

# Corning Union High School

## Regular School Board Meeting

**DATE** August 16, 2018

**TYPE OF MEETING:**

Regular

**TIME:** 5:45 P.M.

**MEMBERS ABSENT:**

Scott Patton

**PLACE:** Corning Union High School  
Library

**VISITORS:**

Nolan Kee, Cindy Dixo, Dan Proctor  
Bob Safford, Chris Costa, Gary Strack,  
Jan Foley, Andy Farrell,  
Angelica Lopez, Elizabeth Lo

**MEMBERS PRESENT:**

Jim Bingham  
Todd Henderson  
William Mache, Ken Vaughan

### **SCHOOL DISTRICT REPRESENTATIVES:**

Jared Caylor, District Superintendent  
Charlie Troughton, CUHS Principal  
Christine Towne, Chief Business Official  
Dave Messmer, Director of Technology  
Jason Armstrong, Associate Principal  
Justine Felton, Associate Principal  
Jessica Marquez, Administrative Assistant to Superintendent

### **THE CORNING UNION HIGH SCHOOL -**

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call. All present except for Scott Patton.

Attendance is as follows:

- Todd Henderson
- Jim Bingham
- William Mache
- Ken Vaughan

**4. APPROVAL OF  
AGENDA/REORDERING  
OF AGENDA/ADDITION  
OF ITEMS:**

A motion was made by Ken Vaughan and seconded by Todd Henderson to approve the agenda with no changes/additions.

There being no further discussion, the Board voted unanimously to approve the agenda items with no changes.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>
Scott Patton	Aye:	<u>          </u>	No:	<u>          </u>	Absent:	<u>  X  </u>	Abstain:	<u>          </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>          </u>	Absent:	<u>          </u>	Abstain:	<u>          </u>

**5. REPORTS:**

**5.1 SUPTS.  
REPORT:**

Superintendent, Jared Caylor reported the following to the Board and audience:

School has begun. Centennial registration/first days was yesterday. CUHS first day was today.

No formal enrollment report because numbers are still in flux.

Projection for District-wide enrollment was 983.

As of this morning, we had 993 students enrolled at CUHS, 32 students enrolled at Centennial, and 7 students enrolled in ISP for a total of 1032 enrolled district-wide.

These numbers will take some time to settle and be more firm, but for now it appears we will meet or exceed our enrollment projection for this year.

Yesterday was our annual in-service

Superintendent, Jared Caylor welcomed all staff, introduced new staff, reminded them of the priorities that were established by the Board last spring, and challenged them to commit themselves to carrying on the traditions legacies established by those staff members that have come before them. The goal was to remind all of us who work here, that we are part of a rich tradition, and have a responsibility and privilege to contribute to that tradition in the way that we serve students and our community every day.

Christine went over business office nuts and bolts (payroll, benefits, etc) Justine presented regarding school safety, logistics, discipline, etc.

Reminded all staff, veterans and new, of the importance of consistency in enforcement of school rules and how to appropriately handle discipline issues.

Charlie spent the remaining time before lunch with teachers and paraprofessionals revisiting instruction priorities and best practices and facilitating professional conversations between staff about what they do in their classes.

After lunch (both breakfast and lunch were provided by our food service staff and was terrific), Charlie worked with teachers and paras to map out what the semester would like with regard to our upcoming WASC accreditation and then departments were released to work on WASC and other items.

Overall, the staff seemed enthusiastic to start the new school year.

## **5.2 SUMMER SCHOOL REPORT:**

Associate Principal, Justine Felton reported to the Board on the following:

Recommended	- 89 students
	13 9 <sup>th</sup> graders
	34 10 <sup>th</sup> graders
	37 11 <sup>th</sup> graders
	5 (2) 12 <sup>th</sup> graders
Enrolled	- 84 Students
	19 9 <sup>th</sup> graders
	35 10 <sup>th</sup> graders
	28 11 <sup>th</sup> graders
	2 12 <sup>th</sup> graders

Overall summer school was a success.

## **5.3 FFA REPORT**

Ag Teachers, Bob Safford, Nolan Kee and Chris Costa reported on the following:

FFA Events Calendar for 2018-19.

This year is the highest enrollment in Ag with close to 400 students.

Fair went well- everything sold.

Numbers were good at fair with 22 pigs- Champion FFA Pig.

De Long, Duncan & De Vita did very well. Shelby DaVita graduated in 2017 but was eligible to show to win an FFA degree.

The Board asked how many heifers were at the farm.

Bob Safford shared:

There are 10 heifers and 11 calves.

Nolan Kee shared that fair will be in early May this upcoming year. Chris Costa shared a bit about her small engines class. There are two sections of Ag Small Engines and Ag Mechanics.

#### **5.4 JAPANESE EXCHANGE REPORT:**

Cindy Dixon reported to the Board on the following:

A group of students attended the 2018 International Food Summit at Nakamura Gakuin Senior High in Fukuoka Japan. Angelica Lopez and Elizabeth Lo presented 3 ways to purify water for under privileged countries to help improve healthier drinking water. Their project includes making water purifying kits to be sent to those countries. The students created a brochure which was also shared with the Board.

Two ways to clean water:

1. Bio Filter
2. Moringa Seed Filter

Cindy Dixon and Andrew Farrell accompanied them in Japan. Cindy Dixon shared that this is not part of a school project but the school is involved with the exchange program and this is a great opportunity for the students.

Teacher, Andy Farrell shared that this was a big deal and a great opportunity for the students. Participants include 6 countries with approximately 1500 people attending (many politicians). These students brought America with them and did a great job. Elizabeth Lo even won MVP for the conference.

Elizabeth Lo then shared what a great life changing experience that this was for her. She shared that it almost brings her to tears talking about it and is very thankful for the opportunity.

#### **5.5 SOLAR AUDIT/ PGE REPORT:**

Superintendent, Jared Caylor reported to the Board on the following:

The following comparisons were made from 2009-10 school year through 2017-18 school year.

PGE

Solar Loan Payment

Solar Maintenance

The Average Annual Increase from 2009-10 through 2013-14 was 8.66%  
The Average PGE Increase 2015-16 through 2017-18 is 8.55%

Potential Cost w 8.66 Annual Increase for 2017-18 is \$373,441.64  
Potential Cost w 4% Annual Increase for 2017-18 is \$313,384.34

There has been a substantial savings. A few questions were asked and Superintendent, Jared Caylor would be happy to print out a few additional reports for those board members that request to see them.

**5.6 LOCAL  
REVENUES  
REPORT:**

Chief Business Officer, Christine Towne reported to the Board on the following:

Local Revenue

Final Hail Damage	\$32,780.00
Promise Neighborhood	\$379,031.50
Erate	\$30,926.40
Centennial	\$420.00
STARS Coffee Cart	\$3,355.95
Shasta Pathway	\$117,842.00
Ag Incentive Grant	\$644.50
Copy Center	\$8,836.01
Lottery	\$741.07
CTE	\$6,056.92
General	\$46,431.86

Board Clerk, Todd Henderson asked about the Cal Card Rebate and CBO, Christine Towne shared that this is simply a rebate check that is received from using the Cal Card which goes back into the Local Revenue.

**6. PUBLIC COMMENT  
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO  
CLOSED SESSION:**

The Board adjourned to closed session at 6:33 p.m.

**8. REOPEN TO PUBLIC  
SESSION:**

The Board reopened to public session at 7:41 p.m.

**9. ANNOUNCEMENT  
OF ACTION TAKEN  
IN CLOSED SESSION:**

There was no action taken in closed session.

**10. CONSENT AGENDA  
ITEMS:**

A motion was made by Todd Henderson and seconded by Ken Vaughan to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**10.1 MINUTES:** Regular School Board Minutes of June 21, 2018

**10.2 MINUTES:** Special School Board Minutes of June 22, 2018

**10.3 MINUTES:** Special School Board Minutes of July 11, 2018

**10.4 APPROVAL  
OF WARRANTS:** 40166389- 40166406, 401664707-40166582, 40166583-40166591,  
40166591-40167060, 40167061-40167076, 40167077-40167481,  
40167481-40167494, 40167495-40167931, 40167931-40167951  
40167952-40167969, 40167969-40168115, 40168116-40168758,  
40168759-40168886, 40168886-40168901

6/27/18 Register # 000703 Ck# 40167931

7/31/18-8/0/18 Req Pay 05 Payment Register

**10.5 INTERDISTRICT  
ATTENDANCE  
REQUEST:** Interdistrict Attendance Request:

David Mackintosh, Melissa Mackintosh  
Tatiana Reyes, Stevie Taylor  
Logan Barriga, Giovannia Caldera  
Natalie Chivichon, Kaden Paulos  
Liam Paulos, Eduardo Rosa  
Payton Powell,

<b>10.6 HUMAN RESOURCE REPORT:</b>	New Position	Para	Establishing New Position
	Change	Mayra Bogarin	220 days to 210 days
	New Hire	Sharon Cisneros	Adult Ed Vacancy replacement
	Change	Isel Cruz	Replace Vacancy
	New Hire	Manuela Dominguez	Replace Vacancy
	New Hire	Lujan Hunt	Replace Vacancy
	Change	Josh Jackson	Replace Vacant CTE Position
	New Hire	Tara Manning	Replace Vacancy
	Change	Thomas Mendonsa	Teaching add. Period during utility
	New Hire	Tiffany Morrow	Replace Vacancy
	Resignation	Kim Vasquez	Retirement- 10 years in the district
	New Hire	Victoria Viveros-Zario	Filling New Para Education

- 10.7 SURPLUS EQUIPMENT/ OBSOLETE EQUIPMENT FORM:** Cummins B6 cylinder 230HP rotary inj pump 1,000
- 10.8 OUT OF STATE TRAVEL:** Nolan Kee to Bend Oregon.
- 10.9 TEHAMA COUNTY COOPERATIVE AGREEMENT 2018-19:** This agreement is entered into on July 1, 2018 by and between Tehama County Cooperative and Corning Union High School District for the 2018-19 school year. The annual contract amount is \$4,000.
- 10.10 MOU BETWEEN CUHS & FULL CIRCLE SPEECH THERAPY:** This agreement is for Full Circle Speech Therapy to provide speech, language and feeding therapy for the Corning Union High School District
- 10.11 MOU BETWEEN CUHSD & TCDE FOR TUPE PROGRAM:** This agreement is between Tehama County Department of Education TUPE Program and Corning Union High School District for the Tobacco Coordinator for Centennial Continuation High School. This agreement is from July 1, 2018 through June 30, 2019.
- 10.12 SARB PROGRAM PARTICIPATION CONTRACT 2018-19:** This agreement is entered into on July 1, 2018 by and between the Tehama County Department of Education. This is for the 2018-19 fiscal year.
- 10.13 MOU BETWEEN CUHSD & TCDE FOR 2018-19:** This MOU is entered into by and between the Superintendent of the Tehama County Department of Education and the Corning High School District. The term of the agreement is July 1, 2018 through June 30, 2019.
- 10.14 LEA AGREEMENT WITH ORAGNE COUNTY FOR MTSS GRANT:** The Local Education Agency Agreement is an agreement entered into on June 1, 2018 between the Corning Union High School District and the Orange County Department of Education.

**11. PUBLIC COMMENT:**

There was no public comment.

**12.1 ASB PAY  
SCHEDULE:**

A motion was made by Todd Hender4son and seconded by Bill Mache to approve the newly updated ASB Pay Schedule. The new ASB pay scheduled reflects the Shot Clock Operator/Clock Operator/Scorebook/FB Chain Gang. There being no further discussion, the Board voted unanimously to approve the ASB Pay Schedule.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>      </u>	No: <u>      </u>	Absent: <u>  X  </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**12.2 CTE TEACHER  
VARIABLE TERM  
WAIVER REQUEST:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the CTE Variable Term Waiver. CTE Credentials do not have EL Authorization so this requirement needs to be waived. There being no further discussion, the Board voted unanimously to approve the CTE waiver.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>      </u>	No: <u>      </u>	Absent: <u>  X  </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**12.3 UPDATE TO  
BP  
& AR 3350:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the update to BP 3350 & AR 3350. The main changes that have been reflected are related to out of state travel. Out of State travel must be approved by the Superintendent and reported to the board.

There being no further discussion, the Board voted unanimously to approve the update to BP & AR

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>      </u>	No: <u>      </u>	Absent: <u>  X  </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>



**12.4 UPDATE TO  
AR 6184:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the update to AR 6184. This policy was updated so that it is line with our current practice of how students are transferred to Centennial can apply to return to CUHS main campus. Our practice has been that the student has to apply to return and the decision is based on their behavior, attendance, grades, etc. This policy now reflects that practice.

There being no further discussion, the Board voted unanimously to approve the update to AR 6184.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>  X  </u>	Abstain:	_____
Jim Bingham	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____

**12.5 UPDATE TO  
BP 6153:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the update to BP 6153. The old policy prohibited the use of district money to pay for individual students to go on field trips. Based on a new law, this policy must be updated to allow the use of District funds for individual students to go on field trips.

There being no further discussion, the Board voted unanimously to approve the update to BP 6153.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>  X  </u>	Abstain:	_____
Jim Bingham	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____

**12.6 DELETE BP/  
ARE/E 6162.52:**

A motion was made by Bill Mache and second by Ken Vaughan to approve the deletion of BP/AR/E 6162.52. The California High School Exit Exam no longer exists.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>  X  </u>	Abstain:	_____
Jim Bingham	Aye:	<u>  X  </u>	No:	_____	Absent:	_____	Abstain:	_____

**12.7 UPDATE AR  
3514.2:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the update to AR 3514.2 New legislation came in to effect last year that requires new monitoring and reporting of pesticide use in agricultural settings within a mile of schools. This policy aligns our policy with our new practice.

There being no further discussion, the Board voted unanimously to approve the update to AR 3514.2

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>      </u>	No:	<u>      </u>	Absent:	<u>  X  </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

**12.8 UPDATE BP  
4140, 4240, 4340:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve the update to 4140, 4240, 4340. The U.S. Supreme Court ruled that unions cannot collect “fair share” fees any more. This policy updates the requirement of the Supreme Court decision. They will allow employees that do not wish to be part of the union to not have to pay these fees.

There being no further discussion, the Board voted unanimously to approve the update to BP 4140, 4240, & 4340.

The vote is as follows:

Ken Vaughan	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
William Mache	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Todd Henderson	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>
Scott Patton	Aye:	<u>      </u>	No:	<u>      </u>	Absent:	<u>  X  </u>	Abstain:	<u>      </u>
Jim Bingham	Aye:	<u>  X  </u>	No:	<u>      </u>	Absent:	<u>      </u>	Abstain:	<u>      </u>

**12.9 BP 4312.8  
FIRST  
READING:**

Superintendent, Jared Caylor shared and read the information on BP 4312.8. This new policy is related to the employment of relatives within the District. It requires prior written disclosure to the Board before any family member can be appointed to a position that a relative has a supervisory role in. This is the first reading of this Board Policy and no action is required at this time.

**12.10 EMPLOYMENT  
AGREEMENT BETWEEN  
THE BOARD AND  
SUPERINTENDENT  
JARED CAYLOR:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve the agreement between the Board and the Superintendent. This agreement is entered into on August 16, 2018 by and between the Governing Board and Jared Caylor. The agreement is commencing July 1, 2018 and ending on June 30, 2021. This is extending the contract one year and included the discussed changes.

There being no further discussion, the Board voted unanimously to approve the agreement between the Corning Union High School District Governing Board and Superintendent Jared Caylor.

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>      </u>	No: <u>      </u>	Absent: <u>  X  </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**12.11 APPROVAL  
OF  
LEAVE OF ABSENCE  
FOR TERESA LAMB:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve the leave of absence for Teresa Lamb.

There was some discussion by Board President that this would be a one-time courtesy approval due to the fire season and because Teresa is a long time and valued employee.

There being no further discussion, the Board voted unanimously to approve

The vote is as follows:

Ken Vaughan	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
William Mache	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Todd Henderson	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>
Scott Patton	Aye: <u>      </u>	No: <u>      </u>	Absent: <u>  X  </u>	Abstain: <u>      </u>
Jim Bingham	Aye: <u>  X  </u>	No: <u>      </u>	Absent: <u>      </u>	Abstain: <u>      </u>

**12.12 NEW BP/AR  
3230 RELATED TO  
USE  
OF FEDERAL GRANT  
AWARDS:**

A motion was made by Todd Henderson and seconded by Ken Vaughan to approve BP/AR 3230. This is related to how we handle federal funds. Superintendent, Jared Caylor has requested to waive the requirement for a second reading and requesting to approve this with one reading since this should have been adopted back in 2016.

There being no further discussion, the Board voted unanimously to approve BP/AR 3230.

The vote is as follows:

Ken Vaughan	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.13 FUTURE  
AGENDA  
ITEMS:**

There are no future agenda items requested at this time.

**13. ADJOURNMENT:**

The meeting adjourned at 7:55 p.m.

**Approved**

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James Bingham, President

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Todd Henderson, Clerk