

Corning Union High School Regular School Board Meeting

DATE: December 12, 2013

TYPE OF MEETING:
Regular

TIME: 6:00 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Board Conference Room

VISITORS:

Ann Ratay + 10-13 Adult Ed Students
Dave Messmer

MEMBERS PRESENT:

Pauletta Bray / Todd Henderson
Scott Patton / Jim Bingham
Ken Vaughan

SCHOOL DISTRICT REPRESENTATIVES:

John Burch, District Superintendent
Charlie Troughton, Corning Union High School Principal
Jared Caylor, Corning Union High School Vice Principal
Jane Youngman, Chief Business Official
Jessica Rowles, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 6:00 PM by Board President, Ken Vaughan.
- 2. PUBLIC COMMENT / CLOSED SESSION:** There was none.
- 3. ADJOURN TO CLOSED SESSION:** The Board adjourned to Closed Session at 6:01 PM.
- 4. REOPEN TO PUBLIC SESSION:** The Board reopened to public session at 6:26 PM.

**5. ANNOUNCEMENT
OF DECISIONS MADE IN
CLOSED SESSION:**

Board President, Ken Vaughan announced that no action was taken in closed session.

6. FLAG SALUTE:

Board President, Ken Vaughan asked the Board and audience to stand and salute the flag.

**7. ANNUAL
ORGANIZATIONAL
MEETING:**

**7.1 ELECTION OF
OFFICERS :**

7.1.1 PRESIDENT: A motion was made by Jim Bingham and seconded by Todd Henderson to elect and appoint Pauletta Bray as the Board President. There being no further discussion, the Board voted unanimously to approve the election of Pauletta Bray as the 2014 Board President.

7.1.1 CLERK: A motion was made by Pauletta Bray and seconded by Jim Bingham to elect and appoint Todd Henderson as the Board Clerk. There being no further discussion, the Board voted unanimously to approve the election of Pauletta Bray as the 2014 Board President.

7.1.3 SECRETARY: A motion was made by Ken Vaughan and seconded by Todd Henderson to elect and appoint John Burch as the Board Secretary. There being no further discussion, the Board voted unanimously to approve the election and appointment of Pauletta Bray as the 2014 Board President.

**7.2 DATES
& TIMES:**

A motion was made by Pauletta Bray and seconded by Jim Bingham to approve the dates and times as presented by Superintendent John Burch.

January 16, 2014
February 20, 2014
March 20, 2014
April 10, 2014
May 15, 2014
June 19, 2014
August 21, 2014
September 18, 2014
October 16, 2014
November 20, 2014
December 11, 2014

There being no further discussion, the Board voted unanimously to approve the dates as presented by Superintendent John Burch.

**7.3 FILING OF
SIGNATURES:**

A motion was made by Jim Bingham and seconded by Ken Vaughan to approve the authorized signatures for budget revision, interfund transfer and payment of expenditures.

8. CORRESPONDENCE:

Superintendent John Burch shared a flyer with the Board inviting them to the annual Holiday Breakfast hosted by Marleigh Williams. The breakfast will be held on Friday, December 20, 2013.

**9. CONSENT OF
AGENDA ITEMS:**

A motion was made by Todd Henderson and seconded by Jim Bingham to unanimously approve Consent Agenda Items 9.1 through 9.9.

9.1 MINUTES:

Regular Scheduled Board Minutes of November 21, 2013

9.2 WARRANTS:

Payroll:

Bills: 40084741-40084777, 40084778-40085689, 40085689-40085808
40085809-40085811

**9.3 INTERDISTRICT
ATTENDANCE
REQUEST:**

Interdistrict Attendance Request: Amber Burks, Juli Rosinsky

**9.4 HUMAN
RESOURCE
REPORT:**

The Board approved human resources report as follows:

Resignation Classified Wright, Josh Paraeducator 12/4/13 Employee Resigned , vacancy to be advertised.
Resignation Classified Anderson, Lori Café Worker 12/4/13 Employee Resigned , vacancy to be advertised.

\$2, 028.65 Stipend Weston, Jason JV Football Fall 2013 Revised – Addt'l paid coaching position

9.5 CUHSD DONATIONS: The Board approved the following donations:

Donald & Lee Pryatel Money Ck# 7627 \$100.00 Donation Centennial Woodshop
Jim Bingham Truck 1979 GMC \$1500.00 Donation CUHS- Auto Shop

**9.6 SCHOOL SERVICE
CONSORTIUM:**

This agreement is entered into on the December 12, 2013 between Tehama County Department of Education and Corning Union High School District for the 2013-14 fiscal year for the purpose of membership in School Services of California, Inc.

**9.7 SECTION 125
FLEVIBLE BENEFIT
PLAN AMMEDEMENTS:**

Section XI of the Section 125 Fleixible Benefit Plan permits ammendment
The employer desires to amend the Plan in order to permit additional election changes during Plan years beginning in 2013 in accordance with healthcare reform. The Plan is amended , effective upon execution of this amendment unless other wise specified in this Amendment. Ammendment:
(f) Special Election Change 2014 Plan Year.

**9.8 APPROVAL OF LEA
MEDICAL BILLING
SYSTEMS:**

Medical Billing Systems Inc. School Reimbursement Specialist
Business Associate Agreement.

**9.9 COASTAL BUSINESS
MAINTENANCE
AGREEMENT:**

Scanner Maintenance Agreement from 10/29/13 to 10/29/14.
This agreement is between Coastal Business Systems and Corning
Union High School District.

**10. REORDERING OF
OR ADDITION OF
AGENDA ITEMS:**

Superintendent John Burch announced that there was no reordering
of the agenda.

11. REPORTS:

**11.1 STUDENT
BOARD MEMBER:**

Student Board Member Brock Wazny was not present.

**11.2 ENROLLMENT
REPORT:**

Superintendent John Burch reported that the current enrollment is 954.
This is down 9 from last November. Enrollment remains stable.

**11.3 RODGERS' RANCH
FINANCE COMMITTEE
REPORT:**

Superintendent John Burch reported the Rodgers Ranch Finance
report:

Investment Account

- ◆ Total Value - \$3,711,530
- ◆ Par Value- \$3,300,000
- ◆ Cash Flow Projected- \$198,723- Target \$160,000

11.4 ADULT ED REPORT:

Ann Ratay of Corning Adult Education reported to the Board on the
following:

- ◆ 340 Students enrolled in classes
- ◆ 11, 653 hours were attended
- ◆ 25 graduates, 2 GED recipients
- ◆ 7 new citizens
- ◆ CAHSEE results
- ◆ WIA Grant funding

Ann had approximately 10-13 students present which were all happy to be part of the Adult Ed Program. Two students thanked the Board for the opportunity which has been given to them due to this program and thanked the Board for the continued support.

11.5 STATE TESTING REPORT:

Superintendent John Burch shared information on the following:

- ◆ Corning High School APT Growth
- ◆ Recent Passing and Proficient Exit Exam Percentages for the 2010-2013 school years
- ◆ California Standards Test for the English Department for the 2009-2013 school years
- ◆ California Standards Test for the Math Department for the 209-2013 school year
- ◆ California Standards Test for the Science Department for the 209-2013 school year
- ◆ California Standards Test for the Social Studies Department for the 209-2013 school year

12. PUBLIC COMMENT:

There were none.

13. ACTION ITEMS:

13.1 APPROVAL OF CLASSIFIED JOB DESCRIPTIONS:

A motion was made by Jim Bingham and seconded by Todd Henderson to approve the following job descriptions as presented:

- Accounting Tech
- Bus Driver
- Custodian Maintenance I
- Custodian Maintenance II
- Grounds Maintenance I
- Grounds Maintenance II
- HVAC Electrician
- Lead Custodian Maintenance
- Senior Maintenance
- Senior Custodian Maintenance

There being no further discussion, the Board voted unanimously to approve job descriptions as presented.

**13.2 INTERIM
REPORT OF
FINANCIAL
STATUS:**

Chief Business Officer Jane Youngman reported on the following:

- 2013-14 Revenues, Expenditures and Changes in Fund Balance.
- Ending Fund Balance, June 30 Projected Totals \$2,041,769.00
- LFCC Gap Funding Rates
- Federal Sequestration unknown at this time.
- Step & Column projected at 3% for certificated and classified
- Employee benefits projected with 15 increase in two out years
- CPI rates, per School Services of CA dartboard, for consumable goods and materials: 2014/15 2.00% 2015/16 2.30%
- ARB Compliancy met with bus fleet as of 12/31/13
- Attrition projected in 2015/16 based on 3 anticipated certificated teacher retirements (6/30/15) that will not will not be replaced
- Reserve for Economic Uncertainties, in all years, calculated at the current board policy rate of 8% total expenditures

**13.2 CERTIFICATION
OF FINANCIAL
STATUS:**

A motion was made by Jim Bingham and seconded by Todd Henderson to approve the First Interim Report with a positive certification. There being no further discussion, the Board approve the First Interim Report with a positive certification as presented by the Chief Business Officer Jane Youngman.

**13.4 BP 1114 &
AR 1114:**

A motion was made by Jim Bingham and seconded by Ken Vaughan to approve Board Policy 1114 and Administrative Regulation 1114. There being no further discussion, the Board voted unanimously to approve Board Policy 1114 and Administrative Regulation 1114.

13.5 GASB 45:

A motion was made by Jim Bingham and seconded by Nolan Kee to Approve GASB 45- Acceptance of the Acturial Valuation of the District's Retiree Health Insurance Program as of July 1, 2012. There being no further discussion the Board voted unanimously to approve the GASB 45 Valuation.

**13.6 RODGERS'
RANCH
FINANCE
COMMITTEE
RECOMMENDATION:**

Superintendent John Burch shared with the Board that the committee did not meet. There were no recommendations at this time. The Rodgers Ranch committee will be holding a meeting to get the bid packets ready for advertisement.

**13.7 FUTURE
BOARD
AGENDA
ITEMS:**

There were none.

**14. PUBLIC COMMENT /
CLOSED SESSION:**

There was none.

**15. ADJOURN TO
CLOSED SESSION:**

There was no need for an additional closed session.

**16. REOPEN TO
PUBLIC SESSION:**

There was no need for an additional closed session.

**17. ANNOUNCEMENT
OF DECISIONS MADE IN
CLOSED SESSION:**

There was no need for an additional closed session.

18. ADJOURNMENT:

There being no further action, the Board adjourned at 8:05

Approved

Pauletta Bray, President

Todd Henderson, Clerk