

# Corning Union High School

## Regular School Board Meeting

**DATE** February 14, 2019

**TYPE OF MEETING:**

Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**VISITORS:**

Heather Felciano, DC Felciano

**MEMBERS PRESENT:**

Jim Bingham, Scott Patton

Todd Henderson

William Mache, Ken Vaughan

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent

Charlie Troughton, CUHS Principal

Justine Felton, Associate Principal

Christine Towne, Chief Business Officer

Brandon Lengtat, Director of Maintenance & Operations

John Studer, CUHS Athletic Director

Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:52 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Scott Patton
- William Mache
- Ken Vaughan

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the agenda with the following changes:

Item 5.5 will be tabled due to a scheduling conflict with Shawni McBride. This will be placed on the April or May agenda.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**5. REPORTS:**

**5.1 STUDENT  
BOARD MEMBER:**

Felipe Morfin was not present.

**5.2 ENROLLMENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

District Enrollment is 993

CUHS is 932

Centennial 25

Ind Study is 36

Enrollment is 30 students higher this year compared to last year at this time.

The District anticipates increased enrollment.

**5.3 SUPERINTENDENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

**1. WASC**

- a. Accreditation team visited January 27 through January 30
- b. Went very well, the team met with various groups of stakeholders and observed classrooms throughout CUHS
- c. The District expects to hear back in the coming months on our accreditation period
- d. Thanks to staff, students, parents, and Board members who helped with this process

- e. Special thanks to Mr. Troughton, who took on far more than most Principals do during this process. His work limited the impact this had on other staff members, allowing them to focus their energy on serving their students.
2. LCAP
- a. First LCAP team met Monday to review Dashboard data
  - b. Next month the team will meet again to summarize data review, then will meet again in April to review and revise the LCAP Goals, Actions, and Services.
  - c. Superintendent, Jared Caylor will also be attending a DELAC meeting on February 27th to review the data with our English Learner parents/guardians.
  - d. March 26th Superintendent, Jared Caylor attend the CUHS site council to review the data as well.
  - e. The Board is welcome to sit in for any of this process and Superintendent, Jared Caylor will be bringing the LCAP the Board for approval in June.
3. Master Schedule for 2019-20 School Year
- a. The administration has begun working on the Master Schedule for next year in earnest
  - b. Currently assessing all staffing needs throughout the District, including potential classroom teachers based on projected enrollment.
  - c. Preliminary numbers suggest staffing needs in Social Science and potentially English.
  - d. Also reviewing counseling caseloads and classified support in all departments.
  - e. Any new positions will be brought to Board for approval, please expect more news on this in the next two months
4. Rodgers Ranch
- a. Superintendent, Mr. Caylor drafted a job description for a potential Ranch Manager to be reviewed at this meeting.
  - b. Associate Principal, Jason Armstrong has finished one of two funding applications for CTE money to help fund the projects
  - c. At the March meeting, Board will be asked to consider formal action allocating part of the District's approximately \$3.4 million projected ending fund balance for 2018-19. This allocation may include the following: Rodgers Ranch development, deferred maintenance, classroom construction, parking, OPEB trust, buses, tech/servers, STRS/PERS increases, vehicle fleet maintenance and replacements, Chromebook/Google Classroom access, and cafeteria kitchen upgrade.
5. Perimeter Landscaping
- a. East side of campus will have more new trees planted, probably Cherry Laurel
  - b. They will be just outside the fence surrounding the soccer field.

- c. The hope is that these evergreen, lower maintenance trees/shrubs will eventually help prevent soccer balls from flying over the fence, thus reducing the risk when players jump the fence to get the ball and reducing the wear and tear on the fence.
- 6. Classrooms and Other Construction
  - a. Continuing planning for classroom construction this summer
  - b. Plan on asking Zane Schreder to come to the March meeting to update you on the plan for this summer
  - c. The District continues to move through process for state modernization funding and the CTE facilities grant.

#### **5.4 ASSOCIATE PRINCIPAL REPORT:**

Associate Principal, Justine Felton shared the following:

- District Priority for 2018-19.  
#3 Ongoing and proactive planning to make the District safe for staff and students.
  - Established training and drills for students and staff.
  - Facilities
  - Providing students with access to behavioral, academic and social-emotional support to address mental health issues as early as possible.
  - Creating a designated team that can access and respond to possible threats to the safety of students and staff.
- Dashboard Review for 2016-17 & 2017-18
- Discipline and Monitoring
  - Discussion of vaping and marijuana use was discussed as this is very common among current students.
  - Wax Pens are the newest trend because the students can hide them and there is no smell.
  - Looking into new devices that can be placed in the restrooms to help monitor this concern.
- Attendance
  - 2016-17 - 95.59 %
  - 2017-18 - 95.86% (0.27)
  - 2018-19 - 96.05 (0.19)

The three reasons for increase are:

1. Credit based policy
2. Automated SARB letter process
3. Two Attendance Clerks



Associate Principal, Justine Felton shared that the Attendance Clerks do a very good job. They are not afraid to contact parents, call students in or question them for being late or absent.

- Athletics

John Studer has created a great Athletic Department and has come across some difficult circumstances but handles them very professionally. He sees the whole picture and helps the students, staff and new coaches. He offers examples and experience.

Board Clerk, Bill Mache shared that he is very impressed with John Studer and thinks he does a fantastic job as the Athletic Director.

The Board thanked Mrs. Felton for the great report and job well done with sticking with the discipline and ever changing challenges with the students.

## **5.5 ACADEMIC REPORT:**

This item has been tabled.

## **5.6 STARS AFTER SCHOOL PROGRAM REPORT:**

Students Taking Academic Responsibility (STARS) Program Coordinator, Heather Felciano shared the following:

This is the 5<sup>th</sup> year of this grant.

1. Daily Participation -138 Students
2. 2014-15 151 students
3. 2015-16 159 students
4. 2016-17 176 students
5. 2017-18 194 students
6. Fall 2018 197 students

### Certification

DMV

Food Handlers

### Partnership

Ballet Folklorico

Track

Athletics

Counseling

Band

## Community Service

### Tutorials

Weight room  
Anime Club  
Game Club  
Book Club  
Cooking  
FNL

Hunter Safety  
Robotics  
City Pool  
Poetry Club

- ❖ Credit Recovery
- ❖ Banking Classes
- ❖ Blast Session
- ❖ Supper Program

The following students presented to the board:

Terril Whitlock- Has participated in DMV, Food Handler, Community Service and received transportation for 2 years when he did not have his license to drive.

Melecio Solorio- Involved in the program for years. Keeps him very busy and has participated in Jazz Band, Drumline, DMV, Food Handlers and Game Club.

## **6. PUBLIC COMMENT ON CLOSED SESSION:**

Athletic Director, John Studer shared the following public comment:

During the WASC Visit, Principal Troughton did not ask the teachers to do anything but teach and keep doing what they do every day. The visitors asked the students what they saw and as an example, Olivia Henderson was very honest with them and reported how the day to day environment was here on the CUHS campus. This gave a great picture of the culture here at Corning Union High School. There is a lot of time spent on Collaboration Monday days and this has been for years. Mr. Studer wanted to thank Mr. Troughton for doing what he believes is best for the school and students. Mr. Studer is very thankful for him and the tremendous job that he does every day and each year with the students and staff. He has learned a lot from Mr. Troughton and is a better teacher now because of him. He also thanked Administration and the Board for their ongoing support.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:40 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:39 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____

Board Member, Scott Patton had one clarification on the Chromebooks item which is listed on the warrants. Scott Patton wanted to know how these were paid for and how many were purchased.

Superintendent, Jared Caylor shared that there were a total of four purchased with restricted lottery funds. These go from classroom to classroom and there are 35 per cart.

**10.1 REGULAR  
MINUTES:**

Approval of Board Minutes of January 17, 2019

**10.2 APPROVAL  
OF WARRANTS:**

40177316-40177336, 40177337-40177345, 40177346-40177621, 40177621-40177782, 40177783-40178261, 40178262-40178287, 40178288-40178369, 40178369-40178482

Register 000768  
Check # 40178711  
Check Amt. \$5,074.82

**10.3 INTERDISTRICT  
ATTENDANCE  
REQUEST:**

Interdistrict Attendance Request: Blake C Saldado

**10.4 HUMAN  
RESOURCE  
REPORT:**

Carla Cowger Probationary New Hire Food Service 1/15/19

**10.5 DONATIONS  
REPORT:**

Anderson & Shelling	Walnuts	\$50.00	WASC	Baskets
Lengtat Orchards	Pomegranate Jelly	\$40.00	WASC	Baskets
Olive Pit	Gift Cert.	\$25.00	WASC	Baskets
R Farm House	Coffee Mug	\$25.00	WASC	Baskets

**10.6 SURPLUS  
EQUIPMENT/  
OBSOLETE  
EQUIPMENT  
FORM:**

Grizzly Jointer- no longer used	\$150.00
Jet Jointer- no longer used	\$150.00
Bandsaw- no longer used	\$50.00

**10.7 OUT OF  
STATE TRAVEL:**

Tara Calderon	3/13-3/17	Boston, MA	Art Ed Convention
Charlie Troughton	5/3-5/5	Reno, NV	ACSA Regional Conf.
Crystal Carter	2/21-2/27	Washington, DC	Food Serv. Leader PD

**11. PUBLIC COMMENT:**

There was no public comment.

**12.1 ANNUAL BOARD  
RETREAT:**

The Board discussed the dates for the upcoming Board Retreat.  
The dates for the Annual Board Retreat being discussed are as follows:

Dates: March 29<sup>th</sup> and 30<sup>th</sup> or April 5<sup>th</sup> and 6<sup>th</sup>

There are a few conflicts so the Board will communicate back what works with Superintendent, Jared Caylor. Once the date has been decided, the Board will be notified.

**12.2 ADOPTION OF  
2019-20 DISTRICT  
CALENDARS:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the 2019-20 Corning Union High School District calendar.

There was a discussion and suggestion made by Board Clerk, Bill Mache to change the Winter Break description to Presidents' Week. All agreed that this was a good suggestion and the modification will be made to the District calendars.

There being no further discussion, the Board voted unanimously to approve the 2019-20 Corning Union High School District Calendars.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

### **12.3 2017/18 BOND AUDIT REPORT:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the 2017/18 Bond Audit.

There was a discussion regarding Page 20 and the figures which may have been established when the District first went out for the bond. The budgets and status of the projects were reviewed.

There have been two draws taken so far (3 million and 2.7 million). Superintendent, Jared Caylor shared that second draw is sitting in the bank right now and has not been spent. The Board would like to be prepared to have enough money to finish the upcoming projects.

Superintendent, Jared Caylor reminded the Board that the report has been generated and shared with them which shows every dollar spent. This is shared with the Bond Committee and then brought to the Board.

There being no further discussion, the Board voted unanimously to approve the 2017/18 Bond Audit report.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

### **12.4 CREATION OF RODGERS ENDOWMENT FINANCE COMMITTEE:**

This item required no action to be taken at this time.

The Board discussed the need for a finance committee and oversight committee. After discussion and review of the Master Plan Oversight hand out which was distributed the board agreed to the following:

Two Board Members  
Superintendent

Principal and CTE Associate Principal when Principal is unavailable  
Ranch Manager  
CUHSD Director of M & O  
4 CUHS AG Teachers  
Public input as needed

The public is always welcome to be present and can give public input but the Board would like to contact and invite community members as needed that may be helpful to give some input.

The document will be cleaned up and back for action at a later time.

**12.5 PUBLIC HEARING  
ON  
RANCH PROJECTS:**

Superintendent, Jared Caylor distributed copies of Estimated Rogers Orchard Initial Development cost. There was no public comment.

Well Motor	\$60,000
Irrigation	\$200,000
Filter	\$10,000
Ground Work	\$30,000
Labor Contractor	\$25,000
PGE	\$15,000
Trees	\$86,400
Total	\$426,400

**Funding Sources**

Rodgers Endowment  
Donations  
CTE Grants  
General Fund

**12.6 REVIEW  
ADMINISTRATIVE  
REGULATION 5145.12**

The Board was asked to review AR 5145.12 which outlines the details of use with Contraband detection dogs on campus.

There was no action on this however the Board did review the policy in case this is something that the District would like to consider using in the near future or next year. Superintendent, Jared Caylor shared that the parents would be notified at the beginning of the school year when the enrollment packets are distributed and if the District found that there was a need to proceed this school year, a letter would be mailed to each student's parent or legal guardian via mail to notify them .

**12.7 BUS BARN ROOF  
& OTHER DEFERRED  
MAINTENANCE:**

Superintendent, Jared Caylor shared that the District has received three bids in total:

Harbert	\$52,098.00
ARK Design Construction & Roofing	\$74,000
Hinkle Roofing	\$56,000

There was discussion regarding materials, warranty needs and options of doing the work within the District rather than having a company come in and complete the work. The District does have someone that could lay the shingles down. The manufacturer's specifications are due to the hot and cold weather conditions.

The Board requested to review the current bids and for Superintendent, Jared Caylor to look into getting bids with less expensive materials from these companies and others if necessary.

There was a discussion of potentially building a DSA approved metal building with a concrete pad. This can be done for 140K. This is a 50x75 space with four bays. This is a non insulated building with no offices, bathrooms or HVAC needs. If this was decided, the current barn could be used as storage but the roof would then still need to be repaired. Total cost would be 200K for the roof and the new building.

Superintendent, Jared Caylor will look into the less expensive materials bids and information on completing the roof job in District.

**12.8 RANCH MANAGER  
JOB DESCRIPTION:**

No action was taken on this item.

The Board reviewed the job description and wanted to confirm that the following were listed:

1. Service and maintenance
2. Chemical license
3. Maintaining records

Superintendent, Jared Caylor will make updates and bring to the Board for action at a later date.

**12.9 FUTURE  
AGENDA  
ITEMS:**

There were none.

13. **ADJOURNMENT:** The meeting adjourned at 8:37 p.m.

**Approved**

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James Bingham, President

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William Mache, Clerk



# Corning Union High School District

## Regular School Board Meeting

Date of Meeting: February 14, 2019

Time of Meeting: 5:45 P.M.

Place of Meeting: Corning Union High School Library

**Public Comment:** Citizens wishing to address the Board of Trustees in a Board meeting should first complete a public comment card. The cards are available with the District Administrative Assistant and should be completed prior to the public comment agenda item on which you wish to speak.

### Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS      Discussion/Action
5. REPORTS

5.1	Student Board Member Report- Felipe Morfin	Information
5.2	Enrollment Report- Superintendent Jared Caylor	Information
5.3	Superintendent Report - Superintendent Jared Caylor	Information
5.4	Associate Principal Report- Justine Felton	Information
5.5	Academic Report- English Dept. Chair Shawni McBride	Information
5.6	STARS After School Program-Grant Coordinator Heather Felciano	Information

### 6. PUBLIC COMMENT ON CLOSED SESSION

*Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

### 7. ADJOURN TO CLOSED SESSION

#### 7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

## **7.2 CONFERENCE WITH LEGAL COUNSEL**

Anticipated Litigation

No. of Cases: 1

## **8. REOPEN TO PUBLIC SESSION**

## **9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **10. CONSENT AGENDA ITEMS**

**Discussion/Action**

*All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.*

- 10.1 Approval of Regular Board Minutes of January 17, 2019**
- 10.2 Approval of Warrants**
- 10.3 Interdistrict Attendance Requests**
- 10.4 Human Resources Report**
- 10.5 Donations Report**
- 10.6 Surplus Equipment/Obsolete Equipment Form**
- 10.7 Out of State Travel**

## **11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

*The Board wishes to obtain complete information on all matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

## **12. ITEMS FOR ACTION AND DISCUSSION**

### **12.1 Annual Board Retreat-**

**Info./Discussion**

*The Board will discuss and choose the dates for the Annual Board Retreat.*

### **12.2 Adoption of 2019-20 District Calendars**

**Info./Action**

*The Board will consider adopting calendars for the 2018-19 school year.*

### **12.3 2017/18 Bond Audit Report**

**Discussion/Action**

*The Board will discuss the audit report which was presented in January.*

### **12.4 Creation of Rodgers Endowment Finance Committee**

**Info./Action**

*The Board will consider the establishment of a committee to meet quarterly with the purpose of overseeing spending and revenue from Rodgers Ranch and the Rodgers Endowment Fund.*

- |             |  |                          |
|-------------|--|--------------------------|
| <b>12.5</b> | <b>Public Hearing on Ranch Projects</b>  | <b>Info. /Discussion</b> |
|             | <i>The Board will hear public comment on upcoming projects scheduled at the Ranch.</i>   |                          |
| <b>12.6</b> | <b>Review Administrative Regulation 5145.12</b>  | <b>Info/Discussion</b>   |
|             | <i>The Board will review AR 5145.12, which relates to Search and Seizure procedures.</i>   |                          |
| <b>12.7</b> | <b>Bus Barn Roof &amp; Other Deferred Maintenance</b>  | <b>Info/Discussion</b>   |
|             | <i>The Board will be updated on quotes received to repair the bus barn roof, and also discuss other deferred maintenance projects.</i> |                          |
| <b>12.8</b> | <b>Ranch Manager Job Description</b>   | <b>Info/Action</b>       |
|             | <i>The Board will review and consider approving a draft job description for a Rodgers Ranch Manager position.</i>                      |                          |
| <b>12.9</b> | <b>Future Agenda Items</b>   | <b>Discussion</b>        |
|             | <i>The Board will discuss the need for any future agenda items.</i>  |                          |

### **13. ADJOURNMENT**

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

Month	CUHS	IND	CEN	District Totals
September	968	15	34	1017
October	960	22	31	1013
November	957	23	31	1011
December	957	23	34	1014
January	949	24	33	1006
February	932	25	36	993
March				
April				
May				
June				

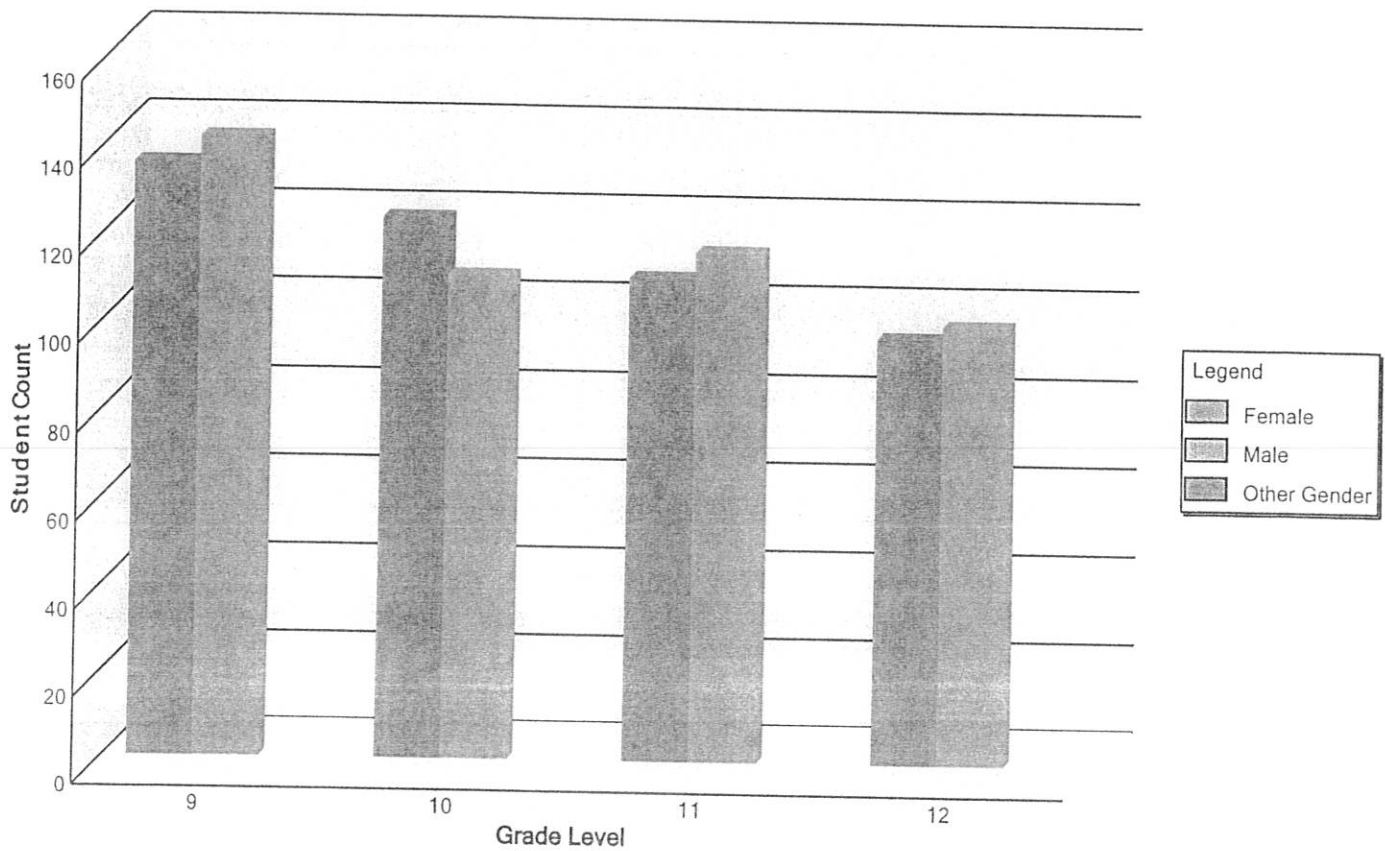
# Corning Union High School

2018-2019

## Student Distribution Report

2/13/2019

Page 1



Grade	Female	Male	Other Gender	Total
9	135	141	0	276
10	123	110	0	233
11	110	116	0	226
12	97	100	0	197
Totals:	465	467	0	932

Note: Totals include special education students.

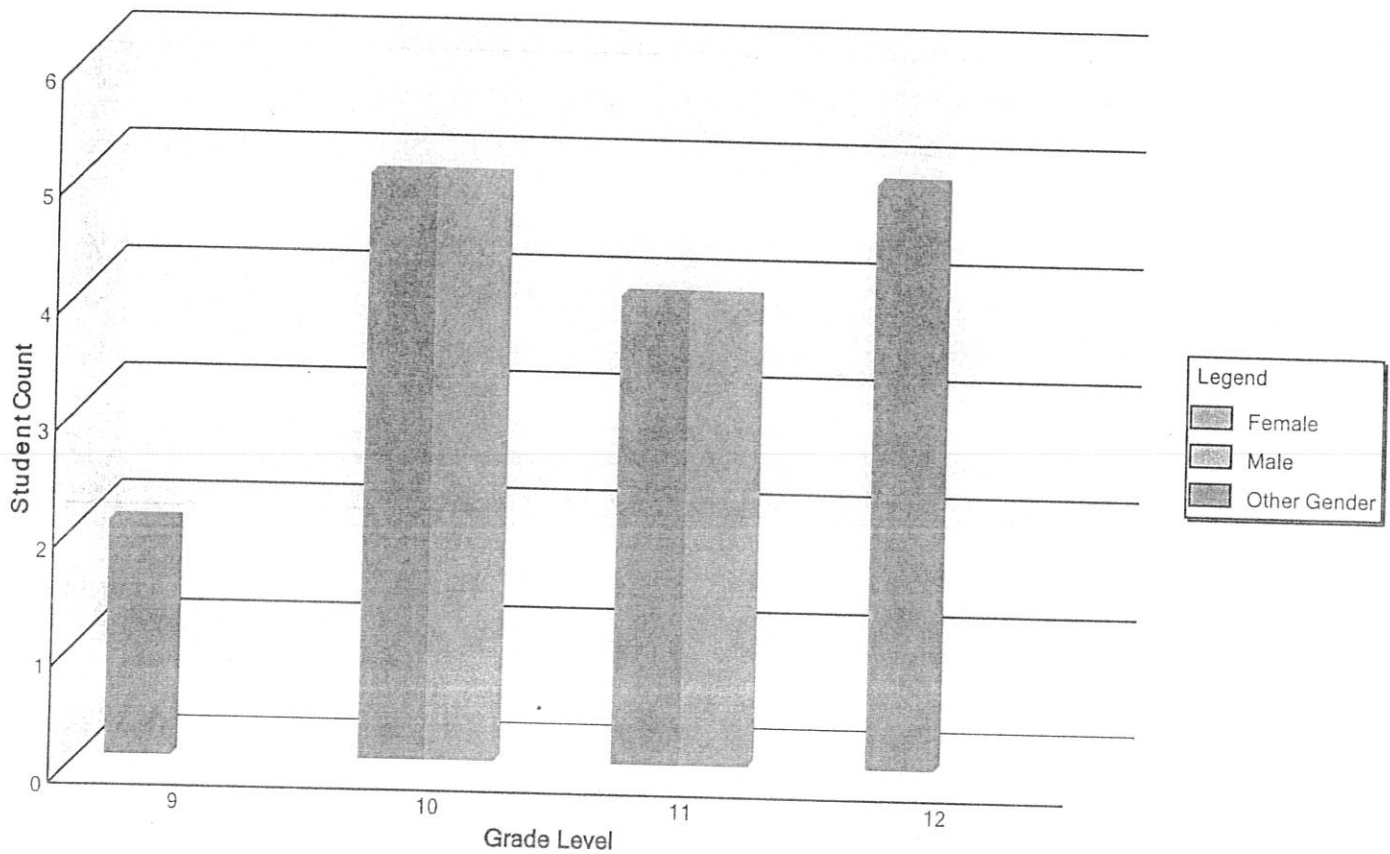
# Corning Independent Study HS

2018-2019

## Student Distribution Report

2/13/2019

Page 1



Grade	Female	Male	Other Gender	Total
9	2	0	0	2
10	5	5	0	10
11	4	4	0	8
12	5	0	0	5
Totals:	16	9	0	25

Note: Totals include special education students.

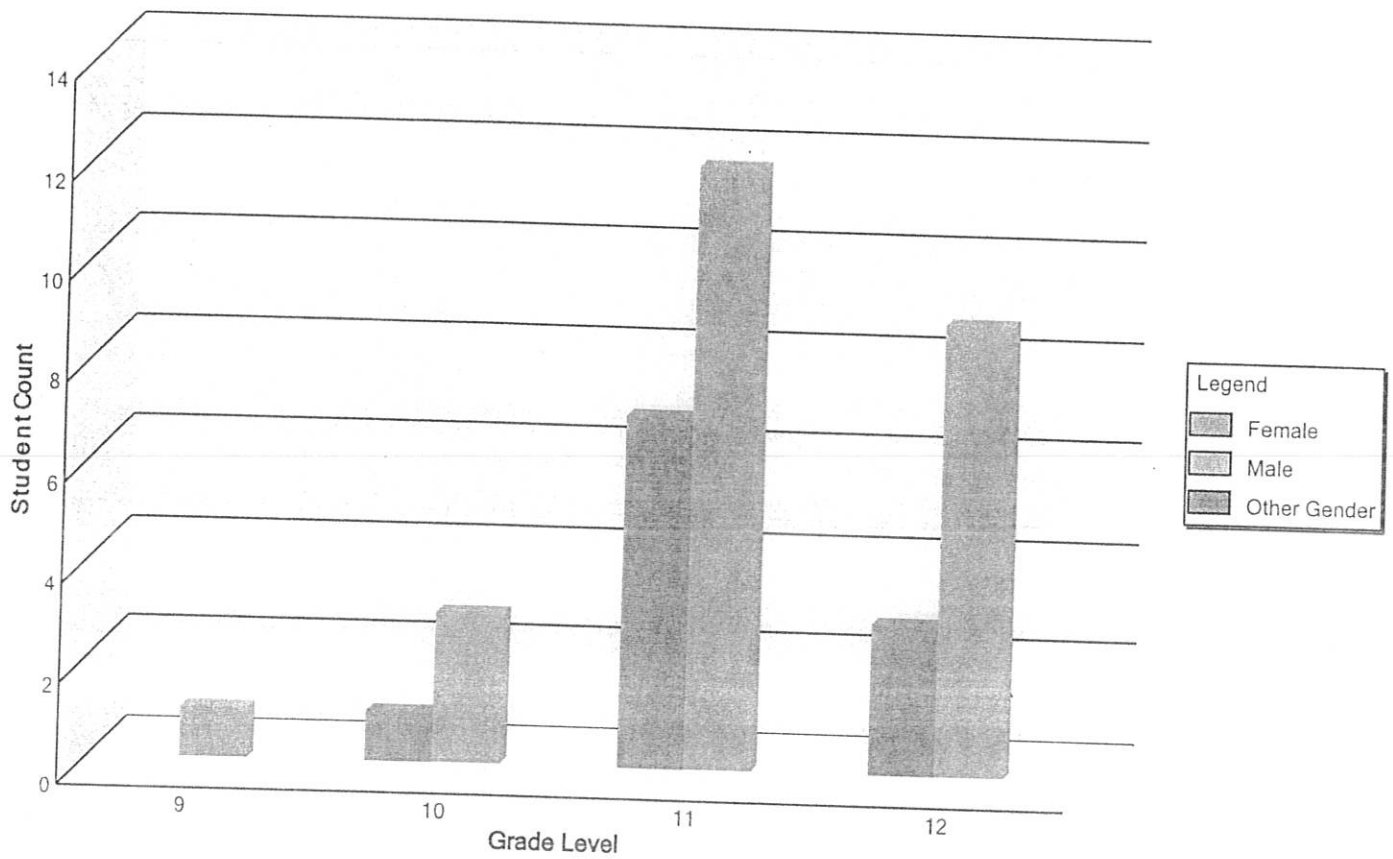
# Centennial Continuation High School

2018-2019

## Student Distribution Report

2/13/2019

Page 1



Grade	Female	Male	Other Gender	Total
9	0	1	0	1
10	1	3	0	4
11	7	12	0	19
12	3	9	0	12
Totals:	11	25	0	36

Note: Totals include special education students.



# FEBRUARY 2019



SAFETY  
DISCIPLINE  
ATTENDANCE  
ATHLETICS

FACILITATING, MONTHLY REPORTS FROM VARIOUS STAFF MEMBERS TO THE BOARD  
AND PROVIDING REGULAR WRITTEN UPDATES AND FACE TO FACE MEETINGS TO  
UPDATE STAFF ON DECISIONS BEING MADE BY THE BOARD AND ADMINISTRATION.



# DISTRICT PRIORITY FOR 2018-2019

## #3 - ONGOING AND PROACTIVE PLANNING TO MAKE THE DISTRICT SAFE FOR STAFF AND STUDENTS.

- 3A - ESTABLISHING A SCHEDULE TO REGULARLY TRAIN AND DRILL STUDENTS AND STAFF ON HOW TO RESPOND TO AN ACTIVE THREAT ON CAMPUS.
- 3B - AS FACILITIES ARE DESIGNED, BUILT, AND/OR UPDATED, CONSIDERING BEST PRACTICES IN LIGHT OF CURRENT SCHOOL SAFETY ISSUES
- 3C - PROVIDING STUDENTS WITH ACCESS TO BEHAVIORAL, ACADEMIC, AND SOCIAL-EMOTIONAL SUPPORTS THAT WILL HELP ADDRESS MENTAL HEALTH ISSUES AS EARLY AS POSSIBLE.
- 3D - CREATING A DESIGNATED TEAM OF STAFF MEMBERS THAT CAN ASSESS AND RESPOND TO POSSIBLE THREATS TO THE SAFETY OF STUDENTS AND STAFF.

# SAFETY

## 3A. ESTABLISHING A SCHEDULE TO REGULARLY TRAIN AND DRILL

### STUDENTS AND STAFF ON HOW TO RESPOND TO AN ACTIVE THREAT ON

#### CAMPUS.

1. Online ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training for all staff.
  - a. 100% of teaching staff has completed
2. Three ALICE drill completed this school year – soft lock down, hard lock down during a passing period.
3. Next two drills:
  - a. Lock down at lunch with fire alarm
  - b. Lock down with simulated shots fired
4. All classrooms have ALICE protocol posted
5. ALICE reminders in the bulletin every 6 weeks

# SAFETY

## 3D. CREATING A DESIGNATED TEAM OF STAFF MEMBERS THAT CAN ASSESS AND RESPOND TO POSSIBLE THREATS TO THE SAFETY OF STUDENTS AND

### STAFF.

THREAT ASSESSMENT TEAM WAS CREATED IN AUGUST OF 2018

JUSTINE FELTON - ASSOCIATE PRINCIPAL

DAVE PRYATEL - SCHOOL RESOURCE OFFICER

CLEMENTINA TORRES - SCHOOL COUNSELOR - DEPT CHAIR

TERESA MOYER - SCHOOL PSYCHOLOGIST

GARY FORTENBERRY - HOPE - FAMILY THERAPIST

LANCE ALLDRIN - CENTENNIAL COUNSELOR/TOSA

# SAFETY

## 3C. PROVIDING STUDENTS WITH ACCESS TO BEHAVIORAL, ACADEMIC, AND SOCIAL-EMOTIONAL SUPPORTS THAT WILL HELP ADDRESS MENTAL HEALTH ISSUES AS EARLY AS POSSIBLE.

1. As of today the threat assessment team has 14 students they are monitoring.
2. 12 of 14 students have been given lethality assessment for suicidal ideations.
3. 3 of the 14 have been sent to Tehama County Mental Health after assessment.
4. ALL 14 have been provided various levels of counseling per their individual need.



# 2016-2017

LEVEL	INCREASED SIGNIFICANTLY BY GREATER THAN 3.0%	INCREASED BY 0.3% TO 3.0%	MAINTAINED DECLINED OR INCREASED BY LESS THAN 0.3 PERCENT	DECLINED BY 0.3% TO LESS THAN 2.0%	DECLINED SIGNIFICANTLY BY 2.0% OR GREATER
VERY LOW 0.5% OR LESS	(N/A)	(NONE)	(NONE)	(NONE)	(NONE)
LOW GREATER THAN 0.5% TO 1.5%	(N/A)	(NONE)	(NONE)	(NONE)	(NONE)
MEDIUM GREATER THAN 1.5% TO 6.0 PERCENT	(NONE)	(NONE)	(NONE)	(NONE)	(NONE)
HIGH GREATER THAN 6.0% TO 10.0%	(NONE)	(NONE)	(NONE)	(NONE)	WHITE
VERY HIGH GREATER THAN 10.0%	(NONE)	<ul style="list-style-type: none"> <li>ENGLISH LEARNERS</li> <li>HISPANIC</li> </ul>	(NONE)	<ul style="list-style-type: none"> <li>ALL STUDENTS (SCHOOL PLACEMENT)</li> <li>SOCIOECONOMIC DISADVANTAGED</li> </ul>	STUDENTS WITH DISABILITIES



# 16-17

Level	Increased Significantly by greater than 3.0%	Increased by 0.3% to 3.0%	Maintained Declined or increased by less than 0.3%	Declined by 0.3% to less than 2.0%	Declined Significantly by 2.0% or greater
Very Low 0.5% or less	Gray (N/A)	Green (None)	Blue (None)	Blue (None)	Blue (None)
Low greater than 0.5% to 1.5%	Gray (N/A)	Yellow (None)	Green (None)	Green (None)	Blue (None)
Medium greater than 1.5% to 6.0%	Orange (None)	Orange (None)	Yellow (None)	Green (None)	Green (None)
High greater than 6.0% to 10.0%	Red (None)	Orange (None)	Orange (None)	Yellow (None)	Yellow White
Very High greater than 10.0%	Red (None)	Red English Learners Hispanic	Red (None)	Orange All Students (School Placement) Socioeconomically Disadvantaged	Yellow Students with Disabilities



# 2017-2018

LEVEL	INCREASED SIGNIFICANTLY	INCREASED BY	MAINTAINED	DECLINED	DECLINED SIGNIFICANTLY
VERY LOW	(N/A)	(NONE)	(NONE)	(NONE)	(NONE)
LOW	(N/A)	(NONE)	(NONE)	(NONE)	(NONE)
MEDIUM	(NONE)	(NONE)	(NONE)	(NONE)	<ul style="list-style-type: none"> <li>ALL STUDENTS (SCHOOL PLACEMENT)</li> <li>HISPANIC</li> </ul>
HIGH	(NONE)	<ul style="list-style-type: none"> <li>2 OR MORE RACES</li> </ul>	(NONE)	(NONE)	<ul style="list-style-type: none"> <li>ENGLISH LEARNERS</li> <li>SOCIOECONOMICALLY DISADVANTAGED</li> <li>WHITE</li> </ul>
VERY HIGH	(NONE)	<ul style="list-style-type: none"> <li>(NONE)</li> </ul>	(NONE)	<ul style="list-style-type: none"> <li>STUDENTS WITH DISABILITIES</li> </ul>	(NONE)



# 17-18

Level	View Suspension Rate (High School) Indicator Cut Scores				
	Increased Significantly	Increased	Maintained	Declined	Declined Significantly
Very Low	Gray (N/A)	Green (None)	Blue (None)	Blue (None)	Blue (None)
Low	Gray (N/A)	Yellow (None)	Green (None)	Green (None)	Blue (None)
Medium	Orange (None)	Orange (None)	Yellow (None)	Green (None)	Green <ul style="list-style-type: none"> <li>All Students (School Placement)</li> <li>Hispanic</li> </ul>
High	Red (None)	Orange <ul style="list-style-type: none"> <li>Two or More Races</li> </ul>	Orange (None)	Yellow (None)	Yellow <ul style="list-style-type: none"> <li>English Learners</li> <li>Socioeconomically Disadvantaged</li> <li>White</li> </ul>
Very High	Red (None)	Red (None)	Red (None)	Orange <ul style="list-style-type: none"> <li>Students with Disabilities</li> </ul>	Yellow (None)



QUESTIONS:

SAFETY AND/OR DISCIPLINE

# ATTENDANCE

PERCENT ATTEND (FALL SEMESTER - COMPARISON)

2016-2017 - 95.59%

2017-2018 - 95.86% ↑ (0.27)

2018-2019 - 96.05% ↑ (0.19)

# ATTENDANCE

## THREE REASONS FOR INCREASE

1. Credit Based Policy
2. Automated SARB letter process
3. Two attendance clerks

QUESTIONS:

ATTENDANCE

# ATHLETICS

## JOHN STUDER - ATHLETIC DIRECTOR

Overall - we have high expectations for our coaches and athletes. We continue to meet, talk and guide everyone involved in our programs to uphold the expectations of integrity, character while teaching the sport they love.

Athletic Guidelines - signed by parent and athlete

Drug Testing - tested 75 athletes (25 each season) - only one positive for THC.



# QUESTIONS: ATHLETICS





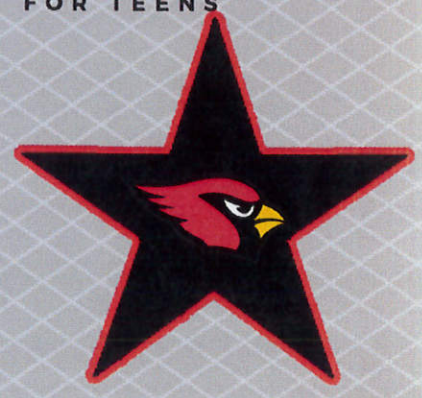
THANK  
YOU!





# STARS

2014-2019



Daily Participation  
Requirement

**DAILY - 138**

**2014-15: 151**

**2015-16: 159**

**2016-17: 176**

**2017-18: 194**

**FALL 2018: 197**

BASED ON ANNUAL STUDENT  
DATA AND SURVEYS

- HIGHER GPA

- LIKE TO COME TO SCHOOL

- FEEL SUPPORTED BY AN ADULT

- HAVE A VOICE IN WHAT IS  
OFFERED

- REPORT HAVING A SAFE PLACE  
TO HANG OUT AFTER SCHOOL

- TRANSPORTATION ALLOWS  
THEM TO STAY



CORNING STUDENT- FULL  
SCHOLARSHIP TO NW LINEMAN  
COLLEGE IN OROVILLE

## EMPLOYED STUDENTS

- FOOD SERVICE
- SCHOOL PAPER EDITOR
- YOUTH CAMP DIRECTORS
- GRAPHIC DESIGNERS
- PEER SUPPORT FOR AUTISTIC STUDENT

## CERTIFICATION

**DMV-337**

**CPR/ FIRST AID- 240**

**FOOD HANDLERS- 250**

PARTNERED WITH:  
BALLET FOLKLORICO  
TRACK  
ATHLETICS  
COUNSELING  
BAND

**COMMUNITY SERVICE**

**CREDIT RECOVERY**

**BANKING CLASSES**

**BLAST SESSIONS**

**SUPPER PROGRAM**

**TUTORIALS**  
**WEIGHT ROOM**

**ANIME CLUB**

**GAME CLUB**

**BOOK CLUB**

**COOKING**

**FNL**

**HUNTER SAFETY**

**ROBOTICS**

**CITY POOL**

**POETRY CLUB**



# Corning Union High School

## Regular School Board Meeting

**DATE** January 17, 2019

**TYPE OF MEETING:**

Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**VISITORS:**

Larry Glover, Kurt Wilkins

John Studer, Claudia Martinez

Dan Jones, Heather Felciano

Teresa Moyer

**MEMBERS PRESENT:**

Jim Bingham, Scott Patton

Todd Henderson

William Mache, Ken Vaughan

### SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent

Charlie Troughton, CUHS Principal

Justine Felton, Associate Principal

Christine Towne, Chief Business Officer

Crystal Carter, Director of Food Services

Brandon Lengtat, Director of Maintenance & Operations

Dave Messmer, Director of Technology

Jessica Marquez, Administrative Assistant to Superintendent

### THE CORNING UNION HIGH SCHOOL -

1. **CALL TO ORDER:** The meeting was called to order at 5:47 p.m. by Board President Jim Bingham.
2. **PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
3. **ROLL CALL:** Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Scott Patton
- William Mache
- Ken Vaughan

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the agenda with no changes/additions.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**5. REPORTS:**

**5.1 STUDENT  
BOARD MEMBER:**

Felipe Morfin reported on the following:

- Winter Break
- Winter Formal
- Winter Sports
- Mr. Cardinal practice has started.
- Spring season workouts are starting.
- Band is having a fundraiser for a trip to Anaheim.
- Band has a Go Fund Me account set up to help raise funds.
- Booster Club is holding a concert in February.
- ASB held a meeting and may be trying to bring powder puff back.
- Corning Invitational is this weekend

Board Clerk, Bill Mache commented to Felipe Morfin that the national anthem was done very well the other day when he performed.

**5.2 ENROLLMENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

District Enrollment is 1006

CUHS is 949

Centennial 24

Ind Study is 33

Enrollment is 40 students higher this year compared to last year at this time.

The district anticipates increased enrollment.

### 5.3 SUPERINTENDENT REPORT: Superintendent, Jared Caylor shared the following:

#### Ranch Updates:

- Superintendent, Jared Caylor has been in touch with Dr. Daley from Chico State, who runs their farm. He going to be meeting with him in the next few weeks to discuss how they run their farm, what types of funding they use to maintain it, what organizations do they have partnerships with, and are there any ways we can partner with them to maximize the utilization of our Ranch.
- Superintendent, Jared Caylor has also communicated with Tehama County Director for the UC Cooperative Extension and he said they could help us with technical assistance or other information as needed.

#### Governor's Budget Proposal

- On Tuesday, CBO, Christine Towne and Superintendent, Jared Caylor attended School Services' workshop on Governor Newsom's first budget proposal.
- Overall, the Governor's proposal is positive for K-12 education, although there is certainly no windfall of new funding for schools.
- The proposal puts \$2 billion of additional funds toward the LCFF to fund the 3.46% COLA. This is slightly more than what the district anticipated in our budget adoption and first interim.
- An important note, now that the "gap" in funding has been closed, all District will be getting the same year over year increases. For the past several years, the "LCFF winners", districts like ours with high populations of low income, English Learner, and Foster Youth, would get even larger funding increases than other districts in the state.
- So, while this budget, if passed, would increase our per pupil funding, it's not going to be the large increases we've seen over the past several years as the state has tried to return school funding to pre-recession levels.
- Another change from previous years is that we should not expect to see the large influx of one time money we've seen before. This was something Governor Brown liked to do, but this budget proposal does not seem to indicate that Governor Newsom will do the same.
- Some of the best news in the proposal is that the state would contribute a separate, one-time payment of \$3 billion into CalSTRS in order to offset some of the increases that are scheduled for employer contributions. So, while the District's share of these costs is still going to rise over the coming years, if this proposal is approved, it would slow down that rate of increase. This could save CUHSD about 1% on all certificated salaries in each of the next two years, then .5% after that.
- Lastly, it's important to remember that this is only a proposal from the Governor's office. The budget must be approved by the legislature. During Governor Brown's tenure, we got used to his proposals typically getting approved by the legislature with relatively few changes. We don't know if this will continue to be the case with Governor Newsom.

#### **5.4 FOOD SERVICE DIRECTORS REPORT:**

Director of Food Services, Crystal Carter shared the following:

Enrollment is up and so are the number of lunches/meals being served. The free and reduced lunch applications went out much earlier this year than in past years so this helped with reimbursement. Free and reduced can be qualified by medical now.

Breakfast 1500 more students served  
Lunches 3500 more students served

The numbers for supper are down a little bit this year and a current day consists of 1130 meals, not including second items or adult meals. There are approximately 5-7 adult meals per day.

Kim Vasquez retired so a new staff member has been hired. Her name is Carla Cowger. There have been a few adjustments made in the department and the current staff is six employees.

The following are offered each day:

1. Fresh Choice
2. Main Item
3. Pizza
4. Supper line (3<sup>rd</sup> meal)

The Food Service department is fully funded by the State and Federal Government through reimbursements. This covers salaries, medical, everything. These funds come out of Fund 13.

There are lunches served after school until 3:45 p.m. and also food offered to students in the summer time. The department goes to the Corning Skate Park, the City Pool and the Main Campus to serve these meals.

#### **5.5 ACADEMIC REPORT:**

Social Science Department Head, John Studer shared the following:

The department consists of the following employees:

1. John Studer- US History
2. Kurt Wilkins- Government
3. Jason Weston- History/Geography
4. Len Gundert- World History
5. Thomas Mendonsa- Geography/Government
6. Paul Adema -Geography

Most of the staff in the department help out with coaching as well. Geography is now incorporating technology with computers and/or chrome books. Textbooks are used but the technology is nice.

Teachers who have access are jumping right in and the content covered is fairly the same. Not much has changed. Textbooks are used but not every day. The big change is how testing has changed. It has given for freedom and the lessons do not feel rushed.

Board President, Jim Bingham shared that his opinion is that students still need a framework from when things happened in the past. Reading comprehension is very important.

John Studer shared that 80% is fact based and trying to build a foundation of facts. The goal is to teach the content, facts and have the students really think things through before drawing their conclusions.

School Psychologist, Teresa Moyer commented that after observing Mr. Studer she was very impressed and felt interested in the lesson and learning more. She felt it was very interesting and interactive.

## **5.6 SPECIAL ED REPORT:**

Special Ed, Department Chair and School Psychologist Teresa Moyer were both present to share information with the Board.

Heather Felciano shared the following:

She is the Department Chair. Spec. Ed Project Specialist, Assets Coordinator, Workability Coordinator, Para Shuffle Coordinator and Case Manager.

School Psychologist, Teresa Moyer is the District Program Specialist, Para Training Coordinator, Educationally Related Mental Health Provider, 504 Coordinator and Case Manager.

Melinda Robbins is a Special Ed teacher who works with moderate/severely disabled students, living skills communication transition skills, ATP Support and Case Manager

Sandy Jorgensen is the Special Ed Teacher at Centennial

Scott Button, is a Special Ed Teacher who primarily serves mild/moderately disabled students, STEM and resource math teacher, Case Manager and Cross Country Coach.

Mr. Josh Jackson is working on obtaining his CTE Credential. He is Case Manager, Football and Wrestling Coach.

Board Member, Scott Patton asked what a 504 was and Teresa Moyer shared that it was an accommodation plan. It is a legal process. An example would be a student that may have medical needs where he/she has to attend UC Davis often for health related needs. This student would have a plan established.

Teresa Moyer also shared that many people are pushing for identification with Special Education needs and now it is affecting education. There is a process and students need to qualify.

There are 119 students in Special Ed and 2 just enrolled this week. However, 3 dropped out last week. CDE has placed more regulations on school districts to be more compliant. Corning Union High School District is doing very well.

## **5.7 WINTER COACHES REPORT:**

Boys Basketball Coaches, Kurt Wilkins and Larry Glover were present. Kurt Wilkins shared the following:

2-1 in league  
13 Varsity players  
14 JV players  
16 Freshman players

There is one Russian exchange student participating.

JV and Freshman have had a rough go but are showing improvement. Students are doing well with fundraising. They are hoping to go to a tournament in Reno so were told that they had to work hard with fundraising.

2-1 in league – loss 5 in a row before tournament.  
9-11 in season.

Chico and Foothill were added to the schedule which placed them at the CIF limit of 28. The athletes do well on the court and in the classroom. CIF may very well bump the team into Division 3 next year.

Basketball holds a youth camp which is on its 5<sup>th</sup> year this summer. It is a one week camp that seems to do very well.

Starting October 1<sup>st</sup> the gym is opened in the morning for players to being practicing and conditioning. There are usually around 22 players participating in this early practice.

Board Clerk, Bill Mache credited both coaches for a great job.

Girls Soccer Coach, Claudia Martinez shared the following:

Board Member, Scott Patton asked what a 504 was and Teresa Moyer shared that it was an accommodation plan. It is a legal process. An example would be a student that may have medical needs where he/she has to attend UC Davis often for health related needs. This student would have a plan established.

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Board Clerk, Bill Mache credited both coaches for a great job.

Girls Soccer Coach, Claudia Martinez shared the following:

The team participated in two tournament:

- Oroville 5<sup>th</sup>
- Williams 3<sup>rd</sup>

The team is 3-0 in leagues.

U-Prep is 1<sup>st</sup>

Coach Martinez is excited to see the program grow. The team did great with fundraising.

Coach Martinez shared that she works as an Intensive Behavior Interventionist and is coaching her 3<sup>rd</sup> year of soccer her at CUHS (this is her first year as head coach) and helps with Ballet Folklorico. Board President, Jim Bingham would like to watch the students perform. Claudia Martinez shared that they would be performing a lot in the spring.

Wrestling Coach, Dan Jones shared the following;

48 students participating now.

First year with females on the team. 20 signed up and 14 showed up. There are now 12 on the team.

2-0 in league

The team wrestles Paradise next week. Girls are fun to watch the coaches were optimistic of how it would work but it has been a great experience and it is impressive now.

Board Members asked what the girls wear and Coach Jones shared that it is a two piece shorts and shirt set. Dan Jones shared that there are 35 teams scheduled to wrestle this weekend at the Corning Invitational.

**6. PUBLIC COMMENT  
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 7:00 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:47 p.m.



**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**10.1 REGULAR  
MINUTES:**

Approval of Board Minutes of December 13, 2018

**10.2 APPROVAL  
OF WARRANTS:**

30106937-40175959, 40175959-40175977, 40175978-40176167  
40176168-40176223, 40176223-40177062, 40177063-40177077  
40177078-40177099, 40177099-40177113

Register 000759 1/8/19  
Check # 40177338  
Check Amt. \$9,350.41

**10.3 INTERDISTRICT  
ATTENDANCE  
REQUEST:**

Interdistrict Attendance Request: Jalyn Lizama

**10.4 HUMAN  
RESOURCE  
REPORT:**

Rosa Nolan	CMUG New Hire	1/2/19	Fill vacant position
Morgan Randall	Cust./Maint I	1/2/19	Fill vacant position
Ana Thuemler	Para Educator	2/4/19	New position – 182 days

**Extra Duty/Temp/Coaching Authorizations**

Mike Albee	Stipend	12/31/18	Dual Enrollment
Natalia Caylor	Stipend	12/31/18	Dual Enrollment

Cassie Riddle	Stipend	12/31/18	Dual Enrollment
Jason Weston	Stipend	12/31/18	Dual Enrollment
Anna Cannon	Stipend	1/10/19	ATE Support
Claudia Martinez	Stipend	1/31/19	Ballet Folkorico
Melinda Albers	Stipend	1/31/19	BA Degree Stipend

**10.5 WILLIAMS  
QUARTERLY  
REPORT:**

The Quarterly Report on Williams Uniform Complaints for January 2019 show that no complaints were filed with any school in the district during the quarter.

**10.6 SURPLUS  
EQUIPMENT/  
OBSOLETE  
EQUIPMENT  
FORM:**

Picture yourself in Local Government Institute Local Self Government 1994

There are approximately 150 books that have not been used for 16 years.

**10.7 NORTH STATE  
ARTS EDUCATION  
CONSORTIUM  
PARTICIPATION:**

This is a collaboration for enhanced arts education opportunities for students in the region. This MOU is between Corning Union High School District and Butte County Office of Education as partners in the North State Arts Education Consortium as of January 1, 2019.

**11. PUBLIC COMMENT:**

There was no public comment.

**12.1 DISTRIBUTION  
OF ECONOMIC  
INTEREST:**

Statement of Economic Interest forms were distributed to each Board member to review and sign.

**12.2 LCAP UPDATE:**

Superintendent, Jared Caylor reviewed the California School Dashboard:

- There are currently 5 areas that CUHSD is being assigned a “color” that represents not only our single year performance, but our year over year change, or progress. These areas are the first thing highlighted once you reach the Dashboard for our District.
- There is also general demographic information about our District, and you can click on the enrollment number to get more of a breakdown of our student population.
- Then, by scrolling down, you can look in more detail at each indicator. Some are categorized under “Academic Performance”, one under “Academic Engagement”, and one under “Conditions and Climate”.
- For each of these indicators, data is also broken down by “Equity Groups”, and you can click on the indicator to see more specific information about groups of students in our District.
- In terms of accountability, it’s important that no Equity Group is red in more than one category as this can trigger various steps that have to be taken, kind of like Program Improvement used to do.
- In the coming months, Superintendent, Jared Caylor will be meeting with various stakeholder groups to review this data, talk about what our goals are and how they relate to this data.

We'll then make minor adjustments to our District's actions and services. All of that will then be included in the update to our LCAP, which will be brought to the Board for approval in June.

### 12.3 2017/18 AUDIT REPORT:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the 2017/18 Audit Report.

CBO, Christine Towne shared that there was only one finding in Associated Student Body (ASB) which was corrected. This was not a financial finding. This was because ASB was paying scholarships out of ASB Funds. Board Member, Todd Henderson asked if the entire audit report should be read and the recommendation by CBO, Christine Towne was to look at information on the findings.

There being no further discussion, the Board voted unanimously to approve the 2017/18 Audit report.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

### 12.4 GASB 75 ACTUARIAL REPORT:

The report is the result of GASB 75 actuarial valuation of the district's retiree health insurance program as of July 1, 2017

The district-paid retiree benefits is \$2,836,665 as of July 1, 2017. Based on the requirement and information, the discount determined is 3.13% for GASB 75 reporting purposes:

Expected Return on Assets	4.00%
S & P Municipal Bond 20- Year High	3.13%
Grade Rate Index at June 30, 2017	

GASB 75 Discount Rate	3.13%
-----------------------	-------

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

### 12.5 DEVELOPER FEES:

A motion was made by Scott Patton and seconded by Bill Mache to approve the Developer Fees.

Government Code 6606 requires that an annual report of income expenditures from developer fees and the beginning and ending fund Balances in the Capital Facilities Fund be made available to the public within 180 days after the end of the fiscal year.

Residential \$3.36 sq. ft.  
Commercial \$.54 sq. ft.

July 1, 2017 beginning balance was \$195,855.31  
June 30, 2018 ending fund balance was \$263,736.16

Developer Fees \$65,073.09  
Transfers \$0  
Interest \$2, 809.76  
Total Income \$67, 882.85  
Total Beginning Balance, Revenue and Transfers in \$2636, 736.16

There being no further discussion, the Board voted unanimously to approve the Developer Fees.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____

## **12.6 LOW PERFORMNG STUDENTS BLOCK GRANT:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Low Performing Students Block Grant.

The Corning Union High School District Low Performing Students Block Grant for 2018-19 include the following:

Title Expenditure  
Budgeted Expenditure  
Description on how funds will be used  
LCAP Alignment  
Measurement of effectiveness of Service

There being no further discussion, the Board voted unanimously to approve the Low Performing Students Block Grant.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u> X </u>	No: _____	Absent: _____	Abstain: _____

**12.7 PUBLIC  
HEARING  
ON RANCH  
PROJECTS:**

There were no comments.

**12.8 DECLARATION  
OF NEED:**

A motion was made by Bill Mach and seconded by Scott Patton to approve the Declaration of Need. This form was needed by the CDE for Math Teacher Jessica Flores who came from out of State. She has no CLAD Certificate.

Original Declaration of Need for 2018-19  
Corning Union High School District Code: 71506

CLAD/English Learner Authorization 1

There being no further discussion, the Board voted unanimously to approve the Declaration of Need.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.9 APPROVAL OF  
UPDATES TO  
BOARD POLICIES,  
BOARD BYLAWS AND  
ADMINISTRATIVE  
REGULATIONS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the updates to the following Board Policies, Board Bylaws and Administrative Regulations:

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.10 FUTURE  
AGENDA  
ITEMS:**

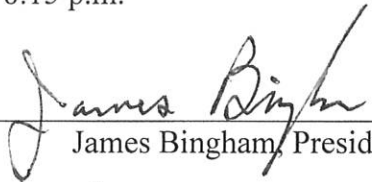
Superintendent, Jared Caylor shared that the CSBA Board Workshop date available is May 4<sup>th</sup>. After discussion, the Board determined that this may not be a good day as Board Clerk, Bill Mache would not be present. Superintendent, Jared Caylor will try to see about some other dates. There was also a discussion about the dates for the upcoming board retreat. The dates presented and agreed upon are March 29<sup>th</sup> and 30<sup>th</sup>.

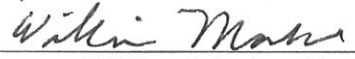
The Board would like to continue and discuss the Audit at a future meeting.

**13. ADJOURNMENT:**

The meeting adjourned at 8:15 p.m.

**Approved**

  
James Bingham, President

  
William Mache, Clerk



## ReqPay12c

## Board Report

Checks Dated 01/01/2019 through 01/29/2019

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40177316	01/08/2019	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	897.51	
				Unpaid Sales Tax	1.95-	895.56
40177317	01/08/2019	AMERICAN RED CROSS HEALTH & SAFETY SRVS	01-5800	ASSETS CPR/ FIRST AID CLASSES		160.00
40177318	01/08/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	190.81	
			01-5508	UNIFORMS M&O	163.09	353.90
40177319	01/08/2019	AT&T	01-5901	TELEPHONE CALNET 3 SERVICE		515.21
40177320	01/08/2019	CALIFORNIA ASSOCIATION FOR BILINGUAL EDUCATION	01-5200	PD CABE INSTITUTE SCHREIBER SACRAMENTO 01/24/19		175.00
40177321	01/08/2019	CENTER FOR EVALUATION AND RESEARCH, LLC.	01-5800	ASSETS- CONSULTATION FEE		4,375.00
40177322	01/08/2019	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES		163.63
40177323	01/08/2019	CORNING LUMBER COMPANY	01-4300	CLASS SUPPLIES	199.88	
				M&O SUPPLIES	24.86	224.74
40177324	01/08/2019	CSM CONSULTING, INC	01-5800	ERATE CONSULTING SERVICES		1,250.00
40177325	01/08/2019	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE	287.13	
			01-7439	PHONE SYSTEM LEASE	1,077.11	1,364.24
40177326	01/08/2019	HUE & CRY INC.	01-5507	ALARM/FIRE SERVICE		1,170.24
40177327	01/08/2019	HUNT & SONS, INC	01-4311	GASOLINE	1,610.38	
			01-4312	DIESEL	3,601.21	5,211.59
40177328	01/08/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES		38.21
40177329	01/08/2019	MT. SHASTA SPRING WATER CO.INC	01-5800	I-2 OFFICE WATER 119115I-2	32.75	
				WATER SERVICE	41.63	74.38
40177330	01/08/2019	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	M&O SUPPLIES	114.68	
				TRANS PARTS/SUPPLIES	406.16	520.84
40177331	01/08/2019	P G & E	01-5503	CUHSD ELECTRIC/GAS 6274316218-2A	5,491.28	
				RFARM ELECTRIC 1469483914-4	89.68	
				TRANS ELECTRIC/GAS 6274316218-2B	475.88	
			01-5504	CENT GAS 6274316218-2C	442.83	
				CUHSD ELECTRIC/GAS 6274316218-2A	2,540.16	
				TRANS ELECTRIC/GAS 6274316218-2B	8.38	
			19-5503	RANCH ELECTRIC 1427817250-8 & 0085264916-9	236.05	9,284.26
40177332	01/08/2019	SCHAEFFER MFG. CO. DEPT 3518	01-4314	Material & Supplies	1,160.35	
				Unpaid Sales Tax	3.88-	1,156.47
40177333	01/08/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER RICOH COPIER PAYMENT		887.05
40177334	01/08/2019	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		18.92
40177335	01/08/2019	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES		263.16
40177336	01/08/2019	ZEE MEDICAL SERVICES	01-5800	M&O MED. KIT SUPPLIES		58.31

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## Board Report

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40177337	01/08/2019	ZELMA'S	01-4300	RETIREMENT PLAQUES		68.80
40177338	01/08/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4300	ASSETS: COOKING CLUB	152.83	
				CAL CARD (HOME DEPOT) M & O	211.30	
				CAL CARD PURCHASE M & O (WALMART)	45.72	
				DEC - FOOD - FOOD/NUTRITION CLASS	573.96	
				EID CLASS PROJECT	84.91	
				FALL FINAL SUPPLIES	87.09	
				J2- COOKING SUPPLIES	182.83	
				NOV - FOOD - FOOD/NUTRITION CLASS	388.54	
				STARS RECREATION	182.11	
				SUPPLIES - DISTRICT BREAKFAST	187.98	
			01-4311	2018/19 WRESTLING FUEL - SEE SCHEDULE	58.18	
				FUEL FOR DISTICT VEHICLE 12/6 MADERA	126.82	
			01-5200	BOARD PD CSBA AEC SAN FRANCISCO 11/28/18-12/1/18	4,819.50	
				CREDIT BOARD PD CSBA AEC SAN FRANCISCO 11/28/18-12/1/18	822.70-	
				FLIGHTS - CASBO CONFERENCE 4/14-4/18	1,105.60	
			01-5800	LODGING - 7 CLASS PERSONNEL ACADEMY SEPT-APRIL	267.72	
				PD ACCT LEADERSHIP 12/2/18 SF	726.94	
				FIRST AID/CPR TRAINING COACHES (AM RED CROSS)	90.00	
			13-4307	STAFF LUNCH MEETING	61.75	
			13-5200	LEGISLATIV ACTION CONFERENCE	828.60	
				Unpaid Sales Tax	9.27-	
40177339	01/08/2019	AMERIPRIDE UNIFORMS SERVICES	13-5500	CAFE AMERIPRIDE UNIFORM 2017-2018 SCHOOL YEAR		9,350.41
				DAIRY		418.60
40177340	01/08/2019	CRYSTAL CREAMERY	13-4700	BREAD		5,981.63
40177341	01/08/2019	FRANZ FAMILY BAKERY	13-4700	ICE CREAM		966.90
40177342	01/08/2019	FROZEN GOURMET INC	13-4700	FOOD		121.44
40177343	01/08/2019	GOLD STAR FOODS, INC	13-4700	FRUIT		7,368.30
40177344	01/08/2019	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700			229.00
40177345	01/08/2019	PRO PACIFIC FRESH	13-4700	FOOD	6,269.17	7,585.31
				FRUIT \ VEGGIES	1,316.14	

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40177346	01/08/2019	SYSO SACRAMENTO, INC.	13-4300	SUPPLIES	209.60	
			13-4700	FOOD	3,394.17	3,603.77
40177347	01/08/2019	THE DANIELSEN COMPANY	13-4300	SUPPLIES	2,370.07	
			13-4700	FOOD	47.52	2,417.59
40177601	01/10/2019	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	114.23	
				Unpaid Sales Tax	.27	113.96
40177602	01/10/2019	AMAZON CAPITAL SERVICES, INC	01-4200	SPANISH REF BOOKS - MONTES	342.16	
			01-4300	AMAZON ORDER M & O	23.90	
				COPY CENTER	906.60	1,272.66
40177603	01/10/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	281.94	
				TRANS LAUNDRY SERVICE	67.32	
				UNIFORMS M&O	320.65	669.91
40177604	01/10/2019	JASON A. ARMSTRONG	01-5202	DECEMBER 2018 MILEAGE	74.57	
			01-5211	DECEMBER 2018 MILEAGE	125.35	199.92
40177605	01/10/2019	CABE	01-5200	PD CABE INSTITUTE HENRY SACRAMENTO 01/24/19		225.00
40177606	01/10/2019	COASTAL BUSINESS SYSTEMS, INC.	01-5620	CBO - COPIER	43.10	
				THREE COPIER PAYMENTS	3,540.08	
40177607	01/10/2019	CORNING ACE HARDWARE	13-5620	CAFE - COPIER	43.10	3,626.28
40177608	01/10/2019	CORNING FORD MERCURY	01-4300	M&O SUPPLIES		136.08
40177609	01/10/2019	DEMCO	01-5800	M & O TEST PERFORMED		154.05
40177610	01/10/2019	DL FIRE PROTECTION	01-4300	BOOK JACKETS AND LAMINATE		183.31
40177611	01/10/2019	ALFRED D. DRUM	01-5800	FIRE EXT SERVICE		2,543.00
40177612	01/10/2019	GREEN WASTE OF TEHAMA	11-5202	DECEMBER 2018 MILEAGE		65.40
40177613	01/10/2019	BRETT D. HENRY	01-5506	DISPOSAL R-FARM 4018-2763626		156.09
40177614	01/10/2019	HUNT & SONS, INC	01-5211	PD CABE CONF SAC 01/24/19 MILES		126.36
			01-4311	GASOLINE	963.62	
40177615	01/10/2019	IEC POWER, LLC	01-4312	DIESEL		4,453.18
40177616	01/10/2019	JOSHUA R. JACKSON	01-5699	SOLAR	3,489.56	1,181.79
40177617	01/10/2019	DANIEL B. JONES	01-4311	REIMB FUEL WRESTLING 12/13/18		20.00
40177618	01/10/2019	JOSTENS	01-4311	REIMB FUEL WRESTLING 12/13/18		20.00
40177619	01/10/2019	JANET LAWRENCE	01-4300	District Diploma Covers		1,265.32
			01-5200	PD WELLNESS CONF SAC 01/21/19 MEALS		94.00
40177620	01/10/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	229.00	
			19-4300	RANCH SUPPLIES	39.74	268.74
40177621	01/10/2019	MJB WELDING SUPPLY	01-4300	CONSUMABLES FOR WELDING CLASSES	1,874.21	
			01-4400	TRANS SHOP EQUIPMENT	4,758.60	

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40177621	01/10/2019	MJB WELDING SUPPLY	01-5800	BLANKET PO FOR CYLINDER EXCHANGE	327.80	
				Unpaid Sales Tax	15.43-	6,945.18
40177622	01/10/2019	DOMINGA T. MOYER	01-5200	PD WELLNESS CONF SAC 01/21/19 MEALS	52.00	
			01-5211	PD WELLNESS CONF SAC 01/21/19 MILEAGE	125.57	177.57
40177623	01/10/2019	NORTH WOODWINDS EDWARD S. LUCE	01-5600	Repairs		
40177624	01/10/2019	LYNDESEY S. NYE	01-5200	PD WELLNESS CONF SAC 01/21/19 MEALS		177.94
						94.00
40177625	01/10/2019	OFFICE DEPOT	01-4300	ENVELOPES - ALL	169.81	
				ITEM PURCHASE M & O	123.90	
				OFFICE SUPPLIES	49.02	
				OFFICE SUPPLIES FOR ADMIN	40.26	382.99
40177626	01/10/2019	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	M&O SUPPLIES	209.74	
				TRANS PARTS/SUPPLIES	118.92	328.66
40177627	01/10/2019	P G & E	01-5503	TRANS GAS/ELECTRIC 6939801749-6	277.46	
			01-5504	TRANS GAS/ELECTRIC 6939801749-6	85.43	362.89
40177628	01/10/2019	SAV-MOR FOODS	01-4307	VARIOUS LUNCHEON ITEMS (STAFF MEETING/FOOD)		249.61
40177629	01/10/2019	BRAD A. SCHREIBER	01-5200	PD CABE CONF SAC 01/24/19 MEALS	12.00	
40177630	01/10/2019	CLEMENTINA TORRES	01-5211	PD CABE CONF SAC 01/24/19 MILES	126.36	138.36
			01-5200	PD WELLNESS CONF SAC 01/21/19 MEALS		94.00
40177631	01/10/2019	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40177632	01/10/2019	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES		
40177633	01/10/2019	WOODWORKER'S SUPPLY, INC.	01-4300	Woodshop Supplies Proctor	165.14	999.92
40177779	01/14/2019	A-Z BUS SALES	01-4300	CREDIT	11.88-	
				Unpaid Sales Tax	587.24-	153.26
				TRANS PARTS/SUPPLIES	645.30	
40177780	01/14/2019	AMAZON CAPITAL SERVICES, INC	01-4300	ITEM PURCHASE M & O	1.50-	56.56
40177781	01/14/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	140.97	33.30
			01-5508	UNIFORMS M&O	160.13	
				CENT PEST CONTROL	50.00	301.10
40177782	01/14/2019	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CUH'S PEST CONTROL	200.00	
				RFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	350.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

905 - Corning Union High School

Generated for JESSICA MARQUEZ (JMARQUEZ), Jan 29 2019

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40177783	01/14/2019	CA DEPT OF TAX & FEE ADMIN MOTOR CARRIER	01-5800	DEC 2018 DIESEL TAX		
40177784	01/14/2019	CDW GOVERNMENT	01-4300	CHROMEBOOK FOR CONSTRUCTION TECH CLASS	204.34	81.48
40177785	01/14/2019	CHICO CERAMICS CENTER	01-4400	CHROMEBOOK CARTS - 4	45,188.10	45,392.44
			01-4300	ART SUPPLIES	416.03	
40177786	01/14/2019	CITY OF CORNING	01-5502	CENT WATER/SEWER COR0037 & COR0176	.97-	415.06
				Unpaid Sales Tax	400.23	
40177787	01/14/2019	CORNING ACE HARDWARE	01-4300	CUHS WATER/SEWER COR0157 & COR0194	2,931.52	
40177788	01/14/2019	CORNING LUMBER COMPANY	01-4300	TRANS WATER/SEWER COR 0037 & COR0176	55.87	3,387.62
40177789	01/14/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	1.06	36.40
				FINANCE CHARGE	20.39	21.45
40177790	01/14/2019	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	19-4300	M&O SUPPLIES	26.12	
			01-4300	RANCH SUPPLIES	85.06	111.18
40177791	01/14/2019	OFFICE DEPOT	01-4300	MATERIALS/SUPPLIES		259.26
				ASSETS- OFFICE SUPPLIES	70.51	
				OFFICE SUPPLIES FOR ADMIN	17.88	
				OFFICE SUPPLIES FOR SPECIAL	5.61	94.00
				EDUCATION DEPT		
40177792	01/14/2019	OLIVE CITY AUTO PARTS DERODA,INC	01-4300	CLASS SUPPLIES	180.68	
				TRANS PARTS/SUPPLIES	44.22	224.90
40177793	01/14/2019	RICOH USA, INC.	11-5620	AD ED COPIER LEASE 72073-1021451ML		149.78
40177794	01/14/2019	ROTARY CLUB OF CORNING CALIFORNIA	01-5300	ROTARY MEMBERSHIP - CAYLOR		145.00
40177795	01/14/2019	TEHAMA CO DEPT OF EDUCATION	01-5830	FINGERPRINTING		128.00
40177796	01/14/2019	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES		964.30
40177797	01/14/2019	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	514.19	
				CUHS DISPOSAL 13-88262-43003	688.82	
				CUHS DISPOSAL 4-02058-65006	130.30	1,333.31
40177798	01/14/2019	WEST COAST PAPER	01-4300	COPY CENTER PAPER SUPPLIES	53.42	
				Unpaid Sales Tax	.12-	53.30
40178260	01/22/2019	GOLD STAR FOODS, INC	13-4300	SUPPLIES	125.88	
			13-4700	FOOD	2,822.44	2,948.32
40178261	01/22/2019	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	133.15	
				Unpaid Sales Tax	.22-	132.93

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40178262	01/22/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	140.97	
				TRANS LAUNDRY SERVICE	93.98	
				UNIFORMS M&O	156.35	391.30
40178263	01/22/2019	BUTTE COLLEGE WELDING FOUNDATION	01-5800	2019 ARC EXPOSURE		450.00
40178264	01/22/2019	CDW GOVERNMENT	01-4300	DISTRICT PRINTER INK	526.48	
				MS OFFICE UPGRADE FOR C-1 LAB	1,984.00	
				VMWARE SUPPORT RENEWAL	4,479.00	6,989.48
40178265	01/22/2019	COMPREHENSIVE ADULT STUDENT ASSESSMENT SYSTEMS	11-5800	STUDENT RECORD MANAGEMENT ANNUAL FEE		47.00
40178266	01/22/2019	CORNING HIGH SCHOOL CAFETERIA	01-4307	FOOD FOR STAFF DAY 8/15/18	455.00	
				OCT 1ST - CAREER DAY	500.00	955.00
40178267	01/22/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES	412.94	
				WOODSHOP CLASS SUPPLIES	128.78	541.72
40178268	01/22/2019	CSM CONSULTING, INC	01-5800	ERATE CONSULTING SERVICES		1,250.00
40178269	01/22/2019	EWING IRRIGATION	19-4300	RANCH SUPPLIES	224.92	
				Unpaid Sales Tax	.52-	224.40
40178270	01/22/2019	HILLYARD / SACRAMENTO	01-4300	CUSTODIAL SUPPLIES		364.58
40178271	01/22/2019	HUE & CRY INC.	01-5507	ALARM/FIRE SERVICE	1,251.24	
				M & O FIRE CERT	1,250.00	2,501.24
40178272	01/22/2019	ADRIANA R. JIMENEZ	01-5800	PD NCBCDA SONOMA 01/31/19 MEALS	168.00	
				PD NCBCDA SONOMA 01/31/19 MILEAGE	174.40	342.40
40178273	01/22/2019	JOHNSTONE SUPPLY	01-4300	HVAC SUPPLIES		47.85
40178274	01/22/2019	KIMBALL MIDWEST	01-4300	Materials/Supplies		230.23
40178275	01/22/2019	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	RANCH SUPPLIES		106.62
40178276	01/22/2019	MT. SHASTA SPRING WATER CO. INC	01-5800	I-2 OFFICE WATER 1191151-2	39.45	
				WATER SERVICE	34.93	74.38
40178277	01/22/2019	NEVCO, INC.	01-4300	S. GYM ITEM M & O		33.91
40178278	01/22/2019	NORTH WOODWINDS EDWARD S. LUCE	01-5600	Repairs		76.12
40178279	01/22/2019	NORTHERN SERVICES	01-5800	SERVICE M & O		800.00
40178280	01/22/2019	OLIVE CITY AUTO PARTS DERODA INC	01-4300	TRANS PARTS/SUPPLIES		120.68
40178281	01/22/2019	RAY MORGAN COMPANY	01-5620	MAINT AGREEMENT CANON & RICOH		1,398.60
40178282	01/22/2019	RED BLUFF GLASS	01-5800	SUPPLIES/SERVICES		458.68
40178283	01/22/2019	REDWOOD TOXICOLOGY LAB INC	01-5831	WINTER ATHLETE DRUG TESTING		90.15
40178284	01/22/2019	SAV-MOR FOODS	01-4300	ATP COOKING UNIT		101.78
40178285	01/22/2019	STONEWARE, INC	01-5833	LAN SCHOOL SUPPORT RENEWAL		657.50
40178286	01/22/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER CANON COPIER PAYMENT		563.99
40178287	01/22/2019	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		601.56

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Generated for JESSICA MARQUEZ (JMARQUEZ), Jan 29 2019 12:28PM

## ReqPay12c

## Board Report

Checks Dated 01/01/2019 through 01/29/2019

Board Meeting Date 2/14/19

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40178288	01/22/2019	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES		1,699.84
40178289	01/22/2019	WEST COAST PAPER	01-4300	COPY CENTER PAPER SUPPLIES	338.63	
40178290	01/22/2019	AARON E. WHITE	01-4311	REIMB FUEL GBSKBL 12/29/18	.79-	337.84
40178291	01/22/2019	WOODWORKERS SUPPLY, INC.	01-4300	CLASS SUPPLIES	51.48	55.01
40178359	01/25/2019	CALIFORNIA'S VALUED TRUST	01-3402	Unpaid Sales Tax	3.59-	47.89
			01-3701	JAN 2019 TRUSTEE M/DV	3,740.14	
			01-3701	JAN 2019 CERT RETIREE	4,284.48	
			01-3702	JAN 2019 RET C HALL	1,320.85	
				JAN 2019 RET D HAMILTON	1,072.59	
				JAN 2019 RET L MINTO	1,409.11	
				JAN 2019 RET T JOHNSON	1,604.66	
				JAN 2019 RET K VASQUEZ	827.11	
			13-3702	JAN 2019 MEDICAL	127,838.00	
			76-9513	RETRO C LYNCH MED	78.00	
				JAN 2019 LIFE	119.70	
			76-9551	RETRO C LYNCH LIFE	5.70	
			76-9552	JAN 2019 DENTAL	16,432.64	
				RETRO C LYNCH DEN	19.20-	
			76-9553	JAN 2019 VISION	2,132.16	
				RETRO C LYNCH VIS	6.20-	160,839.74
40178360	01/25/2019	CITY OF CORNING POLICE DEPT.	01-5800	DEC SCHOOL RESOURCE OFFICER		6,227.52
40178361	01/25/2019	DANNIS WOLIVER KELLEY	01-5801	LEGAL - CONSTRUCTION	84.00	
				LEGAL-PERSONNEL	142.50	226.50
40178362	01/25/2019	DEMSEY, FILLIGER & ASSOC, LLC	01-5800	GASB 75 DISCLOSURE REQUIREMENTS	500.00	
				GASB 75 VALUATION-FULL ACTUARIAL	3,000.00	3,500.00
40178363	01/25/2019	ENVOY PLAN SERVICES C/O MID AMERICA	76-9519	TPA ADMIN FEES-JUL-SEPT2018		100.80
40178364	01/25/2019	ERICA PAULLIN	01-5200	WASC TEAM MEALS/MILEAGE	114.00	
			01-5211	WASC TEAM MEALS/MILEAGE	149.64	263.64
40178365	01/25/2019	JACK SCHREDER & ASSOCIATES	21-6272	BOND-SCHOOL FACILITY PROJECT		701.25
40178366	01/25/2019	JAMES HUBER	01-5200	WASC TEAM MEALS/MILEAGE	114.00	
			01-5211	WASC TEAM MEALS/MILEAGE	160.08	274.08
40178367	01/25/2019	JOSH ROWE	01-5200	WASC TEAM MEALS/MILEAGE	114.00	
			01-5211	WASC TEAM MEALS/MILEAGE	112.87	226.87
40178368	01/25/2019	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	BOND-MODERNIZATION		1,132.00
				DESIGN/DEV/DOCS		
40178369	01/25/2019	PAM OIEN	01-5200	WASC TEAM MEALS/MILEAGE	114.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## ReqPay12c

## Board Report

Checks Dated 01/01/2019 through 01/29/2019

Board Meeting Date 2/14/19

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40178369	01/25/2019	PAM OIEN	01-5211	WASC TEAM MEALS/MILEAGE	160.08	274.08
40178370	01/25/2019	ROBERT POGUE	01-5200	WASC TEAM MEALS/MILEAGE	114.00	
			01-5211	WASC TEAM MEALS/MILEAGE	89.32	203.32
40178371	01/25/2019	TOWNE, CHRISTINE D	01-5200	JANUARY 2019 MILEAGE REIM	104.63	
				PERSONNEL CLASS 5-BRIDGE TOLLS	9.00	
				PERSONNEL CLASS 5-MEAL PER DIEM	100.00	
				PERSONNEL CLASS 5-MILEAGE REIM	212.28	425.91
40178480	01/28/2019	ARMSTRONG, JASON A	01-4311	JAN 2019 - SPORTS SUPV MILEAGE REIM	271.44	
40178481	01/28/2019	CORNING FORD MERCURY	01-5211	JAN 2019 - CTEIG GRANT APP- MILEAGE	134.56	406.00
40178482	01/28/2019	DANNIS WOLVER KELLEY	01-6400	FORD T150 CTE VAN		32,200.88
			01-5801	LEGAL - GENERAL LABOR	690.00	
				LEGAL - PERSONNEL	285.00	975.00
Total Number of Checks					133	379,533.92

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	115	196,713.47
11	ADULT EDUCATION	3	262.18
13	CAFETERIA SPEC REV	13	33,401.42
19	FOUNDATION SPECIAL	5	692.39
21	BUILDING FUND	2	1,833.25
76	WARRANT/PASS-THRU	2	146,681.60
Total Number of Checks		133	379,584.31
Less Unpaid Sales Tax Liability			50.39
Net (Check Amount)			379,533.92

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

## ReqPay04b

## Check Register with Accounts

Register 000768 - 02/01/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40178711	01	5,074.82				
1729 0107 SAFEWAY	JAN - FOOD - FOOD/NUTRITION CLASS		01-0650-0-6141-1000-4300-410-000-310			55.44
1729 0107 SAVMOR	JAN - FOOD - FOOD/NUTRITION CLASS		01-0650-0-6141-1000-4300-410-000-310			58.44
1729 0110 SAVMOR	JAN - FOOD - FOOD/NUTRITION CLASS		01-0650-0-6141-1000-4300-410-000-310			118.36
1729 0117 SAFEWAY	JAN - FOOD - FOOD/NUTRITION CLASS		01-0650-0-6141-1000-4300-410-000-310			122.74
1729 0117 SAVMOR	JAN - FOOD - FOOD/NUTRITION CLASS		01-0650-0-6141-1000-4300-410-000-310			57.73
2029 0118 PAYPAL	ATTENDANCE SUPV CERTIFICATION		01-4035-0-0000-2700-5200-410-000-000			75.00
3114 1228 GOMART	2018/19 WRESTLING FUEL - SEE SCHEDULE		01-1100-0-1110-4200-4311-410-000-000			120.50
3114 1228 SHELL	2018/19 WRESTLING FUEL - SEE SCHEDULE		01-1100-0-1110-4200-4311-410-000-000			60.00
3130 0115 PAYPAL	ASSET TAGS		01-0000-0-0000-7200-4300-410-000-603			421.49
3148 0112 COMFORT	AG INC FT WINTER OFFICER RETREAT		01-7010-0-3800-1000-5800-410-000-000			124.00
3148 0112 COMFORT2	AG INC FT WINTER OFFICER RETREAT		01-7010-0-3800-1000-5800-410-000-000			138.88
3148 0116 CABE	PD CABE INSTITUTE SACRAMENTO 01/24/19		01-4203-0-4760-1000-5200-410-000-000			50.00
4627 0102 PBM SUPPLY	EMERGENCY MAINT. PURCHASE- APPROVAL GIVEN BY JARED		01-8150-0-0000-8100-4400-410-000-000			734.23
5803 0121 REDLION	FFA MFE/LA CONF REDDING 01/18/19		01-7010-0-3800-1000-5800-410-000-000			714.70
6342 0103 ANTHEMKV	TRUSTEE HW PMT		01-0000-0-0000-7100-3902-410-000-000			869.73
6342 0103 ANTHEMMV	TRUSTEE SPOUSE HW PMT		01-0000-0-0000-7100-3902-410-000-000			869.73
6342 0107 PAYPAL	EBAY ORDER (M & O CAL CARD)		01-8150-0-0000-8100-4300-410-000-000			66.95
6342 0115 JWPEPPER	Music for Band Festivals		01-1100-0-1222-1000-4300-410-000-000			152.08
6342 0117 MICHAELS	WASC ACCREDITATION BASKETS - DIST REQ		01-0000-0-0000-2700-4300-410-000-000			176.61
6342 0117 MOONBEAM	WASC ACCREDITATION BASKETS - DIST REQ		01-0000-0-0000-2700-4300-410-000-000			74.81
6342 0117 WALMART	WASC ACCREDITATION BASKETS - DIST REQ		01-0000-0-0000-2700-4300-410-000-000			13.40

Number of Items

1

5,074.82

Totals for Register 000768

## 2019 FUND-OBJ Expense Summary / Register 000768

01-3902	1,739.46
01-4300	1,318.05
01-4311	180.50
01-4400	734.23
01-5200	125.00
01-5800	977.58
01-9110*	5,074.82-

Totals for Register 000768

5,074.82

5,074.82-

\* denotes System Generated entry

Net change to Cash 9110

5,074.82-Credit

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40178711, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Feb 1 2019 3:46PM

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Page 1 of 2



**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

2018-19 School Year -

**Outgoing**

Updated 1/22/19

Last Name	First	Grade	To	Code	Reason / Date
Alvarez	Emmanuel	9th	Orland	1	Established 9/24/18
Avrit	Morgan	11th	Hamilton	1	Established 8/10/18
Baez	Diana	9th-12th	Orland	1	Established 4/2/18
Barriga	Logan	9th	Red Bluff	1	Established 7/27/18
Burrell	Deacon	10th	Los Molinos	1	Established 5/25/18
Baez	Diana	9th	Red Bluff	1	Established 3/27/18
Belo	Tibuccio	12th	Hamilton	1	Established 8/31/18
Caldera	Giovanni	12th	Red Bluff	1	Established 6/21/18
Caldwell	Andrew	11th/12th	Los Molinos	1	Established 2/22/8
Carillo	Soraya	9th	Hamilton	1	Established 8/24/18 Hamilton held 4 a while &sh started here
Chambliss	Denny	12th	Los Molinos	1	Established 4/2/18
Chivichon	Natalie	12th	PV High	1	Established 6/19/18
Coats	Anthony	11th	Red Bluff	1	Established 8/13/18
Cpomerate-Salad	Blake	10th	Red Bluff	1	Established 1/16/19
D'Andrea	Dominic	9th	Los Molinos	1	Established 4/2/18
D'Andrea	Nicholas	9th	Red Bluff	1	Established 3/19/18
Dunn	Samantha	10th	Red Bluff	1	Established 8/6/18
Engel	Rylee	10th	Red Bluff	1	Established 8/28/17 All remaining grade levels
Esteve	Lisette Anaïs	10th-12th	Hamilton	1	Established 5/2/18
Gibson	Jacob	10th	Red Bluff	1	Denied per Rbluff 8/17/18
Galvez	Izaiah	10th	Hamilton	1	Established 8/28/18
Haro Mendoza	Samara	10th	Orland	1	Established 4/2/18
Lavoy	Jason	11th	Shasta	1	Denied per Shasta Union 12/19/18
Lizama	Jalyn	11th	Orland	1	Established 12/11/18

## Districts of Choice

[illegible]

**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

2018-19 School Year -

**Outgoing**

Updated 2/8/19

Last Name	First	Grade	To	Code	Reason / Date
Alvarez	Emmanuel	9th	Orland	1	Established 9/24/18
Avrit	Morgan	11th	Hamilton	1	Established 8/10/18
Baez	Diana	9th-12th	Orland	1	Established 4/2/18
Barriga	Logan	9th	Red Bluff	1	Established 7/27/18
Burrell	Deacon	10th	Los Molinos	1	Established 5/25/18
Baez	Diana	9th	Red Bluff	1	Established 3/27/18
Belo	Tibuccio	12th	Hamilton	1	Established 8/31/18
Caldera	Giovanni	12th	Red Bluff	1	Established 6/21/18
Caldwell	Andrew	11th/12th	Los Molinos	1	Established 2/22/8
Carillo	Soraya	9th	Hamilton	1	Established 8/24/18 Hamilton held 4 a while & sh started here
Chambliss	Denny	12th	Los Molinos	1	Established 4/2/18
Chivichon	Natalie	12th	PV High	1	Established 6/19/18
Coats	Anthony	11th	Red Bluff	1	Established 8/13/18
Comerate-Salado	Blake	10th	Red Bluff	1	Established 1/16/19
D'Andrea	Dominic	9th	Los Molinos	1	Established 4/2/18
D'Andrea	Nicholas	9th	Red Bluff	1	Established 3/19/18
Dunn	Samantha	10th	Red Bluff	1	Established 8/6/18
Engel	Rylee	10th	Red Bluff	1	Established 8/28/17 All remaining grade levels
Esteve	Lisette Anaïs	10th-12th	Hamilton	1	Established 5/2/18
Esteve	Nicholas	9th-12th	Red Bluff	1	Established 3/19/18 & 2/6/19
Gibson	Jacob	10th	Red Bluff	1	Denied per Rbluff 8/17/18
Galvez	Izaiah	10th	Hamilton	1	Established 8/28/18
Haro Mendoza	Samara	10th	Orland	1	Established 4/2/18
Lavoy	Jason	11th	Shasta	1	Denied per Shasta Union 12/19/18

## Districts of Choice

[illegible]



**Corning Union High School District**  
Human Resources Report

Board Meeting Date: 2/14/2018

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Probationary	Cowger, Carla	Food Service I	1/15/2019	Fill vacant position (K. Vasquez) 5.5 hours/182 days/Range 6, Step 2

**Extra Duty/Temporary/Coaching Authorizations**

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
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# Corning Union High School District

## Donation Report

Board Meeting: February 14, 2019

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount / Value</u>	<u>Description</u>	<u>Purpose</u>
Anderson & Shelling	Walnuts		\$50.00	1 lb Bag X 5	WASC Hospitality Baskets
Lengtat Orchards	Pomegranate Jelly		\$40.00	10 Oz Bottle X 5	WASC Hospitality Baskets
Olive Pit	Gift Certificate		\$25.00	1 free Mocha/Latte X 5	WASC Hospitality Baskets
R Farm House	Coffee Mug		\$25.00	Mug X 5	WASC Hospitality Baskets



# CORNING UNION HIGH SCHOOL DISTRICT

John Burch, District Superintendent

Board Members: Ken Vaughan, James Scott Patton, Pauletta Bray, Jim Bingham, Todd Henderson

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 1.25.19

Site Centennial High School

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Thingy jointer - no longer used Value @ 150	Surplus/Scrap/sell?
Jet jointer - no longer used Value @ 150	Surplus/scrap/sell
Bandsaw - no longer used Value - \$50	Surplus/scrap/sell
Unsure of working condition of items.	sealed bid

\_\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval: [Signature] 1.25.19  
Signature Date

Site Administrator: [Signature] 01/25/19  
Signature Date

Superintendent Approval [Signature] 1/20/19  
Signature Date

Board Meeting Date 2/14/19

Approved ☒

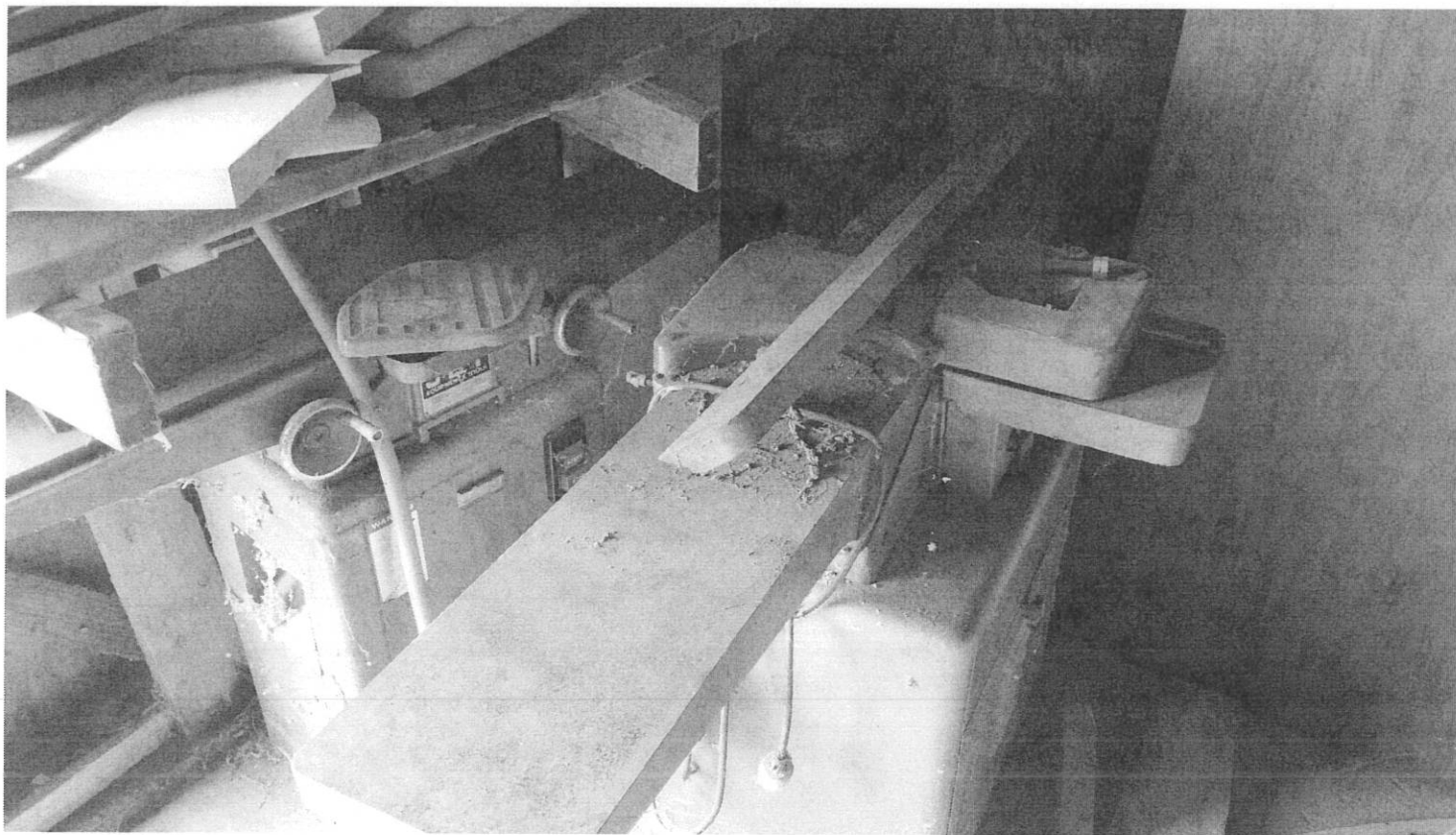
Denied ☐

Disposition:

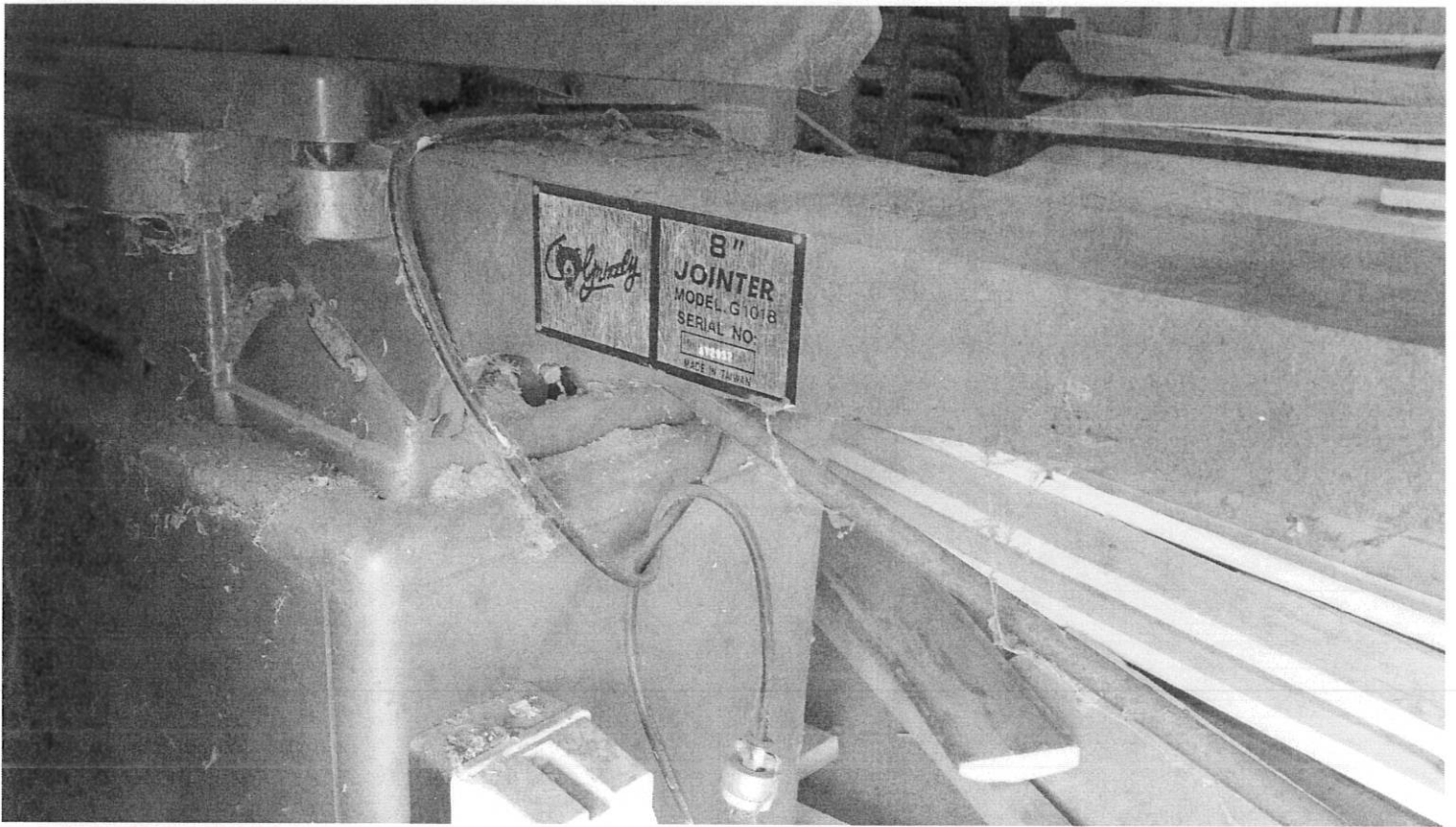
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**Corning Union High School District  
Out of State Travel Report**

<b>Employee Name</b>	<b>Date of Travel</b>	<b>Destination</b>	<b>Purpose</b>	<b>District Cost</b>	<b>Notes</b>
Tara Calderon	3/13-3/17	Boston, MA	Art Education Convention	\$1,858.80	Used Funding for Teacher Prof. Development
Charlie Troughton	5/3-5/5	Reno, NV	ACSA Regional Conf.	\$960.88	Shared Cost w/ ACSA Tehama Charter
Crystal Carter	2/21-2/27	Washington, DC	Food Service Leader PD	\$315.00	Shared Cost w/ School Nutrition Assoc.

REC'D JAN 28 2019

## CORNING UNION HIGH SCHOOL DISTRICT

## Travel Purchase Order (TPO)

Request for Approval: Conference, Workshop or Meeting

Employee:

Tara Calderon

Title of Event:

NAEA National Art Education Association Convention

Location:

Boston, MA

Departure Date:

March 13 2019 Time: ~~March~~

Return Date:

March 17 2019 Time:

Purpose

Professional Development

Required Participation:

YES / NO

Account Number:

Program/Grant to Charge:

\*\*Itemized receipts must be submitted for every incurred expense (excluding meals unless CalCard was used)\*\*

EXPENSES				ESTIMATED	ACTUAL
CATEGORY	METHOD				
	C	R			
	C	E			
	A	I			
	L	M			
	H	B			
	E	U			
	C	R			
	A	S			
	R	E			
	D				
Meals					
			(Per Diem Meal Rates per Board Policy)		
			Breakfast # 3 \$ 12.00	\$ 36	
			Leaving before 6:00 am and return after 9:00 am		
			Lunch # 3 \$ 18.00	\$ 54	
			Leaving before 11:00 am and return after 1:30 pm		
			Dinner # 4 \$ 26.00	\$ 104	
			Leaving before 5:00 pm and return after 7:00 pm		
Transportation	N/A	N/A	Personal Vehicle Miles		
			# Miles 180 x 2 = 360 @ 0.58	\$ 208.80	
			(Attach online map calculation)		
			Parking Fees		
			Commercial Transportation		
			Other:		
			Airline: JetBlue round-trip	\$ 374.00	
			(Attach online itinerary estimate)		
Lodging			Hotel: Sheraton Boston Hotel	\$ 747 + tax	
			# 3 Nights x \$ 249 per night		
			(Attach online itinerary estimate)		
			Confirmation #		
				after 2/7 \$265	
Registration			Payable to: 2019 NAEA National Convention	\$ 235	
			Address: John B. Hynes Veterans Memorial Convention Center		
			Boston, MA		
			(Attach conference/meeting information)		
Misc. Expenses			Other:		
			Total Expenses	\$ 1,852.80	

☐

Travel Advance Needed (Processed by request only)

☐

Request travel with District Cal Card From \_\_\_\_\_ to \_\_\_\_\_

Employee Signature:

Tara Calderon

Date: 1/28/19

Supervisor's Approval:

[Signature]

Date: 01/28/19

Chief Business Official:

[Signature]

Date: 1/28/19

Superintendent's Approval:

[Signature]

Date: 1/28/19

Employee's who make their own reservations prior to approval are responsible for cost or expenses incurred

PREPARE REQUEST 15 DAYS IN ADVANCE FROM DEPARTURE DATE

TURN IN ALL RECEIPTS AND COMPLETE ACTUAL TRAVEL COSTS COLUMN WITHIN 5 DAYS AFTER TRAVEL COMPLETED



# 2019-2020 Corning Union High School Calendar

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Corning Union High School  
643 Blackburn Ave.  
Corning, CA 96021  
530-824-8000 (Fax) 530-824-8005

July 4	Independence Day Holiday
Aug. 9	Freshman Orientation
Aug. 14 & June 5	Inservice
Aug. 15	1st Day of School
Aug. 21	Back-To-School Night
Sept. 2	Labor Day
Oct. 4	Homecoming
Nov. 11	Veteran's Day
Nov. 25-29	Thanksgiving Vacation
Dec. 20 - Jan. 3	Christmas Break
Jan. 20	Dr. Martin Luther King, Jr. Day
Feb. 17-21	Winter Break
April 10	Holiday in lieu of Admission Day
April 13-17	Easter Break
May 25	Memorial Day
June 5	Graduation Day

Grade Reporting Period	
9/20/2019	Progress Grade 1 - 26 Days
11/1/2019	Progress Grade 2 - 30 Days
12/20/2019	1st Semester Grade - 28 Days
2/14/2020	Progress Grade 4 - 29 Days
4/3/2020	Progress Grade 5 - 30 Days
6/4/2020	2nd Semester Grade - 37 Days
	180 Days

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Non Instructional  
Minimum Days  
Freshman Orientation

Collaboration Days  
Legal Holiday

Inservice Days  
First & Last Days of School

# 2019-2020 Centennial High School Calendar

July 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Centennial High School  
250 Fig Lane  
Corning, CA 96021  
530-824-7400 (Fax) 530-824-7405

July 4	Independence Day Holiday
Aug. 9	Freshman Orientation
Aug. 13 & June 5	Inservice
Aug. 14	1st Day of School
Aug. 21	Back-To-School Night
Sept. 2	Labor Day
Sept. 27	Homecoming
Nov. 11	Veteran's Day
Nov. 25 thru 29	Thanksgiving Vacation
Dec. 20-Jan. 3	Winter Break
Jan 20	Dr. Martin Luther King, Jr. Day
Feb. 11	Lincoln's Birthday (Observed)
Feb. 17-21	Christmas Break
March 20	Session Break
April 10	Holiday in lieu of Admission Day
April 13-17	Easter Break
May 25	Memorial Day
June 4	Graduation Day

Grade Reporting Period	
9/20/2019	Progress Grade 1 - 27 Days
11/1/2019	Progress Grade 2 - 30 Days
12/20/2019	1st Semester Grade - 29 Days
2/14/2020	Progress Grade 4 - 28 Days
4/3/2020	Progress Grade 5 - 33 Days
5/29/2020	2nd Semester Grade - 33 Days
	180 Days

January 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Non Instructional  
Minimum Days  
Freshman Orientation

Collaboration Days  
Legal Holiday

Inservice Days  
First & Last Days of School



**Corning Union High School District  
Proposition 39 and Measure K  
General Obligation Bonds**

**Corning, California**

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITORS' REPORTS

**June 30, 2018**



K • C O E  
I S O M



**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
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June 30, 2018

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Corning Union High School District  
Corning, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the Measure K Bond Building Fund (the Bonds) of Corning Union High School District (the District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **INDEPENDENT AUDITORS' REPORT**

(Continued)

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Bonds of the District as of June 30, 2018, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As discussed in note 1, the financial statements present only the Bonds and do not purport to, and do not, present fairly the financial position of the District, as of June 30, 2018, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 30, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*KCoe Jam, LLP*

January 30, 2019  
Redding, California

## **FINANCIAL SECTION**

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
**BALANCE SHEET**

June 30, 2018

<b>ASSETS</b>		
Cash and investments	\$	269,396
<b>LIABILITIES AND FUND BALANCE</b>		
<b>Liabilities</b>		
Accounts payable	\$	15,104
Due to other funds		129,872
<b>Total Liabilities</b>		144,976
<b>Fund Balance</b>		
Restricted		124,420
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	\$	269,396

*The accompanying notes are an integral part of these financial statements.*



**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE

Year Ended June 30, 2018

<b>Revenues</b>	
Other local revenue	\$ 21,447
<b>Expenditures</b>	
Current:	
Plant services	7,386
Capital outlay	2,489,797
<b>Total Expenditures</b>	<b>2,497,183</b>
<b>Net Change in Fund Balance</b>	<b>(2,475,736)</b>
<b>Fund Balance - Beginning of Year</b>	<b>2,600,156</b>
<b>Fund Balance - End of Year</b>	<b>\$ 124,420</b>

*The accompanying notes are an integral part of these financial statements.*

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS

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**1. SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

Corning Union High School District (the District) is governed by an elected five-member board. The District operates one high school, one continuation school, and one adult education program in Corning, California. These financial statements present only the Measure K Bond Building Fund (the Bonds). These financial statements do not include financial information of the remainder of the District's funds, which accounting principles generally accepted in the United States of America require to be presented with the financial statements of the District.

On November 8, 2016, \$8,300,000 in general obligation bonds were authorized by an election held within the District. A citizens' oversight committee was appointed to comply with the California Constitution and the *California Education Code*. The purpose of the committee is to inform the public, at least annually, regarding the appropriate use of bond proceeds. On April 4, 2017, bonds in the amount of \$3,000,000 were issued at a premium of \$123,251. The total proceeds from the bond issuance were received by the District and were to be used to improve the quality of education by repairing or replacing leaky roofs; make health, safety, and security improvements; update inadequate electrical and technology infrastructure; modernize/renovate outdated classrooms, restrooms, and school facilities; and replace temporary portables with permanent classrooms. The District paid issuance costs totaling \$60,000 from the proceeds.

The board of supervisors for Tehama County are empowered and obligated to levy property taxes, without limitation as to rate or amount (except for certain property which is taxable at limited rates), for payment of principal and maturity value of, and interest on, the bonds.

The District accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's, *California School Accounting Manual*. The District's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies established in GAAP, and used by the District, are discussed below.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS  
(Continued)

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**Basis of Presentation**

**Fund Financial Statements** Fund financial statements are organized by funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type; and

Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined.

The Measure K Bond Building Fund is a major governmental fund, the Building Fund, of the District. The Building Fund is used to account for proceeds from the sale of bonds and expenditures for purposes authorized in the ballot measure.

**Measurement Focus and Basis of Accounting**

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

**Measurement Focus** In the fund financial statements, governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

**Basis of Accounting** In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available.” Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within one year. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS  
(Continued)

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**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all government funds. By state law, the District's Governing Board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements.

These budgets are revised by the District's Governing Board and the District's Superintendent during the year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures legally cannot exceed appropriations by major object account.

**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Cash, Cash Equivalents, and Investments**

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash and cash equivalents are combined with investments and displayed as cash and investments.

Highly liquid market investments with maturities of one year or less at time of purchase are stated at amortized cost. All other investments are stated at fair value. Market value is used as fair value for those securities for which market quotations are readily available.

In accordance with *California Education Code*, Section 41001, the District maintains substantially all of its cash in the Tehama County Treasury (the County) as part of the common investment pool. The County is restricted by *California Government Code*, Section 53635 pursuant to Section 53601, to invest in time deposits, U.S. government securities, state registered warrants, notes, or bonds, State Treasurer's investment pool, bankers' acceptances, commercial paper, negotiable certificates of deposit, and repurchase or reverse repurchase agreements. Investments in the County pool are valued using the amortized cost method (which approximates fair value) and include accrued interest. The pool has deposits and investments with a weighted-average maturity of more than one year. As of June 30, 2018, the fair value of the County pool was 98.45% of the carrying value and is deemed to not represent a material difference. Information regarding the amount of dollars invested in derivatives with the County was not available. The County investment pool is subject to regulatory oversight by the Treasury Oversight Committee, as required by *California Government Code*, Section 27130. The District is considered to be an involuntary participant in the external investment pool.



# Corning Union High School District

## Proposition 39 and Measure K General Obligation Bonds

### NOTES TO THE FINANCIAL STATEMENTS

(Continued)

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The calculation of realized gains is independent of the calculation of the net increase in the fair value of investments. Realized gains and losses on investments that had been held in more than one fiscal year and sold in the current year may have been recognized as an increase or decrease in the fair value of investments reported in the prior year. The change in the fair value of investments was insignificant during the year ended June 30, 2018, and there was no significant unrealized gain or loss on investments held at June 30, 2018.

#### **Balance Due To/From Other Funds**

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds.

#### **Bond Premiums**

In the governmental funds, bond premiums are reported as an other financing source when the related liability is incurred.

#### **Equity Classifications**

Governmental fund equity is classified as fund balance. Fund balance is further classified and displayed in five components:

*Nonspendable Fund Balance:* Consists of amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

*Restricted Fund Balance:* Consists of amounts that can be spent only for specific purposes because of constraints that are externally imposed by groups such as creditors, grantors, contributors, laws or regulations of other governments, or because of laws through constitutional provisions or enabling legislation.

*Committed Fund Balance:* Consists of amounts that can be used only for specific purposes determined by a formal action of the District's Board of Trustees. The District's Board of Trustees is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or budget adoption approved by the District's Board of Trustees.

*Assigned Fund Balance:* Consists of amounts that the District intends to use for specific purposes. Assignments may be established either by the District's Board of Trustees or a designee of the District's Board of Trustees.

*Unassigned Fund Balance:* Consists of the residual balance in the General Fund of the District that has not been assigned to other funds and that is not restricted, committed, or assigned to specific purposes.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS  
(Continued)

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When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the District's Board of Trustees has provided otherwise in its commitment or assignment actions.

**Expenditures**

In the fund financial statements, expenditures are classified as follows:

Governmental funds – by character:  
    Current (further classified by function)  
    Debt service  
    Capital outlay

In the fund financial statements, governmental funds report expenditures of financial resources.

**2. CASH AND INVESTMENTS**

The following is a summary of cash and investments:

June 30, 2018	Maturities	Fair Value
<b>Investments That Are Not Securities (1)</b>		
County treasurer's investment pool	3 years average	\$ 269,396

(1) **Investments That Are Not Securities** A "security" is a transferable financial instrument that evidences ownership or creditorship, whether in physical or book-entry form. Investments that are not securities do not have custodial credit risk because they do not involve a transferable financial instrument. Thus, they are not categorized into custodial credit risk categories.

All cash and investments are restricted to expenditures for purposes authorized in the ballot measure.

**Investment Credit Risk**

*California Government Code*, Section 53601, limits investments in commercial paper to "prime" quality of the highest ranking, or of the highest letter and numerical rating as provided by nationally recognized statistical rating organizations (NRSRO), and limits investments in medium-term notes to a rating of A or better. The District does not have an investment policy that would further limit investment choices. The District's investment in the County investment pool is unrated.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS  
(Continued)

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**Fair Value Measurements**

The District categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; level 2 inputs are significant other observable inputs; and level 3 inputs are significant unobservable inputs.

The District has the following recurring fair value measurements as of June 30, 2018:

- County treasurer's investment pool of \$269,396 is valued using quoted prices for similar instruments in active markets and quoted prices for identical or similar instruments in markets that are not active (level 2 inputs).

**Concentration of Credit Risk – Investments**

*California Government Code*, Section 53635, places the following concentration limits on the County investment pool:

No more than 40% may be invested in eligible commercial paper; no more than 10% may be invested in the outstanding commercial paper of any single issuer; and no more than 10% of the outstanding commercial paper of any single issuer may be purchased.

*California Government Code*, Section 53601, places the following concentration limits on the District's investments:

No more than 5% may be invested in the securities of any one issuer, except the obligations of the U.S. government, U.S. government agencies, and U.S. government-sponsored enterprises; no more than 10% may be invested in any one mutual fund; no more than 25% may be invested in commercial paper; no more than 10% of the outstanding commercial paper of any single issuer may be purchased; no more than 30% may be invested in bankers' acceptances of any one commercial bank; no more than 30% may be invested in negotiable certificates of deposit; no more than 20% may be invested in reverse repurchase agreements; and no more than 30% may be invested in medium-term notes.

**3. BALANCES DUE TO/FROM OTHER FUNDS**

Balances due to/from other funds in the fund financial statements are as follows:

Due From Other Funds	Due to Other Funds		
Bond Interest and Redemption	Building	\$	129,872

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
NOTES TO THE FINANCIAL STATEMENTS  
(Continued)

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The specific purposes of the balances due to/from other funds are as follows:

Bond Interest and Redemption Fund interfund receivable from the Building Fund for transfer of bond proceeds due to the Bond Interest and Redemption Fund.

**4. ACCOUNTS PAYABLE**

Accounts payable consisted of the following:

June 30, 2018

Vendors	\$	13,298
Other		1,806
<b>Total</b>	<b>\$</b>	<b>15,104</b>

**5. FUND BALANCE COMPONENTS**

Fund balance is composed of the following:

June 30, 2018

<b>Restricted</b>		
Restricted for capital projects	\$	124,420

**6. SUBSEQUENT EVENTS**

**Construction Contract**

On September 4, 2018, the District entered into a contract totaling \$1,454,700 to construct classrooms.

**General Obligation Bonds**

On November 20, 2018, the District issued the Election of 2016, Series B general obligation bonds totaling \$2,700,000, at a premium of \$142,085. The issuance consisted of current-interest term bonds with interest rates ranging from 3.125% to 4%. The bonds mature through August 2048.



## **OTHER REPORTS SECTION**



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Trustees  
Corning Union High School District  
Corning, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America, the financial statements of the Measure K Bond Building Fund of Corning Union High School District (the District) as of and for the year ended June 30, 2018; and the related notes to the financial statements; and have issued our report thereon dated January 30, 2019.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies; and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control over financial reporting, described in the accompanying schedule of audit findings, that we consider to be a significant deficiency.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

(Continued)

***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the financial statements of the Measure K Bond Building Fund of the District are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***The District's Response to the Finding***

The District's response to the finding identified in our audit is described in the accompanying schedule of audit findings. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements of the Measure K Bond Building Fund of the District and, accordingly, we express no opinion on it.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*KCae Team, LLP*

January 30, 2019  
Redding, California



## INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

To the Board of Trustees  
Corning Union High School District  
Corning, California

### Report on Compliance

We have audited the Corning Union High School District's (the District) compliance with the performance requirements for the Proposition 39 and Measure K General Obligation Bonds (the Bonds) for the year ended June 30, 2018.

### *Management's Responsibility*

Management is responsible for the District's compliance with those requirements.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted this performance audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the performance requirements for the Proposition 39 and the Bonds that could have a material effect on compliance occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we consider necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our performance audit does not provide a legal determination on the District's compliance with the specific requirements.

### *Opinion*

In our opinion, the District complied, in all material respects, with the performance requirements referred to above that are applicable to the District for the year ended June 30, 2018.

*KCoe Isom, LLP*

January 30, 2019  
Redding, California



## PERFORMANCE AUDIT SECTION

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
PERFORMANCE AUDIT

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**OBJECTIVES**

The objectives of our performance audit were to document the expenditures charged to the voter-approved Proposition 39 and Measure K General Obligation Bonds (the Bonds); determine whether expenditures for the fiscal year ended June 30, 2018, charged to the Building Fund, have been made in accordance with project budgets and guidelines; note any incongruities or system weaknesses; and provide recommendations for improvements.

**SCOPE OF THE AUDIT**

The scope of our performance audit covered the fiscal year ended June 30, 2018. The expenditures included all object and project codes associated with the Bonds' projects. The propriety of expenditures for capital projects and maintenance projects funded through other state or local funding sources were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2018, were not reviewed or included within the scope of our audit.

**BACKGROUND INFORMATION**

On November 8, 2016, \$8,300,000 in general obligation bonds were authorized by an election held within the District. A citizens' oversight committee was appointed to comply with the California Constitution and the *California Education Code*. The purpose of the committee is to inform the public, at least annually, regarding the appropriate use of bond proceeds. On April 4, 2017, bonds in the amount of \$3,000,000 were issued at a premium of \$123,251. The total proceeds from the bond issuance were received by the District and were to be used to improve the quality of education by repairing or replacing leaky roofs; make health, safety, and security improvements; update inadequate electrical and technology infrastructure; modernize/renovate outdated classrooms, restrooms, and school facilities; and replace temporary portables with permanent classrooms. The District paid issuance costs totaling \$60,000 from the proceeds.

California Constitution, Article 13A, Section 1(b)(3) requires an annual performance audit be conducted to ensure that funds have been expended only on the specific projects publicized by the District.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
PERFORMANCE AUDIT  
(Continued)

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**PROCEDURES PERFORMED**

We obtained the building fund general ledger and the project expenditure summary reports and detail prepared by the District for the fiscal year ended June 30, 2018. Within the period audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with Proposition 39 and Measure K General Obligation Bonds funding. We performed the following procedures:

- We reviewed the District's bond project publicized list of intended projects.
- We selected a sample of expenditures in the fiscal year ended June 30, 2018, and reviewed supporting documentation to ensure that funds were properly expended on the specific projects as outlined in the publicized list and that they met the requirements for bidding, if applicable.
- We compared total project expenditures to budgets to determine if there were any expenditures in excess of appropriation.
- We verified that funds were expended only for the purposes for which the bonds were issued, as specified in the official statement of bond indenture submitted by the District to the County Auditor.
- We verified that funding was not used for salaries of school administrators or other operating expenditures of the District.
- We verified that the Measure K Bond Oversight Committee reviewed project expenditures and issued reports on the results of its activities at least annually.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
**PERFORMANCE AUDIT**  
(Continued)

**RESULTS OF PROCEDURES**

The District utilized bond funds for ten projects. The District incurred total expenditures of \$2,904,870 for the following projects:

Year Ended June 30, 2018	Budgets		Prior		Current		Expenditures		Status
							Total		
Stadium renovation	\$	1,420,000	\$	165,861	\$	1,712,090	\$	1,877,951	Complete
Safety and surveillance system		150,000		82,373		29,851		112,224	Complete
Bond issuance costs		60,000		60,000		-		60,000	Complete
Portable classrooms		5,550,000		-		550,614		550,614	In progress
North gym roof		200,000		14,979		199,553		214,532	In progress
Architectural fees and permits		500,000		84,474		-		84,474	In progress
Bond audit and consulting fees		-		-		5,075		5,075	In progress
Technology infrastructure		50,000		-		-		-	Not started
Landscaping improvements		50,000		-		-		-	Not started
Student parking lot		300,000		-		-		-	Not started
<b>Total</b>	\$	8,280,000	\$	407,687	\$	2,497,183	\$	2,904,870	

Each of the projects has been given a specific project identification number within the District's building fund. Budgets for each project are included in the financial reporting system, and actual expenditures are matched against this project. The stadium renovation, north gym roof, and fees projects exceeded the original budget for the fiscal year ended June 30, 2018.



**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
PERFORMANCE AUDIT  
(Continued)

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**CONCLUSION**

Based upon the procedures performed, we found that for the items tested, the District has properly accounted for the expenditures of the Proposition 39 and Measure K General Obligation Bonds. Further, it was noted that the funds were not used for salaries of school administrators or other operating expenditures. Our audit does not provide a legal determination on the District's compliance with the specific requirements.

## **FINDINGS AND RECOMMENDATIONS SECTION**

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
SCHEDULE OF AUDIT FINDINGS  
June 30, 2018

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**INTERNAL CONTROL (Budgets)**

**Significant Deficiency**

**Condition** Expenditures for three of seven projects exceeded the original budgets approved by the Board of Trustees.

**Criteria** Continual reevaluation of and adjustments to budgets are essential for fiscal accountability and to ensure that project funds will be adequate to complete the projects undertaken and planned.

**Effect** Actual project expenditures exceeded approved budgets.

**Cause** During the recent District management transition, budget reviews and revisions were not completed.

**Recommendation** We recommend that management review and revise project budgets as construction progresses with oversight of the governing board and the citizens' oversight committee.

**Response** The District's administration will adopt procedures during the 2018-19 fiscal year to comply with the recommendation.

**Corning Union High School District**  
**Proposition 39 and Measure K General Obligation Bonds**  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
June 30, 2018

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None.



## RECOMMENDATIONS:

### 1. MASTER PLAN OVERSIGHT

It is recommended that the Board establish a **Rodgers Ranch Oversight Committee** to monitor progress with the implementation of the Master Plan for the Development and Sustainability of the Rodgers Ranch. This committee will meet quarterly and consist of the following thirteen (13) members\*:

#### CUHSD Representatives

Board Member (permanent)  
Superintendent (permanent)  
CHS Principal (permanent)  
Ranch Manager (permanent)  
CHUSD Director of M & O (permanent)  
CHS Co-Administrator (appointed)  
CHS Teacher (appointed)  
CHS Teacher (appointed)  
CHS Teacher (appointed)

#### Community Representatives

Agricultural Member (appointed)  
Agricultural Member (appointed)  
Agricultural Member (appointed)  
Agricultural Member (appointed)

\*It is strongly recommended that current members of the RRVPT be given priority for original membership on the Oversight Committee because of their knowledge of the development of the Master Plan.

### 2. CREATE THE POSITION OF RANCH MANAGER

It is recommended that the position of Ranch Manager be created to oversee the implementation of the Master Plan for the Development and Sustainability of the Rodgers Ranch. The job description should require that this person have current knowledge and experience in agriculture and livestock practices. This position is to manage the ranch and master plan implementation and would be part-time.

The intent in the Master Plan will be that the Ranch Manager be fully funded by the endowment and income generated from the ranch.

### 3. CORE VALUES FOR THE RODGERS RANCH AGRICULTURE EDUCATIONAL CAMPUS

It is recommended that the Board of Trustees adopt the Rodgers Ranch CORE VALUES that were developed by the Rodgers Ranch Vision Planning Taskforce (see page 3).

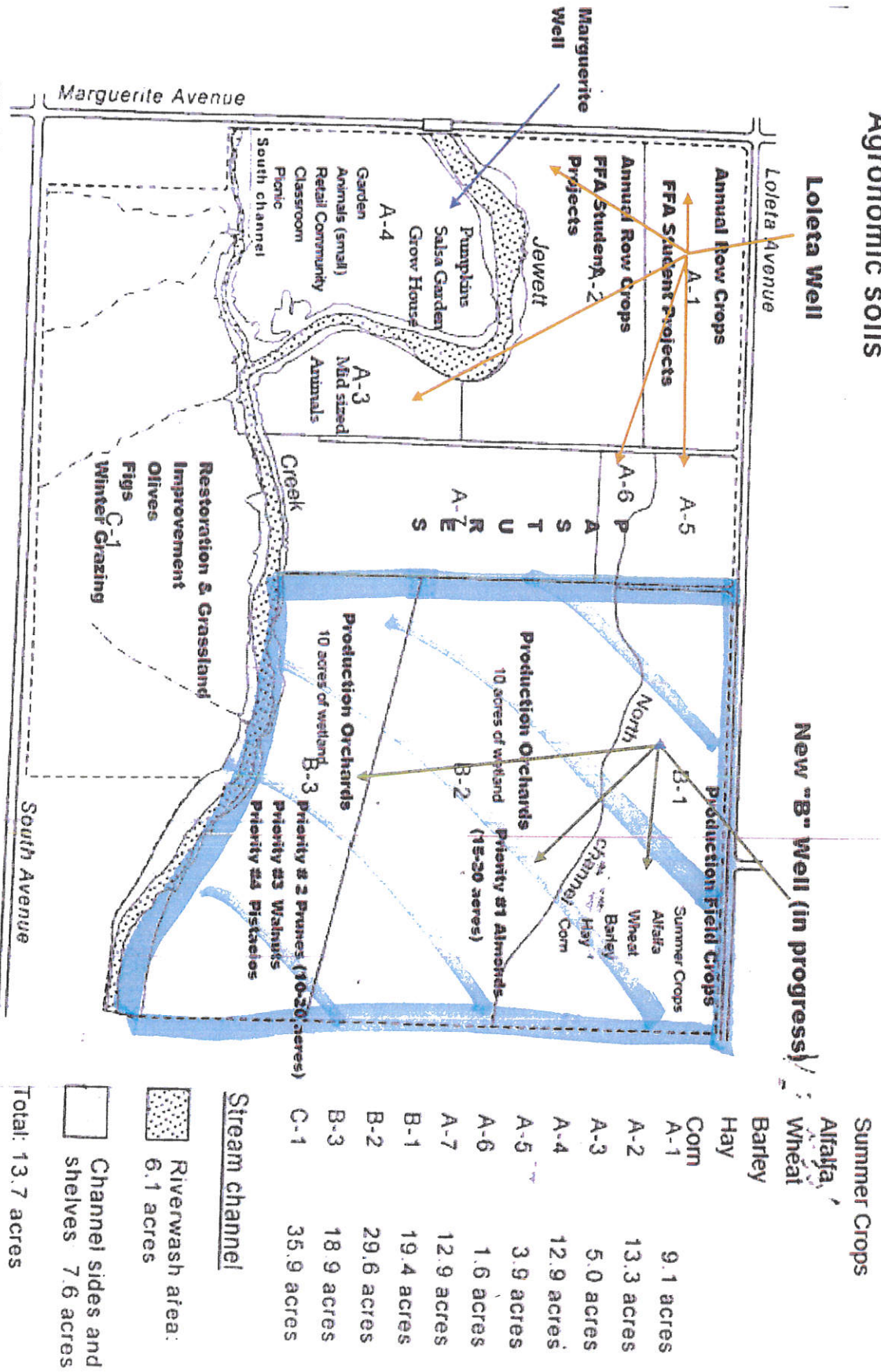
**Corning Union High School District**  
**Bond Expenditures**  
**June 30, 2018**

<b>Project Name</b>	<b>Budget</b>	<b>Prior Expenditures</b>	<b>June 30, 2018 Expenditures</b>	<b>Total Expenditures</b>	<b>Status*</b>
Portable classrooms	\$ 5,550,000	\$ -	\$ 550,614	\$ 550,614	In progress
Stadium renovation	1,420,000	165,861	1,712,090	1,877,951	Complete
North gym roof	200,000	14,979	199,553	214,532	In progress
Technology infrastructure	50,000	-	-	-	Not started
Landscaping improvements	50,000	-	-	-	Not started
Student parking lot	300,000	-	-	-	Not started
Safety and surveillance system	150,000	82,373	29,851	112,224	Complete
Architectural fees and permits	500,000	84,474	-	84,474	In progress
Consulting and audit fees	-	-	5,075	5,075	In progress
Bond issuance costs	60,000	60,000	-	60,000	Complete
<b>Total</b>	<b>8,280,000</b>	<b>\$ 407,687</b>	<b>\$ 2,497,183</b>	<b>\$ 2,904,870</b>	

\* Please insert the appropriate status for each project as follows:  
 Not started  
 In progress  
 Complete

Production Orchard – Possibly Chandler Walnut

## Agronomic soils



## Estimated Rodgers Orchard Initial Development Cost

Well Motor	\$60,000
Irrigation	\$200,000
Filter	\$10,000
Ground Work	\$30,000
Labor Contractor	\$25,000
PGE	\$15,000
Trees	\$86,400
Total	\$426,400

## Funding Sources

Rodgers Endowment
Donations
CTE Grants
General Fund



## Use of Contraband Detection Dogs

Contraband detection dogs shall not be used in classrooms or other district facilities when the rooms are occupied, except for demonstration purposes with the handler present. When used for demonstration purposes, the dog shall be separated from the students and not allowed to sniff any individual.

Prior to conducting an inspection, students shall be asked to leave the room that will be subject to the canine sniff. No student shall be forced to leave personal items behind for inspection, unless school officials have reasonable suspicion to search the item.

Only the dog's official handler shall determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that item or place, or responsibility for it, shall be called to witness the inspection. If a dog alerts on a locked vehicle, the student who brought the vehicle onto district property shall be asked to unlock it for inspection.

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

## Notifications

At the beginning of each school year and upon enrollment, the Superintendent or designee shall inform students and parents/guardians about the district's policies and procedures for searches, including notice regarding:

1. The possibility of random searches of students, their belongings, their vehicles parked on district property, and district properties under a student's control, including lockers or desks
2. The district's contraband dog detection program
3. The use of metal detector scans

In addition, the Superintendent or designee shall ensure that signs are posted at all schools at which metal detectors are to be used to explain that anyone may be scanned by metal detector for guns, knives, or other illegal weapons when on campus or attending athletic or extracurricular events.

Regulation CORNING UNION HIGH SCHOOL DISTRICT

Approved: August 21, 2014 Corning, California

# **Corning Union High School District**

## **Job Description**

### **JOB TITLE: Ranch Manager**

**DEFINITION:** Under the direction of the Superintendent, and in cooperation with the certificated, classified, and management staff, plans, organizes, coordinates and supervises the functions and activities of Rodgers Ranch.

#### **ESSENTIAL FUNCTIONS:**

- Works with certificated and classified staff to coordinate student activities at the Ranch.
- Oversees the care, maintenance, and harvest of orchards and row crops.
- Participates in the development of the Ranch budget and plans, develops and implements policies, guidelines and operational procedures to ensure a cost effective operations.
- Monitor and approve time sheets for all Ranch personnel.
- Confers with maintenance personnel regarding ongoing maintenance of ranch facilities.
- Helps ensure a safe environment for students, staff and community visiting the Ranch. Investigates accidents occurring on Ranch property and prepares appropriate reports.
- Reviews, monitors, audits, and evaluates the performance of all Ranch personnel.
- Serves as a permanent member of the Rodgers Endowment Finance Committee.
- Works with District IPM coordinator to follow all applicable guidelines related to chemical use in District facilities.
- Seeks and assists in applying for grants to maintain and upgrade Ranch infrastructure.
- Monitors use of supplies at Ranch and completes proper accounting and reporting documentation.
- Maintain financial, operational, production, or employment records for farms or ranches.
- Reports regularly to the Board of Trustees regarding activities at the Ranch.
- Works with FFA advisors as necessary to support student projects housed at the Ranch.
- Works with appropriate district staff to assure all funds generated at the Ranch are properly accounted for and reported to the Superintendent and/or Board of Trustees.
- Inspect farm or ranch structures, such as buildings, fences, or roads, ordering repair or maintenance activities, as needed.
- Monitor pasture or grazing land use to ensure that livestock are properly fed or that conservation methods, such as rotational grazing, are used.
- Negotiate with buyers for the sale, storage, or shipment of crops or livestock.
- Direct the breeding or raising of stock, such as cattle, poultry, or honeybees, using recognized breeding practices to ensure stock improvement.
- Plan crop activities based on factors such as crop maturity or weather conditions.
- Select or purchase machinery, equipment, livestock, or supplies, such as seed, feed, fertilizer, or chemicals.
- Inspect orchards or fields to determine crop maturity or condition or to detect disease or insect infestation.
- Monitor and adjust irrigation systems to distribute water according to crop needs and to avoid wasting water.
- Determine types or quantities of crops or livestock to be raised, according to factors such as market conditions, federal programs or incentives, or soil conditions.
- Direct crop production operations, such as planning, tilling, planting, fertilizing, cultivating, spraying, or harvesting. This may include the hiring of sub-contractors for specific farm labor needs.

#### **KNOWLEDGE, ABILITIES AND SKILLS:**

- Principles, methods, trends, procedures and techniques used to operate a fully functional school farm;
- Legal mandates, policies, regulations and guidelines related to farming operations;

PLEASE PRINT 😊

Board Meeting 2/14/19



JOHN STUDDER

Chli J. J. J.

You are not required to sign but it would be appreciated if you did!