

# Corning Union High School

## Regular School Board Meeting

**DATE** February 13, 2020

**TYPE OF MEETING:**  
Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**  
Ken Vaughan

**PLACE:** Corning Union High School  
Library

**VISITORS:**

**MEMBERS PRESENT:**  
Jim Bingham, Scott Patton  
Todd Henderson  
William Mache

Mr. Tiss, Tony Rosiles  
Heather Felciano

### **SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Christine Fears, Chief Business Officer  
Charlie Troughton, CUHS Principal  
Justine Felton, Associate Principal  
Jason Armstrong, Associate Principal  
Brandon Lengtat, Director of Maintenance & Operations  
Jessica Marquez, Administrative Assistant to Superintendent

### **THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45p.m. by Board President Bill Mache.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Bill Mache asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Bill Mache asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Scott Patton
- William Mache

The following board member was absent:

- Ken Vaughan

#### **4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the agenda with the following change:

Item 11.2 will be tabled until the next regular scheduled meeting held in March.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

#### **5. REPORTS:**

##### **5.1 STUDENT BOARD MEMBER:**

ASB President, Jasmine Lopez filled in for Felipe Morfin since he has been very sick. Jasmine reported on the following:

1. Boys Basketball had good season.
2. Girls Basketball has potential of hosting the playoffs and is doing very well.
3. Boys & Girls Soccer both are doing very well.
4. Wrestling is competing in division championships.
5. Track is starting on March 6<sup>th</sup> in Orland.
6. Spring BBQ.
7. Adaptive Sports week.
8. Pennies for patients.
9. Mr. Cardinal contest and school spirit was great for Basketball Homecoming.
10. FFA week is February 24<sup>th</sup>-28<sup>th</sup>.

##### **5.2 ENROLLMENT REPORT:**

Superintendent, Jared Caylor shared the following:

District Enrollment is

CUHS 985  
Centennial 51  
Ind Study 22

Enrollment is 65 students higher this year compared to last year at this time.

The district is holding steady.

### **5.3 ASSOCIATE PRINCIPAL REPORT:**

Associate Principal, Justine Felton share the following:

- Safety
- Discipline
- Attendance
- Athletics

District Priority for 2019-20 – Ongoing and Proactive Planning to make the District Safe for Staff and Students.

Attendance is 97.22% for 2019-20 school year compared to 96.05% for the 2018-19 school year. Three reasons for the increase include:

1. Credit based policy.
2. Automated SARB letter process.
3. Two attendance clerks.

Athletics- John Studer is the Athletic Director and does an amazing job. He is very passionate about his role and meets, talks and guides everyone involved in the sports programs to uphold the expectations of integrity while teaching the sport they love.

Emergency Action Plan- All athletic facilities will have a posted EAP. Portable AED device on campus, Rodgers Ranch & Centennial.

### **5.4 ACADEMIC REPORT ENGLISH DEPARTMENT CHAIR REPORT:**

English Department Chair, Shawni McBride shared the following:

1. Course Offerings
2. College Readiness
3. Placement
4. Department Goals
5. ERWC Trainings were completed by Mr. Buran and Mrs. Borer.
6. RISE student teacher has been fantastic and very helpful.
7. Routine Assessments
8. Data Comparisons
9. Overall department review.

### **5.5 STARS AFTER SCHOOL PROGRAM REPORT:**

Stars Program Coordinator, Heather Felciano reported on the following:

Daily Participation for Fall 2019 is 206 students, last year was 224. Some Activities include:

1. Book Club
2. Tutoring
3. Judo
4. Adulting 101
5. Game Club
6. Friday Night Live

7. Otaku Desu
8. Kindness Club
9. Math Support
10. Weight Room
11. Creative Writing Club
12. DMV Classes
13. Community Service
14. Community Partnerships
15. Turkey Trot
16. Student Employment

**5.6 SUPERINTENDENT REPORT:** Superintendent, Jared Caylor shared the following:

1. Adult Ed update – Exploring CTE Offerings. The main funding source is consortium with Shasta College.
2. Special Ed-Numbers continue to increase and more at the county and district levels than at State level. Hopeful that the money will be available to help offset some of the costs for school districts.
3. Superintendent, Jared Caylor attended The Association of California School Administrators Superintendents' Symposium held on January 29-31 in Indian Wells, CA.

**5.7 RANCH MANAGER:** Ranch Manager, Tony Rosiles reported the following:

1. Working hard to get things accomplished.
2. Working with equipment, field spraying and wanting to purchase a fuel tank.
3. Trying to keep everyone working.
4. Things are running smoothly, thus far.

Board Member, Scott Patton offered to donate his fuel tanks to the Ranch. He shared that they work well and simply need new filters. He also asked how the green house was going and that is in the process of getting fixed. Superintendent, Jared Caylor shared that Ag Teacher, Emily Dale is getting a list going of things that are needed to be done and also that Chico State will be visiting and putting in some work on the green house as well.

**6. PUBLIC COMMENT ON CLOSED SESSION:** There was no public comment.

**7. ADJOURN TO CLOSED SESSION:** The Board adjourned to closed session at 6:52 p.m.

**8. REOPEN TO PUBLIC SESSION:** The Board reopened to public session at 8:38 p.m.



**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u>      </u>	No:	<u>      </u>	Absent:	<u>  X  </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

**10.1 REGULAR  
MINUTES:**

Approval of Board Minutes of January 16, 2020

**10.2 APPROVAL  
OF WARRANTS:**

40195785-40195807, 40195808-40195931, 40195931-40196195  
40196196-40196213, 40196214-40196761, 40196762-40196784  
40196820-40196831, 40196832-40197122, 40197122-40197130

Register 000891  
Check # 40197442  
Check Amt. \$4,391.18

**10.3 INTERDISTRICT  
ATTENDANCE  
REQUEST:**

Interdistrict Attendance Request:

Natasja Allen, Indigo Christensen

**10.4 HUMAN  
RESOURCE  
REPORT:**

Human Resources Reports is as follows:

Change Position Cowger, Carla Food Service Worker II 3/1/2020  
Reclassify from FSW I to FSW II to fill Vacancy: 7 hours/182 days,  
Range 9

Resignation Retirement Jimenez, Sharon Food Service Worker II  
2/28/2020 8+ Years in the District

New Hire Probationary Magee, Stacie Food Service Supervisor 2/1/2020  
New Position 8 hours/262 days/Range C, Step 4

New Hire Probationary Polanco, Marisol Para Educator 2/10/2020 Fill  
Vacant Position (J. Torres) 7 hours/182 days/Range 12, Step 1

New Hire Probationary Thomas, Sabrina Para Educator 2/10/2020  
New Position 7 hours/182 days/Range 12, Step 5

Change Position Torres, Joseph Intensive Behavior Interventionist (IBI)  
1/21/2020 Reclassify from Para to IBI to fill Vacancy: 7 hours/182 days,  
Range 23

New Hire Probationary Trevino, Mayra Administrative Assistant M&O  
2/1/2020 Fill Vacant Position (S. Hoag) 8 hours/222 days/Range 15, Step  
2

Change Position Wilson, Sandra Food Service Lead 3/1/2020 Increase  
hours from 6.5 to 7.5 hours/182 days

**10.5 DONATIONS  
REPORT:**

Donations are as follows:

Butte College 8 Booths \$750.00  
Ag Welding Butte College Table \$450.00  
Ag Welding Tehama County Gleaners Check #6000 \$400.00 One Time  
Scholarship

**10.6 SURPLUS  
EQUIPMENT/  
OBSOLETE  
EQUIPMENT  
FORM:**

Wrestling Podium A – No longer using- Dispose  
Wrestling Podium B – No longer using- Dispose  
Boxes of textbooks and instructional books in STARS  
container box- Donate

**10.7 SCHOLARSHIP  
DEFERMENT  
REQUEST:**

Request for deferment for Rodgers Ranch Scholarship for Spring 2020  
Semester.

**10.7 NORTH  
AMERICAN  
TECHNICAL SERVICES  
PROPOSAL:**

North American Technical Services proposal to perform D.S.A. in-plant  
inspection for the Relocatable Classrooms at American Modular, Manteca.  
The total cost is \$11,100.00.

**11. PUBLIC COMMENT:**

There was no public comment.

**11.1 ANNUAL  
BOARD  
RETREAT:**

The discussion was to hold the Annual Board Retreat on the following  
dates:

March 27<sup>th</sup> at 5:00-8:00 p.m.  
March 28<sup>th</sup> at 8:00 a.m.

No action required.

**11.2 2018-19 BOND  
AUDIT**

This item was tabled.

**11.3 CUHSD 2019  
SOLAR PLANT  
ANNUAL REPORT:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the Solar Plant Annual Report. The board has requested that some additional information be brought back where the kilowatts are calculated into dollars. Superintendent, Jared Caylor will make sure to gather this information for the Board at their request.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**11.4 CUHS, CENTENNIAL  
HIGH SCHOOL & CUHS ISP  
SAFETY PLAN FOR 2019-20:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Safety Plans for 2019-20 school year for the following:

1. Corning Union High School
2. Centennial High School
3. Corning Union High School ISP

**11.5 FUTURE  
AGENDA  
ITEMS:**

There was a brief discussion on the feedback from PE Department Chair, Natalie Welsh and Athletic Director John Studer. Both are understanding of the district needs and the concerns are path of travel and field space. The parking is most important but there are other things to consider and the district needs to decide where to invest the money.

There was a conversation with the City Manager about using Yost Park if that would be needed for sports and that should not be a problem.

**13. ADJOURNMENT:**

A motion was made by Scott Patton and seconded by Todd Henderson to adjourn the meeting. All voted and the meeting adjourned 9:00 p.m.

**Approved**

\_\_\_\_\_  
William Mache, President

\_\_\_\_\_  
James Bingham, Clerk

# Corning Union High School District Regular School Board Meeting

Date of Meeting: February 13, 2020

Time of Meeting: 5:45 P.M.

Place of Meeting: Corning Union High School Library

**Public Comment:** Citizens wishing to address the Board of Trustees in a Board meeting should first complete a public comment card. The cards are available with the District Administrative Assistant and should be completed prior to the public comment agenda item on which you wish to speak.

## Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS      Discussion/Action
5. REPORTS

- |     |  |             |
|-----|--|-------------|
| 5.1 | Student Board Member Report- Felipe Morfin                               | Information |
| 5.2 | Enrollment Report- Superintendent Jared Caylor                           | Information |
| 5.3 | Associate Principal – Justine Felton                                     | Information |
| 5.4 | Academic Report- English Department Chair<br>Shawni McBride              | Information |
| 5.5 | STARS After School Program Report- Grant Coordinator<br>Heather Felciano | Information |
| 5.6 | Superintendent Report - Superintendent Jared Caylor                      | Information |
| 5.7 | Ranch Manager – Tony Rosiles   | Information |

## 6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

*Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.*

## **7. ADJOURN TO CLOSED SESSION**

### **7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION**

### **7.2 CONFERENCE WITH LABOR NEGOTIATORS**

District Representative: Superintendent, Chief Business Official  
Employee Organizations: ESP and CITA

### **7.3 CONFERENCE WITH LEGAL COUNSEL**

Anticipated Litigation - No. of Cases: 1

## **8. REOPEN TO PUBLIC SESSION**

## **9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY**

## **10. CONSENT AGENDA ITEMS**

### **Discussion/Action**

*All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.*

- 10.1 Approval of Regular Board Minutes of January 16, 2020**
- 10.2 Approval of Warrants**
- 10.3 Interdistrict Attendance Requests**
- 10.4 Human Resources Report**
- 10.5 Donations Report**
- 10.6 Surplus Equipment/Obsolete Equipment Form**
- 10.7 Scholarship Deferment Request - I.W.**
- 10.8 North American Technical Services Proposal**

## **11. ITEMS FOR ACTION AND DISCUSSION**

### **11.1 Annual Board Retreat**

### **Info./Discussion**

*The Board will discuss and choose the dates for the Annual Board Retreat.*

### **11.2 2018/19 Bond Audit Report**

### **Discussion/Action**

*The Board will discuss the audit report which was presented in January.*

### **11.3 CUHSD 2019 Solar Plant Annual Report**

### **Info./Action**

*The Board will be asked to approve the CUHSD Solar Plant Annual Report for the period January 1, 2019- December 31, 2019.*

### **11.4 CUHS, Centennial High School & CUHS ISP Safety Plan 2019-20**

### **Info./Action**

*The Board will be asked to approve the 2019-20 Safety Plan.*

## 11.5 Future Agenda Items

## Discussion

*The Board will discuss the need for any future agenda items.*

## 12. ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

Month	CUHS	IND	CEN	District Totals
September	1010	19	49	1078
October	1007	21	51	1079
November	997	23	48	1068
December	1000	23	49	1072
January	998	20	46	1064
February	985	22	51	1058
March				
April				
May				
June				

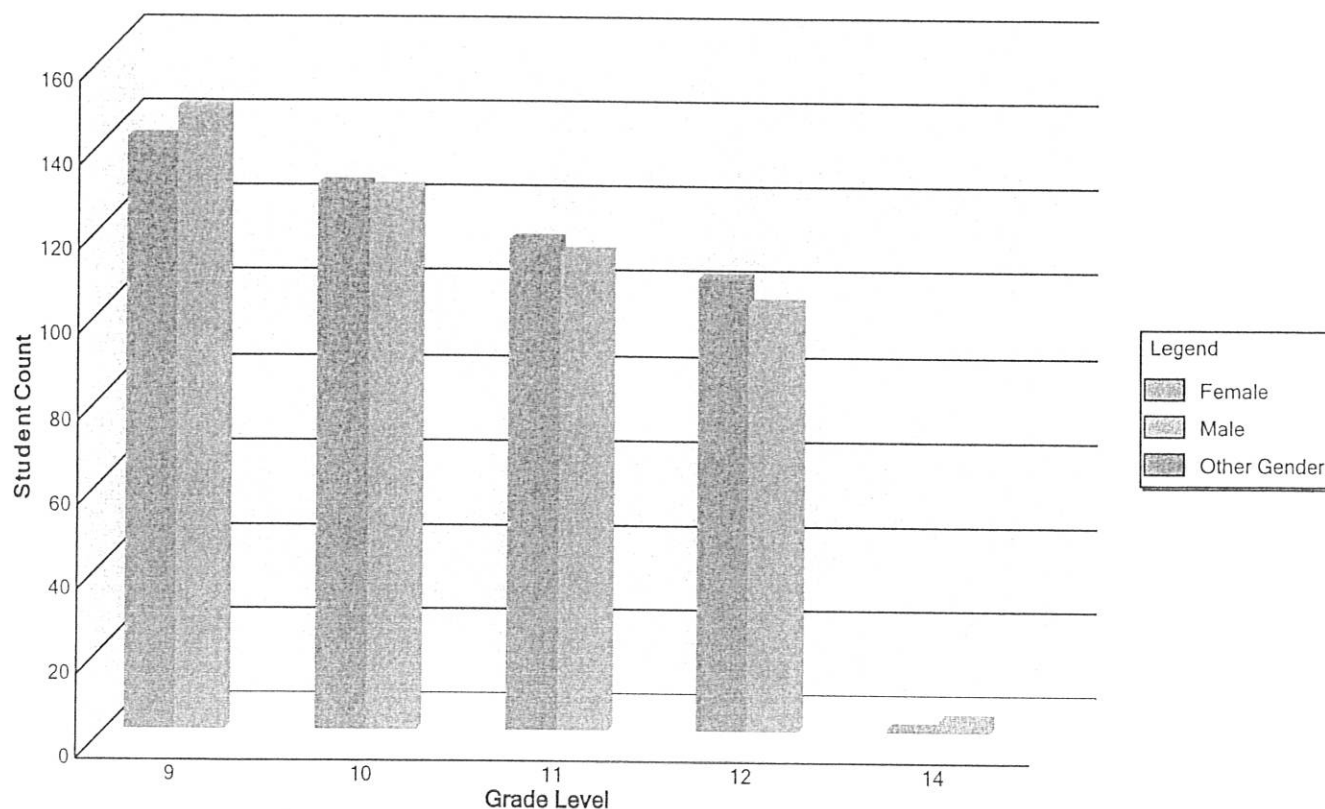
# Corning Union High School

2019-2020

## Student Distribution Report

2/13/2020

Page 1



Grade	Female	Male	Other Gender	Total
9	140	147	0	287
10	129	128	0	257
11	116	113	0	229
12	107	101	0	208
14	1	3	0	4
<b>Totals:</b>	<b>493</b>	<b>492</b>	<b>0</b>	<b>985</b>

Note: Totals include special education students.



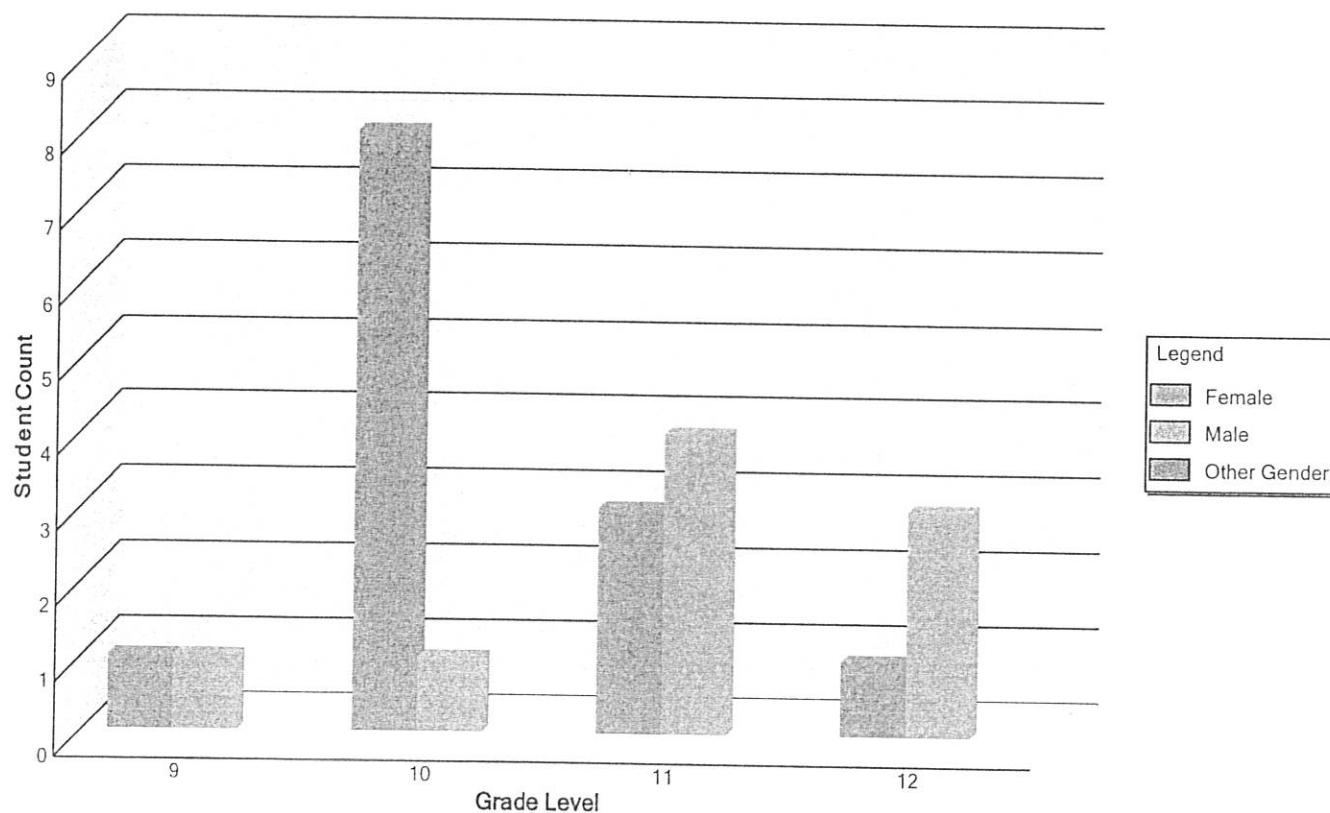
# Corning Independent Study HS

2019-2020

## Student Distribution Report

2/13/2020

Page 1



Grade	Female	Male	Other Gender	Total
9	1	1	0	2
10	8	1	0	9
11	3	4	0	7
12	1	3	0	4
<b>Totals:</b>	13	9	0	22

Note: Totals include special education students.

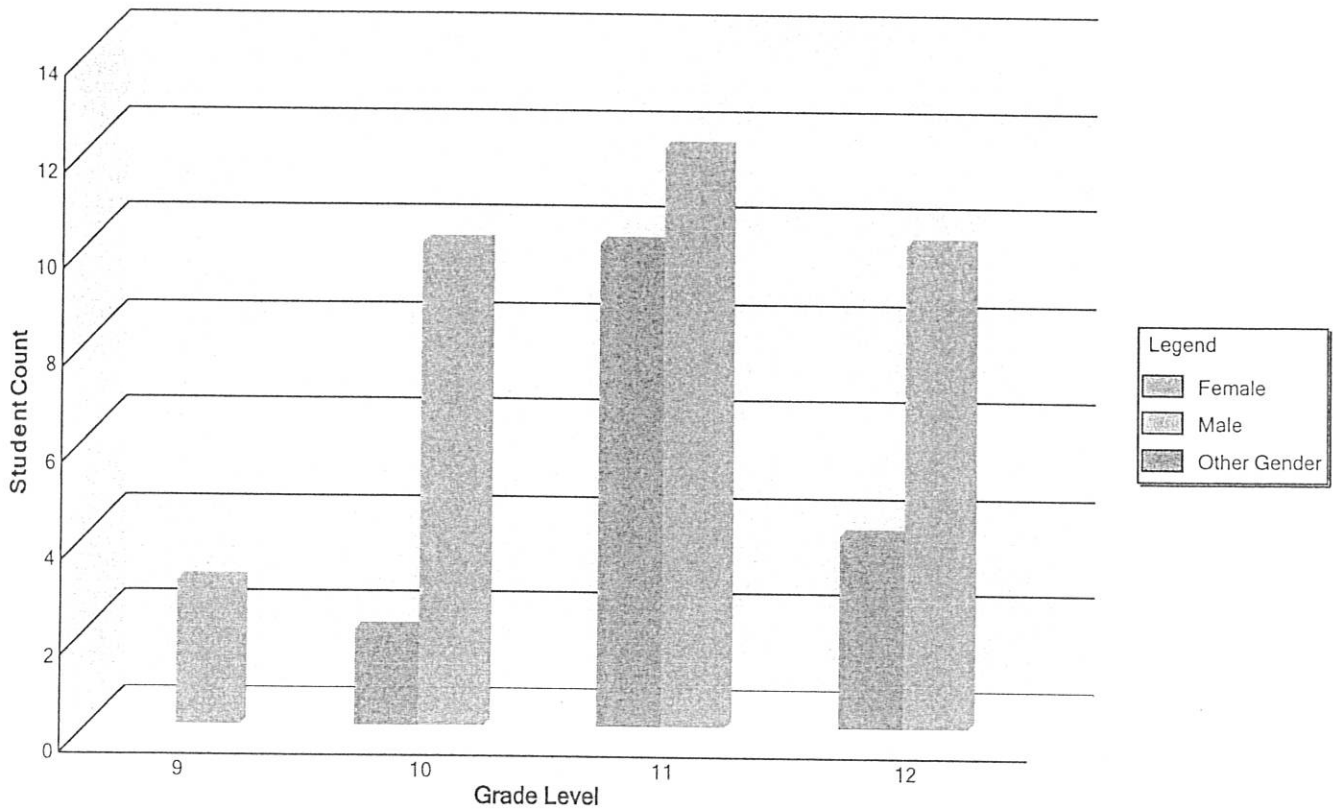
# Centennial Continuation High School

2019-2020

## Student Distribution Report

2/13/2020

Page 1



Grade	Female	Male	Other Gender	Total
9	0	3	0	3
10	2	10	0	12
11	10	12	0	22
12	4	10	0	14
<b>Totals:</b>	16	35	0	51

Note: Totals include special education students.

# FEBRUARY 2020



SAFETY  
DISCIPLINE  
ATTENDANCE  
ATHLETICS

FACILITATING MONTHLY REPORTS FROM VARIOUS STAFF MEMBERS TO THE BOARD AND PROVIDING REGULAR WRITTEN UPDATES AND FACE TO FACE MEETINGS TO UPDATE STAFF ON DECISIONS BEING MADE BY THE BOARD AND ADMINISTRATION.

## DISTRICT PRIORITY FOR 2019-2020

### **#3 - ONGOING AND PROACTIVE PLANNING TO MAKE THE DISTRICT SAFE FOR STAFF AND STUDENTS.**

- 3A - ESTABLISHING A SCHEDULE TO REGULARLY TRAIN AND DRILL STUDENTS AND STAFF ON HOW TO RESPOND TO AN ACTIVE THREAT ON CAMPUS.
- 3B - AS FACILITIES ARE DESIGNED, BUILT, AND/OR UPDATED, CONSIDERING BEST PRACTICES IN LIGHT OF CURRENT SCHOOL SAFETY ISSUES
- 3C - PROVIDING STUDENTS WITH ACCESS TO BEHAVIORAL, ACADEMIC, AND SOCIAL-EMOTIONAL SUPPORTS THAT WILL HELP ADDRESS MENTAL HEALTH ISSUES AS EARLY AS POSSIBLE.
- 3D - CREATING A DESIGNATED TEAM OF STAFF MEMBERS THAT CAN ASSESS AND RESPOND TO POSSIBLE THREATS TO THE SAFETY OF STUDENTS AND STAFF.



# SAFETY

## 3A. ESTABLISHING A SCHEDULE TO REGULARLY TRAIN AND DRILL STUDENTS AND STAFF ON HOW TO RESPOND TO AN ACTIVE THREAT ON CAMPUS.

1. Online ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training for all staff.
  - a. 100% of teaching staff has completed within the last two years. We began rotating 50 staff members each year. Each staff member will have refresher every 3 years.
2. One ALICE drill completed this school year- soft lock down, planning for at least two drills in the spring.
3. Next drill:
  - a. Lock down at lunch with fire alarm
4. All classrooms have ALICE protocol posted
5. ALICE reminders in the bulletin periodically
6. Interquest - K9 detection team - 1 false alert in 6 visits.

# SAFETY

## 3D. CREATING A DESIGNATED TEAM OF STAFF MEMBERS THAT CAN ASSESS AND RESPOND TO POSSIBLE THREATS TO THE SAFETY OF STUDENTS AND STAFF.

### THREAT ASSESSMENT TEAM WAS CREATED IN AUGUST OF 2018

JUSTINE FELTON - ASSOCIATE PRINCIPAL  
DAVE PRYATEL - SCHOOL RESOURCE OFFICER  
CLEMENTINA TORRES - SCHOOL COUNSELOR - DEPT CHAIR  
TERESA MOYER - SCHOOL PSYCHOLOGIST  
GARY FORTENBERRY - HOPE - FAMILY THERAPIST  
LANCE ALLDRIN - CENTENNIAL COUNSELOR/TOSA  
LYNDSEY NYE - COUNSELOR  
JANET LAWRENCE - COUNSELOR

# SAFETY

## **3C. PROVIDING STUDENTS WITH ACCESS TO BEHAVIORAL, ACADEMIC, AND SOCIAL-EMOTIONAL SUPPORTS THAT WILL HELP ADDRESS MENTAL HEALTH ISSUES AS EARLY AS POSSIBLE.**

1. As of today the threat assessment team has served 42 students. We are currently monitoring 15 students actively.
2. Most students are assessed for suicidal ideations, 18 have been removed, 9 have left the district.
3. ALL 42 have been provided various levels of counseling per their individual need.

# SAFETY

## **3B - AS FACILITIES ARE DESIGNED, BUILT, AND/OR UPDATED, CONSIDERING BEST PRACTICES IN LIGHT OF CURRENT SCHOOL SAFETY ISSUE**

- As the facilities are constructed and changes made, we continually assess egress, ingress, camera location, marking of doors and buildings for easy identification.
- CUHS also looks at windows and door locks and how communication sounds within the classes.

# QUESTIONS:

## SAFETY AND/OR DISCIPLINE

### ATTENDANCE

PERCENT ATTEND (FALL SEMESTER - COMPARISON)

2016-2017 - 95.59%

2017-2018 - 95.86% ↑(0.27)

2018-2019 - 96.05% ↑(0.19)

2019-2020 - 97.22% ↑(1.17)

# ATTENDANCE

## THREE REASONS FOR INCREASE

1. Credit Based Policy
2. Automated SARB letter process
3. Two attendance clerks

# QUESTIONS:

## ATTENDANCE



# ATHLETICS

## JOHN STUDER - ATHLETIC DIRECTOR

Overall – we have high expectations for our coaches and athletes. We continue to meet, talk and guide everyone involved in our programs to uphold the expectations of integrity, character while teaching the sport they love.

## Athletic Guidelines – signed by parent and athlete

Drug Testing – tested 125 athletes (25 each season) – 2 positive reports test in last year.

# ATHLETICS

## EAP – Emergency Action Plan

- All athletic facilities will have a posted EAP
- Portable AED device on campus
- Plus Rodgers Ranch & Centennial

[illegible]



QUESTIONS:

ATHLETICS



THANK  
YOU!





# ASSETS

After school Sagety and  
Enrichment for Teens

**CURRENTLY  
ON CYCLE 2**

2014-2019  
2019-2024

## Daily Participation

**Requirement- 138 per  
day**

2014-15: 151  
2015-16: 159  
2016-17: 176  
2017-18: 194  
2018-19: 224

Fall 2019: 206

## Activities and Clubs

- Book Club
- Tutoring
- Judo
- Adulting 101
- Game Club
- Friday Night Live
- Otaku Desu
- Kindness Club
- Math Support
- Weight Room
- Creative Writing Club
- DMV classes
- Community Service



# English Course Offerings at CUHS

English I  
English II  
English III  
English III AP (ERWC)  
English IV (ERWC)  
English IV NF (elective)

# Department Goals

- To communicate and collaborate with colleagues who teach common courses in order to support one another, to plan quality lessons, to hold each other accountable, and to discuss common assessments so that we can plan the next logical steps for our students
- To communicate and collaborate with colleagues across grade levels in order to maintain continuity as students advance through their English classes
- To teach all phases of the writing process (pre-writing, drafting, revising, editing)
- To integrate reading and writing strategies to support struggling students (including ELD and students with IEPs)
- To actively and conscientiously use technology which supports student learning
- To teach our students skills for navigating through the difficult world of social media
- To align our lessons with Common Core Standards in ways that are logical and meaningful
- To regularly assess students in reading and writing in order to track growth and identify needed interventions and adjustments to lessons
- To have students routinely practice argument writing using good logic and credible sources as well as to build their skills and confidence so they can advocate for themselves and be active, informed, vocal citizens.

# Professional Development/Leadership Involvement

- ERWC Trainings (Borer)
- AVID Trainings (Borer/Van Attenhoven/Peterson)
- Teachers as mentors in RiSE program (McBride/Peterson)
- Inservice work for the National Writing Project (McBride)
- Professional development at national conferences (McBride)

# Routine Assessments

- STAR Reading Assessment (3X year)
- Common Writing Assessments scored with a common rubric (3-6 per year)
- Numerous formative assessments throughout the year to check for understanding

# English Department Common Rubric

# Digital Rubric

## Common Assessment Comparison Data



# Routine Argument Writing Resources (National Writing Project)

[https://docs.google.com/document/d/1useoGbrgMY7O6QQjXt\\_8-8YyFT5gFpzI\\_STD0o-dqdE/edit](https://docs.google.com/document/d/1useoGbrgMY7O6QQjXt_8-8YyFT5gFpzI_STD0o-dqdE/edit)

I don't think they should raise the driving age to 19. People believe that teens don't know how to drive and believe that they cause more accidents. Maybe can get into an accident even if they are experience drivers. Teens should have access to cars to go to school/work and etc. Accidents are mostly cause by inexperience drivers who don't know how to drive.

People look at the statistics and think teenagers are more likely to get in a car accident than adults. It also says that 11% of men are more likely to get in a accident than women. So if statistics shows that then why some they ban men from driving car and allow women to drive because its more safe. You cannot

punish teens because some teens have been in accidents.

It takes away the privilege of those who are safe and are experience drivers. like the article states it says

"In this country we live by the principle of innocent until proven guilty". What this quote is trying to say is people are

labeling teens before some of them have even drove a car and automatically don't even trust them to drive.

Teens should be able to drive anywhere they desire if they are safe. They should keep the driving age as the same as it is.

Cesar Bogarin  
Ms. McBride/Ms. Gross  
English III  
9/11/19

Are we spending too much time on our screens?

Teens are spending too much time on their phones. Sixty-four percent of Americans own smartphones, according to a recent survey. Many of us use a smartphone for a lot of things, but we use social media more than the phone has to offer. It's not just technology that makes us addicted to it, but also it ourselves who choose to use the phone for other things. Phones are supposed to be a guide to us and to be useful throughout our everyday life not just only to check up on social media. Although we use our phones everyday we should monitor our screen time throughout the day.

People should be able to get off their phones and enjoy going out and doing something else besides being on there phone the entire time. A quote from the article states "If Americans truly want to reduce the amount of young people use technology, we should free up more of their time." What this quote is trying to say is that if we drop the phones we will be able to have more free time and do something productive.

Other people believe that it's not just society media that makes them addicted, but it's just people in general being lazy. People want their kids to work and be social around others. Another reason why we should limit our screentime is sleep. A lot of kids can't sleep because there so

attached to their phones at night and wake up tired. When that happens it causes them the ability not to learn. Phones keep up many people from sleep or work that they become used to not doing anything.

Phones have become a part of our lives and we need to limit our screentime. Phones should be able to only be used when there is an emergency or if you need directions to somewhere too. Put your phone down and do something productive. People should be able to live without their phone and depend on it.

Cesar Bogarin  
Mrs. McBride/Gross  
English III  
04 February 2020

#### Should We Reduce Prison Time?

Over decades, prisoners have overpopulated the prisons, causing the prison system to not function properly. Prisoners are being convicted over low level property offenses or drug possession. The number of people in prisons who have been imprisoned for over 10 years nearly tripled since 1999. Prisoners should not spend decades in prison without getting a chance to show mercy to be released from the prison system. The length of sentencing is a heavily debated issue, but what some don't realize is that some people change for the better so we should reduce prison sentencing for prisoners that should properly excel in a clinical and psychological evaluation to determine if the prisoner can be a productive member of society.

The length of serving time in prison most of the time is outrageous depending on the situation. According to *PBS Frontline*, from a defendant from the video, stated "Teens should have a point to show growth and maturity." What the defendant is trying to explain is teen's brains are still developing, and they are not fully matured; they should have a point in time to show they have become a better person than they have in the past. The majority of the circumstances the inmates in prisons have shown improvement for the better, and are deserving of a second chance in life. They should have a set time to be evaluated properly in their sentence in prison to prove that they are capable of making amends and refrain from breaking laws.

The Justice System is starting to overflow with prisoners everyday. One half of the prison population is all serving time for drug offense. Therefore they should have a chance to repent for what they got in the system for. According to *Prison Policy Initiative*, it states "People should not spend decades in prison without a meaningful chance of release." What this quote is representing is that they should have opportunities that they are a changed person and they would not go back to their old lifestyles. Prison Systems should have a certain period in the inmate's sentence to be released and the parole board should consider if the inmate should be released or not.

There are strategies to improve safety in the public. Keeping in inmates for long periods of time can be harshed for the prisoner. According to *The Sentencing Project* it states "Believing that incarceration inherently improves public safety naturally correlates with a belief that reducing time served in prison would have negative consequences since the affected individuals would no longer be incapacitated." What this is saying is that people believe that the prisoner will go back to their old ways. In some cases it can be true, but the common observation comes out to be wrong but it is one of the significant reasons for decarceration.

The length of sentencing is one of a huge topic, but there is always change in a person and should have their time be reduced. Prisons should have strategies to reduce time, imprison people with more of a criminal act, and have a chance to repent for what they have done to commit the act. Taking on this challenge to change the Justice System would make a huge impact on our society today.

What some of us are currently teaching:

My Turn Essays (Eng I)

Slam poetry (Eng I)

Articles on the Impact of Social Media (Eng I)

Persuasive Essay (Eng II)

*The Great Gatsby* (Eng III)

*Hamlet* (Eng IV)

Blogging about themes in *Hamlet* (Eng IV)

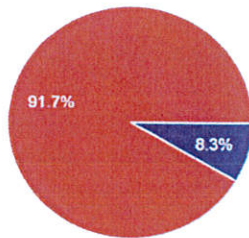
Thank you...



## Round 1:

Does the writing present a claim?

12 responses

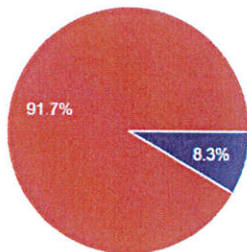


- The writing presents a claim that is nuanced, debatable and defensible.
- The writing presents a claim that is debatable and defensible.
- The writing presents a summary statement about source material, but that statement is not debatable.
- The writing does not present a claim.

## Round 2:

Does the writing present a claim?

12 responses

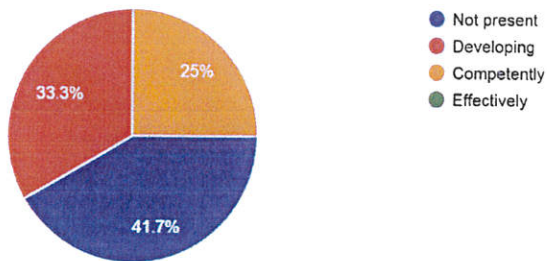


- The writing presents a claim that is nuanced, debatable and defensible.
- The writing presents a claim that is debatable and defensible.
- The writing presents a summary statement about source material, but that statement is not debatable.
- The writing does not present a claim.

## Round 1

Does the writing distinguish between the student's own ideas and the source material, including the use of c...quotation marks, or signal phrases? \*

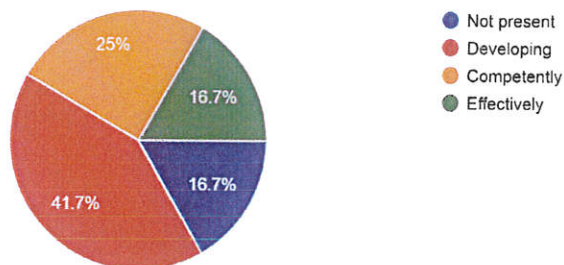
12 responses



## Round 2

Does the writing distinguish between the student's own ideas and the source material, including the use of c...quotation marks, or signal phrases? \*

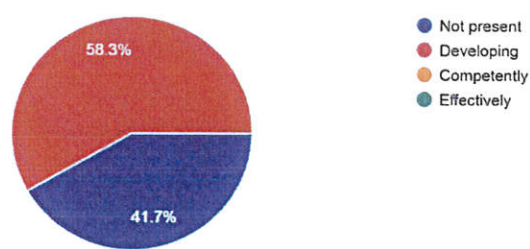
12 responses



# Round 1

Does the writing select and use evidence from sources to support the claim?

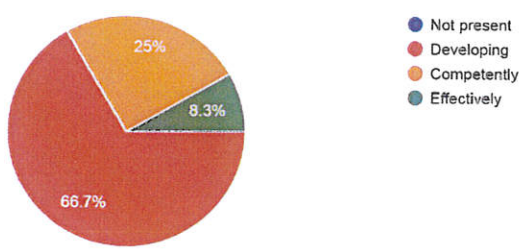
12 responses



# Round 2

Does the writing select and use evidence from sources to support the claim?

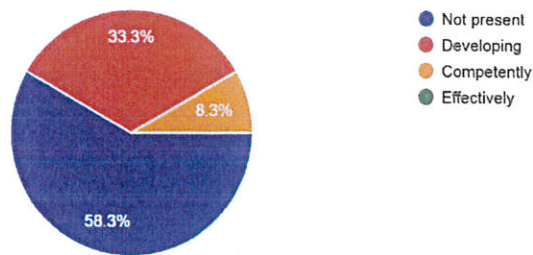
12 responses



# Round 1

Does the writing comment on source material in ways that connect the source material to the claim?

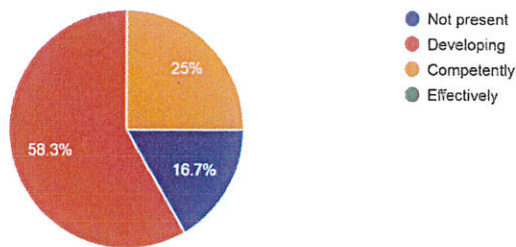
12 responses



# Round 2

Does the writing comment on source material in ways that connect the source material to the claim?

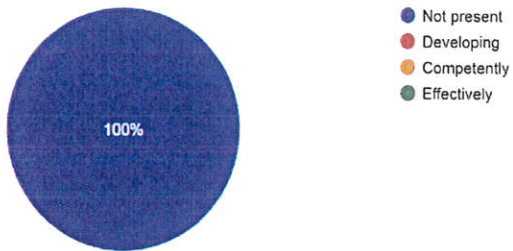
12 responses



## Round 1

Does the writing characterize the credibility of the source material or author?

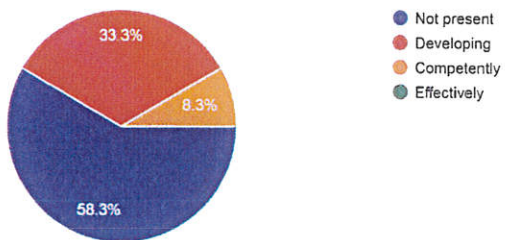
12 responses



## Round 2

Does the writing characterize the credibility of the source material or author?

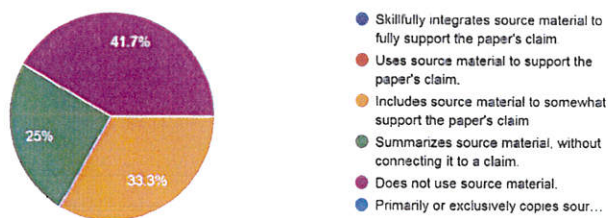
12 responses



# Round 1

Overall, how would you describe the writing's use of source material?

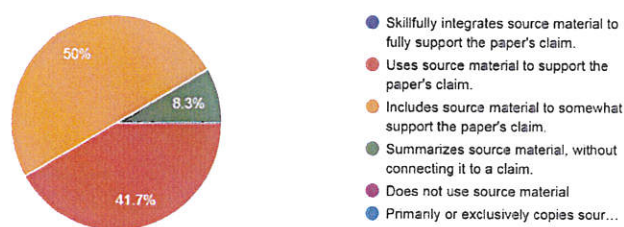
12 responses



# Round 2

Overall, how would you describe the writing's use of source material?

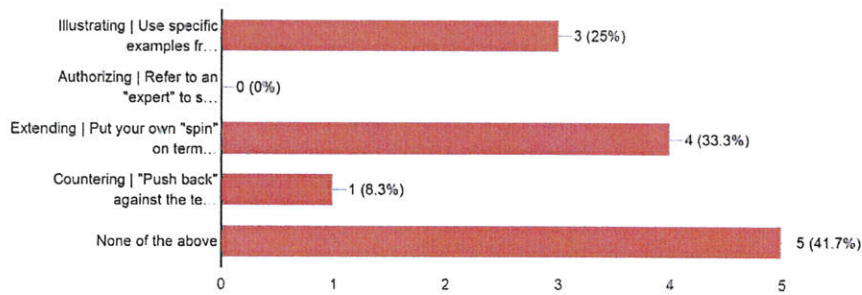
12 responses



# Round 1

Does the writing use source material for any of the following purposes?

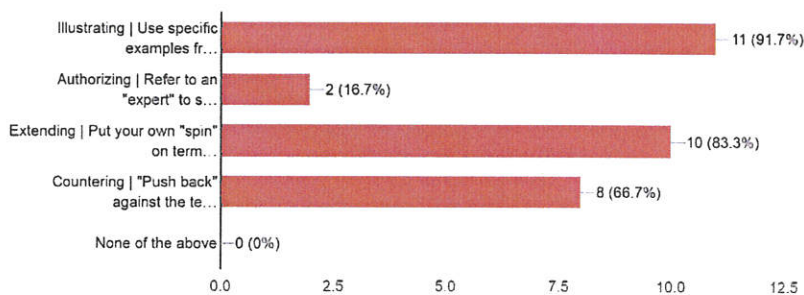
12 responses



# Round 2

Does the writing use source material for any of the following purposes?

12 responses



# Corning Union High School

## Regular School Board Meeting

**DATE** January 16, 2020

**TYPE OF MEETING:**  
Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**

**PLACE:** Corning Union High School  
Library

**VISITORS:**

Larry Glover, Josh Jackson  
Thomas Mendonsa, John Studer

**MEMBERS PRESENT:**

Jim Bingham, Scott Patton  
Todd Henderson  
William Mache, Ken Vaughan

**SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Charlie Troughton, CUHS Principal  
Justine Felton, Associate Principal  
Jessica Marquez, Administrative Assistant to Superintendent

**THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Board President Bill Mache.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Bill Mache asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Bill Mache asked for a roll call.

Attendance is as follows:

- Jim Bingham
- Todd Henderson
- Scott Patton
- William Mache
- Ken Vaughan



**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the agenda with no changes/additions besides student board member is not present, family member had a baby.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
William Mache	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Scott Patton	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>          </u>	Absent: <u>          </u>	Abstain: <u>          </u>

**5. REPORTS:**

**5.1 STUDENT  
BOARD MEMBER:**

Felipe Morfin was able to arrive and reported on the following:

- FFA
- Mr. Cardinal is beginning.
- Winter Sports.
- Scavenger hunt.
- PE is enjoying dance classes.
- Wrestling Dual against Orland and Corning Invite.
- Formal will be held January 25<sup>th</sup> in the North Gym.

**5.2 ENROLLMENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

District Enrollment is

CUHS is 998  
Centennial 46  
Ind Study is 20

Enrollment is 60 students higher this year compared to last year at this time.

The district is on a normal trend for this time of the year.

**5.3 SUPERINTENDENT  
REPORT:**

Superintendent, Jared Caylor shared the following:

1. Governor's Budget workshop today.
2. Historical low unemployment rate in California.
3. Rainy day fund or New State Reserves is 11.9% of expenses.
4. Continuing in a "COLA" only environment.
5. Continued increased cost for pensions and Special Education.

6. Proposed COLA would not cover increase in pension contributions by district.
7. CA continues to lag behind the rest of the nation in pupil spending.
8. Efforts to set new LCFF targets.
9. Current polls: 53% of CA Voters in favor of state school facility bond.
10. March 2020 State Ballot Prop 13- School facility bond item will come up at the same time to change Prop 13 so this may be confusing to some.

#### **5.4 ACADEMIC REPORT SOCIAL SCIENCE CHAIR:**

Mr. Studer, is the head of the Social Science Department which is a 4 year requirement. The department strives to keep the culture that Corning High School has. New teachers are becoming part of this and are getting involved.

Some highlights of the department include:

1. Promoting literacy, writing and reading comprehension.
2. Trainings- incorporated strategies with other teachers.
3. AVID Training and programs.
4. Technology
5. No State Test
6. Experiment with new strategies all the time and EL Strategies.

#### **5.5 WINTER COACHES:**

Coach, Larry Glover shared the following:

1. Great coaching staff on all of the boys teams.
2. Started with 20 players and down to 14 for the Varsity Team.
3. JV is doing well and beat Orland twice.
4. JV Team has 14 players, started with 18 but some fell off on their own.
5. Student Athletes are playing hard and positive.
6. The Corning Shootout was a success.
7. Thanked Justine Felton and John Studer for their help with the shootout.

Coach, Thomas Mendonsa shared the following:

1. Coaching staff is doing a great job and Coach Dodge has stepped up to help with JV Girls Team.
2. Strong group of senior girls on the Varsity Team.
3. Tournaments have gone well.
4. Season is going well.
5. Teaching the girls basketball and life skills also.

Athletic Director, John Studer shared that the Soccer Teams were playing and could not be here to report. He reported on their behalf:

### **Boys Soccer**

1. Boys Varsity Coach Victor Torres has coached for 4 years now and took the team to the section finals 4 years in a row.
2. Two tournaments- Live Oak was a win and Foothill was also a win. The team beat U Prep in finals.
3. The boys team is doing very well this season.

### **Girls Soccer**

1. Girls Varsity Coach is Claudia Martinez who is assisted by Joseph Torres.
2. The Girls team is doing quite well.
3. Two different tournaments- won one and came in 2nd at the other.
4. There was a home tournament as well, which the girls won.
5. Nayeli Lara broke a record and has received a scholarship to play at Fresno Pacific which is great news for the organization.

Wrestling Coach, Josh Jackson reported on the following:

1. 45 boys tried out and now there are 36 (lost to grades and some quit).
2. 11 girls tried out and now the girls team consists of 3 total.
3. Girls showcase in Napa.
4. Fastest growing sport for girls in the U.S.
5. Women's West Coast Tournament – Rocklin Palace.
6. Sierra Nevada Classic Tournament – Reno.
7. Modoc Tournament- Healdsburg Tournament.
8. Tim Brown Tournament- 16 kids participated.
9. Sonoma Valley Tournament.
10. Corning Invite is coming up this weekend.

### **6. PUBLIC COMMENT ON CLOSED SESSION:**

There was no public comment.

### **7. ADJOURN TO CLOSED SESSION:**

The Board adjourned to closed session at 6:45 p.m.

### **8. REOPEN TO PUBLIC SESSION:**

The Board reopened to public session at 8:23 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

Superintendent, Jared Caylor reported that there was no reportable action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Scott Patton and seconded by Jim Bingham to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**10.1 REGULAR  
MINUTES:**

Approval of Board Minutes of December 12, 2019

**10.2 APPROVAL  
OF WARRANTS:**

40194117-40194125, 4019425-40194270, 40194271-40194292  
40194292-40194574, 40194575-40195281, 40195281 -40195405  
40195406-40195499, 40195500-40195519, 40195520-40195540  
40195541-40195550

Register 000880 12/18/2019  
Check # 40195281  
Check Amt. 5,080.60

**10.3 INTERDISTRICT  
ATTENDANCE  
REQUEST:**

Interdistrict Attendance Request:

Addie Mae Galentine  
Andrea Gonzalez

**10.4 HUMAN  
RESOURCE  
REPORT:**

Extra Duty/Temp/Coaching

Effective	Type	Employee	Assignment Terms	Additional Information
12/31/2019	Stipend	Albee, Mike	Dual Enrollment Stipend	Flat Amount Grant Funded - Shasta College
12/31/2019	Stipend	Caylor, Natalia	Dual Enrollment Stipend	Flat Amount Grant Funded - Shasta College
12/31/2019	Stipend	Kee, Nolan	Dual Enrollment Stipend	Flat Amount Grant Funded - Shasta College
12/31/2019	Stipend	Tinker, David	Dual Enrollment Stipend	Flat Amount Grant Funded - Shasta College
12/31/2019	Stipend	Weston, Jason	Dual Enrollment Stipend	Flat Amount Grant Funded - Shasta College
12/31/2019	Coach	Boror, Natalie	STAR COACH Stipend	1% Class 1, Range 1: Fall/Spring
12/31/2019	Coach	Maday, Corine	STAR COACH Stipend	1% Class 1, Range 1: Fall/Spring
12/31/2019	Coach	VanAttenhoven,	STAR COACH Stipend	1% Class 1, Range 1: Fall/Spring

**10.5 WILLIAMS  
QUARTERLY  
REPORT:**

The Quarterly Report on Williams Uniform Complaints for January 2020 show that no complaints were filed with any school in the district during the quarter.

**10.6 SURPLUS  
EQUIPMENT/  
OBSOLETE  
EQUIPMENT  
FORM:**

AMACO Potter's Wheel-940225 OLD \$10-\$99 Value  
AMACO Potter's Wheel-940226 OLD \$10-\$99 Value  
AMACO Potter's Wheel-943223 OLD \$10-\$99 Value

**10.7 MOU BETWEEN  
PROJECT HOPE, CUESD  
& CUHSD:**

This agreement is between the Corning Union Elementary School District and Corning Union High School District for Project HOPE. The agreement is effective 7/1/20 through 6/30/24.

**11. PUBLIC COMMENT:**

There was no public comment.

**12.1 DISTRIBUTION  
OF ECONOMIC  
INTEREST:**

Statement of Economic Interest forms were distributed to each Board member to review and sign. Each Board Member reviewed, signed and returned completed forms.

**12.2 LCAP UPDATE:**

Superintendent, Jared Caylor reviewed the California School Dashboard:

The LCAP will be rewritten using the Strategic Planning feedback that is being received from Staff. Superintendent, Jared Caylor and Chief Business Officer, Christine Fears will work on writing the LCAP.

**12.3 2018/19 AUDIT  
REPORT:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the 2018/19 Audit Report. There being no further discussion, the Board voted unanimously to approve the final audit report for 2018/19 report.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.4 PARKING  
PROPOSALS:**

Superintendent, Jared Caylor shared the following with the Board:

Site	Spaces	Cost	Cost per space
North	261	1,252,419	4,799
South	201	575,536	2,869

There was a discussion of whether or not the coaching and PE department has been notified and if this has been discussed to get their feedback. Board Member, Todd Henderson would like to know more about working with the city. Superintendent, Jared Caylor shared that it was about 3-4K per year to rent that space. There was discussion about losing the field space but that the City of Corning was willing to work with the district to allow Yost park to be used for softball/baseball if needed.

Board President, Bill Mache would like for Superintendent to speak with the P.E . Department head to explain the details and to obtain some feedback from her and the Athletic Director, John Studer.

After some discussion, Superintendent will speak with both of them and also will talk to the City Manager to try and obtain more information about property across the street and using Yost park so that all of the options are covered with the most current and accurate information .

**12.10 FUTURE  
AGENDA  
ITEMS:**

Ranch Manager, Tony Rosiles will be presenting to the Board at the next meeting.

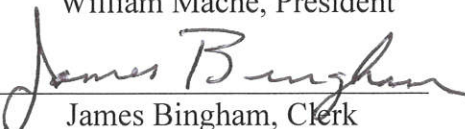
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**13. ADJOURNMENT:**

A motion was made by Scott Patton and seconded by Jim Bingham to adjourn the meeting. All voted and the meeting adjourned at 8:44 p.m.

**Approved**

  
William Mache, President

  
James Bingham, Clerk



## ReqPay12c

## Board Report

Checks Dated 01/01/2020 through 01/31/2020

Board Meeting Date 2/13/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40195785	01/07/2020	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	111.48	
40195786	01/07/2020	AMAZON CAPITAL SERVICES, INC	01-4300	ATTENDANCE ICE PACKS		111.22
40195787	01/07/2020	AT&T	01-5901	TELEPHONE CALNET 3 SERVICE		30.98
40195788	01/07/2020	BUTTE COLLEGE WELDING FOUNDATION	01-5800	REGISTRATION ARC EXPOSURE BUTTE COLLEGE		608.19
40195789	01/07/2020	CAROLINA BIOLOGICAL SUPPLY CO	01-4300	FETAL PIGS FOR MED BIO		450.00
40195790	01/07/2020	CATE	01-5200	PD CATE CONF 2020 LA 2/19/20		879.94
40195791	01/07/2020	CAYLOR, JARED K	01-5200	PD ACSA SUP SYMPOSIUM INDIAN WELLS 1/28/20	122.96	640.00
40195792	01/07/2020	CDW GOVERNMENT	01-5211	PD ACSA SUP SYMPOSIUM INDIAN WELLS 1/28/20	86.00	208.96
40195793	01/07/2020	CENTER FOR EVALUATION AND RESEARCH, LLC.	01-4400	PROJECTORS FOR CLASSROOMS		1,318.86
40195794	01/07/2020	CITY OF CORNING	01-5800	ASSETS- CONSULTATION FEE		4,375.00
40195795	01/07/2020	COASTAL BUSINESS SYSTEMS, INC.	01-5600	2020 AIRPORT LEASE AGREEMENT		1,800.00
40195796	01/07/2020	CORNING ACE HARDWARE	01-5620	CBO - COPIER	43.10	
40195797	01/07/2020	DL FIRE PROTECTION	13-5620	THREE COPIER PAYMENTS	4,582.62	
40195798	01/07/2020	EXPRESS SERVICES, INC.	01-4300	CAFE - COPIER	43.10	4,668.82
40195799	01/07/2020	FELCIANO, HEATHER M	01-5800	M&O SUPPLIES 19/20 II		22.28
40195800	01/07/2020	HUNT & SONS, INC	01-5800	FIRE EXT SERVICE 19/20		3,262.00
40195801	01/07/2020	IEC POWER, LLC	01-5800	WEEK ENDING 12/15/19	309.65	
40195802	01/07/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-5202	WEEK ENDING 12/22/19	314.56	
40195803	01/07/2020	MILLER GLASS ORLAND	01-4311	WEEK ENDING 12/29/19	471.84	1,096.05
40195804	01/07/2020	MJB WELDING SUPPLY	01-4312	DECEMBER 2019 MILEAGE		45.36
40195805	01/07/2020	MT. SHASTA SPRING WATER CO.INC	01-5699	GASOLINE	2,207.14	6,098.42
40195806	01/07/2020	NEW LIFE ASSEMBLY OF CORNING	01-4300	DIESEL	3,891.28	1,217.24
40195807	01/07/2020	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-5800	SOLAR		16.23
				M&O SUPPLIES 19/20		404.44
				M & O		
				WEEKLY CYLINDER EXCHANGE	506.75	
				Unpaid Sales Tax		505.57
				I-2 OFFICE WATER 1191151-2 19/20	1.18-	
				TRANS - WATER SERVICE	24.05	
				Mt. Shasta Water	27.25	97.80
				M & O PURCHASE	46.50	
				Unpaid Sales Tax	537.50	
				TRANS PARTS/SUPPLIES	37.50-	500.00
						149.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

## Checks Dated 01/01/2020 through 01/31/2020

Board Meeting Date 2/13/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40195808	01/07/2020	OFFICE DEPOT	01-4300	CREDIT	28.40-	
				OFFICE SUPPLIES - ASB	30.07	
				OFFICE SUPPLIES FOR SPECIAL EDUCATION DEPT	105.68	
				OFFICE SUPPLIES-ATTENDANCE	8.45	
40195809	01/07/2020	P G & E	01-5503	SCIENCE DEPARTMENT SUPPLIES	89.80	205.60
				CUHS 6218 ELECTRIC/GAS	8,797.08	
				R FARM 3914 ELECTRIC/GAS	91.30	
			01-5504	CUHS 6218 ELECTRIC/GAS	3,015.51	
			19-5503	R RANCH 4916 & 7250 ELECTRIC/GAS	314.81	12,218.70
40195810	01/07/2020	RAY MORGAN COMPANY	01-5620	COPY CENTER: MAINT AGREEMENT CANON & RICOH	1,160.80	
				CREDIT	96.73-	1,064.07
40195811	01/07/2020	RED BLUFF UNION HIGH SCHOOL	01-5800	IN-LIEU TRANS - SALINAS		1,335.48
40195812	01/07/2020	REDDING PAINT MART INC	14-6500	DEF MAINT 1ST PHASE PAINT (LIB)		102.04
40195813	01/07/2020	SHEFFIELD POTTERY, INC	01-4400	ART GRANT SUPPLIES	9,034.89	
				Unpaid Sales Tax	41.93-	8,992.96
40195814	01/07/2020	UNIVERSITY FOUNDATION FFA FIELD DAY CSU CHICO	01-5800	CHICO STATE & BUTTE FIELD DAY 03/14/20		145.00
40195815	01/07/2020	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40195816	01/07/2020	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		7.95
40195817	01/07/2020	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES 19/20	78.75	
				M&O SUPPLIES 19/20	275.46	
40195818	01/07/2020	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		354.21
40195819	01/07/2020	ZELMA'S	01-4300	PLAQUES		1,116.20
40195929	01/09/2020	ANDERSEN & SONS RANCH, INC	01-5800	RANCH - ORCHARD DEVELOPMENT		68.80
40195930	01/09/2020	CALIFORNIA SAFETY COMPANY, INC	21-6200	BOND - AUG 2019 - J WING MODERNIZATION		5,556.25
				JAN 2020 BINGHAM M/D/V	2,010.58	10,497.93
40195931	01/09/2020	CALIFORNIA'S VALUED TRUST	01-3402	JAN 2020 HENDERSON M/D/V		
				JAN 2020 MACHE M/D/V	167.61	
				JAN 2020 PATTON M/D/V	1,320.58	
				JAN 2020 VAUGHN M/D/V	1,485.58	
				DEC 2019 ADJ B MARTIN	186.58	
			01-3701	JAN 2020 CE RET CONSTANZ	963.00-	
				JAN 2020 CE RET LROMO	1,193.40	
				JAN 2020 RET STOLLISON	2,008.48	
					1,455.41	

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## ReqPay12c

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40195931	01/09/2020	CALIFORNIA'S VALUED TRUST	01-3702	JAN 2020 RET DCASTLE	862.33	
				JAN 2020 RET DHAMILTON	1,111.22	
				JAN 2020 RET GTHURMAN	926.09	
				JAN 2020 RET LMINTO	1,470.33	
				JAN 2020 RET PPELLKOF	1,673.09	
				JAN 2020 RET TJOHNSON	1,673.09	
				RETRO RET PPELLKOF	4,822.90	
			13-3702	JAN 2020 RET KVASQUEZ	862.33	
			76-9513	CORR DHUNT MED	227.00	
				JAN 2020 ADJ MED FIMFELD	226.00-	
				JAN 2020 MEDICAL	136,075.00	
			76-9551	ADJ LIFE	153.90-	
				CORR LIFE JFELTON	11.40	
				JAN 2020 LIFE	85.50	
			76-9552	CORR DEC DENT COWGER	148.95	
			76-9553	JAN 2020 DENTAL	18,596.73	
				ADJ VIS	1,465.13-	
40195932	01/09/2020	DANNIS WOLIVER KELLEY	01-5801	JAN 2020 VISION	2,308.95	177,875.10
				GENERAL LEGAL	377.00	
				LEGAL - PERSONNEL	244.00	
				LEGAL - STUDENT	192.50	813.50
40195933	01/09/2020	DURHAM PUMP INC	01-5800	K12-IRRIGATION/PUMP		47,000.00
				CONTRACT - RANCH DEV		
40195934	01/09/2020	ENTERPRISE ELEM SD FOOD SERV. ATTN CINDY KSIAZEK	13-5300	FOOD PURCHASING		400.00
				COOPERATIVE - 2018/19 & 2019/20		
40195935	01/09/2020	ENVOY PLAN SERVICES C/O TSA CONSULTING GROUP, INC.	76-9519	TSA PLAN ADMIN FEES - NOV 2019		55.20
40195936	01/09/2020	FULL CIRCLE SPEECH THERAPY	01-5800	DEC 2019 - SPEECH SERVICES		4,320.00
40195937	01/09/2020	MARTIN ORCHARDS, INC	01-5800	RANCH DEVELOPMENT		32,030.00
40195938	01/09/2020	MARTIN, BRAD P	01-3701	CVT REIMBURSE - RETIREE OVERPAYMENT		963.00
40195939	01/09/2020	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	BOND - 17-2828 I WING MODULARS		16,223.54
40195940	01/09/2020	ROBERTSON ERICKSON	21-6140	BOND - ENGINEERING SVC - J WING		862.50
40195941	01/09/2020	SMALL SCHOOL DISTRICTS' ASSOC	01-5300	19/20 SSDA MEMBERSHIP		1,050.00
40195942	01/09/2020	THE AIR TEAM JASON ROBERT WALKER	01-6500	BOILER S. GYM		58,950.00
40196166	01/14/2020	JESSE HEATING & AIR	21-6200	BOND - JWING SMOKE ALARM		385.00
40196195	01/15/2020	ALBERS, MELINDA S	01-5202	OCT - DEC MILEAGE		10.44

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40196196	01/15/2020	AMAZON CAPITAL SERVICES, INC	01-4300	BUSINESS OFFICE MONTIOR REPLACEMENT	354.36	
				PATCH PANEL FOR NEW TECH OFFICE	50.63	
				PRESENTATION REMOTES	74.76	
40196197	01/15/2020	AMERIPRIDE UNIFORMS SERVICES	01-5500	REPLACEMENT MONITOR FOR DOUG LAUNDRY SERVICE CUSTODIAL/M&O	323.24	802.99
				TRANS LAUNDRY SERVICE	410.76	
				UNIFORMS M&O	120.23	
40196198	01/15/2020	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CENT PEST CONTROL	513.57	1,044.56
				CUHS PEST CONTROL	50.00	
				RFARM PEST CONTROL	200.00	
				TRANS PEST CONTROL	50.00	
40196199	01/15/2020	BOARD OF EQUALIZATION	01-5800	DIESEL FUEL TAX	50.00	350.00
40196200	01/15/2020	CDW GOVERNMENT	01-4400	CHROMEBOOK CART PROMISE NEIGHBORHOOD		82.92
40196201	01/15/2020	CITY OF CORNING	01-5502	CENT WATER/SEWER COR37 & COR176	504.83	2,566.68
				CUHSD WATER/SEWER COR155 & COR 194	3,147.36	
				TRANS WATER/SEWER COR154 & COR157	58.24	3,710.43
40196202	01/15/2020	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES 19/20 II		138.55
40196203	01/15/2020	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES 19/20	59.79	
				SUPPLIES	149.49	209.28
40196204	01/15/2020	EXPRESS SERVICES, INC.	01-5800	WEEK ENDING 1/5/19		436.58
40196205	01/15/2020	FEARS, CHRISTINE D	01-5200	GOV BUDGET - MEAL REIM	18.00	
			01-5211	GOV BUDGET-MILEAGE	139.15	157.15
40196206	01/15/2020	FELCIANO, HEATHER M	01-4400	REIMB P20-00521 - SP ED CHAIR		862.00
40196207	01/15/2020	FIRST ADVANTAGE OCCUPATIONAL IRS # 1365611	01-5831	DRUG TESTING		103.52
40196208	01/15/2020	GAYNOR TELESYSTEMS, INC	01-5800	TROUBLESHOOT 911 DIALING		92.00
40196209	01/15/2020	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE	342.09	
			01-7439	PHONE SYSTEM LEASE	1,169.15	1,511.24
40196210	01/15/2020	GREEN WASTE OF TEHAMA	01-5506	DISPOSAL R-FARM 4018-2763626		165.06
40196211	01/15/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-5800	PLUMBING 19/20 II	637.50	
				FUND 14 - REPLACE DOORS: CENT	1,916.66	2,554.16
40196212	01/15/2020	LOS MOLINOS HIGH SCHOOL	01-5800	REGISTRATION FOR FFA SPEAKING CONTEST		90.00
40196213	01/15/2020	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	RANCH SUPPLIES 19/20		46.53

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40196214	01/15/2020	NOR-CAL TOILET RENTALS	01-5600	SOCCER/ RENTAL SERVICES		286.83
40196215	01/15/2020	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	TRANS PARTS/SUPPLIES		8.60
40196216	01/15/2020	TEHAMA CO DEPT OF AGRICULTURE DIVISION OF WEIGHTS & MEASURES	01-5800	RFARM SCALE CERTIFICATION		121.10
40196217	01/15/2020	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES 19/20		438.18
40196218	01/15/2020	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008	535.13	
40196219	01/15/2020	WORKABILITY 1 REGION 3	01-5200	CUHS DISPOSAL 4-02058-65006	135.61	670.74
				PD WORKABILITY ROHNERT PARK 3/23/20		125.00
40196749	01/24/2020	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES		72.20
40196750	01/24/2020	ALBERS, MELINDA S	01-5200	MEAL REIM - ALBERS - 2/10 TRAINING	18.00	
40196751	01/24/2020	AMAZON CAPITAL SERVICES, INC	01-5211	MILEAGE - ALBERS - 2/10 TRAINING	138.00	156.00
			01-4300	2020 LABOR LAW	74.31	
				POSTER - CUHS/CENT/ADULT ED		
				CLASSROOM SUPPLIES	37.69	
				CLASSROOM SUPPLIES-COLORED PENCILS	67.87	
				CONTACT PAPER FOR COVERING BOOKS	85.95	
40196752	01/24/2020	AMERIPRIDE UNIFORMS SERVICES	01-5500	STAND UP DESK - ASSOCIATE PRINCIPAL	140.06	
				WOODSHOP CLASS SUPPLIES	532.52	938.40
40196753	01/24/2020	CDW GOVERNMENT	01-5508	TRANS LAUNDRY SERVICE	201.32	
40196754	01/24/2020	COASTAL BUSINESS SYSTEMS, INC.	01-4300	UNIFORMS M&O	450.40	651.72
			01-5620	DISTRICT PRINTER INK		1,021.29
				CBO - COPIER	43.10	
				COPY CENTER: SHARP COLOR COPIER	1,253.41	
				THREE COPIER PAYMENTS	3,329.21	
			13-5620	CAFE - COPIER	43.10	4,668.82
40196755	01/24/2020	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES 19/20 II	327.61	
				R FARMHOUSE	39.73	367.34
				SUPPLIES - INSTRUCTIONAL MATERIALS		
40196756	01/24/2020	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES 19/20		244.21
40196757	01/24/2020	DEANNA AILEEN HAMILTON	01-5800	TRAINING SERVICES		2,193.75
40196758	01/24/2020	DL FIRE PROTECTION	01-5800	FIRE EXT SERVICE 19/20		59.00
40196759	01/24/2020	ETNA HIGH SCHOOL FFA	01-5800	REGISTRATION ETNA FFA FIELD DAY		110.00
40196760	01/24/2020	FELCIANO, HEATHER M	01-5200	PD SPED CARS CONF IRVINE 02/20/20	108.00	
			01-5211	PD SPED CARS CONF IRVINE 02/20/20	121.90	229.90
40196761	01/24/2020	GAYNOR TELESYSTEMS, INC	21-6200	CAMERAS FOR J WING		5,909.60

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40196762	01/24/2020	HAWS CORPORATION	01-6200	WATER GRANT PROJECT		15,104.87
40196763	01/24/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-6500	BOILER S. GYM	2,000.83	
40196764	01/24/2020	HUE & CRY INC.	19-5800	RODGER'S RANCH PURCHASE	180.00	2,180.83
40196765	01/24/2020	HUNT & SONS, INC	01-5507	ALARM/FIRE SERVICE		1,245.24
			01-4300	TRANS FUEL	695.74	
			01-4311	TRANS FUEL	1,759.69	
			01-4312	TRANS FUEL	2,985.52	
40196766	01/24/2020	INDOOR ENVIRONMENTAL SERVICES	01-9500	PROP 39/4217 - FACILITY SOLUTIONS AGREEMENT		5,440.95
						30,254.50
40196767	01/24/2020	INDUSTRIAL POWER PRODUCTS	01-6400	K12 - RTV: KUBOTA		14,601.89
40196768	01/24/2020	JOHNSTONE SUPPLY	01-4300	HVAC SUPPLIES 19/20		104.90
40196769	01/24/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES 19/20	62.96	
				R FARMHOUSE	33.71	96.67
40196770	01/24/2020	MJB WELDING SUPPLY	01-4300	SUPPLIES - INSTRUCTIONAL MATERIALS		
40196771	01/24/2020	MODESTO JUNIOR COLLEGE MJC AGRICULTURE DEPT	01-5800	COMSUMABLES FOR SHOP		575.37
40196772	01/24/2020	MT. SHASTA SPRING WATER CO.INC	01-5800	STUDENT REGISTRATION FFA FIELD DAY		375.00
				I-2 OFFICE WATER 1191151-2 19/20	26.80	
40196773	01/24/2020	OFFICE DEPOT	01-4300	TRANS - WATER SERVICE	41.55	68.35
				CLASSROOM SUPPLIES	31.42	
				OFFICE SUPPLIES - ASB	12.38	
				OFFICE SUPPLIES FOR ADMIN	22.29	
				OFFICE SUPPLIES SEE ATTACHED	105.50	171.59
40196774	01/24/2020	OLIVE CITY AUTO PARTS DERODA.INC	01-4315	TRANS DETAILING SUPPLIES		110.36
40196775	01/24/2020	P G & E	01-5503	CUHS 6218 ELECTRIC/GAS	6,756.90	
			01-5504	CUHS 6218 ELECTRIC/GAS	7,627.29	14,384.19
40196776	01/24/2020	PIERCE HIGH SCHOOL	01-5800	REGISTRATION FOR FFA CONTEST		90.00
40196777	01/24/2020	RAY MORGAN COMPANY	01-5620	COPY CENTER: MAINT AGREEMENT CANON & RICOH		2,368.07
40196778	01/24/2020	TEHAMA CO AIR POLLUTION CONTRL	01-5800	BURN PERMIT (CHECK MAILED) TCAPCD		33.00
40196779	01/24/2020	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER CANON COPIER PAYMENT		563.99
40196780	01/24/2020	VALLEY IND. COMMUNICATIONS	01-4400	2-WAY RADIO'S		1,080.96
40196781	01/24/2020	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES 19/20	197.67	
				M&O SUPPLIES 19/20	1,221.04	1,418.71
40196782	01/24/2020	WASTE MANAGEMENT	01-5506	CUHS DISPOSAL 13-88262-43003		936.43
40196783	01/24/2020	WAXIE SANITARY SUPPLY	01-4300	CUSTODIAL SUPPLIES		2,690.19
40196784	01/24/2020	WEST COAST PAPER	01-4300	COPY CENTER		864.11

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40196820	01/27/2020	AMERIPRIDE UNIFORMS SERVICES	13-5500	LAUNDRY SERVICE		299.41
40196821	01/27/2020	CALIFORNIA'S VALUED TRUST	01-3402	FEB 2020 BINGHAM M/D/V	2,010.58	
				FEB 2020 HENDERSON M/D/V	167.61	
				FEB 2020 MACHE M/D/V	1,320.58	
				FEB 2020 PATTON M/D/V	1,485.58	
				FEB 2020 VAUGHN M/D/V	186.58	
			01-3701	FEB 2020 CE RET CONSTANZ	1,193.40	
				FEB 2020 CE RET LROMO	2,008.48	
				FEB 2020 RET STOLLISON	1,455.41	
				FEB 2020 RET DCASTLE	862.33	
			01-3702	FEB 2020 RET DHAMILTON	1,111.22	
				FEB 2020 RET GTHURMAN	926.09	
				FEB 2020 RET LMINTO	1,470.33	
				FEB 2020 RET PPELLKOF	1,673.09	
				FEB 2020 RET TJOHNSON	1,673.09	
			13-3702	FEB 2020 RET KVASQUEZ	862.33	
			76-9513	FEB 2020 MEDICAL	134,025.00	
			76-9551	FEB 2020 LIFE	85.50	
			76-9552	FEB 2020 DENTAL	18,429.12	
			76-9553	FEB 2020 VISION	2,289.98	
40196822	01/27/2020	CITY OF CORNING POLICE DEPT.	01-5800	DEC 2019 - SCHOOL RESOURCE OFFICIER		173,236.30
						5,164.30
40196823	01/27/2020	CRYSTAL CREAMERY	13-4700	CACFP DAIRY	658.50	
				NSLP DAIRY	3,780.30	4,438.80
40196824	01/27/2020	ENVOY PLAN SERVICES C/O TSA CONSULTING GROUP, INC.	76-9519	TSA PLAN ADMIN FEES - DEC 2019		55.20
40196825	01/27/2020	FRANCISCA VARGAS	13-5800	STUDENT LUNCH ACCT REFUND		30.00
40196826	01/27/2020	GOLD STAR FOODS, INC	13-4700	CACFP FOOD	1,893.72	
				NSLP FOOD	5,186.25	
			13-5800	FEE (COMMODITY STORAGE)	39.60	7,119.57
40196827	01/27/2020	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700	NSLP FRESH FRUIT		302.00
40196828	01/27/2020	LYNCH, CAROLYN L	01-5202	PAYROLL DEC MILEAGE		49.42
40196829	01/27/2020	MARCO'S PIZZA	13-4700	NSLP PIZZA		4,225.00
40196830	01/27/2020	PRO PACIFIC FRESH	13-4300	NSLP SUPPLIES	1,000.97	
			13-4700	CACFP FRUIT/VEGETABLES	762.24	
				NSLP FRUIT/VEGETABLES	2,164.02	3,927.23
40196831	01/27/2020	SAV-MOR FOODS	13-4700	NSLP FOOD		65.20

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## ReqPay12c

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40196832	01/27/2020	SYSCO SACRAMENTO, INC.	13-4300	NSLP SUPPLIES	129.26	
			13-4700	NSLP FOOD	659.09	788.35
40196833	01/27/2020	THE DANIELSEN COMPANY	13-4300	NSLP SUPPLIES	914.62	
			13-4700	CACFP FOOD	1,248.91	
				NSLP FOOD	5,303.17	7,466.70
40197105	01/29/2020	AMAZON CAPITAL SERVICES, INC	01-4300	M & O PURCHASE	184.06	
				REPLACEMENT HARD DRIVE FOR G-3 LAB PC	32.33	
			01-6200	NETWORK PATCH PANEL FOR RANCH CAMERA SYSTEM	27.99	244.38
40197106	01/29/2020	BSN SPORTS, LLC	14-4400	DEF MAINT. M & O		2,605.02
40197107	01/29/2020	CAYLOR, JARED K	01-5200	SUPT DEC TRAVEL	37.21	
			01-5202	SUPT DEC TRAVEL	80.16	
40197108	01/29/2020	CDW GOVERNMENT	01-5211	SUPT DEC TRAVEL	254.15	371.52
			01-4400	PROJECTORS AND MOUNTS	1,318.86	
40197109	01/29/2020	COMMERCIAL LAUNDRY SALES&SVC	01-5833	RUCKUS OUTDOOR AP SUPPORT	364.00	1,682.86
40197110	01/29/2020	CORNING ACE HARDWARE	14-6400	FUND 14 - COMMERCIAL WASHER PE		4,000.00
40197111	01/29/2020	CORNING CARPET	01-4300	M&O SUPPLIES 19/20 II	94.12	
40197112	01/29/2020	CORNING LUMBER COMPANY	14-6200	DEFERRED MAINTENTANCE		2,583.79
40197113	01/29/2020	DEANNA AILEEN HAMILTON	01-4300	M&O SUPPLIES 19/20	357.95	
40197114	01/29/2020	EXPRESS SERVICES, INC.	01-5800	TRAINING SERVICES	112.50	
40197115	01/29/2020	FEARS, CHRISTINE D	01-5800	STAFFING FOR M&O PER CONTRACT	159.60	
40197116	01/29/2020	HELMERICKS CONSTRUCTION CHARLES D. HELMERICKS	01-5202	JAN MILEAGE	81.19	
			01-6500	BOILER S. GYM	258.27	
40197117	01/29/2020	HUNT & SONS, INC	01-4311	TRANS FUEL	1,207.04	
			01-4312	TRANS FUEL	2,229.06	3,436.10
40197118	01/29/2020	INTERQUEST DETECTION CANINES OF NORTH VALLEY COUNTIES	01-5800	INTERQUEST K9 DETECTION		355.00
40197119	01/29/2020	JESSE A. JOHNSON	01-5800	TRAINING SERVICES		1,912.50
40197120	01/29/2020	JIMENEZ, ADRIANA R	01-5200	NORCAL HONOR BAND/CHOIR CONFERENCE HUMBOLT 2/6/20	228.00	
			01-5211	NORCAL HONOR BAND/CHOIR CONFERENCE HUMBOLT 2/6/20	213.90	441.90
40197121	01/29/2020	MCBRIDE, SHAWN I	01-5200	PD CATE CONF 2020 LA 2/19/20	41.53	
40197122	01/29/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-5211	PD CATE CONF 2020 LA 2/19/20	93.01	134.54
			01-4300	M&O SUPPLIES 19/20	90.14	

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## Checks Dated 01/01/2020 through 01/31/2020

Board Meeting Date 2/13/20

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40197122	01/29/2020	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	R FARMHOUSE SUPPLIES - INSTRUCTIONAL MATERIALS	26.17	
40197123	01/29/2020	MT. SHASTA SPRING WATER CO.INC	19-4300	RANCH SUPPLIES 19/20	15.51	131.82
40197124	01/29/2020	OFFICE DEPOT	11-5800	Mt. Shasta Water		36.50
40197125	01/29/2020	OLIVE CITY AUTO PARTS DERODA.INC	01-4300	OFFICE SUPPLIES FOR SPECIAL EDUCATION DEPT		12.66
40197126	01/29/2020	RCAC	01-4300	M&O SUPPLIES 19/20		35.11
40197127	01/29/2020	ROBBINS, MELINDA S	01-6200	CONTRACT FEES - WATER GRANT PROJECT		1,875.00
40197128	01/29/2020	TROUGHTON, CHARLES D	01-5202	DECEMBER MILEAGE		5.46
			01-5200	AVID PD ADMIN SAN DIEGO 2/25-2/28	323.48	
			01-5202	PRICIPAL JAN MILEAGE	62.68	
			01-5211	AVID PD ADMIN SAN DIEGO 2/25-2/28	40.96	
				PRICIPAL JAN MILEAGE	101.66	528.78
40197129	01/29/2020	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		1,092.48
40197130	01/29/2020	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES 19/20		170.97
Total Number of Checks					151	769,179.11

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	127	382,112.43
11	ADULT EDUCATION	2	83.00
13	CAFETERIA SPEC REV	15	30,873.12
14	DEFERRED MAINTENANCE	5	11,207.51
19	FOUNDATION SPECIAL	4	556.85
21	BUILDING FUND	5	33,878.57
76	WARRANT/PASS-THRU	4	310,548.50
Total Number of Checks		151	769,259.98
Less Unpaid Sales Tax Liability			80.87
Net (Check Amount)			769,179.11

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Register 000891 - 02/05/2020

Bank Account COUNTY - COUNTY

## Payment Id

## Comment

Check #	40197442	01	Check Amt	4,391.18	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
018071			2019/20 WRESTLING FUEL - SEE ATTACHED MAPS				01-1100-0-1110-4200-4311-410-000-000	424.46
144503			2019/20 WRESTLING FUEL - SEE ATTACHED MAPS				01-1100-0-1110-4200-4311-410-000-000	149.00
1729 112 SAV MOR			JANUARY FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310	66.14
1729 114 SAV MOR			JANUARY FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310	16.10
2029 113 7 SPRINGS			CASBO CONF - 3/29-4/1 - CBO				01-0000-0-0000-7200-5200-410-000-000	111.42
3141 107 SOUTHWEST			AVID PD ADMIN SAN DIEGO 2/25-2/28				01-4126-0-1150-1000-5200-410-000-000	93.21
							01-4126-0-0000-2700-5200-410-000-000	95.82
3148 113 ALLIANZ			PD CATE CONF 2020 LA 2/19/20				01-4126-0-0000-2700-5211-410-000-000	12.14
							01-4126-0-1150-1000-5200-410-000-000	332.65
5762-106 GATEHOUSE			M & O PURCHASE RANCH GATE				01-4126-0-1150-1000-5211-410-000-000	1.78
5779 107 ASOUTHWEST			PD BOOST CONF PALM SPRINGS 04/28/20				19-0000-0-0000-8100-4300-410-000-650	95.93
							01-4124-0-1135-1000-5200-410-000-200	231.67
5779 107 SOUTHWEST			PD SPED CARS CONF IRVINE 02/20/20				01-4124-0-1135-1000-5211-410-000-200	30.29
							01-4126-0-5770-1110-5200-410-000-000	348.12
5779 115 FOOD MART			JANUARY 13-17: STUDENT TRANS HOME TO SCHOOL				01-4126-0-5770-1110-5211-410-000-000	.84
5779 115 FOOD MART A			JANUARY 20-24: STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000	61.00
5779 115 FOOD MARTB			JANUARY 27-31: STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000	125.00
5779 115 FOOD MARTD			FEBRUARY 10-14 : STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000	125.00
5779 115 FOODMARTC			FEBRUARY 3-7 : STUDENT TRANS HOME TO SCHOOL				01-3010-0-1111-3600-5202-410-000-000	125.00
6342 110 TEXTBKS			TEXTBOOKS.COM (IND STUDY)				01-6300-0-3300-1000-4200-410-000-000	172.96
6342 110 USSHIP			RIFTON CHAIR FOR MOD/SEV				01-6500-0-5770-1110-4400-410-000-406	332.49
6342 113 LAKESHORE			CLASSROOM SUPPLIES				01-0650-0-6182-1000-4300-410-000-315	583.87
6342 114 J W PEPPER			Music for Band and Choir festivals				01-1100-0-1222-1000-4300-410-000-000	314.13
6342 114 SAFEWAY			JANUARY FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310	229.84
6342 120 J W PEPPER			Music for Band and Choir festivals				01-1100-0-1222-1000-4300-410-000-000	2.53
6342 1224 SAFEWAY			JANUARY FOOD - FOOD/NUTRITION CLASS				01-0650-0-6141-1000-4300-410-000-310	184.79

Number of Items

1

4,391.18

Totals for Register 000891

## 2020 FUND-OBJ Expense Summary / Register 000891

01-4200	172.96
01-4300	1,397.40
01-4311	573.46
01-4400	332.49
01-5200	1,212.89
01-5202	561.00
01-5211	45.05

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40197442, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 = )

905 - Corning Union High School

Generated for CHRISTINE FEARS (CTOWNE), Feb 6 2020  
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ONLINE

Page 1 of 2

## Register 000891 - Fund/Obj Expense Summary

## Bank Account COUNTY - COUNTY

## 2020 FUND-OBJ Expense Summary / Register 000891 (continued)

01-9110*		4,295.25-
<b>Totals for Fund 01</b>	<b>4,295.25</b>	<b>4,295.25-</b>
19-4300	95.93	
19-9110*		95.93-
<b>Totals for Fund 19</b>	<b>95.93</b>	<b>95.93-</b>
<b>Totals for Register 000891</b>	<b>4,391.18</b>	<b>4,391.18-</b>

\* denotes System Generated entry

Net change to Cash 9110

4,391.18- Credit

**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

**Updated 1/13/20**

**Incoming**

**2019-2020 School Year**

<b>Last</b>	<b>First</b>	<b>Grade</b>	<b>From</b>	<b>Code</b>	<b>Reason / Date</b>
Allen	Natasia	11th	Red Bluff	1	Established 1/13/20
Ayers	Macy	9th-12th	Los Milinos	1	Established 5/29/18
Baeta	Martin	10th	Red Bluff	1	Established 12/11/19
Castillo	Javier	9th	Red Bluff	1	Established 5/21/19
Cloud	Isaiah	9th	Los Milinos	1	Established 9/6/19
Delgado	Efrian	12th	Red Bluff	1	Established 12/2/19
Estrada	Bryant	11th	Orland High	1	Established 9/18/19
Estrada	Kevin	9th	Orland High	1	Established 9/18/19
Fuller	Jason	9th-12th	Red Bluff	1	Established 8/1/19
Furbee	Kyle	9th	Red Bluff	1	Established 4/9/19- Attending RB now per GH @ RB
Galentine	Addie Mae	12th	Red Bluff	1	Established 12/11/19
Garcia	Daniel	12th	Orland High	1	Established 11/21/19
Gonzalez	Andrea	11th	Orland High	1	Established 12/11/19
Hernandez	Mia	9th-12th	Red Bluff	1	Established 10/4/18
Holland	Amber	10th	Red Bluff	1	Established 10/22/19
Hopping	Carson	10th	Los Molinos	1	Established 12/3/19
Hopping	Savannah	9th	Los Molinos	1	Established 12/3/19
Lee	David	11th-12th	Red Bluff	1	Established 10/18/18
Mackintosh	David	12th	Red Bluff	1	Established 12/2/19
Mackintosh	Melissa	10th	Red Bluff	1	Established 12/2/19
Macias	Christopher	All	Los Milinos	1	Established 5/9/17 For all remaining grade levels
Mitchell	Fay	All	Red Bluff	1	Established 2/3/18 For all remaining grade levels
Miranda	Judith	9th	Red Bluff	1	Established 11/21/19
Moyer	Keely	All	Red Bluff	1	Established 7/18/19
Munguia	Jesus	9th	Red Bluff	1	Established 5/16/19
Munguia	Luis	11th	Red Bluff	1	Established 5/16/19



[illegible]

**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

**2019-20 School Year -**

**Outgoing**

**Updated 1/15/20**

<b>Last Name</b>	<b>First</b>	<b>Grade</b>	<b>To</b>	<b>Code</b>	<b>Reason / Date</b>
Acevedo	Ashley	9th	Red Bluff	1	Established 5/22/19
Avrit	Morgan	12th	Hamilton	1	Established 8/5/19
Baez	Diana	9th-12th	Orland	1	Established 4/2/18
Barriga	Landon	9th-12th	Red Bluff	1	Established 8/1/19
Bunch	Ashton	10th	Red Bluff	1	Established 9/6/19
Caldwell	Andrew	11th/12th	Los Molinos	1	Established 2/22/18
Chavez	Francisco	10th	Los Molinos	1	Established 5/15/19 with RB- Established 5/16/19
Christensen	Indigo	9th	Chico Unified	1	Denied - on waiting list per Chico
Christensen	Keegan	10th	Chico Unified	1	Established 4/30/19
Draper	Haden	11th	Red Bluff	1	Established 8/7/19
Ester	Katelynn	9th	Los Molinos	1	Established 8/1/19
Esteve	Lisette Anais	10th-12th	Hamilton	1	Established 5/2/18
Esteve	Nicholas	9th-12th	Red Bluff	1	Established 3/19/18 & 2/6/19
Ezzat	Zachary Wesl	10th	Red Bluff	1	Established 8/14/19
Fleming	Kloe	10th	Orland	1	Established 6/6/19
Fowler	Zander Avery	10th-12th	Los Molinos	1	Established 4/16/19
Fox	Emily	9th	Durham Unified	1	Established 6/20/19
Galval	Daisy	9th	Red Bluff	1	Established 5/29/19
Gilbert	Ethan	9th-12th	Los Molinos	1	Established 5/16/19
Guzman	Neeko	12th	Vanden High	1	Pending Travis USD approval
Hoagland	Chuck	9th	Red Bluff	1	Established 5/24/19
Hoagland	Vonna	11th	Red Bluff	1	Established 5/24/19
Jackson	Sadie	9th	Chico Unified	1	Denied on wait list per Chico High
Lomeli	Laurnyn	9th-12th	Orland	1	Established 5/14/19

**Corning Union High School  
Interdistrict Transfers  
Districts of Choice**

Merdeith	Eilemon	11th & 12th	Los Molinos	1	Established 5/10/18
Meredith	Laurnyn	9th-12th	Orland	1	Established 5/23/18 & 5/28/19
Orozco	Jose	12th	Orland	1	Established 8/8/19
Padilla	Jonathan	9th	Chico Unified	1	Pending Chico's Approval 11/21/19
Perez	Itzel	12th	Red Bluff	1	Established 11/14/19
Pilgrim	Levi	12th	Red Bluff	1	Established 11/14/19
Pankratz	Madison	10th-12th	Hamilton	1	Established 8/24/18
Ramirez	Alejandro	11th	Red Bluff	1	Established 8/12/19
Rico	Ethan	11th & 12th	Orland	1	Established 5/14/19
Rico	Marisa	9th-12th	Orland	1	Established 5/14/19
Rodriguez Hernan	Anareli	10th	Los Molinos	1	Established 8/9/19
Rosales	Ashley	11th	Los Molinos	1	Established 9/30/19
Rosales	Zulema	9th	Los Molinos	1	Established 9/30/19
Rushiti	Duresa	11th	Red Bluff	1	Established 5/24/19
Sanchez-Pano	Andrea	10th	Los Molinos	1	Established 8/9/19
Severson	Casey	10th	Hamilton	1	Established 8/9/19
Smith	Cameron	10th-12th	Red Bluff	1	Established 10/15/18
Stilwell	Justin	11th	Chico Unified	1	Established 9/25/19
Sutfin	Addie	11th-12th	Red Bluff	1	Established 3/1/19
Villalobas	Jessie	9th	Red Bluff	1	Denied per Rbluff 9/26/19/Denied per LM 10/1/19
Walton	Leila	9th	Red Bluff	1	Established 8/2/19
Weber	Julia	9th	Red Bluff	1	Pending RB's approval 11/21/19
Wilson	Patricia	11th	Red Bluff	1	Denied per Rbluff 9/25/19

Updated 1/15/20

[illegible]

# Corning Union High School District

## Human Resources Report

Board Meeting Date: 2/13/2020

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Change	Position	Cowger, Carla	Food Service Worker II	3/1/2020	Reclassify from FSW I to FSW II to fill Vacancy: 7 hours/182 days, Range 9
Resignation	Retirement	Jimenez, Sharon	Food Service Worker II	2/28/2020	8+ Years in the District
New Hire	Probationary	Magee, Stacie	Food Service Supervisor	2/1/2020	New Position 8 hours/262 days/Range C, Step 4
New Hire	Probationary	Polanco, Marisol	Para Educator	2/10/2020	Fill Vacant Position (J. Torres) 7 hours/182 days/Range 12, Step 1
New Hire	Probationary	Thomas, Sabrina	Para Educator	2/10/2020	New Position 7 hours/182 days/Range 12, Step 5
Change	Position	Torres, Joseph	Intensive Behavior Interventionist (IBI)	1/21/2020	Reclassify from Para to IBI to fill Vacancy: 7 hours/182 days, Range 23
New Hire	Probationary	Trevino, Mayra	Administrative Assistant M&O	2/1/2020	Fill Vacant Position (S. Hoag) 8 hours/222 days/Range 15, Step 2
Change	Position	Wilson, Sandra	Food Service Lead	3/1/2020	Increase hours from 6.5 to 7.5 hours/182 days

### Extra Duty/Temporary/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
------------------	-------------	-----------------	-------------------	--------------	-------------------------------

Corning Union High School District  
Donation Report

Board Meeting: February 13, 2020

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount / Value</u>	<u>Description</u>	<u>Purpose</u>
Butte College	8 Booths		\$750.00	Self Contained Welding Booth	Ag Welding
Butte College	Table		\$450.00	Oxy-Acetylene Track Torch Table	Ag Welding
Tehama County Gleaners	Check	#6000	\$400.00	Trade School	One Time Scholarship





## DONATION INTAKE FORM

Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021  
(530) 824-8000  
(530) 824-8005 fax

Office Use Only	
Received by:	
Date:	
Donation Report:	
Board Meeting:	

<b>F R O M</b>	Business/ Individual	<u>Butte College</u>	Date	<u>1/30/20</u>
	Contact Name	<u>Don Robinson, Director of Industrial</u>	Phone	<u>(530) 8952511</u>
	Street	<u>3536 Butte Campus Drive</u>	Fax	<u>( )</u>
	City, ST Zip	<u>Orville, CA 95965</u>	Email	

### PLEASE ATTACH ANY APPLICABLE SUPPORTING DOCUMENTATION

Qty	Item	Description	Ref # (if applicable)	Purpose (if specified)	Amount/ Value
8	Booths	Self contained welding booths			\$75000
1	table	Oxy-acetylene track torch table			\$45000
					\$1200

#### Instructions:

- 1) Complete information regarding who the donation is from, including contact information.
- 2) Complete information regarding what has been donated. Donations from the same individual and/or business can be listed on one form.

Item - Cash, Check, Vehicle, Book, Computer, etc.

Description - Brief description of the item if other than a cash or check donation. (Year, make, model etc.)

Reference # - Check number, Vehicle VIN#, unit model, etc.

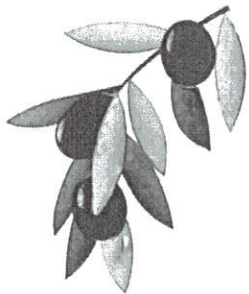
Purpose - Specify any identified program or purpose for the item being donated.

Amount/Value - Specify estimated value if item is not cash or check with a stated value amount.

- 3) Send completed form, with any supporting documentation attached, to Christine Fears, CBO.

Note regarding vehicles: Attach a copy of registration, but keep original along with any manuals etc. with the vehicle.

DISTRICT OFFICE USE ONLY	
Account	Amount
<input type="checkbox"/> Board Agenda Donation Report	<u>2/13/20</u> Board Meeting
<input type="checkbox"/> Approved	<u>Christine Fears</u> Chief Business Official
	<u>2/3/20</u> Date



# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 2-5-20 Site CUHS

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Wrestling Podium A - no longer use - \$0	Dispose
Wrestling Podium B - no longer use - \$0	Dispose

\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval:

Signature

2/5/20  
Date

Site Administrator:

Signature

Date

Superintendent Approval

Signature

Date

Board Meeting Date

2/13/20

Approved



Denied



Disposition:





# CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

## Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date Feb 4, 2020

Site CUTS

### Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Multiple boxes of textbooks & instructional books being stored in the STARS container box (see attached photos)	trash/donate

\_\_\_\_ For additional items, check here and attach list.

Supervisor Approval:

Signature

2/4/20  
Date

Site Administrator:

Signature

n/a

Date

Superintendent Approval

Signature

Date

2/13/20

Board Meeting Date

2/13/20

Approved



Denied



Disposition:



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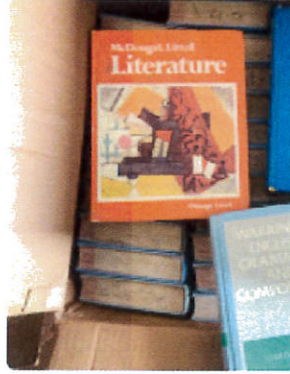
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JAN 29 2020

Dear Board of Trustees,

I am requesting deferment for my Rodger's Ranch Scholarship for the Spring 2020 semester. I will submit my next disbursement request at the beginning of the Fall 2020 semester which will begin on August 24, 2020. The reason for my deferment request that I am only in six units this semester and therefore am not eligible to receive a scholarship check. I need six more specific classes to be an elementary education transfer student at Chico State, I wasn't able to get all six of these specific classes to fit together in one semester. I decided to take two of them this semester and four next semester; then I will be ready to transfer to Chico State. I am very grateful to have been a recipient of this scholarship and it has helped me a lot with my finances in my college education. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Idelle Walters". The signature is written in dark ink and is positioned below the word "Sincerely,".

Idelle Walters

## North American Technical Services

January 30, 2020

Corning Union High School District  
643 Blackburn Ave  
Corning, CA 96021

**RE: IN-PLANT INSPECTION SERVICES FOR RELOCATABLE  
CLASSROOM(S)-Corning Union High School District**

North American Technical Services is pleased to submit, for your review, our total cost proposal to perform D.S.A. in-plant inspection for the Relocatable Classrooms at American Modular, Manteca. The inspections shall be conducted according to the Division of the State Architects regulations and Title 24, C.C.R. School Buildings.

### WORK TO INCLUDE:

**A. IN-PLANT INSPECTION @ Corning High School DSA# 02-116489**

In-Plant Inspector  
(AWS CWI QCI) Shop Welding and Fabrication  
Moment Frame & Foundation Embeds (UT Testing Required)  
Wood Framing  
Electrical  
Plumbing  
Mechanical  
Final Finish Inspection

(1) One 120' x 32' Modular Bldg. Twelve floors @ \$800.00/each	\$9,600.00
---	------------

(4) Concrete Pours @ \$300.00/each	1,500.00
------------------------------------	----------

<b>TOTAL.....</b>	<b>\$11,100.00</b>
-------------------	--------------------

If our proposal is acceptable, please issue a purchase order at your earliest convenience. All required DSA documentation will be forwarded to the district, the district architect and DSA upon completion of the in-plant construction and receipt of DSA approved plans. If you have any questions, comments or wish additional information please call me at (209) 545-1108.

David M Kaestner (1/14)  
North American Technical Services, Inc.  
David M Kaestner

Corning Union High School District  
Jared Caylor



January 2020



CORNING UNION HIGH SCHOOL DISTRICT

# SOLAR PLANT ANNUAL REPORT



SUBMITTED TO:

Mr. Jared Caylor  
Superintendent  
Corning Union High School District  
643 Blackburn Avenue  
Corning, CA 96021

SUBMITTED BY:

IEC Power, LLC  
8795 Folsom Boulevard, Suite 205  
Sacramento, CA 95826  
Phone: 916.383.6000



[iec-corporation.com](http://iec-corporation.com)





**IEC Power, LLC**  
8795 Folsom Boulevard  
Suite 205  
Sacramento, CA 95826

916-383-6000 Main  
916-383-6010 Fax

[www.iec-corporation.com](http://www.iec-corporation.com)

1/22/2020

Mr. Jared Caylor  
Superintendent  
Corning Union High School District  
643 Blackburn Ave.  
Corning, CA 96021

Subject: Corning Union High School District Solar Plant Annual Report  
Period: January 1, 2019 – December 31, 2019

Dear Mr. Caylor:

December 31, 2019 marked the completion of the fifth Annual Production Period of the Corning UHSD solar PV system. In accordance with our Operation and Maintenance Agreement with the District, IEC Power has prepared the Solar Plant Annual Report which consists of system production summaries, maintenance logs, and inspection reports for the complete year. The purpose is to report the performance and annual energy production of the system, and to identify any action items for the District.

#### Production

The PV systems at each site have displayed outstanding performance and are meeting production projections. The system is producing at 108.6% of the Expected Annual Energy Production, far exceeding the Energy Production Guarantee of 90%. The system generated a total of 507,930 kWh. A breakdown of system performance by site has been included in Attachment 1, Energy Production Report.

#### Safety and Environment

There were no safety/accident issues or reports of any environmental disturbances during the twelve-month period ending on December 31, 2019.

Safety is of the utmost importance to IEC. In the event of an emergency, contact:

- Brandon Doering: (801) 671-1708
- Blake Heinlein: (916) 541-3045
- Eric Quintero: (916) 835-2150

#### Additional Services

In addition to continuously monitoring the systems via the PowerTrack web interface, IEC has performed the following services at the systems:

- Annual equipment inspection/maintenance

- Equipment warranty repair/replacement

### Inspections

IEC performed a set of inspections at all the solar sites to ensure installations are fully functional and properly serviced. The Annual Inspection was performed on August 16, 2019. Results of the inspections have been provided in the Annual Inspection Report.

In general, all solar PV sites are operating normally. During the maintenance inspections, we discovered the following issues that were reported but repeated here for convenience:

- *Corning Union High School:*
  - *Repaired loose bus connection causing tripped breaker for monitoring system*
  - *Inverter #11 has failed and been removed. A replacement has been ordered under warranty. IEC will install the replacement once received. Update: the replacement for inverter #11 was installed on 1/23/20.*
  - *Replaced main disconnect fuses blown due to inverter #11 failure.*

### Action Required by Operator and Owner

#### **Below is summary of action items for the Owner (District)**

1. None.

#### **Below is a summary of action items for the Operator (IEC)**

Throughout the year, performance of system components are continuously monitored to ensure optimum system output. In the event of a malfunction, a technician or engineer is dispatched to investigate and resolve the issue. Items requiring action from IEC included: troubleshooting, replacement, and programming of inverters, and replacement of main disconnect fuses. All items have been addressed, resolved and closed out. Details have been provided in Attachment 2, Maintenance Logs.

1. None.

### Next Steps

- The next “Annual Inspection” is tentatively scheduled for August 2020
- The next “Annual Report” is due March 1, 2021

Please feel free to contact Blake Heinlein at (916) 383-6000 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eric Quintero". The signature is written in a cursive, flowing style.

Eric Quintero, PE  
Manager

Enclosure

1. Energy Production Report
2. Maintenance Logs
3. Annual Inspection Report



ATTACHMENT 1  
**ENERGY PRODUCTION REPORT**





## ATTACHMENT 1



### Corning Union High School District Energy Production Report (Jan 1, 2019 - Dec 31, 2019) 1/22/2020

#### PV System Energy Production Report

Site Name	Expected Annual Energy Production (MWh)	Cumulative Annual Energy Production (MWh)
Centennial High School	59.890	68.728
Corning Union High School	407.616	439.202
<b>Total:</b>	<b>467.506</b>	<b>507.930</b>

- Yearly Energy Production Evaluation Summary: PV systems are performing at 109% of Expected Annual Energy Production based on actual weather data (Cumulative Annual/Expected Annual =  $507.93/467.506 = 109\%$ ).
- Effects of PV module soiling on system performance are constantly monitored to ensure proper system performance. For the twelve month period ending on December 31, 2019, the soiling impact was insignificant and washing of the PV modules was unnecessary.
- Cumulative annual energy production data are downloaded from the AlsoEnergy PowerTrack interface at: <http://www.alsoenergy.com/powertrack>
- In accordance with the O&M agreement, the expected annual energy production has been adjusted to account for PV module performance degradation (manufacturer's power warranty specifies a power output degradation of 0.7% from the previous year).
- Corning Union High School District achieved substantial completion in June, 2014. The first O&M reporting period for Corning Union High School District started in 2015.
- There was no production energy recorded at Corning Union High School between 8/3/19 - 8/15/19 due to data logger malfunction. However, the system was still producing despite data not being recorded properly. Therefore, the actual and expected production energy for this period was set to 0 kWh.



ATTACHMENT 2  
MAINTENANCE LOGS





## ATTACHMENT 2

### Maintenance Logs

#### Corning Union HS

8/16/19 Annual Inspection Performed.

Repaired loose bus connection causing tripped breaker for monitoring system.

9/24/19 Inverter #11 failed and removed for warranty repair.

Replaced main disconnect fuse blown due to inverter failure.

#### Centennial HS

8/16/19 Annual Inspection Performed. No problems noted.



ATTACHMENT 3  
**ANNUAL INSPECTION REPORT**







This document was provided to Corning UHSD in separate attachment.



# Corning Union High School

## Safety Plan

2019-20

### Committee Members:

Jared Caylor, Superintendent

Dave Pryatel, School Resource Officer, Corning Police Department

Justine Felton, Associate Principal

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## **Assessment of the Current Status of School Crime**

### **2018-19 Suspension Statistics**

<b>Ed Code</b>	<b>Description of Offense</b>	<b>Number of Suspensions</b>
48900(a)	Related to the physical injury of another student	36
48900(b)	Related to the possession of a dangerous object (knife, etc.)	5
48900(c)	Related to the possession, use, etc. of a controlled substance or alcohol	18
48900(d)	Related to distributing a controlled substance	3
48900(f)	Related to damaging school or private property	
48900(g)	Related to theft of school or private property	1
48900(h)	Related to the possession or use of tobacco	11
48900(i)	Related to committing obscene acts or using profanity	
48900(j)	Related to the possession of drug paraphernalia	
48900(k)	Related to the disruption of school activities or defiance of a school authority	8
49000(r)	Related to bullying	
48900.2	Related to Sexual Harassment	
48900.7	Terroristic Threats	

### **Total Suspensions:**

**8 - of these were in school suspensions**

**265- Alternative Learning Classroom (1<sup>st</sup> year)**

## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Corning Union High School (CUHS) has a strong law enforcement presence on campus. CUHS has a full time School Resource Officer on campus during school hours. Also, the CUHS administration maintains a strong working relationship with the Tehama County Probation Department, Tehama County District Attorney's Office, and other county agencies.
2. School Administration Providing Safety Support – The Principal and Associate Principals all have campus supervision responsibilities that assist in school safety. There is also an additional "Teacher on Assignment" that provides supervision during about half of the school day. One Associate Principal is the "lead" in this area, responsible for coordinating campus supervision before school, between classes, at lunch, and after school. Other administrators supervise specified areas at lunch and also assist in supervision of the campus at other times during the school day.
3. Attendance Policies – CUHS encourages attendance by diligently tracking and following up on student attendance issues. The school employs two full time attendance secretaries that are responsible for monitoring student attendance and reporting to the Associate Principal when necessary. The attendance office attempts to contact parents/guardians of students that are absent through our automated calling system, Aeries Communications. If a student is gone for three consecutive days with no contact from a guardian, school staff makes personal phone calls attempting to figure out why the student is missing. Students that are tardy more than one time in a week are placed on a "Tardy Watch List" for the next week. Their attendance is checked at the end of each day. If they are tardy at any point, they are assigned detention. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney's Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student's absences may only be cleared by a doctor or school personnel (per CA Ed Code). Lastly, students are encouraged to be in school through a policy of assigning credits in class based on student attendance. Students with 9 or more absences in any one class in a semester receive reduced credit.
4. Campus Supervisors – CUHS does not employ any full time campus supervisors, however there are three teachers that are paid an additional stipend to supervise campus at lunch. The Associate Principal coordinates these campus supervisors and they are assigned specific areas around the school to monitor during lunch. (Appendix A)
5. Communication Tools – CUHS employs the following communication tools: email, telephones, bell system, alarm system, district owned cell phones (approximately 45

staff). Last year we installed an upgraded phone system and outdoor speaker system. This allows a large portion of campus and all classrooms to receive a page or “all call”.

6. Student Identification Policy – Students at CUHS are required to carry their student ID at all times. Students can use their ID to purchase their lunch, and are required to show their ID to use the library or computer labs.
7. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The administration along with the lunch supervision staff patrols the parking lots and perimeter of campus at various times during the day to ensure that the visitor policy is being followed. Also, two years ago CUHS remodeled its main office to prevent visitors from having to come on to the main campus to get into the office. Visitors now enter the office on the perimeter of campus.
8. Monitoring Academic Progress – Six counselors are responsible for monitoring the academic progress of approximately 910 students at CUHS. The administration and teachers communicate regularly with the counselors about specific students’ needs and their need for intervention or alternative academic programs.
9. Monitoring School Behavior – One Associate Principal is largely responsible for tracking and addressing student behavior issues. There is also a Teacher on Assignment that assists with student discipline issues. CUHS employs its “Discipline Step Process”. This process is used as a tool to communicate with parents, students and teachers about behavior issues. Different steps in the process carry different consequences.
10. Lock Down Procedures – CUHS has updated its procedures for locking down the school in the case that it becomes necessary to do so (See Appendix B). CUHS has moved to using “ALICE” procedures in responding to an active threat on campus. Essentially, ALICE directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding. (See Appendix B).
11. Other School Safety Programs and Resources - CUHS has a student support services department that provides a number of different supports for students. There are six counselors, a full time school psychologist, an EL coordinator, AST coordinator, and multiple teachers and paraprofessionals that provide academic and behavioral interventions in mainstream classes and in special programs. In addition to this, CUHS provides further services to students through cooperation with community organizations and funding from various grants. Currently, CUHS has an MOU with the City of Corning to use grant funds to provide full time marriage and family therapists at no charge to students in addition to paying for a full time school resource officer. This grant allows CUHS to provide individual, group, and family therapy by professional marriage and family therapists at no charge.

## **Child Abuse Reporting Procedures**

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

**Mandated Reporter:** a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

**Knowledge of or Reasonably Suspects Abuse:** When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

**To Whom is the Report Made:** An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911  
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the administration or counseling department.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a



member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.

## **Suspension and Expulsion Policies**

When necessary, CUHS suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

When a student is referred to the administration for discipline, the "Discipline Step Process" is used to determine what consequences (including suspension) a student will receive. This process is outlined in the student handbook and is a useful tool to communicate with students, parents and staff about discipline and future consequences.

Step I:	Warning/Parent Contact
Step II:	1 day suspension/Parent Contact
Step III:	2 day suspension/Parent Contact
Step IV:	3 day suspension/Parent Contact
Step V:	5 day suspension/Parent Contact
Step VI:	5 day suspension/Transfer to Continuation or Expulsion

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.

### **Policy for Notifying Teachers of Dangerous Pupils**

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, CUHS communicates via email with teachers regarding suspensions. The Vice Principal sends an email every week to the staff that includes student names, grades, number of days suspended, return date, and offense. The information in these emails is confidential and is to be seen by school staff only.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding Associate Principal office. From there, the information is forwarded to teachers or administration when appropriate.

## **Discrimination and Harassment**

Corning Union High School is dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHS has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.

## **School Wide Dress Code**

Corning Union High School has established a student dress code in order to assure a safe, productive and appropriate learning environment for students. In addition to these goals, the dress code is intended to establish a minimum level of acceptable dress. Students and parents are encouraged to consider carefully what type of dress is appropriate for a school environment. Thinking through this can be a valuable learning process for young people as they prepare to enter a variety of work environments.

1. No student shall wear any clothing that is disruptive or likely to be disruptive to the learning environment or is offensive or distracting to other students, teachers or parents.
2. Shorts may be worn but must be an appropriate length for an educational or professional setting. Students that wear spandex, leggings, yoga pants, etc. must also wear a shirt, shorts, pants, skirt or dress to cover their private areas.
3. Tops that expose the lower back, stomach or cleavage are prohibited. Bras and spaghetti straps may not be exposed. Boys' shirts must have sleeves (no tank tops or cutoff sleeves). However, boys will be allowed to wear tank tops for special school events. These events will be identified in the bulletin.
4. All clothing accessories or tattoos that have pictures or writing that is vulgar, obscene, violent, alcohol/drug/tobacco-related, is not allowed at Corning Union High School. This type of clothing is not consistent with our educational philosophy and is disruptive to the educational process.
5. Any apparel or accessories affiliated with gangs will not be allowed. This includes, but is not limited to bandanas. Also, any student materials with writing or insignia that is gang-related will be confiscated.
6. Hats and beanies shall be worn properly – they shall have the bill facing forward and they are not to be worn in the classroom or offices. Altered hats and beanies are not allowed.
7. Pajamas are not allowed to be worn at school.
8. Pants must fit at the waist and/or be secured in a way that prevents sagging. Underwear cannot be visible at any time.

### **Violation of Dress Code**

First Offense: Student will be required to change.

Second Offense: Student will be required to change and reminded that the next violation will result in suspension.

Further Offenses: Student will be required to change and suspended and/or placed on the appropriate place of the step process.



Students that violate the dress code and do not have an appropriate piece of clothing to change in to will be loaned a shirt or sweat pants for the day. Students may NOT miss class to wait for someone to bring them a new piece of clothing.

## **Safe Ingress and Egress Procedures**

Corning Union High School has designated areas for bus loading/unloading and parents dropping off students. Also, CUHS has sidewalks around the campus to make sure students had a safe passage to and from school.

Corning High School also has evacuation maps posted in all facilities. Students and staff evacuate to either the East Soccer Fields or South JV Baseball Field depending on their location on campus.

The administration and Maintenance department are also assessing the feasibility of adjusting our bus loading area in order to get the busses off of the street and into a parking area during pick up and drop off times.

## **Discipline Procedures**

Students in public education have an obligation to conform their behavior to acceptable standards. Corning Union High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students of Corning Union High School are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

### **Key Areas for Follow Up**

1. Improve alarm system to allow for multiple points of activation. Explore getting a true Public Address System (not just the new phone system).
2. Systematically plan Active Threat drills (every 6 weeks)



## Appendix A

### CUHS Lunch Supervision Protocol 2019-20

#### Basic Info:

- Communicate with Justine if you will not be supervising at lunch for any reason. Your duties can be filled by someone else for the day.
- Everyone should carry a phone. If you want to use your personal phone that is okay, just communicate with other people about your phone number.
- Whenever possible, walk through bathrooms. Check each stall for graffiti or vandalism. If you notice graffiti, please notify Jared as soon as possible.
- No student should be on the North side of the library or main office.
- Hacky Sacks & Frisbees are okay for students to use. No soccer, baseball, football, etc. There is one exception (see below).
- As always, encourage students to throw away their trash.

#### Personnel Assignments:

- Charlie: Inside the cafeteria during the beginning of lunch while students are getting food. As traffic inside slows down, you will move outside and circulate throughout campus on the cart (focus primarily on the perimeter of campus looking for students or any off campus threat to student safety).
- Jason: Inside the cafeteria or just outside it at your discretion. As traffic inside the cafeteria slows down, you will monitor the north side of campus and the east side of the North Gym. Make it a point to check the North perimeter of campus periodically in order to assure no person from off campus is loitering.
- Justine: Start in Cafeteria to assure there is sufficient supervision. Then roaming all of campus and available to deal with discipline incidents as they arise. Check bathrooms prior to and immediately following lunch.
- Officer Pryatel: Roaming all of campus and available to deal with discipline incidents as they arise. Focus particularly on the perimeter of campus, looking for any outside threat to student safety. Check C and E wing bathrooms twice during lunch (approximately 10 and 20 minutes into the lunch period).
- Debbie: Monitoring the east end of campus, student parking lot, and C wing. Check the C wing bathroom approximately 15 and 25 minutes into the lunch period. Make a point to check the east perimeter of campus for anyone entering the campus.
- Dave Schlom: Monitoring the Quad, between the D and I wings, and the area in front of the office. Check the E wing bathroom approximately 15 and 25 minutes into the lunch period.

#### Lunch Boundaries:

- North: No students are allowed on the north side of the library and main office.
- South: The gravel road will serve as the boundary on this end of campus. On the Southwest corner, no students shall go past the end of the south gym boys locker room. Students are allowed to play on the outfield of the JV baseball field. Only students actively participating in soccer or other game will be allowed to be on the grass. If this becomes an enforcement issues we will adjust as necessary.
- East: The end of the C wing, student parking lot, woodshop and end of J wing is the boundary at this end of campus. If Ag students wish to go to their classroom that is okay as long as they are under teacher supervision.
- West: The North and South Gyms are the boundary. No students are allowed beyond the yellow line painted near the Northeast corner of the cafeteria.

## Appendix A

# CORNING UNION HIGH SCHOOL EMERGENCY PROTOCOL

## ACTIVE THREAT

**Signaled by one minute continuous bell**

### Staff Actions:

- Notify authorities and those in harm's way of the danger at hand
- Evacuate (if possible) to your assigned rally point
- Lockdown your classroom by barricading entry points
- Counter the attacker if the intruder breaches a secured area
- Inform (if possible) by giving updates to the authorities, administration, or other important personnel
- Wait for instructions via email, cell phone
- School staff or emergency personnel will open the door for all clear

### Student Actions:

- Evacuate or barricade yourself in the closest classroom or another secure area of the school
- Counter the intruder if the secured area is breached

## SOFT LOCKDOWN

**Signaled by three bells, pause, three bells**

### Staff Actions:

- Recover students / staff from outside
- Lock all perimeter doors
- Increase situational awareness
- Take roll, account for students
- Wait for instructions via email, cell phone
- Do business as usual
- School staff or emergency personnel will open door for all clear

### Student Actions:

- Return to inside of building
- Do business as usual

## EVACUATION

**Signaled by fire alarm**

### Staff Actions:

- Get roll sheet, red and green cards
- Lead students to designated evacuation area, leave doors unlocked
- Take roll, account for students
- Indicate ANY missing or extra students with a red card or if all students are accounted for, indicate with a green card
- All clear will be announced by school staff or emergency personnel

### Students Actions:

- Leave stuff behind
- Evacuate to designated area
- Await further instructions

## Appendix C

**SUSPECTED CHILD ABUSE REPORT**

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

<b>A. REPORTING PARTY</b>	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY	
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS Street City Zip				DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
	REPORTER'S TELEPHONE (DAYTIME) ( )		SIGNATURE		TODAY'S DATE	
<b>B. REPORT NOTIFICATION</b>	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY			
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)					
	ADDRESS Street City Zip		DATE/TIME OF PHONE CALL			
<b>C. VICTIM  One report per victim</b>	NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE	
	SEX		ETHNICITY			
	ADDRESS Street City Zip				TELEPHONE ( )	
	PRESENT LOCATION OF VICTIM				SCHOOL	
	CLASS		GRADE			
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		OTHER DISABILITY (SPECIFY)	
	PRIMARY LANGUAGE SPOKEN IN HOME					
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND			
	TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT		<input type="checkbox"/> OTHER (SPECIFY)			
	RELATIONSHIP TO SUSPECT		PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK	
<b>D. INVOLVED PARTIES</b>	<b>VICTIM'S SIBLINGS</b>					
	NAME		BIRTHDATE		SEX ETHNICITY	
	1. _____		3. _____			
	2. _____		4. _____			
	<b>VICTIM'S PARENTS/GUARDIANS</b>					
	NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE	
	SEX		ETHNICITY			
	ADDRESS Street City Zip		HOME PHONE ( )		BUSINESS PHONE ( )	
	NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE	
	SEX		ETHNICITY			
ADDRESS Street City Zip		HOME PHONE ( )		BUSINESS PHONE ( )		
<b>SUSPECT</b>	SUSPECT'S NAME (LAST, FIRST, MIDDLE)				BIRTHDATE OR APPROX. AGE	
	SEX		ETHNICITY			
	ADDRESS Street City Zip				TELEPHONE ( )	
OTHER RELEVANT INFORMATION						
<b>E. INCIDENT INFORMATION</b>	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____					
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT			
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)					

SS 8572 (Rev. 12/02)

**DEFINITIONS AND INSTRUCTIONS ON REVERSE**

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party

# Centennial High School

## Safety Plan

2019-20

### Committee Members:

Jason Armstrong, Associate Principal, CUHSD  
Dave Pryatel, School Resource Officer, Corning Police Department  
Lance Alldrin, Counselor, School Safety Lead



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## **Assessment of the Current Status of School Crime**

### **2018-19 Suspension Statistics**

<b>Ed Code</b>	<b>Description of Offense</b>	<b>Number of Suspensions</b>
48900(a)	Related to the physical injury of another student	4
48900(c) 48915(a)(3)	Related to the possession, use, etc. of a controlled substance or alcohol	2
48900.2	Related to Sexual Harassment	0
48900.3	Committed act of hate violence	0
48915 (a)(2)	Possession of a Knife or Dangerous Object	0
48900(i)	Related to committing obscene acts or using profanity	0
48900(k)	Related to the disruption of school activities or defiance of a school authority	1

**Total Suspensions: 7**

## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School has a law enforcement presence on campus. Funded by a grant secured by the City of Corning, Centennial has a school resource officer on campus at break and lunch times.
2. School Administration Providing Safety Support – The Counselor and school resource officer are responsible for supervising campus at all break times. If one of them is gone, the teachers rotate to cover.
3. Attendance Policies – Centennial encourages attendance by diligently tracking and following up on student attendance issues. The school secretary is responsible for monitoring student attendance and reporting to the Counselor when necessary. The attendance office attempts to contact parents/guardians of students that are absent through our automated calling system, School Messenger. Students that are habitually truant are referred to the School Attendance Review Board (SARB) that is facilitated by the Tehama County District Attorney's Office. Also, guardians of students that miss more than 10% of school days for any reason are notified that their student's absences may only be cleared by a doctor or school personnel (per CA Ed Code).
4. Communication Tools – Centennial employs the following communication tools: email, telephones, bell system, and alarm system. One new addition this year is an upgraded phone system. This allows a large portion of campus and all classrooms to receive a page or "all call".
5. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
6. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 50 students at Centennial.
7. Monitoring School Behavior – The Counselor is largely responsible for tracking and addressing student behavior issues.
8. Lock Down Procedures – Centennial has adopted the district wide use of the ALICE protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.

## **Child Abuse Reporting Procedures**

A mandated reporter who knows or reasonably suspects that a minor is the victim of child abuse must report immediately by telephone and in writing by follow-up report within 36 hours to a law enforcement agency. The law penalizes the failure to report by imposing a jail sentence on the defaulting mandated reporter. On the other hand, the law rewards the reporter who meets the reporting obligation by granting absolute immunity from civil or criminal prosecution. (Penal Code Section 11166)

**Mandated Reporter:** a "Child care custodian"; includes teachers, administrators, certificated pupil personnel staff. If specifically trained in child abuse detection, also includes instructional aides, teacher's aides, and teacher assistants. District employed child care workers and health practitioners (doctors, nurses and psychologists) are also mandated reporters.

**Knowledge of or Reasonably Suspects Abuse:** When a mandated reporter observes a child with physical "injuries which appear to have been inflicted...by other than accidental means by any other person..." Whether or not there are visible physical injuries, all suspected sexual abuse must be reported.

**To Whom is the Report Made:** An oral report to designated law enforcement or protective service agencies must be made within 24 hours with a written report to follow within 36 hours. The observing employee must contact

Tehama County Child Protective Services: (530)527-1911  
(530)527-7640 (Fax)

Or

Corning Police Department: (530)824-7000

A follow up written report must be submitted within 36 hours. Forms (See Appendix C) are available at Corning Union High School through the Vice Principal or Director of Student Support Services.

Law enforcement may interview suspected victims of child abuse on school premises during school hours. If this happens, the child may choose to be interviewed in private or may select an adult staff member to be present. In any case, California Penal Code 11174.3 should dictate how the interview takes place.

11174.3. (a) Whenever a representative of a government agency investigating suspected child abuse or neglect or the State Department of Social Services deems it necessary, a suspected victim of child abuse or neglect may be interviewed during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care facility. The child shall be afforded the option of being interviewed in private or selecting any adult who is a

member of the staff of the school, including any certificated or classified employee or volunteer aide, to be present at the interview. A representative of the agency investigating suspected child abuse or neglect or the State Department of Social Services shall inform the child of that right prior to the interview.

The purpose of the staff person's presence at the interview is to lend support to the child and enable him or her to be as comfortable as possible. However, the member of the staff so elected shall not participate in the interview. The member of the staff so present shall not discuss the facts or circumstances of the case with the child. The member of the staff so present, including, but not limited to, a volunteer aide, is subject to the confidentiality requirements of this article, a violation of which is punishable as specified in Section 11167.5. A representative of the school shall inform a member of the staff so selected by a child of the requirements of this section prior to the interview. A staff member selected by a child may decline the request to be present at the interview. If the staff person selected agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. Failure to comply with the requirements of this section does not affect the admissibility of evidence in a criminal or civil proceeding.



## **Suspension and Expulsion Policies**

When necessary, Centennial suspends and expels students according to California education code, specifically sections 48900 and 48915. Except in cases in which the offense threatens the safety of students, staff or school facilities, attempts will be made by the staff and/or administration to correct student behavior by other means prior to employing suspension and/or expulsion.

For more information regarding suspensions and expulsions, refer to CUHSD Board Policy and Administrative Regulation 5144.1.

### **Policy for Notifying Teachers of Dangerous Pupils**

In order to fulfill the requirements made by Education Code 49079 and Welfare and Institutions Code 827 that states teachers must be notified of the reasons(s) a student has been suspended, Centennial notifies staff members of any dangerous pupils on campus.

Pursuant to Education Code 48267, Tehama County Probation notifies the CUHSD Superintendent regarding students who have engaged in certain criminal conduct. This information is forwarded to the Vice Principal's office. From there, the information is forwarded to teachers or administration when appropriate.

## **Discrimination and Harassment**

Corning Union High School District's dedicated to provide every student an equal opportunity to receive an education in any school program or activity. No person shall discriminate against or engage in harassment of a pupil because of the pupil's race, sex, gender, sexual orientation, color, religion, mental or physical disability, national origin, ancestry, or ethnic group identification.

Concerning sexual harassment, CUHSD has adopted Board Policy and Administrative Regulation 5145.7. According to this policy and regulation, any student who engages in sexual harassment of anyone at school or at a school sponsored activity is in violation of school rules and will be subject to disciplinary action. All other forms of harassment, bullying, or intimidation are dealt with according to California Education Code, Sections 48900 and 48915.

### **Safe Ingress and Egress Procedures**

Centennial High School has designated areas for bus loading/unloading and parents dropping off students. Also, Centennial recently benefited from the installation of new sidewalks around the campus to make sure students had a safe passage to and from school.

Centennial High School also has evacuation maps posted in all facilities.

## **Discipline Procedures**

Students in public education have an obligation to conform their behavior to acceptable standards. Centennial High School's code of behavior clearly states these standards and the consequences of breaking these standards. Failure to comply with this code of behavior can result in suspension from school. When a student reaches this stage, the school must afford the student certain due process rights, including notice of the charges and the opportunity to be heard. Students also have a right to present evidence and cross-examine witnesses. In order to insure that the students are given due process we do the following things when any consideration is given to suspension of a student:

1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
3. We allow the student to see all the records that are made and provide him/her a copy if one is desired.
4. The student is provided an opportunity to confer with an administrator and to tell his/her version of what occurred.
5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.



# CENTENNIAL HIGH SCHOOL EMERGENCY PROTOCOL

## Lockdown

<p><b><u>Staff Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Notify authorities and those in harm's way of the danger at hand</li> <li>• Get Crisis Folder</li> <li>• Evacuate (if possible) to your assigned rally point</li> <li>• Lockdown your classroom by barricading entry points, cover windows</li> <li>• Counter the attacker if the intruder breaches a secured area</li> <li>• Inform (if possible) by giving updates to the authorities, administration, or other important personnel</li> <li>• Wait for instructions via email, cell phone, or school phone</li> <li>• School staff or emergency personnel will open the door for all clear</li> <li>• Allow students to notify guardians of their safety, limit further phone use</li> </ul>	<p><b><u>Student Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Evacuate or barricade yourself in the closest classroom or another secure area of the school</li> <li>• Counter the intruder if the secured area is breached</li> <li>• Evacuate (if possible) to your assigned rally point</li> <li>• Follow teacher directives regarding cell phone use</li> </ul>
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## Lockdown

<p><b><u>Staff Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Recover students/staff from outside</li> <li>• Get Crisis Folder</li> <li>• Lock all perimeter doors, curtains can be open</li> <li>• Increase situational awareness</li> <li>• Take roll, account for students</li> <li>• Wait for instructions via email, cell phone, or school phone</li> <li>• Do business as usual</li> <li>• School staff or emergency personnel will open the door for all clear</li> <li>• Allow students to notify guardians of their safety, limit further phone use</li> </ul>	<p><b><u>Student Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Return to inside of building</li> <li>• Do business as usual</li> <li>• Follow teacher directives regarding cell phone use</li> </ul>
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## EVACUATION Signaled by fire alarm

<p><b><u>Staff Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Get Crisis Folder</li> <li>• Lead students to designated area, leave doors <u>unlocked</u></li> <li>• Take roll, account for students</li> <li>• Indicate ANY missing or extra students with red card or if all students are accounted for, indicate with green card</li> <li>• All clear will be announced by school staff or emergency personnel</li> </ul>	<p><b><u>Student Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Leave stuff behind</li> <li>• Evacuate to designated area</li> <li>• Await further instructions</li> </ul>
--	---

## Appendix C

**SUSPECTED CHILD ABUSE REPORT**

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

<b>A. REPORTING PARTY</b>	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY	
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS			Street	City	Zip
	REPORTER'S TELEPHONE (DAYTIME) ( )		SIGNATURE		DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
						TODAY'S DATE
<b>B. REPORT NOTIFICATION</b>	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY			
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)					
	ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL
		OFFICIAL CONTACTED - TITLE		TELEPHONE ( )		
<b>C. VICTIM</b>  One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX
	ADDRESS			Street	City	Zip
	PRESENT LOCATION OF VICTIM			SCHOOL	CLASS	GRADE
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		OTHER DISABILITY (SPECIFY)	
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE:			PRIMARY LANGUAGE SPOKEN IN HOME
			<input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND			TYPE OF ABUSE (CHECK ONE OR MORE)
			<input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			<input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT
						<input type="checkbox"/> OTHER (SPECIFY)
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK
<b>D. INVOLVED PARTIES</b>	<b>VICTIM'S SIBLINGS</b>					
	NAME		BIRTHDATE	SEX	ETHNICITY	
	1. _____		3. _____			
	2. _____		4. _____			
	<b>VICTIM'S PARENTS/GUARDIANS</b>					
	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX
	ADDRESS			Street	City	Zip
				HOME PHONE ( )	BUSINESS PHONE ( )	
	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX
	ADDRESS			Street	City	Zip
			HOME PHONE ( )	BUSINESS PHONE ( )		
<b>SUSPECT</b>	SUSPECT'S NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE		SEX
	ADDRESS			Street	City	Zip
				TELEPHONE ( )		
	OTHER RELEVANT INFORMATION					
<b>E. INCIDENT INFORMATION</b>	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____					
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT			
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)					

SS 8572 (Rev. 12/02)

**DEFINITIONS AND INSTRUCTIONS ON REVERSE**

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party

Corning Union High School  
Independent Study Program  
(ISP)  
Safety Plan

2019-20

Committee Members:

Jason Armstrong, Associate Principal, CUHSD  
Dave Pryatel, School Resource Officer, Corning Police Department  
Lance Alldrin, Counselor, School Safety Lead

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## **Assessment of the Current Status of School Crime**

### **2018-19 Suspension Statistics**

<b>Ed Code</b>	<b>Description of Offense</b>	<b>Number of Suspensions</b>
		0
		0
		0
		0
		0
		0
		0

**Total Suspensions: 0**



## **Appropriate Programs and Strategies That Provide School Safety**

1. Law Enforcement Presence – Through a partnership with Corning Police Department, Centennial High School/ISP has a law enforcement presence on campus. Funded by a grant secured by the City of Corning, Centennial/ISP has a school resource officer on campus at break and lunch times.
2. School Administration Providing Safety Support – The Counselor and school resource officer are responsible for supervising campus at all break times. If one of them is gone, the teachers rotate to cover.
3. Attendance Policies – ISP teachers meet with their students every week for a minimum of one hour. Student attendance is verified by the teacher comparing the amount of work completed and turned in against the times shown on the weekly time sheet. Students who do not complete the required work each week receive an warning and after 3 weeks of substandard work, the student is referred back to their seat based campus program.
4. Communication Tools – ISP employs the following communication tools: email, telephones, bell system, and alarm system. One new addition this year is an upgraded phone system. This allows a large portion of campus and all classrooms to receive a page or “all call”.
5. Visitor Policy – All visitors are required to check in to the main office upon arriving to campus. Notices of this requirement are posted at various places throughout campus. The Counselor and other staff patrol the campus at various times during the day to ensure that the visitor policy is being followed.
6. Monitoring Academic Progress – One counselor is responsible for monitoring the academic progress of approximately 25 students at ISP.
7. Monitoring School Behavior – The Counselor is largely responsible for tracking and addressing student behavior issues.
8. Lock Down Procedures – Centennial/ISP has adopted the district wide use of the ALICE protocols for emergencies. Procedures are posted in every room at the school, as well as the main office. Essentially, this directs staff and students to be proactive in escaping or defending themselves rather than only being passive and hiding.

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1. We provide the opportunity for all students and parents to know the rules and regulations and the consequences of breaking these rules and regulations.
2. We inform the student what charges have been brought against him/her.
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5. The student is informed of the next steps of the discipline process and the consequences of further violations.
6. The parents/guardians are notified each time that a suspension takes place.

# CENTENNIAL HIGH SCHOOL

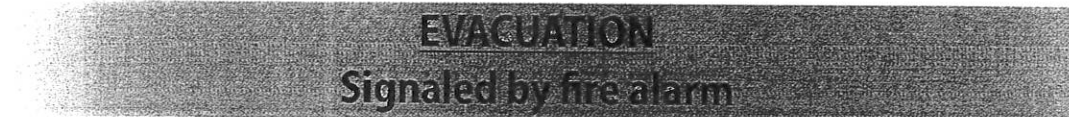
## EMERGENCY PROTOCOL



<p><b><u>Staff Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Notify authorities and those in harm's way of the danger at hand</li> <li>• Get Crisis Folder</li> <li>• Evacuate (if possible) to your assigned rally point</li> <li>• Lockdown your classroom by barricading entry points, cover windows</li> <li>• Counter the attacker if the intruder breaches a secured area</li> <li>• Inform (if possible) by giving updates to the authorities, administration, or other important personnel</li> <li>• Wait for instructions via email, cell phone, or school phone</li> <li>• School staff or emergency personnel will open the door for all clear</li> <li>• Allow students to notify guardians of their safety, limit further phone use</li> </ul>	<p><b><u>Student Actions:</u></b></p> <ul style="list-style-type: none"> <li>• Evacuate or barricade yourself in the closest classroom or another secure area of the school</li> <li>• Counter the intruder if the secured area is breached</li> <li>• Evacuate (if possible) to your assigned rally point</li> <li>• Follow teacher directives regarding cell phone use</li> </ul>
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--	---

## Appendix C

**SUSPECTED CHILD ABUSE REPORT**

To Be Completed by **Mandated Child Abuse Reporters**  
Pursuant to Penal Code Section 11166

CASE NAME: \_\_\_\_\_

PLEASE PRINT OR TYPE

CASE NUMBER: \_\_\_\_\_

<b>A. REPORTING PARTY</b>	NAME OF MANDATED REPORTER		TITLE		MANDATED REPORTER CATEGORY		
	REPORTER'S BUSINESS/AGENCY NAME AND ADDRESS		Street	City	Zip	DID MANDATED REPORTER WITNESS THE INCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
	REPORTER'S TELEPHONE (DAYTIME) ( )		SIGNATURE		TODAY'S DATE		
<b>B. REPORT NOTIFICATION</b>	<input type="checkbox"/> LAW ENFORCEMENT <input type="checkbox"/> COUNTY PROBATION		AGENCY				
	<input type="checkbox"/> COUNTY WELFARE / CPS (Child Protective Services)						
	ADDRESS		Street	City	Zip	DATE/TIME OF PHONE CALL	
<b>C. VICTIM</b>  One report per victim	NAME (LAST, FIRST, MIDDLE)			BIRTHDATE OR APPROX. AGE	SEX	ETHNICITY	
	ADDRESS			Street	City	Zip	
	PRESENT LOCATION OF VICTIM			SCHOOL	CLASS	GRADE	
	PHYSICALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		DEVELOPMENTALLY DISABLED? <input type="checkbox"/> YES <input type="checkbox"/> NO		OTHER DISABILITY (SPECIFY)		
	IN FOSTER CARE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF VICTIM WAS IN OUT-OF-HOME CARE AT TIME OF INCIDENT, CHECK TYPE OF CARE: <input type="checkbox"/> DAY CARE <input type="checkbox"/> CHILD CARE CENTER <input type="checkbox"/> FOSTER FAMILY HOME <input type="checkbox"/> FAMILY FRIEND <input type="checkbox"/> GROUP HOME OR INSTITUTION <input type="checkbox"/> RELATIVE'S HOME			TYPE OF ABUSE (CHECK ONE OR MORE) <input type="checkbox"/> PHYSICAL <input type="checkbox"/> MENTAL <input type="checkbox"/> SEXUAL <input type="checkbox"/> NEGLECT <input type="checkbox"/> OTHER (SPECIFY)	
	RELATIONSHIP TO SUSPECT			PHOTOS TAKEN? <input type="checkbox"/> YES <input type="checkbox"/> NO		DID THE INCIDENT RESULT IN THIS VICTIM'S DEATH? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNK	
<b>D. INVOLVED PARTIES</b>	<b>VICTIM'S SIBLINGS</b>						
	1. NAME		BIRTHDATE	SEX	ETHNICITY	2. NAME	
	3. NAME		BIRTHDATE	SEX	ETHNICITY	4. NAME	
	5. NAME		BIRTHDATE	SEX	ETHNICITY	6. NAME	
	<b>VICTIM'S PARENTS/GUARDIANS</b>						
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE	SEX	ETHNICITY		
	ADDRESS		Street	City	Zip	HOME PHONE ( )	BUSINESS PHONE ( )
	NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE	SEX	ETHNICITY		
	ADDRESS		Street	City	Zip	HOME PHONE ( )	BUSINESS PHONE ( )
	<b>SUSPECT</b>						
SUSPECT'S NAME (LAST, FIRST, MIDDLE)		BIRTHDATE OR APPROX. AGE	SEX	ETHNICITY			
ADDRESS		Street	City	Zip	TELEPHONE ( )		
OTHER RELEVANT INFORMATION							
<b>E. INCIDENT INFORMATION</b>	IF NECESSARY, ATTACH EXTRA SHEET(S) OR OTHER FORM(S) AND CHECK THIS BOX <input type="checkbox"/> IF MULTIPLE VICTIMS, INDICATE NUMBER: _____						
	DATE / TIME OF INCIDENT		PLACE OF INCIDENT				
	NARRATIVE DESCRIPTION (What victim(s) said/what the mandated reporter observed/what person accompanying the victim(s) said/similar or past incidents involving the victim(s) or suspect)						

SS 8572 (Rev. 12/02)

**DEFINITIONS AND INSTRUCTIONS ON REVERSE**

**DO NOT** submit a copy of this form to the Department of Justice (DOJ). The investigating agency is required under Penal Code Section 11169 to submit to DOJ a Child Abuse Investigation Report Form SS 8583 if (1) an active investigation was conducted and (2) the incident was not determined to be unfounded.

WHITE COPY-Police or Sheriff's Department; BLUE COPY-County Welfare or Probation; GREEN COPY-District Attorney's Office; YELLOW COPY-Reporting Party



PLEASE PRINT ☺

Board Meeting 2/13/20

*Charlie Troughton*

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You are not required to sign but it would be appreciated if you did!