRIC	01-6170	QUAD CONSTRUCTION FEES	126.72	595.87
40243179	01/23/2023	MT. SHASTA SPRING WATER CO.INC	01-5800	TROUBLESHOOT CHAIR LIFT, CURTAIN, HEATER		1,336.00
40243180	01/23/2023	NASCO	01-5800	TRANS - WATER SERVICE	51.63	
40243181	01/23/2023	O'REILLY AUTO PARTS	01-4300	WATER SERVICES	37.40	89.03
40243182	01/23/2023	OFFICE DEPOT	01-4300	SUPPLIES		70.08
				MATERIALS/SUPPLIES		
				CLASSROOM SUPPLIES FOR SOCIAL SCIENCE	180.91	181.39
				DEPARTMENT SUPPLIES	97.92	
				GENERAL SUPPLIES	82.82	361.65
40243183	01/23/2023	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	M&O SUPPLIES	19.85	
40243184	01/23/2023	PRO PACIFIC FRESH	01-4315	TRANS DETAILING SUPPLIES	32.40	52.25
40243185	01/23/2023	SAV-MOR FOODS	13-4700	NSLP FRUIT/VEGETABLES		495.06
			01-4300	AG BIO/AG CHEM ACTIVITY SUPPLIES	36.60	
				GROCERY SUPPLIES FOR SCIENCE	7.50	
40243186	01/23/2023	TEHAMA COUNTY MOSQUITO C/O SCI CONSULTING GROUP	01-5800	SAVE/MORE OPEN	10.45	54.55
				ASSESSMENT NORTH ST.		7.36
40243187	01/23/2023	THE DANIELSEN COMPANY	13-4300	NSLP SUPPLIES	386.06	
			13-4700	NSLP FOOD	755.91	1,141.97
40243188	01/23/2023	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4300	ART & CRAFT SUPPLIES	61.86	
				BAND SUPPLIES KEYBOARD/GUITARS	980.14	
				E-4 CABINET HANDLES	212.80	
				FACULTY ROOM COFFEE/DISHES	71.16	
				FFA OFFICER WINTER RETREAT LUNCH/ACTIVITY	339.03	
				FOOD	359.64	
				QUARTER 2 STUDENT OF THE MONTH	32.95	
				RANCH WINDOW BLINDS	494.96	
				SPED- STRIVE	14.00	
				STARS=- ROBOTIC REGISTRATION	115.00	
				WATER FOR BD MTGS	9.96	
				WELLNEST- FOOD INCETIVICES	87.62	
			01-4307	FOOD FOR END OF Q2 STAFF MEETING	129.32	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Board Report

Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40243188	01/23/2023	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4307	SPEED- STRIVE	172.72	
			01-4311	STAFF CHRISTMAS BREAKFAST	289.78	
			01-5200	GAS FOR DISTRICT VANS WRESTLING	603.52	
				11/2-11/5 ACSA LEADERSHIP SUMMIT SAN DIEGO	11.92	
				2/10/23 D DAVISSON CASBO POSITION CONTROL REDDING	55.00	
				2/26-2/28 A BAKKI EDU FOR CAREERS SACTO	395.00	
				3/20-3/22 D DAVISSON FRONTLINE ERP OAKLAND	849.00	
				3/21-24 B SCHREIBER CABE CONF LONG BEACH CONV	194.27	
			01-5300	MEMBERSHIP DEPT OF PESTICIDE REGULATION	60.00	
			01-5800	2/11/23 CHICO FIELD DAY REGISTRATION CHRISTMAS CARDS FROM SHUTTERFLY	402.00	
				FALL GAS CARD FOR PARENT- IM	243.50	
			01-5833	3 GIMKIT SUBSCRIPTIONS	146.00	
			13-4300	FREEZER TEMP SENSOR AND GATEWAY SUPPLIES FOR KITCHEN	59.88	
				COSTCO - SNACK BAR ITEMS	482.90	
				US FOODS CHEF STORE	355.54	
				CUSTODIAL SUPPLIES	1,453.87	
				CUSTODIAL SUPPLIES	144.18	
				COPY CENTER	8,827.52	
40243189	01/23/2023	W.W. GRAINGER, INC.	01-4300			390.65
40243190	01/23/2023	WAXIE SANITARY SUPPLY	01-4300			126.71
40243191	01/23/2023	WEST COAST PAPER	01-4300			73.84
Total Number of Checks					119	534,818.32

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	99	286,976.27
13	CAFETERIA SPEC REV	14	24,719.48
14	DEFERRED MAINTENANCE	8	14,401.21
19	FOUNDATION SPECIAL	6	3,542.67
35	COUNTY SCH FACILITY	2	35,298.09
76	WARRANT/PASS-THRU	1	169,906.96

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Board Report

Checks Dated 01/01/2023 through 01/30/2023

Board Meeting Date February 16, 2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	119		534,844.68	
		Less Unpaid Sales Tax Liability			26.36	
		Net (Check Amount)			534,818.32	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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905 - Corning Union High School

Generated for JESSICA MARQUEZ (JIMARQUEZ), Jan 30 2023 9:24AM

2022-23 School Year -

Outgoing

Updated 1/23/23

Last Name	First	Grade	To	Code	Reason / Date
Adiego	Avery	10th	Red Bluff	1	Established 9/1/22
Barry	Akiva	9th	Chico Unified	1	Established 2/4/22
Camacho	Cindy	9th	Anderson	1	Established 8/16/22
Fox	Luke	9th	Hamilton	1	Established 8/47/22
Fox	Emily	12th	Durham	1	Established 8/16/22
Freeman	Coalby	9th	Orland Unified	1	Established 8/18/22
Galvan	Daisy	12th	Red Bluff	1	Established 3/21/22
Galvan	Kassandra	10th	Red Bluff	1	Established 3/21/22
Gamboa	Julian	9th	Orland Unified	1	Established 7/20/22
Garcia	Christian	9th	Red Bluff	1	Pending RB approval
Gilbert	Taylor	9th	Los Molinos	1	Established 6/14/22
Griego	Mia	11th	Los Molinos	1	Established 8/23/22
Madrigal	Jocelyn	10th	Los Molinos	1	Established 4/5/22
Maloney	Arien	9th	Hamilton	1	Established 8/5/22
Martinez	Abram	9th	Willows	1	Established 9/22/22
Muniz-Gutierrez	Angel	9th	Red Bluff	1	Denied per RB 12/7/22
Parker	Kelsie	12th	Red Bluff	1	Established 8/15/22
Perez	Omar	9th	Chico Unified	1	Established 1/20/22
Rico	Marisa	11th	Orland Unified	1	Renewal from 2019-20 school year Established 5/16/19
Rosales	Zulema	11th	Los Molinos	1	Renewal Established 07/28/22
Salazar	Maylynn	9th	Red Bluff	1	Pending RB approval
Kampmann	Tucker	10th	Orland Unified	1	Renewal from 2020-21 school year Established 6/25/20
Staton	Rosehannah	9th	Chico Unified	1	Established 4/11/22
Terrones	Adamari	9th	Hamilton Unified	1	Established 10/24/22
Terrones	Armando	12th	Hamilton Unified	1	Established 10/24/22
Terrones	Chris	10th	Hamilton Unified	1	Established 10/24/22
Toney	Conley	9th	Orland Unified	1	Established 3/11/22

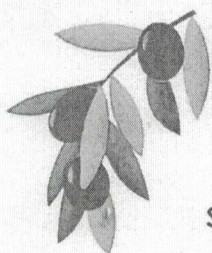
2022-2023 School Year

Incoming

Updated: 1/12/23

Last Name	First	Grade	To	Code	Reason / Date
Ables	Clinton	9th	Red Bluff	1	Denied by CUHSD 11/8/22
Ayers	Kamryn	11th	Los Molinos	1	Established 8/19/22
Beaver	Taylor	9th	Red Bluff	1	Established 10/10/22
Brady	Karson	10th	Red Bluff	1	Renewal Established 11/2/21
Brooksher	James	11th	Red Bluff	1	Established 6/6/22
Brown,	Christopher	12th	Red Bluff	1	Renewal Established 08/01/2022
Brown,	Madison	10th	Red Bluff	1	Renewal Established 08/01/2022
Carter	Hayden	11th	Orland Unified	1	Renewal 8/2/22
Carter	Lily	10th	Orland Unified	1	Renewal 8/2/22
Castellanos	Steven	11th	Los Molinos	1	Revoked 08/04/2022
Castillo	Javier	12th	Red Bluff	1	Established 10/31/22
Castillo	Liyana	11th	Red Bluff	1	Established 10/31/22
Dutra	Gavin	9th	Orland Unified	1	Established 6/18/22
Eckernod	Rylie	12th	Red Bluff	1	Established 10/31/22
Feele	George	12th	Red Bluff	1	Renewal Established 5/25/22
Feele	Nicholas	9th	Red Bluff	1	Established 5/25/22
Gallardo	Joanna	10th	Willows	1	Denied 08/03/2022
Gallardo	Joanna	10th	Willows	1	Approved 1/12/23
Gallardo	Kenya	12th	Willows	1	Approved 1/12/23
Godinez Ceja	Artemio	10th	Red Bluff	1	Renewal CUHS Approval 6/29/22
Guillen	Jairo	10th	Red Bluff	1	Renewal CUHS Approval 07/27/2022
Guillen	Maricello	10th	Red Bluff	1	Established 07/25/2022
Hernandez	Diego	10th	Red Bluff	1	Renewal Established 7/11/22
Hernandez	Natalia	10th	Red Bluff	1	Established 7/19/22
Hopping	Savannah	12th	Los Molinos	1	Established 10/27/22
Houchins	Anthonye	11	Red Bluff	1	Renewal 8/15/22
Jones	Kayden	9th	Orland Unified	1	Established 8/2/22
Jones	Tristan	12th	Orland Unified	1	Renewal 8/2/22
Linder	Taylor	10th	Red Bluff	1	Established 6/27/22
Maldonado	Daniel Barron	12th	Orland Unified	1	Established 9/17/22
Mackintosh	Nicolas	11th	Red Bluff	1	Established 7/1/22
Mackibbin	Ketura Jezebel	11th	Red Bluff	1	Established 9/17/22
Miranda	Judith	12th	Red Bluff	1	Established 7/12/22
Moyer	Keely	12th	Red Bluff	1	Established 8/18/22
Ochs	Cade	10th	Los Molinos	1	Renewal from 2022- 23 school year Established 8/14/20
Reid	Emily	10th	Red Bluff	1	Renewal from 2020-21 school year Established 8/14/20
Santos	Vladimir	12th	Red Bluff	1	Renewal/Paperwork Established 5/19/22 & 5/25/22
Williams	Devin	11th	Los Molinos	1	Established 12/8/21

Board Meeting Date:		2/16/23			
<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Resignation	Voluntary	Loera, Cristian	Campus Supervisor	2/16/23	Voluntary Resignation
Extra Duty/Stipend/Temporary/Coaching Authorizations					
1/1/2002	Stipend	Islas, Eva	STARS Academic Facilitator	Monthly	Changing STARS duties
1/27/23	Stipend	Stearns, Jared	ISP Stipend	Annually	1/7 of salary for 4 students
1/16/23	Stipend	Fiorot-Peek, Martina	STARS Academic Facilitator	Monthly	Italian Club



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, Todd Henderson, Larry Glover, Tony Turri and Cody Lamb

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 01/31/2023 Site Corning Union High School

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Fog machine, \$400, 2, Do not use. Have newer, safe fog machines	Surplus Throw away Donate
magnetic car signs, \$70, No longer use during home coming.	Surplus Throw away
Guide to good food 2006, 30 books	Throw away
Good Heart, No longer use.	

____ For additional items, check here and attach list.

Supervisor Approval: _____

Signature

1/31/23

Date

Site Administrator: _____

Signature

Date

Superintendent Approval _____

Signature

Date

Board Meeting Date 2/16/23

Approved ☐

Denied ☐

Disposition:

2/2015

643 Blackburn Ave. Corning, CA 96021 phone: (530) 824-8000 fax: (530) 824-8005



Tehama County Department of Education

Richard DuVarney
Tehama County
Superintendent of
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

January 20, 2023

Jared Caylor, District Superintendent
Board of Trustees
Corning Union High School District

RE: Approval of 2022/2023 1st Interim Budget Report

We would like to thank you for your submission of the 2022/2023 1st Interim report. Our office has completed its review in compliance with the provisions of Education Code 42131(a) (2). The Code requires the County Superintendent to approve or disapprove Interim Reports after:

Examining the report to determine whether it complies with the standards and criteria established pursuant to Section 33127.

Determining whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Based on our review, the 1st Interim Budget Report has been approved.

Additional changes, including attendance, new state programs, and the Governor's proposed 2023/2024 budget will be addressed in the 2nd Interim Report as more information becomes available. A complete listing of any technical corrections and recommendations has been sent directly to your Chief Business Official.

Multi-Year Projections

As Local Educational Agencies (LEAs) navigate through unprecedented fiscal and educational challenges, maintaining fiscal solvency remains a priority. Each LEA is funded according to their size and student data and demographics, which creates a unique set of financial risk factors based on current reserve levels, enrollment trends, bargaining agreements, degree of revenue volatility, and various other statewide factors. The Legislative Analyst December 2022 Fiscal Perspectives publication claims that persistent high inflation presents federal and state policymakers with an economic problem not seen in roughly four decades, as through much of the past 15-year period, inflation was not only subdued, but consistently ran below the Federal Reserve's target of 2 percent. Inflation emerged and accelerated throughout 2021 and has remained elevated in 2022, putting legislature in unfamiliar economic territory for budgeting and policymaking. The combination of accelerating inflation and the estimated decrease of \$41 billion in state tax revenue in the current budget window as compared to the level of tax revenues projected in the 2022-23 Budget Act create a sense of urgency that districts carefully monitor their individual situations and plan accordingly to maintain fiscal solvency.

Cash Flow

The District is projecting positive cash balances throughout the current year. It remains important to monitor cash during the year to ensure that the June 30 cash balance will be sufficient.

Negotiations

The District has settled negotiations. If the agreement should change, Government Code 3547.5 requires the district to publicly disclose costs related to any bargaining agreement prior to approval. This includes additional MOUs that result in an increased cost to the District. Please provide a Disclosure of Collective Bargaining Agreement and multi-year projection to our office 10 working days prior to Board approval.

The attached trend analysis of the 1st interim budget to prior year actuals is provided for your assistance and will provide you with important comparative data for budgetary consideration. The comparative data will highlight trends in revenue and expenditure growth or decline, deficit spending patterns, and a final accounting for the ending fund balance.

We want to acknowledge and express our appreciation to you and the district's staff for your collaboration during our financial review. If our office can be of further assistance, please contact Jennifer Kiff at 530-528-7376.

Sincerely,



RICHARD DUVARNEY
Tehama County Superintendent of Schools

cc: Diana Davisson, Chief Business Official, Corning Union High School District

Enclosure: Trend Analysis

Trend Analysis
Corning Union High School District
General Fund Unrestricted/Restricted

	Actuals 12/13	Actuals 13/14	Actuals 14/15	Actuals 15/16	Actuals 16/17	Actuals 17/18	Actuals 18/19	Actuals 19/20	Actuals 20/21	Actuals 21/22	1st Interim 22/23
Total Revenue	\$9,248,471	\$9,117,093	\$10,133,326	\$12,031,512	\$12,156,376	\$12,804,048	\$14,759,995	\$15,870,057	\$18,546,783	\$19,674,497	\$23,015,875
Total Expenditures	\$9,933,878	\$10,363,835	\$13,755,961	\$11,542,543	\$11,776,183	\$12,029,931	\$13,140,118	\$15,508,844	\$16,195,561	\$18,312,574	\$20,862,109
Excess (Deficiency) of Revenue & Expense	-\$685,407	-\$1,246,742	-\$3,622,635	\$488,969	\$380,193	\$774,117	\$1,619,877	\$361,213	\$2,351,222	\$1,361,924	\$2,153,766
Total Other Financing Sources/Uses	\$0	\$0	\$2,806,720	\$76,144	-\$15,513	\$30,805	-\$17,039	\$0	\$0	\$0	-\$70,000
Change in Fund Balance	-\$685,407	-\$1,246,742	-\$815,915	\$565,113	\$364,680	\$804,922	\$1,602,838	\$361,213	\$2,351,222	\$1,361,924	\$2,083,766
Beginning Balance Audit Adjustment	\$3,418,131 -\$65,758	\$2,666,966 \$30,319	\$1,450,542 \$108,103	\$742,730 -\$2,566	\$1,305,276 -\$81,655	\$1,588,303	\$2,393,224	\$3,996,061	\$4,357,274	\$6,708,497	\$8,070,420
Ending Balance	\$2,666,966	\$1,450,543	\$742,730	\$1,305,277	\$1,588,301	\$2,393,224	\$3,996,062	\$4,357,274	\$6,708,496	\$8,070,420	\$10,154,186
Components of Ending Fund Balance											
Restricted/Reserved 9711- 9740	\$87,354	\$161,955	\$91,595	\$279,288	\$262,394	\$210,898	\$82,605	\$85,546	\$1,164,026	\$678,637	\$2,965,162
Committed 9760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,740	\$0	\$0
Assigned 9780	\$310,000	\$0	\$0	\$0	\$854,861	\$1,192,648	\$2,300,093	\$2,344,200	\$1,939,604	\$5,182,896	\$4,685,041
Reserve for Economic Uncertainty 9789	\$796,242	\$0	\$550,238	\$461,701	\$471,047	\$957,687	\$1,578,859	\$1,861,061	\$3,528,126	\$2,208,887	\$2,511,853
Unassigned/Unappropriated 9790	\$1,473,369	\$1,288,587	\$100,897	\$564,289	\$0	\$31,991	\$34,505	\$66,467	\$0	\$0	-\$7,870
CBEDS - Oct Enrollment	983	964	949	923	946	974	1010	1076	1093	1098	1138
P-2 ADA (Projection for 22/23)	908.87 92.46%	900.88 93.45%	891.90 93.98%	868.30 94.07%	884.91 93.54%	918.90 94.34%	961.48 95.20%	1020.49 94.84%	1017.95 93.13%	1012.22 92.19%	1069.00 93.94%

January 2023



CORNING UNION HIGH SCHOOL DISTRICT

SOLAR PLANT ANNUAL REPORT



SUBMITTED TO:

Mr. Jared Caylor
Superintendent
Corning Union High School District
643 Blackburn Avenue
Corning, CA 96021

SUBMITTED BY:

IEC Power, LLC
8775 Folsom Boulevard, Suite 110
Sacramento, CA 95826
Phone: 916.383.6000



iec-corporation.com



IEC Power, LLC
8775 Folsom Boulevard
Suite 110
Sacramento, CA 95826

916-383-6000 Main
916-383-6010 Fax

www.iec-corporation.com

January 31, 2023

Mr. Jared Caylor
Superintendent
Corning Union High School District
643 Blackburn Ave.
Corning, CA 96021

Subject: Corning Union High School District Solar Plant Annual Report
Period: January 1, 2022 – December 31, 2022

Dear Mr. Caylor:

December 31, 2022, marked the completion of the eighth Annual Production Period of the Corning UHSD solar PV system. In accordance with our Operation and Maintenance Agreement with the District, IEC Power has prepared the Solar Plant Annual Report which consists of system production summaries, maintenance logs, and inspection reports for the complete year. The purpose is to report the performance and annual energy production of the system, and to identify any action items for the District.

Production

The PV systems at each site have displayed outstanding performance and are meeting production projections. The system is producing at 104.4% of the Expected Annual Energy Production, exceeding the Energy Production Guarantee of 90%. The system generated a total of 507,157 kWh. A breakdown of system performance by site has been included in Attachment 1, Energy Production Report.

Safety and Environment

There were no safety/accident issues or reports of any environmental disturbances during the twelve-month period ending on December 31, 2022.

Safety is of the upmost importance to IEC. In the event of an emergency, contact:

- Brandon Doering: (801) 671-1708
- Eric Quintero: (916) 835-2150

Additional Services

In addition to continuously monitoring the systems via the PowerTrack web interface, IEC has performed the following services at the systems:

- Annual equipment inspection/maintenance
- Equipment warranty repair/replacement

Inspections & Engineering Investigations

IEC performed a set of inspections at all the solar sites to ensure installations are fully functional and properly serviced. The Annual Inspection was performed on August 31, 2022. Results of the inspections have been provided in the Annual Inspection Report.

Throughout the year, performance of system components is also continuously monitored to ensure optimum system output. In the event of a malfunction, a technician or engineer is dispatched to investigate and resolve the issue. Items requiring action from IEC included: troubleshooting and replacement of inverters. Details have been provided in Attachment 2, Maintenance Logs.

In general, all solar PV sites are operating normally. During the maintenance inspections and engineering investigations, we discovered the following issues that were reported but repeated here for convenience:

- *One inverter at CUHS is currently being repaired under warranty. (Update: This has been repaired and reinstalled.*
- *One (1) broken PV module was found. (Update: This has been replaced.)*

Action Required by Operator and Owner

Below is summary of action items for the Owner (District)

1. None.

Below is a summary of action items for the Operator (IEC)

All items have been addressed, resolved, and closed out.

Next Steps

- The next "Annual Inspection" is tentatively scheduled for August 2023
- The next "Annual Report" is due March 1, 2024

Please feel free to contact Brandon Doering at (916) 383-6000 if you have any questions.

Sincerely,



Eric Quintero, PE
Manager

Enclosure

1. Energy Production Report
2. Maintenance Logs
3. Annual Inspection Report

ATTACHMENT 1
ENERGY PRODUCTION REPORT



ATTACHMENT 1



Corning Union High School District Energy Production Report (Jan 1, 2022 - Dec 31, 2022) 1/31/2023

PV System Energy Production Report

Site Name	Expected Annual Energy Production (MWh)	Cumulative Annual Energy Production (MWh)
Centennial High School	58.282	62.152
Corning Union High School	427.572	445.005
Total:	485.854	507.157

- Yearly Energy Production Evaluation Summary: PV systems are performing at 104.4% of Expected Annual Energy Production based on actual weather data (Cumulative Annual/Expected Annual = $507.157/485.854 = 104.4\%$).

- Effects of PV module soiling on system performance are constantly monitored to ensure proper system performance. For the twelve month period ending on December 31, 2022, the soiling impact was insignificant and washing of the PV modules was unnecessary.

- Cumulative annual energy production data are downloaded from the AlsoEnergy PowerTrack interface at: <http://www.alsoenergy.com/powertrack>

In accordance with the O&M agreement, the expected annual energy production has been adjusted to account for PV module performance degradation (manufacturer's power warranty specifies a power output degradation of 0.7% from the previous year).

ATTACHMENT 2
MAINTENANCE LOGS



ATTACHMENT 2

Maintenance Logs

Corning Union HS

5/5/22 Installed new Inverter #8.

8/31/22 Installed new Inverter #9.

 Pulled Inverter #6 for warranty repair.

 Performed Annual Inspection.

 One (1) broken PV panel was found.

Centennial HS

8/31/22 Annual Inspection Performed.

 Rebooted frozen datalogger.

 Pulled Inverter #1 for warranty repair.

ATTACHMENT 3
ANNUAL INSPECTION REPORT





This document was provided to Corning UHSD in separate attachment.

CMAS PRICING PROPOSAL



CORNING HIGH SCHOOL



December 13, 2022

FieldTurf USA Inc. is pleased to present the following proposal. FieldTurf pricing is based on the current **FieldTurf CMAS Contract (4-06-78-0031A)**.

FieldTurf California License 849044

Click the follow CMAS hyperlink for CMAS due diligence documentation: [CMAS Contract: 4-06-78-0031A](#)

	Corning High School	Quantity	Units	Unit Price	Total
	Synthetic Turf				
1	FieldTurf Vertex Prime 2" PureFill	87,454	SF	\$5.80	\$507,609.00
2	Inlaid Football Markings	1	EA	\$7,280.00	DONATED
3	Inlaid Soccer Markings	1	EA	\$7,280.00	DONATED
4	FieldTurf Versatile	87,454	SF	\$1.58000	\$138,177.00
5	EndZone Letters with 1 Color	16	EA	\$1,010.00	\$16,160.00
6	Center Logo with 4 Colors - approx. 40' x 40'	1	EA	\$14,140.00	\$14,140.00
7	GMAX Testing	1	EA	\$1,515.00	\$1,515.00
8	Maintenance Equipment: FieldSweep & GroomRight	1	EA	\$9,816.19	\$9,816.00
9	Use Tax	1	LS	\$27,628.00	\$27,628.00
10	8-Year 3rd Party Prepaid Insured Warranty	1	LS	INCLUDED	INCLUDED
11	Project Management	1	LS	\$10,000.00	\$10,000.00
	Subtotal Synthetic Turf				\$725,045.00
	Subtotal Project				\$725,045.00
12	Performance & Payment Bonds	1	LS	\$8,248.52	\$8,248.52
	Total - Corning High School				\$733,293.52
	Voluntary Alternates				
A1	Maintenance Program - 1 visit per year	8	EA	\$2,752.25	\$22,018.00
	Performance & Payment Bonds	1	LS	\$253.06	\$253.06
	Total Alternate #1				\$22,271.06

SECTION 00 41 00
BID FORM

Contractor Name: R&R Horn Contractors, Inc.

BID TO PERFORM CERTAIN WORK:

Corning High School Football Field Renovation
Corning Union High School District
643 Blackburn Avenue
Corning, CA 96021

1. Bids will be received up to and no later than **January 26, 2023 @ 2:00 PM**, at the Corning Union High School District Office, 643 Blackburn Avenue, Corning, CA 96021.

Gentlemen:

The undersigned hereby proposes and agrees to furnish any and all required labor, materials, equipment, transportation and services for the **Corning High School Football Field Renovation for the Corning Union High School District** in strict conformity with the plans, specifications and other documents on file at the office of the Architect, Nichols, Melburg & Rossetto, 300 Knollcrest Drive, Redding, CA 96002.

BASE BID:

Six Hundred Eighty Thousand DOLLARS
(\$ 680,000.00)

If Notified within sixty (60) days of the date of receiving bids the undersigned hereby agrees to sign said Contract and furnish the necessary bonds within ten (10) days after written notice of the award of said Contract.

The undersigned has examined the location of the proposed work and is familiar with the Plans, Specifications and other Contract Documents, and with local conditions at the place where the work is to be done.

The undersigned has examined carefully all the above figures and understands that the Corning Union High School District will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid.

(The undersigned hereby agrees the contract time noted in the Instruction to Bidders is reasonable.)

ENCLOSED PLEASE FIND BIDDER'S BOND, CERTIFIED CHECK NO. _____, OR
CASHIER'S CHECK NO. _____ FOR THE _____ BANK, FOR
\$ _____.

The undersigned agrees that all Addenda received and acknowledged herein shall become a part of and included in this Bid. This Bid includes the following Addenda:

ADDENDA NUMBERS: 1 2 _____

SECTION 00 41 00
BID FORM

NAME OF FIRM: R&R Horn Contractors, Inc.

TYPE OF FIRM: Corporation

(Corporation, Partnership, Etc.)

ADDRESS: PO Box 6697

CITY AND STATE: Chico, Ca 95928

CONTRACTOR'S LICENSE NUMBER: 958638

EXPIRATION DATE OF CONTRACTOR'S LICENSE: 3/31/2023

The contractor's license number and expiration date as stated herein are made under penalty of perjury.

PREVIOUS RELEVANT EXPERIENCE:

List similar School Football Field synthetic field preparation projects performed within the last 5 years:

Liberty Ranch High School - Athletic Field Improvements - Galt Joint Union High School District
Kevin Clemons - 209-745-3061

Galt High School - Athletic Field Improvements - Galt Joint Union High School District
Kevin Clemons - 209-745-3061

CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS REGISTRATION
NUMBER: 1000007553

DATE: 6/30/2023 CONTRACTOR'S SIGNATURE 

CONTRACTOR NAME: Jared Springer, Senior Estimator

SECTION 00 41 00
BID FORM

LIST OF SUBCONTRACTOR'S:

Pursuant to the provisions of Section 4100 to 4108, inclusive, of the Governmental Code of the State of California, as set forth in the Instructions to Bidders and General Conditions, Section 17, the undersigned hereby designates below the names and locations of the place of business for each Subcontractor.

SUBCONTRACTOR NAME	ITEM OF WORK	PLACE OF BUSINESS	CURRENT LICENSE NO.	D.I.R. NUMBER
1. Pavement Recycling System	Line Item	Sacramento, CA	569352	100003363
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

01/23

Corning Union High School District
Corning High School Football Field Renovation
NMR Project No. 22-2015

00 41 00 - 3

SECTION 00 62 00
NON-COLLUSION AFFIDAVIT

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH PROPOSAL

To: Corning Union High School District
State of California
County of Tehama

Jared Springer
Senior Estimator of R&R Horn Contractors, Inc. being first duly sworn, deposes and says that he or she is the party making the foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true and, further, that the bidder has not directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

IN WITNESS WHEREOF, The Parties to these presents have hereunto set their hands the year and date first above written.

(The above certificate must be signed and filed with the District prior to performing any work under this Contract.)

CONTRACTOR

By: 

Jared Springer, Senior Estimator

Dated: 1/25/23

NOTARY

By: See Attached

Dated: 1/25/23

SEAL:

Notarization of this form if a bid requirement.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Butte

Subscribed and sworn to (or affirmed) before me on this 25TH
day of JANUARY, 2023, by Jared Springer,
proved to me on the basis of satisfactory evidence to be the
person(s) who appeared before me.



(Seal)

Signature

Elizabeth Colodi

CERTIFICATE
REGARDING WORKERS' COMPENSATION

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

Labor Code Section 3700 in relevant part provides:

"Every employer except the State shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract and will require all subcontractors to do the same.

R&R Horn Contractors, Inc.

Contractor _____

By: _____

Jared Springer, Senior Estimator

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this Contract.)



R&R HORN Contractors, INC.
General Contractors

November 18, 2020

Re: Appointment of Agent – Power of Attorney

To Whom It May Concern:

I hereby authorize and empower the following individual to be designated an Agent of R & R Horn Contractors, Inc. to execute and deliver documents, including but not limited to agreements, construction contracts, subcontracts, competitive bids for projects, general contractor proposals, subcontractor proposals, price quotations or bids for materials, lien releases, and other documents and instruments with governmental authorities (federal, state, county, and local), with general contractors and subcontractors, and with private parties, in the name and on behalf of R & R Horn Contractors, Inc.:

Jared Springer

I hereby also authorize and empower the following individual to be designated an Agent of R & R Horn Contractors, Inc. for the purpose of witnessing or attesting, if necessary, any such documents mentioned above:

Jared Springer

This authorization letter is effective and in full force and effect, until modified.

Sincerely,

Quin Hogan
VP/Secretary
R & R Horn Contractors, Inc.

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we, The Ohio Casualty Insurance Company, as Surety and R & R Horn Contractors, Inc., as Principal, are jointly and severally, along with their respective heirs, executors, administrators, successors and assigns, held and firmly bound unto CORNING UNION HIGH SCHOOL DISTRICT ("the Obligee") for payment of the penal sum hereof in lawful money of the United States, as more particularly set forth herein.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, the Principal has submitted the accompanying Bid Proposal to the Obligee for the Work commonly described as **Corning High School Football Field Renovation**.

WHEREAS, subject to the terms of this Bond, the Surety and the Principal are jointly and severally firmly bound unto the Obligee in the penal sum equal to Ten Percent (10%) of the maximum amount of the Bid Proposal submitted by the Principal to the Obligee, inclusive of amounts proposed for Alternate Bid Items, if any.

NOW THEREFORE, if the Principal shall not withdraw said Bid Proposal within the period specified therein after the opening of the same, or, if no period be specified, for sixty (60) days after opening of said Bid Proposal; and if the Principal is awarded the Contract, and shall within the period specified therefore, or if no period be specified, within five (5) days after the prescribed forms are presented to him for signature, enter into a written contract with the Obligee, in accordance with the Bid Proposal as accepted and give such bond(s) with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such Contract and for the payment for labor and materials used for the performance of the Contract, or in the event of the withdrawal of said Bid Proposal within the period specified for the holding open of the Bid Proposal or the failure of the Principal to enter into such Contract and give such bonds within the time specified, if the Principal shall pay the Obligee the difference between the amount specified in said Bid Proposal and the amount for which the Obligee may procure the required Work and/or supplies, if the latter amount be in excess of the former, together with all costs incurred by the Obligee in again calling for Bids, then the above obligation shall be void and of no effect, otherwise to remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or the Call for Bids, the Work to be performed there under, the Drawings or the Specifications accompanying the same, or any other portion of the Contract Documents shall in no way affect its obligations under this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of said Contract, the Call for Bids, the Work, the Drawings or the Specifications, or any other portion of the Contract Documents.

In the event suit or other proceeding is brought upon this Bond by the Obligee, the Surety and Principal shall be jointly and severally liable for payment to the Obligee all costs, expenses and

[CONTINUED NEXT PAGE]

SECTION 00 61 10
BID BOND

fees incurred by the Obligee in connection therewith, including without limitation, attorneys' fees.

IN WITNESS WHEREOF, the Principal and Surety have executed this instrument this 25th day of January, 2023 by their duly authorized agents or representatives.

<u>R & R Horn Contractors, Inc.</u> (Bidder-Principal Name)	
By:	<u>[Signature]</u> (Signature)
	<u>Jared Springer</u> (Typed or Printed Name)
Title:	<u>Senior Estimator</u>
(Attach Notary Public Acknowledgement of Principal's Signature)	

<u>The Ohio Casualty Insurance Company</u> (Surety Name)	
By:	<u>[Signature]</u> (Signature of Attorney-In-Fact for Surety)
	<u>Elizabeth Collodi, Attorney-in-Fact</u> (Typed or Printed Name of Attorney-In-Fact)
(Attach: (i) Attorney-In-Fact Certification; (ii) Notary Public Acknowledgment of Authorizing Signature on Attorney-In-Fact Certification; and (iii) Notary Public Acknowledgement of Attorney-In-Fact's Signature)	

Contact name, address, telephone number and email address for notices to the Surety	
<u>Phyllis Jarvis</u> (Contact Name)	
<u>175 Berkeley Street</u> (Street Address)	
<u>Boston, MA 02116</u> (City, State & Zip Code)	
(888) <u>398-8924</u> () _____ Telephone	Fax
<u>Phyllis.Jarvis@LibertyMutual.com</u> (Email address)	

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Butte)

On January 25, 2023 before me, Sara Walliser, Notary Public
(insert name and title of the officer)

personally appeared Elizabeth Collodi,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Sara Walliser

(Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8208769-971829**

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Bill Rapp; Brad Espinosa; Breanna Boatright; Claudine Gordon; Deanna Quintero; Dineen Fraser; Elizabeth Collodi; Jason March; Jennifer Lakmann; John Hopkins; John J. Weber; Kathleen Le; Kris Lopes; Kristie Phillips; Mary Collins; Matthew Foster; Michael Feeney; Mike Taylor; Mindy Whitehouse; Pam Sey; Paula Senna; Peggy Trusty; Phil Watkins; Renee Ramsey; Samantha Watkins; Sara Walliser; Sharon Smith; Steven L. Williams; Tony Clark

all of the city of Chico state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 28th day of September, 2022.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By:

David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 28th day of September, 2022 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 25th day of January, 2023.



By:

Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

CMAS PRICING PROPOSAL



PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Vertex Prime 2" with PureFill (FTVTP-2) system, with the following product characteristics:

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 4.5lbs sand & 1.1lbs PureFill per sq.ft.
- ▶ **Pile Weight:** 39 oz/yd²
- ▶ **Total System Weight:** 866 oz/yd²

FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

PRICE INCLUDES:

- a) Design Assistance to Include:
 - a. Conduct site visit to review existing conditions and coordinate project program with owner.
 - b. Review existing conditions, as-builts and geotechnical reports provided by owner to develop required base plan for design.
 - c. Conduct design workshop with District, Owners representatives and District Architect/Engineering team.
 - d. Development of Construction documentation including the following plans.
 - i. Existing Conditions Plan
 - ii. Demolition Plan
 - iii. Grading Plan
 - iv. Drainage Plan
 - v. Details
 - vi. Specifications.
 - e. Coordination and Development of project alternates
 - f. Coordinate with district hired Engineer of record as needed for their submission to DSA.
- b) Installation of FieldTurf Versatiles
- c) Installation of the artificial in-filled grass surface upon a suitable base
- d) An (8) year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface
- e) Inlaid Football Markings
- f) Inlaid Soccer Markings
- g) Center Logo: 4 Colors, Approximately 40' x 40'
- h) EndZone Letters: 1 Color, 16 Letters ("CORNING" & "CARDINALS")
- i) Maintenance Equipment: FieldSweep & GroomRight
- j) G-Max Testing: 1 at Completion
- k) Performance and Payment Bonds

CMAS PRICING PROPOSAL



- l) Union Labor
- m) Project management

PRICE DOES NOT INCLUDE:

- a) The supply, replacement, installation and/or modification of the field edging (concrete).
- b) Any costs associated with necessary changes relating to the delineation of the field.
- c) The supply of or adjustment to existing manholes, clean-outs or grates and supply of the manhole covers.
- d) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- e) New storm drain collectors (we are utilizing existing) or existing leach trench pipe repair.
- f) Site security.
- g) Silt fencing and any other fencing.
- h) Boring for utilities.
- i) Any electrical work.
- j) Unsuitable soils beyond stabilization included above.
- k) Asphalt paving.
- l) Concrete.
- m) De-watering.
- n) Track surfacing, unless otherwise specified.
- o) Installation of manholes, junction boxes, gabions, concrete rip rap, storm drainage not related to the field construction, grate inlets and reinforced concrete pipe.
- p) Relocation, removal and repair of existing utilities not limited to electrical conduits, power poles, water, sewer, gas, cable, telephone, owner placed conduits and/or communication feeds within the field of play.
- q) Topographical Survey, Geotechnical Report, DSA Submittals or any Permitting.
- r) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- s) Site restoration, sodding, landscaping or grow-in.
- t) Permit fees, Inspection fees.
- u) Anything not explicitly noted in the inclusions.

The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the impacts of the COVID-19 pandemic are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.

CMAS PRICING PROPOSAL



Please feel free to reach out to any member of our project team with questions about our offer:

Lindsay Agattas

Project Manager Team Lead

(281) 531-4720

Lindsay.Agattas@fieldturf.com

Andrew Rowley

Regional Vice President

(707) 529-8459

andrew@fieldturfnorcal.com

Thank you again for your interest in FieldTurf, we look forward to working with you.

Per:

Marie-Christine Raymond, Director of Operations
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: Eric.Fisher@smartbuycooperative.com.



CMAS PRICING PROPOSAL



CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING



Corning Union High School

Safety Plan

2022-2023

Committee Members:

Jared Caylor, Superintendent
Matt Hewitt, School Resource Officer, Corning Police Department
Justine Felton, Associate Principal

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Assessment of the Current Status of School Crime

2021-22 Suspension Statistics

Ed Code	Description of Offense	Number of Suspensions
48900(a)	Related to the physical injury of another student	37
48900(b)	Related to the possession of a dangerous object (knife, etc.)	7
48900(c)	Related to the possession, use, etc. of a controlled substance or alcohol	13
48900(d)	Related to distributing a controlled substance	0
48900(f)	Related to damaging school or private property	1
48900(g)	Related to theft of school or private property	0
48900(h)	Related to the possession or use of tobacco	30
48900(i)	Related to committing obscene acts or using profanity	3
48900(j)	Related to the possession of drug paraphernalia	0
48900(k)	Related to the disruption of school activities or defiance of a school authority	19
49000(r)	Related to bullying	1
48900.2	Related to Sexual Harassment	0
48900.7	Terroristic Threats	0

Total Suspensions:

112 - at home suspensions

2 - in school suspensions

167 – Alternative Learning Classroom (2nd year)

Appropriate Programs and Strategies That Provide School Safety

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Corning Union High School (CUHS) has a strong law enforcement presence on campus. CUHS has a full time School Resource Officer on campus during school hours. Also, the CUHS administration maintains a strong working relationship with the Tehama County Probation Department, Tehama County District Attorney’s Office, and other county agencies.
2. School Administration Providing Safety Support – The Principal and Associate Principals all have campus supervision responsibilities that assist in school safety. One Associate Principal is the “lead” in this area, responsible for coordinating campus supervision before school, between classes, at lunch, and after school. Other administrators supervise specified areas at lunch and also assist in supervision of the campus at other times during the school day.
3. Threat Assessment Team – Two Associate Principals, three school counselors, the school psychologist, school resource officer and HOPE center director sit on a committee which reviews high risk students. Students are placed on the list if they show suicidal ideation or make any threat to others or the school. The team tracks the students ensuring all available resources are available to the student and family.
4. Attendance Polices – CUHS encourages attendance by diligently tracking and following up on student attendance issues. The school employs two full time attendance secretaries that are responsible for monitoring student attendance and reporting to the Associate Principal when necessary. The attendance office attempts to contact parents/guardians of students that are absent through our automated calling system, Parent Square. If a student is gone for three consecutive days with no contact from a guardian, school staff makes personal phone calls attempting to figure out why the student is missing. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney’s Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student’s absences may only be cleared by a doctor or school personnel (per CA Ed Code). Lastly, students are encouraged to be in school through a policy of assigning credits in class based on student attendance. Students with 9 or more absences in any one class in a semester receive reduced credit.
5. Campus Supervisors – CUHS employees a full time campus supervisors and there is one teacher that are paid an additional stipend to supervise campus at lunch. The Associate Principal coordinates these campus supervisors and they are assigned specific areas around the school to monitor. (Appendix A)

6. Communication Tools – CUHS employs the following communication tools: email, telephones, bell system, alarm system, district owned cell phones (approximately 45 staff). Last year we installed an upgraded phone system and outdoor speaker system. This allows a large portion of campus and all classrooms to receive a page or “all call”.
7. Student Identification Policy – Students at CUHS are required to carry their student ID at all times. Students can use their ID to purchase their lunch, and are required to show their ID to use the library or computer labs.
8. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The administration along with the lunch supervision staff patrols the parking lots and perimeter of campus at various times during the day to ensure that the visitor policy is being followed. Also, two years ago CUHS remodeled its main office to prevent visitors from having to come on to the main campus to get into the office. Visitors now enter the office on the perimeter of campus. Due to COVID restrictions, visitors have been limited.
9. Monitoring Academic Progress – Four counselors are responsible for monitoring the academic progress of approximately 1020 students at CUHS. The administration and teachers communicate regularly with the counselors about specific students’ needs and their need for intervention or alternative academic programs.
10. Monitoring School Behavior – One Associate Principal is largely responsible for tracking and addressing student behavior issues. CUHS employs its “Discipline Step Process”. This process is used as a tool to communicate with parents, students and teachers about behavior issues. Different steps in the process carry different consequences.
11. Lock Down Procedures – CUHS has updated its procedures for locking down the school in the case that it becomes necessary to do so (See Appendix B). CUHS has moved to using Run, Hide, Fight procedures in responding to an active threat on campus. Essentially, Run, Hide, Fight directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding. (See Appendix B).
12. Other School Safety Programs and Resources - CUHS has a student support services department that provides a number of different supports for students. There are three counselors, a full time school psychologist, an EL coordinator, and multiple teachers and paraprofessionals that provide academic and behavioral interventions in mainstream classes and in special programs. In addition to this, CUHS provides further services to students through cooperation with community organizations and funding from various grants. Currently, CUHS has an MOU with the City of Corning to use grant funds to provide full time marriage and family therapists at no charge to students in addition to paying for a full time school resource officer. This grant

allows CUHS to provide individual, group, and family therapy by professional marriage and family therapists at no charge.

Child Abuse Reporting Procedures

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

Mandated Reporter: a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

Knowledge of or Reasonably Suspects Abuse: When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

To Whom is the Report Made: An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the administration or counseling department.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a

member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.

Suspension and Expulsion Policies

When necessary, CUHS suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

When a student is referred to the administration for discipline, the "Discipline Step Process" is used to determine what consequences (including suspension) a student will receive. This process is outlined in the student handbook and is a useful tool to communicate with students, parents and staff about discipline and future consequences.

Step I:	Warning/Parent Contact
Step II:	1 day suspension/Parent Contact
Step III:	2 day suspension/Parent Contact
Step IV:	3 day suspension/Parent Contact
Step V:	5 day suspension/Parent Contact
Step VI:	5 day suspension/Transfer to Continuation or Expulsion

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.

Policy for Notifying Teachers of Dangerous Pupils

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, CUHS communicates via email with teachers regarding suspensions. The Vice Principal sends an email every week to the staff that includes student names, grades, number of days suspended, return date, and offense. The information in these emails is confidential and is to be seen by school staff only.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.

Discrimination and Harassment

Corning Union High School is dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHS has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.

School Wide Dress Code

Corning Union High School has established a student dress code in order to assure a safe, productive and appropriate learning environment for students. In addition to these goals, the dress code is intended to establish a minimum level of acceptable dress. Students and parents are encouraged to consider carefully what type of dress is appropriate for a school environment. Thinking through this can be a valuable learning process for young people as they prepare to enter a variety of work environments.

1. No student shall wear any clothing that is disruptive or likely to be disruptive to the learning environment or is offensive or distracting to other students, teachers or parents.
2. Shorts may be worn, but must be an appropriate length for an educational or professional setting.
3. Tops that expose the lower back, stomach or cleavage are prohibited. Off the shoulder shirts will also be prohibited. Bras and spaghetti straps may not be exposed. Boys' shirts must have sleeves (no tank tops or cutoff sleeves). However, boys will be allowed to wear tank tops for special school events. These events will be identified in the bulletin.
4. All clothing accessories or tattoos that have pictures or writing that is vulgar, obscene, violent, alcohol/drug/tobacco-related, is not allowed at Corning Union High School. This type of clothing is not consistent with our educational philosophy and is disruptive to the educational process.
5. Any apparel or accessories affiliated with gangs will not be allowed. This includes, but is not limited to bandanas. Also, any student materials with writing or insignia that is gang-related will be confiscated and turned over to the gang unit.
6. Hats and beanies shall be worn properly – they shall have the bill facing forward and they are not to be worn in the classroom or offices. Altered hats and beanies are not allowed. Hood are to be removed when in a classroom or office.
7. Pajamas are not allowed to be worn at school.
8. Pants must fit at the waist and/or be secured in a way that prevents sagging. Underwear cannot be visible at any time.

Violation of Dress Code

First Offense: Student will be required to change.

Second Offense: Student will be required to change and reminded that the next violation will result in suspension.

Further Offenses: Student will be required to change and suspended and/ or placed on the appropriate place of the step process.

Safe Ingress and Egress Procedures

Corning Union High School has designated areas for bus loading/unloading and parents dropping off students. Also, CUHS has sidewalks around the campus to make sure students had a safe passage to and from school.

Corning Union High School also has evacuation maps posted in all facilities. Students and staff evacuate to either the East Soccer Fields or South JV Baseball Field depending on their location on campus.

The administration and Maintenance department are also assessing the feasibility of adjusting our bus loading area in order to get the busses off of the street and into a parking area during pick up and drop off times.

Discipline Procedures

Students in public education have an obligation to conform their behavior to acceptable standards. Corning Union High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students of Corning Union High School are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

Key Areas for Follow Up

1. Systematically plan Active Threat drills (every 12 weeks)
2. Reevaluate ingress and egress with finished construction
3. Reevaluate camera placement with finished construction

Appendix A

CUHS Lunch Supervision Protocol 2022-2023

Basic Info:

- Communicate with Justine if you will not be supervising at lunch for any reason. Your duties can be filled by someone else for the day.
- Everyone should carry a phone. If you want to use your personal phone that is okay, just communicate with other people about your phone number.
- Whenever possible, walk through bathrooms. Check each stall for graffiti or vandalism. If you notice graffiti, please notify Justine or M&O as soon as possible.
- No student should be on the North side of the library or main office.
- Hacky Sacks & Frisbees are okay for students to use. No soccer, baseball, football, etc. There is one exception (see below).
- As always, encourage students to throw away their trash.

Personnel Assignments:

- Charlie: Express Line during the beginning of lunch while students are getting food. As traffic inside slows down, you will move outside and circulate throughout campus on the cart (focus primarily on the perimeter of campus looking for students or any off campus threat to student safety).
- Jason: Pizza Line just outside it at your discretion. As traffic outside the cafeteria slows down, you will monitor the north side of campus and the east side of the North Gym. Make it a point to check the North perimeter of campus periodically in order to assure no person from off campus is loitering.
- Justine: Start in Cafeteria to assure there is sufficient supervision. Then roaming all of campus and available to deal with discipline incidents as they arise. Check bathrooms prior to and immediately following lunch.
- Heather: Monitoring the Quad, between the D and I wings, and the area in front of the office. Check the E wing bathroom approximately 15 and 25 minutes into the lunch period.
- Officer Hewitt: Roaming all of campus and available to deal with discipline incidents as they arise. Focus particularly on the perimeter of campus, looking for any outside threat to student safety. Check C and E wing bathrooms twice during lunch (approximately 10 and 20 minutes into the lunch period).
- Debbie: Monitoring the east end of campus, student parking lot, and C wing. Check the C wing bathroom approximately 15 and 25 minutes into the lunch period. Make a point to check the east perimeter of campus for anyone entering the campus..

Lunch Boundaries:

- North: No students are allowed on the north side of the library and main office.
- South: The gravel road will serve as the boundary on this end of campus. On the Southwest corner, no students shall go past the end of the south gym boys locker room. Students are allowed to play on the outfield of the JV baseball field. Only students actively participating in soccer or other game will be allowed to be on the grass. If this becomes an enforcement issues we will adjust as necessary.
- East: The end of the C wing, student parking lot, woodshop and end of J wing is the boundary at this end of campus. If Ag students wish to go to their classroom that is okay as long as they are under teacher supervision.
- West: The North and South Gyms are the boundary. No students are allowed beyond the yellow line painted near the Northeast corner of the cafeteria.

Appendix A

CORNING UNION HIGH SCHOOL EMERGENCY PROTOCOL

ACTIVE THREAT

Signaled by one minute continuous bell

Staff Actions:

- Notify authorities and those in harm's way of the danger at hand
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone
- School staff or emergency personnel will open the door for all clear

Student Actions:

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached

SOFT LOCKDOWN

Signaled by three bells, pause, three bells

Staff Actions:

- Recover students / staff from outside
- Lock all perimeter doors
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone
- Do business as usual
- School staff or emergency personnel will open door for all clear

Student Actions:

- Return to inside of building
- Do business as usual

EVACUATION

Signaled by fire alarm

Staff Actions:

- Get roll sheet, red and green cards
- Lead students to designated evacuation area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with a red card or if all students are accounted for, indicate with a green card
- All clear will be announced by school staff or emergency personnel

Students Actions:

- Leave stuff behind
- Evacuate to designated area
- Await further instructions

Appendix C

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A.	REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY				
		REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS		Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO			
		REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE				
B.	REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY						
		<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)								
		ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL			
		OFFICIAL CONTACTED - TITLE				TELEPHONE ()				
C.	VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS				Street	City	Zip	TELEPHONE ()	
		PRESENT LOCATION OF VICTIM				SCHOOL		CLASS	GRADE	
		PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		OTHER DISABILITY (SPECIFY)		PRIMARY LANGUAGE SPOKEN IN HOME		
		IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME				TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)		
		RELATIONSHIP TO SUSPECT				PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> JUNK		
D.	INVOLVED PARTIES	VICTIM'S SIBLINGS								
		NAME		BIRTHDATE	SEX	ETHNICITY	NAME		BIRTHDATE	SEX ETHNICITY
		1. _____				3. _____				
		2. _____				4. _____				
		NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS		Street	City	Zip	HOME PHONE ()		BUSINESS PHONE ()	
		NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS		Street	City	Zip	HOME PHONE ()		BUSINESS PHONE ()	
		SUSPECT'S NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS		Street	City	Zip	TELEPHONE ()			
		OTHER RELEVANT INFORMATION								
E.	INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____								
		DATE / TIME OF INCIDENT		PLACE OF INCIDENT						
		NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)								

SS 8572 (Rev. 12/02)

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

Centennial High School

Safety Plan

2022-2023

Committee Members:

Jared Caylor, Superintendent

Matt Hewitt, School Resource Officer, Corning Police Department

Audri Bakke, Director of Alternative Education

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Assessment of the Current Status of School Crime

2021-22 Suspension Statistics

Ed Code	Description of Offense	Number of Suspensions
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48900(b)	Related to the possession of a dangerous object (knife, etc.)	2
48900(c)	Related to the possession, use, etc. of a controlled substance or alcohol	5
48900(d)	Related to distributing a controlled substance	0
48900(f)	Related to damaging school or private property	0
48900(g)	Related to theft of school or private property	0
48900(h)	Related to the possession or use of tobacco	9
48900(i)	Related to committing obscene acts or using profanity	1
48900(j)	Related to the possession of drug paraphernalia	0
48900(k)	Related to the disruption of school activities or defiance of a school authority	1
49000(r)	Related to bullying	0
48900.2	Related to Sexual Harassment	0
48900.7	Terroristic Threats	0

Total Suspensions:

21 at home

2 in school

Appropriate Programs and Strategies That Provide School Safety

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School has a law enforcement presence on campus. Centennial has a school resource officer on campus at break and lunch times, and is available to assist during other times as needed.
2. School Administration Providing Safety Support – The principal and school resource officer are responsible for supervising the campus at all break times. If one of them is gone, the counselor and teachers rotate to cover.
3. Threat Assessment Team – The administrator and school counselor sit on the district committee to assist in reviewing incidents regarding high risk students. Students who make a threat to themselves or others are placed on the list, and tracked over a course of time to ensure all available resources are provided to the student and family.
4. Attendance Policies – Centennial encourages attendance by diligently tracking and following up on student attendance issues. The school's administrative assistant is responsible for monitoring student attendance and reporting to the Director when necessary. The administrative assistant attempts to contact parents/guardians of students who are absent. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney's Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student's absences may only be cleared by a doctor or school personnel (per CA Ed Code).
5. Communication Tools – Centennial employs the following communication tools: email, telephones, bell system, and alarm system. One new addition this year is an upgraded phone system.
6. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
7. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 90 students at Centennial. The administrator and teachers are in daily contact with the school counselor about students' academic needs.
8. Monitoring School Behavior – The school administrator is largely responsible for tracking and addressing student behavior concerns. The school utilizes the

“Discipline Step Process” as outline by CUHS in order to communicate with students and parents about behavior issues. Each step carries a different consequence.

9. Lock Down Procedures – Centennial has adopted the district wide use of the Run, Fight, Hide protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.

Child Abuse Reporting Procedures

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

Mandated Reporter: a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

Knowledge of or Reasonably Suspects Abuse: When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

To Whom is the Report Made: An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the Vice Principal or Director of Student Support Services.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a

member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.

Suspension and Expulsion Policies

When necessary, Centennial suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

When a student is referred to school administration for discipline, a “Discipline Step Process” similar to the one at CUHS is used to determine what consequence a student will receive. The process starts with a warning and parent contact and escalates to a 5 day suspension or expulsion recommendation depending on the number of year-to-date infractions and severity of the current situation.

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.

Policy for Notifying Teachers of Dangerous Pupils

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, Centennial notifies staff members via email regarding any suspensions.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.

Discrimination and Harassment

Corning Union High School District's dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHSD has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.

Safe Ingress and Egress Procedures

Centennial High School has designated areas for bus loading/unloading and parents dropping off students. Centennial has sidewalks around the campus to ensure a safe passage to and from school.

Centennial High School has evacuation maps posted in all facilities. If evacuation is required, students and staff move to the parking lot across the street.

Discipline Procedures

Students in public education have an obligation to conform their behavior to acceptable standards. Centennial High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to ensure that the students are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

Key Areas for Follow-Up

1. Plan Active Threat drills on a regular, consistent basis
2. Reevaluate ingress and egress after the SRO conducts a safety assessment of the campus

Appendix A

CENTENNIAL HIGH SCHOOL **EMERGENCY PROTOCOL**

LOCKDOWN **Signaled by siren**

Staff Actions:

- Notify authorities and those in harm's way of the danger at hand
- Get Crisis Folder
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points, cover windows
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone, or school phone
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

Student Actions:

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached
- Evacuate (if possible) to your assigned rally point
- Follow teacher directives regarding cell phone use

LOCKDOWN **Signaled by siren**

Staff Actions:

- Recover students/staff from outside
- Get Crisis Folder
- Lock all perimeter doors, curtains can be open
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone, or school phone
- Do business as usual
- School staff or emergency personnel will open the door for all clear
- Allow students to notify guardians of their safety, limit further phone use

Student Actions:

- Return to inside of building
- Do business as usual
- Follow teacher directives regarding cell phone use

EVACUATION **Signaled by fire alarm**

Staff Actions:

- Get Crisis Folder
- Lead students to designated area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with red card or if all students are accounted for, indicate with green card
- All clear will be announced by school staff or emergency personnel

Student Actions:

- Leave stuff behind
- Evacuate to designated area
- Await further instructions

Appendix B

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A. REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY		
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS		Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
	REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE		
B. REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY				
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)						
	ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL	
C. VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	
	ADDRESS			Street	City	Zip	
	PRESENT LOCATION OF VICTIM			SCHOOL		CLASS	
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO			DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		OTHER DISABILITY (SPECIFY)	
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO			IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME		TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)	
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK	
D. INVOLVED PARTIES	VICTIM'S SIBLINGS						
	1. NAME		BIRTHDATE	SEX	ETHNICITY	2. NAME	
	3. NAME		BIRTHDATE	SEX	ETHNICITY	4. NAME	
	5. NAME		BIRTHDATE	SEX	ETHNICITY	6. NAME	
	PARENTS/GUARDIANS						
	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	
	ADDRESS			Street	City	Zip	
	HOME PHONE			BUSINESS PHONE			
	SUSPECT						
	SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	
ADDRESS			Street	City	Zip		
HOME PHONE			BUSINESS PHONE				
E. INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____						
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT				
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)						

SS 8572 (Rev. 12/02)

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

Appendix C

Centennial Lunch Supervision Protocol 2022-2023

Basic Info:

- Communicate with the administrator if you see anything suspicious during lunch.
- Carry a phone so you can have contact to other staff and emergency services as needed.
- Monitor student use of the bathrooms and keep locked when not in use.
- No student should be across the bridge near Adult Ed. Any student who leaves campus during lunch is not allowed back on.
- As always, encourage students to throw away their trash.

Personnel Assignments:

- School Administrator: Monitor quad and front of campus
- School IBI: Distribute lunches and monitor students in campus cafeteria. Lock up the cafeteria when all students have collected their lunch.

Lunch Boundaries:

- Student should remain in the cafeteria space or in the quad. This includes the basketball court and lawn area.

Corning Union High School
Independent Study Program
(ISP)
Safety Plan

2019-20

Committee Members:

Audri Bakake, Director of Alternative Education, CUHSD
Officer Hewitt, School Resource Officer, Corning Police Department
Victoria Viveros-Zarco, Counselor

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Assessment of the Current Status of School Crime

2021-22 Suspension Statistics

Ed Code	Description of Offense	Number of Suspensions
		0
		0
		0
		0
		0
		0
		0

Total Suspensions: 0

Appropriate Programs and Strategies That Provide School Safety

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School/ISP has a law enforcement presence on campus. Funded by a grant secured by the City of Corning, Centennial/ISP has a school resource officer on campus at break and lunch times.
2. School Administration Providing Safety Support – The Counselor and school resource officer are responsible for supervising campus at all break times. If one of them is gone, the teachers rotate to cover.
3. Attendance Policies – ISP teachers meet with their students every week for a minimum of one hour. Student attendance is verified by the teacher comparing the amount of work completed and turned in against the times shown on the weekly time sheet. Students who do not complete the required work each week receive a warning and after 3 weeks of substandard work, the student is referred back to their seat-based campus program.
4. Communication Tools – ISP employs the following communication tools: email, telephones, bell system, and alarm system.
5. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
6. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 25 students at ISP.
7. Monitoring School Behavior – The campus administrator is largely responsible for tracking and addressing student behavior issues.
8. Lock Down Procedures – Centennial/ISP has adopted the district wide use of the Run-Fight-Hide protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.

Child Abuse Reporting Procedures

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

Mandated Reporter: a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

Knowledge of or Reasonably Suspects Abuse: When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

To Whom is the Report Made: An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the Vice Principal or Director of Student Support Services.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a

member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.

Suspension and Expulsion Policies

When necessary, ISP students may be suspended and/or expelled according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.

Policy for Notifying Teachers of Dangerous Pupils

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, Centennial notifies staff members of any dangerous pupils on campus.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.

Discrimination and Harassment

Corning Union High School District's dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHSD has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.

Safe Ingress and Egress Procedures

Centennial High School/ISP has designated areas for bus loading/unloading and parents dropping off students. Also, Centennial recently benefited from the installation of new sidewalks around the campus to make sure students had a safe passage to and from school.

Centennial High School/ISP also has evacuation maps posted in all facilities.

Discipline Procedures

Students in public education have an obligation to conform their behavior to acceptable standards. The Centennial High School/ISP code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

Appendix A

CENTENNIAL HIGH SCHOOL **EMERGENCY PROTOCOL**

Lockdown **Signaled by**

<p><u>Staff Actions:</u></p> <ul style="list-style-type: none"> • Notify authorities and those in harm's way of the danger at hand • Get Crisis Folder • Evacuate (if possible) to your assigned rally point • Lockdown your classroom by barricading entry points, cover windows • Counter the attacker if the intruder breaches a secured area • Inform (if possible) by giving updates to the authorities, administration, or other important personnel • Wait for instructions via email, cell phone, or school phone • School staff or emergency personnel will open the door for all clear • Allow students to notify guardians of their safety, limit further phone use 	<p><u>Student Actions:</u></p> <ul style="list-style-type: none"> • Evacuate or barricade yourself in the closest classroom or another secure area of the school • Counter the intruder if the secured area is breached • Evacuate (if possible) to your assigned rally point • Follow teacher directives regarding cell phone use
--	---

Lockdown **Signaled by**

<p><u>Staff Actions:</u></p> <ul style="list-style-type: none"> • Recover students/staff from outside • Get Crisis Folder • Lock all perimeter doors, curtains can be open • Increase situational awareness • Take roll, account for students • Wait for instructions via email, cell phone, or school phone • Do business as usual • School staff or emergency personnel will open the door for all clear • Allow students to notify guardians of their safety, limit further phone use 	<p><u>Student Actions:</u></p> <ul style="list-style-type: none"> • Return to inside of building • Do business as usual • Follow teacher directives regarding cell phone use
--	--

EVACUATION **Signaled by fire alarm**

<p><u>Staff Actions:</u></p> <ul style="list-style-type: none"> • Get Crisis Folder • Lead students to designated area, leave doors <u>unlocked</u> • Take roll, account for students • Indicate ANY missing or extra students with red card or if all students are accounted for, indicate with green card • All clear will be announced by school staff or emergency personnel 	<p><u>Student Actions:</u></p> <ul style="list-style-type: none"> • Leave stuff behind • Evacuate to designated area • Await further instructions
--	---

Appendix B

SUSPECTED CHILD ABUSE REPORT

To Be Completed by **Mandated Child Abuse Reporters**
Pursuant to Penal Code Section 11166

CASE NAME: _____

PLEASE PRINT OR TYPE

CASE NUMBER: _____

A.	REPORTING PARTY	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY			
		REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS		Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO		
		REPORTER'S TELEPHONE (DAYTIME) ()		SIGNATURE		TODAY'S DATE			
B.	REPORT NOTIFICATION	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY					
		<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)							
		ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL		
		OFFICIAL CONTACTED - TITLE				TELEPHONE ()			
C.	VICTIM One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS			Street	City	Zip	TELEPHONE ()	
		PRESENT LOCATION OF VICTIM			SCHOOL		CLASS		GRADE
		PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO	OTHER DISABILITY (SPECIFY)			PRIMARY LANGUAGE SPOKEN IN HOME		
		IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)			
		RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> JUNK		
D.	INVOLVED PARTIES VICTIM'S SIBLINGS PARENTS/GUARDIANS SUSPECT	NAME BIRTHDATE SEX ETHNICITY				NAME BIRTHDATE SEX ETHNICITY			
		1. _____				3. _____			
		2. _____				4. _____			
		NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()
		NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS			Street	City	Zip	HOME PHONE ()	BUSINESS PHONE ()
		SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX	ETHNICITY	
		ADDRESS			Street	City	Zip	TELEPHONE ()	
		OTHER RELEVANT INFORMATION							
E.	INCIDENT INFORMATION	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____							
		DATE / TIME OF INCIDENT		PLACE OF INCIDENT					
		NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)							

SS 8572 (Rev. 12/02)

DEFINITIONS AND INSTRUCTIONS ON REVERSE

DO NOT submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY- District Attorney's Office; YELLOW COPY-Reporting Party

Superintendent Objectives

Objectives for Superintendent Jared Caylor – November 2022-October 2023

Criteria for the Board to evaluate the effectiveness of the Superintendent's leadership of School District

Section A – Relationship with the Board of Education

Board Member Development:

The Superintendent will successfully facilitate the professional development of Board members by providing opportunities for Board members to participate in Study Sessions and to attend appropriate workshops and conferences.

Example of Board Evaluation Criteria

- *The superintendent shall provide to the Board, not later than September of 2022, a list of professional development opportunities provided to the Board.*
- *Not later than February of 2023 the Board and Superintendent will participate in the review of the Governance Handbook, which results in accountability and defines the roles, relationships and expectations of the Board and Superintendent.*
- *The Superintendent, on or before January 2023, will provide Board Study Sessions on the following topics:*
 - *New Board Member Introduction to each Department by addressing topics of interest and introducing the staff serving each department*
 - *Strategic Plan – Review Staff/Community Input, Give Input, Review and Approve*
 - *Alternative Education Behavioral Supports/Discipline*
 - *District Mental Health Services*
 - *Brown Act and Conflict of Interest Training Provided by the District's Attorney*

Board and Superintendent Relationships

The Superintendent and each Board member will meet on a **quarterly basis** to discuss philosophical points of view regarding the future of the District.

Board Evaluation Criteria

- *The Superintendent will present a list of the meetings held with each Board member.*

Board Policy Development:

The Superintendent will successfully facilitate the updating and/or revision of the Policies of Board.

Board Evaluation Criteria

- *Not later than April of 2023, the Superintendent shall facilitate a Board Policy review workshop to bring all policies current. The Superintendent will utilize CSBA programs and support to assure policies are in line with state and federal law.*

Evidence of Completion:

- List of professional development received by Board
- Governance Handbook reviewed
- Study sessions held
- List of quarterly meetings held with each Board member presented at Superintendent report
- Board Policies brought up to date

Section B – Administration of the School District

Improve Public Interactions/Relations with Student Support Departments

The Superintendent will ensure that the support service departments in Maintenance and Operations, Transportation, and Food Service are operating in a manner that is responsive to student, staff, and community needs.

Board Evaluation Criteria

- *The Superintendent will conduct a review of each of the departments and the staff associated with each department and will present his conclusions and recommendations to the Board, in Closed Session, on or before May 1, 2023. These reviews will be based on the priorities of the Board as set forth in the Strategic Plan.*

Section C – Educational Leadership

Inform Board of Current Instructional Priorities, Efforts, and Barriers, Provide Opportunity for Input

The Superintendent will ensure that the Board is up to date on all current instructional and student support efforts being made in the District, and has an appropriate comment to question, comment and give input on these topics.

Board Evaluation Criteria

- *The Superintendent, on or before February 2023, will provide a Board Study Session on AVID and Instructional Priorities*
- *The Superintendent, on or before February 2023, will provide a Board Study Session on the English Learner Development (ELD Program).*
- *The Superintendent will have at least one academic department chair give a report at each regular board meeting.*
- *The Superintendent will provide a report to the Board, each year, of the student assessment results for the prior school year. The report will address the issues and concerns held by the Superintendent and initial strategies to be implemented to address said concerns.*
- *The Superintendent, on or before September 2023, will report to the Board current data on student achievement in academics as related to target outcomes identified in the Strategic Plan.*

Evidence of Completion:

- Workshops held
- Monthly reports made at meetings

Section D - Personnel

Regularly Evaluating All Staff

The Superintendent shall ensure that all staff members are evaluated annually, or as required by their collectively bargained agreements.

Examples of Board Evaluation Criteria

- ✓ *On or before May 1, 2023, the Superintendent will present a list in open session of evaluations completed. This list will not include names of employees, but will break down evaluations by classified, certificated, and management, and will also break down employees by department.*

Evidence of Completion:

- Presentation of completed evaluations in open session.

Section E – Business and Financial Management

Financial Management:

The Superintendent shall ensure that the District is fiscally sound as defined in the Strategic Plan and support the professional growth of the new Chief Business Official.

Board Evaluation Criteria

- *The Superintendent will facilitate, not later than May of 2023, an executive summary and assessment of the fiscal condition of the District.*
- *The Superintendent will present to the Board, not later than October of 2022, a professional development plan for the Chief Business Official.*
- *The Superintendent will present to the Board a list of professional development completed by the CBO and a summary of her performance in closed session no later than April of 2023.*

Evidence of Completion:

- Fiscal summary and assessment in open session
- Written professional development plan
- List of CBO completed PD
- Fiscal Statement in the Strategic Plan

Section F – Community Relationships

Outreach to Staff, Parents, and the Community

The Superintendent shall engage with appropriate community partners to further the mission of the school District.

Board Evaluation Criteria

- *The Superintendent will, no later than December 2022, update the Board in open session on business partnerships, internships, and job placements for students in the community.*
- *The Superintendent will provide a quarterly report on CUHSD community engagement.*
- *The Superintendent will attend and volunteer for community activities, including but not limited to: the Olive Festival, the Food Wine and Art Festival, and the Tehama District Fair.*
- *The Superintendent will, at least three times per year, facilitate 2x2x2 meetings with the City of Corning and the Corning Union Elementary School District.*

Evidence of Completion:

- Community partnership update in open session.
- Quarterly reports on community engagement
- Open session reports on community activities
- 2x2x2 Meetings

G.) INDIVIDUAL CHARACTERISTICS

Objectives and Evaluation Criteria

The Superintendent will: (1) demonstrate sound and appropriate judgment; (2) exhibit composure, emotional stability, and poise; (3) high standards of ethics and good character; including actively engaging, listening for understanding, seeking to be understood in his interactions with stakeholders and fellow leaders; and, ethical leadership in work and community related activities.

Board Evaluation Criteria

- *As evidenced by the Board's October of 2022 assessment of the criteria within this section of the evaluation instrument, the Superintendent shall receive an overall rating of 3 or better.*

H.) JOB-RELATED CHARACTERISTICS

Objectives and Evaluation Criteria

The Superintendent will continually improve their leadership skills and knowledge.

Evaluation Criteria

- *The Superintendent shall provide to the Board, not later than September of 2022, a list of professional development opportunities he plans to participate in for the 2022-23 school year.*

- *The Superintendent shall provide to the Board, not later than May of 2023, a list of professional development he has completed.*
- *As evidenced by the Board's October assessment of the criteria within this section of the evaluation instrument, the Superintendent shall receive an overall rating of 3 or better.*

Evidence of Completion:

- Professional development plan presented
- List of completed professional development

Section I – Annual Objectives

This section does not require objectives.

Approved:

