

Corning Union High School

Regular School Board Meeting

DATE April 19, 21018

TYPE OF MEETING:

Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

Ken Vaughan

PLACE: Corning Union High School
Library

VISITORS:

Jared Stearns, Brett Henry

Gary Smith, Mike Albee

MEMBERS PRESENT:

Jim Bingham

Todd Henderson

William Mache, Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent

Charlie Troughton, CUHS Principal

Jason Armstrong, Associate Principal

Brandon Lengtat, Director of Maintenance and Operations

Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

1. CALL TO ORDER:

The meeting was called to order at 5:45 p.m. by Board President Jim Bingham.

2. PLEDGE OF ALLEGIANCE:

Board President, Jim Bingham asked the Board and audience to stand for the flag salute.

3. ROLL CALL:

Board President, Jim Bingham asked for a roll call. All present except for Ken Vaughan who is absent.
Attendance is as follows:

- Todd Henderson
- Jim Bingham
- William Mache
- Scott Patton

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the agenda with no reordering. Items 10.6 & 10.7 will be removed from this agenda as there were no donations or surplus items this month. There being no further discussion, the Board voted unanimously to approve the consent agenda items for approval.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

REPORTS:

**5.1 STUDENT
BOARD MEMBER:**

Nathan Fletcher reported on the following:

1. FFA is attending a convention in Anaheim, CA on April 21st.
2. FFA held an 8th grade tour of Rodgers Ranch.
3. Varsity Baseball is tied for league.
4. Tennis is working hard and has 80% freshman participants.
5. Prom Committee has decided on theme- A Touch of Elegance.
6. Spring BBQ is going to be held on May 10th.
7. Blood Drive was another successful event.

**5.2 ENROLLEMENT
REPORT:**

Superintendent Jared Caylor shared the following with the Board and audience:

District Total = 965
CUHS Total= 904
Ind. Study Total= 25
Centennial Total= 36

The CUHS total last year was 915
District total was down 7 students from March.

Growth is holding steady and the district anticipates 273 incoming students. Initially the projected incoming was 261 so this is looking to be higher than anticipated.

5.3 SUPERINTENDENT REPORT:

Superintendent Jared Caylor shared the following:

We are in the process of completing contract documents with Harbert Roofing to replace the North Gym roof. The tentative target date for beginning the project is May 1. This would allow it to be easily completed prior to the start of next school year. That will be the only bond project completed this summer. We will continue the process of preparing for classroom construction with the goal of replacing the J wing in the Summer of 2019.

John Studer and Justine Felton recently completed a Title IX program assessment for CUHS. The assessment tool looks at all aspects of our athletic programs, including equipment and supplies, how we accommodate student interest, scheduling, travel, coaching staffs, locker room, practice, game facilities, medical and training services, publicity, and support services. Based on the assessment, CUHS is doing well. We have two action plans to complete in the next year. They will be: 1) create and conduct a student interests and abilities survey to analyze whether we are meeting the interests of prospective female athletes, and 2) Make improvements to the Varsity Baseball field and the JV Softball field.

We are currently in the thick of testing season. Earlier this month, we gave the new ELPAC for the first time (all EL Students). Last week, we completed ACT testing over three days with any junior that wanted to take it. This week, we have done state required CAASPP testing in English for all juniors at CUHS. Next week, we will do the same thing, but in math. After that, we will be completing CAST (Science) with 12th graders, AP Testing, and testing of our ISP and Centennial students. The data from state testing will be available on the Fall Dashboard release, likely in December.

Superintendent, Jared Caylor and CBO, Christine Towne begun the process of working with directors and admin to build department budgets for next year. So far they have met with Brandon from M&O, Ken from Transportation, and Crystal from Food Services. Both will also be meeting with Dave for Technology and all admin for other programs. During these meetings, they are looking at multi-year spending trends in all areas of their department, considering any reduction or increase in funding needs, and establishing amounts to be budgeted for next year. All of this will be built in to the budget you all approve in June. Both are hopeful that the process of beginning early, including department heads, and looking at multi-year trends will allow us to have as accurate of a budget as possible.

There will also be a ribbon cutting ceremony held on May 4th around noon for the track and the district would like to make this a community oriented event. Superintendent, Jared Caylor invited the board to attend and also to spread the word.

5.4 SPRING COACHES REPORT:

Track Coach, Brett Henry shared that many students are excited with the new facility. It has been nice to be able to continue with practice even on the rainy days. Track just attended a league meet in Oroville where the Varsity boys won and the Varsity girls took 3rd. There is a good solid JV team and it has really made a difference to have the proper practice due to the new facility. The participation seems to be higher this year. Originally there would be approximately 120 students and this year there were 150 at the start. Board Member, Bill Mache asked how the pits were and they are just great. Some turf was donated to the district and the maintenance department plans to work on that soon. This year's invitational has 18 schools signed up already and this is with no invitations. The word is out about the new track and everyone is excited to come and participate.

Baseball Coach, Jared Stearns shared with the board that this has been a great first year for him as a coach and as a PE teacher. The support comes from the top down and it is greatly appreciated. John Studer is a former coach of his and has been such a tremendous help with the transition. There were 25 who tried out for the JV team and now there are 15 playing. There are a total of 16 players at the varsity level so the numbers are strong. There were some struggles early on as some of the players were finishing up with basketball but now the season is going well. Jared shared that the team played Sutter on Friday and lost 2-1, it was a very close game. Coach Stearns thanked the Board for the continued support for athletics. The community support and board support are phenomenal.

Softball Coach, Gary Smith shared with the board that he graduated from Corning Union High School in 1996. He is extremely proud to wear red and black and to represent Corning High. He never thought he would be back coaching but he coached his daughter in travel ball and he is enjoying the opportunity to coach and work with the girls at the high school level. Gary Smith has taken pride in decorating the fields with cardinal heads. He also shared that he does have some contacts at Sierra Pacific so they have made a generous donation which has allowed for some new bat bags and helmets. This is shared with the JV team also. Rolling Hills Casino is also willing to help with donations in the future. There is a prospect camp every June that they will help to donate because this is tied to education which is very important to the tribe. Coach Smith thanked the board for their ongoing support and is glad to be part of the team.

Tennis Coach, Mike Albee shared a team picture with the Board. The last two years tennis took league and this year due to the loss of seniors and 11 incoming freshman, the tennis team is in a rebuilding phase. The goal is to keep them in the program and to help them grow and better their skills. Mike Albee has the help and support of Linda Davis and Mike Messmer. The progression is really good and some kids have stepped on the courts without every holding a racquet. He sees a good future in the next few years with the players as long as they continue to work hard. Coach Albee shared that he is very strict and there is no cursing in the courts.

He hold the student accountable and makes them do push-ups if needed. He shared that they have sponsorships and that the students also help with ticket sales for the Art, Wine Festival that is held each year at the Rolling Hills Casino. As a reward, the students earn t-shirts which have their logo and sponsor on them.

Coach Albee cares for the kids and shares that he tries to reach out to the community with a kid's camp. Usually the attendance is very low but would like to reach out and work with the community for some more involvement with the younger children. Last, Coach Albee thanked the board for the ongoing support.

**5.5 PROMISE
NEIGHBORHOOD
GRANT:**

Superintendent, Jared Caylor shared the following with the board and audience:

Promise Neighborhood has hired a new director, her name is Dawna Holiday-Shchedrov. She is working to determine what programs and initiatives will be funded for next year. We have a PN Board meeting in mid-May, where we will hopefully learn more about that. One exciting development is that PN will be funding the City of Corning to develop a youth recreation program for at least the next two years.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

There was no public comment.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 6:33 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 7:51 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

There was no action taken in closed session.

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the consent agenda items listed with the exception of 10.6 & 10.7. There were no donations or surplus items this month.

Scott Patton had some questions on the following:

MJB Welding Supplies- he will see Christine Towne for details.
Associate Principal, Jason Armstrong shared that this may be supplies to support the Adult Welding Class which is taking place in the evenings.

Pitney Bowes- mailing system
VAPA funds-visual and performing arts

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

10.1 MINUTES: Special School Board Minutes of March 8, 2018

10.2 MINUTES: Regular School Board Minutes of March 15, 2018

**10.3 APPROVAL
OF WARRANTS:** 40161695-40161805, 40161805-40162163, 40162164-40162181
40162182-40162332, 40162333-40162637, 40162637-40162650
40162651-40162786, 40162786-40162814, 40162815-40163258
40163259-40163269

40163743 4/13/18 Register 000678
40163449 4/09/18 Register 000675

**10.4.INTERDISTRICT
ATTENDANCE
REQUEST:** Interdistrict Attendance Request: Carter Felton, Samara Lomeli
Ethan Rico, Karina Ramon Dimas

10.5 HUMAN RESOURCE REPORT:	Karen Atkinson Retirement	Effective 6/30/18
	Sally Tollison Retirement	Effective 1/02/19
	Matthew Perkins Position Change	Effective 4/03/18
	Jonathen Hunt New Hire	Effective 4/03/18

**10.6 CUHS
DISTRICT
DONATIONS:** There were none.

**10.7 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:** There were none.

11. PUBLIC COMMENT: There were no public comment cards.

**12.1 DISCUSSION OF
BOARD PRIORITIES
FOR THE 2018-19
SCHOOL YEAR:**

A discussion took place with the Superintendent and the Board, and the Board was asked to approve the following priorities for the District for 2018-19:

1. Effective and transparent communication between all District Stakeholders including the Board, Management, Faculty, Staff, and Community Members.
2. Continued improvement of student achievement and college-career readiness.
3. Ongoing and proactive planning to make the District safe for staff and students.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.2 SCHEDULING
A CSBA
GOVERNANCE
WORKSHOP:**

Superintendent, Jared Caylor shared with the board that each are part of CSBA as members. There is a \$3,000 cost for a 6 hour workshop. Each board member will be able to work with someone individually and they can assist with any questions that the board may have. Board President, Jim Bingham really would like to focus on the protocol for public comment. Superintendent, Jared Caylor shared that it is not necessarily the comments that are made but more importantly, how the comments or questions are answered or how the board responds. The board is in favor of scheduling a workshop and establishing rules and protocols.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.3 CTE TEACHER
VARIABLE TERM
WAIVER REQUEST:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve this CTE Teacher Variable Term Waiver Request. This item was approved in September and although there were two submitted, one was kicked back so this needed to be resubmitted for approval. There being no further discussion, the Board voted unanimously to approve the CTE Teacher Variable Term Waiver Request.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.4 LCAP
UPDATE:**

Superintendent, Jared Caylor shared the following:

On March 19th and April 9th Superintendent Jared Caylor met with the District LCAP Advisory team. This group is made up of teachers from a variety of departments, administrators, classified staff, counseling, and special education staff. During these first two meetings, we reviewed our District's accountability data on the California School Dashboard. This data is related to Chronic Absenteeism, Suspension Rate, Graduation Rate, College-Career Readiness, and English Learner Progress. The data from the Dashboard is instrumental in developing our LCAP because it is intended to identify achievement gaps in our District based on a variety of measures.

After reviewing this data with the team, we looked at our current LCAP and discussed areas that may need to be updated. Updates will likely occur to a variety of sections, including "The Story", which is a summary of our District, our LCAP Highlights, the Review of Performance (including progress and needs), Performance Gaps, and Increased or Improved Services.

At our next meeting, which is May 7th, we will review the actions and services that are listed supporting our District wide goals of 1) Increasing the number of students who are prepared for all post-secondary opportunities they choose to pursue, and 2) Creating a safe and well-maintained learning environment that promotes respect and responsibility among students.

Superintendent, Jared Caylor also presented the current data from the school Dashboard and information about the LCAP at Charlie's last school site council meeting.

Board Members were invited to attend the next LCAP meeting on May 7th. With that said, the final draft of the LCAP will be in your June Board packets and will be up for approval in June alongside the budget for 2018-19.

This is an informational item only. No action is needed.

**12.5 RODGERS
RANCH
SPENDING/
SCHOLARSHIPS
FOR 2017-18:**

Superintendent Jared Caylor presented the Board with a report on all spending out of the Ranch account for 2017-18. He then presented a proposal for spending for 2018-19.

A motion was made by Todd Henderson and seconded by Scott Patton to approve the recommendation from Superintendent, Jared Caylor.

Superintendent, Jared Caylor shared that this is entirely the Board's decision about how much to give in Rodger Ranch Scholarships. Board Member, Todd Henderson asked what the recommendation was when Administration met about this. The administration is recommending \$73,000 in scholarships to the class of 2018. Of the \$73,000, there would be \$1500 x 4 years for top scholars, \$1000 x4 years for high achievers, and \$500 one time for 10 CTE pathway students.

The spending plan includes \$54,750.00 for scholarships (75% of what would be awarded).

This would not all come on the books at one time but the spending plan treats it a though it does. There was discussion about how much has been given in previous years. For many years it was around \$90K. Two years ago it dropped to about \$60K. Last year it dropped to about \$30K. It was agreed that this would get it closer to the middle amount of 60K.

There was some discussion of whether or not these should go to students with Ag Pathways. Board President, Jim Bingham shared that the original will stated that this was for students in need. The group understood and agreed. Board Member, Scott Patton suggested that this be discussed for the future amongst the admin team. Superintendent, Jared Caylor reminded all that the endowment is separate so from the Ranch property this will be considered also.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**12.6 CONTRACT
FOR CUHSD
ANNUAL
AUDIT:**

A motion was made by Bill Mache and seconded by Scott Patton to approve the CUHSD Annual Audit contract. The district is required to have a new auditor every three years and since the company that we were using previously had no other available auditors, we were forced to seek a new firm. This firm is out of Chico, has no known issues, clear status with other local districts and was the best out of the four which Christine Towne looked into.

There being no further discussion, the Board voted unanimously to approve the audit contract with K Coe Isom.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**12.7 ADMINISTRATIVE
& CLASSIFIED
MANAGEMENT
SALARY
SCHEDULES:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Administrative and Classified Management salary schedules which reflects the 2% increase retro 7/1/17 effective 4/1/18.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u> X </u>	Abstain:	<u> </u>
William Mache	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u> X </u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

**12.8 APPROVAL
OF THE
2017-18 2ND
INTERIM
BUDGET
REPORT:**

Superintendent, Jared Caylor shared that the county has received and approved our 2017-18 2nd interim budget report.

Some highlights include:

1. Multi-Year Projections
2. Cash Flow
3. Deficit Spending
4. Negotiations

This is an informational item only. No action is needed.

**12.9 FUTURE
AGENDA
ITEMS:**

There were no future agenda items.

13. ADJOURNMENT:

The meeting was adjourned at 8:34 p.m.

Approved

James Bingham, President

Todd Henderson, Clerk

Corning Union High School District Regular School Board Meeting

Date of Meeting: April 19, 2018

Time of Meeting: 5:45 P.M.

Place of Meeting: Corning Union High School Library

Public Comment: Citizens wishing to address the Board of Trustees in a Board meeting should first complete a public comment card. The cards are available with the District Administrative Assistant and should be completed prior to the public comment agenda item on which you wish to speak.

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA/REORDERING OF AGENDA/ADDITION OF ITEMS Discussion/Action

5. REPORTS

- | | | |
|-----|--|-------------|
| 5.1 | Student Board Member - Nathan Fletcher | Information |
| 5.2 | Enrollment Report - Superintendent Jared Caylor | Information |
| 5.3 | Superintendent Report - Superintendent Jared Caylor | Information |
| 5.4 | Spring Coaches Report- Stearns, Smith, Henry, Albee, Wilkins | Information |
| 5.5 | Promise Neighborhood Grant- Superintendent Jared Caylor | Information |

6. PUBLIC COMMENT ON CLOSED SESSION

Under this item on the Agenda, the public is invited to address the Board regarding items that will be discussed in closed session. Individual speakers will be allowed up to 3 minutes to address the board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

7. ADJOURN TO CLOSED SESSION

7.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/ RELEASE/RESIGNATION

8. REOPEN TO PUBLIC SESSION

9. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION, IF ANY

10. CONSENT AGENDA ITEMS

Discussion/Action

All matters listed under the consent agenda are considered by the Board to be routine and will be enacted by the Board in one motion. Requests by a member of the Board to have any item removed from the consent agenda for discussion will be honored without debate. Requests by the public to have an item taken off the consent agenda will be considered prior to the Board taking action.

- 10.1 Approval of Special Board Minutes of March 8, 2018**
- 10.2 Approval of Regular Board Minutes of March 15, 2018**
- 10.3 Approval of Warrants**
- 10.4 Interdistrict Attendance Requests**
- 10.5 Human Resources Report**
- 10.6 Corning Union High School District Donations**
- 10.7 Surplus Equipment/Obsolete Equipment Form**

11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The board wishes to obtain complete information on all matters within its jurisdiction. Individual speakers will be allowed up to 3 minutes to address the board. The Board shall limit the total time for public input to 20 minutes. Please note that Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments. In addition, the Board may not take action on any item which is not on this agenda except as authorized by Government Code 54954.2.

12. ITEMS FOR ACTION AND DISCUSSION

- 12.1 Discussion of Board Priorities for the 2018-19 School Year**

Discussion/Action

The Board will consider approving a summary of the priorities they established for the District at the recent Board retreat.

- 12.2 Scheduling a CSBA Governance Workshop**

Info/Discussion

The Board will consider scheduling a workshop through CSBA to establish Board protocols addressing a variety of governance issues.

- 12.3 CTE Teacher Variable Term Waiver Request**

Info/Action

The Board will be asked to approve a one year waiver request of EC 44253.3 Certificate or Credential to Provide Instruction to Limited English Proficient students for the following teachers. This is a follow up to the original approval that took place in September 2017.

Debbie Lamson	9th-12th Grades	CTE Marketing, Sales, and Service,
		CTE Education, Child Development, Family Services
Natalia Caylor	9th-12th Grades	CTE Marketing, Sales, and Service

- 12.4 LCAP Update Info/Discussion**
- The Board will be updated on the status of the District's LCAP.*
- 12.5 Rodgers Ranch Spending/Scholarships for 2017-18 Info/Action**
- The Board will be updated on all spending at Rodgers Ranch for 2017-18 and asked to approve a scholarship amount to be given to the Class of 2018.*
- 12.6 Contract for CUHSD Annual Audit Info/Action**
- The Board will be asked to approve a contract for its annual audit to take place in the 2018-19 school year.*
- 12.7 Administrative and Classified Management Salary Schedules Info /Action**
- The Board will be asked to approve an updated salary schedule for Administrative and Classified Managers.*
- 12.8 Approval of 2017-18 2nd Interim Budget Report Info/Discussion**
- The Board will be asked to approve the 2nd Interim Budget Report*
- 12.9 Future Agenda Items Discussion**
- The Board will discuss the need for any future agenda items.*

13 ADJOURNMENT

Request for documents that are public record and are provided at the time of the meeting to a majority of the Governing Board regarding an open session item will be made available for the public inspection upon request to the Superintendent's Office located at 643 Blackburn Avenue, Corning, CA during normal business hours. Any individual that requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent's Office.

Month	CUHS	IND	CEN	District Totals
September	932	17	26	975
October	926	18	29	973
November	922	25	23	970
December	918	27	26	971
January	915	24	27	966
February	904	26	33	963
March	907	27	38	972
April	904	25	36	965
May				
June				

Corning Union High School

2017-2018

Active Students by Grade

4/19/2018

Grade	Female	Male	Total
9	128	116	244
10	119	126	245
11	105	106	211
12	107	97	204
Grand Total:	459	445	904

Corning Independent Study HS

2017-2018

Active Students by Grade

4/19/2018

Grade	Female	Male	Total
9	4	1	5
10	2	2	4
11	7	1	8
12	7	1	8
Grand Total:	20	5	25

Centennial Continuation High School

2017-2018

Active Students by Grade

4/19/2018

Grade	Female	Male	Total
9	3	2	5
10	5	5	10
11	3	7	10
12	7	4	11
Grand Total:	18	18	36

Corning Union High School

Regular School Board Meeting

DATE: March 15, 21018

TYPE OF MEETING:

Regular

TIME: 5:45 P.M.

MEMBERS ABSENT:

Ken Vaughan

PLACE: Corning Union High School
Library

VISITORS:

Kelley Jardin, Gary Pope

Richie Sanchez, Julie Johnson

Terry Johnson, Shaun Fredrickson

Deanna Glover, Daniel Myers

MEMBERS PRESENT:

Jim Bingham

Todd Henderson

William Mache, Scott Patton

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent

Charlie Troughton, CUHS Principal

Sally Tollison, Associate Principal

Jason Armstrong, Associate Principal

Justine Felton, Associate Principal

Christine Towne, Chief Business Officer

Brandon Lengtat, Director of Maintenance and Operations

Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

1. CALL TO ORDER:

The meeting was called to order at 5:48 p.m. by Board President Jim Bingham.

**2. PLEDGE OF
ALLEGIANCE:**

3. ROLL CALL:

Board President, Jim Bingham asked for a roll call. All present except for Ken Vaughan who is absent.

Attendance is as follows:

- Todd Henderson
- Jim Bingham
- William Mache
- Scott Patton

**4. APPROVAL OF
AGENDA/REORDERING
OF AGENDA/ADDITION
OF ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the agenda with no reordering. There being no further discussion, the Board unanimously approved the agenda.

The vote is as follows:

Ken Vaughan	Aye:	<u> </u>	No:	<u> </u>	Absent:	<u>X</u>	Abstain:	<u> </u>
William Mache	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Todd Henderson	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Scott Patton	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>
Jim Bingham	Aye:	<u>X</u>	No:	<u> </u>	Absent:	<u> </u>	Abstain:	<u> </u>

REPORTS:

**5.1 STUDENT
BOARD MEMBER:**

Nathan Fletcher reported on the following:

Spring Sports are off to a good start.
FFA Laila Souza went to regional finals.
Blood Drive is March 29th.
CSF is getting ready for a spring trip.
SAT, ACT, Finals and Spring Break will be here soon.

**5.2 ENROLLEMENT
REPORT:**

Superintendent Jared Caylor shared the following with the Board and audience:

District Total = 972
CUHS Total= 907
Ind. Study Total= 27
Centennial Total= 38

The CUHS total last year was 939
District total in March was 922

Growth is holding steady and the district anticipates increased enrollment over the next few years.

**5.3 SUPERINTENDENT
REPORT:**

Superintendent Jared Caylor shared the following:

Want to recognize a long time employee at Corning Union High School. Terry Johnson made it official earlier this week that he would be retiring from the District at the end of March after 23 years of service. Terry is well respected among his peers and has done quality work with a great attitude for a long time.

A teacher whose classroom was in Terry's area, upon hearing of his retirement said this "I have always appreciated Terry's positive and encouraging personality. He made me feel appreciated as a coach, teacher, and friend. He is a great person to be around and we are all going to miss him at CUHS." I don't think I could sum it up better than that. So, Terry, we a thank you for the many years you've spent hear and wish you and Julie the very best in your retirement. Congratulations.

**5.4 ANNUAL
COUNTY
SUPERINTENDENT
VISIT:**

Rich DuVarney visited for the annual visit. He shared the following:

1. Enjoys the visits with the districts.
2. Each District has their own dashboard and this allows the county to help districts in need.
3. There is a differential assistance program to help those districts in need.
Some examples are as follows:
 - Students with disabilities.
 - Chronic absenteeism
 - English Learners

Rich DuVarney thanked the Board for their service to the district.

**5.5 ACADEMIC
REPORT:**

The Board received information from Math Department Head, Kelley Jardin on the following:

- Math department is doing well.
- Recently attended a conference which was nice to listen to other teachers in the nation speak of the same ideas and opinions.
- Math department is trying to change the mindset of the students.
- Working with what we have in our control.

Board President, Jim Bingham shared that his concern is that math seems to be rushed and that students are not learning the basics fundamentals of math. He is not a math person but understands the importance of having basic math skills when entering the world as a young adult.

Kelly Jardin shared that there is integrated math support and help for the students who may be struggling. In the past the collaboration with the elementary district seemed to help with math and this is something that the department would like to try to focus on again. They study the CPM curriculum in 6-8 grade and in high school. Board Member, Scott Patton expressed that this is important and Board Member, Bill Mache shared that the staff is doing a great job, competent and well-disciplined in fundamentals.

**6. PUBLIC COMMENT
ON CLOSED SESSION:**

Teacher/Athletic Director John Studer wanted to share the following with the Board:

1. Thanked Brandon Lengtat and the Maintenance Department for helping so much with the set-up of fields and everything with sports. Last week there were soccer games, softball games and baseball games all in the same day and this is a lot of work that does not go unnoticed.
2. Thanked the Board for their ongoing support to him as a teacher and as the Athletic Director. John feels very strongly about commending the Administrative Team. He mentioned that someday, Associate Principals Sally Tollison may soon retire, following Charlie Troughton and he has enjoyed working with them along with Associate Principals Jason Armstrong, Justine Felton and Superintendent, Jared Caylor. He is confident in their abilities, motivation and vision for our school and looks forward to finishing up his career under their leadership.

**7. ADJOURN TO
CLOSED SESSION:**

The Board adjourned to closed session at 6:12 p.m.

**8. REOPEN TO PUBLIC
SESSION:**

The Board reopened to public session at 7:41 p.m.

**9. ANNOUNCEMENT
OF ACTION TAKEN
IN CLOSED SESSION:**

Superintendent Jared Caylor announced that the Board voted unanimously to rescind two non re-elect notices given to probationary certificated staff. The board also accepted letters of resignation from Eric Johnson and Manuel Noel Jurado effective June 30, 2018

**10. CONSENT AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to approve the consent agenda items listed with the exception of 10.2 & 10.5 which were requested by Board Member, Scott Patton to be moved to a separate action items. Item 10.2 will become 12.12, Item 10.5 will become 12.13 and action item 12.2 from the original agenda will now be 12.14.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

10.1 MINUTES:

Regular School Board Minutes of March 15, 2018

**10.2.INTERDISTRICT
ATTENDANCE
REQUEST:**

Interdistrict Attendance Request: Fay Mitchell, Adan Abarra
Lisani Figueroa

**10.3 HUMAN
RESOURCE
REPORT:**

Claudia Martinez	Reclassification	2/9/18
Martha Rodriguez	Reclassification	2/9/18
Steve Ebell	STARS	2/1/18

**10.4 SURPLUS
EQUIPMENT/
OBSOLETE
EQUIPMENT
FORM:**

11. PUBLIC COMMENT:

There were no public comment cards.

**12.1 RATIFICATION
OF TENTATIVE
AGREEMENT
WITH CITA:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Tentative Agreement with Corning Independent Teachers' Association. This agreement will be retroactive to beginning of the 2017-18 school year

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.2 NORTH GYM
ROOF BID
SELECTION:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the bid selection from Harbert Roofing, Inc.

The bids received were from the following:

- Barth Roofing Company, Inc.
- Butte Roofing Co. Inc.
- Ark Design Construction & Roofing
- Harbert Roofing, Inc.

Board Member, Bill Mache wanted to ensure that the reference were checked on the lowest bid. Board President, Jim Bingham did share that this company has done work for the elementary school district and there is a long history of them doing outstanding work.

Superintendent, Jared Caylor shared that all specifications must be met when submitting these bids and all are checked. The district can then accept the lowest bidder or throw out all bids and begin the process again.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.3 MOU WITH CITA
TO
LOWER RETIREE
BENEFITS
AGE:**

A motion was made by Todd Henderson and seconded by Bill Mache to approve the certificated retiree benefits age. This is to move the retirement age from 55 years old to 53 years for the 2017-18 school only in conjunction with the retirement incentive.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.4 CERTIFICATED
MANAGEMENT
RETIREE
INCENTIVE:**

A motion was made by Scott Patton and seconded by Todd Henderson to approve the Certificated Management Retiree Incentive.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.5 ADOPTION
OF
2018-19
DISTRICT
CALENDARS:**

A motion was made by Scott Patton and seconded by Bill Mache to approve the 2018-19 school calendars for Corning Union High School and Centennial High School for the 2018-19 school year. This calendar is the closest alignment with the elementary school district.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

12.6 FENCE INFORMATION:

Superintendent, Jared Caylor shared the following:

1. North Side of campus could have 4ft fencing however there are areas to consider such as the north gym complex, band area, business office and the main office.
2. C wing, B wing and there is a break in the C wing and the G wing would need to be considered also.
3. Custom Estimate is \$85, 912 (match fencing)
4. Match fencing and not going around the entire area is \$62,000 (estimate only)

The Board was concerned with how the students would get into the campus and how they would exit when the gates would be locked. There was some discussion of having automatic gates and there are some gates where the students would be able to leave in case of an emergency but nobody would be able to come in. The Board discussed the weak points and wanted to discuss more the reason why they felt that a fence may be necessary. Board Member, Bill Mache felt that it was a good idea to try and obtain feedback from the employees.

Superintendent, Jared Caylor shared that it would be a good idea to discuss comprehensive information on the safety program and obtain some staff input. He will do some further research and bring this back to the Board for further discussion at the next meeting.

12.7 FILING OF AUTHORIZED SIGNATURES:

A motion was made by Scott Patton and seconded by Todd Henderson to approve the filing of authorized signatures for ASB Account. Justine Felton, Associate Principal will be added to the account.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

12.8 CDS CODE FOR INDEPENDENT STUDY:

Superintendent, Jared Caylor wanted to share the information to inform the Board that district was looking into applying for a separate code for independent study. On paper it is Corning Union High School and this can cause problems with aligning curriculum. This item will potentially be brought back to the Board for approval next year. Currently, independent study student can play sports now, if they have their own CDS code, this could be at the discretion of the district.

**12.9 SECOND
INTERIM
REPORT ON
FINANCIAL
STATUS:**

Chief Business Official, Christine Towne shared the following:

Total Revenue Summary / Total Resources: \$14,027.62 Dollars ADA
\$12,849,304 Total Amount

Total Expenditure Summary (cost to operate the school)
\$14,377.49 Dollars
\$13,169,782 Total Amount

Comparison/Unrestricted Revenues (Differences)

LCFF	18,326
Fed Rev.	0
Other State Rev.	9,717
Other Local Rev.	49,366
Total Revenues	77,409

Comparison/ Unrestricted Expenditures

Cert. Salaries	-88,738
Class. Salaries	56,308
Employee Benefits	-39,520
Books/Supplies	37,854
Services	-8,454
Capital Outlay	3,500
Other Outgo	2,562
Total Expenditures	-36,488

Comparison Unrestricted Fund Balance, Reserves

	1 st Interim	2 nd Interim	Difference
Beginning	1,326,908	1,326,908	0
Increase	-151,593	-63,779	87,814
Ending Fund Bal.	1,175,315	1,263,129	87,814

There was some discussion of the Hail Damage and insurance claim and the Board would like to see the paperwork for that. There was some discussion that the enrollment is looking good and that will be great for the district. There was also discussion regarding the deferred maintenance fund. This is the fund set aside for unexpected issues that may arise. Some have included the freezer, parking lot, temporary roof, track maintenance.

There was also a discussion regarding retirement health care. It may be a good option to prepare a trust and set aside funds to gain interest to offset the liability placed on the district.

Chief Business Officer, Christine Towne shared that the district is doing really well with budgeting money and if the enrollment comes through, the district will be in a great place in upcoming years.

12.10 CERTIFICATION OF THE DISTRICT'S FINANCIAL STATUS: A motion was made by Scott Patton and seconded by Todd Henderson to approve the district's financial status with a positive certification. There being no further discussion, the Board voted unanimously to approve the district's financial status.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

12.11 SUMMER SCHOOL:

A motion was made by Scott Patton and seconded by Bill Mache to approve the Corning Union High School District will offer summer School as in past years. There being no further discussion, the Board voted unanimously to approve summer school.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

12.12 WARRANTS:

No further questions or concerns at this time:

A motion was made by Todd Henderson and seconded by Scott Patton to approve the warrants as presented in the Board Packets. There being no further discussion, the warrants were approved.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

40160208-40160520, 40160521-40160534, 40160535-40160543
40160544-40161139, 40161140-40161154, 40161155-40161168
40161168-40161230, 40161230-40161243, 40161244-40161359
40161359-40161371, 40161371-40161372, 40161372-40161441
40161442

US Bank Corporate Payment System 40161371 check date 02/22/18

US Bank Corporate Payment System 40161372 check date 2/22/18

**12.13 CUHSD
DONATIONS:**

No further questions or concerns at this time:

Wal-Mart Gift Card 340234 \$50.00 Centennial-Attendance Incentives

A motion was made by Todd Henderson and seconded by Scott Patton to approve the donations as presented in the Board Packets. There being no further discussion, the warrants were approved.

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

**12.14. FUTURE
AGENDA
ITEMS:**

A motion was made by Todd Henderson and seconded by Scott Patton to have the following item placed on the agenda for next month:

- Process discussion for Consent Agenda Items

The vote is as follows:

Ken Vaughan	Aye: _____	No: _____	Absent: <u>X</u>	Abstain: _____
William Mache	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Todd Henderson	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Scott Patton	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____
Jim Bingham	Aye: <u>X</u>	No: _____	Absent: _____	Abstain: _____

13. ADJOURNMENT:

A motion was made by Todd Henderson and seconded by Scott Patton to adjourn the meeting. The meeting was adjourned at 8:52 p.m.

Approved

James Bingham, President

Todd Henderson, Clerk

Corning Union High School Special School Board Meeting

DATE: March 8, 2018

TYPE OF MEETING:
Special

TIME: 5:45 P.M.

MEMBERS ABSENT:

PLACE: Corning Union High School
Library

MEMBERS PRESENT:

Jim Bingham
Todd Henderson
Scott Patton
Ken Vaughan

VISITORS:

Luke Alexander, Cody Lamb
Nicole Mathisen, Lorenzo Casia
William Mach, Myndee Albers
Shannon Albers

SCHOOL DISTRICT REPRESENTATIVES:

Jared Caylor, District Superintendent
Christine Towne, Chief Business Officer
Charlie Troughton, CUHS Principal
Sally Tollison, Associate Principal
Jessica Marquez, Administrative Assistant to Superintendent

THE CORNING UNION HIGH SCHOOL -

- 1. CALL TO ORDER:** The meeting was called to order at 5:45 p.m. by Board President Jim Bingham.
- 2. PLEDGE OF ALLEGIANCE:** Board President, Jim Bingham asked the Board and audience to stand and salute the flag.
- 3. ROLE CALL:** Board President, Jim Bingham asked for a roll call. Attendance is as follows:
 - Jim Bingham
 - Ken Vaughan
 - Scott Patton
 - Todd Henderson

March 8, 2018

4. PUBLIC COMMENT: There was none.

5. POTENTIAL BOARD MEMBER INTERVIEWS: Superintendent, Jared Caylor thanked the Board and candidates being here. Thanked all of you for submitting applications and for their interest in serving CUHSD. The main outline of the process

The District received 5 applications for the vacancy.

The Board has reviewed the applications and will interview all five candidates separately. Each candidate will be asked the same seven questions. The Board will interview candidates in alphabetical order according to last name. Luke Alexander will be first, followed by Lorenzo Casia, then Cody Lamb, then William Mache, then Nicole Mathisen. In an effort to avoid an advantage for any one candidate and because all candidates will be asked the same questions, we will ask candidates to wait in the room next door while we interview other candidates.

The questions being asked are as follows:

1. Please take a couple of minutes to tell us about yourself and why you believe you'd be a good school board member.
2. As a trustee, what do you see as your primary purpose or primary role? How would you fulfill that role, both as an individual and as a member of the governing board?
3. What are you proud of in this district? What would you like to accomplish as a board member? Which is your highest priority, and why?
4. Describe your response if a parent cornered you in the grocery store and asked for your support on a particularly controversial issue.
5. What would you do if you believed administrators had not provided you with accurate and complete information for making a decision?
6. How does an effective school board make sure parents and community members have the opportunity to express their differing views and inform board deliberations on important issues?
7. Is there anything else you'd like to tell us about yourself that you haven't had the opportunity share yet?

Luke Alexander:

1. Luke was born and raised in Corning, after high school graduation started working in construction for 22 years. Luke has farmed for 11 years. Has three children and a 9th grader coming in. Would like to contribute his knowledge with construction and farming.

2. The Primary Purpose would be to direct the Superintendent to execute their ideas & beliefs. Look at what needs to be done.
3. Luke is proud of the sense of pride that is shared within the community.
4. Listen to the parent, bring back information to staff or Superintendent.
5. Luke believes that this would fall back on the Superintendent. The Superintendent is the liason between the Board and Administration.
6. Luke feels that possibly sending agendas out to parents would be good but he has also noticed that the district has been more opened with public comment and making the public feel welcome to attend the meetings and give feedback if they requested.
7. Luke feels he is motivated and in the construction industry which would be an asset. He has been on the school board with other district and has the time and energy for this.

Lorenzo Casio:

1. Lived in Corning for 46 years now. Graduated from Corning High. He was in the coast guard, attended Shasta College and worked at Corning Lumber gained experience and knowledge working there. He spoke of himself as an over thinker and spoke of his family.
2. Keep an eye on things and make sure money is spent correctly. He is innovative and is opened to trying new things.
3. Proud of the school, staff and students. The teachers and staff always move in the same direction for the students. This is a safe place and would like to be part of the board to give back to the community.
4. Lorenzo would ask the parent questions. He would bring those concerns back to the board at the next board meeting.
5. Lorenzo would communicate and let Administration know what he is hearing and discuss it.
6. Communication is key.
7. Nothing else to add.

Cody Lamb:

1. Cody has 2 children who are 2 & 4 years old. He has been a resident for 25 years. Moved away for a short time and came back. He was the project manager who helped with construction of the track. He is offering fiscal responsibility, integrity and sound judgement.
2. Due-diligence on decisions. Collaboration with the Board, Superintendent and Administration.
3. Proud of the community involvement. Not just in athletics, but Alumni, Academic. The Bond that was recently passed may be the only one for many years so would like to ensure that the best decisions are made for the future of this district for his children and others in the community.
4. Cody would ask for input and would not make a decision. He would bring this back to the board at a meeting.
5. Good collaboration. Have to find out the facts and have information provided.
6. Public should feel welcome at the meetings and should be able to give their input and comment if they wish.
7. Integrity and respect is what Cody has to offer. He would like the best for the district as a whole.

March 8, 2018

William Mache:

1. Extensive background and was first hired at Corning High in 1977. Taught with Gary Burton and taught in math department for 10 years. Worked in leadership and then moved to Boys P.E. William coached Varsity Basketball all but 2 years here ending in 2014 and he retired from Corning High in 2014. He was interactive with the Board many times with presentation and helped implement the random drug testing Board Policy.
2. William has never accomplished much without a team and that is what this is. He is not well versed in Board Procedure but has been involved with the school for a long time. Vice Principals have looked to him in the past for assistance. He was always willing to help.
3. Tradition of this school is important to William. He wants to contribute whatever he can to help the faculty, staff and students of the district and to help bridge the gaps that need to be bridged.
4. Bud Gott once shared with him to not make quick decisions. He would be cordial but non-committal. The parents and community deserve your ear but the Board needs to think about things.
5. William would have a discussion and find out where the breakdown is. He helped implement a drug policy many years ago. He read something in the paper and realized that this was a problem. He took the information to the Board and decided that this policy needed to be adopted.
6. The culture of the school is important. The parents should feel comfortable to approach Administration and Teachers. They need to feel that they can approach the board.
7. Nothing else to add.

Nicole Mathisen:

1. New mother, business owner of Java Lanes. She shared that she has an open mind with no affiliations to the school. She has a strong opinion and the outcome of the students is important to her. She is an active member of society and is a Corning High School Graduate.
2. Primary purpose is to provide oversight of school Administration, make sure that they are adhering to guidelines, policies, board policies and give her input and ideas. She would like to help further the education of the students.
3. Would like to accomplish an anti-bullying policy. Proud of the fact that Corning is a close knit community. The teachers, board and staff care about the students on campus.
4. Opened minded and opinionated. As a member, people would come up to her but she would listen to their concerns and as a board member she feels that she would be a voice of the public. This would be dealt with in an appropriate timeline and in an appropriate manner.
5. Would discuss concerns with Administration and ask for further details. It is the Board is responsibility to make sure that policies are followed.

6. Everyone has a right to show up at the meetings and they are posted in a timely manner. She knows that the board needs to follow the Brown Act.
7. Nicole would have an opened mind, no affiliations. She worked for the elementary school district and became more interested in becoming part of a school board. She would like quality education, faculty & staff deserve a fair wage and it is important that the well-being of students be taken seriously. She wants students to feel confident and secure. To give them a place to grow.

Board members, discussed the candidates in the order that they interviewed. Superintendent, Jared Caylor now will ask the Board for information on each candidate:

- 1) What skills or experience do you think _____ has that would benefit the Board and District?
- 2) What connections does _____ have to Corning Union High School District that make him/her a strong candidate?
- 3) What ways does _____ meet the considerations suggested by CSBA in evaluating candidates or what ways does he/she meet the priorities you have for a new member?

Luke Alexander

Skills/Experience: Board Members Scott Patton liked that Luke had experience in farming and in construction. Board Clerk, Todd Henderson liked that he was a local businessman with school board experience. He wanted to make sure if Cody of Luke were chosen that there would be no conflicts with the Bond Construction. Superintendent, Jared Caylor would need to make sure there was no conflicts of interest. Luke ensured that he would excuse himself from a vote if needed to keep things clean. Cody Lamb shared that he works for someone but is not the owner. He would abstain from the vote if needed.

Connections: Board Member, Scott Patton liked that Luke has kids coming in to Corning High and that he is a graduate of Corning High. Board Member, Ken Vaughan liked that he was involved a lot at Kirkwood and has done a lot of great things for that district. Board President, Jim Bingham was impressed with what has been accomplished at Kirkwood and he knows he had a lot to do with that.

Considerations: Board Member, Scott Patton shared that the experience with Kirkwood is a benefit. Although it is a smaller district, it would be helpful to our district. The knowledge that Luke has would benefit.

Anything Else- Board Member, Ken Vaughan shared that Luke would be an excellent choice for a school board member of Corning High.

Lorenzo Casia-

Skills/Experience: Board Member, Ken Vaughan shares that Lorenzo knows what is going on here and would be excellent on the board. Board Clerk, Todd Henderson likes his experience and he almost lost to him at the last election.

Connections: Board President, Jim Bingham shared that his experience at the lumber store would help tremendously with construction topics and he has never heard one bad thing about him. He is a great man.

Consideration: Board Member, Scoot Patton shared that he knows the Brown Act and is a good communicator. He is a good listener and is good with discussions within the community.

Anything Else- None

Cody Lamb-

Skills/Experience: Board Member, Scott Patton shared that Cody knows the track. Board Member, Ken Vaughan shared that he has experience. Board Clerk, Todd Henderson shared that Cody's experience would be helpful with projects. Board President, Jim Bingham shared that Cody is not afraid to speak his mind and would be an asset to the board.

Connections: Board Member, Todd Henderson shared that his mother works here and he is a family man.

Considerations: Board Member, Ken Vaughan feels that Cody would be a valuable asset to the Board. Board Clerk, Todd Henderson feels that he has experience that would be valuable to the Board. Board Member, Scott Patton knows that Cody would bring many things to the table and he brings the best out of people.

Anything Else- None

William Mache-

Skills/Experience: Board Member, Scott Patton feels that William have proven himself as an asset to Corning High, helped with implementing the Drug Policy. Board President, Jim Bingham has known him for 30 years and he knows that he never loses his cool and always thinks things through. Board Member, Ken Vaughan knows he lead the basketball team and can help with this team. Board Clerk, Todd Henderson He realized that being part of the school helps with communication on the Board. Jim Bingham has used his experience as a teacher with board discussions and decisions so he feels that this would be another asset to the board.

Connections: Much of this was spoke about already. Board Member, Scott Patton shared that William also helped turn the summer school program around many years ago and it has been running well ever since.

Considerations- Same as above.

Anything Else- None

Nicole Mathisen-

Skills/Experience: Board Member, Scott Patton shared that she is highly motivated, involved with student and involved in the community. We do have oversight committees that Nicole may be able to be involved in if she was interested. Board President, Jim Bingham appreciated that the students come first and this is important.

Connections: Board Member, Scott Patton shared that the bowling alley is always a helpful connection with graduation.

Considerations: Board Member, Scott Patton shared that she seems to have a great sense of communication. Would be a fine choice for the Board.

Anything Else: None

**6. APPOINTMENT OF
NEW BOARD
MEMBER:**

Superintendent, Jared Caylor shared that a straw poll like system will take place:

Each Member will disclose their top selection:

Board Clerk Todd Henderson	William Mache
Board President Jim Bingham	William Mache
Board Member Ken Vaughan	William Mache
Board Member Scott Patton	William Mache

March 8, 2018

A motion was made by Scott Patton and seconded by Todd Henderson to appoint William Mache's as the new Board Member to fill the vacancy arising from resignation of Trustee Pauletta Bray. There being no further discussion, the Board voted unanimously to appoint William Mache.

**7. OATH OF
OFFICE FOR
NEW BOARD
MEMBER:**

Superintendent, Jared Caylor administered the Oath of Office to William Mache.

8. ADJOURNMENT:

A motion was made by Scott Patton and seconded by Jim Bingham to adjourn the meeting. The meeting was adjourned at 6:51 p.m.

Approved

James Bingham, President

Todd Henderson, Clerk

Checks Dated 03/01/2018 through 03/30/2018

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40161695	03/01/2018	CRYSTAL C. CARTER	13-5211	AUG 2017-FEB 2018 MILEAGE	311.42	
				CSNA LAC SACRAMENTO 1/28/18 MILEAGE	115.54	
40161696	03/01/2018	JOSHUA R. JACKSON	01-5200	LAC WASHINGTON DC MILEAGE 3/2/18	115.54	542.50
				CIF STATE WRESTLING BAKERSFIELD 03/01/18		186.00
40161697	03/01/2018	DANIEL B. JONES	01-5200	CIF STATE WRESTLING BAKERSFIELD 03/01/18		186.00
40161698	03/01/2018	ERIK MIRANDA-CHAVEZ	01-5200	CIF STATE WRESTLING BAKERSFIELD 03/01/18		186.00
40161699	03/01/2018	GLENN N. NYE	01-5200	CIF STATE WRESTLING BAKERSFIELD 03/01/18		186.00
40161700	03/01/2018	SALLY A. TOLLISON	01-5211	CA STUDENT MENTAL WELLNESS CONF ROCKLIN 2/28/18 MILEAGE		115.54
40161701	03/01/2018	CLEMENTINA TORRES	01-5200	CA STUDENT MENTAL WELLNESS CONF ROCKLIN 2/28/18 MEALS	64.00	
			01-5211	CA STUDENT MENTAL WELLNESS CONF ROCKLIN 2/28/18 MILEAGE	115.54	179.54
40161758	03/02/2018	BIG TIME PEST CONTROL ENTERPRISES	01-5505	OPEN PO 17-18 PEST CONTROL		300.00
40161759	03/02/2018	JARED K. CAYLOR	01-5200	DWK ED LAW TRNG SACARAMENTO 10/27/17 MEAL	18.00	
			01-5202	OCT MILEAGE 2017	45.59	
			01-5211	DWK ED LAW TRNG SACARAMENTO 10/27/17 MILEAGE	123.05	186.64
40161760	03/02/2018	TREVOR W. TAYLOR	01-5202	SEPT 2017 MILEAGE		13.65
40161761	03/02/2018	MARIA T. TENA	01-5999	MAR & APR 2017 MILEAGE		73.50
40161796	03/05/2018	MICHAEL A. ALBEE	01-5211	VB CLINIC 02/08/18 MILES		114.81
40161797	03/05/2018	MELINDA S. ALBERS	01-5202	JAN 2018 MILEAGE		7.85
40161798	03/05/2018	AMERIGAS	01-5504	PROPANE		244.79
40161799	03/05/2018	JASON A. ARMSTRONG	01-5202	FEB 2018 MILEAGE	40.99	
			01-5211	FEB 2018 MILEAGE	185.30	226.29
40161800	03/05/2018	JESSE J. BEARDSLEY	01-4300	REIMB SAWSTOP 02/21/18		99.00
40161801	03/05/2018	JARED K. CAYLOR	01-5202	FEB 2018 MILEAGE		119.03
40161802	03/05/2018	CORNING UNION HIGH SCHOOL	01-4300	CAFE- INCENTIVE	183.24	
			01-4307	CAFE: STAFF BREAKFAST & LUNCH	159.98	343.22
40161803	03/05/2018	CHRISTINA E. COSTA	01-5211	NEW PROF INSTITUTE FRESNO 03/13/18 MEAL		70.00
40161804	03/05/2018	MARCI L. FONSECA	01-5202	FEB 2018 MILEAGE		58.86
40161805	03/05/2018	ADRIANA R. JIMENEZ	01-5202	JAN 2018 MILEAGE	29.68	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40161805	03/05/2018	ADRIANA R. JIMENEZ	01-5211	CA MUSIC CONF SAN JOSE 02/15/18 MEALS	186.00	215.68
40161806	03/05/2018	DANIEL B. JONES	01-5211	REIMB FUEL WRESTLING 12/07/17		65.00
40161807	03/05/2018	LIVESTOCKJUDGING.COM	01-5800	AG INC SITE LICENSE		100.00
40161808	03/05/2018	MJB WELDING SUPPLY	01-4400	CTE WELDING		4,079.52
40161809	03/05/2018	P G & E	01-5503	1469483914-4 RFARM ELECTRIC 2017-18 SCHOOL YEAR	84.62	
			19-5503	1427817250-8 & 0085264916-9 RANCH ELECTRIC 2017-18	188.76	273.38
40161810	03/05/2018	PITNEY BOWES PURCHASE POWER POSTAGE	01-5904	POSTAGE FEES 2017-18 SCHOOL YEAR		1,000.00
40161811	03/05/2018	PITNEY BOWES GLOBAL FIN. SVCS LEASE	01-5620	POSTAGE LEASE 2017-18 SCHOOL YEAR		618.66
40161812	03/05/2018	CASSIE A. RIDDLE	01-5211	AERIES SCHED CONF REDDING 02/05/18 MILE		53.09
40161813	03/05/2018	MARTHA O. RODRIGUEZ	01-5200	CABE SAC 03/28/18 MEALS		186.00
40161814	03/05/2018	LISA D. ROMO	01-5200	CABE SAC 03/28/18 MEALS	186.00	
			01-5211	CABE SAC 03/28/18 MILEAGE	114.45	300.45
40161815	03/05/2018	SAC-VAL JANITORIAL SUPPLY	01-4300	OPEN PO SAC VAL 2017/18 CUSTODIAL		3,681.23
40161816	03/05/2018	TEHAMA CO DEPT OF EDUCATION	01-5800	2017/18 INTERNET SERVICES	17,900.00	
				ELPAC SUMMATIVE ASSESSMENT WKS 1/16/18	100.00	
40161817	03/05/2018	THOMSON REUTERS/BARCLAYS	01-5833	DOCUMENT TRACKING SERVICE	702.00	18,702.00
40161818	03/05/2018	SALLY A. TOLLISON	01-4300	CA ED CODE 2018 PAMPHLET		77.58
40161819	03/05/2018	W.W. GRAINGER, INC.	01-5211	SEPT 2017 MILEAGE		51.89
40162158	03/08/2018	LARRY L. GLOVER	01-4400	DIRECT PAY CLAIM # 180066 GRAINGER		184.15
40162160	03/09/2018	A-Z BUS SALES	76-9512	ASST COACH BB		3,075.62
			01-4300	BUS 21 TRANSPORTATION OPEN PO 2017-18	95.00	
				BUSES TRANSPORTATION OPEN PO 2017-18	43.86	138.86
40162161	03/09/2018	AMAZON CAPITAL SERVICES, INC	01-4100	CUHS ISP TEXT & READING MATERIALS	609.84	
			01-4200	CUHS ISP TEXT & READING MATERIALS	168.79	
				SPEICAL EDUCATION PD BOOKS	215.51	
			01-4300	AMAZON VARIOUS M & O ITEMS	222.38	
			11-4300	Rolling Totes for laptops	63.96	1,280.48
40162162	03/09/2018	BIG TIME PEST CONTROL BULLERT ENTERPRISES	01-5505	OPEN PO 17-18 PEST CONTROL		350.00
40162163	03/09/2018	CLASSIC GOLF CAR, INC.	01-4300	ASSETS- WINDSHIELD TINT	159.10	
				Unpaid Sales Tax	.37-	158.73

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40162164	03/09/2018	CONTINENTAL ATHLETIC SUPPLY	01-5800	SAFETY FOOTBALL HELMET RECONDITIONING		4,088.12
40162165	03/09/2018	CORNING ELEMENTARY SCHOOL	01-5800	ALL STAR STUDENT LUNCHEON		160.00
40162166	03/09/2018	CORNING LUMBER COMPANY	01-4300	INSURANCE- CONCESSION THEFT		41.54
40162167	03/09/2018	DEMCO	01-4300	LAMINANT FOR BOOKS		92.40
40162168	03/09/2018	FARWEST STEEL CORPORATION	01-4300	Supplies for AE Welding Class, and CUHS Class	740.72	
			11-4300	Supplies for AE Welding Class, and CUHS Class	1,111.07	1,851.79
40162169	03/09/2018	GREAT AMERICA FINANCIAL SERVICES CORPORATION	01-7438	PHONE SYSTEM LEASE 2017-18	358.27	
			01-7439	PHONE SYSTEM LEASE 2017-18	1,005.97	1,364.24
40162170	03/09/2018	GUADALUPE VILLA	01-4200	BOOK DEPOSIT REFUND		50.00
40162171	03/09/2018	HIGGINS PEST & WEED	21-5505	BOND P1 - FIELD WEED CONTROL		760.00
40162172	03/09/2018	IEC POWER, LLC	01-5699	MAINT SOLAR PANEL SERVICE 2017-18 SCHOOL YEAR		1,147.37
40162173	03/09/2018	MT. SHASTA SPRING WATER CO.INC	01-4300	TRANS WATER SERVICE 2017-18 SCHOOL YEAR		48.26
40162174	03/09/2018	NOR-CAL TOILET RENTALS	01-5600	TRANS-STAGE COACH RD 2017-18 SCHOOL YEAR		86.52
40162175	03/09/2018	NORCAL TRUCKS, INC NORCAL KENWORTH ANDERSON	01-4300	BUS 21 TRANSPORTATION OPEN PO 2017/18	558.62	
				BUS 24 TRANSPORTATION OPEN PO 2017/18	124.47	
				CREDIT	60.34-	622.75
40162176	03/09/2018	P G & E	01-5503	6939801749-6 TRANS GAS/ELECTRIC 2017-18	325.77	
				9507670308-1 CENT ELEC/GAS 2017-18 SCHOOL YEAR	21.03	
			01-5504	6939801749-6 TRANS GAS/ELECTRIC 2017-18	145.41	492.21
40162177	03/09/2018	RAY MORGAN COMPANY	01-5620	17/18 MAINT AGREEMENT CANON & RICOH		550.87
40162178	03/09/2018	RECREATION SCIENCE INC.	01-5800	DIRECT PAY (SCOREBOARD INSTALL) DONATION M & O		750.00
40162179	03/09/2018	RICOH USA, INC.	11-5620	72073-1021451ML ADULT ED COPIER LEASE		149.78
40162180	03/09/2018	SAN JOAQUIN COUNTY OE ATTN: SCIENCE & STEM	01-5200	CEDR CONF SAN DIEGO 10/2/18 - 10/5/18		750.00
40162181	03/09/2018	U.S. BANK EQUIPMENT FINANCE	01-5620	CTE COPY CENTER RICOH COPIER PAYMENT 2017-18		1,774.10

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40162182	03/09/2018	WASTE MANAGEMENT	01-5506	4-02058-55008 CENT GARBAGE 2017-18 SCHOOL YR	417.28	
				4-02059-15006 TRANS GARBAGE 2017-18 SCHOOL YR	22.02	439.30
40162183	03/09/2018	WOODCRAFT SUPPLY, LLC	01-6400	CNC - MANUFACTURING		5,387.49
40162184	03/09/2018	ZEE MEDICAL SERVICES	01-5800	TRANSPORTATION OPEN PO 2017/18 MEDICAL SUPPLIES		136.45
40162215	03/12/2018	MICHAEL A. ALBEE	01-5202	FEB 2018 MILEAGE	3.01	59.82
40162216	03/12/2018	MELINDA S. ALBERS	01-5202	DEC 2017 MILEAGE	7.02	10.03
				FEB 2018 MILEAGE		
40162217	03/12/2018	CORNING UNION HIGH SCHOOL	01-4307	FRESHMAN ORIENTATION WELCOME		446.65
40162218	03/12/2018	ALFRED D. DRUM	11-5202	FEB 2018 MILEAGE		63.12
40162219	03/12/2018	HEATHER M. FELCIANO	01-4400	REIMB GENERATOR STOLEN FROM CONSESSION STAND	1,200.00	
				FEB 2018 MILEAGE	127.21	1,327.21
40162220	03/12/2018	FRONTLINE TECHNOLOGIES, LLC	01-5833	AESOP SERVICES 7/1/17 - 6/30/18		602.54
40162221	03/12/2018	DOMINGA T. MOYER	01-5200	CASP MONTEREY 03/21/18 MEALS	76.00	
				CASP MONTEREY 03/21/18 MILEAGE	293.21	369.21
40162222	03/12/2018	TEHAMA CO DEPT OF EDUCATION	01-5830	FINGERPRINTING		700.00
40162223	03/12/2018	MARIA T. TENA	11-5202	FEB 2018 MILEAGE		35.16
40162224	03/12/2018	CHARLES D. TROUGHTON	01-5202	FEB 2018 MILEAGE	23.22	
				FEB 2018 MILEAGE	53.85	77.07
40162225	03/12/2018	MARCO'S PIZZA	13-4700	MARCO'S PIZZA 2017-2018 SCHOOL YEAR		3,867.50
40162330	03/12/2018	CALIFORNIA'S VALUED TRUST	01-3402	MAR 2018 TRUSTEE M/D/V	4,906.35	
			01-3701	MAR 2018 RETIREE M/D/V	4,386.55	
			01-3702	MAR 2018 RETIREE M/D/V	5,099.78	
			76-9513	MAR 2018 MEDICAL	134,066.00	
			76-9551	MAR 2018 LIFE	131.10	
			76-9552	MAR 2018 DENTAL	17,438.90	
			76-9553	MAR 2018 VISION	2,256.39	168,285.07
40162331	03/12/2018	CITY OF CORNING POLICE DEPT.	01-5800	SRO FEB HOURS		1,017.96
40162332	03/12/2018	DANNIS WOLIVER KELLEY	01-5801	BOARD ISSUES	275.00	
				CERTIFICATED NEGOTIATIONS	137.50	
				GENERAL LEGAL	704.00	
				PERSONNEL ISSUES	137.50	
				PROJ 954-CONSTRUCTION ISSUES	1,197.00	
			19-5801	JOINT OCCUPANCY PROJECT	186.00	2,637.00

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40162333	03/12/2018	NICHOLS-MELBURG & ROSSETTO AIA & ASSOCIATES, INC	21-6210	PROJ 17-2828 CLASSROOM MOD		30,922.48
40162334	03/12/2018	UNIVERSAL ATHLETICS SERVICES, INC.	21-6170	BOND TRACK EQUIPMENT		5,223.72
40162420	03/13/2018	CSU, CHICO RESEARCH FOUNDATION	13-5200	SERVS SAFE TRAINING		986.80
40162421	03/13/2018	RED BLUFF UNION HIGH SCHOOL	13-4700	OLIVE OIL		125.00
40162422	03/13/2018	CHRISTINE D. TOWNE	01-5200	ED LAW LAB MEAL PER DIEM	18.00	
			01-5211	CANCEL - REIM FUNDS	130.80-	
				ED LAW LAB MILEAGE REIM	124.81	12.01
40162626	03/16/2018	AMERIPRIDE UNIFORMS SERVICES	13-5500	CAFE AMERRIPRIDE UNIFORM 2017-2018 SCHOOL YEAR		363.66
40162627	03/16/2018	CRYSTAL CREAMERY	13-4700	FOSTER DAIRY FARMS INS 2017-2018 SCHOOL YEAR	4,824.05	
40162628	03/16/2018	FRANZ FAMILY BAKERY	13-4700	FOSTER DAIRY FARMS OPEN PO 2017/2018 SCHOOL YEAR	874.00	5,698.05
40162629	03/16/2018	FROZEN GOURMET INC	13-4700	FRANZ FAMILY BAKERY 2017-2018 SCHOOL YEAR		1,302.79
40162630	03/16/2018	GOLD STAR FOODS, INC	13-4700	FROZEN GOURMET INC 2017-2018 SCHOOL YEAR		610.08
40162631	03/16/2018	HAPPY VALLEY FRESH FRUIT CO. WESTABY ENTERPRISES	13-4700	GOLD STAR FOOD INC 2017-2018 SCHOOL YEAR	4,128.02	
40162632	03/16/2018	PRO PACIFIC FRESH	13-4700	GOLD STAR FOOS INC, OPEN PO 2017-2018 SCHOOL YEAR	4,175.22	8,303.24
40162633	03/16/2018	SAV-MOR FOODS	13-4700	HAPPY VALLY FRESH FRUIT CO 2017-2018 SCHOOL YEAR		621.00
40162634	03/16/2018	SYSCO SACRAMENTO, INC.	13-4700	PRO PACIFIC FRESH 2017-2018 SCHOOL YEAR	3,165.30	
40162635	03/16/2018	THE DANIELSEN COMPANY	13-4300	SUPPER - FOOD	1,068.95	4,234.25
				SAV-MOR 2017-2018 SCHOOL YEAR		25.47
				SYSCO SACRAMENTO 2017-2018 SCHOOL YEAY		2,834.52
				DANIELSEN COMPANY R:5310 2017-2018 SUPPLIES	1,334.96	
				THE DANIELSEN COMPANY 2017-2018 SCHOOL YEAR	4,614.67	5,949.63
40162636	03/16/2018	MELINDA S. ALBERS	01-5202	AUG - NOV 2017 MLEAGE		18.41
40162637	03/16/2018	AMERIPRIDE UNIFORMS SERVICES	01-5500	M&O LAUNDRY SERVICE CUSTODIAL 2017-18 SCHOOL YEAR	275.49	
				TRANS LAUNDRY SERVICE 2017-18 SCHOOL YEAR	144.54	

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40162637	03/16/2018	AMERIPRIDE UNIFORMS SERVICES	01-5508	M&O LAUNDRY SERVICE UNIFORMS 2017-18 SCHOOL YEAR	345.86	765.89
40162638	03/16/2018	AT&T	01-5901	CALNET 3 PHONE SERVICE 2017-18 SCHOOL YEAR	296.17	
			01-8699	CALNET 3 PHONE SERVICE 2017-18 SCHOOL YEAR	59.08-	237.09
40162639	03/16/2018	BAKER DISTRIBUTING COMPANY	01-4300	BLANKET 2017/18 HVAC/ELECTRICAL ITEMS	149.43	
40162640	03/16/2018	BOARD OF EQUALIZATION	01-5800 13-5800 19-5800	2017 USE TAX 2017 USE TAX 2017 USE TAX	35- 2,620.45 8.16	149.08
40162641	03/16/2018	CDW GOVERNMENT	01-4300 01-4400	DISTRICT PRINTER INK PNG DUAL ENROLLMENT CHROMEBOOK CART	689.62 1,978.97	2,791.00
40162642	03/16/2018	CITY OF CORNING	01-5502	COR0037 & COR0176 CENT WATER/SEWER	430.06	2,668.59
				COR0154 & COR0194 CUHS WATER/SEWER	2,869.67	
				COR0157 TRANS WATER/SEWER 2017-18	53.98	3,353.71
40162643	03/16/2018	COASTAL BUSINESS SYSTEMS	01-4300	STAPLES FOR COPY MACHINES		656.56
40162644	03/16/2018	COASTAL BUSINESS SYSTEMS, INC.	01-5620	THREE COPIER PAYMENTS 2017-18 SCHOOL YEAR		3,462.39
40162645	03/16/2018	CORNING ACE HARDWARE	01-4300	2017/18 MAINTENANCE ACE (ADDITIONAL FUNDS)	80.62	
40162646	03/16/2018	CORNING LUMBER COMPANY	01-4300	RFARMHOUSE SUPPLIES	33.89	114.51
				CONSTRUCTION TECH	126.87	
				OPEN PO CORNING LUMBER 2017/18 MAINTENANCE	556.08	
40162647	03/16/2018	DUBUQUE BANK & TRUST COMPANY	01-7438	WOODSHOP BEARDSLEY	77.26	760.21
				QZAB LOAN PMT	9,641.27	
40162648	03/16/2018	HUNT & SONS, INC	01-7439 01-4311 01-4312	QZAB LOAN PMT GASOLINE DIESEL	26,358.73 1,629.44 3,905.98	36,000.00
40162649	03/16/2018	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	OPEN PO MCCOY'S 2017/18 MAINTENANCE ADDED FUNDS	50.40	5,535.42
40162650	03/16/2018	MJB WELDING SUPPLY	01-5800	RFARM SUPPLIES	90.96	141.36
				AG SHOP CYLINDER EXCHANGE		698.22

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40162651	03/16/2018	NOR-CAL TOILET RENTALS	01-5600	TRANS-STAGE COACH RD 2017-18 SCHOOL YEAR		148.65
40162652	03/16/2018	OFFICE DEPOT	01-4300	ADMIN OFFICE SUPPLIES		8.54
40162653	03/16/2018	OLIVE CITY AUTO PARTS DERODA, INC	01-4300	BUS 2 Materials/Supplies	12.08	
				BUS 21 & 23 Materials/Supplies	13.55	
				BUS 21 Materials/Supplies	26.05	
				CHILD CHECK STATE MANDATE SYSTEM Materials/Supplies	117.25	
				FILTERS FOR MOWERS OPEN PO 2017/18 MAINTENANCE	138.40	
				M&O TRACTOR BPO II NAPA AUTO 2018 TRANS PURCHASES FOR M&O	133.57	
				OPEN PO NAPA AUTO PARTS 2017/18 MAINTENANCE	35.87	
				SHOP Materials/Supplies	35.56	512.33
				ACADEMIC LETTERS	838.18	
				Unpaid Sales Tax	1.94-	836.24
40162654	03/16/2018	PLAQUES & SUCH	01-4300			563.99
40162655	03/16/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	01-5620	CTE COPY CENTER CANON COPIER PAYMENT 2017-18		
40162656	03/16/2018	VALLEY IND. COMMUNICATIONS	01-5900	TRANS COMMUNICATIONS - ROUND MTN & SOUTHFORK		225.00
40162657	03/16/2018	VERIZON WIRELESS	01-5902	342017951-00001 CELL PHONE 2017-18 SCHOOL YEAR		26.94
40162658	03/16/2018	WASTE MANAGEMENT	01-5506	13-88262-43003 CUHS GARBAGE 2017-18	711.38	
				4-02058-65006 CUHS GARBAGE 2017-18	126.53	837.91
40162659	03/16/2018	WEST COAST PAPER	01-4300	OPEN PO FOR PAPER 2017-18 SCHOOL YEAR	387.36	
				Unpaid Sales Tax	.90-	386.46
40162660	03/16/2018	WOODCRAFT SUPPLY, LLC	01-6400	CNC - MANUFACTURING		679.89
40162782	03/20/2018	ACCOUNTABLE HEALTHCARE STAFFIN G, INC	01-5800	VICHI 03/08/18 - 03/19/18		1,200.00
40162783	03/20/2018	ARMOR ZONE ATHLETIC, LLC	01-5800	SAFETY: SHOULDER PAD RECONDITIONING & SANITIZATION		660.00
40162784	03/20/2018	CASBO	01-5200	PAYROLL CONCEPTS - C LYNCH - 3/26/18		305.00
40162785	03/20/2018	GREEN WASTE OF TEHAMA	01-5506	4018-2763626 R-FARM WASTE 2017-18 SCHOOL YEAR		112.15
40162786	03/20/2018	CAROLYN L. LYNCH	01-5200	CASBO PAYROLL CONCEPTS REDDING 3/26/18 MEALS	18.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
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Checks Dated 03/01/2018 through 03/30/2018

Board Meeting Date April 19, 2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40162786	03/20/2018	CAROLYN L. LYNCH	01-5202	CASBO PAYROLL CONCEPTS REDDING 3/26/18 MILEAGE	52.32	70.32
40162800	03/21/2018	AMAZON CAPITAL SERVICES, INC	01-4300	STARS- COFFEE CART		480.90
40162801	03/21/2018	AMERIPRIDE UNIFORMS SERVICES	01-5500	M&O LAUNDRY SERVICE CUSTODIAL 2017-18 SCHOOL YEAR	152.80	
			01-5508	M&O LAUNDRY SERVICE UNIFORMS 2017-18 SCHOOL YEAR	182.60	335.40
40162802	03/21/2018	CENTER FOR EVALUATION AND RESEARCH, LLC.	01-5800	ASSETS/CORE EVALUATION SVCS 2017-2018		4,375.00
40162803	03/21/2018	CORNING ACE HARDWARE	01-4300	2017/18 MAINTENANCE ACE (ADDITIONAL FUNDS)		53.50
40162804	03/21/2018	CORNING LUMBER COMPANY	01-4300	CONSTRUCTION TECH	151.90	
				OPEN PO CORNING LUMBER 2017/18 MAINTENANCE	134.15	286.05
40162805	03/21/2018	EAGLE SOFTWARE	01-5200	AERIES SCHEDULING CONF 2/5/18 REDDING		1,200.00
40162806	03/21/2018	FRESNO STATE FFA FIELD DAY AG OPERATIONS	01-5800	FFA FIELD DAY FRESNO		199.00
40162807	03/21/2018	GUY RENTS INC.	01-4300	VARIOUS GROUNDS ITEMS 2017/18	318.74	
				Unpaid Sales Tax	1.03-	317.71
40162808	03/21/2018	HUNT & SONS, INC	01-4311	GASOLINE	907.15	
			01-4312	DIESEL		3,799.19
40162809	03/21/2018	IPARTS AND PHONE REPAIRS	01-5600	SALLY MS SURFACE POWER CONNECTOR REPAIR	2,892.04	193.00
40162810	03/21/2018	JOHNSTONE SUPPLY	01-4300	CLAIM # 180066 BRAZING KIT REPLACEMENT M & O		355.56
40162811	03/21/2018	JUNIOR LIBRARY GUILD	01-4200	JR LIBRARY RENEWAL		1,822.06
40162812	03/21/2018	MCCOY'S HARDWARE & FARM SUPPLY	19-4300	OPEN PO MCCOY'S HARDWARE 2017/18 RANCH		19.20
40162813	03/21/2018	MT. SHASTA SPRING WATER CO.INC	01-4300	1191151-2 I-2 OFFICE WATER OPEN PO 2017-18	39.15	
				PN OPEN PO FOR WATER - J-9 COUNSELING SERVICES	12.35	
				TRANS WATER SERVICE 2017-18 SCHOOL YEAR	19.99	71.49
40162814	03/21/2018	OFFICE DEPOT	01-4300	CLASS SUPPLIES	67.21	
				OFFICE SUPPLIES FOR DEPARTMENT SUPPLIES	10.65	
				SUPPLIES - BUSINESS OFFICE	26.73	
					18.35	122.94

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2018 through 03/30/2018

Board Meeting Date April 19, 2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40162815	03/21/2018	REDWOOD TOXICOLOGY LAB INC	01-5831	ATHLETICS DRUG TESTING - SCREENING		365.70
40162816	03/21/2018	TEHAMA CO DEPT OF EDUCATION	01-5200	GOOGLE LEVEL 1 TRNG 3/7/18	150.00	
			01-5830	FINGERPRINTING	171.00	321.00
40162817	03/21/2018	W.W. GRAINGER, INC.	01-4300	2017/18 MAINTENANCE		310.68
40163246	03/29/2018	AMAZON CAPITAL SERVICES, INC	01-4300	MANUFACTURING		447.96
40163247	03/29/2018	AMERIPRIDE UNIFORMS SERVICES	01-5500	M&O LAUNDRY SERVICE CUSTODIAL 2017-18 SCHOOL YEAR	152.80	
				TRANS LAUNDRY SERVICE 2017-18 SCHOOL YEAR	98.36	
40163248	03/29/2018	CATA	01-5508	M&O LAUNDRY SERVICE UNIFORMS 2017-18 SCHOOL YEAR	172.60	423.76
			01-5200	AG INC SUMMER CATA CONF REG 06/24/18 - 6/29/18		353.00
40163249	03/29/2018	CDW GOVERNMENT	01-4300	SP ED TECH STUFF (ILAB)	327.64	
			01-4400	CONSTRUCTION TECH CHROMEBOOKS AND CART	2,903.45	
			01-5800	ELD TECH STUFF	100.00	
40163250	03/29/2018	CORNING ACE HARDWARE	01-5833	PNG B-6 LAB RACK AND OFFICE LICENSES	1,652.67	4,983.76
			01-4300	2017/18 MAINTENANCE ACE (ADDITIONAL FUNDS)	63.34	
				RFARMHOUSE SUPPLIES	128.39	191.73
40163251	03/29/2018	CORNING CHEVROLET BUICK	01-5800	VAN 1 SMOGS		10.56
40163252	03/29/2018	CORNING LUMBER COMPANY	01-4300	CREDIT OPEN PO CORNING LUMBER 2017/18 MAINTENANCE	3.76-	
				OPEN PO CORNING LUMBER 2017/18 MAINTENANCE	188.93	185.17
40163253	03/29/2018	CORNING UNION HIGH SCHOOL	01-4300	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18		82.47
40163254	03/29/2018	DEMCO	01-4300	COPY CENTER		194.00
40163255	03/29/2018	EAGLE SOFTWARE	01-5200	AERIES SCHEDULING CONF 2/5/18 REDDING		400.00
40163256	03/29/2018	GLENN COUNTY OFFICE OF ED	01-8096	17/18 WILLIAM FINCH IN LIEU TAXES		2,978.00
40163257	03/29/2018	HUNT & SONS, INC	01-4311	GASOLINE	1,519.11	
			01-4312	DIESEL	1,861.94	3,381.05
40163258	03/29/2018	MCCOY'S HARDWARE & FARM SUPPLY	01-4300	OPEN PO MCCOY'S 2017/18 MAINTENANCE ADDED FUNDS		202.19

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Checks Dated 03/01/2018 through 03/30/2018

Board Meeting Date April 19, 2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40163259	03/29/2018	MT. SHASTA SPRING WATER CO.INC	01-4300	TRANS WATER SERVICE 2017-18 SCHOOL YEAR		23.59
40163260	03/29/2018	NORTH VALLEY DISTRIBUTING	01-4300	NVD ELECTRICAL ITEMS M & O (TRACK)		20.03
40163261	03/29/2018	OFFICE DEPOT	01-4300	OFFICE SUPPLIES FOR DEPARTMENT		134.67
40163262	03/29/2018	OLIVE CITY AUTO PARTS DERODA.INC	01-4300	BUS 21 Materials/Supplies	41.10	
				CHILD CHECK SYSTEM Materials/Supplies	47.41	
				FUEL SHED Materials/Supplies	98.96	
				OPEN PO NAPA AUTO PARTS 2017/18 MAINTENANCE	61.61	
				PROPANE FOR M&O FORKLIFT BPO II NAPA AUTO 2018 TRANS	55.65	
				SHOP Materials/Supplies	83.32	388.05
40163263	03/29/2018	PITNEY BOWES PURCHASE POWER POSTAGE	01-5904	POSTAGE FEES 2017-18 SCHOOL YEAR		500.00
40163264	03/29/2018	THE MUSIC CONNECTION	01-4400	Extra money given to VAPA \$1700	1,628.54	
				Unpaid Sales Tax	3.79-	1,624.75
40163265	03/29/2018	TKO ELECTRONICS, INC	01-4300	B6 LAB COMPUTERS CTE-IG		7,515.57
40163266	03/29/2018	SALLY A. TOLLISON	01-5200	WORKABILITY AUBURN 04/12/18 MEALS	44.00	
			01-5211	WORKABILITY AUBURN 04/12/18 MILEAGE	123.17	167.17
40163267	03/29/2018	VANELI'S, INC.	01-4300	ASSET VANELI'S SUPPLIES-CORE	171.46	
				Unpaid Sales Tax	11.96-	159.50
40163268	03/29/2018	W.W. GRAINGER, INC.	01-4300	2017/18 MAINTENANCE		451.69
40163269	03/29/2018	WEST COAST PAPER	01-4300	OPEN PO FOR PAPER 2017-18 SCHOOL YEAR	80.63	
				Unpaid Sales Tax	.19-	80.44
				Total Number of Checks	162	408,939.12

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL	140	177,633.35
11	ADULT EDUCATION	5	1,423.09
13	CAFETERIA SPEC REV	15	35,472.65
19	FOUNDATION SPECIAL	4	556.35
21	BUILDING FUND	3	36,906.20
76	WARRANT/PASS-THRU	2	156,968.01

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2018 through 03/30/2018

Board Meeting Date April 19, 2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
		Total Number of Checks	162			408,959.65
		Less Unpaid Sales Tax Liability				20.53
		Net (Check Amount)				408,939.12

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Payee **U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)**

P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Check Date 04/13/2018

Check # 40163743

Register 000678

ReqPay04a - A/P Check Attachment

Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
02/27/2018	1729 0227 SAFEWAY	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	155.02
03/07/2018	1729 0307 SAVMOR	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	53.61
03/07/2018	1729 0307 TARGET	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	105.91
03/12/2018	1729 0312 SAVMOR	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	58.59
03/15/2018	1729 0315 SAVMOR	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	61.90
03/14/2018	2029 0314 ZELMA	P18-00445	RECOGNITION PLAQUE - RETIREE	34.48
02/22/2018	3114 0222 BEACH	R18-00533	CPM CONFERENCE 2/23/18 SAN FRANCISCO	241.62
03/01/2018	3114 0301 ROTTON	R18-00772	FUEL FOR DIST VEHICLES - WRESTLING BAKERSFIELD	66.07
03/03/2018	3114 0303 SAMCO	R18-00772	FUEL FOR DIST VEHICLES - WRESTLING BAKERSFIELD	80.04
03/04/2018	3114 0304 SHELL	R18-00772	FUEL FOR DIST VEHICLES - WRESTLING BAKERSFIELD	66.34
03/07/2018	3114 0307 WALMART	R18-00211	J2 FOOD, CLEANING SUPPLIES	382.29
03/16/2018	3114 0316 FOOD MAX	R18-00212	ILAB FOOD	101.96
03/02/2018	3130 0302 USP	R18-00763	SHIPPING FOR SALLY MS SURFACE REPAIR	17.01
03/05/2018	3130 0305 MONOPRICE	R18-00782	VGA CABLES AND CONNECTOR FOR MATH DOC CAMS	37.10
02/23/2018	3148 0223 DOUBLETRE2	R18-00485	CPM CONFERENCE 2/23/18 SAN FRANCISCO	310.00
02/23/2018	3148 0223 DOUBLETRE3	R18-00484	CPM CONFERENCE 2/23/18 SAN FRANCISCO	310.00
02/23/2018	3148 0223 DOUBLETRE4	R18-00486	CPM CONFERENCE 2/23/18 SAN FRANCISCO	310.00
02/23/2018	3148 0223 DOUBLETREE	R18-00483	CPM CONFERENCE 2/23/18 SAN FRANCISCO	310.00
02/28/2018	3148 0228 HOLIDAY	P18-00416	CA STUDENT MENTAL WELLNESS CONF ROCKLIN 2/28/18	182.49
03/02/2018	3148 0302 ALASKA	P18-00422	CEDR CONF SAN DIEGO 10/2/18 - 10/5/18	216.60
03/02/2018	3148 0302 ALASKA2	P18-00424	CEDR CONF SAN DIEGO 10/2/18 - 10/5/18	216.60
03/02/2018	3148 0302 FLIGHTCARE	P18-00424	CEDR CONF SAN DIEGO 10/2/18 - 10/5/18	24.79
03/02/2018	3148 0302 HOLIDAYINN	P18-00424	CEDR CONF SAN DIEGO 10/2/18 - 10/5/18	202.24
03/12/2018	3148 0312 PILOT	R18-00789	FUEL FOR DIST VEHICLES - WRESTLING FRESNO 3/9/18	72.87
03/13/2018	3148 0313 PICCADI	P18-00390	EDU. EFF. NEW PROFES. INSTITUTE FRESNO 3/13/18	101.27
03/15/2018	3148 0315 STAR	P18-00390	EDU. EFF. NEW PROFES. INSTITUTE FRESNO 3/13/18	84.14
03/16/2018	3148 0316 DOLLAR	R18-00257	AG COSTA - DOLLAR TREE	6.47
03/19/2018	3148 0319 FREDPRYOR	P18-00450	PROF DEV. - MANAGING MULTIPLE-CHICO 4/10/18	79.00
03/19/2018	3148 0319 FREDPRYOR2	P18-00449	PROF DEV. - HOW TO MANAGE CONFLICT -SAC 5/1/18	132.00
03/07/2018	5491 0307 MARIOTT	P18-00421	LAC DC CONF WASHINGTON DC 3/2/18	663.54
03/07/2018	5491 0307 SACPARKING	P18-00421	LAC DC CONF WASHINGTON DC 3/2/18	108.00
02/26/2018	5779 0226 WALMART	B18-00111	ASSETS- MATERIALS	28.09
03/03/2018	5779 0303 ARC	B18-00113	ASSETS- CPR/ FIRST AID	180.00
02/22/2018	6342 0222 SAFEWAY	B18-00160	ASSETS- COFFEE CART OPERATIONS	17.15
02/28/2018	6342 0228 SAFEWAY	B18-00160	ASSETS- COFFEE CART OPERATIONS	22.14
03/05/2018	6342 0305 CCARRY	B18-00181	BIP FOOD & SUPPLIES	115.65
03/05/2018	6342 0305 CCARRY2	B18-00160	ASSETS- COFFEE CART OPERATIONS	422.48

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Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
03/14/2018	6342 0314 SAFEWAY	B18-00160	ASSETS- COFFEE CART OPERATIONS	22.14
03/15/2018	6342 0315 CCARRY	B18-00160	ASSETS- COFFEE CART OPERATIONS	189.32
03/15/2018	6342 0315 CCARRY2	B18-00181	BIP FOOD & SUPPLIES	43.72
03/01/2018	9954 0301 ANTHEM		HW VAUGHAN 4 MONTHS	1,159.64
03/01/2018	9954 0301 ANTHEM2		HW SPOUSE TRUSTEE 4 MONTHS	1,159.64
Number of Items				42
Check Amount				8,151.92

ReqPay04a

Check Register

Register 000678 - 04/13/2018

Bank Account COUNTY - COUNTY

Number	Amount	Status	Fund	Cancel Register Id	Payee
40163743	8,151.92	Printed	01		U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)

8,151.92

Number of Items

1 Totals for Register 000678

2018 FUND-OBJ Expense Summary / Register 000678

01-3902	2,319.28	
01-4300	2,038.02	
01-4311	285.32	
01-5200	2,720.75	
01-5904	17.01	
01-9110*		7,380.38-
Totals for Fund 01	7,380.38	7,380.38-
13-5200	771.54	
13-9110*		771.54-
Totals for Fund 13	771.54	771.54-
Totals for Register 000678	8,151.92	8,151.92-

* denotes System Generated entry

Net Change to Cash 9110

8,151.92- Credit

Selection

Sorted by Check Number, Include Address:No, Filtered by (Org = 905, Starting Check Number = 40163743, Ending Check Number = 40163743, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE

ONLINE

Page 1 of 2

905 - Corning Union High School

Generated for CHRISTINE TOWNE (CTOWNE), Apr 13 2018
10:55AM

2018 FUND-OBJ Expense Summary / Register 000678 (continued)

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Payee **U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)**

P.O. BOX 790428

ST. LOUIS, MO 63179-0428

Check Date 04/09/2018

Register: 000675

Check # 40163449

ReqPay04a - A/P Check Attachment

Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
01/22/2018	1729 0122 LUCERO	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	107.48
01/23/2018	1729 0123 SAFE	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	170.38
02/04/2018	1729 0204 WALMART	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	63.21
02/07/2018	1729 0207 SAVMOR	B18-00188	FOOD/CULINARY CLASS FOOD PURCHASE 2017/18	98.42
02/15/2018	2029 0215 ZELMA	P18-00400	RECOGNITION PLAQUE - BOARD MEMBER	34.48
01/02/2018	3114 0202 SAFEWAY	R18-00211	J2 FOOD, CLEANING SUPPLIES	137.94
02/07/2018	3114 0207 SAV MOR	B18-00181	BIP FOOD & SUPPLIES	24.36
02/08/2018	3114 0208 SAFEWAY	B18-00173	ASSETS - MISC MATERIALS	17.15
02/02/2018	3130 0202 DESIGN	P18-00373	PLOTTER DRIVE BELT REPLACEMENT KIT	84.73
02/19/2018	3148 0219 FAIRMONT	R18-00489	CA ALL STAR MUSIC CONF SAN JOSE 2/15/18	348.15
01/31/2018	4627 0131 HOME	P18-00366	Freezer	321.43
01/22/2018	5491 0122 AMAZON	B18-00183	CAFE CAL CARD AMAZON SUPPLIES 2017-2018 R:5320	21.40
01/22/2018	5491 0122 EXPEDIA	P18-00444	CSNA LAC CONF SACRAMENTO 1/28/18	872.84
02/11/2018	5491 0122 EXPEDIA2	P18-00444	CSNA LAC CONF SACRAMENTO 1/28/18	872.84-
01/25/2018	5491 0125 CASHC	B18-00183	CAFE CAL CARD AMAZON SUPPLIES 2017-2018 R:5320	31.62
01/25/2018	5491 0125 CASHC2	B18-00184	U.S BANK 2017-2018 SUPPLIES R:5310	73.85
01/25/2018	5491 0125 CCASHC3	B18-00183	CAFE CAL CARD AMAZON SUPPLIES 2017-2018 R:5320	57.83
01/25/2018	5491 0125 CSNA	P18-00444	CSNA LAC CONF SACRAMENTO 1/28/18	275.00
01/30/2018	5491 0130 HYATT	P18-00444	CSNA LAC CONF SACRAMENTO 1/28/18	58.00
02/02/2018	5491 0202 HOTELCOM	P18-00421	LAC DC CONF WASHINGTON DC 3/2/18	690.37
02/02/2018	5491 0202 SNA	P18-00421	LAC DC CONF WASHINGTON DC 3/2/18	535.00
01/22/2018	5779 0122 ACE	B18-00173	ASSETS - MISC MATERIALS	91.51
02/07/2018	5779 0207 WALMART	B18-00181	BIP FOOD & SUPPLIES	51.86
02/07/2018	5779 0207 WALMART2	B18-00173	ASSETS - MISC MATERIALS	42.83
02/07/2018	5779 027 WALMART3	B18-00173	ASSETS - MISC MATERIALS	3.17
01/23/2018	6342 0123 COLLEGE	P18-00330	AP ENGLISH PRO DEV WRKSHP 2/10/18 RICHMOND	275.00
01/25/2018	6342 0125 AMAZON		P18-00305 PNG DUAL ENRLMNT	37.24
01/25/2018	6342 0125 AMAZON2		P18-00305 PNG DUAL ENRLMNT	58.48
01/25/2018	6342 0125 SAFEWAY	B18-00160	ASSETS- COFFEE CART OPERATIONS	22.14
01/31/2018	6342 0131 CASH CA	B18-00181	BIP FOOD & SUPPLIES	221.41
01/31/2018	6342 0131 CASH & C2	B18-00160	ASSETS- COFFEE CART OPERATIONS	180.61
02/01/2018	6342 0201 RAND	P18-00370	ONLINE ATLAS SERVICE	99.00
02/01/2018	6342 0201 RAND2	P18-00370	ONLINE ATLAS SERVICE	99.00
02/06/2018	6342 0206 JOHNNY	R18-00710	RFARMHOUSE SEEDS	898.17
02/07/2018	6342 0207 SAV MOR	R18-00655	HEALTH OFFICE SUPPLIES	48.20
02/08/2018	6342 0208 DOLLAR	R18-00257	AG COSTA - DOLLAR TREE	20.47
02/14/2018	6342 0214 NAFME	R18-00708	NAFME Music Educator Membership renewal	146.00

ESCAPE ONLINE

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Payee **U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)**

P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Check Date 04/09/2018

Register 000675

Check # 40163449

(continued)
ReqPay04a - A/P Check Attachment

Invoice Date	Invoice Number	Reference Number	Comment	Invoice Amount
02/16/2018	6342 0216 DOLLAR	R18-00257	AG COSTA - DOLLAR TREE	8.62
02/16/2018	6342 0216 WOODWIND	R18-00728	INSTRUMENT PURCHASE	2,390.02
02/17/2018	6342 0217 BARNES	P18-00346	PN GRANT DUAL ENRLMNT TEXTBOOKS	569.95
01/24/2018	8280 0124 CRUNCHY	R18-00786	STARS- OTAKU DESU	59.95
02/16/2018	8280 0216 JOHNNY	P18-00388	RFARMHOUSE SEEDS- CARL PERKINS	122.32
02/22/2018	CALCARD 022218		LATE PAYMENT FEE	4.37
Number of Items 43				8,601.12

Check Amount

ReqPay04a

Check Register

Register 000675 - 04/09/2018

Bank Account COUNTY - COUNTY

Number	Amount Status	Fund	Cancel Register Id	Payee
40163449	8,601.12 Printed	01		U.S. BANK CORPORATE PAYMENT SYSTEM (000681/1)

8,601.12

Number of Items

1 Totals for Register 000675

2018 FUND-OBJ Expense Summary / Register 000675

01-4100	665.67	
01-4300	2,770.89	
01-4400	2,390.02	
01-5200	769.15	
01-5300	59.95	
01-5800	202.37	
01-9110*		6,858.05-
Totals for Fund 01	6,858.05	6,858.05-
13-4300	184.70	
13-5200	1,558.37	
13-9110*		1,743.07-
Totals for Fund 13	1,743.07	1,743.07-
Totals for Register 000675	8,601.12	8,601.12-

* denotes System Generated entry

Net Change to Cash 9110

8,601.12- Credit

Selection

Sorted by Check Number, Include Address: No, Filtered by (Org = 905, Starting Check Number = 40163449, Ending Check Number = 40163449, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE

Page 1 of 2

905 - Corning Union High School

Generated for CHRISTINE TOWNE (CTOWNE), Apr 13 2018
10:57AM

2018 FUND-OBJ Expense Summary / Register 000675 (continued)

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Corning Union High School
Interdistrict Transfers
Districts of Choice

2018-2019 School Year

Incoming

Updated 4/17/18

Last	First	Grade	From	Code	Reason / Date
Delgado	Efrain	11th	Red Bluff	1	Established 1/11/18
Ezzat	Zachary	9th	Red Bluff	1	Established 4/17/18
Felton	Carter	12th	Hamilton	1	Renewal 4/21/18
Felton	Ryley	9th	Orland High	1	Established 2/28/18
Wilkins	Cooper	9th	Chico Unified	1	Established 12/20/17

2018-19 School Year -

Updated 4/4/18

[illegible]

**Corning Union High School
Interdistrict Transfers
Districts of Choice**

2017-2018 School Year

Incoming

Updated 3/23/18

Last	First	Grade	From	Code	Reason / Date
Albers	Mitchell	12th	Red Bluff	1	Established 8/9/17
Albers	Tristan	12th	Red Bluff	1	Established 8/9/17
Alvarez	Genesis	11th	Los Molinos	1	Denied per LM 2/7/18
Ayers	Clint	ALL	Los Molinos	1	Established 5/3/17 for all remaining grade levels
Balmor	Brandon	12th	Los Molinos	1	Established 11/29/17
Cox	Clayton	9th	Los Molinos	1	Established 8/7/17
Delgado	Efrain	10th/11th	Red Bluff	1	Established 1/11/18
Garcia	Francisco	11th	Red Bluff	1	Established 1/11/18
Gonzalez	Andrea	9th	Orland	1	Established 8/18/17
Felton	Carter	11th	Orland	1	Renewal 4/21/15
Fry	Tyler	10th	Red Bluff	1	Established 11/27/17
Macias	Christopher	ALL	Los Molinos	1	Established 5/9/17 for all remaining grade levels
Mackintosh	David	10th	Red Bluff	1	Established 7/24/17
Mackintosh	Rebecca	12th	Red Bluff	1	Established 7/24/17
Matlock	Preston	9th	Los Molinos	1	Denied per LM 8/15/17
Mitchell	Fay	ALL	Red Bluff	1	Established 2/13/18
Mosier	Grover	9th	Red Bluff	1	Established 1/17/18
Olsen	Camren	12th	Chico Unified	1	Established 12/21/17
Quintana	Jamilete	9th	Orland	1	Established 2/23/18
Quintana	Jessica	10th	Orland	1	Established 2/23/18
Ramey	Danika	10th	Orland	1	Established 8/15/17
Ramey	Julia	12th	Orland	1	Established 8/15/17
Reid	Clay	9th	Los Molinos	1	Established 8/14/17
Ramon-Dimas	Karina	12-Sep	Los Molinos	1	Established 3/23/18
Sanchez	Emely	9th	Los Molinos	1	Established 8/14/17
Swearingen	Max	9th	Chico Unified	1	Established 5/12/17
Thao	Adical	10th	Orland Unfied	1	Established 3/12/18
Vadney	Emily	11th	Los Molinos	1	Established 5/3/17

**Corning Union High School
Interdistrict Transfers
Districts of Choice**

Valencia	Luis	11th	Red Bluff	1	Established 1/30/18
Velazquez-Cruz	Andrea	11&12	Orland	1	Established 4/26/17 for remaining grade levels- 17/18 & 18/19

**Corning Union High School
Interdistrict Transfers
Districts of Choice**

2017-18 School Year -

Outgoing

Updated 2/14/18

Last Name	First	Grade	To	Code	Reason / Date
Abarra	Adan	10th	Hamilton High	1	Established 2/7/18
Allen	Katie	9th	Red Bluff	1	Pending RB's Approval
Avrit	Conner	12th	Hamilton High	1	Established 8/8/17
Avrit	Morgan	10th	Hamilton High	1	Established 8/8/17
Burrell	Deacon	9th	Los Molinos	1	Established 11/3/17
D/Andrea	Denny	11th	Los Molinos	1	Established 9/13/17
Drake	Jillian	11th	Orland Unified	1	Pending Orland's Approval
Draper	Haden Vyns	9th	Red Bluff	1	Pending RB's Approval
Engel	Rylee	9th	Hamilton Unified	1	Established 8/28/17
Farias	Adrian	12th	Chico Unified	1	Established 7/31/17
Favela	Yahid	11th	Red Bluff	1	Established 10/26/17
Figuroa	Lisani	9th	Los Molinos	1	Denied per LM 2/13/18
Gibson	Aniyah	12th	Los Molinos	1	Denied per LM 8/15/17
Graciano	Ulises	12th	Los Molinos	1	Established 8/16/17
Gruenwald	Tate	10th	Hamilton High	1	District of Choice Established 12/17/14- NOT ENROLLED
Gruenwald	Wade	9th	Hamilton High	1	District of Choice Established 9/16/15 2016-20 NOT ENROLLED
Herrera	Cesar	9th	Orland Unified	1	Established 8/14/17
Haro-Mendoza	Lisette	9th	Hamilton High	1	Established 3/15/17
Johnson	Cort	10th	Hamilton High	1	District of Choice Established 10/2/15 NOT ENROLLED
Johnston	Charleigh	11th	Los Molinos	1	Established 8/14/17
Johnston	Cordell	11th	Los Molinos	1	Established 8/14/17
Jones	Sadee	11th	Red Bluff	1	Established 8/3/16 Revoked 1/30/18
Lomeli	Samara	9th	Orland Unified	1	Established 7/10/17
Lowen	Hannah	9th	Shasta Union High	1	District of Choice Established 12/7/16 NOT ENROLLED

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Corning Union High School District
Human Resources Report

Board Meeting Date: 4/19/2018

<u>Action</u>	<u>Type</u>	<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Background</u>
Resignation	Retirement	Atkinson, Karen	Teacher	6/30/2018	18 Years in the District
Resignation	Retirement	Tollison, Sally	Associate Principal III	1/2/2019	23+ Years in the District
Position Change	Probationary	Perkins, Matthew	Custodian/Maintenance II	4/3/2018	Replaces T. Johnson Vacancy
New Hire	Probationary	Hunt, Jonathon	CMUG - Custodian/Maintenance/Utility/Grounds	4/3/2018	Replaces M. Perkins Vacancy

Extra Duty/Temporary/Coaching Authorizations

<u>Effective</u>	<u>Type</u>	<u>Employee</u>	<u>Assignment</u>	<u>Terms</u>	<u>Additional Information</u>
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March 22, 2018

To: The School Board of Corning Union High School
From: Karen Atkinson
Re: Retirement

To whom this may concern,

I am submitting my intention to retire at the end of the 2018 school year and will accept the incentive of \$30,000. Thank you especially for the opportunity to work with the students of Corning.

A handwritten signature in cursive script that reads "Karen L. Atkinson". The signature is written in dark ink and is positioned above the printed name and title.

Karen Atkinson
Art Instructor, CUHS

Sally Tollison

23114 A Harvest Road

Corning CA 96021

April 13, 2018

Dear Superintendent Caylor,

Please accept this as my official notification of retirement. I will retire from my position as Associate Principal of the Corning Union High School District effective January 2, 2019.

Sincerely,

A handwritten signature in cursive script that reads "Sally Tollison".

Sally Tollison

Corning Union High School District

Priorities for 2018-19

1. Effective and transparent communication between all District stakeholders including the Board, Management, Faculty, Staff, and Community Members.

This will be accomplished by:

- Establishing effective Board governance protocols related to human resources, fiscal oversight, and other areas to be determined through consultation with the California School Boards Association.
- Providing routine updates to the Board and staff on spending priorities and the fiscal standing of the District, especially as it relates to compensation, deficit spending, and general fund reserve levels.
- Facilitating monthly reports from various staff members to the Board and providing regular written updates and face to face meetings to update staff on decisions being made by the Board and administration.

2. Continued improvement of student achievement and college-career readiness.

This will be accomplished by:

- Evaluating and updating of the District's English Learner (EL) program in both designated and integrated subject areas.
- Expanding opportunities for students in Career Technical Education (CTE) programs to articulate with community college and apprenticeship programs.
- Increasing collaboration and improving articulation with our feeder Districts, especially as it relates to Math.
- Continuing development of Rodgers Ranch to be a financially self-sustaining learning environment for students.
- Maintaining current dual enrollment opportunities and exploring future expansion.

3. Ongoing and proactive planning to make the District safe for staff and students.

This will be accomplished by:

- Establishing a schedule to regularly train and drill students and staff on how to respond to an active threat on campus.
- As facilities are designed, built, and/or updated, considering best practices in light of current school safety issues.
- Providing students with access to behavioral, academic, and social-emotional supports that will help address mental health issues as early as possible.
- Creating a designated team of staff members that can assess and respond to possible threats to the safety of students and staff.

Rodgers Ranch
Checking Account Summary 2017-18

EXPENDITURES

Payroll	\$28,306
<i>Maintenance</i>	<i>\$20,556</i>
<i>Teacher Stipends</i>	<i>\$7,750</i>
Instructional Supplies	\$1,223
Maintenance	\$6,942
<i>Supplies</i>	<i>\$3,016</i>
<i>Services</i>	<i>\$3,441</i>
<i>Repairs</i>	<i>\$485</i>
Utilities (Electric)	\$6,395
Scholarships	\$62,125
Loan Payments	\$70,000
Legal	\$16,571
Total	\$191,562

Rodgers Ranch
12 Month Projections

Current Balance	\$90,913.45
Projected Income	\$195,912.18
<i>April</i>	\$27,116.15
<i>May</i>	\$11,358.97
<i>June</i>	\$15,431.75
<i>July</i>	\$1,726.50
<i>August</i>	\$37,195.21
<i>September</i>	\$4,970.37
<i>October</i>	\$27,116.15
<i>November</i>	\$11,383.02
<i>December</i>	\$15,431.75
<i>January</i>	\$1,726.50
<i>February</i>	\$37,485.44
<i>March</i>	\$4,970.37
Expenses (Confirmed)	\$110,493.00
<i>Scholarships*</i>	\$27,187.00
<i>Payroll</i>	\$28,306.00
<i>Utilities</i>	\$10,000.00
<i>Loan Payments</i>	\$45,000.00
Expenses (Potential)	\$81,250.00
<i>Scholarships**</i>	\$54,750.00
<i>Instructional Materials</i>	\$1,500.00
<i>Maintenance</i>	\$10,000.00
<i>Loan Payments</i>	\$15,000.00

Current Balance	\$90,913.45
Income	\$195,912.18
Confirmed Exp.	\$110,493.00
FY Closeout	\$35,000.00
Balance	\$141,332.63
Potential Exp.	\$81,250.00
Balance	\$60,082.63

*Scholarship expenses are based on 75% of ongoing awards given in past years

**75% of potential awards to class of 2018 which includes \$1,500 renewable for Top Scholars, \$1,000 renewable for High Achievers, \$500 one time for 10 pathway awards

AUDITOR EVALUATION FOR AUDITS OF FISCAL YEARS 2018, 2019 AND 2020

FIRM	LOCATION	ONE YEAR	THREE YEAR			STATUS WITH STATE CONTROLLER	LOCAL REFERENCES	PEER REVIEW REPORT
		PROPOSAL COST	2015	2016	2017			
Actual costs								
Tittle & Company			\$ 22,908	\$ 22,250	\$ 33,110	Did a Round Table at January 2018 CBO Monthly Meeting		
	Bond Audit			\$ 1,750				
		<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>			
						Clear, two audits under Quality Control Review, Inglewood Unified and South Monterey County Joint Union High. Inglewood report had some findings and South Monterey had no findings.	Satisfied, Flournoy had to have them reissue report due to incorrect Budget to Actual statement.	Pass
Christy White and Associates	San Diego	\$ 21,100	\$ 19,000	\$ 19,000	\$ 19,000			
Bond Audit		\$ 4,030	\$ 3,500	\$ 3,500	\$ 3,500			
James Marta & Company	Sacramento	\$ 31,450	\$ 31,450	\$ 32,400	\$ 33,300	Clear, one audit under Quality Control Review for Gilroy Unified, no findings.	Satisfied	Pass with deficiency
Bond Audit fees included								
Chevan & Associates	San Jose	\$ 19,500	\$ 19,500	\$ 19,500	\$ 19,500	Clear, had 2 delinquent reports in 2015-16 and 1 in 2014-15.	Satisfied	Pass
Bond Audit		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000			
K Coe Isom	Chico	\$ 28,500	\$ 26,500	\$ 27,300	\$ 28,250	Clear	Satisfied	Pass
Bond Audit		\$ 5,800	\$ 5,800	\$ 5,800	\$ 5,800			

Corning Union High School District

Proposal for Independent Audit Services

Fiscal Years Ending June 30, 2018, 2019, and 2020

Prepared by Taen F. Saeteurn, CPA, Principal

1726 Court Street

Redding, CA 96001

530.232.1710



K • C O E
I S O M



March 27, 2018

Ms. Christine Towne, Chief Business Official
Corning Union High School District
643 Blackburn Ave.
Corning, CA 96021

Dear Christine:

We are pleased to respond to your request to submit our proposal to serve as independent auditors for Corning Union High School District (the District), for the years ending June 30, 2018, 2019, and 2020.

We understand the requirements of your request for services to complete the annual financial audit. We are confident that we can provide the quality services you seek within the time period specified at a reasonable cost for the following reasons:

K·Coe Isom has expertise and depth of auditing experience to provide the highest level of competence in serving the District. We have over 50 years of experience in auditing school districts. This enables us to provide the highest level of service available to the District.

Our firm is a leader in the California educational auditing and consulting industry and serves numerous types of governmental entities, including K-12 school districts, county office of education, charter schools, community colleges, auxiliary organizations, and special districts. Our California offices are staffed with 92 professionals, 55 of whom are certified public accountants, with a total of 117 employees dedicated to quality client service. Our highly trained, diversified professionals provide depth of experience in all aspects of public accounting and financial reporting services.

Our firm's stability, organizational structure, and investment in technology enable us to provide you with immediate, broad expertise that can be obtained only with a practice of our size. The size of our firm means that we can commit to providing all the public accounting services you require in your required time frame.

I am authorized to represent K·Coe Isom and have included my name, title, address, and telephone number on the cover page. The accompanying proposal contains our qualifications and a description of our plan for providing Corning Union High School District with the finest quality professional services. Any additional information you require will be provided at your request. Please do not hesitate to call me at our Redding office at (530) 232.1710.

Very truly yours,

KCoe Isom, LLP

Taen F. Saeteurn, CPA
Email: taen.saeteurn@kcoe.com

TFS:jnp
Enclosures

PAGE

PROFILE OF K·COE ISOM

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Profile of K·Coe Isom

FIRM HISTORY AND PHILOSOPHY

K·Coe Isom (pronounced Kay-Koh Eye-Sum) formed January 1, 2015, with the merger of Kennedy and Coe and Matson and Isom. With over 360 dedicated professionals, the firm ranks approximately 60th in size in the United States. Our firm's California offices are located in Chico, Colusa, Fresno, Turlock, Redding, and Sacramento.

Kennedy and Coe began in 1932 in Kansas as M.J. Kennedy and Company, becoming Kennedy and Coe in 1940 and spreading steadily across the Midwestern states. The firm moved into the Mississippi Delta, Wyoming, and Washington DC in 2013, with its acquisition of Vela Environmental and AgKnowledge, expanding the offerings to include proactive policy and legislative involvement, sustainability and resource planning, and detailed profit-margin management at the crop and acre levels.

Matson and Isom began in 1955 in California with Robert M. Matson, CPA, and became Matson and Isom in 1962 shortly after Howard Isom joined. The firm was already the largest CPA firm north of Sacramento, and one of Chico's largest employers. The firm was focused on providing premier services to the agriculture community and ranked in the nation's top 200 at its pre-merger size of 111 people, including 23 shareholders.

In California, the firm has strong regional presence in education. The Redding and Chico offices will service the audit of Corning Union High School District (the District). These offices are staffed with 70 individuals, including principals, managers, senior associates, associates, paraprofessionals, and administrative staff.



CALIFORNIA: Chico, Colusa, Fresno, Turlock, Redding, and Sacramento

COLORADO: Lamar and Loveland

IOWA: Des Moines

KANSAS: Garden City, Goodland, Lenexa (Kansas City Metro), Pratt, Salina, and Wichita

MISSISSIPPI: Greenwood, Clarksdale, and Oxford

MISSOURI: Columbia, Jackson

WYOMING: Sheridan

WASHINGTON, D.C.

International Reach: BDO Alliance

Our philosophy has always been to provide the finest auditing, accounting, tax, and management advisory services that are available in the communities we serve; to be associated with clients who wish to reach their maximum potential; and to be a firm that is enjoyable to work for and rewarding to work with. Our goals are to contribute to the community and the profession to which we belong and to grow, but never to lose the personal relationship with clients who are the foundation of our practice.

We are organized to provide a full range of accounting, auditing, tax, management consulting, and related services. We are committed to excellence of service; we take a constructive approach and maintain uniformly high standards of quality and responsibility in every area of our practice. We have industry experts within our firm available to deal with specific problems. Every engagement we undertake is under the personal direction of a principal of the firm. We continue to be concerned with the development of new approaches and techniques, all directed toward rendering the highest quality services at a reasonable cost.

We are members of the Governmental Audit Quality Center of the American Institute of Certified Public Accountants (AICPA) and BDO Alliance USA (a nationwide association of independent accounting and business advisory firms). As a condition of AICPA membership, we are required to have a system of quality control in place and to have that system audited every three years by a peer review team. Firms receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. We are proud that we received a *pass* report as a result of our peer review. A copy of our report is attached.

Our quality control system meets the independent requirements of the *Standards for Audit of Governmental Organizations, Programs, Activities and Functions*, published by the United States General Accounting Office. We meet all specific requirements imposed by state or local law or rules and regulations. We follow the American Institute of Certified Public Accountants', *Interpretation 501-3, Failure to Follow Standards and/or Procedures or Other Requirements in Governmental Audits*.

Our clients include some of the leading organizations in all sectors of the economy, including not-for-profits and related agencies, local government, special districts, education, health care, manufacturing, trusts, construction, farming, and retailing.

AUDITING AND ACCOUNTING

Our approach is management-oriented, and our engagements are professionally staffed. We concentrate on maintaining a close and constructive relationship with our clients at all times and on being responsive to their needs throughout the engagement. We also stress the importance of utilizing the client's personnel to the extent possible as a means of reducing costs and as a basis for transferring skills to the organization. Our staff is composed of many individuals who have helped train and supervise our entry-level staff so that our approach is technically competent, and at the same time responsive to clients' unique accounting and reporting situations.

As experts in traditional services to local education agencies (LEAs), we provide:

- Worry-free financial reporting.
- Compliance for your peace of mind.
- Audit tools (such as an electronic portal), early planning, and open communication with your District to ensure the ease of audit completion and to minimize the interruption of your District's normal operations.

OTHER SERVICES

The other services offered by our firm are comprehensive. We provide proactive solutions to support your focus on the things that are important to your District's success such as:

- Evaluating readiness for electronic attendance systems which eliminates mountains of paperwork and streamlines your attendance process.
- Mapping and assessing accounts payable and payroll processes for maximized efficiency and checks and balances.
- Proactively providing guidance on complex regulations.
- Evaluating attendance processes and eliminating costly errors in average daily attendance accounting.
- Guiding LEAs through the management comment appeal process, with the goal of receiving a waiver of penalties.
- Training accounting personnel to streamline your processes.

LOCAL EDUCATION AGENCY EXPERIENCE

The professional staff of K-Coe Isom has served as auditors for local education agencies since 1966. Currently, K-Coe Isom serves 43 K-12 school districts, charter schools, and offices of education which has resulted in an in-depth understanding of the LEAs, their activities, and the environment in which they operate. We've worked with teams like yours through decades of dramatic education changes, and we're ready to help position your District for long-term success.

During the course of our association with LEAs, we have developed an expertise in LEA finance, including student attendance accounting and student body accounting. In addition, our firm has served as consultants and auditors for LEAs in achieving fiscal accountability/independence status. Since our firm has numerous governmental and not-for-profit clients, our staff has developed expertise in all aspects of fund accounting and accounting for federal and state grants.

LEAs depend on accurate, timely information for sound operations. We don't just look backward at your District's sources and uses of funds. We are here to help you dive deeper into your processes and financials, plan ahead, and identify tools to strengthen your operations. Our wide reach in the education industry allows us to identify best practices and make tailored recommendations to help your District reach its goals and overcome the specific challenges you face.

Our staff is experienced in meeting important deadlines and strives to provide the highest quality product in a timely manner. During 2017, we completed a survey of our existing K-12 clients. A summary of their grading of K-Coe Isom's service is presented on the next page. In addition, we asked the LEAs to identify the top challenges they are currently facing. We are continually working to proactively address your needs, and add more value to our LEA relationships.



K-COE
ISOM

CORNING UNION HIGH SCHOOL DISTRICT

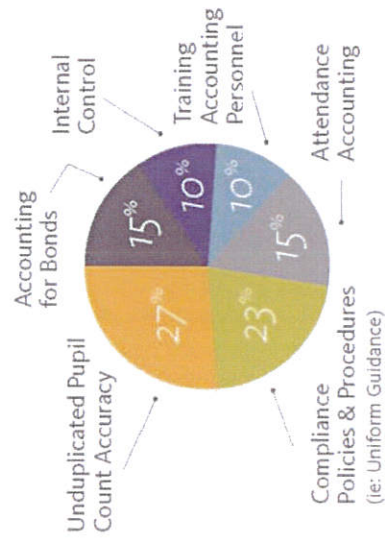


Committed to Helping LEAs in NORTHERN & CENTRAL CALIFORNIA STRENGTHEN OPERATIONS & MAKE SOUND DECISIONS.

We believe it's not only important to collect information on how you see us, but also to share those results with you. We are very pleased to report the strong showing of LEAs that appreciate the K-Coe Isom team's service, responsiveness, and value.

Our goal is to make each part of your experience with K-Coe Isom merit an A+.

TOP CHALLENGES



PROJECT

K-Coe Isom people consistently demonstrate a "We'll find a way" service attitude

Work quality from K-Coe Isom consistently meets or exceeds our expectations

K-Coe Isom regularly completes assignments on or ahead of schedule

K-Coe Isom returns calls and emails in a timely manner

K-Coe Isom initiates and maintains an appropriate level of contact with us

Reports and information that is received from K-Coe Isom are useful and easy to understand

K-Coe Isom's advice/work meets or exceeds our investment

K-Coe Isom's involvement has a positive effect on our organization

GRADING SCALE 55 F 60 D- 65 D 70 C- 75 C 80 B- 85 B 90 A- 95 A 100 A+

GRADE

A

A

A

A+

A+

A

A

A

Summary of Qualifications

COMMITMENT TO ENGAGEMENT STAFFING

Each member of the engagement team has been carefully selected based upon his or her qualifications. All of the team members have previously served California school districts. Over the past years, we have developed a network of individuals, all of whom can supervise the audits effectively. This provides extra assurance of continuity.

Our audit team is from our California offices and attends continuing education courses in governmental and school district accounting and auditing as required by the *Government Auditing Standards*, issued by the Comptroller General of the United States. We are uniquely positioned in the public accounting arena with the competitive fees of a local firm yet the size and experience of a national firm. This position allows us to provide experienced staff at a competitive price.

ROTATION OF AUDITORS – CALIFORNIA EDUCATION CODE, SECTION 41020 (F)(2)

Our size allows for a rotation of auditors periodically so that the audits are continually evaluated by accountants with fresh and skeptical eyes. K-Coe Isom's school auditing team includes two principals with extensive experience auditing charter schools, school districts, and county offices of education. This provides for the rotation of auditors in accordance with *California Education Code*, Section 41020(f)(2), whereby the lead audit principal having primary responsibility for the audits can be rotated within our firm at least once every six years.

ENGAGEMENT TEAM ORGANIZATION

Taen F. Saeteurn, CPA, is the principal primarily responsible for planning and coordinating our services. Taen will be responsible for planning and supervising the audit. She is currently responsible for the supervision and management of numerous audits and has been involved in large governmental and not-for-profit engagements over her 20-year career in public accounting.

Dawn M. Buchanan, CPA, is the principal responsible for engagement quality review in accordance with our system of quality control. Dawn is responsible for advising clients on financial planning, which takes into account new legislation, regulations, and reporting responsibilities. She is currently responsible for the supervision and direction of our audit and accounting practice and has been involved in large not-for-profit and governmental engagements over her 27-year career in public accounting.

In order to complete the engagement on a timely basis, which we feel is essential in any audit, we will assign an audit team to plan the audit field work services and supervise the personnel assigned to the audit.

Kalah M. Horton, CPA, an audit manager with 8 years of experience, will assist with the management of the audit.

The profiles of the audit team are included on the following pages.

TEAM PROFILE



TAEN F. SAETEURN, CPA
EQCR Principal

EXPERIENCE

Ms. Saeteurn started her public accounting career in 1995 at a local firm in the San Joaquin Valley. Looking to diversify and grow professionally, Taen joined a large, regional firm where she gained extensive experience in both financial statement reporting and tax compliance and planning. Taen's experience in financial reporting includes audits of local governmental agencies and not-for-profit entities. She also has extensive experience providing accounting and tax advisory services to various entities including local governments, not-for-profit organizations, corporations, partnerships, and individuals. Taen relocated to Redding and joined K-Coe Isom in 2005. At K-Coe Isom, Taen continues to provide auditing, consulting, and tax planning and compliance services to her clients. Taen has also taught as an adjunct accounting professor at California State University, Chico. She has over 20 years of experience auditing not-for-profit and governmental entities.

PROFESSIONAL ACTIVITIES

California CPA #79216

Member of the American Institute of Certified Public Accountants

Member of the California Society of Certified Public Accountants

Adjunct teaching professor, California State University, Chico (Spring 2010)

Treasurer of Soroptimist International of Redding

Graduate of Leadership Redding

EDUCATION

Master of Business Administration Degree - California State University, Stanislaus

Bachelor of Science Degree - California State University, Stanislaus

TEAM PROFILE



DAWN M. BUCHANAN, CPA
Principal

EXPERIENCE

Mrs. Buchanan began her public accounting career in 1990, providing auditing and consulting services to governmental and not-for-profit entities. Dawn has extensive experience in the application of the Single Audit Act and Uniform Guidance. She provides consulting services, including developing and improving key functions and training for accounting staff in processing transactions, implementing internal controls, maintaining the general ledger, year-end closing procedures, preparing financial reports, and complying with governmental requirements. Dawn has over 28 years of experience auditing California educational agencies. In addition, Dawn heads our financial reporting department and is the principal responsible for independent technical and quality control review.

PROFESSIONAL ACTIVITIES

California CPA #61212E

Member of the American Institute of Certified Public Accountants

Member of the California Society of Certified Public Accountants

Graduate of Leadership Chico

EDUCATION

Bachelor of Science Degree With Honors – Accounting, California State University, Chico

TEAM PROFILE



KALAH M. HORTON, CPA
Audit Manager

EXPERIENCE

Ms. Horton started her career with K-Coe Isom in 2010. Kalah leads the education service team, planning and coordinating services for the firm's education clients. She works directly with business officials, superintendents, and other key directors of LEAs to help them reach their goals, and specializes in the application of the Single Audit Act, Uniform Guidance, and state compliance testing. During the 2016-17 audit season, she was an audit team member of Columbia Elementary School District, Grant Elementary School District, Franklin Elementary School District, Lakeport Unified School District, and numerous other school districts in Butte, Shasta, and Lake Counties. Kalah views her work as a huge puzzle; she sees her role as finding all the pieces and matching them together to present a true financial picture. Passionate about working in education, Kalah develops long-term relationships with her clients who, in return, express a high level of confidence and trust in her work.

PROFESSIONAL ACTIVITIES

California CPA #114026

Advanced Single Audit Certificate

Member of the American Institute of Certified Public Accountants

Member of the California Society of Certified Public Accountants

EDUCATION

Bachelor of Science Degree – Business Administration with an Option in Accounting,
California State University, Chico

Summa Cum Laude

President's Award for Outstanding Academic Achievement

Outstanding Academic Achievement Award 2008, 2009, 2010



TEAM PROFILE



TIFFANY M. SHACKLETT, CPA
Audit Senior

EXPERIENCE

Ms. Shacklett joined K-Coe Isom in 2008 and has experience in auditing school districts and not-for-profit organizations. She has experience with the audit of The University Foundation at Sacramento State and the related auxiliary, University Enterprises, Inc. She has led the audit teams at several school districts throughout the North state. She has also provided tax services for many of the firm's not-for-profit organizations.

PROFESSIONAL ACTIVITIES

California CPA #106538

Member of the American Institute of Certified Public Accountants

EDUCATION

Bachelor of Science Degree - California State University, Chico

Bachelor of Arts Degree – University of Southern California

SCHOOL DISTRICT EXPERTISE

During 2017, we provided services to the following governmental and not-for-profit organizations:

Anderson Union High	Mendocino-Lake Community College
Black Butte Union Elementary	Metropolitan Education District
Cascade Elementary	Millville Elementary
Castle Rock Union Elementary	Monarch Learning Center
Chrysalis Charter School	Mono County Office of Education
Coffee Creek Elementary	Nord Country School
Columbia Elementary	North Woods Discovery School
Corning Elementary	Oak Run Elementary
Deep Springs College	Pacheco Union Elementary
Enterprise Elementary	Redding Elementary
Evergreen Elementary	Redwoods Community College
Fall River Unified	Rocky Point Charter
Forest Ranch Charter School	Shasta County Office of Education
Franklin Elementary	Shasta-Tehama-Trinity Joint Community College
French Gulch-Whiskeytown Elementary	Shasta-Trinity ROP
Gateway Unified	Shasta Union Elementary
Gerber Union Elementary	Shasta Union High
Golden Feather Union Elementary	Sherwood Montessori
Grant Elementary	Trinity Alps Unified
Happy Valley Union Elementary	University Preparatory School
Igo-Ono-Platina Union Elementary	Upper Lake Unified
Ipakanni Early College Charter School	Urban Corps of San Diego County
Kern Community College	Wildflower Open Classroom
Lakeport Unified	

OTHER GOVERNMENTAL AND NOT-FOR-PROFIT EXPERTISE

Associated Students, Inc., CSU, Chico	Orland Unit Water Users' Association
Associated Students of CSU, Sacramento	Mono County Library Authority
The University Foundation, CSU, Chico	Western Canal Water District
University Enterprises, Inc.	Richvale Irrigation District
	Ramirez Water District

Our services to the above clients include auditing and accounting, consulting, and tax preparation. In serving these clients, our staff has developed extensive expertise in technical auditing practices and procedures.

References

At K-Coe Isom, we strive to build long-term relationships with our clients. This continuity is extremely valuable to organizations that have volunteer boards whose tenure is subject to turnover. The continued growth of the firm's school district audit and consultation practice can be attributed to our commitment to the school districts that we serve and to the reputation that we have earned in the school district arena. Listed below are selected local education agencies which we currently serve, and have served, and the related data.

COUNTY OFFICE OF EDUCATION, SCHOOL DISTRICTS, AND CHARTER SCHOOL CLIENTS FOR GENERAL FINANCIAL STATEMENT AUDITS

Shasta County Office of Education
Last Year Audited: June 30, 2017
Ms. De'An Chambless
Senior Executive Director, Business Services
1644 Magnolia Avenue
Redding, CA 96001
530.225.0317

Lakeport Unified School District
Last Year Audited: June 30, 2017
Ms. Linda Slockbower
Business Manager
2508 Howard Avenue
Lakeport, CA 95453
707.262.3000

Shasta Union High School District
Last Year Audited: June 30, 2017
Mr. David Flores
Chief Business Official
2200 Eureka Way, Suite B
Redding, CA 96001
530.241.3261

Gateway Unified School District
Last Year Audited: June 30, 2017
Ms. Jennifer Kiff
Director of Business Services
4411 Mountain Lakes Boulevard
Redding, CA 96003
530.245.7915

Grant Elementary School District
Last Year Audited: June 30, 2017
Ms. Heather Brown
Business Manager
8835 Swasey Drive
Redding, CA 96001
530.243.0561

Columbia Elementary School
Last Year Audited: June 30, 2017
Ms. Michelle Glover
Chief Business Official
10140 Old Oregon Trail
Redding, CA 96003
530.223.1915

Franklin Elementary School District
Last Year Audited: June 30, 2017
Lisa Shelton
Superintendent/Principal
332 N. Township Road
Yuba City, CA 95993
530.822.5151

Redding STEM Academy
Last Year Audited: June 30, 2017
Mr. John Husome
Administrator
3711 Oasis Road
Redding, CA 96003
530.275.5480

Approach to the Examination

K-Coe Isom is highly qualified to serve the District in carrying out its audit responsibilities. We have the flexibility for prompt, responsive service; we have depth of expertise and experience in all areas of auditing; and we are located in the close proximity of the North State, which enables us to provide year-round service capability with our local professional staff.

The professional staff of K-Coe Isom has served as auditors for local education agencies for generations. K-Coe Isom has also provided consulting services to local education agencies, which has resulted in an in-depth understanding of the LEAs, their activities, and the environment in which they operate. Our staff is experienced in meeting important deadlines and strives to provide the highest quality product in a timely manner.

AUDIT WORK TO BE COMPLETED

The audits will be conducted in accordance with accounting standards generally accepted in the United States of America; *Government Auditing Standards*, issued by the Comptroller General of the United States; the requirements of the Single Audit Act, as amended, and the requirements of Title 2, U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (formerly Office of Management and Budget (OMB), Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*); and *Guide for Annual Audits of California K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. The audits will include all funds.

UNIQUE AUDIT TOOLS

Our firm uses a secure portal to simplify the document request process. Some of the key features are:

- **Summary Dashboard:** The summary dashboard displays each audit section ie: cash, accounts receivable, etc., with the number of items outstanding, received, and verified using color coding. This makes it very easy to see the audit progress.
- **Digest Emails:** Receive summary emails, based on your preferred timing (daily, weekly, etc.) to see an overview of audit status, and upcoming requests and due dates.
- **Secure Portal:** Our portal is hosted by Microsoft Azure—the best platform in security. The portal uses 256-bit AES encryption for all data stored and transmitted within the portal.
- **Drag and Drop:** To upload a document to a request list item, simply drag the file and drop it onto the item you would like to attach to.
- **Add Client Users:** K-Coe Isom will invite the main audit contact to the portal, and then the main contact can add any other client users they would like to have upload information.
- **Privacy:** Documents can be set to “private.” For example, a payroll document can be set to only be seen by one specific client user.
- **Organization:** All documents will be in one place; no need to search through emails to see what you have sent us.

my Status

7
Outstanding

0
Requires Attention

29
Provided

22
Verified

Activity Summary

0 / 0
Comments (+ / -)

21 / 1
Client Documents (+ / -)

0 / 0
Firm Documents (+ / -)

1 Item Due Soon

1
Items Due In Two Weeks

0
Items Due In One Week

0
Item is Past Due

AUDIT PERFORMANCE

Our firm policy is to always complete a thorough job with highly trained staff and a low level of assessed risk. Our audits will be of the highest quality in terms of efficiency, technical competence, reliability, and independence. Our professional standards require, and our firm quality control policies dictate, that we maintain a uniformly high standard of professionalism and independence. We understand the engagement requirements and will take a constructive approach in our auditing work. As a result of our knowledge of accounting and administrative systems, we expect to raise questions and develop constructive suggestions to improve organizational internal controls and minimize risk.

PLANNING AND DOCUMENTING INTERNAL CONTROLS

An entrance conference will be held with designated representatives prior to commencement of audit work. The scope of the audits, time lines, schedule of preparation, and any concerns will be discussed. The planning part of our audit begins with obtaining an understanding of your organizational structure, accounting and data processing capabilities, key personnel, financial reporting system, and a study and evaluation of the systems of internal accounting and administrative control for all significant internal control systems.

We will interview key personnel to gain an understanding of the flow of information in the following accounting systems:

- Cash and Investments
- Revenue and Receivables
- Expenditures, Accounts Payable, and Inventories
- Debt and Debt Service
- Payroll
- Federal and State Programs
- Attendance
- Student Body

Using flow charts and questionnaires, we will document our understanding of internal controls for those accounting systems using the guidance provided by AU-C 315, *Understanding the Entity and its Environment and Assessing the Risk of Material Misstatement*. Accordingly, we will document our understanding of each of the following internal control components:

- Control Environment
- Risk Assessment
- Information and Communication Systems
- Control Activities
- Monitoring of Controls

We will use our understanding of these five components of internal control to plan the audit and to design tests of controls and tests of compliance with laws and regulations.

From this base of information, our audit plan will also incorporate the state mandated audit procedures from the audit guide, *Guide for Annual Audits of California K-12 Local Education Agencies and State Compliance Reporting*, authored by the Education Audit Appeals Panel; and the AICPA Industry Guide, *Audits of State and Local Governments*. Based upon the results of these tests, we will then design our substantive audit steps.

Our integrated audit programs are then developed using the statistical sampling approaches dictated by the uniqueness of your accounting system to allow us to test the recorded transactions both efficiently and effectively. Our audit approach encompasses the philosophy that auditing should be viewed as a factor contributing to better business and administrative practices. We believe that audits, when properly conducted, should evaluate financial practices and identify inefficiencies and potential problem areas. Our audit programs are designed to accomplish these objectives.

DISTRICT RESPONSIBILITIES

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. We understand that you will provide us with all financial records and related information required for our audit and that you are responsible for the accuracy and completeness of that information. All audit requirements included in the July 1, 2017, audit guide issued by the Education Audit Appeals Panel, *Guide for Annual Audits of California K-12 Local Education Agencies and State Compliance Reporting*, have been incorporated in the fees listed below. We are available year round to advise the District on general finance and accounting issues during the course of the contract. In the event that any additional services may be requested by the District or required by *Guide for Annual Audits of California K-12 Local Education Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel subsequent to July 1, 2017, those services will be billed to the District at \$316 per hour for 2017-18, \$324 per hour for 2018-19, and \$336 per hour for 2019-20.

Your employees will be responsible for the following items:

1. All audit documentation and evidential matter requested will be pulled and assembled for the auditors by your personnel and, upon completion, refiled by them.
2. All required correspondence will be scheduled and typed by your personnel prior to our independent mailing.

MANAGEMENT COMMENTS

During the audit process, which is essentially a compliance function, we are constantly on the alert for suggestions or comments that would strengthen or enhance your accounting and financial reporting systems. These suggestions and comments will be discussed with your appropriate personnel as they occur.

EXIT CONFERENCE

An exit conference will be held to communicate to management any observations or recommendations, including any internal control and program compliance observations, noted during the engagement. The exit conference will be held at the conclusion of the field work. We will provide the preliminary draft of findings and recommendations, the status of prior year's findings and recommendations, material weaknesses identified as a result of the evaluation of internal control systems, a summary of all instances of noncompliance with federal and state compliance requirements, and an identification of total amounts questioned, if any, for each federal financial assistance program.

WORKING PAPERS

Working papers will be retained for eight years and will be available to regulatory agencies pursuant to authority given to them by law or regulation.

AUDIT TIME LINE

The following table illustrates the number of on-site staff members, the major audit areas, and the projected audit dates. The dates are intended to be in agreement with your requirements and can be modified if those requirements change.

Audit Schedule	Proposed Timing	Staff
PRE-FIELDWORK Internal control understanding Test internal control systems Board minutes Selected state compliance areas	Spring/Summer 2018	Audit Manager Audit Senior (Work completed from Chico Office)
INTERIM FIELDWORK Permanent file information Attendance accounting Remaining state compliance areas	Fall 2018	Audit Manager Audit Senior Audit Associate (On-site)
YEAR-END FIELDWORK Complete account analysis: Cash Accounts receivable Prepaid expenses Capital assets Accounts payable Long-term debt Advances from grantors Revenue and other Finalize analytical review Review	Fall 2018	Audit Manager Audit Senior Audit Associate (On-site)
AUDIT COMPLETION PHASE Report preparation Submit draft for management review Deliver final report	November 2018	Audit Principals Audit Manager Audit Senior (Work completed from Redding and Chico Offices)

Professional Fees

PROPOSED FEES

The professional fees of K·Coe Isom are based upon the time spent on an engagement at hourly rates related to the levels of experience of the individuals assigned to the audit. We believe our rates are comparable to those of other accounting firms. However, we believe that our service approach and techniques provide a unique capability to achieve cost savings while maintaining the highest quality standards.

We seek to reward client loyalty and pass on the savings gained from the continuity of long-term relationships with our clients. The following worry-free reporting fees reflect a discount for the District's commitment to a three-year agreement. Based on the ending balance in the Measure K General Obligations Bonds fund audit report for the 2016-17 fiscal year, it seems a separate financial and performance audits of the bond fund may be necessary. Therefore, it is included as a separate line item below. The maximum fees for services furnished in connection with the audits will not exceed the amounts specified below.

Service	2018	2019	2020
Audit of District financial statements	\$ 26,500	\$ 27,300	\$ 28,250
Financial and performance audits of the Measure K General Obligation Bonds	\$ 5,800	*	*

For an optional one-year contract and option to renew for the two subsequent fiscal years, the maximum fees for services furnished in connection with the audits will not exceed the sums specified below.

Service	2018	2019 (Optional)	2020 (Optional)
Audit of District financial statements	\$ 28,500	\$ 27,300	\$ 28,250
Financial and performance audits of the Measure K General Obligation Bonds	\$ 5,800	*	*

* Since bond fund and performance audits may not be required each year, contracts are signed on an as-needed basis.

We want you to engage with us in conversation to get answers to questions and think-through opportunities you have without the fear of a surprise invoice, therefore includes an unlimited access provision. We will be available during the year to consult with you on financial management and accounting matters of a routine nature. Such routine consultation is included in the fees proposed above. However, should such consultation require additional work or research, you will be obligated to compensate us at our standard hourly rates. We will be sure to discuss additional fees with you before performing the additional work or research. Our standard hourly rates, which are adjusted annually in January, are currently as follows:

Partner	\$316
Manager	\$250
Senior	\$220



Peer Review Report



POWELL & SPAFFORD, INC.
CERTIFIED PUBLIC ACCOUNTANTS

Jessie C. Powell, CPA (Ret.)
Patrick D. Spafford, CPA

License
Number: 00000

my
info

System Review Report

To the Owners
K·Coe Isom, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of K·Coe Isom, LLP (the firm) in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of Employee Benefit Plans.

In our opinion, the system of quality control for the accounting and auditing practice of K·Coe Isom, LLP in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. K·Coe Isom, LLP has received a peer review rating of *pass*.

December 28, 2015

CORNING UNION HIGH SCHOOL DISTRICT
ADMINISTRATIVE SALARY SCHEDULE

	I	II	III	IV	V	VI	VII	VIII	IX-XIV	XV-XX
		5.00%	5.00%	5.00%	5.00%	2.00%	0.98%	0.97%	4.00%	4.00%

Associate Principal I											
A	210 Days	\$77,309	\$81,174	\$85,233	\$89,495	\$93,969	\$95,849	\$96,788	\$97,727	\$101,636	\$105,701
	220 Days	\$80,990	\$85,040	\$89,292	\$93,756	\$98,444	\$100,413	\$101,397	\$102,380	\$106,476	\$110,735

Associate Principal II											
B	210 Days	\$82,409	\$86,529	\$90,856	\$95,399	\$100,168	\$102,172	\$103,173	\$104,174	\$108,341	\$112,675
	220 Days	\$86,333	\$90,649	\$95,182	\$99,941	\$104,938	\$107,037	\$108,086	\$109,134	\$113,500	\$118,040

Associate Principal III											
C	210 Days	\$88,529	\$92,955	\$97,603	\$102,483	\$107,607	\$109,760	\$110,835	\$111,910	\$116,387	\$121,042
	220 Days	\$92,745	\$97,382	\$102,251	\$107,363	\$112,732	\$114,986	\$116,113	\$117,239	\$121,929	\$126,806

PRINCIPAL											
D	210 Days	\$91,539	\$96,116	\$100,922	\$105,968	\$111,266	\$113,491	\$114,604	\$115,717	\$120,345	\$125,159
	220 Days	\$95,898	\$100,693	\$105,728	\$111,014	\$116,565	\$118,896	\$120,062	\$121,228	\$126,077	\$131,120

*2% Increase RETRO 7/1/17, effective 4/1/18

PENDING BOARD APPROVAL

CORNING UNION HIGH SCHOOL DISTRICT
Confidential/Classified Management Schedule
7/1/2017

2% Increase Retro 7/1/17

RANGE	1	2	3	4	5	6	7	8,9,10	11,12,13	14,15,16	17,18,19	20
A	SUPERINTENDENT'S SECRETARY											
	\$ 31,216	\$ 32,777	\$ 34,416	\$ 36,136	\$ 37,943	\$ 39,840	\$ 41,832	\$ 43,924	\$ 46,120	\$ 48,426	\$ 50,848	\$ 53,390
B												
C	DIRECTOR OF FOOD SERVICES 250 Days (8 hours p/day)											
	\$ 40,800	\$ 42,840	\$ 44,982	\$ 47,231	\$ 49,593	\$ 52,072	\$ 54,676	\$ 57,410	\$ 60,280	\$ 63,294	\$ 66,459	\$ 69,782
D	DIRECTOR OF TRANSPORTATION											
	\$ 48,907	\$ 51,352	\$ 53,920	\$ 56,616	\$ 59,447	\$ 62,419	\$ 65,540	\$ 68,817	\$ 72,258	\$ 75,871	\$ 79,664	\$ 83,648
E	DIRECTOR OF MAINTENANCE & OPERATIONS											
	\$ 50,374	\$ 52,893	\$ 55,537	\$ 58,314	\$ 61,230	\$ 64,291	\$ 67,506	\$ 70,881	\$ 74,425	\$ 78,147	\$ 82,054	\$ 86,157
F	DIRECTOR OF TECHNOLOGY											
	\$ 50,440	\$ 52,962	\$ 55,610	\$ 58,391	\$ 61,310	\$ 64,376	\$ 67,594	\$ 70,974	\$ 74,523	\$ 78,249	\$ 82,161	\$ 86,270
G	CHIEF BUSINESS OFFICIAL											
	\$ 67,577	\$ 70,956	\$ 74,504	\$ 78,229	\$ 82,140	\$ 86,247	\$ 90,560	\$ 95,088	\$ 99,842	\$ 104,834	\$ 110,076	\$ 115,580

7/1/17- Corrected Annual examples for Range C to reflect 250 days x 8 hours p/day (Regular days+ 15 Paid Holidays)

7/1/17- 2% Increase RETRO 7/1/17, effective 4/1/18

7/1/17- Corrected Director of Technology to match A-G with 5% change between ranges

PENDING BOARD APPROVAL 4/19/2018



Tehama County Department of Education

Richard DuVarney
Tehama County
Superintendent of
Schools

1135 Lincoln Street Red Bluff CA 96080 | 530.527.5811 | www.tehamaschools.org

April 13, 2018

Jared Caylor, District Superintendent
Board of Trustees
Corning Union High School District

RE: Approval of 2017/2018 2nd Interim Budget Report

We would like to thank you for your timely submission of the 2017/2018 2nd Interim report. Our office has completed its review in compliance with the provisions of Education Code 42131(a) (2). The Code requires the County Superintendent to approve or disapprove Interim Reports after:

Examining the report to determine whether it complies with the standards and criteria established pursuant to Section 33127.

Determining whether the adopted budget will allow the district to meet its financial obligations during the fiscal year and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments.

Based on our review, the 2nd Interim Budget Report has been approved.

Additional changes, including attendance, new state programs, and the Governor's proposed 2018/2019 budget will be addressed as more solid information becomes available. A complete listing of any technical corrections and recommendations has been sent directly to the chief business official.

Multi-Year Projections

In his final budget, the Governor announced that he would be able to fully fund his signature Local Control Funding Formula (LCFF). Nevertheless, the Governor maintains his commitment to fiscally conservative revenue projections and demonstrates a continuing resistance to creating new programs. As he has done in recent years, the Governor warns that California is now experiencing its longest economic recovery since World War II and that a recession is inevitable.

It is important to realize that full funding of the LCFF also means that supplemental and concentration grants will be fully funded, which could require an increase in expenditures for districts that were gradually increasing toward target.

We continue to remind you that each LEA faces its own particular set of financial risk factors based on current reserve levels, enrollment trends, bargaining agreements, degree of revenue volatility and various other local and statewide factors. LEAs should consider building in contingencies for emerging and fixed expenditure obligations such as increasing employer contributions to employee retirement systems, the minimum

wage increase, impacts of the Affordable Care Act, rising costs of health insurance, funding other post-employment benefits (OPEB) programs, or future facility needs, to name a few examples.

Cash Flow

Although the cash deferrals have been eliminated, it remains important to closely monitor cash throughout the year to ensure that the June 30 cash balance will be sufficient.

Deficit Spending

The district's budget reflects deficit spending in all three years of the unrestricted multi-year projection as follows; (\$63,779), (\$32,135) and (\$97,930). A trend of deficit spending directly impacts the District's unrestricted ending fund balance as it can only be spent once. If allowed to continue, this will jeopardize the fiscal health of the District.

Negotiations

The District has settled negotiations. If this should change, Government Code 3547.5 requires the district to publicly disclose costs related to any bargaining agreement prior to Superintendent and Board of Trustees approval. Please provide a Disclosure of Collective Bargaining Agreement and multi-year projection to our office 10 working days prior to Board approval.

The attached trend analysis of the 2nd interim budget to prior year actuals is provided for your assistance and will provide you with important comparative data for budgetary consideration. The comparative data will highlight trends in revenue and expenditure growth or decline, deficit spending patterns, and a final accounting for the ending fund balance.

We would like to express our gratitude to you and your staff for your cooperation and assistance during our financial reviews. If our office can be of further assistance, please contact Debbie Towne at 530-528-7351.

Sincerely,



RICHARD DUVARNEY
Tehama County Superintendent of Schools

cc: Christine Towne, Chief Business Official, Corning Union High School District

Enclosure: Trend Analysis

Trend Analysis
Corning Union High School District
General Fund Unrestricted/Restricted

	ACTUALS 09/10	ACTUALS 10/11	ACTUALS 11/12	ACTUALS 12/13	ACTUALS 13/14	ACTUALS 14/15	ACTUALS 15/16	Actuals 16/17	2nd Interim 17/18
Total Revenue	\$9,780,624	\$10,040,928	\$9,595,097	\$9,248,471	\$9,117,093	\$10,133,326	\$12,031,512	\$12,156,376	\$12,819,007
Total Expenditures	\$9,157,208	\$9,438,107	\$9,884,954	\$9,933,878	\$10,363,835	\$13,755,961	\$11,542,543	\$11,776,183	\$13,169,782
Excess (Deficiency) of Revenue & Expense	\$623,416	\$602,821	-\$289,857	-\$685,407	-\$1,246,742	-\$3,622,635	\$488,969	\$380,193	-\$350,775
Total Other Financing Sources/Uses	\$216,575	\$18,951	\$0	\$0	\$0	\$2,806,720	\$76,144	-\$15,513	\$30,297
Change in Fund Balance	\$839,991	\$621,772	-\$289,857	-\$685,407	-\$1,246,742	-\$815,915	\$565,113	\$364,680	-\$320,478
Beginning Balance	\$2,448,799	\$3,086,217	\$3,707,989	\$3,418,131	\$2,666,966	\$1,450,542	\$742,730	\$1,305,276	\$1,588,301
Audit Adjustment	-\$202,572	\$0	\$0	-\$65,758	\$30,319	\$108,103	-\$2,566	-\$81,655	
Ending Balance	\$3,086,218	\$3,707,989	\$3,418,132	\$2,666,966	\$1,450,543	\$742,730	\$1,305,277	\$1,588,301	\$1,267,823
Components of Ending Fund Balance									
Restricted/Reserved 9711, 9740	\$1,000	\$1,000	\$114,607	\$87,354	\$161,955	\$91,595	\$279,288	\$262,394	\$4,695
Committed 9760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assigned 9780	\$2,718,929	\$2,951,940	\$155,000	\$310,000	\$0	\$0	\$0	\$854,861	\$209,545
Reserve for Economic Uncertainty 9789	\$366,288	\$755,049	\$790,796	\$796,242	\$0	\$550,238	\$461,701	\$471,047	\$1,053,584
Unassigned/Unappropriated 9790	\$1	\$0	\$2,357,727	\$1,473,369	\$1,288,587	\$100,897	\$564,289	\$0	\$0
CBEDS - Oct Enrollment	1075	933	1038	983	964	949	923	946	974
P-2 ADA	1004.84	936.52	965.54	908.87	900.88	891.90	868.30	884.91	
	93.47%	100.38%	93.02%	92.46%	93.45%	93.98%	94.07%	93.54%	