

Corning Union High School Regular School Board Meeting

DATE August 15, 2019

TYPE OF MEETING:
Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:
Scott Patton, Todd Henderson

PLACE: Corning Union High School
Library

VISITORS:

MEMBERS PRESENT:

Ken Vaughan, Jim Bingham
William Mache

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Justine Felton, Associate Principal
Dave Messmer, Director of Technology
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- William Mache
- Ken Vaughan

The following were not present:

- Scott Patton
- Todd Henderson

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Ken Vaughan and seconded by Bill Mache to approve the agenda with no changes:

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

5. REPORTS:

5.1 SUPERINTENDENT REPORT: Superintendent, Jared Caylor shared the following:

First day of school was today. Everything went smoothly. There is no enrollment report in August because the numbers are still fluctuating quite a bit, but as of today we had 984 present at CUHS, plus 18 that are either pending enrollment or have confirmed they're coming. That 1002, plus 49 at Centennial and 18 in ISP totals 1069 in the District. Again, these numbers can still fluctuate, but it looks like we will be very close to our projection from last year of 1072.

**6. PUBLIC COMMENT
ON CLOSED SESSION
OR ITEMS NOT ON THE
AGENDA:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 6:06 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 7:12 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent, Jared Caylor announced the following:

In closed session, the Board accepted the resignation of a permanent classified employee. The terms of resignation may be requested from the Office of the Superintendent during regular business hours.

The vote was unanimous 3 to 0 with two board members absent to accept the resignation.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**10.1 REGULAR
MINUTES:**

Approval of Regular Board Minutes of June 20, 2019

**10.2 SPECIAL
MINUTES:**

Approval of Special Board Minutes of June 21, 2019

**10.3 SPECIAL
MINUTES:**

Approval of Special Board Minutes of July 27, 2019

**10.4 APPROVAL
OF WARRANTS:**

30112191-40185047, 40185048-40185419, 40185419-40185593
40185593-40185608, 40185608-40185624, 40185625-40186047
40186047-40186185, 40186185-40186342, 40186342-40186661
40186662-40186766, 40186767-40186841, 40186842-40186862
40186863-40187326, 40187326-40187459, 40187460-40187710

Check#40186342 Check Amount \$12,221.14

Check#40187971 Check Amount \$5,371.39

**10.5 INTERDISTRICT
ATTENDANCE
REQUEST:**

Interdistrict Attendance Request:
Emily Fox

**10.6 HUMAN
RESOURCE**

Ruben Bogarin	New Hire	Head Mechanic	7/1/19
Cash Cowger	New Hire	CMUG	8/5/19
Ana Diaz	New Hire	Para	7/1/19
Chris Hogan	New Hire	Custodian I	8/5/19
Rosa Nolan	Position Change	Custodian I	8/5/19
Matthew Perkins	Position Change	Lead Custodian	8/5/19
Morgan Randall	Resignation	Custodian I	6/28/19
Michal Stroud	New Hire	Maintenance I	8/5/19
Kurt Wilkins	Resignation	Teacher	Voluntary Resignation

**10.7 DONATIONS
REPORT:**

Duarte Trees & Vines \$46,000.00 2700 Paradoz Vlach/Field Budding/
Stakes/ Protectors

**10.8 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

Dust Collector- Being replaced with a new one \$0 value.
ESL, GED Books- See attached list Outdated items/never used
1995 Ford Taurus \$50.00
1988 Chevrolet Suburban ¾ Ton \$2500.00

**10.9 QUARTERLY
REPORT FOR
JULY 2019:**

There were no complaints filed with any school during the July 2019 quarter.

**10.10 STAFFING
AGREEMENT
BETWEEN CUHSD
& FULL CIRCLE
THERAPY:**

This agreement is between Corning Union High School District and Full Circle Speech Therapy for Speech Therapy Services. The agreement begins 8/1/19 and estimated end date is 8/1/2021.

**10.11 MOU BETWEEN
DAVIS JOINT UNIFIED
SCHOOL DISTRICT
AND
CUHSD:**

This MOU is between Corning Union High School District and Davis Joint Unified School District and is effective September 1, 2019 through June 30, 2020. The purpose of this agreement is to establish a working relationship for the California Agricultural Teachers' Induction Program.

**10.12 MOU BETWEEN
TCDE AND CUHSD
FOR THE ALLIANCE FOR
TEACHER EXCELLENCE
PROGRAM:**

This agreement is between Tehama County Department of Education and Corning Union High School District for the Teacher Excellence program for the 2019-20 school year.

**10.13 MOU BETWEEN
CUHSD AND SHASTA
COLLEGE FOR THE
DUAL
ENROLLMENT
PROGRAM:**

This MOU is between Corning Union High School District and Shasta College for the Dual Enrollment Partnership. This MOU is effective August 1, 2019 through June 30, 2022.

**10.14 AGREEMENT
BETWEEN CUHSD AND
UCLA
CURTIS CENTER FOR
STUDENT
ACHIEVEMENT:**

This agreement is for the 2019-20 academic school year partnership to increase student achievement in mathematics.

11. ITEMS FOR ACTION & DISCUSSION

11.1 ENDOWMENT TRUST:

A motion was made by Bill Mache and seconded by Ken Vaughan to approve a one-time payment of 50K. There was a discussion that the monthly payment is 5K and the Board had discussed paying down the loan. Superintendent, Jared Caylor spoke with Eric Moxon at Stifel Nicolas and he agreed that this was a good time to do so and a wise decision for the Board. There being no further discussion, the Board voted unanimously to approve the one-time payment of 50K to pay down the current loan.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

11.2 GOVERNANCE HANDBOOK:

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the Governance Handbook which was drafted at the Special Board Meeting held on July 27, 2019. This document reflects the Governance team's work on the creation of a framework for effective governance. This process involves ongoing discussions and agreements about unity of purpose, roles, norms and protocols that enable the governance team to continue to perform its responsibilities in a way that best benefits all children. There being no further discussion, the Board voted unanimously to approve the Corning Union High School Governance Handbook.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

**11.3 CHANGE ORDER
FOR CLASSROOM
ELECTRICAL
WORK:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the JPB Designs Inc. Proposal for change order. The total cost for this proposal is \$6,320.00. There being no further discussion, the Board voted unanimously to approve the Change Order PCO#1 dated 4/17/19.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**11.4 VISIT NEW
CLASSROOMS:**

Superintendent, Jared Caylor planned to take the Board over to see the new classrooms however, all members present had already seen them. There was no need for an additional tour of the new classrooms.

**11.5 NEXT
PHASE OF
CONSTRUCTION:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve the next phase of construction. There was some discussion from the Board regarding the ventilation. Board President, was not pleased about there being no ventilation. Although this is to code, he feels that there is no cross ventilation and this affects the heating and air conditioning in these rooms. Board President, Jim Bingham shared that he believes that this is not good building practice. Project Manager, Zane Schreder shared that the original proposal is from 1 ½ years ago went up 1.4 million dollars. The proposal from 2018 was 3.2 million. The Board approved the proposal from AMS to build pitched roof classrooms in the next phase rather than Gen 7.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**11.6 RESOLUTION
NO. 418:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve Resolution No. 418 regarding Dual Enrollment partnership with Shasta Trinity Joint Community College District.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**11.7 RESOLUTION
NO. 419:**

A motion was made by Bill Mache and seconded by Ken Vaughan to approve Resolution No. 419 which is a resolution for authorization to Participate in the Volkswagen Environmental Mitigation Trust.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**11.12 FUTURE
AGENDA
ITEMS:**

Superintendent, Jared Caylor shared with the Board that the Ranch Committee meeting would be coming up soon in October. At this meeting the plan is vote for a Ranch Manager. This recommendation could then be brought back to the Board for approval.

13. ADJOURNMENT: The meeting adjourned at 7:36 p.m.

Approved

James Bingham, President

William Mache, Clerk

Corning Union High School District Regular School Board Meeting

Date of Meeting: August 15, 2019

Time of Meeting: 5:45 P.M.

Place of Meeting: Corning Union High School Library

Public Comment: Citizens wishing to address the Board of Trustees in a Board meeting should first complete a public comment card. The cards are available with the District Administrative Assistant and should be completed prior to the public comment agenda item on which you wish to speak.

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS Discussion/Action
5. REPORTS

5.1 Superintendent Report - Superintendent Jared Caylor Information

6. PUBLIC COMMENT ON CLOSED SESSION OR ITEMS NOT ON THE AGENDA

Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session or on any other matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the Board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

7. ADJOURN TO CLOSED SESSION

7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION

7.2 Conference with Legal Counsel
Potential Litigation No of Cases: 1

8. REOPEN TO PUBLIC SESSION

9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

10. CONSENT AGENDA ITEMS

Discussion/Action

All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.

- 10.1 Approval of Regular Board Minutes of June 20, 2019
- 10.2 Approval of Special Board Minutes of June 21, 2019
- 10.3 Approval of Special Board Minutes of July 27, 2019
- 10.4 Approval of Warrants
- 10.5 Interdistrict Attendance Requests
- 10.6 Human Resources Report
- 10.7 Donations Report
- 10.8 Surplus Equipment/Obsolete Equipment Form
- 10.9 Quarterly Report for July 2019
- 10.10 Staffing Agreement between CUHSD and Full Circle Speech Therapy
- 10.11 MOU between Davis Joint Unified School District and CUHSD
- 10.12 MOU between TCDE and CUHSD for the Alliance for Teacher Excellence Program
- 10.13 MOU between CUHSD and Shasta College for the Dual Enrollment Program
- 10.14 Agreement between CUHSD and UCLA Curtis Center for Student Achievement in Mathematics
- 10.15 2019-20 Designation of CIF Representatives to League

11. ITEMS FOR ACTION AND DISCUSSION

11.1 Endowment Trust

Info/Action

The Board will consider approving a decision to make an additional one-time payment on the ranch loan.

11.2 Governance Handbook

Info/Action

The Board will consider approving the drafted Governance Handbook which was established during the Governance Workshop held on July 27, 2019.

11.3 Change Order for Classroom Electrical Work

Info/Action

The Board will consider approving a change order for the classroom construction project. The cost of this change order is \$6,320.

11.4 Visit New Classrooms

Info/Discussion

The Board will walk out to the new J wing to view progress on construction.

- | | | |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 11.5 | Next Phase of Construction | Info/Action |
| | <i>The Board will discuss next steps in classroom construction and consider approving a change in the next phase to include pitched roof classrooms rather than Gen 7 classrooms.</i> | |
| 11.6 | Resolution No. 418 | Info/Action |
| | <i>The Board will consider approved Resolution No. 418 regarding Dual Enrollment Partnership with the Shasta Tehama Trinity Joint Community College District.</i> | |
| 11.7 | Resolution No. 419 | Info/Action |
| | <i>The Board will consider approved Resolution No. 419 regarding authorization to participate on the Volkswagen Environmental Mitigation Trust.</i> | |
| 11.8 | Future Agenda Items | Discussion |
| | <i>The Board will discuss the need for any future agenda items.</i> | |

12. ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office. The Board of Trustees recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. The Board has also adopted policy and procedures for resolving complaints which cannot be resolved through an informal process. The Board has designated Jared Caylor, Superintendent as the compliance officer for complaints. All complaints shall be filed at the district office, 643 Blackburn Ave, Corning, CA 96021.

Corning Union High School

Regular School Board Meeting

DATE June 20, 2019

TYPE OF MEETING:

Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

Scott Patton

PLACE: Corning Union High School
Library

VISITORS:

MEMBERS PRESENT:

Ken Vaughan, Jim Bingham
Todd Henderson
William Mache

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Christine Fears, CUHSD Chief Business Officer
Charlie Troughton, CUHS Principal
Brandon Lengtat, Director of Maintenance & Operations
Dave Messmer, Director of Technology
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:41 by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call.

Attendance is as follows:

- Jim Bingham
- William Mache
- Todd Henderson
- Ken Vaughan

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the agenda with no changes:

There being no further discussion, the Board voted unanimously to approve the agenda.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

5. REPORTS:

**5.1 SUPERINTENDENT
REPORT:**

Superintendent, Jared Caylor shared the following:
Facts on Special Education Funding:

1. December 1, 2017 California had 774,145 pupils served in Special Ed.
2. Between 2012 and 2017, this population increased 78,972.
3. In the previous 5 year period, the increase was only 6,704 students.
4. As of 2015-16, California Special Education program is larger than the total general education program in 27 states.
5. In 2017-18 California spent \$14.95 billion in Special Ed. In 2019 fiscal year, the federal appropriation for all special education funding in the country is \$13.469 billion.
6. In 2017-18, 12.45% of California's K-12 population was served in Special Education.

In short, local districts are picking up obligations. The federal government is putting pressure on the State and the State is then placing this on the districts. Special Education is expensive and it is a federal mandate.

**6. PUBLIC COMMENT
ON CLOSED SESSION
OR ITEMS NOT ON THE
AGENDA:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 5:50p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 7:06 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Board President, Jim Bingham announced that there was no reportable action taken in closed session.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the consent agenda items.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**10.1 REGULAR
MINUTES:**

Approval of Regular Board Minutes of May 16, 2019

**10.2 APPROVAL
OF WARRANTS:**

40183366-40183389, 40183390-40183602, 40183602-40183608
40183608-40183854, 40183855-40184458, 40184459-40184476
40184477-40184746, 40184747-40184839, 40184839-40184840

Check # 40184839 Register 0000803 5/28/18 Amt. \$9,654.53

**10.3 INTERDISTRICT
ATTENDANCE
REQUEST:**

Interdistrict Attendance Request: Francisco Chavez, Daisy Galval
Chuck Hoagland, Vonna Hoagland
Ethan Rico, Marisa Rico, Duresa Rushiti
Jesus Munguia, Luis Munguia
Valdimar Santos, Stevie Taylor

**10.4 HUMAN
RESOURCE
REPORT:**

Change	Natalia Caylor	CTE Teachers	19/20	Increase .50 CTE to 1.0
New Hire	Emily Dale	Ag Teachers	19/20	New Position 182 days
Resig.	Tara Manning	Custodial	5/31/19	Voluntary Resignation
Change	Andrea Martinez	IBI	7/1/19	Reclassify Para to IBI
Resign.	Greg Thurman	Lead Cust.	7/31/19	21 years in District

Extra Duty/Temp/Coaching Listed on report.

**10.5 DONATIONS
REPORT:**

Gary Girdler Instrument \$894.95 Bass Drum Equipment for Band
Gary Girdler Equipment \$258.95 Bass Drum Stand Equipment for Band

**10.6 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

Language Art Books	Surplus
Rockwell Drill Press	Surplus
Royerford Drill Press	Surplus
Rockwell Delta Belt Sander	Surplus
Stationary Grinder	Surplus
Everett Industries Chop Saw	Surplus
Metal Lathe	Surplus
Plasma Cam	Surplus
Johnsons Gas Appliance Forge	Surplus

**10.7 MOU BETWEEN
TCDE & CUHSD FOR
INFORMATION TECH.
SERVICES:**

This is an MOU between TCDE and CUHSD the TCDE Technology Department to plan, organize, and coordinate with the District Superintendent to direct overall IT operations in school operations including perchanche, coordinating technology functions, and oversight of IT contracts in select IT categories.

**10.8 OUT OF
STATE TRAVEL:**

Alisha Savage to attend a workshop in Dallas Texas on June 13, 2019.

Total TPO Expenses- \$372.96

**10.9 AGREEEMENT
BETWEEN DWK &
CUHSD:**

This agreement is entered into on May 15, 2019 between CUHSD & Dannis Woliver Kelley for attorney to represent, advise, and counsel. The term of the services is July 1, 2019 through and including June 30, 2020.

**10.10 ALICE TRAINING
INSTITUTE
AGREEMENT FOR
SERVICES:**

This is a 36 month term for subscription Services from 9/15/19-9/13/22.

1000	Elearning Users (K12)	(50)	\$725.00
1200	ELearning Support & Maintenance	(1)	\$250.00

Total price over the term	\$2,925.00
---------------------------	------------

**10.11 AG INCENTIVE
GRANT
APPLICATION:**

This grant application for funding is to be submitted and received in the Regional Supervisor's Office by June 30, 2019. The total estimated award is \$36,344.00

**10.12 INTERQUEST
DETECTON CANINES
OF NORTH VALLEY
COUNTIES:**

This agreement is between Interquest detections Canines of North Valley Counties and the Corning Union High School District for substance awareness and detection services for the period of August 2019-June 2020.

**10.13 CONCORDIA
UNIVERSITY
AGREEMENT:**

This agreement is between Concordia University and Corning Union High School District

- 10.14 MOU BETWEEN
TCDE TUPE
PROGRAM
& CUHSD:** This agreement is between CUHSD and TCDE TUPE Program for the provision of a Tobacco Coordinator for Centennial High School. This agreement is July 1, 2019 through June 30, 2020.
- 10.15 MOU BETWEEN
TCDE SARB
CONTRACT
FOR 2019-20:** This agreement is between CUHSD and TCDE SARB Program. This includes cost for services provided for the 2019-20 school year. The cost for services is \$6,401.00.
- 10.16 MOU BETWEEN
TCDE COOPERATIVE
AGREEMENT
FOR 2019-20:** This agreement is between CUHSD and TCDE Cooperative Agreement for the 2019-20 fiscal year. The contract in the amount of \$4,000.00 includes cost for services provided by the department to the district for the 19-20 school year. Services will include but not be limited to coordination, technical assistance, preparation, distribution, management and monitoring.
- 10.17 APPLICATION
FOR FUNDING:** The Corning Union High School District Governing Board is required to review and receive approval of their Application for Funding Selections.
- 10.18 MOU BETWEEN
KIRKWOOD AND
CUHSD FOR FOOD
SERVICES &
TRANSPORTATION
SERVICES:** These agreements are between CUHSD and Kirkwood Elementary for through June 30, 2020. This is for Food Services and for Transportation.
- 10.19 MOU BETWEEN
CUHSD & TCDE FOR
SECURING
ENTITLEMENT
FUNDS:** This agreement is between CUHSD and TCDE for the term of July 1, 2019 through June 30, 2019. This requires relevant information concerning its student population in order to aid the district in securing entitlement to under applicable federal and state programs.
- 10.20 MOU BETWEEN
RED BLUFF &
CUHSD:** This agreement is between CUHSD and Red Bluff Joint Union School District for the provision of Special Education Services from 7/1/18-6/30/19. The total cost is \$896.00.
- 10.21 INDEPENDENT
CONTRACTOR
AGREEMENT
BETWEEN PASKENTA
BAND OF NOMALIKI
INDIANS AND CUHSD:** This agreement is entered into as of July 1, 2019 and shall end on June 30, 2019.

11. ITEMS FOR ACTION & DISCUSSION

11.1 APPROVAL OF CUHSD PARENT REPRESENTATIVE TO CAC:

A motion was made by Todd Henderson and seconded by Bill Mache to approve the nomination for the CUHSD parent representative for Special Education. There being no further discussion, the Board voted unanimously to approve the parent representative.

The vote is as follows:

Ken Vaughan	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

11.2 PUBLIC INPUT ON THE LCAP:

Public hearing opened at 7:08 and there was no public input on the LCAP which will be approved for action at the Special Board Meeting held on June 21, 2019.

11.3 PUBLIC INPUT ON 2019-20 CUHSD BUDGET:

Chief Business Officer, Christine Fears reported to the Board and audience on the following:

SACS forms summary was included in each board member's packet.

- 2019-20 Planning Process
- LCFF Implementation- The GAP was closed and there was 700K extra in funding last year.

Superintendent, Jared Caylor shared that the District will be moving into a new phase of funding a COLA environment similar to the way it was in past years.

- Total Revenue Summary = \$15,160,391
- Total Expenditure Summary (total uses) = \$15,360.560
- Comparison Unrestricted Revenues:

	2018/19	2019/20	Difference
LCFF Sources	10,929,175	11,865,510	936,335
Federal Revenue	108	108	0
Other State Revenue	371,265	210,101	-161,164
Other Local Revenue	321,405	311,830	-9,575
Total Revenues	11,621,953	12,387,549	765,596
▪ Grant Funding Totals	1,118,173	1,548,242	
▪ Unrestricted Expenditures Comparison			
▪ Contributions to Restricted Programs			

- Comparison to Unrestricted Fund Balance, Reserves

	2018/19	2019/20	Difference
Beginning Fund Balance	2,183,326	3,442,948	1,259,622
Increase/Decrease	1,259,622	-178,148	
Ending Fund Balance	3,442,948	3,264,800	-178,148
- Ending Fund Balance Designations Total = 1,517,000
- Budget Attachment to show a list of Funds, Description and total amount for the substantiated needs of the District.
- Budget Adoption
- Net Change- Deferred Maintenance net change due to planning capital facilities, fees from Developers and can only be used for expansion of overcrowding.
- List of Deferred Maintenance Plan per request of CUHSD Governing Board planning.
- Multi-Year Projection for the 2019/20 Budget Adoption
- Trend Analysis from 2010/11-2019/20

There was no public input on the 2019-20 CUHSD Budget which will be considered for action at the Special Board Meeting held on June 21, 2019.

11.4 APPROVAL OF TEXTBOOKS FOR THE 2019-20 SCHOOL YEAR:

A motion was made by Bill Mache and seconded by Todd Henderson for the approval of textbooks for the 2019-20 school year. This is a standard annual action item set forth by the Williams Act. There being no further discussion, the Board voted unanimously to approve the textbooks for the 19-20 school year.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

11.5 APPROVAL THE SPSA:

A motion was made by Bill Mache and seconded Todd Henderson to approve the Single Plan for Student Achievement (SPSA). This is a standard annual action item. There being no further discussion, the Board voted unanimously to approve the CUHS SPSA.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.6 APPROVAL
THE 2019-20 LCAP
FEDERAL ADDENDUM
CERTIFICATION:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the 2019-20 Federal Addendum Certification. This is an additional piece that the State has added and must be approved by the Governing Board. There being no further discussion, the Board voted unanimously to approve the 19-20 LCAP Federal Addendum Certification.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.7 RESOLUTION
NO. 415:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve Resolution No. 415 which is a resolution for funding agreement with the State Water Resources Control Board. There being no further discussion, the Board voted unanimously to approve Resolution No. 415

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.8 STATE WATER
BOARDS GRANT
AGREEMENT:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve the State Water Board Grant Agreement. This is for a total of \$82, 375.00. There being no further discussion, the Board voted unanimously to approve the State Water Boards Grant Agreement.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.9 CORNING ADULT
SCHOOL
CALENDAR:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the 2019-20 Corning Adult School Calendar. There being no further discussion, the Board voted unanimously to approve the 2019-20 calendar.

The vote is as follows:

Ken Vaughan	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
William Mache	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>
Todd Henderson	Aye: <u> </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Scott Patton	Aye: <u> X </u>	No: <u> </u>	Absent: <u> X </u>	Abstain: <u> </u>
Jim Bingham	Aye: <u> X </u>	No: <u> </u>	Absent: <u> </u>	Abstain: <u> </u>

**11.10 RESOLUTION
NO. 416:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve Resolution No. 416 to amend the Bylaws of Northern California School Insurance Group (NSCIG). There being no further discussion, the Board voted unanimously to approve the amended bylaws for NSCIG.

The vote is as follows:

Ken Vaughan	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
William Mache	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Todd Henderson	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____
Scott Patton	Aye:	_____	No:	_____	Absent:	<u>X</u>	Abstain:	_____
Jim Bingham	Aye:	<u>X</u>	No:	_____	Absent:	_____	Abstain:	_____

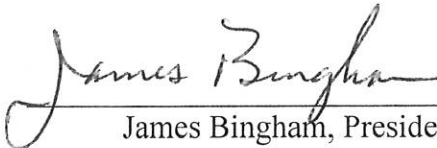
**11.12 FUTURE
AGENDA
ITEMS:**

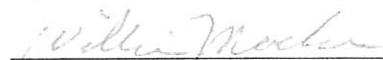
There are no future board items.

13. ADJOURNMENT:

The meeting adjourned at 7:39 p.m.

Approved


James Bingham, President


William Mache, Clerk

Corning Union High School Special School Board Meeting

DATE June 21, 2019

TYPE OF MEETING:
Special

TIME: 5:45 P.M.

MEMBERS ABSENT:
Ken Vaughan

PLACE: Corning Union High School
Library

VISITORS:

MEMBERS PRESENT:

Jim Bingham
William Mache, Todd Henderson
Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Christine Towne, Chief Business Official
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand for the flag salute.
- 3. ROLL CALL:** Board President, Jim Bingham asked for a roll call.
Attendance is as follows:
 - Jim Bingham
 - William Mache
 - Todd Henderson
 - Scott Patton
- 4. PUBLIC COMMENT:** There was no public comment.
- 5. APPROVAL OF LOCAL ACCOUNTABILITY PLAN:** A motion was made by Todd Henderson and seconded by Scott Patton to approve the Local Control Accountability Plan (LCAP). There being no further discussion, the Board voted unanimously to approve the LCAP.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**6. RESOLUTION
NO. 417:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve Resolution No. 417. This is the Education Protection Account. There being no further discussion, the Board voted unanimously to approve Resolution No. 417.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**7. APPROVAL OF
THE CORNING
UNION HIGH
SCHOOL DISTRICT
BUDGET:**

A motion was made by Bill Mache and seconded by Todd Henderson to approve the Corning Union High School District budget with a positive certification. There being no further discussion, the Board voted unanimously to approve the budget.

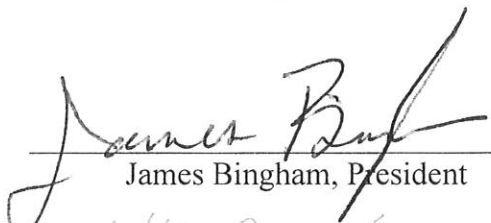
The vote is as follows:


Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

8. ADJOURNMENT:

The meeting was adjourned at 5:48 p.m.

Approved


James Bingham, President


William Mache, Clerk

Corning Union High School District Special Board Meeting - Minutes

Date: Saturday, July 27, 2019

Time: 8:00 am

Location: Corning Union High School Library

1. Call to Order

The meeting was called to order at 8:00 by Board President Jim Bingham.

2. Flag Salute

Board Clerk Bill Mache led the flag salute.

3. Roll Call

Jim Bingham, Bill Mache, Ken Vaughan, Scott Patton, and Todd Henderson were all present.

4. Public Comment on Closed Session or on Items on the Agenda

There was no public comment.

5. Adjourn to Closed Session

The Board adjourned to closed session at 8:03 am.

5.1 Conference with Legal Counsel

Potential Litigation – No. of Cases: 1

5.2 Public Employee Discipline/Dismissal

6. Reopen to Public Session – Not Earlier than 9:00 am - Announcement of Action Taken in Closed Session

The Board reopened to public session at 9:05 am. No reportable action was taken in closed session.

7. California School Board Association Workshop

Info/Discussion

The Board spent the remainder of the day working with CSBA consultant Luan Rivera to develop a Governance Handbook. The handbook will be approved by the Board at its next regular meeting.

8. Adjourn

The meeting was adjourned at 3:05 pm.

Approved

James Bingham

James Bingham, President

William Mache

William Mache, Clerk

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
30112191	06/10/2019	JUANA U. DE QUEZADA	Cancelled			414.71 *
40185029	06/03/2019	A-Z BUS SALES	01-4300	TRANS PARTS/SUPPLIES	143.99	
				Unpaid Sales Tax	.33-	143.66
40185030	06/03/2019	ACT, INC	01-4300	ACT TESTING		5,871.00
40185031	06/03/2019	AMAZON CAPITAL SERVICES, INC	01-4100	BIOLOGY TEXT & WORK BOOK	49.34	
			01-4200	BIOLOGY TEXT & WORK BOOK	89.45	
			01-4300	SCIENCE SUPPLIES	249.93	388.72
40185032	06/03/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	140.97	
				TRANS LAUNDRY SERVICE	46.99	
40185033	06/03/2019	ARAMARK UNIFORM INC	01-5508	UNIFORMS M&O	150.34	338.30
			01-5508	M & O PURCHASE	27.93	
40185034	06/03/2019	BAKER DISTRIBUTING COMPANY	01-4300	HVAC/ELECTRICAL ITEMS	.06-	27.87
				Unpaid Sales Tax	81.50	
40185035	06/03/2019	BULB SOURCE	01-4300	SCIENCE SUPPLIES	.19-	81.31
				Unpaid Sales Tax	71.38	
40185036	06/03/2019	C.CAL CUSTOM GRAPHICS	01-4300	ASSETS- SHIRTS	5.13-	66.25
40185037	06/03/2019	CAYLOR, JARED K	01-5211	APRIL 2019 MILEAGE	49.42	211.19
40185038	06/03/2019	CDW GOVERNMENT	01-5800	REIMB S. MURRAY R-FARM	35.00	84.42
			01-4300	CREDIT	389.34-	
				DISTRICT PRINTER INK	455.55	
40185039	06/03/2019	CORNING ACE HARDWARE	01-5833	LICENSING FOR NEW SQL SERVER	2,956.00	3,022.21
40185040	06/03/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		141.55
			01-4300	CONST. TECH SUPPLIES	42.35	144.34
				M&O SUPPLIES	101.99	
40185041	06/03/2019	COSTA, CHRISTINA E	01-5200	CATA CONF 06/22/19 MEALS	298.00	741.12
			01-5211	CATA CONF 06/22/19 MILEAGE	443.12	
40185042	06/03/2019	ITSAVVY LLC	01-4400	MS SURFACE PRO FOR CHRISTINE		1,111.05
40185043	06/03/2019	LARRY DAVIS	11-4100	BOOK REFUND		50.00
40185044	06/03/2019	LAWRENCE, JANET	01-5200	BUTTE 05/09/19 MEAL		18.00
40185045	06/03/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	17.93	
				R FARMHOUSE	109.56	127.49
40185046	06/03/2019	MCGRAW HILL EDUCATION, INC	01-4100	SUPPLIES - INSTRUCTIONAL MATERIALS		2,323.03
40185047	06/03/2019	MJB WELDING SUPPLY	01-4300	MARKETING TEXTBOOKS	335.02	
				WEEKLY CYLINDER EXCHANGE	.78-	334.24
				Unpaid Sales Tax		

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40185048	06/03/2019	MT. SHASTA SPRING WATER CO. INC	01-5800	I-2 OFFICE WATER 1191151-2	47.40	
40185049	06/03/2019	NATIONAL FFA ORGANIZATION	01-4300	WATER SERVICE CHAPTER BANQUET SUPPLIES	59.23 394.98	106.63
40185050	06/03/2019	NYE, LYNDSY S	01-5200	BUTTE 05/09/19 MEAL		
40185051	06/03/2019	OFFICE DEPOT	01-4300	OFFICE SUPPLIES FOR SPECIAL EDUCATION DEPT	28.41- Unpaid Sales Tax	366.57
40185052	06/03/2019	OLIVE CITY AUTO PARTS DERODA. INC	01-4300	M&O SUPPLIES	88.01	
40185053	06/03/2019	P G & E	01-5503	TRANS PARTS/SUPPLIES	17.90	105.91
40185054	06/03/2019	PITNEY BOWES PURCHASE POWER POSTAGE	01-5904	CUHSD ELECTRIC/GAS 6274316218-2A	7,287.12	
40185055	06/03/2019	SAFFORD, ROBERT M	01-5200	TRANS ELECTRIC/GAS 6274316218-2B	772.81	
40185056	06/03/2019	SAVAGE, ALISHA D	01-5211	CENT GAS 6274316218-2C	312.02	
40185057	06/03/2019	SULLIVAN SUPPLY, INC.	01-5200	CUHSD ELECTRIC/GAS 6274316218-2A	2,253.57	
40185058	06/03/2019	TEHAMA CO DEPT OF EDUCATION	01-4300	TRANS ELECTRIC/GAS 6274316218-2B	8.11	10,633.63
40185059	06/03/2019	TORRES, CLEMENTINA	01-5202	POSTAGE FEES		500.00
40185060	06/03/2019	W.W. GRAINGER, INC.	01-6400	CATA CONF 06/23/19 MEALS	224.00	
40185061	06/03/2019	WELSH, NATALIE J	01-4311	CATA CONF 06/23/19 MILEAGE	472.12	696.12
40185062	06/03/2019	ZEE MEDICAL SERVICES	01-5800	PAXTON K12 SWP 06/09/19 MEALS	250.00	
40185414	06/07/2019	AMAZON CAPITAL SERVICES, INC	01-4300	PAXTON K12 SWP 06/09/19 MILEAGE	122.96	372.96
40185415	06/07/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	FAIR SUPPLIES FOR ALL SPECIES	916.36	
40185416	06/07/2019	AT&T	01-5508	TCDE GOOGLE TRAIN #1	65.91- Unpaid Sales Tax	850.45
40185417	06/07/2019	CDW GOVERNMENT	01-5901	TCDE GOOGLE TRAIN #2	50.00	
40185418	06/07/2019	COLLEGE BOARD PSAT/NMSQT	01-4300	TCDE GOOGLE TRAINING #1	50.00	
40185419	06/07/2019	CORNING LUMBER COMPANY	01-4300	TCDE GOOGLE TRAINING #2	50.00	200.00
				APRIL 2019 MILEAGE	50.00	60.90
				EXHAUST EXTRACTOR FAN FOR WELDING SHOP		1,864.25
				STATE TRACK MEALS 05/24/19		44.00
				M&O MED. KIT SUPPLIES		105.22
				SCIENCE SUPPLIES		735.88
				LAUNDRY SERVICE CUSTODIAL/M&O	140.97	
				TRANS LAUNDRY SERVICE	73.58	
				UNIFORMS M&O BALANCE FY	152.34	366.89
				TELEPHONE CALNET 3 SERVICE		289.28
				ATTENDANCE OFFICE PRINTER TRAY		161.63
				AP Testing		5,812.00
				CONST. TECH SUPPLIES	43.84	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40185419	06/07/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES	109.82	153.66
40185420	06/07/2019	HUNT & SONS, INC	01-4311	GASOLINE	3,493.30	
			01-4312	DIESEL	8,515.52	12,008.82
40185421	06/07/2019	IEC POWER, LLC	01-5699	SOLAR		1,181.79
40185422	06/07/2019	MARIACHI CONNECTION	01-4300	STARS- BALLET FOLK CAMP	28.02	
				Unpaid Sales Tax	2.02	26.00
40185423	06/07/2019	MJB WELDING SUPPLY	01-4300	WEEKLY CYLINDER EXCHANGE	25.91	
			11-5800	WEEKLY CYLINDER EXCHANGE	502.02	527.93
40185424	06/07/2019	OFFICE DEPOT	01-4300	IND STUDY OFFICE SUPPLY	41.70	
				NATURAL RESOURCES CLASS SUPPLIES	105.31	147.01
40185425	06/07/2019	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	M&O SUPPLIES	19.16	
				TRANS PARTS/SUPPLIES	312.37	331.53
40185426	06/07/2019	P G & E	01-5503	RFARM ELECTRIC 1469483914-4	115.70	
			19-5503	RANCH ELECTRIC 1427817250-8 & 0085264916-9	635.31	751.01
40185427	06/07/2019	PITNEY BOWES GLOBAL FIN. SVCS LEASE	01-5620	POSTAGE LEASE		618.66
40185428	06/07/2019	SAV-MOR FOODS	01-4300	ATP COOKING UNIT		160.79
40185429	06/07/2019	SOUTHLAND INSTRUMENTS, INC	01-4300	SCIENCE SUPPLIES		572.73
40185430	06/07/2019	TEHAMA CO DEPT OF EDUCATION	01-5800	COOPERATIVE AGREEMENT 2018-19	4,000.00	
				SARB CONTRACT 2018-19	5,469.00	
				SCHOOL SERVICES CONSORTIUM 2018-19	1,680.00	11,149.00
40185431	06/07/2019	THE MUSIC CONNECTION	01-4300	VAPA GRANT - BAND EQUIPMENT	349.01	
			01-4400	VAPA GRANT - BAND EQUIPMENT	39,060.31	39,409.32
40185432	06/07/2019	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40185433	06/07/2019	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		4.46
40185434	06/07/2019	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	85.44	
				SHOP USE	597.41	682.85
40185435	06/07/2019	WORTHINGTON DIRECT HOLDINGS, L LC	01-4300	GRANT - TABLES	279.60	
			01-4400	GRANT - TABLES	5,077.60	5,357.20
40185591	06/12/2019	P G & E	01-6200	RANCH - POWER TO WELL		2,000.00
40185592	06/12/2019	AVID CENTER	01-5800	INSTR. LEADERSHIP PROGRAM - AVID		19,744.73
40185593	06/12/2019	CALIFORNIA'S VALUED TRUST	01-3402	JUNE 2019 TRUSTEE M/D/V	5,078.93	
			01-3701	JUNE 2019 CE RET L ROMO	1,962.80	
				JUNE 2019 CE RET M COST	1,160.84	
				JUNE 2019 RET S TOLLISON	1,411.46	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40185593	06/12/2019	CALIFORNIA'S VALUED TRUST	01-3702	JUNE 2019 RET C HALL	1,323.50	
				JUNE 2019 RET D CASTLE	827.11	
				JUNE 2019 RET D HAMILTON	1,072.59	
				JUNE 2019 RET L MINTO	1,409.11	
				JUNE 2019 RET T JOHNSON	1,604.66	
				JUNE 2019 RET K VASQUEZ	827.11	
				JUNE 2019 MEDICAL	126,594.00	
				JUNE 2019 LIFE	114.00	
				JUNE 2019 DENTAL	16,299.76	
				JUNE 2019 VISION	2,115.18	
40185594	06/12/2019	CAYLOR, JARED K		MAY 2019 - SUPT LOCAL MILEAGE		161,801.05
40185595	06/12/2019	CITY OF CORNING POLICE DEPT.	01-5202	MAY 2019 SCHOOL RESOURCE OFFICER		175.74
40185596	06/12/2019	DANNIS WOLIVER KELLEY	01-5800	MAY 2019 SCHOOL RESOURCE OFFICER		5,702.16
			01-5801	LEGAL - BOARD	719.45	
				LEGAL - BUSINESS MATTERS 2019	168.00	
				LEGAL - CONSTRUCTION	168.00	
				LEGAL - PERSONNEL	570.00	
				LEGAL - STUDENT		4,238.45
40185597	06/12/2019	FULL CIRCLE SPEECH THERAPY	01-5800	SPEECH SVC - APRIL 2019	2,613.00	
				SPEECH SVC - MAY 2019	2,880.00	
40185598	06/12/2019	JACK SCHREDER & ASSOCIATES	21-6272	BOND - APRIL 2019 - SCHOOL FACILITY PROJECT	3,840.00	6,720.00
				RANCH TAXES		1,911.25
40185599	06/12/2019	KCOE ISOM	19-5802	BOND - J WING - CONSTRUCTION TESTING		1,500.00
40185600	06/12/2019	MID PACIFIC ENGINEERING, INC	21-6240			728.80
40185601	06/12/2019	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	BOND - MAR J WING MODERN		4,952.50
40185602	06/12/2019	TOWNE, CHRISTINE D	01-5202	MAY 2019 - CBO LOCAL MILEAGE		95.82
40185603	06/12/2019	UNIVERSITY OF CALI. REGENTS	01-5800	TRAINING SESSIONS - FEB-APRIL 2019	15,381.00	
				TRAINING SESSIONS - MAY/JUNE 2019	10,254.00	25,635.00
40185604	06/12/2019	URBAN FUTURES INC. ISOM ADVISORS	21-5800	BOND - DISCLOSURE FILING SVC		2,500.00
40185605	06/12/2019	ZANE SCHREDER DBA SCHREDER & ASSOCIATES	21-6170	DELIVERY OF CLASSROOMS		7,800.00
40185606	06/12/2019	ZELMA'S	01-4300	PLAQUE/NAME PLATE	49.29	
				RETIREMENT PLAQUES	68.80	118.09
40185607	06/12/2019	ALBERS, MELINDA S	01-5202	APRIL/MAY 2019 MILEAGE		12.35
40185608	06/12/2019	AMAZON CAPITAL SERVICES, INC	01-4100	SCIENCE TEXTBOOKS	817.11	
				AC ADAPTER FOR DELL LATITUDE E6530	26.98	
				ASSETS-TIE DYE SHIRTS	107.71	
				CARDINAL NEST	340.02	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 4 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40185608	06/12/2019	AMAZON CAPITAL SERVICES, INC	01-4300	CLASSROOM SUPPLIES COPY CENTER	1,375.29 1,817.23	
				LARGE MONITOR FOR JASON	231.20	
				OUTLET STRIPS AND CHROMECAST	71.22	
				SUPPLIES FOR CLASS	85.77	4,872.53
40185609	06/12/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O BALANCE OF FY	140.97	
				TRANS LAUNDRY SERVICE	36.79	
40185610	06/12/2019	AT&T	01-5508	UNIFORMS M&O BALANCE FY	154.44	332.20
40185611	06/12/2019	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5901 01-5505	TELEPHONE CALNET 3 SERVICE CENT PEST CONTROL	50.00	1,405.62
				CUHS PEST CONTROL	200.00	
				RFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	
40185612	06/12/2019	BIO-RAD LABORATORIES, INC	01-4300	SCIENCE SUPPLIES		350.00
40185613	06/12/2019	CALIF. ASSOCIATION FFA	01-5800	FFA LEADERSHIP PACKETS		116.60
40185614	06/12/2019	CENTER FOR EVALUATION AND RESEARCH, LLC.	01-5800	ASSETS- CONSULTATION FEE		68.00
40185615	06/12/2019	CITY OF CORNING	01-5502	CENT WATER/SEWER COR0037 & COR0176	596.14	4,375.00
				CUHS WATER/SEWER COR0157 & COR0194	84.98	
40185616	06/12/2019	COASTAL BUSINESS SYSTEMS, INC.	01-5620	TRANS WATER/SEWER COR 0157 CBO - COPIER	59.98 43.10	741.10
				THREE COPIER PAYMENTS	3,623.20	
40185617	06/12/2019	CORNING LUMBER COMPANY	13-5620	CAFE - COPIER	43.10	3,709.40
40185618	06/12/2019	CSM CONSULTING, INC	01-4300	M&O SUPPLIES		161.92
40185619	06/12/2019	CUHS ASB	01-5800 01-4300	ERATE CONSULTING SERVICES CARDINAL NEST: STUDENTS IN NEED - SUPPLIES	193.50	1,250.00
				Unpaid Sales Tax		
40185620	06/12/2019	DALE, EMILY	01-5200	CATA CONF 06/24/19 MEALS	13.50-	180.00
				CATA CONF 06/24/19 REIMB REG	186.00	
40185621	06/12/2019	FELCIANO, HEATHER M	01-5202	MAY 2019 MILEAGE	252.00	438.00
40185622	06/12/2019	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438 01-7439	PHONE SYSTEM LEASE PHONE SYSTEM LEASE	396.69 1,114.55	112.29 1,511.24
40185623	06/12/2019	GREEN WASTE OF TEHAMA	01-5506	DISPOSAL R-FARM 4018-2763626		156.09
40185624	06/12/2019	HUNT & SONS, INC	01-4311 01-4312	GASOLINE DIESEL	536.64 1,678.54	2,215.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 5 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40185625	06/12/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	FAIR SUPPLIES	188.30	
40185626	06/12/2019	MJB WELDING SUPPLY	19-4300	RANCH SUPPLIES	36.78	225.08
40185627	06/12/2019	NASCO	01-4300	WEEKLY CYLINDER EXCHANGE		19.00
40185628	06/12/2019	NEWSELA, INC	01-4300	SUPPLIES FOR CLASS		177.07
40185629	06/12/2019	NOR-CAL TOILET RENTALS	01-5800	NEWSELA SOFTWARE		8,800.00
	06/12/2019		01-5600	SOCCER/ RENTAL SERVICES	86.52	
40185630	06/12/2019	OFFICE DEPOT	01-4300	TOILET RENTAL - STAGE COACH RD	148.65	235.17
40185631	06/12/2019	OLIVE CITY AUTO PARTS DERODA.INC	01-4300	SCIENCE OFFICE SUPPLIES		199.03
40185632	06/12/2019	P G & E	01-5503	TRANS PARTS/SUPPLIES		83.45
40185633	06/12/2019	PONY BEAD STORE	01-5504	TRANS GAS/ELECTRIC 6939801749-6	97.28	
			01-4300	TRANS GAS/ELECTRIC 6939801749-6	25.23	122.51
				SCIENCE SUPPLIES	122.54	
40185634	06/12/2019	RICOH USA, INC.	11-5620	Unpaid Sales Tax	8.81-	113.73
40185635	06/12/2019	SAV-MOR FOODS	01-4300	AD ED COPIER LEASE 72073-1021451ML		149.78
				ATP COOKING UNIT	11.46	
40185636	06/12/2019	SOUTHLAND INSTRUMENTS, INC	01-4400	SUPPLIES FOR INSTRUCTION	108.46	119.92
40185637	06/12/2019	SUPERIOR REGION CATA	01-5200	SCIENCE SUPPLIES		2,463.10
40185638	06/12/2019	TORMACH, INC.	01-4300	CATA CONF CAL POLY 6/23/19 COSTA		472.00
				SUPPLIES FOR CLASS	339.55	
40185639	06/12/2019	TROUGHTON, CHARLES D	01-5202	Unpaid Sales Tax	24.42-	315.13
40185640	06/12/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	MAY 2019 MILEAGE		84.10
				CTE COPY CENTER RICOH COPIER		887.05
				PAYMENT		
40185641	06/12/2019	WASTE MANAGEMENT	01-5506	CENT DISPOSAL 4-02058-55008 BALANCE	514.19	
				FY		
40185642	06/12/2019	WEST COAST PAPER	01-4300	CUHS DISPOSAL 13-88262-43003	674.76	1,473.72
				CUHS DISPOSAL 4-02058-65006	284.77	
40186041	06/19/2019	AMERIPRIDE UNIFORMS SERVICES	13-5500	COPY CENTER PAPER SUPPLIES	370.80	
				Unpaid Sales Tax	.86-	369.94
40186042	06/19/2019	CRYSTAL CREAMERY	13-4700	CAFE AMERRIPRIDE UNIFORM 2017-2018		380.86
40186043	06/19/2019	FRANZ FAMILY BAKERY	13-4700	SCHOOL YEAR		
40186044	06/19/2019	GOLD STAR FOODS, INC	13-4700	DAIRY		9,871.04
40186045	06/19/2019	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700	BREAD		1,748.06
				FOOD		9,978.30
				FRUIT		150.00
40186046	06/19/2019	MARCO'S PIZZA	13-4700	PIZZA		6,935.05
40186047	06/19/2019	PRO PACIFIC FRESH	13-4300	SUPPLIES	260.21	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186047	06/19/2019	PRO PACIFIC FRESH	13-4700	FOOD	7,392.09	
				FRUIT \ VEGGIES	2,488.85	10,141.15
40186048	06/19/2019	SAV-MOR FOODS	13-4700	FOOD		273.08
40186049	06/19/2019	SLIC CO-OP VALLEJO CITY UNIFIED SD	13-5300	CO OP FEES		250.00
40186050	06/19/2019	SYSCO SACRAMENTO, INC.	13-4300	SUPPLIES	2,053.87	
			13-4700	FOOD	2,862.49	4,916.36
40186051	06/19/2019	THE DANIELSEN COMPANY	13-4300	SUPPLIES	1,322.36	
			13-4700	FOOD	8,640.73	9,963.09
40186052	06/19/2019	THE PLATINUM PACKAGING GROUP	13-4300	FOOD PACKING SUPPLIES		1,617.33
40186053	06/19/2019	TRIDENT BEVERAGE, INC	13-4700	SLUSH		2,790.75
40186172	06/20/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O BALANCE OF FY	169.44	
				TRANS LAUNDRY SERVICE	36.79	
40186173	06/20/2019	BAKER DISTRIBUTING COMPANY	01-5508	UNIFORMS M&O BALANCE FY	289.74	495.97
			01-4300	HVAC/ELECTRICAL ITEMS	84.30	
				Unpaid Sales Tax	.20-	84.10
40186174	06/20/2019	CDW GOVERNMENT	01-4400	PROJECTOR FOR SOCIAL SCIENCE DEPARTMENT		549.53
40186175	06/20/2019	CITY OF CORNING	01-5502	CUHS WATER/SEWER COR0154 balance FY		3,335.63
40186176	06/20/2019	CORNING ACE HARDWARE	01-4300	CTEIG - WRESTLING SIDING PROJECT	305.16	
				M&O SUPPLIES	82.71	387.87
40186177	06/20/2019	CORNING LUMBER COMPANY	01-4300	CTEIG - WRESTLING SIDING PROJECT	412.68	
				M&O SUPPLIES	336.35	749.03
40186178	06/20/2019	CUHS ASB	01-4200	REIMB AMAZON CREDIT STATEMENT 2019		223.86
40186179	06/20/2019	DEANNA AILEEN HAMILTON	01-5800	TRAINING SERVICES		37.50
40186180	06/20/2019	DUBUQUE BANK & TRUST COMPANY	01-7438	QZAB LOAN PMT	9,128.33	
			01-7439	QZAB LOAN PMT	30,871.67	40,000.00
40186181	06/20/2019	FELCIANO, HEATHER M	01-4300	REIMB PURCHASES FOR P19-00694	243.20	
			01-5211	MAY 2019 MILEAGE	54.75	297.95
40186182	06/20/2019	HUNT & SONS, INC	01-4311	GASOLINE	1,627.50	
			01-4312	DIESEL	671.41	2,298.91
40186183	06/20/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	276.90	
			19-4300	RANCH SUPPLIES	676.67	953.57
40186184	06/20/2019	MT. SHASTA SPRING WATER CO.INC	01-5800	WATER SERVICE		38.54
40186185	06/20/2019	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	CREDIT	489.59-	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186185	06/20/2019	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	MATERIALS/SUPPLIES	538.52	48.93
40186186	06/20/2019	NORTH STATE SECURITY, INC	01-5800	SECURITY FOR GRADUATION		422.30
40186187	06/20/2019	NORTH VALLEY DISTRIBUTING	01-4300	HVAC/ELECTRICAL ITEMS		136.82
40186188	06/20/2019	OFFICE DEPOT	01-4300	BUSINESS OFFICE SUPPLIES		278.58
40186189	06/20/2019	SCHOOL SERVICES OF CALIF., INC	01-5200	5/22/19 MAY REVISE REGISTRATION		400.00
40186190	06/20/2019	TEHAMA CO DEPT OF EDUCATION	01-4300	HEALTH FOLDERS		16.50
40186191	06/20/2019	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	TELEPHONE SERVICE 149142		755.25
40186192	06/20/2019	VALLEY TRUCK & TRACTOR	01-4300	FOUNDERS EQUIP PARTS		3.07
40186193	06/20/2019	W.W. GRAINGER, INC.	01-4300	CUSTODIAL SUPPLIES	48.10	
				M&O SUPPLIES	15.73	63.83
40186247	06/20/2019	CORNING SAFE & LOCK	01-5800	M&O KEY SERVICE WH 25%		1,350.75
40186248	06/20/2019	FRANCHISE TAX BOARD	01-5800	M&O KEY SERVICE FTB WH 25%		450.25
40186342	06/25/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-4200	ASSETS- BALLET FOLKLORICO CAMP	147.68	
			01-4300	ASSETS STAFF MEETING	182.07	
				ATP ACTIVITY BOXES	105.71	
				BALLET FOLKLORICO CAMP SUPPLIES	503.11	
				CURRICULM SUPPLIES ONE LESS THING	15.00	
				DRILL TEAM UNIFORMS	4,206.04	
				ELAC Meeting Refreshments	121.61	
				FFA BANQUET SUPPLIES DOLLAR TREE	101.29	
				JUNE - FOOD - FOOD/NUTRITION CLASS	161.75	
				MAY - FOOD - FOOD/NUTRITION CLASS	153.58	
				SPECI ED TESTING PROTOCOL	60.00	
				Toilet/Vanity	550.83	
			01-4307	DISTRICT - ALL STAFF BBQ	1,316.10	
				STAFF DEVELOPMENT M & O CAL CARD	239.68	
			01-4311	STATE TRACK MEET 05/24/19	73.82	
			01-5200	CREDIT PAXTON CONF DALLAS	20.92	
				PAXTON CONF DALLAS 6/09/19 SAVAGE	954.12	
				PD AVID CONF ANAHEIM 07/21/19	1,220.46	
				PD CIA NAPA 6/14/19	507.30	
				PLURALSIGHT ONLINE IT	299.00	
				TRAINING - DVERNER	560.00	
			01-5300	CATA DUES FOR KEE, COSTA, SAFFORD, TINKER		
			01-5800	ASSETS- BOOK CLUB	232.80	
				COACH CPR/FIRST AID CERTIFICATION	420.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 8 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186342	06/25/2019	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5800	SILVER DOLLAR FAIR - STUDENT/STAFF LUNCH	163.02	
				TOW SERVICE - VEHICLE	100.00	
			01-5904	DISTRICT POSTAGE AUG- SEPT	10.55	
			13-4300	SLUSHY CUPS & LIDS (CASH & CARRY)	26.86	
			19-4300	CAL CARD PURCHASE FOR R FARM/M & O	112.20	
40186343	06/25/2019	AMAZON CAPITAL SERVICES, INC	01-4300	Unpaid Sales Tax	302.52	12,221.14
40186344	06/25/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	ERGONIMIC KEYBOARD D VERNER		38.05
40186345	06/25/2019	COASTAL BUSINESS SYSTEMS, INC.	01-5620	TRANS LAUNDRY SERVICE		36.79
				CREDIT	473.51	
40186346	06/25/2019	CORNING ACE HARDWARE	01-4300	THREE COPIER PAYMENTS	2,299.66	1,826.15
40186347	06/25/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES		151.66
40186348	06/25/2019	HUNT & SONS, INC	01-4311	M&O SUPPLIES		16.15
			01-4312	GASOLINE	762.17	
40186349	06/25/2019	ITSAVVY LLC	01-4400	DIESEL	1,904.34	2,666.51
40186350	06/25/2019	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	STARS LAPTOP		1,246.79
40186351	06/25/2019	MESSMER, DAVID A	01-5202	RANCH SUPPLIES		187.99
40186352	06/25/2019	MT. SHASTA SPRING WATER CO. INC	01-5800	MAY 2019 MILEAGE		24.71
				I-2 OFFICE WATER 119115I-2	9.70	
				WATER SERVICE	11.04	20.74
40186353	06/25/2019	OFFICE DEPOT	01-4300	PAPER		1,324.25
40186354	06/25/2019	P G & E	01-5503	CUHSD ELECTRIC/GAS 6274316218-2A BAL FY	10,366.22	
				TRANS ELECTRIC/GAS 6274316218-2B	788.75	
				CENT GAS 6274316218-2C	172.46	
			01-5504	CUHSD ELECTRIC/GAS 6274316218-2A BAL FY	676.17	
40186355	06/25/2019	PITNEY BOWES PURCHASE POWER POSTAGE	01-5904	TRANS ELECTRIC/GAS 6274316218-2B	8.11	12,011.71
40186356	06/25/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	POSTAGE FEES		1,300.00
				CTE COPY CENTER CANON COPIER PAYMENT		609.14
40186357	06/25/2019	VALLEY POWER SYSTEMS NORTH, IN C	01-6500	BUS 2 - ALLISON TRANSMISSION		5,058.86
40186358	06/25/2019	WAXIE SANITARY SUPPLY	14-6500	EQUIPMENT PURCHASE M & O		13,079.05
40186661	06/27/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O BALANCE OF FY	84.72	
				TRANS LAUNDRY SERVICE	36.79	
			01-5508	UNIFORMS M&O BALANCE FY	144.87	266.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 9 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186662	06/27/2019	BELCO ATHLETIC LAUNDRY EQUIPMENT CO., INC.	01-4300	M&O SUPPLIES	133.30	
40186663	06/27/2019	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES	Unpaid Sales Tax	124.00
40186664	06/27/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES	9.30-	123.28
40186665	06/27/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES		23.00
40186666	06/27/2019	TEHAMA CO DEPT OF EDUCATION	19-4300	RANCH SUPPLIES	34.05	
40186667	06/27/2019	W.W. GRAINGER, INC.	01-7142	2018-19 BUS REPLACEMENT	131.36	165.41
40186668	06/27/2019	WAXIE SANITARY SUPPLY	01-4300	M&O SUPPLIES		7,547.00
40186677	07/01/2019	AMERICAN MODULAR SYSTEMS	01-4300	CUSTODIAL SUPPLIES		23.13
			21-6200	BOND - BILLING 1 - 64% MODULAR CLASSROOMS		36.12
40186678	07/01/2019	CORNING CARPET	01-5800	CARPET IN LIBRARY/B-1		884,457.60
40186679	07/01/2019	DANNIS WOLIVER KELLEY	01-5801	LEGAL - CONSTRUCTION ISSUES 2019	224.00	15,089.54
				LEGAL - NEGOTIATIONS	85.50	
				LEGAL - PERSONNEL	570.00	
				LEGAL - SPED	483.00	
				LEGAL - STUDENT ISSUES	1,832.00	3,194.50
40186680	07/01/2019	ENVOY PLAN SERVICES C/O TSA CONSULTING GROUP, INC.	76-9519	TPA ADMIN FEES - MAY 2019	50.40	
40186681	07/01/2019	JACK SCHREDER & ASSOCIATES	21-6272	TSA ADMIN FEES - APR 2019	50.40	
40186682	07/01/2019	JPB DESIGNS INC	21-6170	TSA ADMIN FEES - JAN 2019	45.99	192.78
40186683	07/01/2019	MID PACIFIC ENGINEERING, INC	21-6240	TSA ADMIN FEES - MAR 2019	45.99	1,416.25
40186684	07/01/2019	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	BOND - MAY 2019 - SCHOOL FACILITY PROJECT		
40186685	07/01/2019	RED TRUCK ROCK YARD LLC	01-4300	BOND-PYMT 1 - CLASSROOM MODERNIZATION		186,010.00
40186686	07/01/2019	SHASTA UNION HSD	01-5800	BOND - 04418-01P-MODERNIZATION		1,738.90
40186687	07/01/2019	WESTERN TECHNOLOGY, INC.	01-6400	BOND - PROJ 17-2828 CLASSROOM MODULARS		6,509.00
				CONCRETE		1,995.38
				2018/19 COLLEGE CONNECTIONS		21,062.00
				REMAINING BALANCE ON SAWDUST COLLECTOR		14,101.66
40186688	07/01/2019	ZANE SCHREDER DBA SCHREDER & ASSOCIATES	21-6272	NEW CONST PROJECT MANAGEMENT FEE - 1 OF 5	14,007.75	
				NEW CONST PROJECT MANAGEMENT FEE - 2 OF 5		28,854.00
40186766	07/03/2019	AERIES SOFTWARE INC EAGLE SOFTWARE	01-5833	AERIES COMMUNICATION	14,846.25	4,000.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186767	07/03/2019	BOGARIN, RUBEN	01-5200	TRANS TRAINING - STN EXPO 7/26/19 RENO NV	112.00	
			01-5211	TRANS TRAINING - STN EXPO 7/26/19 RENO NV	228.52	340.52
40186768	07/03/2019	CALIFORNIA CAREER INFORMATION SYSTEM EUREKA	01-5833	EUREKA CAREER SOFTWARE 2019-2020		2,041.86
40186769	07/03/2019	CALIFORNIA SCHOOL BOARDS ASSOC C/O WESTAMERICA BANK	01-5300	CSBA MEMBERSHIP DUES 2019-2020	6,391.00	
			01-5800	GAMUT ONLINE/MANUAL MAINT 2019-2020	4,420.00	10,811.00
40186770	07/03/2019	CASBO	01-5300	CASBO ORGANIZATION DUES 2019-20		1,000.00
40186771	07/03/2019	FREDRICKSON, SHAUN R	01-5200	PD STEM INST OREGON 7/10/19 MEALS	76.00	
			01-5211	PD STEM INST OREGON 7/10/19 MILEAGE	538.24	614.24
40186772	07/03/2019	FRONTLINE TECHNOLOGIES, LLC	01-5833	AESOP SERVICES 7/1/19 - 6/30/20		4,191.70
40186773	07/03/2019	HUSBAND, KENNETH J	01-5200	TRANS TRAINING - STN EXPO 7/26/19 RENO NV		242.00
40186774	07/03/2019	MONTES MARTINEZ, ALEJANDRA	01-5200	SUMMER INST CSU SAC 7/15/19 MEAL	78.00	
			01-5211	SUMMER INST CSU SAC 7/15/19 MILEAGE	141.52	219.52
40186775	07/03/2019	RENAISSANCE LEARNING, INC.	01-5833	STAR READING RENEWAL		5,242.50
40186776	07/03/2019	SAN JOAQUIN COUNTY OE ATTN: SCIENCE & STEM	01-5200	PD CEDR/SEIS SP ED CONF MONTEREY 10/01/19		375.00
40186777	07/03/2019	THOMSON REUTERS/BARCLAYS	01-5800	CA CODE OF REGULATIONS SUBSCRIPTION		590.58
40186832	07/03/2019	AMAZON CAPITAL SERVICES, INC	01-4300	ASSETS- FAMILY LIT	1,743.61	
				MAT/SUP - LADDER & POWER RELAY	86.63	1,830.24
40186833	07/03/2019	AT&T	01-5901	TELEPHONE CALNET 3 SERVICE		385.31
40186834	07/03/2019	BIO QUIP PRODUCTS	01-4300	SCIENCE SUPPLIES		292.45
40186835	07/03/2019	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES		26.16
40186836	07/03/2019	CORNING HIGH SCHOOL CAFETERIA	01-4307	BRKFST-GRAND SCHOLARSHIP MTG		150.00
40186837	07/03/2019	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE	242.05	
			01-7439	PHONE SYSTEM LEASE	1,122.19	1,364.24
40186838	07/03/2019	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700	REPLACE LOST CHECK 40159350 B18-00129		237.00
40186839	07/03/2019	HUNT & SONS, INC	01-4311	GASOLINE	1,083.15	
			01-4312	DIESEL	563.66	1,646.81
40186840	07/03/2019	IEC POWER, LLC	01-5699	SOLAR		1,181.79
40186841	07/03/2019	JOHNSON, JAMES P	01-5200	PD AVID CONF ANAHEIM 07/21/19 JOHNSON	224.00	
			01-5211	PD AVID CONF ANAHEIM 07/21/19 JOHNSON	122.96	346.96

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 11 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186842	07/03/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES	7.83	
40186843	07/03/2019	NOR-CAL TOILET RENTALS	19-4300	RANCH SUPPLIES	11.42	19.25
40186844	07/03/2019	OSCAR'S OSCAR REDES	01-5600	SOCCER/ RENTAL SERVICES	86.52	
40186845	07/03/2019	P G & E		TOILET RENTAL - STAGE COACH RD MAINTENANCE	122.10	208.62
			01-4300	RFARM ELECTRIC 1469483914-4	252.29	400.00
			01-5503	RANCH ELECTRIC 1427817250-8 & 0085264916-9	1,147.21	1,399.50
40186846	07/03/2019	TROUGHTON, CHARLES D	01-5200	PD AVID CONF ANAHEIM 07/21/19 TROUGHTON	194.00	
			01-5211	PD AVID CONF ANAHEIM 07/21/19 TROUGHTON	122.96	316.96
40186847	07/03/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER RICOH COPIER PAYMENT		887.05
40186848	07/03/2019	VALLEY IND. COMMUNICATIONS	01-5900	COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40186849	07/03/2019	VERIZON WIRELESS	01-5902	DISTRICT CELL PHONE SERVICE		4.22
40186861	07/08/2019	CALIFORNIA'S VALUED TRUST	01-3402	JULY 2019 BINGHAM M/D/V	1,970.58	
				JULY 2019 HENDERSON M/D/V	167.61	
				JULY 2019 MACHE M/D/V	1,295.58	
				JULY 2019 PATTON M/D/V	1,458.58	
				JULY 2019 VAUGHN M/D/V	186.58	
			01-3701	JULY 2019 CE RET L ROMO	1,962.80	
				JULY 2019 CE RET M COST	1,160.84	
				JULY 2019 RET S TOLLISON	1,411.46	
			01-3702	JULY 2019 RET C HALL	1,323.50	
				JULY 2019 RET D CASTLE	827.11	
				JULY 2019 RET D HAMILTON	1,072.59	
				JULY 2019 RET L MINTO	1,409.11	
				JULY 2019 RET T JOHNSON	1,604.66	
				JULY 2019 RET K VASQUEZ	827.11	
			13-3702	JULY 2019 MEDICAL	125,705.00	
			76-9513	JULY 2019 LIFE	114.00	
			76-9551	JULY 2019 DENTAL	16,150.81	
			76-9552	JULY 2019 VISION	2,092.00	160,739.92
			76-9553	JULY 2019 VISION	8,775.00	
40186862	07/08/2019	CHAVAN & ASSOCIATES LLP	01-5802	2018/19 AUDIT - INTERIM FINANCIALS		
			21-5802	2018/19 BOND AUDIT - INTERIM FINANCIALS	2,000.00	10,775.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 12 of 16

ReqPay12c

Board Report

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40186863	07/08/2019	NCSIG	01-5450	2019-20 INSURANCE RENEWAL		111,245.00
40186974	07/11/2019	COMODO SECURITY SOLUTIONS INC	01-5833	COMODO ENDPOINT PROTECTION SUITE YEAR 1		7,900.50
40186975	07/11/2019	CORNING ACE HARDWARE	01-4300	M&O SUPPLIES 19/20		354.02
40186976	07/11/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES 19/20		33.54
40186977	07/11/2019	MT. SHASTA SPRING WATER CO.INC	01-5800	I-2 OFFICE WATER 1191151-2 19/20		58.80
40186978	07/11/2019	SCHOOL LOOP	01-5833	SCHOOL LOOP WEBSITE HOSTING		937.50
40186979	07/11/2019	BOARD OF EQUALIZATION	01-5800	JUNE 2019 DIESEL FUEL TAX		72.70
40186980	07/11/2019	CITY OF CORNING	01-5502	CENT WATER/SEWER COR0037 & COR0176	636.30	
40186981	07/11/2019	CORNING ACE HARDWARE	01-4300	CUHS WATER/SEWER COR0157 & COR0194	3,411.88	4,135.68
40186982	07/11/2019	CORNING LUMBER COMPANY	01-4300	TRANS WATER/SEWER COR 0157	87.50	2.70
40186983	07/11/2019	FIRST ADVANTAGE OCCUPATIONAL IRS # 1365611	01-5800	M&O SUPPLIES		28.13
40186984	07/11/2019	HUNT & SONS, INC	01-4312	DRUG TESTING		81.42
40186985	07/11/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	DIESEL		619.69
40186986	07/11/2019	MRB WELDING SUPPLY	01-4300	R FARMHOUSE		11.21
40186987	07/11/2019	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	SUPPLIES - INSTRUCTIONAL MATERIALS		19.00
40186988	07/11/2019	P G & E	01-5503	WEEKLY CYLINDER EXCHANGE	247.52	684.08
40186989	07/11/2019	RAY MORGAN COMPANY	01-5504	MATERIALS/SUPPLIES	18.07	
40186990	07/11/2019	W.W. GRAINGER, INC.	01-5620	TRANS GAS/ELECTRIC 6939801749-6		265.59
40186991	07/11/2019	WASTE MANAGEMENT	01-4300	TRANS GAS/ELECTRIC 6939801749-6		1,456.17
40186992	07/11/2019	WAXIE SANITARY SUPPLY	01-4300	COPY CENTER MAINT AGREEMENT		86.92
40186993	07/11/2019	P G & E	01-5506	CANON & RICOH	514.19	
40186994	07/11/2019	SANTANDER BANK N.A. ATTN DONNA QUILTY	01-5503	M&O SUPPLIES	835.13	1,634.09
40187277	07/16/2019	CORNING FORD MERCURY	01-7439	CENT DISPOSAL 4-02058-55008	284.77	1,278.00
40187325	07/18/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	CUHS DISPOSAL 13-88262-43003		5,423.78
40187326	07/18/2019	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	CUHS DISPOSAL 4-02058-65006		144,509.62
				CUSTODIAL SUPPLIES		16,127.35
				CENT ELEC 9507670308-1 07/01/19 INV		
				BUS LOAN BUYOUT 7/15/19		
				2018 FORD FIESTA		
				LAUNDRY SERVICE CUSTODIAL/M&O	89.30	
				TRANS LAUNDRY SERVICE	70.00	
				UNIFORMS M&O	154.34	313.64
				CENT PEST CONTROL	50.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40187326	07/18/2019	BIG TIME PEST CONTROL	01-5505	BULLERT ENTERPRISES	200.00	
				CUHS PEST CONTROL		
				RFARM PEST CONTROL	50.00	
				TRANS PEST CONTROL	50.00	
40187327	07/18/2019	CORNING ACE HARDWARE	01-4300			350.00
40187328	07/18/2019	CORNING LUMBER COMPANY	01-4300			120.82
40187329	07/18/2019	FRED PRYOR SEMINARS PRYOR LEARNING SOLUTIONS	01-5200			3.54
				M&O SUPPLIES 19/20		
				M&O SUPPLIES 19/20		
				PD - FRED PRYOR SEMINARS 1 YEAR MEMBERSHIP ALBERS	199.00	
				PD - FRED PRYOR SEMINARS 1 YEAR MEMBERSHIP GLOVER	199.00	
40187330	07/18/2019	GREEN WASTE OF TEHAMA	01-5506			398.00
40187331	07/18/2019	HUE & CRY INC.	01-5507	DISPOSAL R-FARM 4018-2763626		165.06
40187332	07/18/2019	HUNT & SONS, INC	01-4311	ALARM/FIRE SERVICE		2,431.48
40187333	07/18/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	GASOLINE		1,190.10
40187334	07/18/2019	MT. SHASTA SPRING WATER CO.INC	01-5800	M&O SUPPLIES 19/20		11.41
40187335	07/18/2019	OLIVE CITY AUTO PARTS DERODA.INC	01-4300	TRANS - WATER SERVICE		87.53
40187336	07/18/2019	RICOH USA, INC.	11-5620	M&O SUPPLIES 19/20		25.77
40187337	07/18/2019	U.S. TELEPACIFIC DBA TPC COMMUNICATIONS	01-5901	AD ED COPIER LEASE 72073-1021451ML		149.78
40187338	07/18/2019	ALBERS, MELINDA S	01-5202	TELEPHONE SERVICE 149142		447.96
40187339	07/18/2019	CORNING LUMBER COMPANY	01-4300	JUNE 2019 MILEAGE		6.26
				CREDIT	69.71-	
				R FARMHOUSE	118.14	
40187340	07/18/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	SUPPLIES - INSTRUCTIONAL MATERIALS		48.43
40187341	07/18/2019	TORMACH, INC.	01-4300	R FARMHOUSE		315.38
				SUPPLIES - INSTRUCTIONAL MATERIALS		
				CONSUMABLES FOR CLASS		
40187342	07/18/2019	WAXIE SANITARY SUPPLY	01-4300	Unpaid Sales Tax	183.32	
				CUSTODIAL SUPPLIES	13.19-	
				Unpaid Sales Tax	122.50	
40187456	07/23/2019	AMERIPRIDE UNIFORMS SERVICES	01-5500	LAUNDRY SERVICE CUSTODIAL/M&O	29-	
				TRANS LAUNDRY SERVICE	89.30	
				UNIFORMS M&O	35.00	
40187457	07/23/2019	CDW GOVERNMENT	01-5508	CHROMEBOOKS AND CARTS	155.95	
				PROJECTOR FOR F-2	77,960.79	
				STARS LAPTOP OFFICE LICENSE	659.43	
40187458	07/23/2019	CORNING ACE HARDWARE	01-5833	CREDIT	62.00	
				M&O SUPPLIES 19/20	6.90-	
				MATERIALS/SUPPLIES	502.70	
				TRANS PARTS	74.24	
40187459	07/23/2019	CORNING FORD MERCURY	01-4300	TRANS PARTS	30.51	
				TRANS PARTS	110.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 14 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40187460	07/23/2019	CORNING LUMBER COMPANY	01-4300	M&O SUPPLIES 19/20		10.89
40187461	07/23/2019	ESCAPE TECHNOLOGY INC	01-5200	ESCAPE CONF-SAC, 9/30/19-10/1/19		1,400.00
40187462	07/23/2019	EWING IRRIGATION	01-4300	GROUNDS SUPPLIES 19/20	911.75	
40187463	07/23/2019	LODI IRRIGATION	19-4300	RANCH SUPPLIES	Unpaid Sales Tax 4.23-	907.52
40187464	07/23/2019	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	M&O SUPPLIES 19/20	25.11	
40187465	07/23/2019	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	TRANS PARTS/SUPPLIES	Unpaid Sales Tax .06-	25.05
40187466	07/23/2019	OLIVE CITY AUTO PARTS DERODA INC	01-4300	M&O SUPPLIES 19/20		9.69
40187467	07/23/2019	TEHAMA TIRE SERVICE INC	01-4313	TRANS TIRES		208.75
40187468	07/23/2019	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER CANON COPIER PAYMENT		13.94
40187469	07/23/2019	UNIVERSAL CHEERLEADERS ASSN.	01-5800	ASB - CHEERLEADING CAMP		917.12
40187470	07/23/2019	W.W. GRAINGER, INC.	01-4300	M&O SUPPLIES 19/20		563.99
40187471	07/23/2019	AMERIPRIDE UNIFORMS SERVICES	13-5500	CAFE AMERRIPRIDE UNIFORM 2018-2019 SCHOOL YEAR		19,610.00
40187472	07/23/2019	CRYSTAL CREAMERY	13-4700	DAIRY	994.00	125.79
40187473	07/23/2019	GOLD STAR FOODS, INC	13-4700	MILK - SUMMER FEEDING PROGRAM	1,044.00	276.66
40187474	07/23/2019	PRO PACIFIC FRESH	13-4700	FOOD - SUMMER FEEDING PROGRAM		2,038.00
40187475	07/23/2019	SAV-MOR FOODS	13-4700	FRUIT/VEGETABLES - SUMMER FEEDING PROGRAM		2,662.17
40187476	07/23/2019	THE DANIELSEN COMPANY	13-4700	FOOD	607.77	675.13
40187705	07/25/2019	ARMSTRONG, JASON A	01-5202	FOOD - SUMMER FEEDING PROGRAM	1,585.41	35.66
40187706	07/25/2019	RED BLUFF UNION HIGH SCHOOL	01-7141	FOOD	284.97	
40187707	07/25/2019	TEHAMA CO DEPT OF EDUCATION	01-5800	FOOD - SUMMER FEEDING PROGRAM		2,478.15
40187708	07/25/2019	TEHAMA COUNTY DEPT OF ENVIRONMENTAL HEALTH	01-5800	JUNE 2019 MILEAGE		74.24
40187709	07/25/2019	TOWNE, CHRISTINE D	01-5202	SPECIAL ED SERVICES 18-19		5,396.00
40187710	07/25/2019	TROUGHTON, CHARLES D	01-5202	TECH SERVICES 2018-19		8,785.33
				ANNUAL FEE FOR ASSET COFFEE CART		105.00
				JUNE 2019 MILEAGE		142.56
				JUNE 2019 MILEAGE		19.02
Total Number of Checks					283	2,375,415.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 15 of 16

Checks Dated 06/01/2019 through 07/29/2019

Board Meeting Date August 15, 2019

Check Number	Check Date	Count	Amount	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Cancel		1	414.71					
Net Issue			2,375,001.06					

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	243	869,688.74
11	ADULT EDUCATION	4	851.58
13	CAFETERIA SPEC REV	24	69,142.02
14	DEFERRED MAINTENANCE	1	13,079.05
19	FOUNDATION SPECIAL	10	4,464.05
21	BUILDING FUND	12	1,128,878.30
76	WARRANT/PASS-THRU	3	289,377.53
Total Number of Checks		282	2,375,481.27
Less Unpaid Sales Tax Liability			480.21
Net (Check Amount)			2,375,001.06

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay04b

Check Register with Accounts

Register 000813 - 06/25/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	12,221.14	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40186342	01						
1729 0522 SAVMOR	MAY - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	49.06
1729 0529 SAVMOR	MAY - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	104.52
1729 0603 DOLLAR	JUNE - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	19.40
1729 0603 SAV MOR	JUNE - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	91.95
1729 0604 CORNING	JUNE - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	11.60
1729 0604 DOLLAR	JUNE - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	11.85
1729 0604 SAV MOR	JUNE - FOOD - FOOD/NUTRITION CLASS					01-0650-0-6141-1000-4300-410-000-310	26.95
1729 0616 DOUBLETREE	PD CIA NAPA 6/14/19					01-0650-0-6141-1000-4300-410-000-310	507.30
3114 0521 SAVMOR	ELAC Meeting Refreshments					01-4035-0-6100-1000-5200-410-000-000	121.61
3114 0522 PEARSON	SPECIED TESTING PROTOCOL					01-0000-0-0000-3110-4300-410-000-000	60.00
3114 0523 DOLLAR	FFA BANQUET SUPPLIES DOLLAR TREE					01-6500-0-5770-1120-4300-410-000-000	101.29
3114 0524 ONELESS	CURRICULUM SUPPLIES ONE LESS THING					01-7010-0-3800-1000-4300-410-000-000	15.00
3114 0531 PHILS	TOW SERVICE - VEHICLE					01-0650-0-6101-1000-4300-410-000-301	100.00
3114 0611 HOME1	Toilet/Vanity					01-0723-0-0000-3600-5800-410-000-000	55.60
3114 0611 HOME2	Toilet/Vanity					01-0723-0-0000-3600-4300-410-000-000	145.24
3114 0611 HOME3	Toilet/Vanity					01-0723-0-0000-3600-4300-410-000-000	206.99
3114 0614 ROUNDTABLE	ASSETS- BALLET FOLKLORICO CAMP					01-0723-0-0000-3600-4300-410-000-000	147.68
3114 0618 LOWES	Toilet/Vanity					01-4124-0-1135-1000-4200-410-000-202	143.00
3130 0617 PLURAL19	PLURALSIGHT ONLINE IT TRAINING - DVERNER					01-0723-0-0000-3600-4300-410-000-000	299.00
3141 0605 SOUTHWEST	PD AVID CONF ANAHEIM 07/21/19					01-0000-0-0000-2420-5200-410-000-603	318.96
3141 0612 CLARION	PD AVID CONF ANAHEIM 07/21/19					01-7338-0-1110-1000-5200-410-000-000	427.04
3141 0612 HOTELSCOM	PD AVID CONF ANAHEIM 07/21/19					01-7338-0-1110-1000-5200-410-000-000	474.46
3148 0524 76 JACKS	STATE TRACK MEET 05/24/19					01-7338-0-1110-1000-5200-410-000-000	73.82
3148 0529 SOUTHWEST	PAXTON CONF DALLAS 6/09/19 SAVAGE					01-1100-0-1110-4200-4311-410-000-000	560.00
3148 0609 CREDIT	CREDIT PAXTON CONF DALLAS					01-6388-0-6100-1000-5200-410-000-000	20.92-
3148 0621 CATADUES	PAXTON CONF DALLAS 6/09/19 SAVAGE					01-6388-0-6100-1000-5200-410-000-000	394.12
5491 0604 COSTCO	CATA DUES FOR KEE, COSTA, SAFFORD, TINKER					01-6388-0-6100-1000-5200-410-000-000	560.00
5491 0604 LACAMIDA	DISTRICT - ALL STAFF BBQ					01-7010-0-3800-1000-5300-410-000-000	113.53
5491 0604 SMART	DISTRICT - ALL STAFF BBQ					01-0000-0-0000-7200-4307-410-000-000	35.73
5491 0604 SMART2	SLUSHY CUPS & LIDS (CASH & CARRY)					01-0000-0-0000-7200-4307-410-000-000	26.86
5491 0605 FOOD MAX	DISTRICT - ALL STAFF BBQ					13-5310-0-0000-3700-4300-410-000-000	549.48
5491 0606 SAV MOR	DISTRICT - ALL STAFF BBQ					01-0000-0-0000-7200-4307-410-000-000	53.67
5779 0530 CINEMARK	DISTRICT - ALL STAFF BBQ					01-0000-0-0000-7200-4307-410-000-000	511.23
5779 0530 CINEMARK2	ASSETS- BOOK CLUB					01-0000-0-0000-7200-4307-410-000-000	97.00
5779 0530 CINEMARK3	ASSETS- BOOK CLUB					01-4124-0-1135-1000-5800-410-000-202	97.00
5779 0530 SAFEWAY	ASSETS- BOOK CLUB					01-4124-0-1135-1000-5800-410-000-202	38.80
6342 0521 IN N OUT	ASSETS STAFF MEETING					01-4124-0-1135-1000-5800-410-000-202	182.07
6342 0523 WEISSMAN	SILVER DOLLAR FAIR - STUDENT/STAFF LUNCH					01-4124-0-1135-1000-4300-410-000-200	163.02
	DRILL TEAM UNIFORMS					01-1100-0-1200-1000-5800-410-000-000	240.13
						01-0410-0-1110-4100-4300-410-000-000	

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40186342, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE

ONLINE

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Jun 26 2019

9:58AM

Page 1 of 4

ReqPay04b

Check Register with Accounts

Register 000813 - 06/25/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	12,221.14	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1) - continued	
Check # 40186342	01						
6342 0523 WEISSMAN	DRILL TEAM UNIFORMS					01- 0410-0-1110-4100-4300-410-000-000	18.61
						01- 4128-0-7110-1000-4300-410-000-000	283.91
						01- 4128-0-7110-1000-4300-410-000-000	3,663.39
6342 0530 DOLLAR	ATP ACTIVITY BOXES					01- 3310-0-5752-1190-4300-410-000-400	105.71
6342 0602 DOLLAR	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	61.28
6342 0602 JOANN	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	114.17
6342 0603 WALMART	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	98.10
6342 0603 WALMART2	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	121.92
6342 0610 WALMART	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	85.55
6342 0611 WALMART	BALLET FOLKLORICO CAMP SUPPLIES					01- 4124-0-1135-1000-4300-410-000-202	22.09
6342 0612 ARC1	COACH CPR/FIRST AID CERTIFICATION					01- 1100-0-1110-4200-5800-410-000-000	30.00
6342 0612 ARC2	COACH CPR/FIRST AID CERTIFICATION					01- 1100-0-1110-4200-5800-410-000-000	30.00
6342 0612 ARC3	COACH CPR/FIRST AID CERTIFICATION					01- 1100-0-1110-4200-5800-410-000-000	30.00
6342 0613 ARC4	COACH CPR/FIRST AID CERTIFICATION					01- 1100-0-1110-4200-5800-410-000-000	330.00
6342 0614 USPS	DISTRICT POSTAGE AUG- SEPT					01- 0000-0-0000-7200-5904-410-000-000	10.55
6997 0528 EAGLE	CAL CARD PURCHASE FOR R FARM/M & O					19- 0000-0-0000-8100-4300-410-000-650	112.20
6997 0605 ROUND TAB	STAFF DEVELOPMENT M & O CAL CARD					01- 8150-0-0000-8100-4307-410-000-000	95.66
6997 0605 SAFE1	STAFF DEVELOPMENT M & O CAL CARD					01- 8150-0-0000-8100-4307-410-000-000	61.50
6997 0605 SAFE2	DISTRICT - ALL STAFF BBQ					01- 0000-0-0000-7200-4307-410-000-000	36.38
6997 0605 SAFE3	STAFF DEVELOPMENT M & O CAL CARD					01- 8150-0-0000-8100-4307-410-000-000	82.52
6997 0605 SAFE4	DISTRICT - ALL STAFF BBQ					01- 0000-0-0000-7200-4307-410-000-000	16.08

Number of Items

1

12,221.14

Totals for Register 000813

2019 FUND-OBJ Expense Summary / Register 000813

01-4200	147.68
01-4300	6,160.99
01-4307	1,555.78
01-4311	73.82
01-5200	2,959.96
01-5300	560.00
01-5800	915.82
01-5904	10.55
01-9110*	12,082.08-
01-9540*	302.52-
Totals for Fund 01	12,384.60
13-4300	26.86
Totals for Fund 01	12,384.60-

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40186342, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE

ONLINE

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Jun 26 2019

9:58AM

Page 2 of 4

Register 000813 - Fund/Obj Expense Summary

Bank Account COUNTY - COUNTY

2019 FUND-OBJ Expense Summary / Register 000813 (continued)

13-9110*		26.86-
Totals for Fund 13	26.86	26.86-
19-4300	112.20	
19-9110*		112.20-
Totals for Fund 19	112.20	112.20-
Totals for Register 000813	12,523.66	12,523.66-

* denotes System Generated entry

Net change to Cash 9110

12,221.14- Credit

Page Intentionally Left Blank

Register 000833 - 08/05/2019

Bank Account COUNTY - COUNTY

Payment Id	Comment	Check Amt	5,371.39	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40187971	01						
2029 0722 WALMART	BUSINESS OFFICE CHAIRS					01- 0000- 0- 0000- 7200- 4300- 410- 000- 000	147.60
2029 0722 WALMART2	BUSINESS OFFICE CHAIRS					01- 0000- 0- 0000- 7200- 4300- 410- 000- 000	159.00
3114 0701 HOTELS	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5200- 410- 000- 000	647.85
3114 0702 SCU	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5200- 410- 000- 000	850.00
3114 0715 GOLDEN	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5211- 410- 000- 000	22.03
3114 0717 MIDTOWN	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5211- 410- 000- 000	17.37
3114 0719 BJUREST	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5211- 410- 000- 000	24.96
3130 0716 MONNIT	SUMMER INST CSU SAC 7/15/19					01- 4126- 0- 1160- 1000- 5211- 410- 000- 000	39.00
3148 0610 PEPPER	FREEZER TEMPERATURE MONITOR SUBSCRIPTION					13- 5310- 0- 0000- 3700- 5300- 410- 000- 000	514.24
3148 0627 STN	JUNE STATEMENT					01- 0723- 0- 0000- 3600- 5200- 410- 000- 000	153.50
3148 0711 COMFORT	TRANS TRAINING - STN EXPO 7/26/19 RENO NV					01- 7810- 0- 1110- 1000- 5200- 410- 000- 000	398.10
5779 0710 TRACTOR	PD STEM INST OREGON 7/10/19					01- 3550- 0- 3800- 1000- 4300- 410- 000- 000	188.82
5803 0716 ELKCOUNTRY	R FARM - CORN SEEDS FOR CORNMAZE					01- 7010- 0- 3800- 1000- 5800- 410- 000- 000	149.96
6342 0701 ANTHEM	FFA OFFICER RETREAT 07/26/19					01- 0000- 0- 0000- 7100- 3402- 410- 000- 000	908.49
6342 0701 ANTHEMBC	VAUGHAN H&W JULY - SEPT					01- 0000- 0- 0000- 7100- 3402- 410- 000- 000	910.59
6342 0702 ADOBE	VAUGHAN SP H&W JULY - SEPT					01- 0650- 0- 6181- 1000- 5800- 410- 000- 312	239.88
	MEDIA/DESIGN: ADOBE CREATIVE CLOUD SUB						

Number of Items

1

5,371.39

Totals for Register 000833

2020 FUND-OBJ Expense Summary / Register 000833

01-3402	1,819.08
01-4300	495.42
01-5200	2,563.69
01-5211	64.36
01-5800	389.84
01-9110*	5,332.39-
Totals for Fund 01	5,332.39
13-5300	39.00
13-9110*	39.00-
Totals for Fund 13	39.00-
Totals for Register 000833	5,371.39
	5,371.39-

* denotes System Generated entry

Net change to Cash 9110

5,371.39-Credit

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40187971, 40187972, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE

ONLINE

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Aug 6 2019 9:35AM

Page 1 of 2

Register 000833 - Fund/Obj Expense Summary

Bank Account COUNTY - COUNTY

2020 FUND-OBJ Expense Summary / Register 000833 (continued)

Page Intentionally Left Blank

Selection

Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40187971, 40187972, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE

ONLINE

Page 2 of 2

Register 000834 - 08/05/2019				Bank Account COUNTY - COUNTY			
Payment Id	Comment	Check Amt	1,782.96	Status	Printed	U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)	
Check # 40187972	01						
3141 0717 SHUTTLE	PD AVID CONF ANAHEIM 07/21/19					01- 7338- 0- 1110- 1000- 5200- 410- 000- 000	31.82
3148 0627 HAMPTON	CATA CONF CAL POLY 6/23/19 COSTA					01- 7010- 0- 3800- 1000- 5200- 410- 000- 000	1,184.71
5803 0628 SANDS INN	CATA CONF CAL POLY 6/23/19					01- 7010- 0- 3800- 1000- 5200- 410- 000- 000	536.40
6342 0625 BECKERS	FORKLIFT PART					01- 0723- 0- 0000- 3600- 4300- 410- 000- 000	30.03

Number of Items

1

1,782.96

Totals for Register 000834

2020 FUND-OBJ Expense Summary / Register 000834

01-9110*	1,782.96
01-9500*	1,782.96
Totals for Register 000834	1,782.96

2019 FUND-OBJ Summary / Register 000834

01-4300	30.03
01-5200	1,752.93
01-9500*	1,782.96
Total for Fiscal Year 2019 and Fund 01	1,782.96
01-9110*	1,782.96
01-9500*	1,782.96
Total for Fiscal Year 2020 and Fund 01	1,782.96
Totals for Register 000834	3,565.92

* denotes System Generated entry

Net change to Cash 9110

1,782.96-Credit

Page Intentionally Left Blank

Bank Account COUNTY - COUNTY

Number of Items	2	Totals for Org 905 - Corning Union High School
	7,154.35	

Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 905, Source = N, Pay To = N, Payment Method = N, Check Number(s) = 40187971, 40187972, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)	ESCAPE	ONLINE
-----------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------	--------

905 - Corning Union High School

Generated for Deanna GLOVER (DEGLOVER), Aug 6 2019 9:35AM

**Corning Union High School
Interdistrict Transfers
Districts of Choice**

2019-20 School Year -

Outgoing

Updated 7/18/19

Last Name	First	Grade	To	Code	Reason / Date	
Acevedo	Ashley	9th	Red Bluff	1	Established 5/22/19	
Baez	Diana	9th-12th	Orland	1	Established 4/2/18	
Caldwell	Andrew	11th/12th	Los Molinos	1	Established 2/22/8	
Chavez	Francisco	10th	Los Molinos	1	Established 5/15/19 with RB- Established 5/16/19	
Christensen	Keegan	10th	Chio High	1	Established 4/30/19	
Esteve	Lisette Anais	10th-12th	Hamilton	1	Established 5/2/18	
Esteve	Nicholas	9th-12th	Red Bluff	1	Established 3/19/18 & 2/6/19	
Fleming	Kloe	10th	Orland	1	Established 6/6/19	
Fowler	Zander Avery	10th-12th	Los Molinos	1	Established 4/16/19	
Fox	Emily	9th	Durham Unified	1	Established 6/20/19	
Galval	Daisy	9th	Red Bluff	1	Established 5/29/19	
Gilbert	Ethan	9th-12th	Los Molinos	1	Established 5/16/19	
Guzman	Neehko	12th	Vanden High	1	Pending Travis USD approval	
Hoagland	Chuck	9th	Red Bluff	1	Established 5/24/19	
Hoagland	Vonna	11th	Red Bluff	1	Established 5/24/19	
Jackson	Sadie	9th	Chico High	1	Denied on wait list per Chico High	
Lomeli	Lauryn	9th-12th	Orland	1	Established 5/14/19	
Merdeith	Eilemon	11th & 12	Los Molinos	1	Established 5/10/18	
Meredith	Lauryn	9th-12th	Orland	1	Established 5/23/18 & 5/28/19	
Pankratz	Madison	10th-12th	Hamilton	1	Established 8/24/18	
Rico	Ethan	11th & 12	Orland	1	Established 5/14/19	
Rico	Marisa	9th-12th	Orland	1	Established 5/14/19	
Rushiti	Duresa	11th	Red Bluff	1	Established 5/24/19	
Smith	Cameron	10th-12th	Red Bluff	1	Established 10/15/18	

Updated 7/18/19

2019-2020 School Year

Corning Union High School District
Human Resources Report

Board Meeting Date: 8/15/2019

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
New Hire	Probationary	Bogarin, Ruben	Head Mechanic	7/1/2019	Fill vacant position (P. Pellkofer) 8 hours/260 days/Range 28, Step 5
New Hire	Probationary	Cowger, Cash	CMUG	8/5/2019	Fill vacant position (R. Nolan) 8 hours/260 days/Range 6, Step 2
New Hire	Probationary	Diaz, Ana	Special Education Para Professional	7/1/2019	Fill vacant position (A. Martinez) 7 hours/182 days/Range 12, Step 1
New Hire	Probationary	Hogan, Chris	Custodian I	8/5/2019	Fill vacant position (T. Manning) 8 hours/260 days/Range 11, Step 2
Position Change	Position	Nolan, Rosa	Custodian I	8/5/2019	Fill vacant position (R. Morgan) 8 hours/260 days/Range 11, Step 2
Position Change	Position	Perkins, Matthew	Lead Custodian	8/5/2019	Fill vacant position (G. Thurman) 8 hours/260 days/Range 16, Step 5
Resignation	Voluntary	Randall, Morgan	Custodian I	6/28/2019	Voluntary Resignation
New Hire	Probationary	Stroud, Michael	Maintenance I	8/5/2019	Filling New Maintenance I Position 260 days, Range 17, Step 5
Resignation	Voluntary	Wilkins, Kurt	Teacher (Social Science)	12/31/2019	Voluntary Resignation

Extra Duty/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
------------------	-------------	-----------------	-------------------	--------------	-------------------------------

Corning Union High School District
Donation Report

Board Meeting: August 15, 2019

<u>Received From</u>	<u>Item</u>	<u>Reference</u>	<u>Amount / Value</u>	<u>Description</u>	<u>Purpose</u>
Duarte Trees and Vines	See description		\$46,000.00	2700 Paradox Vlach/Field Budding/Stakes/Protectors	Rodgers Orchard



DONATION INTAKE FORM

Corning Union High School District
643 Blackburn Avenue
Corning, CA 96021
(530) 824-8000
(530) 824-8005 fax

Office Use Only

Received by:	
Date:	
Donation Report:	
Board Meeting:	

F
R
O
M

Business/
Individual

Contact Name

Street

City, ST Zip

Quarte Trues and Vines

Steve Neill

1555 Baldwin Rd

Hughson, CA 95326

Date 7/30/19

Phone (209) 531-0351

Fax (209) 531-0352

Email _____

PLEASE ATTACH ANY APPLICABLE SUPPORTING DOCUMENTATION

Qty	Item	Description	Ref # (if applicable)	Purpose (if specified)	Amount/ Value
2,700		Paradox Vlach		Rodgers Orchard	
2,700		Field Budding Service			
2,700		Walnut Protectors			
2,700		40" Bamboo Stakes			
					Total: Approx \$461.000

Instructions:

- 1) Complete information regarding who the donation is from, including contact information.
- 2) Complete information regarding what has been donated. Donations from the same individual and/or business can be listed on one form.

Item - Cash, Check, Vehicle, Book, Computer, etc.

Description - Brief description of the item if other than a cash or check donation. (Year, make, model etc.)

Reference # - Check number, Vehicle VIN#, unit model, etc.

Purpose - Specify any identified program or purpose for the item being donated.

Amount/Value - Specify estimated value if item is not cash or check with a stated value amount.

- 3) Send completed form, with any supporting documentation attached, to Jane Youngman, CBO.

Note regarding vehicles: Attach a copy of registration, but keep original along with any manuals etc. with the vehicle.

DISTRICT OFFICE USE ONLY

Account

Amount

☐ Board Agenda
Donation Report

Board Meeting

☐ Approved

Chief Business Official

Date



Sales Order

1555 Baldwin Road • Hughson, CA 95326

Ph [209] 531-0351 • Fx [209] 531-0352 • 1-800-GRAFTED

Contract: 66941

Cust#: 39591
Buyer: CORNING UNION HIGH SCHOOL DISTRICT
Address: 643 Blackburn Ave.
Corning, CA 96021 USA

Contact: Jared Caylor
Ship To: CORNING UNION HIGH SCHOOL DISTRICT
643 Blackburn Ave.
Corning, CA 96021 USA

Field Rep: Steve Neill
P.O. #: Donation

Phone: (530) 824-8000

This sales and growing contract, made and entered into on 7/26/2019 at Hughson, California by and between DUARTE NURSERY, INC., a California corporation, hereinafter referred to as "Nursery", and CORNING UNION HIGH SCHOOL DISTRICT, hereinafter referred to as "Buyer". The Nursery and Buyer are collectively referred to in this contract as "Parties".

1) Nursery shall transfer and deliver to Buyer, and buyer shall pay for and accept the following goods at the mentioned price:

Line	Item Description	Type	Qty Ord	Selling Price	Assessment	Amount	Ship Date
1)	Paradox Vlach	Containerized	2,700	\$0.00	\$0.00	\$0.00	March 2020
2)	Field Budding Service (Undecided Variety)	Service	2,700	\$0.00	\$0.00	\$0.00	March 2020
3)	Pistachio / Walnut Protectors (100 units / bag)	Shelters	2,700	\$0.00	\$0.00	\$0.00	March 2020
4)	40" BAMBOO STAKES	Others	2,700	\$0.00	\$0.00	\$0.00	March 2020

Total Amount: \$0.00

2) Payments shall be made by the Buyer according to the following schedule. California State Assessment and Certification fees are additional.

Payment Due

3) Buyer agrees to all terms above and buyer has read and agrees to all terms on the reverse hereof.

4) Foundation Plant Services (FPS) user fees will be applied to all Grapevines.

POLICY ON RETURNS: Due to invasive pest issues, Duarte will not accept returns on product that has left Nursery premises.
(See attached flyer for more information)

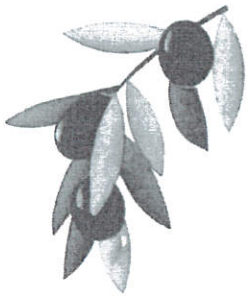
COPY FOR YOUR
RECORDS

By: 
CORNING UNION HIGH SCHOOL DISTRICT - COMPANY OFFICER

Date: 7/30/19

By: _____
Duarte Nursery, Inc

Date: 7/26/2019



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 6.19.19

Site Corning Union High School

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
① Handee Dust Collector (wood shop) - obsolete - Being replaced with new system.	Scrap / \$0 value.

____ For additional items, check here and attach list.

Supervisor Approval: _____

Signature

6.19.19

Date

Site Administrator: _____

Signature

6.19.19

Date

Superintendent Approval _____

Signature

8/16/19

Date

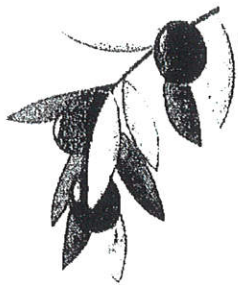
Board Meeting Date _____

8/15/19

Approved ☒

Denied ☐

Disposition:



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 7/24/19

Site Corning Adult School

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
ESL, GED Books please see attachment	out dated / never used

X For additional items, check here and attach list.

Supervisor Approval: _____
Signature Date

Site Administrator: _____
Signature Date

Superintendent Approval

[Signature]
Signature

8/16/19
Date

Board Meeting Date 8/15/19

Approved ☒

Denied ☐

Disposition:

Box 1

Quantity	Title	Publisher	Copy Right	ISBN #
1	A Conversation Book 1 English In Everyday Life Revised 3rd Edition	Prentice-Hall Regents, Inc.	1998	0-13-792433-X
1	America Government Today Washington, DC	Steck-Vaughn Company	2000	0-7398-2127-X
1	American Government Today Congress	Steck-Vaughn	2000	0-7398-2129-0
1	American Government Today The Congress	Steck-Vaughn	2000	0-7398-2128-8
1	American Government Today Your Right To Vote	Steck-Vaughn	2000	0-7398-2132-6
1	Connections Reading and Literature	Steck-Vaughn	1992	0-8114-5601-3
1	Contemporary's Edge on English All Spelled Out B	Contemporary Books, Inc.	1986	0-8092-5200-7
1	Contemporary's Edge on English All Spelled Out D	Contemporary Books, Inc.	1986	0-8092-4964-2
1	Continuing Language Skills: Language Arts	Phoenix Learning Resources	1989	0-7915-1159-6
16	Conversations For Work	New Readers Press	2007	978-1-56420-587-2
1	Daily Quizzes with Answers The American Nation Civil War to Present	HOH, Rinehart and Winston	No Year	0-03-055768-2
1	Earth and Physical Science Content and Learning Strategies	Addison-Wesley Publishing Company	1992	0-8013-0348-6
3	Easy Stories Plus Reading and Activities	New Readers Press	2001	1-56420-252-6
2	Easy Stories Plus Reading and Activities For Language Skills	New Readers Press	2001	978-1-56420-252-9
1	El Aguila Calva	Ediciones Lerner	2006	0-8225-3135-6
1	El Monumento a Lincoln	Ediciones Lerner	2006	0-8225-3143-7
1	English, Yes! Beginning	Jamestown Publishers	1996	0-89061-787-2
1	HSEE Mathematics Workbook CA	Coordination Group Publications Ltd.	2001	1-8416-025-7
1	If You Were There When They Signed The Constitution	Scholastic Inc.	1987	0-590-40159-5
1	La Campana De La Libertad	Ediciones Lerner	2006	0-8225-3141-0
4	More Easy Story Plus Reading and Activities For Language Skills	New Readers Press	2005	1-56420-550-6
5	More Easy Story Plus Reading and Activities For Language Skills	New Readers Press	2005	978-1-56420-518-6
1	Rectangles	Scholastic Inc.	2000	0-516-24183-4
1	Sheltered English Chapter and Unit Tests with Answer Key The American Nation Civil War To Present	HOH, Rinehart and Winston	No Year	0-03-055779-8
1	Sounds and Letters For Readers and Spellers	Sopris West	1997	0-07827-609-8
1	Stories Plus Reading And Activities For Language Skills	New Readers Press	2000	978-56420-208-6
2	Stories Plus Reading And Activities For Language Skills	New Readers Press	2000	1-56420-208-9
16	Tales For Thinking Level 1	Curriculum Associates, Inc.	1994	1-55915-364-4
19	Tales For Thinking Level 2	Curriculum Associates, Inc.	1992	1-55915-326-1
19	Tales For Thinking Level 3	Curriculum Associates, Inc.	1994	1-55915-614-7
20	Tales For Thinking Level 4	Curriculum Associates, Inc.	1995	1-55915-766-9
1	The Statue Of Liberty	Scholastic Inc.	1995	0-439-4915-2
3	United States Government Student Text	PCI Educational Publishing	2004	1-58804-337-1

Quantity	Title	Publisher	Copy Right	ISBN #
2	101 Illustrated Crossword Puzzles	Full Blast Productions	1994	1-895451-11-6
2	101 More Illustrated Crossword Puzzles	Full Blast Productions	1998	1-895451-31-0
1	A Picture Is Worth 1000 Words Book 1	Editions Soleil Publishing Inc.	1992	0-921831-09-9
1	A Picture Is Worth 1000 Words Book 1 Teacher's Guide	Editions Soleil Publishing Inc.	1992	0-921831-11-0
1	A Picture Is Worth 1000 Words Book 2	Editions Soleil Publishing Inc.	1992	0-921831-09-9
1	A True Book The Constitution	Children's Press	1998	0-516-26429-X
2	A True Book The Library of Congress	Children's Press	1996	0-516-26107-X
1	America The Beautiful	Scholastic Inc.	2001	0-439-33302-4
1	Celebrating Thanksgiving Giving Thanks	Creative Teaching Press, Inc.	1999	1-57471-576-3
2	Contemporary's Edge On English All Spelled Out B	Contemporary Books, Inc.	1986	0-8092-5200-7
1	Contemporary's Edge On English All Spelled Out C	Contemporary Books, Inc.	1986	0-8092-4965-0
1	Contemporary's Edge On English All Spelled Out D	Contemporary Books, Inc.	1986	0-8092-4964-2
2	Easy Stories Plus Reading and Activities for Language Skills	New Readers Press	2001	978-1-56420-252-9
4	English For Beginners 1,2,4 Spanish Video Tapes	California Language Laboratories	No Year	0-929208-84-6
3	Faciles Martin Luther King	Oxford University Press	2001	0-929-208-96-X
3	Faciles- Washington, D.C. Book Worms 1	Oxford University Press	2001	0-19-423363-4
1	Faciles-Animals in Danger Book Worms 2	Oxford University Press	2001	0-19-423358-8
1	Faciles-Rain Forest Book Worms 1	Oxford University Press	2001	0-19-422805-3
2	Faciles-The USA Book Worms 3	Oxford University Press	2002	0-19-422803-7
1	George Washington	Oxford University Press	2002	0-19-422871-1
1	I Read Signs	Capstone Press	2004	0-7368-3383-8
1	National Geographic Assessment Handbook	Scholastic Inc.	1983	0-590-48659-4
1	National Geographic Windows on Literacy Assessment Handbook	National Geographic Society	2003	0-7922-8759-2
1	National Geographic Windows on Literacy Assessment Handbook Fluent Plus Stage	National Geographic Society	2003	0-7922-8755-X
1	National Geographic Windows on Literacy Teacher's Guide	National Geographic Society	2003	0-7922-8522-0
1	National Geographic Windows on Literacy Teacher's Guide	National Geographic Society	2003	0-7922-8756-8
1	National Geographic Windows on Literacy Teacher's Guide Emergent Stage	National Geographic Society	2003	0-7922-8757-6
1	National Geographic Windows on Literacy Teacher's Guide Fluent Plus Stage	National Geographic Society	2001	0-7922-8754-1
1	National Geographic Windows on Literacy Up the Amazon	National Geographic Society	2003	0-7922-8520-4
1	National Geographic Windows on Literacy Up the Amazon	National Geographic Society	2002	0-7922-8502-6
3	National Geographic Windows On Literacy Holidays	National Geographic Society	2001	0-7922-8737-1
1	National Geographic Windows On Literacy The Fourth July	National Geographic Society	2001	0-7922-8917-X
8	National Geographic Windows On Literacy The Olympics	National Geographic Society	2002	0-7922-8510-7
1	National Geographic Windows On Literacy Time Lines: 1900-2000	National Geographic Society	2002	0-7922-8494-1
1	Picture-Based English Going Places 1 Audio Cassetts 1 and 2	Longman Addison-Wesley Publishing Co.	1995	0-201-82535-X
1	Preparation For Citizenship	Steck-Vaughn Publishing Corporation	1995	0-8114-7987-0
9	Sam and the Lucky Money	Lee and Low Book Inc.	1995	1-880000-53-9
1	Sam and the Lucky Money Casser Tape	Lee and Low Book Inc.	1995	1-880000-53-9
1	SRA Open Court Reading Decodable Takehome Books Level B Set 1 Books 41-75	SRA/McGraw-Hill Companies	2000	0-02-863928-8
1	Steck-Vaughn Real-Life English Audio Cassetts 1 and 2	Steck-Vaughn Publishing Company	1994	0-8114-3247-5
				0-8114-3648-9
				0-8114-4565-8
3	Talking With The Police An English Language And Civics Workbook For English Language Learners	Bruggemeyer Memorial Library LAMP	2002	No ISBN #
1	Talking With The Police An English Language And Civics Workbook Teacher's Guide	Bruggemeyer Memorial Library LAMP	2002	No ISBN #
1	The Pledge Of Allegiance Promesa De Leallad	Scholastic Inc.	2000	0-439-31738-X
1	The U.S. Constitution and You	Barron's Educational Series, Inc.	2001	10: 0-7641-1707-6 13: 978-0-7641-1707-7
2	Un Libro Ilustrado Sobre Cristobal Colon	Holidav House, Inc.	1992	0-8234-0990-2

Quantity	Title	Publisher	Copy Right	ISBN #
2	4 In The Know The Informational Reading Series	New Readers Press	1987	0-88336-324-0
2	A Conversation Book English Everyday Life 2nd Edition Book II	Prentice-Hall	1986	0-13-172370-7
1	A Picture Is Worth 1000 Words Book 2 Teacher's Guide	Soleil Publishing Inc.	1992	0-921831-16-1
1	American Headway Starter Student Book	Oxford University Press	2002	0-19-435387-7
1	Beginning Stories From The Heart	Linmore Publishing, Inc.	1995	0-91659-32-8
1	Computer Activities Through The Year	Teacher Created Materials, Inc.	2001	0-7439-3449-0
1	Descubre Los Animales Casa De Animales	Two-Can Publishing	2001	1-58728-389-1
1	English For The Spanish Speaker Book 4	Fisher-Hill	2002	1-878253-18-2
1	Express English Beginning 1 Student Book 1	Newbury House Publishing, Inc.	1985	0-88377-303-1
1	Express English Beginning 2 Student Book 2	Newbury House Publishing, Inc.	1985	0-88377-304-X
2	Express English Beginning 2 Workbook 2	Newbury House Publishing, Inc.	1985	0-88377-307-4
1	Fast Track English For Adult Learners Book 1A	Newbury House Publishing, Inc.	1990	0-60-632602-8
1	Fast Track English For Adult Learners Book 2A	Newbury House Publishing, Inc.	1991	0-60-632603-6
1	Foundations Activity Workbook	Longman	2000	0-13-384645-8
1	Foundations Student Workbook	Longman	1996	0-13-384604-0
1	Goal International Edition Student Book Level 2	McGraw Hill	1996	958-600-407-4
1	Goal International Edition Teacher's Edition Level 1	McGraw Hill	1996	9-58600-418-X
1	Goal International Edition Teacher's Edition Level 2	McGraw Hill	1996	958-600-416-3
1	Goal International Edition Workbook Level 2	McGraw Hill	1996	958-600-412-6
1	Goal International Edition Workbook Level 4	McGraw Hill	1996	958-600-410-4
2	Megawords 3 Teacher's Guide And Answer Key	Educators Publishing Services, Inc.	1984	0-8388-1829-3
1	Megawords 4 Teacher's Guide And Answer Key	Educators Publishing Services, Inc.	1984	0-8388-1831-5
1	Megawords 6 Student Workbook	Educators Publishing Services, Inc.	2000	0-8388-1838-2
1	Megawords 7 Student Workbook	Educators Publishing Services, Inc.	1993	0-8388-1838-2
2	Megawords 7 Teacher's Guide And Answer Key	Educators Publishing Services, Inc.	2000	0-8388-1837-4
1	Megawords 8 Teacher's Guide And Answer Key	Educators Publishing Services, Inc.	1999	0-8388-1839-0
1	New Vistas 1 Student Book	Longman	1999	0-13-908195-X
1	New Vistas 2 Student Book	Longman	1999	0-13-908237-9
1	New Vistas 2 Work Book	Longman	1999	0-13-908245-X
1	Phonics Practice Book Grad 3	Harcourt-Brace and Company	No Year	0-15-309034-0
1	Photo Dictionary Intermediate Workbook	Longman	1989	0-8013-0056-8
2	Read All About It Book 1	Oxford University Press	1999	0-19-435196-3
1	Reading And Writing For Today's Adults Voyager F	New Readers Press	1999	1-56420-150-3
1	Reading And Writing For Today's Adults Voyager Foundation Workbook F	New Readers Press	1999	1-56420-160-0
1	Reading And Writing For Today's Adults Voyager Teacher's Resource Guide F1	New Readers Press	1999	1-56420-159-7
1	Reading Comprehension	Instructional Fair, Inc.	1995	1-56822-135-5
1	Reading Phonics Library	Houghton-Mifflin Company	No Year	0-618-16170-8
1	Real-Life English 1	Steck-Vaughn	1988	0-8114-2051-5
1	Real-Life English 2	Steck-Vaughn	1988	0-8114-2054-X
1	Santillana Poster Collection Teachers Guide	Santillana Publishing Company, Inc.	1985	0-88272-268-9
1	Selling Spelling To Kids	Incentive Publishing, Ince.	1986	0-865-30-060-7
2	Survival English Through Conversations Book 1	Prentice-Hall Regents	1985	0-13-879172-4
2	Survival English Through Conversations Second Edition Book 2	Prentice-Hall Regents-Longman	1994	0-13-016650-2
1	The Lost Cat	Curriculum Associates, Inc.	1994	0-89187-506-9
1	The Missing Prince	Curriculum Associates, Inc.	1994	0-89187-504-2

Box 4

Quantity	Title	Publisher	Copy Right	ISBN #
1	101 American English Idioms	Passport Books	1987	0-8442-5446-0
14	Body Systems The Nervous System	Bellweather Media, Inc. Blastoff! Readers	2009	13-978-1-60014-245-1
8	Comouflage For Hiding	Fitzgerald Books	2007	10-1-60014-245-1
1	Grad 5 Sheltered English /ESL Manual	Harcourt Brace And Company	No Year	978-1-4242-1407-5
1	Immediate Grammar From Form To Meaning And Use Teacher's Book	Oxford University Press	1996	0-15-307438-8
1	Intermediate Grammar From Form To Meaning And Use	Oxford University Press	1996	0-19-434367-7
1	Intermediate Grammar Volume A	Oxford University Press	1996	0-19-434366-9
1	Intermediate Grammar Volume B	Oxford University Press	1996	0-19-435276-5
1	La Naturaleza De La Ciencia	Prentice-Hall, Inc.	1994	0-19-435277-3
13	Living In A Forest	Rourke Publishing LLC	2007	0-13-801770-0
1	Movimiento, Fuerza Y Energia	Prentice-Hall, Inc.	1994	978-1-60044-184-4
15	Reading Success Series Curious Creatures Bats	Series Curriculum Associates, Inc.	1997	0-13-802265-8
15	Reading Success Series Curious Creatures Owls	Series Curriculum Associates, Inc.	1997	0-7609-0123-6
17	Reading Success Series Curious Creatures Snakes	Series Curriculum Associates, Inc.	1997	0-7609-0118-X
16	Reading Success Series Curious Creatures Spiders	Series Curriculum Associates, Inc.	1997	0-7609-0119-8
9	Reading Success Series Curious Creatures Wolves	Series Curriculum Associates, Inc.	1997	0-7609-0120-1
12	Sharp Teeth	Fitzgerald Books	1997	0-7609-0121-X
10	Sunflower	Harcourt Brace And Company	2007	978-1-4242-1411-2
			1995	1-56334-672-9

Box 5

Quantity	Title	Publisher	Copy Right	ISBN #
1	Beginner's Workbook The New Oxford Picture Dictionary	Oxford University Press	1988	0-19-434326-X
20	Beginning Workbook: The Oxford Picture Dictionary	Oxford University Press	1999	0-19-4350573-8
1	Classic Classroom Activities The Oxford Picture Dictionary Program	Oxford University Press	1999	0-19-435186-6
1	English/Spanish The Basic Oxford Picture Dictionary Second Edition	Oxford University Press	2003	0-19-437235-9
1	English/Spanish The New Oxford Picture Dictionary	Oxford University Press	1989	0-19-434355-3
3	Intermediate Workbook: The New Oxford Picture Dictionary	Oxford University Press	1988	0-19-434325-1
1	Listening And Speaking Activity Book: The New Oxford Picture Dictionary	Oxford University Press	1993	0-19-434365-0
1	Oxford Picture Dictionary English/Spanish	Oxford University Press	2009	978-0-19-474009
1	Teacher's Resource Book Of Reproducible Activities The Basic Oxford Picture Dictionary	Oxford University Press	1994	0-19-434469-X
1	The New Oxford Picture Dictionary Overhead Transparencies	Oxford University Press	1993	0-19-434532-7
1	The New Oxford Picture Dictionary Teacher's Guide	Oxford University Press	1988	0-19-434330-8
1	The Oxford Picture Dictionary Overhead Transparencies Binder	Oxford University Press	1998	0-19-435158-8
1	The Oxford Picture Dictionary Workbook Answer Key	Oxford University Press	199	0-19-435977-8

Box 6

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
11	English/Spanish The Oxford Picture Dictionary	Oxford University Press	1998	0-19-435188-2
1	English/Spanish The Oxford Picture Dictionary	Oxford University Press	1998	0-19-435188-1
21	English/Spanish The Oxford Picture Dictionary	Oxford University Press	1998	978-0-19435188-1

Box 7

Quantity	Title	Publisher	Copy Right	ISBN #
8	Thinking About Science A Cloudy Day	Curriculum Associates, Inc.	2000	0-7609-0856-7
13	Thinking About Science A Maple Tree	Curriculum Associates, Inc.	1998	0-7609-0446-4
13	Thinking About Science Apples	Curriculum Associates, Inc.	1999	07609-0771-4
15	Thinking About Science Bears And More Bears	Curriculum Associates, Inc.	1999	0-7609-0770-6
13	Thinking About Science Black Bears	Curriculum Associates, Inc.	1998	0-7609-0445-6
7	Thinking About Science Dr. Who And Sam Plant Seeds	Curriculum Associates, Inc.	1999	0-7609-0549-5
7	Thinking About Science Dr. Who's Night Flight	Curriculum Associates, Inc.	1999	0-7609-0548-7
7	Thinking About Science Fall, Winter, Spring, Summer	Curriculum Associates, Inc.	1999	0-7609-0810-9
15	Thinking About Science Hot Days, Cold Days	Curriculum Associates, Inc.	1999	0-7609-0768-4
12	Thinking About Science Light, Lights, And More Light!	Curriculum Associates, Inc.	1998	0-7609-0444-8
8	Thinking About Science Meet Dr. Who And Sam	Curriculum Associates, Inc.	1999	0-7609-0807-9
8	Thinking About Science Meet Dr. Who's Family	Curriculum Associates, Inc.	2000	0-7609-0858-3
8	Thinking About Science Meet Sam's Cousin	Curriculum Associates, Inc.	2000	0-7609-0855-9
10	Thinking About Science Meet Thomas Edison	Curriculum Associates, Inc.	2000	0-7609-0826-5
15	Thinking About Science Outside And Inside Lights	Curriculum Associates, Inc.	1999	0-7609-0769-2
8	Thinking About Science Sam and Dr. Who Explore The Forest	Curriculum Associates, Inc.	2000	0-7609-0857-5
8	Thinking About Science Sam And Dr. Who Watch The Sky	Curriculum Associates, Inc.	2000	0-7609-0859-1
8	Thinking About Science Shadows Are Everywhere	Curriculum Associates, Inc.	1999	0-7609-0809-5
8	Thinking About Science Spring In The Forest	Curriculum Associates, Inc.	1999	0-7609-0808-7
8	Thinking About Science Summer Games	Curriculum Associates, Inc.	1999	0-7609-0811-7
7	Thinking About Science The Four Seasons	Curriculum Associates, Inc.	1999	0-7609-0551-7
11	Thinking About Science The Planets	Curriculum Associates, Inc.	1998	0-7609-0448-0
7	Thinking About Science The Shadow Monster	Curriculum Associates, Inc.	1999	0-7609-0550-9
7	Thinking About Science The Summer Party	Curriculum Associates, Inc.	1999	0-7609-0552-5
15	Thinking About Science The Weather Report	Curriculum Associates, Inc.	1998	0-7609-0447-2
12	Thinking About Science Tree Homes	Curriculum Associates, Inc.	2000	0-7609-0825-7
11	Thinking About Science Venus And Mars: Our Space Neighbors	Curriculum Associates, Inc.	2000	0-7609-0827-3
13	Thinking About Science Water	Curriculum Associates, Inc.	2000	0-7609-0824-9
9	Thinking About Science What Do Plants And Animals Need?	Curriculum Associates, Inc.	2000	0-7609-0823-0
14	Thinking About Science What's In The Sky?	Curriculum Associates, Inc.	1999	0-7609-0772-2

Box 8

Quantity	Title	Publisher	Copy Right	ISBN #
4	GED Writing Skills Part 1	Contemporary Books, Inc.	1988	0-8092-4620-1
1	GED Language Arts, Reading Exercise Book	Steck-Vaughn Company	2002	0-7398-3604-8
1	GED Language Arts, Reading	McGraw-Hill Companies, Inc.	1988	0-8092-2231-0
1	GED Writing Skill Workbook Series Book 3 Sentence Structure, Stylistics & Diction, Logic & Organization	Contemporary Books, Inc.	1988	0-8092-5812-9
4	GED Writing Skills Workbook Series Book 2 Spelling, Capitalization, & Punctuation	Contemporary Books, Inc.	1988	0-8092-5813-7
2	GED Social Studies Exercise Book	Contemporary Books, Inc.	1988	0-8092-4541-8
1	GED Social Studies New GED Test 2	Contemporary Books, Inc.	1987	0-8092-5037-3
2	GED-Official GED Practice Tests Form AA 1991 Edition	Steck-Vaughn Company	1987	5350-2
1	GED Teacher's Manual Official Half-Length GED Practice Tests	Steck-Vaughn Company	1995	No ISBN #
5	Diagnostic Pre-Tests for GED Instruction	Contemporary Books, Inc.	1987	0-8092-4658-9
1	Evaluative Post-Tests for GED Readiness	Contemporary Books, Inc.	1987	0-8092-4657-0
7	Scoring Guide for the GED Assessment Program	Contemporary Books, Inc.	1989	0-8092-4656-2
1	The GED Math Problem Solver Reasoning Skills To Pass The Test	Contemporary Books, Inc.	1992	0-8092-4050-5
1	Complete GED Preparation	Steck-Vaughn Company	2002	0-7398-2837-1
1	GED Test 1: Writing Skills	Contemporary Books, Inc.	1994	0-8092-3782-2
1	GED Test 1: Writing Skills Exercise Book	Contemporary Books, Inc.	1995	0-8092-4620-1
3	GED Social Studies New GED Test 2	Contemporary Books, Inc.	1992	0-8092-5037-3
1	GED Mathematics	McGraw-Hill Companies, Inc.	2002	0-8092-2232-9
7	GED Mathematics Exercise Book	Contemporary Books, Inc.	1994	0-8092-4545-0
1	Contemporary Books New Diagnostic Pre-Test Answer Template 2 For Side 2 Of Diagnostic-Pre-Test Answer Sheet	Contemporary Books, Inc.	1988	0-8092-4515-9
1	Contemporary Books New Diagnostic of Pre-Test Answer Template 1 of Side 1 Diagnostic Pre-Test Answer Sheet	Contemporary Books, Inc.	1988	0-8092-4516-7
2	Contemporary Books New Diagnostic Pre-Test Answer Sheet	Contemporary Books, Inc.	1988	0-8092-4569-8
2	Contemporary Books New Evaluative Post-Test Answer Template 1	Contemporary Books, Inc.	1988	0-8092-4514-0

Box 9

Quantity	Title	Publisher	Copy Right	ISBN #
1	GED Science	McGraw-Hill Companies	2002	0-8092-2230-2
3	GED Science Exercise Book	Contemporary Book, Inc.	1988	0-8092-4598-1
1	GED Social Studies	McGraw-Hill Companies	2002	0-8092-229-9
2	GED Test 2: Social Studies	Contemporary Book, Inc.	1994	0-8092-3781-4
3	GED Test 2: Social Studies Exercise Book	Contemporary Book, Inc.	1995	0-8092-4551-8
5	GED Test 3: Science	Contemporary Book, Inc.	1994	0-8092-3780-6
5	GED Test 3: Science Exercise Book	Contemporary Book, Inc.	1995	0-8092-4598-1
4	GED Test 4: Literature And The Arts	NTC/Contemporary Publishing Group, Inc.	1994	0-8092-3779-2
3	GED Test 4: Literature And The Arts Exercise Book	Contemporary Book, Inc.	1995	0-8092-4714-3
1	Pre-GED Critical Reading Skills	Contemporary Book, Inc.	No Year	0-8092-4844-1
5	Pre-GED Critical Reading Skills Exercise Book	Contemporary Book, Inc.	1992	0-8092-3885-3
1	Pre-GED Mathematics	Contemporary Book, Inc.	1995	0-8092-3490-4
1	Pre-GED Mathematics	Steck-Vaughn Company	2000	0-7398-0983-0
1	Pre-GED Mathematics and Problem-Solving Skills Exercise Book	Contemporary Book, Inc.	1992	0-8092-3886-1
1	Pre-GED Science	Steck-Vaughn Company	2000	0-7398-0984-9
2	Pre-GED Science Skills	Contemporary Book, Inc.	1988	0-8092-4897-2
1	Pre-GED Social Studies	Steck-Vaughn Company	1992	0-8114-4484-0
3	Pre-GED Social Studies Skills	Contemporary Book, Inc.	1987	0-8092-5026-8
1	Pre-GED Writing	Steck-Vaughn Company	1992	0-8114-4484-8
3	Pre-GED Writing And Language Skill	Contemporary Book, Inc.	1988	0-8092-4898-0

Box 10

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
13	Government For Everybody	Amsco School Publishing, Inc.	1995	0-87720-864-6

Box 11

Quantity	Title	Publisher	Copy Right	ISBN #
	Think About Social Studies Series			
8	A Forest Salad	Curriculum Associates, Inc.	1999	0-7609-0817-6
7	Animal Families	Curriculum Associates, Inc.	1999	0-7609-0815-X
7	City Life	Curriculum Associates, Inc.	2000	0-7609-0867-2
8	Country Life	Curriculum Associates, Inc.	2000	0-7609-0864-8
12	Follow The Wheat	Curriculum Associates, Inc.	2000	0-7609-0831-1
8	Getting To Grandpa's House	Curriculum Associates, Inc.	2000	0-7609-0866-4
8	Grandpa's Boyhood	Curriculum Associates, Inc.	2000	0-7609-0865-6
8	Grandpa's Visit	Curriculum Associates, Inc.	2000	0-7609-0863-X
7	Heros	Curriculum Associates, Inc.	1999	0-7609-0558-4
7	Hide-And-Seek	Curriculum Associates, Inc.	1999	0-7609-0557-6
14	Homes And More Homes	Curriculum Associates, Inc.	1999	0-7609-0779-X
13	Long Ago	Curriculum Associates, Inc.	1999	0-7609-0778-1
8	Meet Abraham Lincoln	Curriculum Associates, Inc.	2000	0-7609-0834-6
8	Meet Chester And Cathy	Curriculum Associates, Inc.	1999	0-7609-0816-8
13	Monuments And Symbols	Curriculum Associates, Inc.	1998	0-7609-0451-0
16	Neighborhoods	Curriculum Associates, Inc.	1998	0-7609-0455-3
7	New Friends	Curriculum Associates, Inc.	1999	0-7609-0555-X
13	Our Heros	Curriculum Associates, Inc.	1999	0-7609-07776-3
14	Our Neighborhood	Curriculum Associates, Inc.	1999	0-7609-0780-3
12	People And Homes	Curriculum Associates, Inc.	2000	0-7609-0833-8
7	Playing Soccer	Curriculum Associates, Inc.	1999	0-7609-0818-4
13	Rice, Rice, And More Rice	Curriculum Associates, Inc.	2000	0-7609-0832-X
16	The Clean-Up	Curriculum Associates, Inc.	1998	0-7609-0453-7
7	The Picnic	Curriculum Associates, Inc.	1999	0-7609-0556-8
8	The Race	Curriculum Associates, Inc.	1999	0-7609-0819-2
14	Washington, D. C.: Our Nation's Capitol	Curriculum Associates, Inc.	2000	0-7609-08-35-4
15	We Can Earn Money Too	Curriculum Associates, Inc.	1998	0-7609-0452-9
15	We Use Money	Curriculum Associates, Inc.	1999	0-7609-0776-5
10	Where Do You Live?	Curriculum Associates, Inc.	1998	0-7609-0454-5
7	Who Lives In The Tall Tree?	Curriculum Associates, Inc.	1999	0-7609-0554-1

Box 12

Quantity	Title	Publisher	Copy Right	ISBN #
Think About Mathematics				
14	Big Or Small?	Curriculum Associates, Inc.	2000	0-7609-0839-7
15	Buildings	Curriculum Associates, Inc.	1998	0-7609-0440-5
10	Fast, Faster, Fastest	Curriculum Associates, Inc.	2000	0-7609-0842-7
14	How Many?	Curriculum Associates, Inc.	2000	0-7609-0840-0
16	Many Birds	Curriculum Associates, Inc.	1999	0-7609-0760-9
4	Meet Tiny And Stripes	Curriculum Associates, Inc.	1999	0-7609-0799-4
11	Number Patterns	Curriculum Associates, Inc.	2000	0-7609-0841-9
14	Patterns	Curriculum Associates, Inc.	1999	0-7609-0762-5
12	Pizza Party	Curriculum Associates, Inc.	1999	0-7609-0764-1
7	Row By Row	Curriculum Associates, Inc.	1998	0-7609-0438-3
16	Shapes And More Shapes	Curriculum Associates, Inc.	1999	0-7609-0761-7
7	The Sleepover	Curriculum Associates, Inc.	2000	0-7609-0843-5
16	The Surprise Party	Curriculum Associates, Inc.	1998	0-7609-0439-1
8	The Yard Sale	Curriculum Associates, Inc.	2000	0-7609-0849-4
12	Three Birds	Curriculum Associates, Inc.	1998	0-7609-0437-5
7	Tiny And Stripes Build A Bird Feeder	Curriculum Associates, Inc.	1999	0-7609-0544-4
4	Tiny And Stripes Collect Stamps And Books	Curriculum Associates, Inc.	1999	0-7609-0803-6
8	Tiny And Stripes Count The Birds	Curriculum Associates, Inc.	1999	0-7609-0543-6
8	Tiny And Stripes Go To The Beach	Curriculum Associates, Inc.	1999	0-7609-0542-8
8	Tiny And Stripes Go To The Movies	Curriculum Associates, Inc.	2000	0-7609-0850-8
4	Tiny And Stripes Make A Sundae	Curriculum Associates, Inc.	1999	0-7609-0801-X
7	Tiny And Stripes Plant A Garden	Curriculum Associates, Inc.	1999	0-7609-0546-0
7	Tiny And Stripes Play Outside	Curriculum Associates, Inc.	1999	0-7609-0545-2
4	Tiny And Stripes Put Together A Puzzle	Curriculum Associates, Inc.	1999	0-7609-0800-1
2	Tiny And Stripes Put Together A Puzzle	Curriculum Associates, Inc.	1999	0-7609-0802-8
8	Tiny And Stripes Sell Their Vegetables	Curriculum Associates, Inc.	2000	0-7609-0847-8
8	Tiny's Cousin Visit	Curriculum Associates, Inc.	2000	0-7609-0848-6
8	Tny And Stripes Cook	Curriculum Associates, Inc.	2000	0-7609-0851-6
16	Waiting For Three O'Clock	Curriculum Associates, Inc.	1998	0-7609-0441-3
12	Work Time, Play Time	Curriculum Associates, Inc.	1999	0-7609-0763-3

Box 13

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
11	English/Spanish The Oxford Picture Dictionary	Oxford University Press	1998	978-0-19-435188-1
11	English/Spanish The Oxford Picture Dictionary	Oxford University Press	1998	0-19-435188-2

Quantity	Title	Publisher	Copy Right	ISBN #
1	Basic Grammar In Use Workbook With Answers	Cambridge University Press	2003	0-521-79718-7
1	Challenger 1 Adult Reading Series	New Readers Press	1985	0-88336-781-5
3	Challenger 2 Adult Reading Series	New Readers Press	1985	0-88336-782-3
2	Challenger 3 Adult Reading Series	New Readers Press	1985	0-88336-783-1
1	Challenger 3 Second Edition Adult Reading Series	New Readers Press	2010	978-1-56420-4
1	Challenger 4 Adult Reading Series	New Readers Press	1985	0-88336-784-X
1	Challenger 5 Adult Reading Series	New Readers Press	1985	0-88336-785-9
1	Challenger 6 Adult Reading Series	New Readers Press	1988	0-88336-786-6
1	Challenger 7 Adult Reading Series	New Readers Press	1988	0-88336-787-4
1	Challenger Adult Reading Series Teacher's Manual For Book 5	New Readers Press	1991	0-88336-875-7
1	Challenger Adult Reading Series Teacher's Manual For Book 6	New Readers Press	1988	0-88336-793-9
1	Challenger Adult Reading Series Teacher's Manual For Book 7	New Readers Press	1988	0-88336-794-7
1	Culture Kit Mexico	Scholastic Professional Books	1995	0-590-48214-9
1	Descubre Los Animales Bajo El Agua	Two-Can Publishing	2001	1-58728-388-3
1	Downtown Basic English For Work And Life	Heinle, Cengage Learning	2010	13-978-1-4240-1656-3
5	Easy True Stories A Picture-Based Beginning Reader	Longman Publishing Group	1994	10-1-4240-1656-8
1	English Connections Grammar For Communications Book 2	Contemporary Books, Inc.	1994	0-8013-1089-X
1	English Connections Grammar For Communications Book 3	Contemporary Books, Inc.	1994	0-8092-4206-0
1	Family Reading An Intergenerational Approach To Literacy Teacher's Guide	New Readers Press	1990	0-8092-4207-9
2	Interiors An Introduction To Design And Decoration	J. Weston Walch	1987	0-88336-990-7
2	Jazz Chants Fairy Tales	Oxford University Press	1988	No ISBN #
1	Jazz Chants For Children: Rhythms Of American English Through Chants, Songs, And Poems	Oxford University Press	1988	0-19-434300-6
1	Jazz Chants For Children: Rhythms Of American English Through Chants, Songs, And Poems Teacher's Edition	Oxford University Press	1979	0-19-502496-6
1	Key Vocabulary For A Safe Workplace	New Readers Press	1979	No ISBN #
1	Level G Language Exercises	Steck-Vaughn Company	2000	1-56420-175-9
1	Level H Language Exercises	Steck-Vaughn Company	1990	0-8114-4196-2
1	Longman ESL Literacy Student Book	Steck-Vaughn Company	1990	0-8114-4197-0
1	Longman ESL Literacy Student Book, Second Edition	Longman Publishing Group	1991	0-8013-0578-0
1	Making Sense Of Fractions Replacement Unit Grade 3-6	Addison Wesley Longman/Pearson Education	1998	0-201-35182-X
1	Math For The Real World/One	Learning Resources, Inc.	1995	1-56911-973-2
1	Mathematics In Daily Living Revised Decimals And Percents	New Readers Press	1990	0-8836-838-2
2	More Thematic Activities For Beginners In English	Steck-Vaughn Company	1985	0-8114-1514-7
1	Passwords To English Grammar An ESL Program For Spanish Speakers Book 1	Full Blast Productions	1997	1-895451-30-2
1	Passwords To English Grammar An ESL Program For Spanish Speakers Book 2	Steck-Vaughn Company	1989	0-8114-2225-9
1	Passwords To English Grammar An ESL Program For Spanish Speakers Book 3	Steck-Vaughn Company	1989	0-8114-2226-7
1	Problem-Solving Math For Middle Grades	Steck-Vaughn Company	1989	0-8114-2227-5
1	Review Language Exercises	Creative Teaching Press	1998	1-57471-364-7
1	The Gettysburg Address	Steck-Vaughn Company	1990	0-8114-4198-9
1	The Graphics Book Effective For All Language And Students Of All Ages	Scholastic Professional Books	1995	0-590-93743-X
1	The Parent's Guide To The Family Literacy Reading Materials For Use In A Home Environment	Sky Oaks Productions, Inc.	1992	1-56018-467-X
2	Thematic Activities For Beginners In English	Family Literacy Centers, Inc.	2003	No ISBN #
1	TPR Student Kit Stories (Alternative Title: Read And Think)	Full Blast Productions	1995	1-895451-16-7
4	Understanding Psychology	Sky Oaks Productions, Inc.	1992	1-56018-425-6
1	Workbook Grammar In Use Intermediate With Answers	J. Weston Walch	1984	0-8251-0519-6
1	Working In English A Picture-Based Approach For The World Of Work Book 1	Cambridge University Press	2003	0-521-79720-9
1	Working In English A Picture-Based Approach For The World Of Work Book 1	Contemporary Books, Inc.	1991	0-8092-4170-6
1	Working In English A Picture-Based Approach For The World Of Work Book 1 Teachers Guide	Contemporary Books, Inc.	1991	0-8092-4167-6

Box 15

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
7	Crossroads 1 Student Book	Oxford University Press	1991	0-19-434376-6
2	Crossroads 1 Teacher's Book	Oxford University Press	1991	0-19-434377-4
37	Crossroads 3 Student Book	Oxford University Press	1992	0-19-434385-5
1	Crossroads 3 Teacher's Book	Oxford University Press	1993	0-19-434386-3
1	Crossroads Café Photo Stories A	Heinle And Heinle Publishing	1996	0-8384-66087
1	Crossroads Café Photo Stories B	Heinle And Heinle Publishing	1997	0-8384-66079
1	Crossroads Café Photo Worktext A	Heinle And Heinle Publishing	1996	0-8384-66125
2	Crossroads Café Photo Worktext B	Heinle And Heinle Publishing	1997	0-8384-6606-0
1	Crossroads Café Teacher's Resource Book A	Heinle And Heinle Publishing	1997	0-8384-6436X

Box 16

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
32	Read All About It Book 1 (Blue)	Oxford University Press	1999	0-19-435196-3
28	Read All About It Book 2 (Green)	Oxford University Press	2000	0-19-435224-2
3	Read All About It Book 2 (Cassette)	Oxford University Press	2000	0-19-43678-1

Box 17

Quantity	Title	Publisher	Copy Right	ISBN #
28	Beginning Workbook The Oxford Picture Dictionary	Oxford University Press	1999	0-19-435073-8
1	English/Spanish Oxford Picture Dictionary Second Edition	Oxford University Press	2009	978-0-19-474009-8
13	English/Spanish The Basic Oxford Picture Dictionary Second Edition	Oxford University Press	2003	0-19-437235-9
1	Picture Cards With Activities Tha Basic Oxford Picture Dictionary	Oxford University Press	1994	0-19-434565-3
1	Teacher's Book The Basic Oxford Picture Dictionary	Oxford University Press	2003	0-19-437237-5
2	Teacher's Book The Basic Oxford Picture Dictionary	Oxford University Press	1998	0-19-470060-7
1	Teacher's Book The Basic Oxford Picture Dictionary Focus Listening Cassette 1&2	Oxford University Press	1998	0-19-436100-4
1	The Oxford Picture Dictionary Workbook Answer Key	Oxford University Press	1999	0-19-435977-8

Quantity	Title	Publisher	Copy Right	ISBN #
Options Publishing Inc. Home & Back Pack Series				
1	A Garden For All	Options Publishing, Inc.	2004	1-59137-195-3
1	A Hidden City	Options Publishing, Inc.	2004	1-59137-212-7
1	A Lucky Break	Options Publishing, Inc.	2004	1-59137-192-9
1	Amazing Animal Builders	Options Publishing, Inc.	2004	1-59137-198-8
1	Animals Make History!	Options Publishing, Inc.	2004	1-59137-196-1
1	Clues To Our Past	Options Publishing, Inc.	2004	1-59137-219-4
1	Cray About Corn	Options Publishing, Inc.	2004	1-59137-197-X
1	Dig That Dog!	Options Publishing, Inc.	2004	1-59137-200-3
1	Digging Up History	Options Publishing, Inc.	2004	1-59137-220-8
1	Discover The Inca	Options Publishing, Inc.	2004	1-59137-221-6
1	Fiv Like A Bird	Options Publishing, Inc.	2004	1-59137-203-8
2	Follow The Feathers	Options Publishing, Inc.	2004	1-59137-303-4
1	George Washington Carver	Options Publishing, Inc.	2004	1-59137-217-8
1	Hear Come The Puffins	Options Publishing, Inc.	2004	1-59137-310-7
2	I Like Lizards	Options Publishing, Inc.	2004	1-59137-305-0
1	It's A New Year	Options Publishing, Inc.	2004	1-59137-201-1
1	It's New Year	Options Publishing, Inc.	2004	1-59137-201-1
1	Lonan And The Cloud Faker	Options Publishing, Inc.	2004	1-59137-204-6
2	Look Again	Options Publishing, Inc.	2004	1-59137-308-5
1	Ming Becomes An American	Options Publishing, Inc.	2004	1-59137-209-7
1	Muffin Goes To Sea	Options Publishing, Inc.	2004	1-59137-309-3
1	Out Of The Rain Forest	Options Publishing, Inc.	2004	1-59137-202-X
1	Pop! Pop! Pop!	Options Publishing, Inc.	2004	1-59137-190-2
2	Smokey Bear	Options Publishing, Inc.	2004	1-59137-306-9
2	Spring Holidays	Options Publishing, Inc.	2004	1-59137-311-5
1	Stuck In Time	Options Publishing, Inc.	2004	1-59137-211-9
1	Sweet Success	Options Publishing, Inc.	2004	1-59137-218-6
1	Symbols Of America	Options Publishing, Inc.	2004	1-59137-312-3
2	The 5th Of May	Options Publishing, Inc.	2004	1-59137-210-0
1	The Alien Dig	Options Publishing, Inc.	2004	1-59137-191-0
1	The Best Tree	Options Publishing, Inc.	2004	1-59137-194-5
1	The Case Of The Missing Dragon	Options Publishing, Inc.	2004	1-59137-194-5
1	The Case Of The Missing Dragon	Options Publishing, Inc.	2004	1-59137-214-3
1	The Desert Cactus	Options Publishing, Inc.	2004	1-59137-193-7
1	The Dog That Wouldn't Bark	Options Publishing, Inc.	2004	1-59137-206-2
1	The Fantastic Homework Machine	Options Publishing, Inc.	2004	1-59137-304-2
1	The Giant Prickly Pumpkin	Options Publishing, Inc.	2004	1-59137-205-4
2	The Toy Trip	Options Publishing, Inc.	2004	1-59137-307-7
2	The Ugly Bug	Options Publishing, Inc.	2004	1-59137-199-6
1	Under Your Skin	Options Publishing, Inc.	2004	1-59137-215-1
1	Why Didn't I Think Of That	Options Publishing, Inc.	2004	1-59137-213-5
1	Wild Weather	Options Publishing, Inc.	2004	1-59137-207-0
1	Wish You Were Here	Options Publishing, Inc.	2004	1-59137-216-X
1	Wonderful Wonders	Options Publishing, Inc.	2004	1-59137-216-X
Bridge To Communication Series				
1	English For Limited English Proficient Students Placement Test & Poster	Santilana Publishing Company, Inc.	1988	0-88272-594-7
1	Primary Level A English For Limited English Proficient Students Homework Sheets	Santilana Publishing Company, Inc.	1988	0-88272-590-4
1	Primary Level A English For Limited English Proficient Students Program Management	Santilana Publishing Company, Inc.	1988	0-88272-591-2
1	Primary Level A Student Language Book	Santilana Publishing Company, Inc.	1992	1-56014-230-8
1	Primary Level B English For Limited English Proficient Students Exit Test & Poster	Santilana Publishing Company, Inc.	1989	0-88272-905-5
1	Primary Level B English For Limited English Proficient Students Homework Sheets	Santilana Publishing Company, Inc.	1989	0-88272-901-2
1	Primary Level B English For Limited English Proficient Students Program Management	Santilana Publishing Company, Inc.	1989	0-88272-902-0
1	Primary Level C English For Limited English Proficient Student Homework Sheets	Santilana Publishing Company, Inc.	1989	0-88272-911-X
1	Primary Level C English For Limited English Proficient Student Program Management	Santilana Publishing Company, Inc.	1989	0-88272-912-8
1	Primary Level C English For Limited English Proficient Students Advance Tests	Santilana Publishing Company, Inc.	1989	0-88272-915-2
1	Primary Level C Student Language Book	Santilana Publishing Company, Inc.	1992	1-56014-232-4
1	Secondary Level A English For Limited English Proficient Students Program Management	Santilana Publishing Company, Inc.	1982	1-56014-242-1
1	Secondary Level A-1 Student Language Book	Santilana Publishing Company, Inc.	1992	1-56014-233-2
1	Secondary Level A-2 Student Language Book	Santilana Publishing Company, Inc.	1992	1-56014-234-0
1	Secondary Level B Student Language Book	Santilana Publishing Company, Inc.	1992	1-56014-231-6

Box 19

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
12	Amazing Animals Tigers	Creative Edication International	2009	978-1-58341-720-1
15	Amazing Animals Swans	Creative Edication International	2009	978-1-58341-719-5
13	Amazing Animals Giraffs	Creative Edication International	2009	978-1-58341-714-0

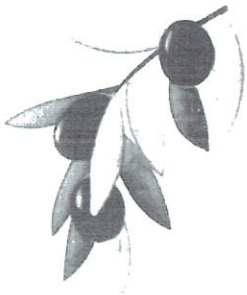
Box 20

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
True Tales Series				
4	Burning Earth	Steck Vaughn	2001	0-7398-2390-6
4	Freezing Land	Steck Vaughn	2001	0-7398-2393-0
4	Howling Winds	Steck Vaughn	2001	0-7398-2394-9
4	Raging Waters	Steck Vaughn	2001	0-7398-2391-4
4	Shifting Ground	Steck Vaughn	2001	0-7398-2392-2
4	The Jungle	Steck Vaughn	2000	0-7398-0853-2
4	The Mountains	Steck Vaughn	2000	0-7398-0855-9
4	The Polar Regions	Steck Vaughn	2000	0-7398-0855-9
3	The Seas	Steck Vaughn	2000	0-7398-0852-4

Quantity	Title	Publisher	Copy Right	ISBN #
1	Advanced Word Power	Townsend Press	1999	0-944210-46-5
1	Basic Language Messages And Meanings 1	Harper & Rows Publishers	1979	06-530106-4
1	Basic Skills Spanish-English Book 2	Remedia Publications	No Year	REM 928D
1	Basics First Spelling Practice	Frank Schaffer Publications, Inc.	1996	0-86734-986-7
1	Before Book One Listening Activities For Pre Beginning Students Of English Second Edition	Prentice Hall Regents	1991	0-13-068289-6
1	Early Childhood Creative Arts	American Alliance For Healthy, Physical Education, Recreation And Dance	1981	0-88314-522-7
1	Family English Learning Program User's Guide 1	Addison Wesley Longman, Inc.	2000	0-13-016681-2
1	Family English Learning Program User's Guide 2	Addison Wesley Longman, Inc.	2000	0-13-016687-1
1	Fifty-Fifty A Basic Course In Communicative English	Regents/Prentice Hall	1992	0-13-313354-0
1	First Class Reader! An Integrated Skills Approach To Literacy	Alemany Press Regents/Prentice Hall	1990	0-13-318080-3
1	Focus On American Culture	Regents/Prentice Hall	1993	0-13-007113-7
1	Get Ready! Go! Home Free!	Delta Systems Co. Inc.	1988	0-937-354-24-4
1	High Interest Reading Grades 6-8	Instructional Fair, Inc.	1990	0-88012-814-3
1	Homework Booklet (Habo Ingles) I Speak English! Sapanish Level 1	Frank Schaffer Publications, Inc.	1992	0-88012-921-2
3	Let's Work It Out Topics For Parents Problem Solving Level 1	New Readers Press	1990	0-88336-288-0
4	Let's Work It Out Topics For Parents Role Model Level 2	New Readers Press	1990	0-88336-296-1
1	Life Skills Nutrition	Remedia Publications	2000	REM 1145A
1	Life Skills The Student Skills Book For Module 2	United Student Aid Funds, Inc.	2001	DPDM-077 (Module 2) 01/02
1	Life Skills The Student Skills Book For Module 4	United Student Aid Funds, Inc.	2001	DPDM-077 (Module 4) 01/02
2	Life Skills The Student Skills Book For Module 5	United Student Aid Funds, Inc.	2001	DPDM-077 (Module 5) 01/02
1	Meeting The Challenge Atstitory Of Adult Education In California From The Beginnin to 1990's	Department Of Education	1995	0-8011-1183-8
1	P.A.R.E.N.T.S. Parental, Adults, Reading, Encouraging, Nurturing, Teaching, Supporting	California State Library Foundation	1997	0-929722-94-9
1	Reading For Tomorrow A Sequential 1 Program For Adults	Stack-Vaughn	1989	0-8114-1932-0
1	Reading For Tomorrow A Sequential 1 Program For Adults	Stack-Vaughn	1989	0-8114-1932-0
1	Short Cuts: An Interactive English Course Book 1	McGraw-Hill	1996	0-07-041886-1
1	Speaking Of Survival	Oxford University Press, Inc.	1982	0-19-503110-5
1	Spectrum Reading Grade 2	Frank Schaffer Publications, Inc.	2003	1-56186-912-7
1	Step-By-Step Science Series Keeping Healthy Grades K-3	Carson-Delbea Publishing Company, Inc.	1994	CD-7282
2	Strategies For Success Reading	Stack-Vaughn	1987	0-8114-1878-2
1	Success In The U.S. Immigrants True Stories	Oxford University Press	2001	0-19-436154-3
1	Talk-A-Tivities	Alta Book Center Publishers	2002	978-1-862483-85-3
1	Teaching Multilevel Classes In ESL	Domine Press, Inc.	1991	1-56270-032-4
1	The New Grammar In Action Book 1	Heinle & Heinle Publishers	1998	0-8384-6719-9
1	The New Grammar In Action Book 2	Heinle & Heinle Publishers	1998	0-8384-6723-7
1	Word By Word Songbook Volume 1	Prentice Hall Regents	1995	0-13-064767-5
1	Words For Students Of English A Vocabulary Series For ESL Volume 1	The University Of Michigan Press	1997	0-472-08211-6
1	Workbook English Step By Step With Pictures New Edition	Prentice Hall Regents	1991	0-13-279845-X
3	Writing Mel A First Writing Course For Adults	New Readers Press	1987	0-88336-385-2
1	Writing Well	New Readers Press	2006	1-56420-557-6

Box 22

<u>Quantity</u>	<u>Title</u>	<u>Publisher</u>	<u>Copy Right</u>	<u>ISBN #</u>
1	Side By Side Activity Workbook Second Edition 1	Prentice Hall Regents	1989	0-13-811-696-2
1	Side By Side Core Conversation Course 2nd Edition Beginning	Prentice Hall Regents	1990	0-13-811860-4
1	Side By Side Core Conversation Course 2nd Edition Intermediate	Prentice Hall Regents	1991	0-13-811878-7
1	Side By Side Second Edition Book 4	Prentice Hall Regents	1989	0-13-811811-6
3	Side By Side Second Edition Book 2	Prentice Hall Regents	1989	0-13-811241-X
1	Side By Side Second Edition Book 3	Prentice Hall Regents	1989	0-13-811761-6
1	Side By Side Second Edition Student Book 1	Prentice Hall Regents	1989	0-13-811076-X
1	Side By Side Secondary School Edition Book 2	Prentice Hall Regents	1996	0-13-440132-8
1	Side By Side Secondary School Edition Book 3	Prentice Hall Regents	1996	0-13-440140-9
1	Side By Side Secondary School Edition Book 4	Prentice Hall Regents	1997	0-13-440157-3
3	Side By Side Teacher's Guide Second Edition	Prentice Hall Regents	1989	0-13-811167-7
3	Side By Side Teacher's Guide Second Edition 2	Prentice Hall Regents	1989	0-13-811282-7



CORNING UNION HIGH SCHOOL DISTRICT

Jared Caylor, Superintendent

Board Members: James Bingham, J. Scott Patton, Todd Henderson, Ken Vaughan and William Mache

Surplus Equipment/Obsolete Equipment and/or Furniture Form

Date 8-6-2019

Site Transportation

Form Completion Instruction (In description block provide the following)

- Textbooks: Title, Publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
1995 Ford Taurus	500 ⁰⁰
1988 Chevrolet Suburban 3/4 ton	2500 ⁰⁰
*To be sold on new Facebook marketplace after the board action.	

____ For additional items, check here and attach list.

Supervisor Approval: _____ Site Administrator: _____
Signature Date Signature Date

Superintendent Approval [Signature] 8/16/19
Signature Date

Board Meeting Date 8/16/19 Approved ☒ Denied ☐

Disposition:

Quarterly Report on Williams Uniform Complaints
Valenzuela/CAHSEE Lawsuit Settlement
Education Code 35186(d)

District: Corning Union High School District

Person completing this form: Charlie Troughton Title: Principal

Quarterly Report Submission Date:
(check one)

☐ April 2019
☒ July 2019
☐ October 2019
☐ January 2020

Date for information to be reported publicly at governing board meeting: 8/15/19

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials (Williams Lawsuit)	<u>0</u>	<u>—</u>	<u>—</u>
Teacher Vacancy or Misassignment (Williams Lawsuit)	<u>0</u>	<u>—</u>	<u>—</u>
Facilities Conditions (Williams Lawsuit)	<u>0</u>	<u>—</u>	<u>—</u>
CAHSEE Intensive Instruction and Services (Valenzuela Lawsuit)	<u>N/A</u>	<u>—</u>	<u>—</u>
TOTALS	<u>0</u>	<u>—</u>	<u>—</u>

Jared Caylor
Print Name of District Superintendent

[Signature]
Signature of District Superintendent

8/15/19
Date



Speech Therapy for All Ages!

Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com

STAFFING AGREEMENT

Client: Corning Union High School District
Contact(s): Jared Caylor Superintendent of Schools
Phone: 530-824-8000
Email: jcaylor@corninghs.org

Thank you for considering Full Circle Speech Therapy as Corning Union High School Districts contracted Speech Therapy service provider.

Full Circle Speech Therapy (FCST) is a team of highly trained professional providing Speech, Language and Feeding Therapy for the greater Butte and Tehama counties of Northern California. FCST is committed to evidence-based practice approaches for optimal outcomes for students, training of faculty/staff, and education/consultation using a transdisciplinary team model.

The rates listed below reflect the hourly billing rate for the Speech-Language Pathology/Therapist and/or specialty/discipline. All service provisions will be allocated by Full Circle Speech Therapy. Service execution will be provided by licensed and certified staff. Full Circle Speech Therapy is responsible for salary, withholding applicable federal and state taxes, unemployment insurance and worker's compensation for all providers.

<u>Discipline</u>	<u>Weekday Per Hour Billing Rate</u>
Speech Language Pathologist (Additional SLP certified support staff)	80\$
Registered Dietician	80\$
Physical Therapist	75\$
Occupational Therapist	75\$

Other Disciplines priced upon request

- Overtime will be billed at 1.5 times the applicable hourly rate when pre-approved in writing.
- When transportation between schools is required, the time in transit is billable at the applicable hourly rate. There are no additional charges for mileage.



Speech Therapy for All Ages!

Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com

ASSIGNMENT CONFIRMATION:

This Assignment Confirmation works in tandem with the Agreement to define the responsibilities and arrangements of the assignment. In the event of a conflict between the Agreement and this Assignment Confirmation, the Assignment Confirmation will control.

Client: Corning Union High School District

Address: 643 Blackburn Ave

Corning, CA 96021

Phone: 530-824-8000

Report To: Jared Caylor Superintendent of Schools

Provider: Full Circle Speech Therapy

Position: Speech Therapy Services

Start Date: 8/1/2019

Estimated End Date: 8/1/2021

Bill Rate: 80\$/ hour

Assignment Details: 18 hour/week (flat rate during regular school attendance calendar)

Credentialing by Full Circle Speech Therapy (FCST) includes: A criminal background check, fingerprinting as required by state regulations, drug testing, verification of references and licensure/certification as required per state and discipline, and HIPAA acknowledgement.

Additional credentialing required by Provider (e.g., TB test, CPR, Proof of Immunizations, Hep B)

Please note: Client's signature below without the addition of any Client-specific credentialing requirements will be considered approval of FCST's current credentialing as described above.

-Subject to Clients written pre-approval, overtime will be billed at 1.5 time the hourly rate for all ours worked in excess of 40 hours per week.

-Should the Provider (FCST) be unable to fulfill this assignment due to illness or other unforeseen emergency, Provider (FCST) will make every effort to provide a substitute. Full Circle Speech Therapy has no control over these circumstances and can assume no liability.

-FCST will provide testing materials when/if able. It is expected that materials or equipment for this assignment be also provided by the district or corresponding county department when necessary to meet documentation standards and expectations.



Speech Therapy for All Ages!

Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com

TERMS AND CONDITION

This staffing agreement (hereinafter referred to as the "Agreement") is made and entered into between Corning Union High School District (hereinafter referred to as "Client") and Full Circle Speech Therapy (hereinafter referred to as "FCST"). The individuals employed by Full Circle Speech Therapy and furnished to the Client are hereinafter referred to as "Provider(s)." Full Circle Speech Therapy is in the business of providing speech therapist and supporting licensed professionals to service education institutions and their students with top-level assessment, consultation and treatment. Client will, upon request, receive services based on the provision outlined below.

FCST Responsibilities:

1. FCST will provide the Assignment Confirmation completed, signed and returned by the Client regarding each assignment. The Assignment Confirmation works in tandem with this Agreement to define the responsibilities and arrangement of the assignment. In the event of a conflict between this Agreement and Assignment Confirmation, the Assignment Confirmation will control.
2. FCST will provide a copy of any available licenses, resumes and appropriate documentation for each Provider when requested in order that the Client may determine if the Provider meets Client's requirements.
3. FCST will provide services and substitute services, if necessary, based on a written notice from the client of unsatisfactory performance.
4. FCST is responsible for salary, withholding applicable federal and state taxes, unemployment insurance and worker's compensation to its staff. In addition, FCST will provide proof of general and professional liability coverage with a minimum of one million dollars (\$1,000,000.00)
5. Providers will be considered an employee of FCST under the direct and indirect supervision of the Client as well as Owner of FCST, Elizabeth Vichi. M.A CCC-SLP>
6. FCST will not be considered in breach or violation of this Agreement if prevented from performing its obligations due to any reason beyond its control.
7. FCST will invoice Client monthly, bi-weekly upon request.

Client Responsibilities

1. Client will confirm any specific needs, such as facility, shift or specialty, start dates, duration, work site and report times for each assignment in the Assignment Confirmation.
2. Client will provide orientation when necessary to Providers, which will include all relevant rules and responsibilities necessary to perform satisfactorily.
3. Client is responsible for verifying, approving and submitting payment to FCST monthly via use of direct deposit or written check.
 - a. Checks are to be issued to "Full Circle Speech Therapy"



Speech Therapy for All Ages!

Office: 530-892-9127

Fax: 530-809-4881

30 Landing Circle Suite 103 Chico, CA 95973

fullcirclest@gmail.com


4. Failure to pay within thirty (30) days of Providers services start date will result in a 1.5.% finance fee per month and may result in a complete withdrawal of FCST services to the Client.
5. Client agrees to retain Providers according to the specified facility, dates, times and hours, as well as particular minimum billing requirements, as detailed on the Assignment Confirmation.
6. Client agrees this is a two (2) year assignment that may be extended or renewed by mutual written agreement. If extended or renewed, the fee to FCST will be at least the amount set forth in the Assignment Confirmation.
7. Client agrees to comply with all applicable federal, state and local laws, rules and regulations.

Terms of Agreement

1. This Agreement will commence when signed by authorized representative of both Client and Full Circle Speech Therapy. Once signed, the Agreement will remain in effect until terminated, in writing, by either party. Upon termination of this Agreement, any providers on assignment with FCST at that time will complete said assignment as outlined in the Assignment Confirmation.
2. This writing and the Assignment Confirmation constitute the entire Agreement between the parties.
3. Both parties agree that the prevailing party in any litigation arising from this Agreement is entitled to be compensated for all related court costs and attorney fees.
4. Payment shall be made to Full Circle Speech Therapy, 643 W. East Ave Chico CA 95973

In witness whereof, this Agreement has been duly executed by Full Circle Speech Therapy and Client on the dates set forth below.

Corning Union High School



Authorized Signature

Printed Name: Jared Caylor

Title: Superintendent

Date: 8/15/19

Full Circle Speech Therapy

Authorized Signature

Printed Name: _____

Title: _____

Date: _____



2019-2020 MEMORANDUM OF UNDERSTANDING
for the
California Agricultural Teachers' Induction Program
between
Davis Joint Unified School District
and



Corning Union High School District (Participating District or LEA)

General

This Memorandum of Understanding (MOU) is entered into between the Davis Joint Unified School District (DJUSD) – Local Educational Agency (LEA) for the California Agricultural Teachers' Induction Program (CATIP) – and the participating district or LEA listed above (referred to as "District" in this MOU) to participate in the California Agricultural Teachers' Induction Program.

The effective date of this MOU is September 1, 2019 – June 30, 2020. The terms of this agreement shall remain in force unless mutually amended.

Purpose

The purpose of this Memorandum of Understanding is to establish a formal working relationship between the parties of agreement and to set forth the operative conditions that govern this partnership. The assumption of continued partnership for the **2020-2021** school year is made unless the District notifies the CATIP in writing on or prior to **January 31, 2020**.

Responsibilities – General

A) CATIP agrees to:

- 1) Provide support for direct program administration to conduct the accredited induction program per guidelines set forth by the Commission on Teacher Credentialing (CTC) and California Department of Education (CDE);
- 2) Provide office space, equipment, and meeting space for program activities;
- 3) Facilitate a process for equitable distribution of services to Teacher Candidates and Mentors in all participating districts and schools;
- 4) Convene a Teacher Induction Program Advisory Committee, establish regular meetings, and provide data on program requirements and clear credentialing;
- 5) Establish and maintain accurate program records and reports;
- 6) Maintain State of California approval and accreditation as an Induction Program and Credentialing Agency;
- 7) Advise Teacher Candidates about their involvement in the Induction Program and provide formative feedback about candidates' progress toward completion of the program;
- 8) Recommend for the California Clear Credential and process all credential applications for eligible Teacher Candidates;
- 9) Arrange for and monitor University of California, Davis Extension continuing education units for Teacher Candidates and 1st and 2nd year Mentors;
- 10) Provide the California Agricultural Teachers' Induction Program Assessment System materials to Teacher Candidates and Mentors (e.g. individualized learning plans, weekly conversation logs, curriculum, etc.);
- 11) Provide training in the California Agricultural Teachers' Induction Program coursework, including the California Standards for the Teaching Profession (CSTP), Student Content Standards, Agriculture and Natural Resources Model Pathway Standards, and Induction Standards to Teacher Candidates and Mentors;
- 12) Provide mentoring skills training to Mentors;
- 13) Provide Induction Program training for site administrators/district coordinator;
- 14) Select, monitor, and supervise professional development facilitators in accordance with Induction Program Standards;
- 15) Provide materials, facilitation, and presentation support for professional development facilitators;
- 16) Develop and establish contracts with outside vendors for professional services as needed Teacher Candidates/Mentors professional development and support;
- 17) Provide the Advisory Board, district superintendents and site administrators with information, clarify roles and responsibilities, and provide verification and accountability specific to the Teacher credential process;
- 18) Communicate with and advise District Human Resources departments, credential analysts, and school personnel regarding Induction, hiring implications, and procedures for compliance;
- 19) Establish and maintain an accountability system for all participants;
- 20) Collaborate with the Capital Region Network Team, the Induction Consortium (Bay Area), and state-wide agricultural education stakeholders regarding the Induction Program;

California Agricultural Teachers' Induction Program (CATIP)

CATIP

School District MOU 2019-2020

- 21) Collaborate with Cluster Region One and California Commission on Teacher Credentialing for appropriate support and training and ensure participation at Cluster and Statewide program meetings; and
 - 22) Supply reports and other information to the California Commission on Teacher Credentialing (CTC) and the California State Department of Education (CDE) as requested on all matters related to program requirements and activities.
- B) The District agrees to:
- 1) Appoint a liaison who serves as the programmatic contact in the district, oversees all activities within the district related to induction services and assumes the responsibilities of communicating with the California Agricultural Teachers' Induction Program (including notifying CATIP when a candidate leaves before the end of the school year, providing follow-up on Mentors and Candidates not meeting requirements, etc):

Charlie Troughton
Name of District Coordinator

(530) 824-8000
Phone

ctroughton@corninghs.org
Coordinator's Email address

643 Blackburn Ave. Corning CA 96021
Mailing Address

- 2) Establish a point of contact in District Accounts Payable for invoicing communication:

Christine Fears
Name

(530) 824-8001 Ext.116
Phone

cfears@corninghs.org
Email address

643 Blackburn Ave. Corning CA 96021
Mailing Address

- 3) Establish a Purchase Order for invoicing coordination:

in process =
PO #

\$2,250
PO Amount (\$2,250/Candidate/Year)

(If candidate will be paying for the program themselves indicate that here)

- 4) Confirm candidate availability for program participation according to criteria established by the Commission on Teacher Credentialing and the California Agricultural Teachers' Induction Program.
- 5) Separate CATIP formative assessment information from district employment evaluations.
- 6) Provide an update about participation with CATIP to the district's governing board during the tenure of this MOU.
- 7) Participate in CATIP evaluation.
- 8) Superintendent or designee coordinator/administrator maintains a position on the Teacher Induction Advisory Board for program networking, implementation, compliance, and program evaluation;
- 9) The Administrative member of the Advisory Board or District coordinator/ administrator may bring concerns or suggestions for change to the Advisory Board for discussion by submitting proposals no later than two weeks prior to the next Advisory Board meeting for inclusion on the agenda;
- 10) Advisory Board Representative and/or District Coordinator disseminate program information to site and district administrators, clarify roles and responsibilities of all program participants, and communicates program information to participants;
- 11) Upon hire, advise eligible Teachers about their responsibilities for Induction, enroll eligible candidates, and gather candidate credentialing information as needed by the Induction office. All teacher candidates who are teaching on a preliminary credential should be evaluated for eligibility. Those on Special Education Level I Credentials are eligible to complete credential requirements through Induction activities. CTE Teachers are eligible to complete credential requirements, including application for preliminary credential with prerequisites met. Teachers who have intern credentials may also be eligible if they have recently completed the intern program and have been granted a preliminary credential;
- 12) Ensure that Human Resources personnel and credential analysts are appropriately trained in protocols of advice and assistance to Induction Candidates;
- 13) Provide appropriate credential and advisement information to the Induction office;
- 14) Select Mentors according to Induction Program Standards and Mentor Qualifications;
- 15) Approve a Mentor to each Teacher Candidate according to CATIP Policies and in a timely way, within 30 days of program enrollment, that allows the pair to begin working together when teaching begins and not less than an average of 1 hour per week;

California Agricultural Teachers' Induction Program (CATIP)



School District MOU 2019-2020

- 16) Conduct early site and/or district-based program information orientations that include information designated on the California Agricultural Teachers' Induction Program "Administrator Meeting" form;
- 17) Ensure that all site administrators with mentor(s) and/or Teacher Candidate(s) on staff understand Induction work is not used as an evaluation for employment, have been trained in the Yolo-Solano Teacher Induction program processes and stay current with changing program requirements;
- 18) Ensure that all staff administrators with Mentor(s) and/or Teacher Candidate(s) on staff complete the Program's annual survey regarding the Induction Program;
- 19) Establish working conditions for Teacher Candidates aligned with Induction Program Standards;
- 20) Ensure that Teacher Candidates have core curriculum materials and appropriate content frameworks;
- 21) Encourage that all Teacher Candidates have course assignments with English Language Learners sufficient to allow completion of the English Language requirements of the Clear Credential and accordance with Induction Program Policies;
- 22) Provide Teacher retention data to Induction Program upon request;
- 23) Provide Mentor release time for observation of the Teacher Candidates as required by the Induction activities (2 observations required each year);
- 24) Provide Teacher Candidates release time for observation of colleagues, reflection, and professional development activities tied to their Individual Learning Plan (ILP) as required by the Induction activities (2 observations required each year);
- 25) In the event of need, provide Mentor release time for Mentor training as required by the Induction program (for the Mentor's first and second years);
- 26) Develop and maintain a budget that allocates amounts sufficient to meet the costs of implementing its program responsibilities;
- 27) Process payment for authorized contracted services; and
- 28) Provide projection estimates of participating Teachers for the 2020-2021 school year to California Agricultural Teachers' Induction Program by May 15, 2020 for continuing participants and in a timely manner, June 30, 2020 forward, for new participants.

Responsibilities – Fiscal

- A) CATIP, in its association with YSCTC and DJUSD (accrediting agency with certification capacity as LEA), agrees to the overall fiscal responsibility for the funding of the administration of the program, including:
 - 1) Invoice the District through the Accounts Payable contact (named in 'Responsibilities-General B.2') for each credential candidate twice per academic year. **Billing will occur in November for the amount of \$1,125 and May in the amount of \$1,125 to total \$2,250 per academic year with a Net 30-day return;**
 - 2) Assume overall fiscal responsibility for the administration of Induction funds and documentation required by the CDE or CCTC;
 - 3) Develop and maintain a balanced budget that reflects program priorities and implementation of the approved induction plan;
 - 4) Abide by the Teacher Expenditure Guidelines;
 - 5) Provide a stipend payment for each program Facilitator in accordance with CATIP Consortium and Facilitator memoranda of understanding.
- B) The District agrees to:
 - 1) Approve the designation of a Mentor¹, by CATIP, to each credential candidate (novice teacher) within the first 30 days of the participant's enrollment in the program;
 - 2) Coordinate any potential compensation of the identified Mentor¹ at the District's rates and policies. Any remuneration to the mentor will be outside of CATIP's purview, and above the annual program cost named herein;
 - i) Compensating the mentor is not required, but highly recommended.

¹ The District approves Mentors who:

- Have been identified by CATIP, trained by CATIP, and documented Mentors for agricultural educators;
- Have experience in the context and the content area of the candidate's teaching assignment (i.e. same teaching assignment, grade level, same type of school);
- Have a demonstrated commitment to professional learning and collaboration;
- Possess a valid Professional Clear Teaching Credential and a minimum of 5 years of verified effective teaching experience;
- Have the time, ability, willingness, and flexibility to meet candidates' needs for support; and
- Will act as an ambassador of the California Agricultural Teachers' Induction Program.

California Agricultural Teachers' Induction Program (CATIP)

CATIP

School District MOU 2019-2020

- 3) Compensate the identified Mentor for each Teacher Candidate according to rates, policies and procedures at the District-level." The California Agricultural Teachers' Induction Program must be informed of any changes to this language at least two weeks prior to the start of the Mentor's obligation to their candidate(s);
- 4) Payment for services from the California Agricultural Teachers' Induction Program to be \$2,250 per Teacher Candidate per year, non-refundable, no proration;
- 5) Payment billed based on approved *Participant Enrollment Confirmation*;
- 6) Process Mentor and other payments in a timely way based upon approved MOUs and other budget documents; and
- 7) Provide Mentors and Teacher Candidates release time for training and observation in accordance with program policy.

Program Participation

Insofar as permitted by law, Davis Joint Unified School District (LEA for YSCTC and CATIP) shall assume the defense and hold harmless District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of the sole fault or negligence of Davis Joint Unified School District, its officers, agents or employees, arising out of its performance under the terms of this agreement.

Insofar as permitted by law, the District shall assume the defense and hold harmless the Davis Joint Unified School District and/or any of its officers, agents or employees from any liability, damages, costs, or expenses of any kind whatsoever, including attorneys' fees, which may arise by reason of any harm to person(s) or property received or suffered by reason of the sole fault or negligence of the District, its officers, agents or employees, arising out of their performance under the terms of this agreement.

Compliance with Applicable Laws

This Memorandum of Understanding shall comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable.

Other Conditions

Any and all products developed by California Agricultural Teachers' Induction Program are the exclusive property of the California Agricultural Teachers' Induction Program. Schools, districts, their employees, staff and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the written permission of the California Agricultural Teachers' Induction Program.

The parties signed below, as the signatory representatives for their associated organizations, affirm their commitment to the stipulations outlined above:



Signature

Jared Caylor

Printed Name

Superintendent

Title

jcaylor@corninghs.org

Email

Corning Union High School District

Organization

Signature

Bruce Colby

Printed Name

Chief Business Officer

Title

07/26/19

Date

Davis Joint Unified School District

Organization



May 20, 2019

Dear Administrator,

Thank you for partnering with Alliance for Teacher Excellence in support of teacher development and student learning. Our goal is to support your new teacher(s) during their most challenging years of teaching, to accelerate teacher efficacy, and to increase student achievement through high quality mentoring. ATE has also partnered with New Teacher Center to offer a coaching model that supports all teachers in developing their teaching practice, including induction candidates.

Enclosed you will find our 2019-2020 Memorandum of Understanding. Due to the adoption of new Induction Standards by the California Commission on Teacher Credentialing in December of 2015, the BTSA induction model that educators have known for many years no longer exists. The new California Teacher Induction model calls for "collaboration, communication and coordination with districts to establish a coherent overall system of support". Our goal is that our MOU communicates the conditions that foster success for your teachers and their mentors, while establishing transparency and trust with our stakeholders. Please note the MOU includes a request for the designation of District Coordinator to act as a liaison between your district and our program, in order to promote communication and strengthen our partnership.

Please return the signed MOU (p.6), along with the Site Administrator's and District Coordinator's signatures on Attachment 1 and Attachment 2, to the following address:

Tehama County Department of Education
Attn: Alliance for Teacher Excellence
1135 Lincoln Street
Red Bluff, CA 96080

Thank you once again for providing us an opportunity to partner with you, to establish a network of support for your new teachers and their mentors. If you have any questions regarding the MOU or the enrollment process, please feel free to contact me via email at induction@tehamaschools.org or by calling 530-528-7350.

Thank you,

Maria Elena Diaz
Administrator, Alliance for Teacher Excellence

**Memorandum of Understanding between
Tehama County Superintendent of Schools**

and

Participating County Offices of Education, Participating School Districts, or Employing Agencies

I. General

This Memorandum of Understanding (MOU) is between the Tehama County Superintendent of Schools, serving as the Local Education Agency ("LEA") for the Alliance for Teacher Excellence Induction Program ("PROGRAM"), and the County Office of Education, district, employing agency, or independent charter school ("DISTRICT") signing below. Throughout the MOU, new teachers are referred to as "Candidates" and veteran teachers are referred to as "Mentors." The term of this MOU commences on July 1, 2019, and terminates on June 30, 2020.

II. Purpose

The purpose of the MOU is to establish a formal working relationship between the DISTRICT, LEA, and the PROGRAM; set forth conditions, roles, and responsibilities that will govern this relationship; set forth the terms and conditions upon which the parties shall cooperate and share responsibility for performance of this Agreement. The PROGRAM will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the two year, individualized, job-embedded system of mentoring, support, and professional learning that begins in the teacher's first year for the state-accredited General Education Clear Credential Program, Education Specialist Clear Credential Program, and the Career Technical Education Clear Credential Program.

III. Eligibility

Eligible Candidates are those hired within the PROGRAM "Consortium" defined as the following counties: Butte, Glenn, Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity Counties. The following credential programs are available to Candidates: **Preliminary Credential Program** - for Candidates who meet the industry experience and prerequisite CCTC requirements for Designated Subjects Career Technical Education Credential and **Clear Credential Program** - for Candidates holding Preliminary Multiple Subject, Single Subject, Education Specialist, or Designated Subjects Career Technical Education Credential(s), and Out of State and Out of Country trained teachers. Candidates who hold a second Preliminary Credential and need to obtain a second Clear Credential; or who already hold one Clear Credential, previously participated in an accredited Induction Program, and need to obtain a second Clear Credential, are eligible to participate in the PROGRAM on a fee-for-service basis (Table A Fee Schedule). Refer to Attachment 5 as a guide in determining whether a Candidate is eligible for Induction. The PROGRAM Credentials Technician will use the credential status information provided by the California Commission on Teacher Credentialing to verify whether Candidates are eligible to be enrolled in a California Teacher Induction Program.

Once a Candidate is accepted and enrolls in the PROGRAM, TCDE offers the PROGRAM to the Candidate, meeting the adopted program standards, until the Candidate:

- A. completes the program;
- B. withdraws from the program;
- C. is dropped from the program based on established criteria; or
- D. is admitted to another program to complete the requirements, with minimal disruption, for the authorization.

In the event of program closure, TCDE will offer a teach out plan (Attachment 6), which includes individual transition plans for each Candidate, as well as a plan for Candidates to access their student records (Attachment 7).

IV. LEA and PROGRAM Responsibilities

(Tehama County Department of Education and Alliance for Teacher Excellence)

A. Accreditation:

1. Establish a program model in alignment with California Teacher Induction Standards to ensure PROGRAM accreditation status through the California Commission on Teacher Credentialing (CCTC) Accreditation System.
2. Submit accreditation reports and fees as required by CCTC.

B. Personnel:

1. Employ a PROGRAM Administrator whose primary duty is to administer the PROGRAM.
2. Employ Support Staff whose primary duty is to support the administration of the PROGRAM.
3. Employ Coaches whose primary duty is to provide professional development and support Mentors and Candidates in meeting PROGRAM requirements.

C. Internal Resources:

1. Provide sufficient and appropriate workspace for the PROGRAM Administrator and PROGRAM Support Staff.
2. Provide office support services for the PROGRAM, including, but not limited to, mail service, phone, fax, internet services, technology support, and meeting space for PROGRAM activities.
3. Provide business and legal services required for PROGRAM implementation.

D. Services Provided:

1. Provide a process for equitable distribution of support, formative assessment, and credential services to Candidates and Mentors in all participating DISTRICTs within the region.
2. Develop and provide professional development for Candidates and their Mentors to be held in multiple locations throughout the Consortium.
3. Advise Candidates of an Early Completion Option for "experienced and exceptional" Candidates.
4. Arrange for and monitor California State University, Chico, National University, and Simpson University Continuing Education Units for Candidates and Mentors.
5. Provide professional development for Site Administrators (topics may include Induction program preconditions and standards, their role in the Induction program, mentor selection, mentoring skills to support the Individualized Learning Plan, the importance of new teacher professional development, and the working conditions that optimize a Candidate's success).
6. Maintain a database for tracking each Candidate's progress toward completion of PROGRAM requirements.
7. Submit Clear Credential recommendations to the CCTC for Candidates who have successfully completed the requirements of the PROGRAM.

E. Communication:

1. Inform Candidates of the completion requirements for the Clear General Education Credentials (Multiple and/or Single Subject), Preliminary and Clear Designated Subjects Career Technical Education Credentials, and/or Clear Education Specialist Credentials.
2. Inform the DISTRICT of the Candidate's and Mentor's progress toward completion of PROGRAM requirements via district reports.

F. Stakeholder Engagement:

1. Convene PROGRAM Regional Advisory Council meetings a minimum of two times per year and Leadership Team meetings a minimum of four times per year to engage stakeholders in the decision making process and to support the continuous improvement of services provided to Mentors and Candidates.
2. Administer Mid-Year and End-of-Year surveys to Site Administrators, Mentors, and Candidates for the purpose of PROGRAM evaluation.

G. Financial:

1. Develop, establish, and process payment for contracts with Mentors (at a rate of \$1700 per Candidate) to participate in the PROGRAM Mentor trainings (coaching and mentoring skills, goal setting, use of appropriate mentoring instruments, and best practices in adult learning), reflect on their mentoring practice (Interaction Logs), engage with mentoring peers in professional learning networks, and meet weekly for an average of not less than one hour per week with each Candidate.
2. Establish and fulfill contracts with outside vendors for professional services as needed and/or required.
3. Assume overall fiscal responsibility for the administration of the PROGRAM budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or California Department of Education (CDE).
4. The PROGRAM will reimburse the DISTRICT a total of one substitute day per year at a rate of \$100 per day (one substitute day per Candidate and one substitute day per Mentor for conducting classroom observations).

V. DISTRICT Responsibilities

A. Personnel

1. Appoint a DISTRICT Coordinator (Attachment 2) whose assignment includes dedicated time to fulfill the DISTRICT Coordinator roles and responsibilities (possible designees may include Human Resource personnel, Site Administrator, Instructional Coach, or Curriculum and Instruction Administrator/Coordinator).

B. Enrollment and Mentor Selection

1. Upon hire, identify all Candidates who are eligible for PROGRAM services, as described by state guidelines (Attachment 5).
2. Notify each new Candidate of his or her responsibility to enroll in an Induction program in order to clear his or her Preliminary General Education, Education Specialist, and/or Designated Subjects Career Technical Education teaching credential and provide Candidates access to the PROGRAM enrollment webpage.
3. Enroll all Candidates by August 16, 2019 to allow the PROGRAM Support Staff sufficient time to confirm their eligibility and provide timely notifications before the start of the academic year. Teachers hired after the August 16, 2019 deadline will be considered on a case by case basis.

4. Assign a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of the Candidate's enrollment in the PROGRAM. Qualifications for Mentors must include, but are not limited to:
 - a) Mentors must hold a Clear Credential which is a match to that of the Credential Candidate (exceptions are made for Career Technical Education).
 - b) Mentors must have 3 or more years of effective teaching experience.
 - c) Mentors must have knowledge of the context and content of the Candidate's teaching assignment.
 - d) Mentors must demonstrate commitment to professional learning and collaboration.
 - e) Mentors must have the ability, willingness, and flexibility to meet the Candidate's needs for support.
 - f) Mentors must have the availability to attend the professional learning required, according to the model selected by the DISTRICT.
 - g) Mentors must possess basic computer skills (e.g. word processing, web navigation, e-mail, and file downloads/uploads).
 - h) Mentors must have access to a personal or district-issued computer and internet connection to complete online weekly documentation of services provided to the Candidate.
5. Notify the PROGRAM of the Mentor selection via the district enrollment form and provide Mentors access to the PROGRAM enrollment webpage.

C. Services Provided

1. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year for the Mentor and 2 per year for the Candidate).
2. Ensure each Mentor and Candidate has access to a laptop computer for each professional learning session.
3. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties. For Candidates assigned a "challenging" setting, the DISTRICT will mitigate working conditions by appropriating support services.
4. Conduct an initial orientation for Candidates that includes an introduction to the school's staff in order to build a learning community climate within the school.
5. Ensure that each Candidate receives an average of not less than one hour per week of individualized support and mentoring (a total of 31 hours or 1860 minutes).
6. Provide Candidates the opportunity to participate in professional learning that correlates to their Individualized Learning Plan professional growth goals.
7. Ensure that all school site administrative staff support the confidential nature of the Candidate-Mentor relationship. The ILP is designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes. PROGRAM assessments and activities shall not be considered in the Candidate's school and/or district evaluation.
8. Assist the PROGRAM in ensuring that all Mentors and Candidates attend required trainings and complete PROGRAM requirements.

D. Communication

1. The District Coordinator will communicate PROGRAM requirements to all Site Administrators (Attachment 1), including release time for participants to conduct required observations and employer input in the Candidate's development of an Individualized Learning Plan (ILP) within the first 60-days of enrollment in the PROGRAM.
2. Provide ongoing information about PROGRAM activities to the DISTRICT governing board.
3. Notify PROGRAM staff within 10 business days of any changes in the employment status, leaves of absence, or changes in teaching assignment of the enrolled Candidate(s) and Mentor(s).
4. Notify PROGRAM staff of a potential grievance (Attachment 8) or need for a Mentor reassignment.
5. Notify PROGRAM staff of any Candidate who discontinues PROGRAM participation.

E. Stakeholder Input

1. Participate in PROGRAM evaluation by providing feedback via the Site Administrator Mid-Year and End-of-Year surveys.
2. Participate in the CCTC Accreditation Cycle (Site Review interviews, etc.) as needed.
3. DISTRICT appoints a minimum of one liaison to serve on the PROGRAM'S Regional Advisory Council. The liaison(s) should be a designee authorized by the DISTRICT to fulfill the roles and responsibilities assigned to him or her. The liaison supports the PROGRAM by providing ongoing updates, communication, and information to and from the DISTRICT.

F. Financial

1. The DISTRICT will assume financial responsibility of all Credential PROGRAM Fees for each Candidate enrolled in the PROGRAM. Refer to the Fee Schedule in Table A.
 - a) The PROGRAM will provide a refund to the DISTRICT in the event that a Candidate discontinues PROGRAM participation. Refer to the Refund Schedule in Table B.
2. Provide Candidates and Mentors release time for formal and informal observations (a minimum of 2 per year per Mentor and 2 per year per Candidate).
 - a) The PROGRAM will reimburse the DISTRICT a total of one substitute day (\$100 per day) per year, per Candidate and per Mentor for conducting formal and informal classroom observations.
 - b) District shall submit billing to the PROGRAM by June 10, 2020.
 - c) Additional substitute costs incurred will be the responsibility of the DISTRICT.

G. Expectations

1. **Expectations of Site Administrator:** DISTRICT shall ensure that each district employee who is designated as a Site Administrator understands that the knowledge, attitudes, and actions of the Site Administrator are critical to the success of the Induction Program. DISTRICT shall provide each Site Administrator a copy of the responsibilities set forth in Attachment 1, Expectations of Site Administrators.
2. **Expectations of District Coordinator:** DISTRICT shall ensure that each district employee who is designated as a District Coordinator for the Induction Program have certain responsibilities, including but not limited to those set forth in Attachment 2. DISTRICT shall provide the District Coordinator a copy of the responsibilities set forth in Attachment 2, Expectations of District Coordinators.
3. **Expectations of Mentor:** DISTRICT shall ensure that each Mentor, whom the district/school assigns to provide support services to a Candidate, complies with the terms and conditions set forth in Attachment 3, Expectations of Mentors.

4. **Expectations of Candidate:** DISTRICT shall ensure that each Candidate who participates in one or more Induction Programs complies with the terms and conditions set forth in Attachment 4, Expectations of Candidates.

VI. County Offices of Education

- A. Assign one or more credential analyst and/or related personnel to work directly with PROGRAM Staff to assist in identifying Candidates who are eligible for PROGRAM services as described by state guidelines and to assist school DISTRICT staff in identifying eligible Candidates.

VII. Compliance with CTC Requirements

- A. Pursuant to Education Code Section 4427(a) both parties agree to adhere to the General and Program Preconditions established by the CTC, which are attached to this MOU as Attachments 9-11 and incorporated into the MOU.

VIII. Non-Discrimination Clause

- A. Any service provided by either party pursuant to this agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations. TCDE and DISTRICT agree to make all personnel decisions without unlawful discrimination, including decisions regarding the admission, retention or graduation of students, and decisions regarding the employment, retention or promotion of employees.

Each party hereto agrees to hold harmless and to indemnify the other party, its officers and employees, against liability for damages for death or bodily injury to persons, injury to property, or any other loss, damage, or expense arising from the negligence, willful misconduct or omission of the party which committed the act, and while acting under the terms and conditions of the Agreement. Should any action be brought to enforce any of the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees. Both parties as certified by the signatures below agree to the provisions of this agreement:



Richard DuVarney, Superintendent



Superintendent/Clerk/Authorized Agent

Tehama County Department of Education

District Name: Corning Union High School

Date:

5/23/19

Print Name:

Jared Caylor

Date:

8/15/19

Table A: 2019-2020 Fee Schedule

Service	Fee
Clear Credential Program Fee <ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, and Clear Education Specialist Credential, or includes enrollment of one Candidate in the Clear Designated Subjects (CTE) program <i>includes a Mentor Stipend Fee of \$1,700</i> 	\$4,200 per year
Dual Credential Program Fee <ul style="list-style-type: none"> includes enrollment of one Candidate in one or more of the following programs: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential, and a concurrent enrollment in a Clear Designated Subjects (CTE) program <i>includes a Mentor Stipend Fee of \$1,700</i> 	\$4,450 per year
Early Completion Option Program Fee <ul style="list-style-type: none"> includes enrollment of one Candidate in an accelerated program for one of the following credentials: Clear Multiple Subject Credential, Clear Single Subject Credential, or Clear Education Specialist Credential the Candidate must be an experienced and exceptional teacher, and must meet the program criteria to gain admission in the Early Completion Option (ECO) Program 	\$4,450 one-time fee
Second Clear Credential Program Fee - Education Specialist (Level I) <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Education Specialist Program to meet PROGRAM requirements the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 	\$500 one-time fee
Preliminary Credential Program Fee-Designated Subjects (CTE) <ul style="list-style-type: none"> includes support with the completion and submission of form 41-4 includes appraisal of requirements for the preliminary and clear credentials, as well as the program of personalized preparation 	\$250 one-time fee
Second Clear Credential Program Fee - Designated Subjects (CTE) <ul style="list-style-type: none"> includes enrollment of one Candidate in a self-paced independent study Designated Subjects (CTE) Program the Candidate must have completed teacher induction for a previous credential or received their first clear credential before 2002 the Candidate must hold a Clear General Education or Clear Education Specialist Credential 	\$500 one-time fee
Extended Year Credential Program Fee If the Candidate goes beyond the two year program due to lack of progress or missing requirements, an additional fee of \$1000 per year, per Candidate will be applied. Additional yearly fees may apply if a Mentor is assigned to support the Candidate beyond the two year program. Additional fees will be based on the level of mentoring recommended.	Program Fee: \$1000 per year Mentor Stipend Fee: Level I \$1,700 per year Level II \$850 per year Level III \$425 per year

Table B: 2019-2020 Refund Schedule

Date Program receives written notice from District that a Candidate and Mentor will not be participating in the Program	Amount of Refund
July 1 - August 31	100% of Credential Program Fee
September 1 - October 31	75% of the Credential Program Fee
November 1 – November 31	50% of the Credential Program Fee
December 1 – December 31	25% of the Credential Program Fee
January 1 - June 30	No refund

Attachment 1

Expectations of Site Administrators

Enrollment

1. Assist the District and/or District Coordinator in assigning a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of enrollment in the program.
 - a. To the extent possible, match Candidates with Mentors according to site of the teaching assignment, credential(s) held, and subject matter/grade level taught.
2. Collaborate with district leadership to determine the most appropriate mentoring system for the Mentors and Candidates enrolled (Coaching Model or Mentoring Model).

Communication

1. Set a positive tone for the induction experience by communicating to teachers and Mentors your commitment to teacher development and teacher leadership in support of student learning.
2. Support the confidential nature of the Mentor-Candidate relationship.

Program Completion

1. Meet at least three times per year with the Mentor and Candidate to provide input regarding the ILP goals, to support alignment of induction work with district/site initiatives, to problem solve and offer district resources, to provide formative feedback to guide mentoring, and to learn about their induction experience.
2. Provide input into the development of the Candidate's Individualized Learning Plan (ILP) within the first 60 days of enrollment in the Induction program.
 - a. The Individualized Learning Plan must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.
3. Provide necessary release time for Candidates and Mentors to attend scheduled trainings and professional development related to their Individualized Learning Plan goals, and to complete required observations.
4. Support the Candidate's use of classroom video as a component of the mentoring and induction process.
5. Assist the program in ensuring that all Mentors and Candidates complete program requirements (attendance to professional learning, an average of not less than one hour per week of mentoring, triad meetings, coaching sessions, and Interaction Logs).

District:

Site Administrator:

Signature:

Date:

Attachment 2

Expectations of District Coordinator

Enrollment

1. Identify all Candidates who are eligible for induction, as described by state guidelines.
2. Assist the District and/or Site Administrator(s) in assigning a qualified Mentor, who meets CCTC identified criteria, to each eligible Candidate within 30 days of enrollment in the program.
 - a. To the extent possible, match Candidates with Mentors according to the site of the teaching assignment, credential(s) held, and subject matter/grade level taught.
3. Communicate with district leadership to determine the most appropriate mentoring system for the Mentors and Candidates enrolled (Coaching Model or Mentoring Model).
4. Follow the enrollment process and timeline in order to provide your Candidates and Mentors timely support and training at the beginning of the school year.
 - a. Complete the district enrollment according to the deadlines: Year 2: June 15 & Year 1: August 16th
 - b. Inform Mentors and new teachers of the induction program and provide them the enrollment link as early as possible.
5. Confirm with your IT department that teachers will be allowed to join our Google Classroom using their school account. If you have any questions about security or the process of allowing your teachers to join outside of your own district domain, please contact the TCDE IT department at (530) 528-7247. If your teachers will be unable to use their school email address to join our Google Classrooms, please call ATE and let our office staff know as soon as possible so that we can make alternative arrangements with Mentors and Candidates.

Communication

1. Set a positive tone for the induction experience by communicating to Candidates and Mentors your district's commitment to teacher development and teacher leadership in support of student learning.
2. Monitor and be responsive to ATE staff communication regarding your Mentors and Candidates.
3. Complete ATE surveys three times per year.
 - a. Notify program staff, within 10 business days, of any changes in the employment status or teaching assignment of Candidate(s) and Mentor(s), including leaves of absence.
 - b. Notify program staff, within 10 business days, of any Candidate or Mentor who discontinues program participation.
 - c. Notify program staff of a grievance (Attachment 11) or potential need for Mentor reassignment.
4. Communicate program requirements to Site Administrators, including release time for participants to conduct required observations and employer input in the Candidate's development of an Individualized Learning Plan (ILP) within the first 60-days of enrollment.
 - a. The ILP must be designed and implemented solely for the professional growth and development of the Candidate and not for evaluation for employment purposes.

Program Completion

1. Assist the program in ensuring that all Mentors and Candidates complete program requirements (attendance to professional learning, an average of not less than one hour per week of mentoring, triad meetings, coaching sessions, and Interaction Logs).
2. Provide Candidates and Mentors release time for ongoing observations (a minimum of 2 per year for Mentors and Candidates).

District:

District Coordinator:

Email address:

Signature:

Date:

Attachment 3

Expectations of Mentors

Facilitate Growth

1. Establish and maintain a confidential and collaborative relationship that supports my teacher's immediate and long term needs.
2. Provide "just in time" support and longer term analysis of my teacher's teaching practice to promote enduring professional skills.
3. Assure my teacher receives an average of not less than 1 hour per week of individualized support provided or coordinated by me (a total of 31 hours or 1860 minutes).
 - a. Maintain a current and accurate Interaction Log by documenting each conversation on a weekly basis.
 - b. Develop a thoughtful relationship with my teacher characterized by openness and reflection.
 - c. Facilitate reflective, ongoing conversations with my teacher to support job-embedded professional learning, effectiveness of instruction, and analysis of student data.
4. Collaboratively develop the Individualized Learning Plan with my teacher and assist him/her in collecting evidence of growth.
 - a. Submit my teacher's initial goal(s) within the first 60 days of enrollment (orientation date) via Google Classroom.
 - b. Continuously update the ILP to maintain current and accurate documentation of my teacher's progress throughout the year for ATE coaches and staff.
 - c. Submit all cycles of inquiry by final program deadline.
5. Meet with my teacher and his/her administrator to discuss my teacher's goals and the district's initiatives in order to identify resources needed to support their ILP (three times per year).
6. Observe my teacher informally (as needed) and formally (a minimum of two times per year) to provide feedback on their classroom instruction and to guide my mentoring.
7. Support my teacher in sharing their growth achieved over 2 years in teacher induction before a small group of educators (Presentation of Growth).

Develop Mentoring Practice

1. Develop a growth plan to support the development of my mentoring practice.
2. Participate in the orientation, the ILP seminar(s), and the mentor forums.
3. Meet with my coach three times per year to support my mentoring practice.
4. Develop the ability to guide my teacher's use of the Continuum of Teaching Practice to impact their growth.

Provide Resources

1. Bring technology (laptop, tablet, etc.) and mentoring materials to each ATE event.
 - a. Device must be able to connect to wireless internet, Google Chrome Browser, all Google Apps, and a Gmail account for Google Classroom access.
2. Connect my teacher with available resources to support their professional growth and accomplishment of the ILP goals.

Collaborate with Induction Leadership

1. Inform program staff if my teacher and I are not working together in a professional and productive manner. Changes can always be made and there is no fault or blame on anyone.
2. Monitor and be responsive to all ATE communications, including all notifications through Google Classroom.
3. Participate in the evaluation process and provide feedback on program effectiveness via surveys (ATE events, Mid-year, and End-of Year).

Attachment 4

Expectations of Candidates

Develop Teaching Practice

1. Maintain a growth mindset.
2. Demonstrate a commitment to professional learning and collaboration.
3. Demonstrate a willingness to receive support and guidance.
4. Collaboratively develop the ILP with my Mentor and collect evidence of my growth.
 - a. Identify my initial ILP goal(s) within the first 60 days of enrollment (orientation date).
5. Meet with my Mentor and Site Administrator to seek input regarding my ILP goals (three times per year).
6. Participate in observations to support my professional learning and my ILP goals (a minimum of two times per year).
7. Participate in professional learning to support my ILP goals.
8. Meet an average of not less than 1 hour per week with my Mentor to receive individualized support (a total of 31 hours or 1860 minutes).
9. Attend Orientation, coaching sessions, and ILP seminar(s).
10. Share the growth I achieved during my 2 years in teacher induction before a small group of educators (Presentation of Growth).

Collaborate with Induction Leadership

1. Inform program staff if my Mentor and I are not working together in a professional and productive manner.
 - a. Changes can always be made and there is no fault or blame on anyone.
2. Monitor and be responsive to all ATE communications, including any notifications through Google Classroom.
3. Utilize technology (laptop, tablet, etc.) to complete induction requirements and access resources.
 - a. Device must be able to connect to wireless internet, Google Chrome Browser, all Google Apps, and a Gmail account for Google Classroom access.
4. Participate in the evaluation process and provide feedback on program effectiveness via surveys (ATE events, Mid-year, and End-of Year).

Attachment 5

Induction Eligibility Guide

Use this guide to determine whether a newly hired teacher needs to enroll in an Induction Program. Please note that this is a tool for your reference. Do not submit this form to Alliance for Teacher Excellence.

Name:

Date of Hire:

Check all credentials held:	<input checked="" type="checkbox"/>	Induction Enrollment is:
SB 2042 Credential (Credential renewal code will be R141 or R14S)		Required
Preliminary Designated Subjects: Career Technical Education		Required
Level 1 or Preliminary Education Specialist Credential		Required
Ryan Preliminary Credential – based on out of state experience (less than 2 years)		Required
Ryan Preliminary Credential – prepared out of country (no matter the years of experience)		Required
Ryan Preliminary Credential – CA trained (credential renewal code may be R14T, R14S, R14C or R14R)		Not required, but the teacher is eligible

If the teacher does not currently hold any of the above preliminary credentials, use the chart below:

Has the teacher completed a preliminary credential program?	Yes	No
If yes, does the teacher have a preliminary credential application in progress?	Yes	No
Additional Notes:		
Was a Temporary County Certificate (TCC) completed?	Yes	No
Issuance date of the preliminary credential entered on the Temporary County Certificate (TCC):		

Enrollment in Induction:

Does the teacher need to enroll in Alliance for Teacher Excellence?	Yes	No
Has the teacher previously completed Year One of an Induction Program?	Yes	No
If yes, list the name of the Induction Program and the year the teacher completed Year One:		
Potential Mentors:		
Name of Mentor assigned:		
Date enrollment form was submitted to Alliance for Teacher Excellence:		
Confirmation of enrollment received on:		

Attachment 6

Teach Out Plan

The Tehama County Department of Education shall offer the approved programs, meeting the adopted standards, until the candidate:

1. completes the program;
2. withdraws from the program, following the program withdrawal process.
3. is dropped from the program due to change in employment status; or
4. is admitted to another approved program to complete the requirements, with minimal disruption, for the authorization.

In the event Tehama County Department of Education's educator preparation program closes, the following teach out plan will be put into place:

- All student records will continue to be maintained within the Tehama County Department of Education educator preparation program department, and electronic databases with continued access through the Program Completion/Records Request Form for all candidates at the time of closure.
- All candidates enrolled at the time of a program closure will be referred to local educator preparation programs including but not limited to: Tri-County Induction Program (Sutter COE), Sacramento County Office of Education School of Education, Placer County Office of Education's Educator Preparation Program, and Yolo-Solano Center for Teacher Development. The TCDE educator preparation program assumes all responsibility for supporting their transition into a teacher induction program listed above.
- In the event of a program closure, the Tehama County Superintendent of Schools will assume full responsibility for the continued maintenance and access to student records, as well as ensure all candidates are enrolled in regional educator preparation programs as listed above.
- In the event that the Candidate transfers to another teacher induction program before completing the 2 year program, TCDE will collaborate with the Candidate and the receiving Teacher Induction Program to provide an end-of-year transcript and their Individualized Learning Plan to communicate their status in completing the TCDE educator preparation program requirements to support the Candidate's transition.

Attachment 7
Records Request Form

Tehama County Department of Education Program Records Request Form

Candidates of the Tehama County Department of Education educator preparation programs have access to and will be provided documents for the purpose of verifying academic units and program completion.

Category	Response
Date of request	
Name of Candidate	
Dates Attended Program	to
Preference in receiving documents	E-mail Mail Both
Preferred E-mail address	
Mailing address	
Phone Number	

***** For TCDE Educator Preparation Program Office Use Only*****

Year of Induction Participation	Program Documentation Provided	Included <input checked="" type="checkbox"/>
	Verification of Program Requirements Completed	
Request completed by: (TCDE educator preparation program personnel)		Date:

Attachment 8

Grievance Policy

The purpose of this Grievance Policy is to establish guidelines for responding to and resolving grievances in such a way that the rights of Teacher Induction clients and staff and the standards and rules governing the approved Tehama County Department of Education educator preparation program are protected. It is the intention of the program to support all Tehama County Department of Education educator preparation program stakeholders in completing a successful teacher induction process. To that end, concerns should be attempted to be resolved at the lowest possible level, starting with the person or process the complaint is concerning. If the complaint cannot be resolved at this level, the following grievance policy shall apply. The following is the process for grievances concerning the teacher induction program:

1. If the complaint cannot be resolved between the concerned parties, the complainant should present his or her concerns in writing to the District Coordinator. The District Coordinator will schedule a meeting within 10 working days to attempt to resolve the complaint. If the complaint is not resolved with the District Coordinator, the complainant shall move to step 2 of the grievance process.
2. The complainant shall submit his or her complaint in writing, along with the reasons the complaint is not resolved at the District Coordinator level, to the Program Administrator or the Program Consultant of the TCDE educator preparation program. The Program Administrator or the Program Consultant will schedule a meeting, either in person or via conference call, with the complainant within 10 working days of receiving the written complaint.
3. After meeting with the Program Administrator or the Program Consultant of the TCDE educator preparation program and the complainant is still not satisfied with the resolution, he or she may refer his or her concern to the Associate Superintendent of the Tehama County Department of Education.
4. The Associate Superintendent shall contact the complainant to hear the concerns expressed. The complainant shall be instructed to present a written and signed summary of the complaint, which shall set forth in detail all of the facts upon which the complaint is based, including names, dates and other specifics. If the complainant fails to put the complaint in writing and fails to sign his or her name to the complaint, the Associate Superintendent is not required to proceed any further on the matter of the complaint and it may be dropped.
5. Within five working days of the receipt of the written and signed complaint, the Associate Superintendent shall schedule a meeting with the complainant to review the allegations of concern. The complainant will have the opportunity to repeat the complaint orally and the Program Administrator of the TCDE educator preparation program will have an opportunity to present information relevant to the complaint.
6. An investigation of the complaint will be conducted and the Associate Superintendent will make a determination as to what action, if any, should be taken.
7. Once the Associate Superintendent's decision is made, the complainant shall be informed in writing of the decision within five working days.
8. If the complainant is dissatisfied with the Associate Superintendent's decision, the Tehama County Department of Education Board of Trustees may decide, in its sole discretion, to review the matter. Such review shall be in closed session, to the extent permitted by law, pursuant to the Ralph M. Brown Act during a regularly scheduled Board meeting.
9. During its review, the Board of Trustees shall examine such documents and materials and interview such persons, as it may deem appropriate, in its sole discretion. Once the Board's decision is made, the complainant shall be informed in writing of the decision within five working days. Confidential or privileged information shall not be disclosed to the complainant. The decision of the TCDE Board of Trustees shall be final.

Attachment 9

General Institutional Preconditions

General Statement Applicable to all Preconditions for all Educator Preparation Programs

Pursuant to Education Code Section 44227 (and 44265 where applicable for Education Specialist Program) each program of professional preparation that leads to a teaching or services credential shall adhere continually to the following requirements of California State Law or Commission Policy. Each institution must respond to the general preconditions as well as all other applicable program specific preconditions.

(1) Accreditation and Academic Credit. The program(s) must be operated by

- (a) **Institutions of higher education:** A college or university that (i) is fully accredited by the Western Association of Schools and Colleges or another of the six regional accrediting associations, and (ii) grants baccalaureate academic credit or post baccalaureate academic credit, or both. An institution approved to offer educator preparation in California must notify the Commission within 30 days if its regional accreditation status changes.
- (b) **School districts or other non-regionally accredited entities:** The Superintendent or CEO of the district or entity shall submit verification of the governing board's approval of sponsorship of the program.

(2) Enrollment and Completion. Once a candidate is accepted and enrolls in an educator preparation program, the approved program sponsor must offer the approved program, meeting the adopted standards, until the candidate:

- i. completes the program;
- ii. withdraws from the program;
- iii. is dropped from the program based on established criteria; **or**
- iv. is admitted to another approved program to complete the requirements, with minimal disruption, for the authorization.

In the event the program closes, a teach out plan, which includes individual transition plans for each candidate as well as a plan for candidates and graduates to access their student records would need to be developed.

(3) Responsibility and Authority. To be granted continuing accreditation by the Committee on Accreditation, the entity shall provide the following information:

- (a) Identify the position within the organizational structure that is responsible for ongoing oversight of all educator preparation programs offered by the entity (including educator preparation programs offered by an extension division, if any).
- (b) Provide a description of the reporting relationship between the position described in (a) and the individual(s) who coordinate each educator preparation program offered by the entity. If a reporting relationship is indirect, describe the levels of authority and

responsibility for each educator preparation program. Include an organizational chart for the institution as well as the division(s) within the institution responsible for the oversight of educator preparation programs; include any parent organization, outside organization(s), or partner(s) who will be involved in the oversight of the educator preparation unit and/or responsible for any aspect of program delivery.

- (c) Provide policies to ensure that duties regarding credential recommendations are provided solely by persons who are current employees of the Commission approved institution.

(4) Lawful Practices. To be granted continuing accreditation by the Committee on Accreditation, a program of professional preparation must be proposed and operated by an entity that makes all personnel decisions without unlawful discrimination. These decisions include decisions regarding the admission, retention or graduation of students, and decisions regarding the employment, retention or promotion of employees.

(5) Commission Assurances. To be granted continuing accreditation by the Committee on Accreditation, the program sponsor must:

- (a) assure that the sponsor will fulfill all of the applicable standards of program quality and effectiveness that have been adopted by the Commission,
- (b) assure that all candidates participating in public school-based field activities hold a Certificate of Clearance from the Commission,
- (c) assure that the approved program sponsor will cooperate in an evaluation of the program by an external team or a monitoring of the program by a Commission staff member, and
- (d) assure that the approved program sponsor will participate fully in the Commission's accreditation system, including the timely submission of documents required for accreditation.

(6) Requests for Data. To be granted continuing accreditation by the Committee on Accreditation, the entity must identify a qualified officer responsible for reporting and responding to all requests from the Commission for data including, but not limited to, program enrollments, program completers, examination results, including performance assessments, and state and federal reporting within the time limits specified by the Commission. Institutional contact information must be updated annually.

(7) Veracity in all Claims and Documentation Submitted. To be granted continuing accreditation by the Committee on Accreditation, the entity must positively affirm the veracity of all statements and documentation submitted to the Commission.

(8) Grievance Process. To be granted continuing accreditation by the Committee on Accreditation, the approved program sponsor must have a clearly delineated grievance process for candidates and applicants. The grievance process information must be

accessible to all candidates and applicants and the institution must be prepared to provide documentation that candidates have been informed of the grievance process and that the process has been followed.

(9) Faculty and Instructional Personnel Participation. All faculty and instructional personnel employed by colleges and universities who regularly teach one or more courses in an educator preparation program leading to a credential, shall actively participate in the public school system at least once every three academic years, appropriate to their credential area. Faculty who are not in the Department, School or College of Education are exempt from this requirement. *Reference: Education Code Section 44227.5 (a) and (b).*

(10) Communication and Information. To be granted continuing accreditation by the Committee on Accreditation, the approved program sponsor must provide easily accessible and accurate information to the public, prospective educators, and enrolled candidates about the requirements for admission and successful completion for all its educator preparation programs.

(11) Student Records Management, Access, and Security. To be granted continuing accreditation by the Committee on Accreditation, the sponsor must demonstrate that it will maintain and retain student records in accordance with the institution's record retention policy. Institutions will provide verification that:

- (a) Candidates and graduates will have access to and be provided with transcripts and/or other documents for the purpose of verifying academic units and program completion.
- (b) All candidate records will be maintained at the main institutional site or central location (paper or digital copies).
- (c) Records will be kept securely in locked cabinets or on a secure server located in a room not accessible by the public.

(12) Disclosure. Institutions must disclose information regarding any outside organizations that will be providing any direct educational services as all or part of the educator preparation programs sponsored by the institution and identify the type of services the outside organization will provide.



Revised California General Education Induction Program Preconditions and Standards

Attachment 10

Summary

General Education Induction Program Preconditions and Standards were adopted at the December 4, 2015 Commission meeting as part of the comprehensive effort to strengthen and streamline the accreditation system. These preconditions and standards will replace the current General Education Induction Program Preconditions and Standards that were initially adopted in 2008 as well as the Clear Credential Program Standards that were initially adopted in 2009.

Background

The Commission's General Education Induction Program Preconditions and Standards apply to institutions approved to offer educator preparation programs leading to a Clear Multiple or Single Subject California credential and are intended to ensure the successful implementation of a general education induction program. The General Education Induction Program Preconditions are the foundational components necessary to allow a local education agency or institution of higher education to offer an Induction program. The General Education Induction Program Standards set forth the program requirements that must be provided to candidates prior to being recommended for a general education clear credential. The new 2015 induction program preconditions and standards represent a greater focus on candidate outcomes, that is, what a candidate knows and can demonstrate at the completion of the induction program and provide greater specificity in defining the mentoring relationship as foundational to induction.

The new General Education Induction Preconditions and Program Standards are a result of the Commission's efforts to streamline and strengthen the accreditation system including a stronger focus on program outcomes. Feedback was gathered throughout 2014-15 and the Commission adopted the Program Standards on December 3, 2015.

Technical assistance will be provided beginning in Spring 2016 and continuing through 2016-17 to assist programs with the transition planning and provide input regarding the understanding of the 2015 Standards. The current timeline includes the expectation that all programs will be aligned to the 2015 Induction Program Standards by September 1, 2017.

The 6 2015 General Education Induction standards, are as follows:

- Standard 1: Program Purpose
- Standard 2: Components of the Mentoring Design
- Standard 3: Designing and Implementing Individual Learning Plans within the Mentoring System
- Standard 4: Qualifications, Selection and Training of Mentors
- Standard 5: Determining Candidate Competence for the Clear Credential Recommendation
- Standard 6: Program Responsibilities for Assuring Quality of Program Services

****It is the Commission's Expectation that all individuals enrolling in programs for the 2017-18 academic year will be in programs adhering to the new 2015 Program Standards.***

Preconditions for General Education Induction Programs

1. Each Induction program must be designed to provide a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching.
2. The Induction program must identify and assign a mentor to each participating teacher within the first 30 days of the participant's enrollment in the program, matching the mentor and participating teacher according to grade level and/or subject area, as appropriate to the participant's employment.
3. Each Induction program must assure that each participating teacher receives an average of not less than one hour per week of individualized support/mentoring coordinated and/or provided by the mentor.
4. Goals for each participating teacher must be developed within the context of the Individual Learning Plan (ILP) within the first 60 days of the teacher's enrollment in the program.
5. The Individual Learning Plan must be designed and implemented solely for the professional growth and development of the participating teacher and not for evaluation for employment purposes.
6. An Induction program sponsor must make available and must advise participants of an Early Completion option for "experienced and exceptional" candidates who meet the program's established criteria.

Induction Program Design for Mentoring Clear Teaching Credential Candidates Standard 1: Program

Purpose

Each Induction program must support candidate development and growth in the profession by building on the knowledge and skills gained during the Preliminary Preparation program to design and implement a robust mentoring system, as described in the following standards, that helps each candidate work to meet the *California Standards for the Teaching Profession*.

Standard 2: Components of the Mentoring Design

The Induction program's mentoring design must be based on a sound rationale informed by theory and research, and must provide multiple opportunities for candidates to demonstrate growth in the *California Standards for the Teaching Profession*. The mentoring approach implemented by the program must include the development of an Individualized Learning Plan (ILP) for candidates based on needs determined by the teacher and program provider, in consultation with the site administrator and guided by the Preliminary Program Transition Plan. The ILP must address identified candidate competencies that support the recommendation for the credential. Mentoring support for candidates must include both "just in time" and longer term analysis of teaching practice to help candidates develop enduring professional skills. The program's design features both individually and as a whole must serve to strengthen the candidate's professional practice and contribute to the candidate's future retention in the profession.

Standard 3: Designing and Implementing Individual Learning Plans within the Mentoring System

The Individualized Learning Plan (ILP) must address the *California Standards for the Teaching Profession* and provide the road map for candidates' Induction work during their time in the

program along with guidance for the mentor in providing support. The ILP must be collaboratively developed at the beginning of Induction by the candidate and the mentor, with input from the employer regarding the candidate's job assignment, and guidance from the program staff. The ILP must include candidate professional growth goals, a description of how the candidate will work to meet those goals, defined and measurable outcomes for the candidate, and planned opportunities to reflect on progress and modify the ILP as needed. The candidate's specific teaching assignment should provide the appropriate context for the development of the overall ILP; however, the candidate and the mentor may add additional goals based on the candidate's professional interests such as, for example, advanced certifications, additional content area literacy, and early childhood education. Within the ILP, professional learning and support opportunities must be identified for each candidate to practice and refine effective teaching practices for all students through focused cycles of inquiry.

The program must assist the candidate and the mentor with assuring the availability of resources necessary to accomplish the ILP. The program must ensure dedicated time for regular mentor and candidate interactions, observations of colleagues and peers by the candidate, and other activities contained in the ILP. In addition, the mentoring process must support each candidate's consistent practice of reflection on the effectiveness of instruction, analysis of student and other outcomes data, and the use of these data to further inform the repeated cycle of planning and instruction. Within the ongoing mentoring interactions, the mentor must encourage and assist candidates to connect with and become part of the larger professional learning community within the profession.

Standard 4: Qualifications, Selection and Training of Mentors

The Induction program assigns qualified mentors and provides guidance and clear expectations for the mentoring experience based on the program's design. Qualifications for mentors must include but are not limited to:

- Knowledge of the context and the content area of the candidate's teaching assignment
- Demonstrated commitment to professional learning and collaboration
- Possession of a Clear Teaching Credential
- Ability, willingness, and flexibility to meet candidate needs for support
- Minimum of three years of effective teaching experience

Guidance and clear expectations for the mentoring experience provided by the program must include but are not limited to:

- Providing "just-in-time" support for candidates, in accordance with the ILP, along with longer-term guidance to promote enduring professional skills
- Facilitation of candidate growth and development through modeling, guided reflection on practice, and feedback on classroom instruction
- Connecting candidates with available resources to support their professional growth and accomplishment of the ILP
- Periodically reviewing the ILP with candidates and making adjustments as needed

The program must provide ongoing training and support for mentors that includes, but is not limited to:

- Coaching and mentoring

- Goal setting
- Use of appropriate mentoring instruments
- Best practices in adult learning
- Support for individual mentoring challenges, reflection on mentoring practice, and opportunities to engage with mentoring peers in professional learning networks
- Program processes designed to support candidate growth and effectiveness

Standard 5: Determining Candidate Competence for the Clear Credential Recommendation

The Induction program must assess candidate progress towards mastery of the *California Standards for the Teaching Profession* to support the recommendation for the clear credential. The documentation of candidate progress must reflect the learning and professional growth goals indicated within the Individualized Learning Plan and evidence of the candidate's successful completion of the activities outlined in the ILP.

Prior to recommending a candidate for a Clear Credential, the Induction program sponsor must verify that the candidate has satisfactorily completed all program activities and requirements, and that the program has documented the basis on which the recommendation for the clear credential is made. The program sponsor's verification must be based on a review of observed and documented evidence, collaboratively assembled by the candidate, the mentor and/or other colleagues, according to the program's design. The Induction program's recommendation verification process must include a defensible process of reviewing documentation, a written appeal process for candidates, and a procedure for candidates to repeat portions of the program, as needed.

Standard 6: Program Responsibilities for Assuring Quality of Program Services

The program must regularly assess the quality of services provided by mentors to candidates, using criteria that include candidate feedback, the quality and perceived effectiveness of support provided to candidates in implementing their Individualized Learning Plan, and the opportunity to complete the full range of program requirements. Induction program leaders must provide formative feedback to mentors on their work, including establishment of collaborative relationships. Clear procedures must be in place for the reassignment of mentors, if the pairing of candidate and mentor is not effective.

The program must provide a coherent overall system of support through the collaboration, communication and coordination between candidates, mentors, school and district administrators, and all members of the Induction system.

Attachment 11
Preconditions for Designated Subjects Teaching Credentials

Designated Subjects Career Technical Education

- (1) To be granted preliminary approval or continued approval by the Commission as a program of personalized preparation, the program must be developed, submitted and implemented by an LEA. An LEA, as it applies to Designated Subjects Vocational Education Teaching Credentials means any of the following categories of agencies:
- (a) A California public school or consortium of school districts;
 - (b) A California county superintendent of schools office;
 - (c) A California regional occupational program or center;
 - (d) A California State Agency;
 - (e) A Commission-approved teacher preparation institution.

Source: California Administrative Code, Title 5, Education, Section 80034(c)

- (2) A LEA desiring to develop a program of personalized preparation for the designated subjects teaching credential or for the designated subjects supervision and coordination credential shall file with the Commission on Teacher Credentialing an application for approval, signed by the Chief Administrative Officer of the agency or agencies constituting the LEA. This application shall include a complete description of how the program will meet each standard of program quality and effectiveness with a particular focus upon how the LEA proposes to assure that candidates will acquire the competencies, skills and knowledge required.

The Commission will approve programs after the review of the application, when such application reflects that the program submitted by the LEA meets the requirements. Programs will be monitored by the Commission to determine if the requirements are being met. *Source: California Administrative Code, Title 5, Education, Section 80040*

- (3) To be granted preliminary approval by the Commission as a program of personalized preparation, the program proposal must:
- (a) demonstrate that the program will fulfill all of the applicable standards of program quality and effectiveness that have been adopted by the Commission, and
 - (b) include assurances that 1 the LEA will cooperate in an evaluation of the program by an external team or a monitoring of the program by a Commission staff member within four years of the initial enrollment of candidates in the program, and 2 that the LEA will respond to all requests of the Commission for data regarding program enrollments and completions within the time limits specified by the Commission. *Source: Commission adopted policy*
- (4) To be granted continued approval by the Commission as a program of personalized preparation, the LEA must respond to all requests of the Commission for data regarding

program enrollments and completions within the time limits specified by the Commission.
Source: Commission adopted policy



Shasta College

Dual Enrollment Program Memorandum of Understanding

The **Corning Union High School District** has entered into a Dual Enrollment partnership with Shasta College. This partnership shall adhere to Title V Education Code provisions governing concurrent/dual enrollment, specified in Section 48800 and subsection 48802 (a and b) as well as Section 76002, B (3). The effective dates of this MOU are August 1, 2019 – June 30, 2022. The MOU will be automatically extended for 3 (three) one year terms unless notified in writing at least 30 (thirty) days prior to the end of the term. Guidance of course offerings are outlined in Attachment (A). Changes may be made by mutual agreement. The referenced sections are detailed below.

Allowances and Apportionments

Section 48802 (a):

For purposes of allowances and apportionments from Section B of the State School Fund, a community college shall be credited with additional units of average daily attendance attributable to the attendance of pupils at the community college as special part-time students pursuant to this Article and as set forth in Section 76002.

Section 48802 (b):

A school district whose pupils attend a community college as special part-time students pursuant to this article shall, for purposes of allowances and apportionments from Section A of the State School Fund, continue to receive credit for attendance by those pupils computed in the manner prescribed by law, and a pupil's attendance at school for the minimum school day "shall be deemed a day of attendance for purposes of making the computation."

Pursuant to SB 292, signed July 1996, to receive the full ADA, the high school must offer 360 minutes of instruction and the student must be enrolled for a minimum day (240 minutes). Also, the college course taken must be open to the public.

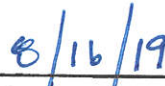
Section 76002 (3):

If the (community college) class is offered at a high school campus, the class may not be held during the time the campus is closed to the general public, as defined by the governing board of the school district during a regularly scheduled board meeting.

For the purposes of the dual enrollment partnership, **Corning Union High School District** defines a "regular school day" as at least 240 minutes of instruction in high school credit only courses. Also, for the purposes of this partnership, the **Corning Union High School District** declares that community college classes shall not be offered on a high school campus at any time in which the campus is closed to the general public. If a community college class is offered during the regular school day, any member of the general public enrolled in the community college class shall have access to the campus equal to the high school students attending the high school.


_____, Superintendent/Principal
Corning Union High School District

Date


8/16/19

Dr. Joe Wyse, President
Shasta College

Date



Shasta College

**Dual Enrollment Program
Attachment (A) to Memorandum of Understanding**

Effective August 13, 2019:

Attachment (A) to Dual Enrollment Program partnership Memorandum of Understanding between the **Corning Union High School District** ("School District") and Shasta College.

1. Shasta College shall enter into an individual contract with the course instructor outlining college's instructional requirements for the delivery of the course. As part of each individual contract Shasta College will pay the School District \$300 per delivered section to compensate Instructors for additional instructional duties.
2. Shasta College, as part of the Dual Enrollment Course Request process, shall ensure that all courses offered, be part of an approved program or a stand-alone course.
3. Shasta College, shall with School District, maintain procedures to ensure open enrollment as outlined in Education Code Section 84500.
4. Shasta College shall approve all instructors prior to them teaching courses through the Dual Enrollment Program. Instructors will have qualifications consistent with instructors teaching similar courses taught at Shasta College. Shasta College will only approve instructors that meet the California Community College minimum qualification requirements for the instructional assignment.
5. Shasta College shall have the primary right to control and direct the Dual Enrollment Educational Program. Shasta College shall demonstrate control and direction by ensuring that instructors are provided with orientation and training, faculty handbook, Title 5 course outlines, curriculum materials, grading procedures and any other materials and services needed to offer a credit course.
6. School District shall provide facilities for dual enrollment courses.
7. School District shall be responsible for the salary and benefits of its instructors and be responsible for the day-to-day management support of dual enrollment courses.
8. Shasta College certifies that it did not receive full compensation for the direct education costs of the classes offered from any public or private individual, or group of individuals.
9. School District certifies that it did not receive full compensation from another source for the direct education costs for the conduct of the classes offered.

Courses taught as part of this agreement are included in Attachment B.

Corning Union High School District

**Shasta-Tehama-Trinity Joint
Community College District**

By: _____

Superintendent

By: _____
Morris Rodrigue
Vice President of Administrative Services

Date: _____

Date: _____

"Shasta College is an equal opportunity educator and employer."



PROPOSAL FOR A 2019-2020 ACACDEMIC YEAR PARTNERSHIP TO INCREASE STUDENT ACHIEVEMENT IN MATHEMATICS

Just-In-Time Professional Development

A Curtis Center Secondary Mathematics Specialist will meet with the Corning High School Math 1 teachers for one day to:

- Engage in a demonstration lesson in a Corning High School classroom, including previewing and debriefing the lesson. Lessons will be inquiry-based, standards-aligned, and focus on mathematical modeling.
- Examine the syllabi for the upcoming quarter and remove any non-CA 2010 Standards content, add any missing CA 2010 Standards content, and reorder units and/or sequences within units to ensure a mathematically and pedagogically coherent content sequence.

A Curtis Center Secondary Mathematics Specialist will do the same for Math 2 and 3.

- ❖ Repeat for 2nd quarter.
- ❖ Repeat for 3rd quarter.
- ❖ Repeat for 4th quarter.

Hotel and travel for Curtis Center personnel will be covered by The Curtis Center.

GRADE	Math 1	Math 2	Math 3	TOTAL
FACE TO FACE DAYS	4	4	4	12

CAASP Preparation

The Curtis Center will use CAASP task models and Curtis Center Performance Tasks to develop a CAASP preparation booklet for use in Elementary Statistics (and other courses as desired). A Curtis Center representative will meet with the Corning Elementary Statistics teachers and any interested Math 3 teachers to discuss best practices in using the booklet.

Formative Assessment

Spring 2020

Project personnel will spend two days visiting with and observing each Corning high school mathematics teacher to gather data to provide formative feedback for the professional development work.

GRADE	HS OBSV	TOTAL
FACE TO FACE DAYS	2	2

Articulation with CUESD

Spring 2020

Project personnel will spend two days with Corning High School and CUESD middle school mathematics teachers to facilitate conversations about K-12 articulation.

GRADE	HS & MS OBSV	TOTAL
FACE TO FACE DAYS	2	2

Total Number of Face-to-Face Days in this Proposal:

GRADE	MATH 1	MATH 2	MATH 3	HS OBSERV	HS & MS OBSERV	TOTAL
FACE TO FACE DAYS	4	4	4	2	2	16

Any substitutions for goods or services are at the discretion of the Curtis Center. Lessons are the intellectual property of the Curtis Center.

Total Cost: \$105,000

Payment Schedule:

\$8,750 invoiced 1st of each month from September 1, 2019 until August 1, 2020.

Please make check payable to "UC REGENTS".

Send payment to:

UCLA Curtis Center
520 Portola Plaza
Math Sciences Bldg 5602
Los Angeles, CA 90095

Curtis Center contact:

Melinda Huang
melinda@math.ucla.edu
(310) 206-8630



UNIVERSITY OF CALIFORNIA

Terms and Conditions for Sales and Services

This Sales and Services Agreement (this "Agreement"), dated **September 1, 2019** (the "Effective Date"), is by and between The Regents of the University of California ("University"), a California public corporation, on behalf of **UCLA Curtis Center**, and **Corning Union High School District** ("Client"), having a principal place of business at **643 Blackburn Ave, Corning CA 96021**.

In consideration of the mutual agreements in this Agreement, the parties agree to the following:

Section 1 – Term and Termination.

1.1. Term

The Term of this Agreement shall be the period set forth in the Statement of Work, which is attached hereto as **Exhibit A** and incorporated herein by reference (hereinafter, "**Exhibit A**").

1.2. Termination for Convenience.

Either party may terminate this Agreement for any reason upon thirty (30) days' written notice. When this Agreement is terminated for convenience under this provision, Client shall pay University the pro rata fees for the Services through the date the notice of termination was effective, and all costs and any non-cancelable obligations incurred by University up to and including the date of termination.

1.3. Termination for Cause.

Either party may terminate this Agreement upon the material breach of this Agreement by the other party, by giving the other party thirty (30) days' prior written notice specifying the breach and expressing its intent to terminate. If such breach is not cured by the breaching party within thirty (30) days of receipt of the notice, this Agreement may be immediately terminated at the option of the non-breaching party upon written notice to the breaching party. If Client is more than thirty (30) days delinquent in any payment due under this Agreement, such delinquency shall constitute a "material breach" of this Agreement for the purposes of this provision.

Section 2 – Statement of Work.

2.1. Services.

University shall perform the services set forth in Exhibit A (the “Services”).

2.2. Ownership/License of Deliverables.

Client shall own the Deliverables (as defined in Exhibit A) upon payment in full to University for the Services; provided, however, that University reserves and retains an irrevocable, fully-paid, worldwide right to use the Deliverables for educational and/or research purposes.

Notwithstanding the foregoing, University does not transfer, and hereby retains and reserves, all rights in Background Intellectual Property (as defined below). Furthermore, any and all improvements in University’s Background Intellectual Property, which are conceived or reduced to practice by University during the course of the Services, shall remain the sole property of University.

“Background Intellectual Property” shall mean all intellectual property, including without limitation, technical information, know-how, copyrights, trademarks, patents and trade secrets, ideas, thoughts, concepts, processes, techniques, data, models, drawings inventions and software, that is or was conceived, created or developed prior to, or independent of, the Services.

Client shall indemnify, defend, and hold harmless University, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys’ fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that Client’s furnishing or supplying University with parts, goods, components, programs, practices, methods or other property under this Agreement (collectively, “Client Materials”) or University’s use of Client Materials constitutes an infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. University retains the right to participate in the defense against any such suit or action, and Client shall not settle any such suit or action without University’s consent.

2.3. Client Responsibilities.

Client shall provide to University Information/Materials listed in Exhibit A, if any, in a timely and secure manner so as to allow University to perform the Services.

2.4. No Liability for Delay.

University offers priority to its faculty, researchers and students for the use of University facilities and services. Accordingly, University shall not be responsible for any delay caused by University faculty, researchers and students having priority in the use of University facilities and services, and Client’s exclusive remedy for University’s delay or failure to perform any of its obligations hereunder shall be limited to a refund of any unallocated/unexpended funds paid by Client to University under this Agreement.

2.5. Shipment and Delivery.

Client shall be responsible for the cost of shipping all Deliverables specified herein (including, without limitation, costs of insurance and other related costs). Shipments shall be sent FOB (Client or University, as applicable). University, at its option, may not tender delivery of any Deliverables for which Client has not provided shipping instructions, payment and other required information. If Client postpones or delays delivery of Deliverables for any reason (for example, if Client requests a delay in delivery), Client agrees to reimburse University for any and all storage costs and other additional expenses resulting therefrom.

Unless otherwise stipulated herein, for all shipments of Deliverables, legal title shall pass from University to Client upon University's delivery to the carrier at the shipping point, at which time Client shall take possession of the Deliverables, bearing all risk of loss, paying all insurance, storage and transportation expenses and acting as the importer of record (if applicable).

Any claims for shortages of or damages to Deliverables suffered in transit are the responsibility of Client and shall be submitted by Client directly to the carrier. Client shall identify any shortages or damages at the time of delivery; claims of shortages or damages after the date of delivery are hereby waived.

Section 3 – Fees and Payment Schedule.

3.1 Fees, Schedule and Invoicing.

Client shall pay University for the Services in accordance with the Fees and Payment Schedule set forth in Exhibit A. Client shall pay University within thirty (30) days of the date on the applicable invoice. University shall submit all invoices to Client at the Invoicing Address specified in Exhibit A.

3.2 Service Charge.

Client agrees to pay University a one-percent (1%) service charge per month for any payments that are not made within thirty (30) days.

3.3 Form of Payment.

All payments from Client to University shall be made payable to "The Regents of the University of California" in a form specified in Exhibit A.

Section 4 – Insurance.

Section 4.1 Client Insurance.

Client shall provide proof of insurance, endorsing The Regents of the University of California as additional insured, showing amounts of coverage set forth below. If the insurance is written on a claims-made form, it shall continue for a period of three years following termination of this Agreement. Coverage required herein shall not in any way limit the liability of either party.

Commercial Form General Liability Insurance
(contractual liability included):

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000

Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

Section 4.2 University Insurance.

During the term of this Agreement, University shall keep and maintain self-insurance with minimum limits as follows:

Commercial Form General Liability Insurance:

Each Occurrence:	\$1,000,000
Products/Completed Operations Aggregate:	\$2,000,000
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$2,000,000

Workers Compensation as required by law.

Section 5 – Indemnification.

Each party shall defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury (including death) or damages are caused by or result from the grossly negligent or wrongful acts or omissions of the indemnifying party, its officers, employees or agents. The party seeking indemnification agrees to provide the other party with prompt notice of any such claim or action and to permit the indemnifying party to defend any claim or action, and that the indemnified party will cooperate fully in such defense. The indemnifying party retains the right to participate in the defense against any such claim or action, and the right to consent to any settlement, which consent will not unreasonably be withheld.

Section 6 –Disclaimer of Warranty and Limitation of Liability.

UNIVERSITY MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AS TO THE SERVICES, THE DELIVERABLES, OR THE RESULTS PROVIDED UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. CLIENT ACKNOWLEDGES THAT THE SERVICES, THE DELIVERABLES, AND THE RESULTS ARE PROVIDED ON AN "AS IS" BASIS AND WITHOUT WARRANTIES OF ANY KIND. CLIENT FURTHER ACKNOWLEDGES THAT IT USES SUCH SERVICES, DELIVERABLES, AND RESULTS AT ITS OWN RISK. UNIVERSITY SHALL BEAR NO RESPONSIBILITY FOR THE SUCCESS OR FAILURE OF THE SERVICES OR DELIVERABLES.

UNIVERSITY SHALL NOT BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT, WHETHER IN WARRANTY, TORT, CONTRACT, OR OTHERWISE, INCLUDING, WITHOUT

LIMITATION, LOSS OF PROFITS OR LOSS OF GOOD WILL, WHETHER OR NOT UNIVERSITY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUCH DAMAGES WERE FORESEEABLE. UNIVERSITY'S AGGREGATE LIABILITY SHALL NOT EXCEED THE FEES RECEIVED BY UNIVERSITY FROM CLIENT PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRECEDING CLIENT'S CLAIM. CLIENT EXPRESSLY ACKNOWLEDGES THAT UNIVERSITY SHALL HAVE NO LIABILITY WITH RESPECT TO ANY LOSS OF PROPERTY, MATERIALS, DATA, OR INFORMATION THAT CLIENT PROVIDES TO UNIVERSITY UNDER THIS AGREEMENT.

Section 7 – University Name and Trademarks.

Client agrees that it will not use the name of the University of California, or any abbreviation thereof, or any name of which "University of California" is a part, or any trademarks (including, but not limited to, logo, seal, landmarks, acronyms, campus department names, and graphic images) of the University ("University Marks") in a commercial context, such as may appear on products, in media (including websites) and print advertisement, without the prior written consent of University's authorized representative. This provision is in compliance with California Education Code section 92000.

University Marks are and shall remain exclusively the property of University. Client shall, neither directly nor indirectly, obtain or attempt to obtain during the Term hereof or at any time thereafter, any right, title or interest in or to University Marks, and Client hereby expressly waives any right which it may have in University Marks. Client recognizes University's exclusive ownership of University Marks.

Section 8 – Export Control and Biohazardous Materials.

If any of the materials and/or information provided to University by Client ("Client Materials") are: export-controlled under the International Traffic in Arms Regulations (22 CFR 120-130), the United States Munitions List (22 CFR 121.1), or Export Administration Regulations (15 CFR 730-774) 500 or 600 series; controlled on a military strategic goods list; Select Agent(s) under 42 CFR Part 73, et seq.; or subject to regulations governing access to such Client Materials, Client shall provide the University Contact (listed on Exhibit A) with written notification that identifies such Client Materials, including their export classification.

Section 9 – Protected Health Information and Personally Identifiable Information.

Client represents that all materials provided to University in connection with this Agreement are de-identified in accordance with the Health Insurance Portability and Accountability Act (HIPAA). Client shall not exchange, reveal, or otherwise share protected health information or personally identifiable information with University.

Section 10 – Force Majeure.

Neither party shall be liable for delays due to causes beyond the party's control (including, but not restricted to, war, civil disturbances, earthquakes, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather). With respect to any delays on the part of University, this Section shall apply in addition to the provision in Section 2.4.

Section 11 – Notices.

Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, or sent by overnight mail, or prepaid registered mail addressed to the other party at the address set forth on Exhibit A.

Section 12 – Relationship of the Parties.

In the performance of this Agreement, the parties, and their officers, agents and employees, shall act as independent contractors. Nothing in this Agreement shall create, or be construed to be, a joint venture, association, partnership, franchise or other form of business relationship. At no time will the employees, agents or assigns of one party be considered the employees of the other party for any purpose, including but not limited to workers' compensation purposes.

Section 13 – Third Party Beneficiary.

There are no intended third-party beneficiaries to this Agreement.

Section 14 – Conflict of Interest.

Client affirms that, to the best of Client's knowledge, no University employee who has participated in University's decision-making concerning this Agreement has an "economic interest" in this Agreement or Client. A University employee's "economic interest" means:

- A. An investment worth \$2,000 or more in Client or its affiliate;
- B. A position as director, officer, partner, trustee, employee or manager of Client or its affiliate;
- C. Receipt during the past 12 months of \$500 in income or \$440 in gifts from Client or its affiliate; or
- D. A personal financial benefit from this Agreement in the amount of \$250 or more.

In the event of a change in these economic interests, Client shall provide written notice to UC within thirty (30) days after such change, noting such changes. Client shall not be in a reporting relationship to a University employee who is a near relative, nor shall a near relative be in a decision-making position with respect to Client.

Section 15 – Assignment.

Except for University's ability to assign any payment due hereunder, neither party may assign this Agreement without the prior written consent of the other party. In case such consent is given, the assignee shall agree, in writing, to be subject to all of the terms of this Agreement that are applicable to the assignor.

Section 16 – Severability.

If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

Section 17 – Non-Waiver.

Waiver or non-enforcement by either party of a term or condition shall not constitute a waiver or a non-enforcement of any other term or condition or of any subsequent breach of the same or similar term or condition.

Section 18 – Survival.

Provisions of this Agreement, which by their express terms, or by necessary implication, apply for period of time other than specified herein, shall be given effect, notwithstanding termination or expiration.

Section 19 – Amendments.

Any changes, additions or other amendments to this Agreement must be made in a writing, signed by the authorized representatives of Client and University.

Section 20 – Governing Law and Venue.

California law shall control this Agreement and any document to which it is appended. The exclusive jurisdiction and venue for any and all actions arising out of or brought under this Agreement is in a state court of competent jurisdiction, situated in the county in the State of California in which the University campus is located or, where this Agreement covers more than one campus or the Office of the President, the exclusive venue is Alameda County, California.

Section 21 – Signatures and Counterparts.

This Agreement may be executed in two or more counterparts, which may be transmitted via facsimile or electronically, each of which shall be deemed an original and all of which together shall constitute one instrument.

Section 22 – Entire Agreement/Integration.

This Agreement, including Exhibit A, which is hereby incorporated by reference and made a part hereof, sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior or contemporaneous agreements, oral and written, and all other communications between the parties with respect to such subject matter. Any terms and conditions contained in Client's purchase order, and any NDA or separate scope of work or similar document, shall have no force and effect.

Section 23 - Authority of Parties/Signatories.

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute this Agreement. Each party represents and warrants to the other that the execution of this Agreement and the performance of such party's obligations hereunder have been duly authorized and that this Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA ON BEHALF OF THE
UCLA CURTIS CENTER ("University")

CORNING UNION HIGH SCHOOL DISTRICT
643 BLACKBURN AVE
CORNING, CA 96021

By:

By:



Name: KATHLEEN MICHAM

Name: JARED CAYLOR

Title: ASSISTANT DEAN OF PHYSICAL SCIENCES

Title: SUPERINTENDENT
CORNING UNION
HIGH SCHOOL DISTRICT

Date:

Date:

Tax ID #: 52 680185248

EXHIBIT A – STATEMENT OF WORK

I. PARTIES

Client

Full Legal Name: **CORNING UNION HIGH SCHOOL DISTRICT**

Address (principal place of business): **643 BLACKBURN AVE, CORNING CA 96021**

Phone Number: **(530) 824-8000**

Client Contact: **JARED CAYLOR**

Invoice Remittance Address/Instructions:

NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE):

University

Name (of Campus/Department): **UCLA CURTIS CENTER**

Address: **520 PORTOLA PLAZA, MATH SCIENCES BLDG 5602, LOS ANGELES, CA 90095**

Phone Number: **(310) 206-8630**

University Contact: **MELINDA HUANG**

Additional Payee Information (if applicable):

NOTICES SHOULD BE SENT TO (IF DIFFERENT THAN ABOVE):

II. TERM OF AGREEMENT

This Agreement begins on **SEPTEMBER 1, 2019** and ends on **JUNE 30, 2020** unless terminated earlier by either of the parties pursuant to this Agreement (the "Term").

III. STATEMENT OF WORK

Services: A Curtis Center instructor will meet with Corning High School math teachers for 16 days of face-to-face professional development from September 1, 2019 and June 30, 2020.

Deliverables:

Information/Materials provided by Client:

Additional Client Responsibilities:

IV. FEES AND PAYMENT SCHEDULE

Fees (i.e., Rates/Cost): \$105,000 total, \$10,500 invoiced 1st of each month from September 1, 2019, until June 30, 2020.

Payment Schedule: \$10,500 invoiced 1st of each month from September 1, 2019, until June 30, 2020.

Terms of Payment: Payment within thirty (30) days of the date on the invoice. Client agrees to pay University a one-percent (1%) service charge per month for any payments that are not made within thirty (30) days. Please make checks payable to "UC REGENTS" and send to the following address:

UCLA Curtis Center
ATTN: Melinda Huang
520 Portola Plaza, MS5602
Los Angeles, CA 90095

Limitations of Charges (if any):

Invoicing Address:

Form of Payment: Please send a check payable to "UC REGENTS".

EXHIBIT A – STATEMENT OF WORK



CORNING UNION HIGH SCHOOL DISTRICT

PROPOSAL FOR A 2019-2020 ACACDEMIC YEAR PARTNERSHIP TO INCREASE STUDENT ACHIEVEMENT IN MATHEMATICS

Just-In-Time Professional Development

A Curtis Center Secondary Mathematics Specialist will meet with the Corning High School Math 1 teachers for one day to:

- Engage in a demonstration lesson in a Corning High School classroom, including previewing and debriefing the lesson. Lessons will be inquiry-based, standards-aligned, and focus on mathematical modeling.
- Examine the syllabi for the upcoming quarter and remove any non-CA 2010 Standards content, add any missing CA 2010 Standards content, and reorder units and/or sequences within units to ensure a mathematically and pedagogically coherent content sequence.

A Curtis Center Secondary Mathematics Specialist will do the same for Math 2 and 3.

- ❖ Repeat for 2nd quarter.
- ❖ Repeat for 3rd quarter.
- ❖ Repeat for 4th quarter.

Hotel and travel for Curtis Center personnel will be covered by The Curtis Center.

GRADE	Math 1	Math 2	Math 3	TOTAL
FACE TO FACE DAYS	4	4	4	12

CAASP Preparation

The Curtis Center will use CAASP task models and Curtis Center Performance Tasks to develop a CAASP preparation booklet for use in Elementary Statistics (and other courses as desired). A Curtis

Center representative will meet with the Corning Elementary Statistics teachers and any interested Math 3 teachers to discuss best practices in using the booklet.

Formative Assessment

Spring 2020

Project personnel will spend two days visiting with and observing each Corning high school mathematics teacher to gather data to provide formative feedback for the professional development work.

GRADE	HS OBSV	TOTAL
FACE TO FACE DAYS	2	2

Articulation with CUESD

Spring 2020

Project personnel will spend two days with Corning High School and CUESD middle school mathematics teachers to facilitate conversations about K-12 articulation.

GRADE	HS & MS OBSV	TOTAL
FACE TO FACE DAYS	2	2

Total Number of Face-to-Face Days in this Proposal:

GRADE	MATH 1	MATH 2	MATH 3	HS OBSERV	HS & MS OBSERV	TOTAL
FACE TO FACE DAYS	4	4	4	2	2	16

Any substitutions for goods or services are at the discretion of the Curtis Center. Lessons are the intellectual property of the Curtis Center.

Total Cost: \$105,000

Payment Schedule:

\$10,500 invoiced 1st of each month from September 1, 2019, until June 30, 2020.

Please make check payable to "UC REGENTS".

Send payment to:

UCLA Curtis Center
520 Portola Plaza
Math Sciences Bldg 5602
Los Angeles, CA 90095

Curtis Center contact:

Melinda Huang
melinda@math.ucla.edu
(310) 206-8630

2019-2020 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2019.**

Corning Union High School District/Governing Board at its Aug 15, 2019 meeting,
(Name of school district/governing board) (Date)
appointed the following individual(s) to serve for the 2019-2020 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Corning Union High School
NAME OF REPRESENTATIVE John Studer POSITION Athletic Director
ADDRESS 643 Blackburn Ave CITY Corning ZIP 96021
PHONE 530-824-8000 FAX 530-824-8005 E-MAIL jstuder@corninghs.org

NAME OF SCHOOL Same
NAME OF REPRESENTATIVE Justine Fulton POSITION Associate Principal
ADDRESS Same CITY Corning ZIP 96021
PHONE Same FAX Same E-MAIL jtfulton@corninghs.org

NAME OF SCHOOL Same
NAME OF REPRESENTATIVE Lloyd Menefee POSITION League President
ADDRESS Same CITY Corning ZIP 96021
PHONE 530-949-1392 FAX Same E-MAIL Same

NAME OF SCHOOL _____
NAME OF REPRESENTATIVE _____ POSITION _____
ADDRESS _____ CITY _____ ZIP _____
PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Jared Caylor Signature [Signature]
Address 643 Blackburn Ave City Corning Zip 96021
Phone 530-824-8000 Fax 530-824-8005

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

CIF SECTION OFFICES

CIF CENTRAL SECTION

Jim Crichlow, Commissioner
P.O. Box 1567
Porterville, CA 93258
Phone: (559) 781-7586
Fax: (559) 781-7033

CIF CENTRAL COAST SECTION

Duane Morgan, Commissioner
333 Piercy Road
San Jose, CA 95138
Phone: (408) 224-2994
Fax: (408) 224-0476

CIF LOS ANGELES SECTION

John Aguirre, Commissioner
10660 White Oak Avenue, Suite 216
Granada Hills, CA 91344
Phone: (818) 767-0800
Fax: (818) 767-0802

CIF NORTH COAST SECTION

Gil Lemmon, Commissioner
5 Crow Canyon Court, Suite 209
San Ramon, CA 94583
Phone: (925) 263-2110
Fax: (925) 263-2120

CIF NORTHERN SECTION

Elizabeth Kyle, Commissioner
2241 St. George Lane, Suite 2
Chico, CA 95926
Phone: (530) 343-7285
Fax: (530) 343-5619

CIF OAKLAND SECTION

Sonjha Phillips, Commissioner
1000 Broadway, Ste. 150
Oakland, CA 94607
Phone: (510) 879-2846
No fax number

CIF SAC-JOQUIN SECTION

Michael Garrison, Commissioner
P.O. Box 289
Lodi, CA 95241
Phone: (209) 334-5900
Fax: (209) 334-0300

CIF SAN DIEGO SECTION

Jerry Schniepp, Commissioner
3636 Camino Del Rio North #200
San Diego, CA 92108
Phone: (858) 292-8165
Fax: (858) 292-1375

CIF SAN FRANCISCO SECTION

Don Collins, Commissioner
555 Portola Drive, Bungalow 2
San Francisco, CA 94131
Phone: (415) 920-5185
Fax: (415) 920-5189

CIF SOUTHERN SECTION

Rob Wigod, Commissioner
10932 Pine Street
Los Alamitos, CA 90720
Phone: (562) 493-9500
Fax: (562) 493-6266

August 1, 2019

TO: Members of the Corning Union HSD Board of Trustees
Jared Caylor, Superintendent

FROM: Luan Burman Rivera
CSBA Governance Educator/Consultant
760-212-8808
lriviera@csba.org

ABOUT: Summary Notes from the July 27, 2019 Effective Governance Workshop

I want to thank you for inviting me to facilitate your workshop on Effective Governance. This memo includes a summary of our discussions during the meeting on July 27, 2019. The companion document, the *Corning Union High School District Draft Governance Handbook*, includes aspects of the effective governance system, and your agreements about norms/meeting guidelines and the protocol developed during this session.

The workshop conversations were focused on:

- Agreeing on a unity of purpose
- Gaining clarity on the role of the board and the role of the superintendent.
- Building and sustaining a stronger team and a positive culture based on open communication, trust and respect (norms/meeting guidelines).
- Developing a protocol.
- Participating in an activity to identify individual working styles. Results are listed below.

GOVERNANCE TEAM DOMINANT WORKING STYLES

The Trustees and the Superintendent participated in an exercise to identify their dominant working styles as members of this governance team. Each individual responded to a series of questions. The responses provided information about individual working styles. The listing of an individual in more than one box, indicates a close or tied score. The lowest score is the dominant style. The results are listed below:

<i>Analytics</i>	<i>Driver</i>
Todd Henderson (12) James Bingham (11) Ken Vaughan (9) Jared Caylor (7) William Mache (10) Scott Patton (11)	Todd Henderson (14) James Bingham (10) Ken Vaughan (10) Scott Patton (11)
<i>Amiable</i>	<i>Expressive</i>
Todd Henderson (11) Scott Patton (12)	Todd Henderson (13)

What Each Style Brings to the Board Table...

<i>Analytics</i>	<i>Thoroughness</i>	Attention to detail; Objective; Wealth of data
<i>Drivers</i>	<i>Action</i>	Get it done; Focused; Organized; Keeps Timelines
<i>Amiables</i>	<i>Process</i>	Attention to process; Inclusive; Builds consensus
<i>Expressives</i>	<i>Vision</i>	Sees “big picture”; High creativity; Thinks “out of the box”

Next Steps:

- Adopt your Governance Handbook at a regular Board Meeting.
- Develop additional norms and protocols at future meetings, as needed.

I hope the contents of these documents accurately reflect your excellent workshop discussions. Your thoughtful efforts have furthered the lines of communication among team members.

I am looking forward to working with all of you in the future. Please do not hesitate to contact me with any comments or questions regarding the workshop notes, or if I can be of any other assistance.



Corning Union High School District

***Draft* Governance Handbook**

July 27, 2019

Board of Trustees

James Bingham, *President*

William Mache, *Clerk*

Todd Henderson, *Trustee*

Scott Patton, *Trustee*

Ken Vaughan, *Trustee*

Superintendent

Jared Caylor

<p>EFFECTIVE GOVERNANCE</p>
<p>Unity of Purpose, Roles, Responsibilities, Norms and Protocols</p>
<p><i>This document reflects the governance team's work on the creation of a framework for effective governance. This process involves ongoing discussions and agreements about unity of purpose, roles, norms and protocols that enable the governance team to continue to perform its responsibilities in a way that best benefits all children.</i></p>

On July 27, 2019, Corning Union High School District Board of Trustees and Superintendent participated in a workshop on Effective Governance with the California School Boards Association. This document reflects the governance team's discussions about developing and sustaining a framework for effective governance and includes highlights of their conversations about unity of purpose, roles, norms and protocols that enable the governance team to continue to perform its responsibilities in a way that best serves all students.

TABLE OF CONTENTS

UNITY OF PURPOSE

Our Mission.....	2
What We Are Most Proud of about this District.....	2
What We Hope to Accomplish (<i>not in priority order</i>)	2

ROLES AND RESPONSIBILITIES

A Discussion of Roles	3
The Board's Responsibilities.....	3

POSITIVE GOVERNANCE TEAM CULTURE

Norms:	5
Meeting Guidelines	6

SUPPORTIVE STRUCTURES AND PROCESSES (Protocols)

Protocols.....	7
----------------	---

GOVERNANCE AGREEMENTS SIGNATURE PAGE.....8

UNITY OF PURPOSE

Unity of purpose is the common focus, overarching goals, and the core values, beliefs and principles governing body members share in common about children, the district and public education.

Our Mission

The mission of the Corning Union High School District is to develop students who are responsible, respectful and ready for all post-secondary opportunities they choose to pursue.

UNITY OF PURPOSE

What We Are Most Proud of about Our District:

- Our Staff's commitment to our students
- Our continuity of achievement
- "Cardinal Pride"
- The way our community supports our High School and wants the best for our students

UNITY OF PURPOSE

What We Hope to Accomplish as a Team:

- Having a true team and maintaining confidentiality
- Unity – we can agree to disagree.
- Keeping "Cardinal Pride" going
- Enhancing programs and offerings to meet the needs of all Students
- Making auto shop more functional again
- Working efficiently, with all members being able to share their input

GAINING CLARITY ON ROLES AND RESPONSIBILITIES

The Role of the Board and Superintendent - CSBA:

School board “trustees” are the representatives of the people, elected to ensure the district schools educate the children in consideration of the interests of the local community. The role of the School Board is to govern the school district.

The superintendent is hired by the school board to provide the professional expertise in the day-to-day operations of the district. The role of the Superintendent is:

1. To work with the school board to develop an effective governance leadership team.
2. To serve as the chief administrative officer for the school district.

Performing Board Responsibilities - CSBA:

We Set the Direction for the Community’s Schools by:

- Focusing on student learning.
- Assessing district needs.
- Generating, reviewing and revising setting direction documents: (beliefs, mission, vision, priorities, strategic goals, success indicators)
- Ensuring an appropriate inclusive process is used to develop these documents.
- Ensuring that these documents are the driving force for all district efforts.

We establish an effective and efficient Structure for the school district by:

- Employing the superintendent.
- Setting policy for hiring of other personnel.
- Setting policies.
- Setting direction for and adopting the curriculum.
- Establishing budget priorities and adopting the budget.
- Overseeing facilities issues.
- Providing direction for and voting to accept collective bargaining agreements.

We Provide Support through our behavior and actions by:

- Acting with a professional demeanor that models the district's beliefs and vision.
- Making decisions and providing resources that support mutually agreed upon priorities and goals.
- Upholding board approved district policies.
- Ensuring a positive personnel climate exists.
- Being knowledgeable about district efforts and able to explain them to the public.

We Ensure Accountability to the Public by:

- Evaluating the superintendent.
- Monitoring, reviewing and revising policies.
- Serving as a judicial and appeals body.
- Monitoring student achievement and program effectiveness and requiring program changes as indicated.
- Monitoring and adjusting district finances.
- Reviewing facilities issues.
- Monitoring the collective bargaining process.

We Act as Community Leaders by:

- Speaking with a common voice about district priorities, goals and issues.
- Engaging and involving the community in district schools and activities.
- Communicating clear information about policies, programs and fiscal conditions of the district.
- Educating the community and the media about issues facing the district and public education.
- Advocating for children, district programs and public education to the general public, community, and local, state and national leaders.

RANCH
2018/19 ACTUALS AND 2019/20 PROJECTION

	Year 1	Year 2
	FY: 2018/19	FY: 2019/20
REVENUES	ACTUALS	
Interest Revenue (Stifel) - Average	192,000	190,000
Local Revenue (Other Sources) - Average	7,833	8,500
TOTAL REVENUES	199,833	198,500
EXPENDITURES		
Certificated Salaries (1000-1999)	6,500	6,800
Classified Salaries (2000-2999)	20,617	22,090
Employee Benefits (3000-3999)	12,536	12,833
Books and Supplies (4000-4999)	10,629	13,200
Services, Other Operating Exp (5000-5999)	31,734	32,000
Capital Outlay (6000-6999)	-	-
Loan Payment (Stifel)	60,000	60,000
Scholarships (Stifel)	47,000	45,000
TOTAL EXPENDITURES	189,016	191,923
OPERATING SURPLUS (DEFICIT)	10,817	6,577
TRANSFERS IN & OTHER SOURCES (8910-8979)		
TRANSFERS OUT & OTHER USES (7610-7699)		
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	10,817	6,577
RANCH ACCOUNT BALANCE 6/30	108,985	

CURRENT LOAN INFORMATION

BALANCE AS OF 8/15/19	309,117
CURRENTLY PAYING PER MONTH	5,000
CURRENT INTEREST*	4.70%
AUGUST PRINCIPAL*	3,700.66
AUGUST INTEREST*	1299.34

* SUBJECT TO CHANGE - 2.5 OVER 30 DAY LIBOR

Corning Union High School District Governance Team

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP

Governance Team Norms and Protocols:

The Board of Education for the Corning Union High School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public's interest in the schools, and to ensure that a high-quality education is provided to each student. To effectively meet district challenges the Board of Education and Superintendent must function together as a governance leadership team. Agreed upon behaviors or norms, and operating procedures or protocols, support consistent behavior and actions among team members. The purpose of the Corning Union HSD governance team agreements is to ensure that a positive and productive working relationship exists among Board Members, the Superintendent, district staff, students, and the community. Norms and protocols are developed for and by the members of the governance team and may be modified over time as needed.

Governance Team Norms

**We wish to establish a positive team culture where the
Governance Team Members...**

Are...

- Engaged
- Good listeners
- Honest
- Productive
- Appreciative/Thankful
- Enthusiastic
- Prepared

- Supportive
- Experienced
- In it for the kids
- Polite

And demonstrate...

- Open, honest communication, trust and respect

To this end, we have developed the following meeting guidelines:

Meeting Guidelines

- We will keep our focus on the best interest of our students and the District.
- All team members will offer their ideas and honest feedback.
- We will wait to speak until a team member has finished talking. We will keep our remarks brief and to the point so that all opinions can be expressed.
- We will stay focused on our goals and avoid getting sidetracked.
- We will work toward the future – learning from the past.
- When we have a difference of opinion, we will debate the facts of the situation and avoid personalities. We will address process -- not personalities.
- We will all work to ensure that there are no hidden agendas.

Protocols

STRUCTURE AND PROCESS

Effective governance teams discuss and agree upon the formal structures and processes, or protocols, used by the Board and Superintendent in their functioning as a team. These structures and processes guide the operations of the governance team and determine how they do business. Protocols are the agreements that ensure that all members of the team are operating within their agreed upon roles.

The following protocol was developed at our Governance Workshop:

TOPIC:	PROTOCOL:
Responding to Staff or Community Concerns or Complaints	<p><u>Rationale:</u></p> <ul style="list-style-type: none"> - Board Members want to be responsive to the community and consistent in their response, - But we recognize that individual Board Members do not have the legal authority to resolve issues and complaints, as stated in BB 9200, <i>Limits of Board Member Authority</i>. <p>Therefore, when a Board Member is approached by a community or staff member with an issue or concern, he/she will:</p> <ul style="list-style-type: none"> • <u>Receive</u> – Listen without interruption and without preparing a response to the person’s issues or concerns, except... • <u>Recuse</u> – When the issue is one that may come before the Board in our role as a judicial/appeals body (such as personnel and expulsion hearings). In which case, Board Members will explain to the constituent that they are unable to hear any information on that topic. Listening further would require a Board Member to recuse him/herself when the item comes before the Board, much the same way that a juror would be dismissed from a court proceeding if he/she heard evidence about a case in advance and/ outside the courtroom. Remind the constituent of the importance of your presence at the hearing. • <u>Repeat</u> – If it is appropriate for us to listen to the concern, we will paraphrase or ask a clarifying question to ensure understanding of what has been said. • <u>Request</u> – Ask what the person sees as the solution to the problem or concern. Ask what they would have us do with the information they have given us.

- **Review** – The conversation (and next steps, if any).
- **Redirect** – Put the person back into the system at the appropriate place.
- **Report** - Notify the Superintendent of the conversation so that he has the full picture and can follow through as appropriate and/or necessary.

We have reviewed and agree to follow the aforementioned governance team norms and protocol in order to support a positive and productive working relationship among the Corning Union High School District Board of Education, Superintendent, staff, students and the community. We shall review and renew this document annually.

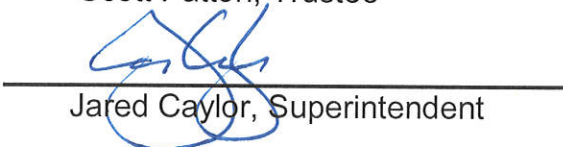
Affirmed on this 15th day of August, 2019

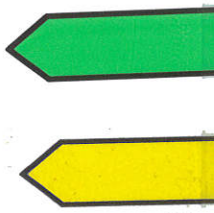

James Bingham, Board President


William Mache, Clerk

Todd Henderson, Trustee

Ken Vaughan, Trustee

Scott Patton, Trustee

Jared Caylor, Superintendent





August 15, 2019

Corning Union High School District
643 Blackburn Ave
Corning, CA 96021

Re: DSA Approved Classrooms and Restroom Building
Corning Union High School

Attn: Mr. Jared Caylor
Superintendent

American Modular Systems is pleased to provide our proposal for the various DSA Classroom and Restroom Buildings. Our pricing is based upon the AMS conceptual floor plans dated 01/02/18 attached to this proposal for reference.

Corning Union High School District is utilizing the provisions of the Reef-Sunset Unified School District Facility Services Contract and the scope of work as listed below, and in the Inclusions and Exclusions as outlined. The omission of any item(s) not listed in the assumed scope shall not be construed to be included in this pricing.

Base Building(s): DSA approved modular classroom buildings, steel rigid frame construction, Type V non-rated construction, 20 lb roof load, 50+15 lb floor load all buildings, 110 ULT wind load, 2016 CBC, Ss = 0.639, FOB Corning, CA.

(1) each; 90x32 DSA Approved classroom wing	2880 sf	\$ 588,260
(1) each; 30x32 DSA Approved restroom building	960 sf	\$ 422,190
Crane Charge (up to 250 Ton Crane)		\$ 16,800
DSA Design and Engineering Fees		<u>\$ 25,500</u>
Total	3,840 sf	\$1,052,750

Per conceptual AMS floor plans dated 01/02/18 attached and refer to inclusions/exclusions list attached

Options:

- Casework – Per classroom: 3 lf tall cabinet, 9 lf wall-hung upper cabinets, 6 lf lower cabinet w/ doors, ADA sink and sink cabinet, casework locks \$ 34,350 ☐ accepted ☐ declined

Terms:

Monthly progress payment net 20 days. Quote good for 60 days. Design fees due at DSA submittal.

Proposal Schedule:

Signed Proposal	August 30, 2019
DSA Approval	October, 2019
Purchase Order	October, 2019
Colors	October, 2019
Delivery/Set	April, 2020
Completion	August, 2020

Attachments/Exhibits:

AMS conceptual floor plans dated 01/02/2018

Thank you for the opportunity to provide our proposal. If accepted, please check next to each option above, accepted or declined, and sign below accepting the standard terms and conditions of our Cooperative Purchasing Contract, and per the descriptions and pricing listed above.

Accepted By:

Corning Union High School District

Signature

Printed Name

Title

Date
DMS/jt

American Modular Systems, Inc.

Signature

Printed Name

Title

Date

Inclusions:

Building Envelope:

- 2016 CBC
- Engineering & Design
- Standard delivery/Set-up
- Steel moment frame DSA PC design
- 22 ga standing seam, color metal roof from AMS standard color chart, standard 2.5:12 steep pitch dual slope
- 5" concrete floor system over metal deck
- 2"x4" wall framing
- PC based concrete foundation design only with 12" footings and 18" crawl space**
- Foundation flashing (standard below-grade, 6" below finished floor)
- Crane charges (250 ton)
- R-30 roof insulation, R-13 walls
- Tempered, dual glazed, bronze anodized non-operable 6'-0"x4'-0" aluminum framed windows as shown

Exterior:

- 18 ga exterior hollow metal door
- Welded door frames
- Factory applied Hybrid Stucco Exterior -- vertical surfaces only
- Schedule 40 downspouts
- AMS Standard Dunn Edwards paint
- Allowance for custom 2 color option
- 5 ft. front overhangs, 2 ft. rear overhangs, no side overhangs
- Enclosed soffits; fully insulated, no venting

Interior:

- 8' 6" to 10' vaulted T-bar ceilings with Armstrong 2'x4' lay-in mineral board ceiling tiles in classrooms
- (2) 8'x4' white markerboards per classroom
- AMS standard vinyl tack board interior wall covering over 1/2" gypboard, full panel close-ups
- AMS upgrade Patcraft 2'x2' carpet tiles with rubber base
- AMS standard Walk-off mat at entry

Lighting, Electrical, Data:

- LED Interior lighting
- Occupancy sensors
- (1) AMS standard exterior light at each door (allowance up to 3 additional)
- Single phase interior wall electrical panel stubbed to outside
- All low voltage conduits in wall only stubbed to above ceiling, locations to be provided by AOR

Mechanical:

- Wall mount gas HVAC system, single phase --- classrooms only
- Programmable T-Stats
- Standard ducted supply registers

Restrooms:

- Painted gypsum ceiling in Restroom building
- Full-height ceramic tile walls in restrooms, Full-height FRP walls in janitor room
- Ceramic tile floors in restrooms, Exposed concrete floor in janitor room
- Tank-style hot water heater; hot water to janitor sink and staff sinks only
- Solid plastic partitions
- LED lighting
- Wall hung fixtures
- Manual flush valves
- Exhaust fans
- AMS standard grab bars, mirror, and ADA toilet paper dispenser
- All fixtures to be AMS spec

Additional Features/Items:

- Semi-recessed fire extinguisher cabinets
- AMS standard Schlage cylinder exterior door hardware
- AMS standard copper creek interior door hardware
- Project/contract supervision
- One year warranty
- Sales tax

Exclusions

General Specification, Fees, and Site Requirements:

- DSA approval, DSA plan fees, DSA inspection fees, DSA inplant/site inspection fees
- HCD fees, site inspections/approvals
- Architect fees
- Union Labor
- Builders Risk Insurance
- Site security to include the delivered buildings
- Airport proximity STC compliance
- Extreme climate zone HVAC coordination
- Solar option design/approval

Foundation, Foundation Prep:

- Concrete foundations, foundation embeds, vent/access wells, drywells, foundation pit excavation, off-haul of spoils
- Surveying, site preparation/site improvements
- Plans showing grades, benchmarks, maintenance of benchmarks, setbacks, finish floor heights, etc.
- Adequate all weather vehicle/trades access to building pad
- Soils testing, soils reports
- Special handling due to inaccessible site conditions

Equipment and Devices:

- Fire alarm system
- Ramps/ramp transitions to grade
- Fire sprinklers/risers
- Exterior/interior drinking fountain

Electrical and Data:

- EMS systems, EMCS systems pathways and/or coordination
- Load monitoring provisions
- Low voltage systems, motion detectors, intrusion/security systems, cameras, keypads
- IDF cabinets, wires, devices or pathways, pull strings
- ALL Signage
- Projection screens, projectors, TV/monitor brackets, CCTV

Site, Final Connection, Drainage and Plumbing:

- Full-time supervision
- Temporary power/water/phone, job trailer, fencing, internet
- Dust control, project debris bin
- SWPPP
- Security, portable toilets, dumpster, storage
- Sidewalks, flatwork, curbs, mow strips, landscaping
- Utilities/connections
- RWL connections to underground

Miscellaneous:

- Sealing/waxing of finish floor coverings
- Casework
- Epoxy grouts, grout sealers
- Window coverings, security screens, window/building awnings, side overhangs
- Appliances, furniture, soap/paper dispensers, hand dryers, changing tables, feminine hygiene dispensers
- Master keying
- Rated walls
- Air balance reports/testing
- Water chlorination
- HVAC system in restroom building

Special Notes:

** Concrete foundation design and engineering by AMS, installation by others. AMS is not responsible for quality of installation, inspections, nor acceptance of foundation. Any review performed by AMS shall be considered a courtesy to assist with the overall project success and does not remove the contractor's responsibility to comply with plans and specifications. Contractor performing foundation installations is responsible to ensure foundation is completed per plans, specifications, and meets tolerances for modular buildings as described in AMS drawings. In the event engineering is required to accommodate errors or omissions, rework or additional coordination/engineering, all expenses shall be reimbursed to AMS. In addition, a \$1,500 per hour back charge will occur if a delay due to grinding, leveling, etc... is required at time of installation.

District must provide an ALL WEATHER truck accessible level/compacted prepared pad. The pad shall be a maximum of 6" from grade level measured diagonally along long axis. All sites exceeding 6" shall be charged on a site-by-site basis.

Concrete Foundation Exclusions – site demolition, foundation pad excavation, import/export soils, surveying, site improvements, underground hazards, crawl space drainage, dry wells, slurry seal, backfilling/compaction, unforeseen conditions. Foundation pad over-excavation must be minimum 5' on all four sides.

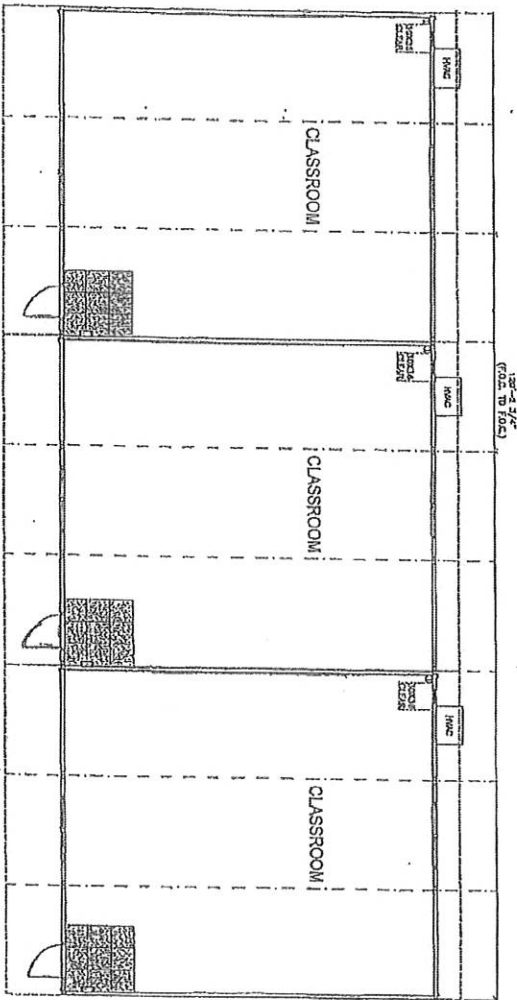
Point of Connection Drawings (POC) as coordinated with the AOR and design team, supersedes any previous drawings and/or communications regarding POC's, including the DSA approved drawings. The locations and sizing reflected on the POC sheet are the responsibility of the Architect of Record to provide to the appropriate on-site contractors for coordination and execution.

AMS does not have the following included in our scope as listed above per the new requirements in 2016 CBC: exterior lighting back-up battery load monitoring provisions, EMCS systems pathways and/or coordination, airport proximity STC compliance, extreme climate zone HVAC coordination and solar option design/approval. AMS provides non-operable windows as standard for all projects unless otherwise coordinated.

The omission of any item(s) not listed in the assumed scope and/or exclusions shall not be construed to be included in this pricing. All projects per AMS standard PC guidelines, manufacturing methods, finishes and fixtures. AMS does not include direction and/or design for options not included in our scope unless otherwise stated or coordinated prior.



American Modular Systems Inc.
787 Speckels Ave, Menlo Park, CA 94025
(209) 525-1821 Fax (209) 525-7018
americanmodular.com



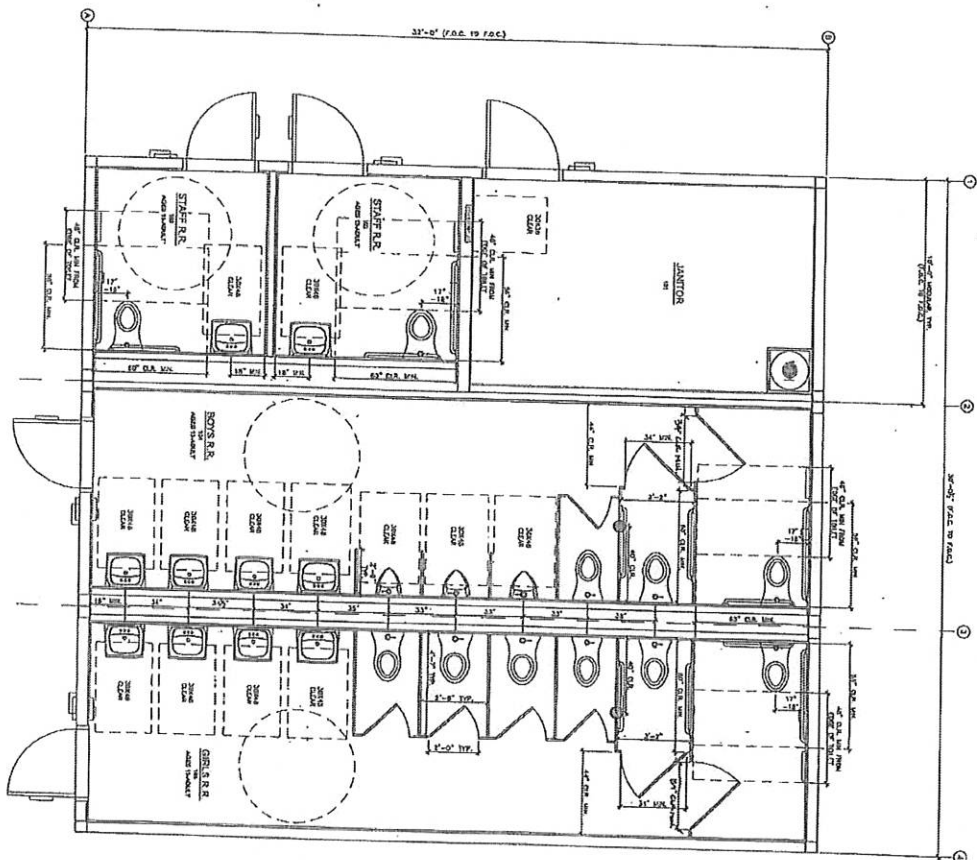
DRAWING TITLE
90X32 CLASSROOM WING

PROJECT No.

DATE: 1/2/18
SCALE: NOTED
DRAWN BY: RL
SERIAL NO.:



American Modular Systems Inc.
787 Speckels Ave. Manteca, CA 95335
(209)825-1821 Fax (209)825-7018
americanmodular.com



DRAWING TITLE

30X32 RESTROOM BUILDING

PROJECT No.

DATE: 1/12/78

SCALE: NOTED

DRAWN BY: RL

SERIAL NO.:

6720 Thistleloop Ct Sacramento CA 95842
Office 916-549-6259 Cell 916-549-6259
Email Address: Art.JPBDesigns@gmail.com

JPB Designs Inc.

Proposal

License B/C33

License # 997483

DATE 4/17/2019

Project: Corning Union High School modernization

PCO # 1

Scope of work

1. Add additional portable I10 building to new Switch gear. Provide new pull box, intercept conduit pull new conductors to switch gear provide new breaker terminate and test
2. Add additional portable J11 building to new Switch gear Provide new pull box, intercept conduit pull new conductors to switch gear provide new breaker terminate and test

Price: \$6,320.00

Artyom Ponomarenko

President of JPB Designs

Resolution No. 418

Corning Union High School District
Board of Trustees

RESOLUTION REGARDING DUAL ENROLLMENT
Education Code 76002(a)(3)

WHEREAS, the **Corning Union High School District** maintains a dual enrollment partnership with the Shasta Tehama Trinity Joint Community College District, which benefits **Corning Union High School District** students, Shasta College students and the public at-large; and

WHEREAS, various operational aspects of the dual enrollment partnership are incorporated in a Memorandum of Understanding, dated 8/15/19, the provisions of which establish adherence to various Education Code requirements pertaining to, among other things, allowances, apportionments and enrollment; and

WHEREAS, high schools hosting community college courses must comply with Education Code section 76002(3), which provides that "if a class is offered at a high school campus, the class shall not be held during the time the campus is closed to the general public, as defined by the governing board of the school district during a regularly scheduled board meeting"; and

WHEREAS, in order to fulfill the requirement of Education Code section 76002(a)(3) and to ensure the provision of access to members of the public for attendance of dual enrollment courses held on Shasta College campuses;

NOW, THEREFORE, BE IT RESOLVED as follows:

The **Corning Union High School District Board of Trustees** declares that community college classes shall not be offered on a high school campus at any time in which the campus is closed to the general public. If a community college class is offered during the regular school day, any member of the general public enrolled in the community college class shall have access to the campus equal to the high school students attending the high school.

PASSED AND ADOPTED at a meeting of the **Corning Union High School District Board of Trustees**, Shasta County, Corning, California, held on the 15th day of August, 2019, by the following vote:

Ayes: 3

Noes:

Abstain:

Absent: 2


Signature, Board President

8/15/19
Date

Date: August 15, 2019

Resolution for Authorization to participate on the Volkswagen Environmental Mitigation Trust

WHEREAS, Corning Union High School District Board of Trustees authorizes
SCHOOL BOARD

Director of Transportation at CUHSD to submit a grant request and
INDIVIDUAL OR JOB TITLE
participate in the Volkswagen Environmental Mitigation Trust; and

WHEREAS, the Governing Board also understands that although matching funds are not required, grantees are responsible for any costs over the Air District's award;

WHEREAS, the Corning Union High School District is aware that funding is available through the Volkswagen Environmental Mitigation Trust for purchase of the cleanest available equipment and the Corning Union High School District was offered the opportunity to fund zero-emissions and near-zero-emissions school bus equipment.

NOW, THEREFORE BE IT RESOLVED, the foregoing Resolution was adopted upon motion of _____ is hereby

Passed, Approved and Adopted this 15th day of August, 2019.
Month Year

Governing Board Representatives:

William Mada
Ten Vaughan
James Ray

Griff